



**City of Busselton**  
*Geographe Bay*

## **Finance Committee Agenda**

***5 May 2016***

ALL INFORMATION AVAILABLE IN VARIOUS FORMATS ON REQUEST

**CITY OF BUSSELTON**

**MEETING NOTICE AND AGENDA – 5 MAY 2016**

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**TO: THE MAYOR AND COUNCILLORS**

**NOTICE** is given that a meeting of the Finance Committee will be held in the Meeting Room One, Community Resource Centre, 21 Cammilleri Street, Busselton on Thursday, 5 May 2016, commencing at 9.30am.

The attendance of Committee Members is respectfully requested.



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**MIKE ARCHER**

**CHIEF EXECUTIVE OFFICER**

29 April 2016

CITY OF BUSSELTON

AGENDA FOR THE FINANCE COMMITTEE MEETING TO BE HELD ON 5 MAY 2016

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1. **DECLARATION OF OPENING AND ANNOUNCEMENT OF VISITORS**

2. **ATTENDANCE**

**Apologies**

**Approved Leave of Absence**

3. **PUBLIC QUESTION TIME**

4. **DISCLOSURE OF INTERESTS**

5. **CONFIRMATION OF MINUTES**

5.1 **Minutes of the Finance Committee Meeting held 14 April 2016**

**RECOMMENDATION**

That the Minutes of the Finance Committee Meeting held 14 April 2016 be confirmed as a true and correct record.

## 6. REPORTS

### 6.1 BUSSELTON SETTLEMENT ART PROJECT: REQUEST TO TRANSFER FUNDS FROM SUNDRY INCOME TO RESTRICTED ASSETS ACCOUNT AND FUTURE FUNDING OF REMAINING STATUES

<b>SUBJECT INDEX:</b>	Heritage
<b>STRATEGIC OBJECTIVE:</b>	A City of shared, vibrant and well planned places that provide for diverse activity and strengthen our social connections.
<b>BUSINESS UNIT:</b>	Community Services
<b>ACTIVITY UNIT:</b>	Community Services
<b>REPORTING OFFICER:</b>	Cultural Development Officer - Jacquie Happ
<b>AUTHORISING OFFICER:</b>	Director, Community and Commercial Services - Naomi Searle
<b>VOTING REQUIREMENT:</b>	Absolute Majority
<b>ATTACHMENTS:</b>	Nil

#### **PRÉCIS**

The purpose of this report is to seek Council's approval to transfer \$2,754.58 from the Cultural Planning Sundry Income Account to the Sundry Restricted Asset Account to contribute towards future sculptures in the Busselton Settlement Art Project (BSAP) and to clarify Council's future funding of the remaining three statues.

#### **BACKGROUND**

The (BSAP) is a public art initiative commemorating the successful establishment of Busselton as one of the first settlements outside Perth. The project consists of the commissioning of six (6) life-sized bronze sculptures (one per year subject to funding) at a total cost of approximately \$700,000 (ex GST). The project is overseen by a formal Committee of Council, the Busselton Settlement Art Project Steering Committee (BSAPSC).

The BSAPSC organises events to keep the project in the public realm by raising awareness and to raise funds. The BSAPSC's last fundraising event was held in November 2015 at Vasse Felix. The event featured a guest speaker and auction items, with income from the event totaling \$2,754.58. This report seeks to transfer the income to a restricted asset account to ensure the funds are put towards the commissioning of the next sculpture in the project.

#### **STATUTORY ENVIRONMENT**

Under Section 5.8 of the *Local Government Act 1995* (the Act), a local government, by absolute majority, may establish committees of three or more persons to assist the Council, and to exercise the powers and discharge the duties of the local government that can be delegated to committees. Authority can be delegated to formally constituted Committees of Council in accordance with Sections 5.16 and 5.17 of the Act.

Under Section 6.8 of the Act, expenditure that is not included in the annual budget requires a resolution in advance of the expenditure with Absolute Majority.

#### **RELEVANT PLANS AND POLICIES**

##### Social & Ageing Plan 2015 – 2025

It is a goal of the City's Social and Ageing Plan (2015-2025) that the City's culture is celebrated, valued and retained. The installation of the BSAP sculptures is in line with this goal.

### City of Busselton's Ten Year Financial and Corporate Business Plans

The BSAP has been identified as a key project in the City's four year Corporate Business Plan and includes an allocation of \$50,000 per year in 2015/16 and a proposed allocation of \$85,000 (subject to budget adoption) in 2016/17.

### The Local Planning Policy (6B) Percent for Art Provisions

The Percent for Art Provisions allows developers to provide a cash in lieu contribution in place of an artwork at the site of the development application. The policy enables funds which are in the Percent for Art Cash in Lieu – Public Art Restricted Funds account collected in the Busselton (East) precinct of the City of Busselton to be directed to the Settlement Art Project as a priority.

## **FINANCIAL IMPLICATIONS**

The budget transfer will reduce Council's net current position by \$2,754.58 at the end of the 2015/16 financial year. However these funds were raised for the purpose of the BSAP so it is considered appropriate to transfer the funds to a restricted asset account to allow for this in the future.

### Long-term Financial Plan Implications

From 2016/17 onwards, \$85,000 per statue for the remainder of the sculpture project has been included in the City's Long Term Financial Plan towards the commissioning of sculptures for the BSAP, however the balance funds are required to be raised in order to fund individual statues. The transfer of funds from the BSAPSC's fundraising activities in 2015/16 will assist in building funds for the commissioning of future statues. It is noted, however, that funding for only three further statues is required at \$85,000 per sculpture whilst the LTFP recently adopted allowed for four payments of \$85,000 which will be adjusted in the next review of the LTFP.

## **STRATEGIC COMMUNITY OBJECTIVES**

This matter aligns with the City of Busselton Strategic Community Plan 2013 and principally with the following strategic goal:

Well Planned, Vibrant and Active Places

- 2.1 A City where the community has access to quality cultural, recreation and leisure facilities and services.
- 2.2 A City of shared, vibrant and well planned places that provide for diverse activity and strengthen our social connections.

## **RISK ASSESSMENT**

An assessment of the potential implications of implementing the officer recommendation has been undertaken by the City's risk assessment framework. There are no identified risks associated with the officer recommendation.

## **CONSULTATION**

The participating members of the BSAPSC have been included in the process of discussing and forming the recommendations in this report. Consultation has also been ongoing with the Bussell family and key stakeholders identified for future sculptures yet to be commissioned.

## **OFFICER COMMENT**

Funds raised by the BSAPSC are a result of hard work in fundraising activities for the Busselton Settlement Art Project. Tickets for the event in November were sold on the basis that the profits

would go towards the project. Officers therefore recommend that the income from the Sundries Income Account (330-10900-1750-0000) of \$2,754.58 be transferred to the Sundry Restricted Asset Account for the purposes of raising funding to commission the next sculpture for the BSAP. The BSAPSC is aiming to raise circa \$20,000 in 2016/17 to enable the commissioning of the Spanish Settler.

### **CONCLUSION**

Although the transfer will reduce Council's net current position by \$2,754.58 at year end, the expectation from those who participated in the November fundraising event was that the funds raised would go towards the commissioning of the next sculpture. Significant fundraising is required for each sculpture and ongoing fundraising activities such as this will assist in reaching the funds required.

### **OPTIONS**

The Council may chose not to transfer the funds that were raised by the BSAPSC and this will reduce the total funds available to complete the next sculpture. Donations and contributions are still needed to realise the fourth sculpture of Spanish Settler.

### **TIMELINE FOR IMPLEMENTATION OF OFFICER RECOMMENDATION**

Should the Officer Recommendation be endorsed, Officers will transfer the funds from the Sundry Account to the Sundry Restricted Asset Account before the end of the 2015/16 Financial Year.

### **OFFICER RECOMMENDATION**

### **ABSOLUTE MAJORITY DECISION OF COUNCIL REQUIRED**

1. That the Council approves the transfer of \$2,754.58 from the Cultural Planning Sundry Income Account (330.10900.1750) to the Sundry Restricted Asset Account for the Busselton Settlement Art Project.
2. That the next review of the Long Term Financial Plan incorporates a minor amendment to reflect a City contribution of \$85,000 per statue for the remaining three statues.

## 6.2 LIST OF PAYMENTS MADE - MARCH 2016

<b>SUBJECT INDEX:</b>	Financial Operations
<b>STRATEGIC OBJECTIVE:</b>	An organisation that is managed effectively and achieves positive outcomes for the community.
<b>BUSINESS UNIT:</b>	Finance and Information Technology
<b>ACTIVITY UNIT:</b>	Finance
<b>REPORTING OFFICER:</b>	Financial Accountant - Ehab Gowegati
<b>AUTHORISING OFFICER:</b>	Director, Finance and Corporate Services - Matthew Smith
<b>VOTING REQUIREMENT:</b>	Simple Majority
<b>ATTACHMENTS:</b>	Attachment A List of Payments Made - March 2016

### **PRÉCIS**

This report provides details of payments made from the City's bank accounts for the month of March 2016, for noting by the Council and recording in the Council Minutes.

### **BACKGROUND**

The Local Government (Financial Management) Regulations require that when the Council has delegated authority to the Chief Executive Officer to make payments from the City's bank accounts, that a list of payments made is prepared each month for presentation to, and noting by, Council.

### **STATUTORY ENVIRONMENT**

Section 6.10 of the Local Government Act and more specifically, Regulation 13 of the Local Government (Financial Management) Regulations; refer to the requirement for a listing of payments made each month to be presented to the Council.

### **RELEVANT PLANS AND POLICIES**

NA.

### **FINANCIAL IMPLICATIONS**

NA.

