



**City of Busselton**  
*Geographe Bay*

**Bush Fire Advisory Committee  
Minutes**

**12 June 2018**

City of Busselton, Kaloorup Room, 2 Southern Drive, Busselton on Tuesday 12<sup>th</sup> June 2018,  
commencing at 7.30pm

**CITY OF BUSSELTON**

**MINUTES - 12 JUNE 2018**

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**CITY OF BUSSELTON****MINUTES – 12 JUNE 2018****1. DECLARATION OF OPENING AND ANNOUNCEMENT OF VISITORS**

The Chairperson, Allan Guthrie declared the meeting open at 7:31pm.

**2. ATTENDANCE AND APOLOGIES****Present**

|                |  |
|----------------|--|
| Allan Guthrie  | Chief Bushfire Control Officer                               |
| Robert Reekie  | Councillor, City of Busselton                                |
| Oscar Negus    | Deputy Chief Bushfire Control Officer, Hithergreen BFB       |
| Chris Payne    | Deputy Chief Bushfire Control Officer, Kaloorup District BFB |
| Peter Dawson   | Fire Control Officer, Vasse BFB                              |
| Mark Smith     | Fire Control Officer, Sussex BFB                             |
| Mark Fisher    | Fire Control Officer, Yallingup Rural BFB                    |
| Mark Jolliffe  | Fire Control Officer, Wilyabrup BFB                          |
| Ken Sue        | Fire Control Officer, Ambergate BFB                          |
| Andrew Hunt    | Fire Control Officer, Dunsborough BFB                        |
| Todd Johnson   | Fire Control Officer, Ruabon BFB                             |
| Neville Haddon | Fire Control Officer, Yoongarillup BFB                       |
| Ray Fokkema    | Fire Control Officer, Metricup BFB                           |

**In Attendance**

|                       |  |
|-----------------------|--|
| Blake Moore           | Community Emergency Services Manager, DFES/COB |
| Ian McDowell          | Coordinator, Ranger & Emergency Services       |
| Peter Thomas          | Department of Fire & Emergency Services        |
| Phoebe Buntain-Barrie | Administration Officer                         |
| Mark Moore            | Department of Parks and Wildlife               |
| Mal Ballard           | Captain, Dunsborough BFB                       |
| Jeff Mead             | Regional ICV Crew Leader                       |

**Apologies:**

|                 |   |
|-----------------|---|
| Tanya Gillett   | Manager- Environmental Services             |
| Danny Mosconi   | Department of Fire & Emergency Services     |
| Jeremy Friend   | Department of Parks and Wildlife            |
| Peter Stark     | ICV   |
| Paul Blight     | Fire Control Officer, Yallingup Coastal BFB |
| Colin Sanderson | Fire Control Officer, Eagle Bay BFB         |
| David Hunt      | Fire Control Officer, Yallingup Rural BFB   |

**3. DISCLOSURE OF INTERESTS**

Nil

**4. CONFIRMATION OF MINUTES****4.1 CONFIRMATION OF MINUTES FROM MEETING HELD 13 MARCH 2018**

Moved: Robert Reekie  
Seconded: Mark Fisher

**CARRIED**

**BUSINESS ARISING**

Nil

**5. PRESENTATIONS****5.1 Bush Fire Risk Management update, Andrew Hunt**

Andrew Hunt provided an overview and update on the Bush Fire Risk Management Plan for the City.

**6. BUSINESS BEFORE THE COMMITTEE****6.1 12.2/Fire support brigade options for consideration, Blake Moore**

Blake made a presentation to the BFAC on this matter  
*Copy is attached, attachment 1:12.2 presentation*

BFAC endorsed option 3: which is to continue the operation of the 12.2 appliance under the Vasse Brigade.

Moved: Ken Sue Seconded: Chris Payne

**CARRIED UNANIMOUSLY**

BFAC discussed and agreed to review this matter at an appropriate time in the future.

**6.2 2018 Appliance servicing and equipment, Blake Moore**

Blake provided brigade members with a servicing schedule for their appliances and equipment. FCOs are requested to deliver appliances and equipment to the Depot when scheduled and if not able to deliver, contact Blake to make alternate arrangements.

**6.3 Use of fire pits during the Restricted (permits) burning period, Mark Fisher**

Mark requested clarification regarding the use of fire pits during Restricted Burning Times. Ian McDowell and Blake Moore took this matter on notice and will provide clarification to BFAC members prior to the next meeting.

**6.4 Access to Rural properties with coded security gates, Mark Fisher**

Mark suggested a central record be kept and made available to brigades of the security codes for coded security gates. Members discussed this however, there is nothing in place at the moment to capture that data. It was suggested members may like to develop lists for their own 'patch'. It was

also stated that in an emergency incident, brigades may use force or any means necessary to gain access.

**7. OFFICER/DELEGATE REPORTS**

Attachment 7.1 - Department of Biodiversity, Conservation and Attractions, Mark Moore

Attachment 7.2 -Department of Fire & Emergency Services, Peter Thomas

Attachment 7.3 - City of Busselton/Department of Fire & Emergency Services, Blake Moore

**Officer Recommendation**

1. The committee receives the following reports and notes the comments therein:

- a) Department of Biodiversity, Conservation and Attractions
- b) Department of Fire & Emergency Services
- c) City of Busselton/Department of Fire & Emergency Services

**8. MATTERS OF URGENCY**

Nil

**9. OCCUPATIONAL HEALTH & SAFETY (OH&S)**

9.1 Blake Moore reminded all brigade members to report any roof maintenance such as gutters to be cleaned to be reported to him and for maintenance to be outsourced. A brigade member from another neighbouring Shire fell through the roof of a station while trying to do maintenance, luckily he was okay but the incident is a reminder to members to follow due process.

