



## **CapeROC**

### **Capes Region Organisation of Councils**

# **AGENDA**

**17 February 2017  
9:00 AM**

**AGENDA OF THE CAPES REGION ORGANISATION OF COUNCILS MEETING  
TO BE HELD ON 17 FEBRUARY 2017**

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**MEETING NOTICE AND AGENDA – 17 FEBRUARY 2017**

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**TO: MEMBERS OF CAPEROC**

**NOTICE** is given that a meeting of the Capes Region Organisation of Councils will be held in Mainbreak Meeting Room at the Shire of Augusta Margaret River Civic Administration Centre, 41 Wallcliffe Road, Margaret River on Friday 17 February 2017, commencing at 10:00am.

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**1. ATTENDANCE AND APOLOGIES****ATTENDANCE**

Chairperson:	Cr Ian Earl	Shire President, Shire of Augusta Margaret River
Members:	Cr Felicity Haynes Cr Mike Smart Cr Grant Henley Cr John McCallum Cr Terry Best Mr Gary Evershed Mr Mike Archer	Shire of Augusta Margaret River Shire of Augusta Margaret River Mayor, City of Busselton City of Busselton City of Busselton Chief Executive Officer, Shire of Augusta Margaret River Chief Executive Officer, City of Busselton
Officers:	Mr Dale Putland Ms Annie Riordan  Mr Jon Berry Ms Tracey King Ms Megan Smith	Director Sustainability, Shire of Augusta Margaret River Director Corporate and Community Services, Shire of Augusta Margaret River  Economic Development Coordinator, City of Busselton Strategic Projects Officer, City of Busselton Executive Assistant Shire of Augusta Margaret River (Minutes)

**APOLOGIES****2. CONFIRMATION OF MINUTES****2.1 Minutes of the meeting of CapeROC 24 November 2016**

**RECOMMENDATION:** That the minutes of the meeting of the Capes Region Organisation of Councils held 24 November 2016 be confirmed as a true and correct record.

### 3. PRESENTATIONS

#### 3.1 Tony Brown (Executive Manager Governance and Organisational Services) – WALGA

### 4. BUSINESS ARISING FROM PREVIOUS MEETINGS

ACTION ITEMS			
Item	Responsible Officer	Timeframe	Progress
NA			

### 5. GENERAL UPDATES

#### 5.1 Margaret River Wine Association Entry Statement Project- verbal update

<b>RESPONSIBLE OFFICER</b>	Jon Berry (Economic and Business Development Co-ordinator, City of Busselton)
<b>ATTACHMENTS:</b>	Nil

#### 5.2 CapeROC Budget

<b>RESPONSIBLE OFFICER</b>	ALL
<b>ATTACHMENTS:</b>	Nil

### IN BRIEF

Each year, the Shire of Augusta Margaret River and the City of Busselton allocate up to \$50,000 from each of their budgets toward CapeROC approved economic development initiatives.

**Table 1 shows the current allocations for 2016-2017**

**Table 1.**

**2016-2017 Allocations**

2016 CapeROC Projects	Approved Allocation \$100,000	Expenditure (AMR)	Expenditure (BSN)	Total Expenditure	Comments
Margaret River Wine – 50 <sup>th</sup> Anniversary	\$20,000	\$15,000	0	0	
Tourism Directional Signage	\$20,000	0	0	0	
Margaret River Region Calendar of Events	\$25,000	2635.59	0	2635.59	Capes Calendar Printing Costs
Total Approved Allocations	\$65,000	0	0	0	
Total Unallocated	\$35,000	0	0	0	

## 6. REPORTS

### 6.1 Regional Trails Strategy

<b>RESPONSIBLE OFFICER</b>	Johan Louw, Director Infrastructure Services
<b>ATTACHMENTS:</b>	NA

#### **IN BRIEF**

The Western Australian Government reviewed the *Western Australian Trails Strategy 2009-2015* and it is anticipated that the new *Western Australian Strategic Trails Blueprint 2017-2021* will be released later in 2017. Both AMRS and CoB have several well used trails and trail development strategies. In order to develop a consistent and integrated approach to trail development within the region it is proposed a regional trail strategy be prepared.