### **STRATEGIC COMMUNITY OBJECTIVES**

This matter principally aligns with Key Goal Area 6 – 'Open and Collaborative Leadership' and more specifically Community Objective 6.3 – 'An organisation that is managed effectively and achieves positive outcomes for the community'.

### **RISK ASSESSMENT**

NA.

### **CONSULTATION**

NA.

### **OFFICER COMMENT**

NA.

**CONCLUSION**

NA.

**OPTIONS**

NA.

**TIMELINE FOR IMPLEMENTATION OF OFFICER RECOMMENDATION**

NA.

**OFFICER RECOMMENDATION**

That the Council notes payment of voucher numbers M112730 – M112830, EF045130 – EF045653, T007226 – T007232, and DD002697 – DD002726; together totaling \$9,696,772.78.



LISTING OF PAYMENTS MADE  
UNDER DELEGATED AUTHORITY  
FOR THE MONTH OF MARCH 2016

<u>MUNICIPAL ACCOUNT - MARCH 2016</u>				
<u>Date</u>	<u>Chq</u>	<u>Name</u>	<u>Description</u>	<u>Amount</u>
3/03/2016	112730	CITY OF BUSSELTON	VARIOUS PAYROLL DEDUCTIONS	2,832.94
3/03/2016	112731	CALLOWS CORNER NEWS	STAFF SOCIAL CLUB - LOTTO	272.00
3/03/2016	112732	CANCELLED	PRINTING ERROR	0.00
8/03/2016	112733	DEPT OF THE ATTORNEY GENERAL	PROSECUTION NOTICES	105.60
3/03/2016	112734	SHANNON DEMPSTER	REFUND DOG REGISTRATION - NOW STERILISED	150.00
8/03/2016	112735	BUSSELTON CIVIL & PLANT HIRE	REFUND OF DEMOLITION BONDS	582.00
8/03/2016	112736	KYLEE WARDLE	REFUND OF BUILDING SEARCH FEE	142.00
8/03/2016	112737	CR. R BENNETT	COUNCILLOR PAYMENT	2,180.00
8/03/2016	112738	GN CONSTRUCTION (WA) PTY LTD	REFUND - BUIDING PERMIT FEES	225.81
8/03/2016	112739	CANCELLED	REISSUED ON CHEQUE 112827	0.00
8/03/2016	112740	STEPHEN O`MAHONY	REFUND OF DEMOLITION BOND	392.00
8/03/2016	112741	EAST BUSSELTON ESTATE PTY LTD	REFUND OF RATE OVERPAYMENT	577.18
8/03/2016	112742	SP REGIONAL PROPERTY GROUP PTY LTD	REFUND OF RATE OVERPAYMENT	4,279.05
8/03/2016	112743	ALH GROUP PROPERTY HOLDINGS PTY LTD	REFUND OF RATE OVERPAYMENT	260.66
8/03/2016	112744	DEPARTMENT OF TRANSPORT	SPECIAL SERIES NUMBER PLATE	327.00
9/03/2016	112745	NATURALISTE COMMUNITY CENTRE PETTY CASH	PETTY CASH REIMBURSEMENT	77.00
9/03/2016	112746	PETER MORAN ARCHITECT	REFUND PERMIT TO USE FEE - APP CANCELLED	118.00
9/03/2016	112747	LAURA LEAVER	REFUND HOLIDAY HOME REGISTRATION PAID TWICE	342.00
10/03/2016	112748	THOMAS MAZEY	ART SALES	178.50
10/03/2016	112749	VINCENT TRIGLIA	ART SALES	164.00
10/03/2016	112750	K & K HOLROYD	CROSSOVER SUBSIDY PAYMENT	215.30
10/03/2016	112751	T & B HADDON	CROSSOVER SUBSIDY PAYMENT	337.40
10/03/2016	112752	P CAMPBELL-HICKS	CROSSOVER SUBSIDY PAYMENT	235.70
10/03/2016	112753	G KNIGHT & R CADD	CROSSOVER SUBSIDY PAYMENT	337.40
10/03/2016	112754	P & K SCOTT	CROSSOVER SUBSIDY PAYMENT	222.70
10/03/2016	112755	P & C MULLIN	CROSSOVER SUBSIDY PAYMENT	249.20
10/03/2016	112756	B & J DEVEREUX	CROSSOVER SUBSIDY PAYMENT	309.60
10/03/2016	112757	J J HAYNES	CROSSOVER SUBSIDY PAYMENT	303.60
10/03/2016	112758	BUSSELTON FAMILY CENTRE	DONATION - MUD PLAY EXPO	300.00
10/03/2016	112759	BUSSELTON HOSPICE	DONATION - GAIL KEARNEY MEMORIAL GOLF DAY	500.00
10/03/2016	112760	ARTGEO PETTY CASH	PETTY CASH REIMBURSEMENT	98.69
10/03/2016	112761	JAIMEE WHIRLEDGE	WINNER BUSSELTON FRINGE ART PRIZE - JUNIOR	250.00
10/03/2016	112762	CATHERINE CHRISTY	WINNER BUSSELTON FRINGE ART PRIZE - SENIOR	1,000.00

## 6.2

## Attachment A

## List of Payments Made - March 2016

11/03/2016	112763-112766	BUSSELTON WATER BOARD	WATER SERVICES	51,124.75
11/03/2016	112767	TELSTRA CORPORATION	COMMUNICATION SERVICES	14,345.06
11/03/2016	112768-112769	WATER CORPORATION	WATER SERVICES	20,326.45
11/03/2016	112770-112771	SYNERGY	ELECTRICITY SUPPLIES	81,331.00
11/03/2016	112772	SANTINE DEVELOPMENTS PTY LTD	ROAD MAINTENANCE BOND REFUND	5,294.00
15/03/2016	112773	CATHERINE CANNIZZARO	NAT COMMUNITY CENTRE REFUND	550.00
17/03/2016	112774	CITY OF BUSSELTON	VARIOUS PAYROLL DEDUCTIONS	2,741.22
17/03/2016	112775	CALLOWS CORNER NEWS	STAFF SOCIAL CLUB - LOTTO	274.00
16/03/2016	112776	JOSHUA RYAN	CROSSOVER SUBSIDY PAYMENT	148.10
16/03/2016	112777	SANDRA GREENWOOD	CROSSOVER SUBSIDY PAYMENT	267.80
16/03/2016	112778	MAOMI KURASHIMA	REFUND OF BUILDING APP FEE	95.00
16/03/2016	112779	OFFICE OF THE CEO - PETTY CASH	PETTY CASH REIMBURSEMENT	499.42
16/03/2016	112780	JULIE LEE	REFUND OF ANIMAL TRAP BOND	98.00
16/03/2016	112781	DHARMAPALA BUDDHIST CENTRE	REFUND OF HALL BOND	185.00
16/03/2016	112782	QUINDALUP ARTISTS (INC)	REFUND OF HALL BOND	185.00
18/03/2016	112783	FW & EM ROSE	REFUND OF RATE OVERPAYMENT	938.52
18/03/2016	112784	B & JE PESCOD	REFUND OF RATE OVERPAYMENT	1,097.48
18/03/2016	112785	P & HG MASTERS	REFUND OF RATE OVERPAYMENT	782.18
18/03/2016	112786	SIESTA PARK PTY LTD	REFUND OF RATE OVERPAYMENT	1,582.41
21/03/2016	112787	TELSTRA CORPORATION	COMMUNICATION SERVICES	7,613.39
21/03/2016	112788	SYNERGY	ELECTRICITY SUPPLIES	4,691.55
21/03/2016	112789	CANCELLED	PRINTING ERROR	0.00
22/03/2016	112790	ADT SECURITY	CCTV SECURITY REPAIRS - BUSSELTON JETTY	484.00
22/03/2016	112791	DEPARTMENT OF TRANSPORT	WATERWAYS MANAGEMENT ANNUAL PAYMENT	330,000.00
22/03/2016	112792	BUSSELTON WATER BOARD	WATER SERVICES	592.32
22/03/2016	112793	CALLOWS CORNER NEWSAGENCY	NEWSAGENCY / STATIONERY SUPPLIES	365.90
22/03/2016	112794	WATER CORPORATION	WATER SERVICES - ACCESS LICENCE	45.83
22/03/2016	112795	DUNSBOROUGH POST OFFICE	POSTAL SERVICE - MAIL BOX RENTAL DUNS LIBRARY	438.00
22/03/2016	112796	SUBWAY	CATERING	57.00
22/03/2016	112797-112798	SYNERGY	ELECTRICITY SUPPLIES	12,534.65
22/03/2016	112799	FRED ROSE EXCAVATOR HIRE	EARTHMOVING - WASTE FACILITIES	11,676.50
24/03/2016	112800	CITY OF BUSSELTON	REPLACE STOLEN FLOAT - ART GEO	200.00
24/03/2016	112801	TELSTRA CORPORATION	COMMUNICATION SERVICES	89.95
24/03/2016	112802	CITY OF BUSSELTON	INTERNAL PAYMENT - HALL BOOKING FEES	76.00
24/03/2016	112803	SYNERGY	ELECTRICITY SUPPLIES	776.95
30/03/2016	112804	CANCELLED	PRINTING ERROR	0.00
30/03/2016	112805	CANCELLED	PRINTING ERROR	0.00