**10. NEXT MEETING**

The next meeting will be held on 11 SEPTEMBER 2018 at 7:30pm at the City of Busselton, Kaloorup Meeting Room, 2 Southern Drive, Busselton.

**11. CLOSURE**

There being no further business, the Chairperson declared the meeting closed at 8:55pm.

**Attachment 7.1 Report to the City of Busselton Bush Fire Advisory Committee (BFAC) meeting to be held on 12 June 2018**

**Agency:** Department of Biodiversity, Conservation and Attractions, Parks and Wildlife Service

**Officer Representing:** Mark Moore, Fire Operations Officer

**Matters to be discussed:**

## BUSHFIRE

The Blackwood District have responded to around 97 fires this season. These have been a combination of lightning strikes, abandoned cars and some with suspicious and unconfirmed likely to be arson and these have been reported to Bunbury detectives.

## PRESCRIBED BURNING

The department has completed approximately 9900 ha of Autumn prescribed burning across the Blackwood District. The Autumn achievements for prescribed burning are -

CHESTER MOONAH (Shire of Nannup) – 2500ha across the southern boundary which now is set up for a much larger area of approx. 14,000 ha in Spring/Autumn 2018/19.

JOLLY FOREST BLOCK (Shire of Bridgetown-Greenbushes and Boyup Brook)– 3981 ha

BYRON (Shire of Donnybrook-Balingup)- 500 ha

Ellis Creek ( Shire of Nannup) – 349ha

MUNRO FOREST BLOCK (Shire of Donnybrook-Balingup)– 2000 ha

- The Blackwood District has consolidated our 1 and 3 year burn plans. If there are any special areas that are considered high risk and that need to go onto the burn program please contact Ed Hatherley at the Blackwood District as soon as possible to discuss.

Mark Moore Fire Operations officer, Blackwood District Parks and Wildlife

**Attachment 7.2 Report to the City of Busselton Bush Fire Advisory Committee (BFAC) meeting to be held on 12 June 2018**

**Agency:** Department of Fire & Emergency Services

**Officer Representing:** Peter Thomas, District Officer Capes

**Matters to be discussed:**



Government of Western Australia  
Department of Fire & Emergency Services



## Busselton Bush Fire Advisory Committee

DFES LSW Region Report – 12<sup>th</sup> June 2018

- **Rural Fire Division**

On the 20<sup>th</sup> April the WA State Government announced the creation of the Rural Fire Division (RDF) within the Department of Fire and Emergency Services. The Rural Fire Division will incorporate the Office of Bushfire Risk Management, a Bushfire Centre of Excellence, Bushfire Risk Management Programs and an increased focus on volunteer relations.

There is a significant amount of work that is required to be done implementing the Rural Fire Division over the next 6 months in the lead up to the next fire season, with further information on staffing and structure to be identified following the May State budget. For the DFES Lower South West Region John Tillman is currently acting as Chief Superintendent in the RFD, Danny Mosconi is filling the regional Superintendents position, Peter Thomas is in the District Officer Capes position and John Carter is covering the District Officer Emergency Management role.

- **Albany Task Force**

It has been a busy end to the season with a large number of incidents within the region up to the end of May. I would like to thank the local BFB for their effort dealing with these and then supporting the LSW Task Force for Albany. A total of 9 appliances responded from the shire to support the Great Southern Region.

- **International Fire Fighters Day**

International Firefighters day was held at the Busselton Fire and Rescue station on the 4<sup>th</sup> of May. There was representation from the local VFRS, BFB, DBCA, DFES, LG and Bunbury CFRS. The event was very successful and gave an opportunity for all to remember the sacrifices made by firefighters in their line of duty.

- **LSW Combined VFRS and BFB Leaders / Team development Forum**

The LSW DFES region is planning a forum this year to focus on team development. The Forum will be conducted in the Margaret River area and will involve leaders from the Fire and Rescue and the Bush Fire Brigades from across the region. Invites to the various groups will be sent out shortly.

Peter Thomas

District Officer Capes

**Attachment 7.3 Report to the City of Busselton Bush Fire Advisory Committee (BFAC) meeting to be held on 12 June 2018**

**Agency:** City of Busselton/Department of Fire & Emergency Services

**Officer Representing:** Blake Moore, Community Emergency Services Officer

**Matters to be discussed:****Incidents since 01/07/2017 as at 12/06/2018**

- 103
- 63 - Bush Fire
- 9 - Vehicle Fire
- 4 - Structure Fire
- 26 - False Call – Good Intent

**Well done**

- To all members that assisted with the Albany Fire, thank you for all of your efforts. There has been a number of phone calls from the residents of Albany to express their thanks and that they were overwhelmed with how far the support came from to help when in need

**eAcademy**

- The proposal for the DFES Admin team to manually enter the volunteer onto LSW VFF1 pathway once they receive a volunteer ID number and email a welcome package to the volunteer on the Portal 2 Progress has been accepted and is now being executed.

**Training**

- Introduction and Bushfire course has been completed. We included a small burn during the course to give participants some live fire experience.

**Burning**

- Thank you to all the brigades that were involved in the autumn burns. The coordination of all member at very short notice was greatly appreciated.

**Membership Application Forms**

- A number of Brigades are using the old style membership applications which do not require an email address or Next of Kin notification. All existing membership registration forms and books are to be discarded and all new applications should be done using the form available from the Volunteer Portal (under the BFB logo > Administration Forms). Any older forms will not be processed.