#### **BACKGROUND**

The Department of Sport and Recreation coordinated the development of the *Western Australian Strategic Trails Blueprint 2017-2021* (Blueprint) which is an overarching guide for consistent and coordinated planning, development and management of quality trails and trail experiences across Western Australia. It is anticipated that the Blueprint will be released later this year. The Blueprint supersedes the earlier *Western Australian Trails Strategy 2009-2015*. The Blueprint covers the following trail types: bushwalking/urban walk, mountain bikes, cycle, trail bikes, equestrian, paddle, snorkel, 2Wdrive and 4Wdrive. One of the key strategic directions flowing from the Blueprint is the development of an integrated and consistent approach to trail planning at the state, regional and local levels.

#### **COMMENT**

##### Benefits of trails

- Improve awareness and appreciation of the natural environment and support for its conservation and protection.
- Encourage outdoor physical activity leading to improved physical and mental wellbeing and a reduction in lifestyle diseases and associated medical costs.
- Facilitate protection and appreciation of cultural and historic areas by providing access.
- Increase opportunities for social interaction and development of community identity through participation in trail activities, maintenance and conservation.
- Provide low cost facilities for recreation accessible to many different groups in the community.
- Provide economic benefits for employment in trail development, management, maintenance, and events.
- Facilitate tourism growth to trail destinations.

##### What both councils have in place

- The Busselton to Dunsborough shared path is complete along Geographe Bay. The path continues east of Busselton Jetty to Port Geographe, then on to the footbridge spanning a Port Geographe canal and then on to Wonnerup (with possible extension on to Wonnerup House)
- Margaret River to Gnarabup shared path
- CoB [Bike Plan \(2010\)](#) – NOTE: This plan will be reviewed with the Department of Transport
- ARMS Bikeplan – DoT grant awarded for preparation in 2016/17 & 2017/18
- [South West Mountain Bike Master Plan](#) – Trails identified in the district... ID 21 [Meelup Regional Park Mountain Bike Trail](#) and ID 26 Whicher Range (with Middle Earth being a possibility with further development), Bramley National Park MTB (trails recently completed and planning is underway for additional walk and MTB trails)
- AMRS Bridle Trails Masterplan (2014) – trails in Shire reserves and on DPaW estate
- Busselton Horse Trails Master Plan 2016-2020. The final plan has been prepared but is yet to be endorsed by the Council. The Council supported an application by South West Capes Bridle Trails Association to Lotterywest to fund the master plan document

- [Cape to Cape Track](#)
- [Munda Biddi Trail](#) – Passes from Donnybrook, through Jarrahwood and on to Nannup
- [Augusta to Busselton Heritage Trail – audit recently commissioned by AMRS](#)
- Wadandi Track – This is a joint project with the Shire of Augusta Margaret River and was initiated by the National Trust WA
- Rails to Trails – Apart from the Wadandi Track, [Council Policy 011](#) proposes a network of trails over the former WA Government Railway network through the district, including Boyanup to Busselton and Wonnerup to Nannup. NOTE: The [Shire of Capel Trails Master Plan](#) supports the proposal and the link from Jarrahwood to Nannup already forms part of the Munda Biddi Trail
- Coastal trails in Augusta – Ellis Street Jetty to Augusta Boat Harbour (one missing section), proposed southern extension to Cape Leeuwin, possible northern extension to West Bay
- Bushland reserves – The CoB manages various bushland/conservation reserves such as Meelup, Ambergate and Carburnup with walk trails. DPaW also manage conservation reserves with trails. Provided these trails are managed well, they might be better promoted
- [Busselton Wetlands Trails Master Plan](#) - Stages have been completed
- Yallingup Trails – There is a [network of walk trails](#) around the Yallingup townsite with connections to the Cape to Cape Track
- Urban trails such as the [Walk-Cycle Busselton](#)
- Commonage Precinct PAWs – A network of PAWs links Vasse Yallingup Siding Road with Yallingup
- Trails in National Parks (DPaW estate)
- Potential for other walk/cycle/drive/dive trails includes historic, heritage, bird watching (bird hides), etc. with some definition and promotion

#### Issues

- Uncoordinated approach to trail planning and development.
- Lack of integration between trails.
- Lack of consideration of all trail types either mode specific or shared.
- Conflict between trail user groups.
- Environmental impacts of trails.
- Lack of funding for implementation of trails.
- Unauthorised uses
- Providing for trail bike riders
- Trail promotion
- Involving community, interest groups and business

#### Funding

Lotterywest manages the Trails Grants Program which provides funding support for community trails planning, construction and promotion projects. Guidance to applicants during the application process is provided by the Department of Sport and Recreation and Lotterywest.