6.2

Attachment A

## List of Payments Made - March 2016

30/03/2016	112806	CANCELLED	PRINTING ERROR	0.00
30/03/2016	112807	MAGISTRATES COURT OF WESTERN AUSTRALIA	PROSECUTION NOTICES	105.60
31/03/2016	112808	CITY OF BUSSELTON	VARIOUS PAYROLL DEDUCTIONS	2,586.01
31/03/2016	112809	CALLOWS CORNER NEWS	STAFF SOCIAL CLUB - LOTTO	274.00
31/03/2016	112810	A UPFILL	REFUND TRADING IN PUBLIC PLACES FEES	260.00
31/03/2016	112811	CR. R BENNETT	COUNCILLOR REIMBURSEMENT	235.43
31/03/2016	112812	CITY OF BUSSELTON - PETTY CASH	PETTY CASH REIMBURSEMENT	520.60
31/03/2016	112813	DEPARTMENT OF TRANSPORT	SPECIAL SERIES NUMBER PLATE	327.00
31/03/2016	112814	ARTGEO PETTY CASH	PETTY CASH REIMBURSEMENT	96.37
31/03/2016	112815	DUNSBOROUGH PUBLIC LIBRARY - PETTY CASH	PETTY CASH REIMBURSEMENT	18.00
31/03/2016	112816	BUSSELTON PUBLIC LIBRARY - PETTY CASH	PETTY CASH REIMBURSEMENT	192.70
31/03/2016	112817	DEPARTMENT OF EDUCATION	REFUND OF HALL BOND	195.00
31/03/2016	112818	DENTAL HEALTH SERVICES	REFUND OF HALL BOND	195.00
31/03/2016	112819	NATIONAL DISABILITY SERVICES	REFUND OF HALL BOND	195.00
31/03/2016	112820	BUSSELTON MENS DARTS ASSOC	REFUND OF HALL BOND	175.00
31/03/2016	112821	ADVANCED HEARING WA	REFUND OF HALL BOND	195.00
31/03/2016	112822	WACHS MENTAL HEALTH	REFUND OF HALL BOND	195.00
31/03/2016	112823	KARLA HART	REFUND OF HALL BOND	195.00
31/03/2016	112824	C FINCH	REFUND OF HALL BOND	185.00
31/03/2016	112825	P SHANNON	REFUND OF RATE OVERPAYMENT	150.85
31/03/2016	112826	KJ TURNBALL	REFUND OF RATE OVERPAYMENT	745.43
31/03/2016	112827	J STRATTON	REFUND DEMOLITION BOND	392.00
31/03/2016	112828	SETTLERS TAVERN	REFUND TEMPORARY FOOD STALL - PAID TWICE	33.00
31/03/2016	112829	CANCELLED	PRINTING ERROR	0.00
31/03/2016	112830	SOUTH WEST GROUP OF AFFILIATED AGRICULTURAL ASSOC	DONATION-STH WEST DISTRICT DISPLAY - ROYAL SHOW	250.00
				<b>576,789.75</b>

ELECTRONIC TRANSFER PAYMENTS - MARCH 2016

<u>Date EFT</u>	<u>Name</u>	<u>Description</u>	<u>Amount</u>	
3/03/2016	EF045130	HIF	HEALTH INSURANCE	198.30
3/03/2016	EF045131	CRAIG & SHEREE WOOD	LEASE AGREEMENT	820.00
3/03/2016	EF045132	PAY-PLAN PTY LTD	SALARY PACKAGING	11,412.97
3/03/2016	EF045133	HARCOURTS BUSSELTON	RENTAL LEASE AGREEMENT	840.00
3/03/2016	EF045134	AUSTRALIAN TAXATION OFFICE	PAYG TAXATION	187,949.00
3/03/2016	EF045135	AUSTRALIAN SERVICES UNION	UNION FEES	77.40
3/03/2016	EF045136	HBF HEALTH LIMITED	MEDICAL INSURANCE	458.60

## 6.2

## Attachment A

## List of Payments Made - March 2016

3/03/2016	EF045137	LOCAL GOV'T RACE COURSE & CEMETERY EMPLOYEES	UNION FEES	338.26
3/03/2016	EF045138	DEPUTY CHILD SUPPORT REGISTRAR	SALARY DEDUCTIONS	1,148.00
3/03/2016	EF045139	CITY OF BUSSELTON-SOCIAL CLUB	SOCIAL CLUB REIMBURSEMENT	206.00
3/03/2016	EF045140	STAFF CHRISTMAS CLUB	PAYROLL DEDUCTIONS	3,815.00
3/03/2016	EF045141	CLICK SUPER	SUPERANNUATION	142,084.31
4/03/2016	EF045142-45163	CANCELLED	PROCESS ERROR	0.00
4/03/2016	EF045164	CR. G BLEECHMORE	COUNCILLOR PAYMENT	2,180.00
4/03/2016	EF045165	CR. G HENLEY	COUNCILLOR PAYMENT	7,973.75
4/03/2016	EF045166	CR. T BEST	COUNCILLOR PAYMENT	2,180.00
4/03/2016	EF045167	PERTH ENERGY PTY LTD	ELECTRICITY SUPPLIER	38,275.49
4/03/2016	EF045168	NAOMI SEARLE	STAFF REIMBURSEMENT - INTERNET	50.00
4/03/2016	EF045169	LINDA KUSAL	STAFF REIMBURSEMENT - VEHICLE EXPENSES	107.95
4/03/2016	EF045170	CR. J McCALLUM	COUNCILLOR PAYMENT	2,180.00
4/03/2016	EF045171	DEB HOLDEN	STAFF REIMBURSEMENT - PUBLIC RELATIONS	212.25
4/03/2016	EF045172	PAY-PLAN PTY LTD	SALARY PACKAGING	552.89
4/03/2016	EF045173	KOOKA SERVICES PTY LTD	CARAVAN PARK MANAGEMENT CONTRACT	34,833.15
4/03/2016	EF045174	BCP CIVIL & PLANT	PLANT - POSI TRAC HIRE	522.50
4/03/2016	EF045175	BAYSIDE CONCRETE CONSTRUCTION	DECORATIVE CONCRETE CONST - BSN FORESHORE	26,348.40
4/03/2016	EF045176	NAOMI DAVEY	STAFF REIMBURSEMENT - TRAINING EXPENSES	53.20
4/03/2016	EF045177	CR. R REEKIE	COUNCILLOR PAYMENT	2,180.00
4/03/2016	EF045178	CR. R PAINE	COUNCILLOR PAYMENT	2,180.00
4/03/2016	EF045179	CR. P CARTER	COUNCILLOR PAYMENT	2,180.00
4/03/2016	EF045180	WARREN LANDREBE	REFUND OF ANIMAL TRAP BOND	98.00
4/03/2016	EF045181	TERRENCE GERMAIN	REFUND OF RATE OVERPAYMENT	233.89
4/03/2016	EF045182	JIM MCLEOD-SMITH	KOOKABURRA REFUND - CANCELLATION	410.00
4/03/2016	EF045183	DELRON CLEANING BUSSELTON	CLEANING SERVICES - VARIOUS BBQ'S	48,466.18
4/03/2016	EF045184	WESTERN POWER CORPORATION	REPLACE DAMAGED POWER POLE	7,210.07
4/03/2016	EF045185	ZIPFORM	PRINTING SERVICES - RATE NOTICES	9,756.55
4/03/2016	EF045186	YALLINGUP RURAL BUSHFIRE BRIGADE	PETTY CASH REIMBURSEMENT	340.00
4/03/2016	EF045187	DEPARTMENT OF FIRE AND EMERGENCY SERVICES	FIRE AND EMERGENCY SERVICES - ESL LEVY	556,108.86
4/03/2016	EF045188	TOTAL EDEN PTY LTD	RETICULATION SUPPLIES	15,456.70
4/03/2016	EF045189	BUNNINGS BUILDING SUPPLIES	HARDWARE SUPPLIES	1,186.63
4/03/2016	EF045190	CHUBB FIRE & SECURITY PTY LTD	FIRE EQUIPMENT SERVICES	42.65
4/03/2016	EF045191	COLES	COUNCIL & STAFF REFRESHMENTS	284.46
4/03/2016	EF045192	BAREFOOT BOOKS	LIBRARY RESOURCES - BOOKS	372.69
4/03/2016	EF045193	TECHNOLOGY ONE LIMITED	SOFTWARE SERVICES	3,115.08
4/03/2016	EF045194	CAPERS SOUTHWEST CATERING SERVICES	CATERING - EXHIBITIONS,FAREWELLS & MEETINGS	690.00

## 6.2

## Attachment A

## List of Payments Made - March 2016

4/03/2016	EF045195	BUSSELTON HOCKEY STADIUM CLUB INC	INSURANCE SETTLEMENT - DAMAGED TURF	8,221.91
4/03/2016	EF045196	ABBEY BEACH RESORT	STAFF CONFERENCE - SPOT PRIZES	272.00
4/03/2016	EF045197	SUSSEX BUSHFIRE BRIGADE	PETTY CASH REIMBURSEMENT	923.04
4/03/2016	EF045198	LES MILLS ASIA PACIFIC	CONTRACT FEES - GLC	419.00
11/03/2016	EF045199	SALLY KING	ART SALES	66.50
11/03/2016	EF045200	ELIZABETH ROYCE	ART SALES	616.00
11/03/2016	EF045201	CR. J McCALLUM	COUNCILLOR REIMBURSEMENT	412.65
11/03/2016	EF045202	DOROTHY SADDLETON	ART SALES	22.40
11/03/2016	EF045203	WIZID PTY LTD	GLC POOL ENTRY WRISTBANDS	185.90
11/03/2016	EF045204	CDJ ENGINEERING & CONSULTANCY SERVICES	ENGINEERING - UWO GATES & GLC FRONT ENTRANCE	18,391.93
11/03/2016	EF045205	MARGARET PARKE	ART SALES	49.00
11/03/2016	EF045206	ROGER PAINE	ART SALES	31.50
11/03/2016	EF045207	AUTOMATIC SOLUTIONS	BOOM GATE - NEW CELL DEVELOPMENT	2,923.00
11/03/2016	EF045208	MATTHEW SHARP	ART SALES	164.50
11/03/2016	EF045209	PANCAKE DESIGNS RESIN	ART SALES	341.60
11/03/2016	EF045210	CASTLEVIEW HOLDINGS PTY LTD	ART SALES	170.10
11/03/2016	EF045211	OPTUS BILLING SERVICES PTY LTD	AIRPORT - FIXED INTERNET ACCESS	97.20
11/03/2016	EF045212	SUSSEX TURF CONTROL	TURF SERVICES - VARIOUS OVAL MAINTENANCE	7,638.64
11/03/2016	EF045213	NEOPOST	STATIONERY SUPPLIER	253.00
11/03/2016	EF045214	OPUS INTERNATIONAL	CONSULTANCY - BUSSELTON TRANSFER STATION	25,212.00
11/03/2016	EF045215	JACQUELINE PINNOCK	ART SALES	20.30
11/03/2016	EF045216	BAYSIDE CONCRETE CONSTRUCTION	DECORATIVE CONCRETE CONST - FORESHORE	8,014.16
11/03/2016	EF045217	MARKETFORCE PTY LTD	ADVERTISING SERVICES	669.13
11/03/2016	EF045218	CREATIVE EIGHT STUDIO	DESIGN SERVICES - AIRPORT COMMUNICATION PLAN	880.00
11/03/2016	EF045219	OCEAN AIR CARPET CARE	CLEANING SERVICES - BUILDINGS & ABLUTIONS	8,316.55
11/03/2016	EF045220	HERA	ADMIN BUILDING - STRUCTURAL ENGINEERING SERVICES	20,181.48
11/03/2016	EF045221	SOUTH WEST CRANE SERVICES	CRANE HIRE - HARRIS ROAD CONVEYOR BELT	1,782.00
11/03/2016	EF045222	FRANK CREDARO NOMINEES PTY LTD	REFUND OF RATE OVERPAYMENT	220.42
11/03/2016	EF045223	SUSAN SOUTHERN	REFUND OF RATE OVERPAYMENT	694.42
11/03/2016	EF045224	BCE SURVEYING PTY LTD	FEATURE SURVEY - BUSSELTON TRANSFER STATION	1,512.50
11/03/2016	EF045225	ERS AUSTRALIA PTY LTD	MAINTENANCE PART WASHER SERVICE	903.10
11/03/2016	EF045226	VASSE BUSHFIRE BRIGADE	MAINTENANCE PART WASHER SERVICE	897.04
11/03/2016	EF045227	YALLINGUP RURAL BUSHFIRE BRIGADE	PETTY CASH REIMBURSEMENT	284.75
11/03/2016	EF045228	CANCELLED	PRINTING ERROR	0.00
11/03/2016	EF045229	BUNNINGS BUILDING SUPPLIES	HARDWARE SUPPLIES	276.01
11/03/2016	EF045230	W A TREASURY CORPORATION	VARIOUS LOAN REPAYMENTS	791,256.78
11/03/2016	EF045231	IPWEA-WA	ENGINEERING MEMBERSHIP RENEWAL	286.00

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11/03/2016	EF045232	COLES	COUNCIL & STAFF REFRESHMENTS	236.19
11/03/2016	EF045233	BUSSELTON FOOTBALL & SPORTSMAN CLUB	ELECTRICITY REIMBURSEMENT - SOUTHBOUND	780.82
11/03/2016	EF045234	SUSSEX BUSHFIRE BRIGADE	PETTY CASH REIMBURSEMENT	792.54
11/03/2016	EF045235	INNOVEST CONSTRUCTION	CONSTRUCTION PICNIC SHELTERS - FORESHORE	4,461.72
11/03/2016	EF045236	GHD PTY LTD	CONSULTANCY - GROUNDWATER MONITORING	10,428.00
11/03/2016	EF045237	GEOGRAPHE CAMPING AND OUTDOORS	OUTDOOR EQUIPMENT SUPPLIER - RANGERS	149.95
11/03/2016	EF045238	GEORGE HERRING	ART SALES	68.80
11/03/2016	EF045239	OWEN G ISBEL	ART SALES	248.80
11/03/2016	EF045240	HART SPORT	GLC SPORT EQUIPMENT SUPPLIER	233.00
11/03/2016	EF045241	PFD FOOD SERVICES PTY LTD	GLC KIOSK PURCHASES	4,695.30
11/03/2016	EF045242	CELIA CLARE	ART SALES	263.20
17/03/2016	EF045243	HIF	HEALTH INSURANCE	198.30
17/03/2016	EF045244	CRAIG & SHEREE WOOD	LEASE AGREEMENT	820.00
17/03/2016	EF045245	PAY-PLAN PTY LTD	SALARY PACKAGING	11,640.61
17/03/2016	EF045246	HARCOURTS BUSSELTON	RENTAL LEASE AGREEMENT	840.00
17/03/2016	EF045247	AUSTRALIAN TAXATION OFFICE	PAYG TAXATION	190,569.00
17/03/2016	EF045248	AUSTRALIAN SERVICES UNION	UNION FEES	77.40
17/03/2016	EF045249	HBF HEALTH LIMITED	MEDICAL INSURANCE	458.60
17/03/2016	EF045250	LOCAL GOV'T RACE COURSE & CEMETERY EMPLOYEES	UNION FEES	317.76
17/03/2016	EF045251	DEPUTY CHILD SUPPORT REGISTRAR	SALARY DEDUCTIONS	1,148.00
17/03/2016	EF045252	CITY OF BUSSELTON-SOCIAL CLUB	SOCIAL CLUB REIMBURSEMENT	220.00
17/03/2016	EF045253	STAFF CHRISTMAS CLUB	PAYROLL DEDUCTIONS	3,685.00
17/03/2016	EF045254	CLICK SUPER	SUPERANNUATION	144,657.28
21/03/2016	EF045255	HARLEY DYKSTRA	CONTOUR SURVEY REPORT - QUEEN STREET	9,570.00
21/03/2016	EF045256	CR. G BLEECHMORE	COUNCILLOR REIMBURSEMENT	471.01
21/03/2016	EF045257	LEEWIN CIVIL PTY LTD	ROADWORKS - MARINE TERRACE UPGRADE	34,650.00
21/03/2016	EF045258	LINDA KUSAL	STAFF REIMBURSEMENT - STAFF CONFERENCE	405.00
21/03/2016	EF045259	MCG ARCHITECTS PTY LTD	ADMIN BUILDING - ARCHITECTURAL SERVICES	34,771.00
21/03/2016	EF045260	SCOPE BUSINESS IMAGING	ELECTRONIC EQUIPMENT	181.18
21/03/2016	EF045261	ERNEST JOHNSON	STAFF REIMBURSEMENT - TRAINING EXPENSES	55.78
21/03/2016	EF045262	COLES.COM.AU	COUNCIL & STAFF REFRESHMENTS	713.38
21/03/2016	EF045263	THE URBAN COFFEE HOUSE	CATERING - STAFF MEETINGS	380.00
21/03/2016	EF045264	MARKETFORCE PTY LTD	ADVERTISING SERVICES	669.13
21/03/2016	EF045265	GWEN SCADDAN	REFUND OF ANIMAL TRAP BOND	98.00
21/03/2016	EF045266	YAHAVA KOFFE WORKS WHOLESAL	TRAINING SERVICES - GLC BARISTA TRAINING	145.00
21/03/2016	EF045267	BJ HUME & G STUBBER	PLANNING BOND REFUND	5,000.00
21/03/2016	EF045268	TRISLEY'S HYDRAULIC SERVICES PTY LTD	SERVICE UV TEMPERATURE SENSOR AT GLC	979.00