### **RECOMMENDATION**

That CapeROC gives in principle support for \$60,000 to be allocated from next year's budget to employ a suitably qualified consultant to prepare a Capes Regional Trails Strategy.

## **7. Major Project Updates**

### **7.1 Busselton Margaret River Regional Airport**

<b>RESPONSIBLE OFFICER</b>	Mike Archer
<b>ATTACHMENTS:</b>	Nil

**7.2 Margaret River Cultural Centre Redevelopment**

<b>RESPONSIBLE OFFICER</b>	Gary Evershed, CEO Shire of Augusta Margaret River
<b>ATTACHMENTS:</b>	Nil

**8. GENERAL DISCUSSION ITEMS****8.1 Discussion of topics to raise with the Commissioner for Small Business at 12 May 2017 meeting – Jon Berry (see attachment)****9. NEXT MEETING**

12 May 2017 - Mainbreak Meeting Room, Shire of Augusta Margaret River Civic and Administration Centre

**10. CLOSURE**

## 8.1 Attachment

**From:** [Jon Berry](#)  
**To:** [Gary Evershed](#); [Megan Smith](#)  
**Cc:** [Mike Archer](#); [Tracey King](#); [Naomi Searle](#); [Jennifer May](#)  
**Subject:** FW: Economic Development Taskforce meeting CRM:0100004  
**Date:** Wednesday, 1 February 2017 8:57:25 AM  
**Attachments:** [image001.gif](#)

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Hi Gary (and Megan), pls see below if you could please pencil in the Commissioner for Small Business to be the presenter at 12 May CapeROC meeting.

The Commissioner is also willing to address any other specific small business development issues we might want to raise while he is present which perhaps we could consider at the February meeting.

Regards

### **Jon Berry**

Economic and Business Development Coordinator

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### **"Events Capital WA"**

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**From:** Bronwyn Gunn [mailto:[Bronwyn.Gunn@smallbusiness.wa.gov.au](mailto:Bronwyn.Gunn@smallbusiness.wa.gov.au)]

**Sent:** Wednesday, 1 February 2017 8:44 AM

**To:** Jon Berry

**Cc:** Fiona Fitzgerald; Vivienne Sullivan

**Subject:** RE: Economic Development Taskforce meeting CRM:0100004

Hi Jon (and Fiona),

The Small Business Commissioner, Mr David Eaton, is keen to make the trip down to speak about the Small Business Friendly Local Governments Initiative at a CapeROC meeting with the Councils and Business South West. Unfortunately David has a prior commitment that cannot be moved on 17 Feb but is available for the 12 May meeting.

Jon, could you please liaise with Vivienne Sullivan regarding the details of the meeting (location, time etc) - I have copied her into this email. And if you have anything in particular you wanted David to address when he comes down can you let me or Viv know.

Regards,

### **Bronwyn Gunn**

08 6552 3340

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**From:** Jon Berry [mailto:[Jon.Berry@busselton.wa.gov.au](mailto:Jon.Berry@busselton.wa.gov.au)]

**Sent:** Monday, 30 January 2017 10:06 AM

**To:** Bronwyn Gunn

**Cc:** Fiona Fitzgerald

**Subject:** RE: Economic Development Taskforce meeting

Hi Bronwyn, I heard back from Gary Evershed (CEO of Shire of Augusta Margaret River) and he supports a presentation in Margaret River for the next CapeROC meeting.

SAMR has also done an economic development strategy and are looking into this initiative and would benefit from a discussion.

The next meeting is 17 February 2017 and then 12 May in Margaret River if you could please confirm.

We would also be happy if Business South West also attended with SBDC (see attached email from Fiona, who also covers Margaret River area). I have copied Fiona Fitzgerald into this email



Regards  
Jon

**Jon Berry**

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**"Events Capital WA"**

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**From:** Bronwyn Gunn [<mailto:Bronwyn.Gunn@smallbusiness.wa.gov.au>]  
**Sent:** Friday, 27 January 2017 2:12 PM  
**To:** Jon Berry  
**Subject:** Economic Development Taskforce meeting

Hi Jon,

I was just wondering if you had settled on the date for the first meeting of the Economic Development Taskforce that we were discussing last week?

Regards,

**Bronwyn Gunn** | Policy and Advocacy Officer

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