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21/03/2016	EF045269	CANCELLED	PROCESS ERROR	0.00
21/03/2016	EF045270	HOG (HARLEY OWNERS GROUP)	REFUND OF HALL BOND	185.00
21/03/2016	EF045271	DREAMHUNTER INVESTMENTS PTY LTD	REFUND OF RATE OVERPAYMENT	468.05
21/03/2016	EF045272	MARTYN GLOVER	STAFF REIMBURSEMENT - BREAKFAST MEETING	100.75
21/03/2016	EF045273	DUNSBOROUGH VOLUNTEER BUSHFIRE BRIGADE	PETTY CASH REIMBURSEMENT	982.69
21/03/2016	EF045274	BGC CONSTRUCTION PTY LTD	CONSTRUCTION - ADMINISTRATION BUILDING	1,929,687.26
21/03/2016	EF045275	MATTHEW SMITH	STAFF REIMBURSEMENT- SEMINAR EXPENSES	150.46
21/03/2016	EF045276	BUSSELTON STATE EMERGENCY SERVICE	PETTY CASH REIMBURSEMENT	1,478.40
21/03/2016	EF045277	CHUBB FIRE & SECURITY PTY LTD	FIRE EQUIPMENT SERVICES	26.40
21/03/2016	EF045278	COLES	COUNCIL & STAFF REFRESHMENTS & GLC KIOSK	1,260.07
21/03/2016	EF045279	D W & S V ROBERTS	CONCRETE SERVICES - FOOTPATHS	3,893.16
21/03/2016	EF045280	YOONGARILLUP BUSHFIRE BRIGADE	PETTY CASH REIMBURSEMENT	17.00
21/03/2016	EF045281	MAXINE PALMER	STAFF REIMBURSEMENT - TRAINING EXPENSES	59.80
21/03/2016	EF045282	APRA LIMITED	GLC - LIVE MUSIC LICENCE RENEWALS	2,337.86
22/03/2016	EF045283	LE PTY LTD	ROAD MAINTENANCE BOND REFUND	31,987.00
24/03/2016	EF045284	DATA 3	COMPUTER SOFTWARE SUPPLIER	8,296.38
24/03/2016	EF045285	WALGA	WALGA TRAINING SERVICES	2,009.00
24/03/2016	EF045286	DICK SMITH ELECTRONICS BUSSELTON	ELECTRONIC EQUIPMENT	71.07
24/03/2016	EF045287	TRAFFIC FORCE	TRAFFIC MANAGEMENT SERVICES	24,961.54
24/03/2016	EF045288	MOTOR TRADERS ASSOCIATION WA (MTA)	GREEN STAMP PROGRAM / MEMBERSHIP	165.00
24/03/2016	EF045289	GOLDER ASSOCIATES PTY LTD	CONSULTANCY -GEOTECHNICAL BUSSELTON AIRPORT	19,305.00
24/03/2016	EF045290	BEYOND SAFETY	PROTECTIVE CLOTHING SUPPLIER	148.50
24/03/2016	EF045291	ROAD SIGNS AUSTRALIA	SIGNAGE SUPPLIES	1,966.25
24/03/2016	EF045292	ANDIMAPS	ADVERTISING SERVICES - ART GEO	590.00
24/03/2016	EF045293	GOOD GUYS BUSSELTON	ELECTRICAL SUPPLIES - LUMIA 550 SMART PHONES	8,400.00
24/03/2016	EF045294	BOSS OFFICE CHOICE	STATIONERY SUPPLIER	348.74
24/03/2016	EF045295	INSIGHT CALL CENTRE SERVICES	AFTER HOURS CALL CENTRE SERVICES	3,525.67
24/03/2016	EF045296	MULTICLEAN WA PTY LTD	CLEANING SERVICES - BUILDINGS & ABLUTIONS	37,693.46
24/03/2016	EF045297	CLEVERPATCH	VACATION CARE SUPPLIES	164.01
24/03/2016	EF045298	BUSSELTON HYDRAULIC SERVICES INC	HYDRAULIC SERVICES	674.97
24/03/2016	EF045299	ACTING UP ACADEMY OF PERFORMING ARTS	ADVERTISING BUSSELTON FRINGE FESTIVAL	480.00
24/03/2016	EF045300	SHRED-SHED DOCUMENT SHREDDING	DOCUMENT SHREDDING	78.00
24/03/2016	EF045301	BATTERY ALL TYPES	BATTERY SUPPLIES	89.00
24/03/2016	EF045302	MEDILOSS BRECKEN HEALTH CARE	MEDICAL SERVICES - PRE EMPLOYMENT	171.60
24/03/2016	EF045303	TARVIA PTY LTD	ENGINEERING - STAIRCASE REPAIRS	1,565.96
24/03/2016	EF045304	JIGSAW SIGNS & PRINT	SIGNAGE - TEAR DROP BANNERS	3,850.00
24/03/2016	EF045305	BUNBURY TRUCKS	PLANT PURCHASES / SERVICES / PARTS	3,048.52

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24/03/2016	EF045306	ESPRESSO ESSENTIAL (WA) PTY LTD	LIBRARIES - COFFEE MACHINE CONSUMABLES	367.51
24/03/2016	EF045307	STOCKER PRESTON	STRATA LEVY FEES & WATER CONSUMPTION	2,335.22
24/03/2016	EF045308	TOTAL GREEN RECYCLING	RECYCLING E-WASTE SERVICES	798.60
24/03/2016	EF045309	BOSSTON CANOPIES	AUTO BODY PARTS	388.97
24/03/2016	EF045310	ALLION LEGAL	LEGAL SERVICES - EMPLOYMENT MATTERS	7,437.65
24/03/2016	EF045311	AR PLUMBING & GAS SERVICE	PLUMBING SERVICES - VARIOUS BUILDINGS	1,085.70
24/03/2016	EF045312	C & S FERAL PEST SERVICES	PEST CONTROL SERVICES - CORELLA TRAPPING	800.00
24/03/2016	EF045313	ARBOR GUY	TREE MAINTENANCE SERVICES & REPORTS	2,530.00
24/03/2016	EF045314	TOLL IPEC PTY LTD	COURIER SERVICES	8.98
24/03/2016	EF045315	SHOREWATER MARINE PTY LTD	BSN JETTY REFURBISHMENT - PILE WRAPPING	16,614.71
24/03/2016	EF045316	BROWNES DAIRY	GLC KIOSK & STAFF ROOM SUPPLIES	1,444.85
24/03/2016	EF045317	AVIATION PROJECTS PTY LTD	CONSULTANCY - BRA MASTER PLAN	11,532.40
24/03/2016	EF045318	SOUTHERN HABITAT NURSERY	NURSERY SUPPLIES - PLANTS & TREES	2,530.00
24/03/2016	EF045319	DEPARTMENT OF TRANSPORT	VEHICLE OWNERSHIP SEARCHES	368.50
24/03/2016	EF045320	THE TUBE NURSERY - MARGARET RIVER	NURSERY SUPPLIES - STAFF CONFERENCE	108.00
24/03/2016	EF045321	LANDSAVE ORGANICS	LANDSCAPING - LAWN MIX CHURCHILL PARK	2,200.00
24/03/2016	EF045322	SEASONS OF PERTH	ACCOMMODATION - STAFF TRAINING	1,772.00
24/03/2016	EF045323	BEACON EQUIPMENT	PLANT MAINTENANCE EQUIPMENT	1,643.50
24/03/2016	EF045324	INSTITUTE OF SURVEYING AND CIVIL DESIGN TRAINING PTY	TRAINING SERVICES - CIVIL DESIGN	1,210.00
24/03/2016	EF045325	BRIDGESTONE	TYRE SERVICES	28,249.76
24/03/2016	EF045326	WA EXTERNAL SOLUTIONS	BUILDING MAINT- VARIOUS BUILDINGS	1,029.43
24/03/2016	EF045327	BOWMAN & ASSOCIATES PTY LTD	WASTE CONSULTANCY - DUNSBOROUGH CELL 2	14,511.75
24/03/2016	EF045328	BUSSELTON BEARING SERVICES	BEARING SUPPLIES	2,173.82
24/03/2016	EF045329	DD & HA SMITH	PAINTING SERVICES - AGED HOUSING	1,400.00
24/03/2016	EF045330	GEO METALS	SHEET METAL SERVICES, LADDER, RAMP & BENCHES	5,698.00
24/03/2016	EF045331	MCLEODS BARRISTERS & SOLICITORS	LEGAL SERVICES	3,606.75
24/03/2016	EF045332	AUSQ TRAINING	TRAINING SERVICES - TRAFFIC MANAGEMENT	590.00
24/03/2016	EF045333	ALL ALIVE GARDEN & PROPERTY MAINTENANCE PTY LTD	FIRE REDUCTION SERVICE	750.00
24/03/2016	EF045334	GEOGRAPHE FORD - BUSSELTON	VEHICLE PURCHASES / SERVICES / PARTS	443.00
24/03/2016	EF045335	VORGE PTY LTD	GLC GYM MERCHANDISE	1,346.40
24/03/2016	EF045336	MACQUARIE EQUIPMENT RENTALS PTY LTD	LEASING PAYMENTS	2,705.56
24/03/2016	EF045337	SYDNEY MARINA CONTRACTING PTY LTD T/A	MARINE BERTHING FACILITY	308,065.20
24/03/2016	EF045338	ENVIRONEX INTERNATIONAL PTY LTD	POOL CHEMICALS FOR GLC	3,749.57
24/03/2016	EF045339	COMPLETE PORTABLES	PORTABLE TOILET HIRE	1,731.70
24/03/2016	EF045340	ANNA FOLEY	WELLNESS SERVICES - MANUAL HANDLING TRAINING	375.00
24/03/2016	EF045341	COVS PARTS PTY LTD	AUTOMOTIVE PARTS	300.07
24/03/2016	EF045342	SURFING WESTERN AUSTRALIA	EVENT SPONSORSHIP - TAJ SMALL FRIES	11,000.00

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24/03/2016	EF045343	THOMAS HIRE PTY LTD	MACHINERY HIRE	638.40
24/03/2016	EF045344	CRANEFORD PLUMBING PTY LTD	PLUMBING SERVICES - BUSSELTON FORESHORE	6,960.50
24/03/2016	EF045345	SOUTHERN CROSS AUSTERIO	RADIO ADVERTISING SERVICES - GLC	3,960.00
24/03/2016	EF045346	BUSSELTON AMATEUR BASKETBALL ASSOCIATION	KIDSPORT VOUCHER	105.00
24/03/2016	EF045347	BUKIDO TAIJUTSU	KIDSPORT VOUCHERS	3,100.00
24/03/2016	EF045348	BUSSELTON TEE-BALL ASSOCIATION INC	COMMUNITY BID ROUND 2 - 2015/2016	5,000.00
24/03/2016	EF045349	AUSTRALASIAN PERFORMING RIGHT ASSOCIATION LTD	PUBLIC PERFORMANCE LICENCE - ART GEO	202.22
24/03/2016	EF045350	ROMEX AUSTRALIA PTY LTD	AUTOMATED CAR PARK SYSTEM REPAIRS	129.80
24/03/2016	EF045351	GROUP TRAINING SOUTH WEST	HIRE OF APPRENTICE MECHANIC	3,429.90
24/03/2016	EF045352	JSW TRAINING & COMMUNITY SERVICES	TRAINING SERVICES	2,945.75
24/03/2016	EF045353	TESTO PTY LTD	THERMOMETERS FOR HEALTH DEPT	699.60
24/03/2016	EF045354	QUEST ON RHEOLA	ACCOMMODATION - STAFF TRAINING	293.00
24/03/2016	EF045355	BARRY ALLEN ELECTRICAL SERVICES PTY LTD	ELECTRICAL SERVICES - KOOKABURRA CARAVAN PARK	22,946.00
24/03/2016	EF045356	TALIS CONSULTANTS PTY LTD ATF TALIS UNIT TRUST	SOUTH WEST WASTE SITE SELECTION STUDY	19,756.00
24/03/2016	EF045357	JS ROADSIDE PRODUCTS	ROADSIDE PRODUCTS - GUIDE POSTS	13,266.00
24/03/2016	EF045358	MARGARET RIVER FENCING	FENCING INSTALLATION & MAINTENANCE SERVICES	7,623.00
24/03/2016	EF045359	GRACE RECORDS MANAGEMENT (AUSTRALIA) PTY LTD	RECORDS STORAGE SERVICES	1,296.54
24/03/2016	EF045360	MODERN WINDOW CLEANING	WINDOW CLEANING SERVICES	3,300.00
24/03/2016	EF045361	SOUTH WEST EMPLOYEE ASSISTANCE PROGRAM	EMPLOYEE ASSISTANCE PROGRAM	5,899.25
24/03/2016	EF045362	PACIFIC BRANDS WORKWEAR GROUP	CORPORATE UNIFORMS SUPPLIER	2,517.49
24/03/2016	EF045363	OCEANIC RURAL	RURAL SERVICES - FIRE CONTROL	1,039.50
24/03/2016	EF045364	OCEANIC MARINE	MARINE SERVICES - PFD RECHARGE KIT	28.00
24/03/2016	EF045365	ESPLANADE HOTEL FREMANTLE BY RYDGES	ACCOMMODATION - STAFF CONFERENCE	3,797.50
24/03/2016	EF045366	SPORTS PERFORMANCE & MANAGEMENT	EVENT SPONSORSHIP - VINEYARD CHALLENGE	8,800.00
24/03/2016	EF045367	RENDEZVOUS HOTEL PERTH SCARBOROUGH	ACCOMMODATION - STAFF TRAINING	277.00
23/03/2016	EF045368	CANCELLED	PRINTING ERROR	0.00
24/03/2016	EF045369	SEA CHANGE NEWS & GIFTS	LIBRARY RESOURCES - NEWSPAPERS	130.00
24/03/2016	EF045370	RST WELDING & FABRICATIONS	DEPOSIT FOR CUSTOM BUILT MOWER TRAILER	5,000.00
24/03/2016	EF045371	WESTSIDE TILT TRAY SERVICE	ABANDONED CAR REMOVAL	990.00
24/03/2016	EF045372	OPTUS BILLING SERVICES PTY LTD	FIXED INTERNET ACCESS	1,870.00
24/03/2016	EF045373	BUNBURY ARMY SURPLUS	STEELE CAR MOUNT KIT - WASTE TRUCK	105.00
24/03/2016	EF045374	DUNSBOROUGH HARDWARE & HOME CENTRE	HARDWARE SUPPLIES	1,002.43
24/03/2016	EF045375	BVCI PTY LTD	LID ASSEMBLIES FOR TELSTRA PITS	1,945.90
24/03/2016	EF045376	EFAX AUSTRALIA	FAX SERVICE PROVIDER	10.89
24/03/2016	EF045377	SUSSEX TURF CONTROL	TURF SERVICES - VARIOUS OVALS	4,748.00
24/03/2016	EF045378	WARREN BLACKWOOD WASTE	STREET BIN WASHING	2,359.50
24/03/2016	EF045379	BORRELL RAFFERTY ASSOCIATES PTY LTD	QUANTITY SURVEYING - ADMINISTRATION BUILDING	8,800.00

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24/03/2016	EF045380	DEPARTMENT OF HUMAN SERVICES	CHARGES FOR CENTREPAY FACILITY	220.77
24/03/2016	EF045381	KATHMANDU PTY LTD	PROTECTIVE CLOTHING SUPPLIER	127.98
24/03/2016	EF045382	ADVANCED DRIVEWAY SEALING	FOOTPATH MAINTENANCE SERVICES	1,321.00
24/03/2016	EF045383	NAMES PLUS EMBROIDERY	EMBROIDERY SERVICES - RANGERS UNIFORMS	36.00
24/03/2016	EF045384	NEOPOST	STATIONERY SUPPLIER - TONER	368.50
24/03/2016	EF045385	QUICK CORPORATE AUSTRALIA	STATIONERY AND OFFICE SUPPLIES	61.27
24/03/2016	EF045386	DYMOCKS - BUSSELTON	LIBRARY RESOURCES - BOOKS	642.32
24/03/2016	EF045387	SOUTH WEST SATELLITE TV & AUDIO	SATELLITE TV INSTALLATION & REPAIRS	1,029.00
24/03/2016	EF045388	KEY2CREATIVE	ARTWORK BUSSELTON AIRPORT	77.00
24/03/2016	EF045389	BROADWATER MEDICAL CENTRE	MEDICAL SERVICES	1,193.50
24/03/2016	EF045390	BCP CIVIL & PLANT	PLANT HIRE & ROADWORKS	7,284.76
24/03/2016	EF045391	BCP MATERIALS PTY LTD	SAND SUPPLIES - LAYMAN ROAD	8,330.45
24/03/2016	EF045392	BCP LIQUID WASTE	LIQUID WASTE SERVICES	5,314.03
24/03/2016	EF045393	D MCKENZIE T/A LITORIA ECOSERVICES	MEELUP PARK WEED CONTROL & REGENERATION	3,481.50
24/03/2016	EF045394	TAIJI HOUSE	WELLNESS PROGRAM - TAI CHI CLASSES	320.00
24/03/2016	EF045395	NATURALISTE GLASS PTY LTD	GLASS REPAIRS AND MAINTENANCE	213.52
24/03/2016	EF045396	STATEWIDE DOORS BUSSELTON	MAINTENANCE SERVICES	135.00
24/03/2016	EF045397	GRANITE NETWORKS PTY LTD	IT SERVICES AND HARDWARE	247.50
24/03/2016	EF045398	BUSSELTON MOTORCYCLES	KAWASAKI MULE VEHICLE PARTS & MAINT	415.65
24/03/2016	EF045399	ROSE AND CROWN	ACCOMMODATION - STAFF TRAINING	170.00
24/03/2016	EF045400	SOUTH WEST GAS SUPPLY	GAS SUPPLY - YALLINGUP HALL	66.00
24/03/2016	EF045401	BINDI NUTRITION PTY LTD	ENERGY & NUTRITION PRODUCTS - GLC PRO SHOP	669.80
23/03/2016	EF045402	CANCELLED	PRINTING ERROR	0.00
24/03/2016	EF045403	BCP CONTRACTORS PTY LTD	HARRIS ROAD CROSSOVERS & ASBESTOS REMOVAL	3,214.75
24/03/2016	EF045404	CANCELLED	PRINTING ERROR	0.00
24/03/2016	EF045405	EVERETT'S HOME AND YARD MAINTENANCE	MAINTENANCE SERVICES - OLD COURT HOUSE	663.80
24/03/2016	EF045406	MANA KAI CAFE	CATERING - STAFF TRAINING	642.50
24/03/2016	EF045407	MARKETFORCE PTY LTD	ADVERTISING SERVICES	1,462.86
24/03/2016	EF045408	CREATIVE EIGHT STUDIO	DESIGN SERVICES - FRINGE FESTIVAL	616.00
24/03/2016	EF045409	LOTEX FILTER CLEANING SERVICE	PLANT FILTER CLEANING SERVICE	584.52
24/03/2016	EF045410	ART INSTALL	ART TRANSPORT AND INSTALLATION	1,205.00
24/03/2016	EF045411	SPORTFIRST BUSSELTON	SPORTING PRODUCTS	823.95
24/03/2016	EF045412	ANL LIGHTING AUSTRALIA P/L	LIGHTING PRODUCTS - BUSSELTON JETTY	350.74
24/03/2016	EF045413	NILFISK PTY LTD	EQUIPMENT SERVICING - AIRPORT SCRUBBER	44.39
24/03/2016	EF045414	TROPHIES ON TIME	NAME BADGE SUPPLIER	200.00
24/03/2016	EF045415	KLEENIT PTY LTD	GRAFFITI REMOVAL	891.55
24/03/2016	EF045416	BUSSELTON AGRICULTURAL SERVICES	RURAL SUPPLIES - CHEMICALS & FERTILISER	210.00

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## List of Payments Made - March 2016

24/03/2016	EF045417	APP CORPORATION PTY LTD	AIRPORT PROJECT MANAGEMENT SERVICES	34,155.00
24/03/2016	EF045418	TYRECYCLE PTY LTD	TYRE RECYCLING FROM WASTE FACILITIES	2,618.31
24/03/2016	EF045419	BREON ENTERPRISES PTY LTD	BODY WORN VIDEO CAMERAS - RANGERS	1,323.19
24/03/2016	EF045420	JONES MARINE	BEACH ENCLOSURE MAINTENANCE	900.00
24/03/2016	EF045421	FRONTLINE FIRE & RESCUE EQUIPMENT	EMERGENCY RESPONSE EQUIPMENT	4,551.58
24/03/2016	EF045422	STIHL SHOP DUNSBOROUGH	PLANT PURCHASES / SERVICES / PARTS	564.80
24/03/2016	EF045423	SCHREDER AUSTRALIA PTY LTD	OUTDOOR LIGHTING - CRC BUILDING	12,615.16
24/03/2016	EF045424	ACTION KERBING	KERBING SERVICES - BUSSELTON FORESHORE	1,540.00
24/03/2016	EF045425	BARRY ALLEN ELECTRICAL SERVICES PTY LTD	ELECTRICAL SERVICES - VARIOUS BUILDINGS	3,364.01
24/03/2016	EF045426	BUSSELTON AUTO ELECTRICS	AUTO ELECTRICAL SERVICES	4,769.01
24/03/2016	EF045427	DOWN TO EARTH TRAINING AND ASSESSING	TRAINING AND ASSESSMENT SERVICES	2,075.00
24/03/2016	EF045428	SHREDABILITY	GRANT AGREEMENT - SKATEPARK COMPETITION	11,000.00
24/03/2016	EF045429	BUNBURY COFFEE MACHINES	COFFEE MACHINE SUPPLIES - GLC CAFÉ	1,549.50
24/03/2016	EF045430	BBS COLLECTIONS PTY LTD	DEBT COLLECTION SERVICES	150.00
24/03/2016	EF045431	SPRAYMOW SERVICES	BUSH FIRE INSPECTION WORKS/WEED CONTROL	1,452.00
24/03/2016	EF045432	CARTEC TRAINING SOLUTIONS	TRAINING SERVICES - TIME MANAGEMENT	1,628.00
24/03/2016	EF045433	SOUTH WEST CRANE SERVICES	CRANE HIRE SERVICES - HARRIS ROAD	737.00
24/03/2016	EF045434	HERE THERE EVERYWHERE TRANSPORT	TRANSPORTATION - CONVEYOR BELT FOR HARRIS RD	2,288.00
24/03/2016	EF045435	PVR INDUSTRIAL PTY LTD	INDUSTRIAL PUMP REPAIRS	218.24
24/03/2016	EF045436	ARTISAN ST CHOCOLATES	CORPORATE GIFT - STAFF CONFERENCE	1,600.00
24/03/2016	EF045437	NOELINE J KYLE	LIBRARY RESOURCES - BOOKS	55.00
24/03/2016	EF045438	KYLE DOWNIE PHOTOGRAPHY	PHOTOGRAPHY - ECONOMIC PROFILE PROJECT	500.00
24/03/2016	EF045439	WBHO INFRASTRUCTURE PTY LTD	CONSTRUCTION - DUNSBOROUGH WASTE CELL 1	65,999.11
24/03/2016	EF045440	NATURALISTE TIMBER FLOOR SUPPLIES	TIMBER FLOOR MAINT - CHURCHILL PARK HALL	6,930.00
24/03/2016	EF045441	NATALIE LAWTY	REIMBURSEMENT-GIFT VOUCHERS STAFF CONFERENCE	200.00
24/03/2016	EF045442	SUNGLOW NOMINEES PTY LTD	GLC AMUSEMENT RIDE INSPECTIONS	363.00
24/03/2016	EF045443	CAPEL HORSE & PONY CLUB INC	KIDSPORT VOUCHERS	675.00
24/03/2016	EF045444	GEOGRAPHE BAY COMMUNITY ENTERPRISES LTD	CO-SPONSORSHIP OF INNOVATION FORUM	712.50
24/03/2016	EF045445	CANCELLED	PRINTING ERROR	0.00
24/03/2016	EF045446	TAMAN DIAMOND TOOL SOLUTIONS	COMBI CONCRETE SAW BLADE	247.50
24/03/2016	EF045447	GINGER CAT FRAMING	ASSIST WITH VALUATION OF ART COLLECTION	209.90
24/03/2016	EF045448	RICOH AUSTRALIA PTY LTD	OFFICE EQUIPMENT SERVICES	693.00
24/03/2016	EF045449	ENVIRONMENTAL HEALTH AUSTRALIA (SA) INV	FOOD SAFETY ASSESSMENT PADS	375.10
24/03/2016	EF045450	LEEWIN RIDGE ROOF PLUMBING	PLUMBING SERVICES - LOT 40 VASSE HIGHWAY	550.00
24/03/2016	EF045451	ARROW BRONZE	MEMORIAL PLAQUES SUPPLIER	2,512.32
24/03/2016	EF045452	STEWART & HEATON CLOTHING CO PTY LTD	PROTECTIVE CLOTHING SUPPLIER	338.54
24/03/2016	EF045453	BUSSELTON RURAL SUPPLIES	ANIMAL CARE FACILITY SUPPLIES	135.00

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24/03/2016	EF045454	PK COURIERS	COURIER SERVICES	633.60
24/03/2016	EF045455	DOTS POTS & OFFICE FURNITURE	OFFICE FURNITURE SUPPLIER - OFFICE CHAIRS	704.00
24/03/2016	EF045456	BUSSELTON TOYOTA	VEHICLE PURCHASES / SERVICES / PARTS	1,675.02
24/03/2016	EF045457	BELL FIRE EQUIPMENT CO	FIRE EQUIPMENT SUPPLIER	703.09
24/03/2016	EF045458	GILS MOWING	MAINTENANCE SERVICES - AGED HOUSING	405.00
24/03/2016	EF045459	ECOSYSTEMS SOLUTIONS	CONSULTANCY - WASTE FACILITY FLORA SURVEYS	18,804.50
24/03/2016	EF045460	BOC GASES AUSTRALIA LTD	GAS SERVICES	2,658.71
24/03/2016	EF045461	CJD EQUIPMENT PTY LTD	PLANT PURCHASES / SERVICES / PARTS	632.42
24/03/2016	EF045462	COMMERCIAL CLEANING EQUIPMENT	CLEANING EQUIPMENT REPAIRS - GLC & NCC	2,493.22
24/03/2016	EF045463	CHRISTIE PARKSAFE	PARK FURNITURE - SPARE PARTS	79.20
24/03/2016	EF045464	COMPUTER WEST	BUSSELTON LIBRARY - APPLE IPAD MINI	369.00
24/03/2016	EF045465	FENNESSY'S	VEHICLE PURCHASES / SERVICES / PARTS	37,395.75
24/03/2016	EF045466	FTE ENGINEERING	PLANT MAINTENANCE SERVICES	5,987.58
24/03/2016	EF045467	GROCOCK GLASS	GLASS WORK MAINTENANCE	210.00
24/03/2016	EF045468	GEOGRAPHE TIMBER & HARDWARE	HARDWARE SUPPLIES	1,637.63
24/03/2016	EF045469	JASON SIGNMAKERS	SIGNAGE SERVICES	1,006.50
24/03/2016	EF045470	T J DEPIAZZI & SONS	MARRI WOOD CHIP SUPPLIES	3,716.90
24/03/2016	EF045471	KD POWER & CO	PLANT HIRE & WEIGHBRIDGE SERVICES	4,891.70
24/03/2016	EF045472	B & J CATALANO PTY LTD	CRUSHED GRAVEL SUPPLIES	19,625.23
24/03/2016	EF045473	HOLCIM (AUSTRALIA) PTY LTD T/A HUMES	CONCRETE PIPES, LINERS & COVERS	12,041.39
24/03/2016	EF045474	MALATESTA ROAD PAVING & HOTMIX	ROAD HOTMIX / PAVING SERVICES	263,694.64
24/03/2016	EF045475	BUCHER MUNICIPAL PTY LTD	ENGINEERING - PLANT SPARES & SERVICING	5,945.06
24/03/2016	EF045476	NICHOLLS MACHINERY	PLANT PURCHASES / SERVICES / PARTS	2,040.42
24/03/2016	EF045477	ROYAL LIFE SAVING SOCIETY - AUSTRALIA	WATCH AROUND WATER WRISTBANDS	264.00
24/03/2016	EF045478	BUSSELTON HOME TIMBER & HARDWARE	HARDWARE SERVICES	2,010.56
24/03/2016	EF045479	LANDGATE CUSTOMER ACCOUNT	LAND INFORMATION AND TITLE SEARCHES	1,322.99
24/03/2016	EF045480	RAECO INTERNATIONAL PTY LTD	LIBRARY RESOURCES - STATIONERY	513.48
24/03/2016	EF045481	DELRON CLEANING BUSSELTON	CLEANING SERVICES - VARIOUS BBQ'S	17,096.85
24/03/2016	EF045482	SOUTH WEST STEEL PRODUCTS	STEEL PRODUCTS SUPPLIER	134.90
24/03/2016	EF045483	HOLCIM (AUSTRALIA) PTY LTD	CONCRETE SUPPLIES - VARIOUS FOOTPATHS	13,065.61
24/03/2016	EF045484	SPORTS POWER	SPORT EQUIPMENT SUPPLIER - GLC	196.00
24/03/2016	EF045485	SOUTH WEST MACHINING CENTRE	STEEL PRODUCTS SUPPLIER	1,741.30
24/03/2016	EF045486	GEOGRAPHE PETROLEUM	FUEL SERVICES	13,398.22
24/03/2016	EF045487	AMD CHARTERED ACCOUNTANTS	ACCOUNTANCY SERVICES - COASTWEST GRANT	462.00
24/03/2016	EF045488	LANDGATE (VALUER GENERAL'S OFFICE)	LAND RATING VALUATIONS	3,388.20
24/03/2016	EF045489	PENDREY AGENCIES P/L	CHEMICALS, FERTILISER & RURAL SUPPLIES	6,146.80
24/03/2016	EF045490	STAPLES AUSTRALIA PTY LTD	STATIONERY SUPPLIER	843.25

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24/03/2016	EF045491	BUSSELTON MOTORS (MITSUBISHI/MAZDA)	VEHICLE PURCHASES / SERVICES / PARTS	36,353.27
24/03/2016	EF045492	COURIER AUSTRALIA	COURIER SERVICES	594.59
24/03/2016	EF045493	THINK WATER DUNSBOROUGH PUMPS & RETICULATION	RETICULATION - AGED HOUSING	132.00
24/03/2016	EF045494	DUNSBOROUGH BOBCAT SERVICE	EARTHMOVING - BOBCAT HIRE	4,851.00
24/03/2016	EF045495	BUSSELTON VETERINARY HOSPITAL	VETERINARY SERVICES	334.90
24/03/2016	EF045496	JACKSON'S DRAWING SUPPLIES	ART EQUIPMENT SUPPLIES - STAFF CONFERENCE	1,397.91
24/03/2016	EF045497	MERCURE HOTEL PERTH	ACCOMMODATION - STAFF TRAINING	2,233.00
24/03/2016	EF045498	PRO-LINE KERBING	KERBING SERVICES - VARIOUS ROADWORKS	51,625.53
24/03/2016	EF045499	ROD'S AUTO ELECTRICS	AUTO ELECTRICAL SERVICES	2,468.33
24/03/2016	EF045500	RURAL PRESS REGIONAL MEDIA (WA) PTY LTD	ADVERTISING SERVICES - ART GEO	288.00
24/03/2016	EF045501	SW PRECISION PRINT	PRINTING SERVICES	9,719.00
24/03/2016	EF045502	PRESTIGE PRODUCTS	HOSPITALITY EQUIPMENT SUPPLIER	3,620.59
24/03/2016	EF045503	SOUTH WEST ISUZU	PLANT PURCHASES / SERVICES / PARTS	4,099.15
24/03/2016	EF045504	BLACKWOODS	FLEET CONSUMABLES & MAINTENANCE PARTS	1,897.00
24/03/2016	EF045505	REPCO AUTO PARTS	PLANT PURCHASES / SERVICES / PARTS	84.82
24/03/2016	EF045506	BAY SIGNS	SIGNAGE SERVICES & SUPPLIES	1,347.50
24/03/2016	EF045507	ACTIV FOUNDATION INC	PARKS & WASTE MAINTENANCE SERVICES	29,320.50
24/03/2016	EF045508	BUSSELTON PEST & WEED CONTROL	PEST CONTROL SERVICES	11,835.10
24/03/2016	EF045509	WEST OZ LINEMARKING	LINE MARKING SERVICES	1,600.50
24/03/2016	EF045510	ALL BUSSELTON GAS & PLUMBING SERVICE	PLUMBING SERVICES - AGED HOUSING	1,289.23
24/03/2016	EF045511	MILDWATERS ELECTRICAL	ELECTRICAL SERVICES - BUSSELTON FORESHORE	6,592.27
24/03/2016	EF045512	WORKFORCE ROAD SERVICES	DUNS ELECTRIC CHARGING STATION - LINEMARKING	814.00
24/03/2016	EF045513	PROTECTOR ALSAFE	FIRE WARDEN TRAINING	900.00
24/03/2016	EF045514	CCH AUSTRALIA LIMITED	SUBSCRIPTION - AUST MASTER TAX GUIDE	171.08
24/03/2016	EF045515	WESTRAC EQUIPMENT P/L	PLANT PURCHASES / SERVICES / PARTS	15,310.20
24/03/2016	EF045516	BUSSELTON BUILDING PRODUCTS	BUILDING PRODUCT SUPPLIES	2,573.95
24/03/2016	EF045517	LAWRENCE & HANSON	ELECTRICAL & PROTECTIVE CLOTHING SUPPLIES	3,453.85
24/03/2016	EF045518	B & B STREET SWEEPING	STREET SWEEPING SERVICE	18,264.40
24/03/2016	EF045519	UNIQCO INTERNATIONAL	UNIFLEET SERVICES - MONTHLY SUBSCRIPTION	1,051.41
24/03/2016	EF045520	WORK CLOBBER	PROTECTIVE CLOTHING SUPPLIER	1,141.48
24/03/2016	EF045521	PRESTIGE AUTO & CANVAS	PLANT PURCHASES / SERVICES / PARTS	275.00
24/03/2016	EF045522	AMITY SIGNS	SIGNAGE SERVICES	359.70
24/03/2016	EF045523	TOTAL EDEN PTY LTD	RETICULATION SUPPLIES	5,022.49
24/03/2016	EF045524	BRAD SCOTT ELECTRICAL CONTRACTOR	ELECTRICAL - BSN FORESHORE & VARIOUS BUILDINGS	82,241.95
24/03/2016	EF045525	PENFOLDS TRANSPORT PTY LTD	SEMI TIPPER HIRE TO CART GRAVEL	4,521.00
24/03/2016	EF045526	KLEENHEAT GAS	GAS SERVICES	893.74
24/03/2016	EF045527	P & G BODY BUILDERS PTY LTD	STENCO PULLEYS & CABLE FOR TRAILER	286.00

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24/03/2016	EF045528	BUNNINGS BUILDING SUPPLIES	HARDWARE SUPPLIES	2,652.98
24/03/2016	EF045529	BUSSELTON SEA SCOUTS GROUP	KIDSPORT VOUCHERS	600.00
24/03/2016	EF045530	RUBEK AUTOMATIC DOORS	AUTOMATIC DOOR SERVICES - GLC	9,482.00
24/03/2016	EF045531	VASSE WEED & PEST CONTROL	PEST CONTROL SERVICES - AGED HOUSING	220.00
24/03/2016	EF045532	BENARA NURSERY	NURSERY SUPPLIES	393.80
24/03/2016	EF045533	BUSSELTON REFRIGERATION & AIRCONDITIONING	DE-GAS FRIDGES AT WASTE FACILITIES	883.30
24/03/2016	EF045534	CAMPBELLS	GLC KIOSK PURCHASES	1,300.54
24/03/2016	EF045535	CHEM CENTRE	LABORATORY SERVICES - WATER SAMPLE TESTING	1,237.50
24/03/2016	EF045536	M & B SALES	HARDWARE SUPPLIES	424.08
24/03/2016	EF045537	SOUTHWEST TYRE SERVICE	PLANT TYRE SUPPLIER / REPAIRER	12,246.00
24/03/2016	EF045538	COATES HIRE	PLANT & GENERATOR HIRE SERVICES	7,056.50
24/03/2016	EF045539	IPWEA-WA	TRAINING SERVICES	7,415.00
24/03/2016	EF045540	CHUBB FIRE & SECURITY PTY LTD	FIRE EQUIPMENT SERVICES	257.60
24/03/2016	EF045541	SIGMA COMPANIES GROUP PTY LTD	POOL CHEMICAL SUPPLIER	402.99
24/03/2016	EF045542	BAREFOOT BOOKS	LIBRARY RESOURCES - BOOKS	594.13
24/03/2016	EF045543	TECHNOLOGY ONE LIMITED	SOFTWARE SERVICES & STAFF TRAINING	6,711.38
24/03/2016	EF045544	DUNSBOROUGH & DISTRICTS WATER CARTAGE	WATER CARTAGE SERVICES - DUST SUPPRESSION	1,188.00
24/03/2016	EF045545	CAPERS SOUTHWEST CATERING SERVICES	CATERING - ART GEO, FAREWELL & COUNCIL MEETINGS	4,595.00
24/03/2016	EF045546	BUSSELTON HOCKEY STADIUM CLUB INC	GRANT - REPAIRS TO WESTERN BALCONY	5,500.00
24/03/2016	EF045547	BUSSELTON JETTY ENVIRONMENT & CONS	REIMBURSEMENT - ELECTRICITY ON JETTY	1,363.81
24/03/2016	EF045548	SOUTHERN MACHINING & MAINTENANCE	MAINTENANCE SERVICES	264.00
24/03/2016	EF045549	SOILS AINT SOILS	NURSERY SERVICES - STREET TREES	79.80
24/03/2016	EF045550	KALLOORUP BUSHFIRE BRIGADE	PETTY CASH REIMBURSEMENT	137.85
24/03/2016	EF045551	CARBONE BROS PTY LTD	SUPPLY & DELIVER CRUSHED LIMESTONE	2,061.78
24/03/2016	EF045552	BUSSELTON SWIMMING CLUB	KIDSPORT VOUCHER	200.00
24/03/2016	EF045553	BUSSELTON WELDING SERVICES	WELDING SERVICES	216.70
24/03/2016	EF045554	EARTH 2 OCEAN COMMUNICATIONS VICMAR	COMMUNICATION - RADIO PURCHASE & REPAIRS	3,491.50
24/03/2016	EF045555	ELITE CARPET DRYCLEANING	CARPET CLEANING SERVICES - AGED HOUSING	334.00
24/03/2016	EF045556	BUNBURY HIAB AND TILTRAY (HOTMAC GOLD PTY LTD T/AS	TILT TRAY SERVICES - TRANSPORT E-WASTE	968.00
24/03/2016	EF045557	DUNSBOROUGH & DISTRICTS PROGRESS ASSOC INC.	EVENT SPONSORSHIP - DUNS ARTS FESTIVAL	12,100.00
24/03/2016	EF045558	JOSCO SURFACE FINISHING PRODUCTS PTY LTD	PLANT MAINTENANCE SERVICES	1,837.00
24/03/2016	EF045559	SPEEDO AUSTRALIA	PRO SHOP SUPPLIES - GLC	1,630.20
24/03/2016	EF045560	BUSSELTON SOFTBALL ASSOCIATION	COMMUNITY BID - ROUND 2	5,000.00
24/03/2016	EF045561	TYREPOWER BUSSELTON	PLANT TYRE SUPPLIER / REPAIRER	1,040.00
24/03/2016	EF045562	REECE PTY LIMITED	PLUMBING SERVICES - VARIOUS BUILDINGS	4,213.79
24/03/2016	EF045563	AUTO - ONE	PLANT PURCHASES / SERVICES / PARTS	2,951.42
24/03/2016	EF045564	AURECON AUSTRALIA PTY LTD	CONSULTANCY-BUSSELTON MARGARET RIVER AIRPORT	24,200.00

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24/03/2016	EF045565	RICOH BUSINESS CENTRE	OFFICE EQUIPMENT SERVICES - PHOTOCOPING	8,890.77
24/03/2016	EF045566	GHD PTY LTD	CONSULTANCY - GROUNDWATER MONITORING	11,007.70
24/03/2016	EF045567	PASSMORE AUTOMOTIVE	VEHICLE MAINTENANCE SERVICES	362.70
24/03/2016	EF045568	CAPE CELLARS BUSSELTON	COUNCIL REFRESHMENTS	399.28
24/03/2016	EF045569	NVMS (NOISE & VIBRATION SYSTEMS) P/L	NOISE LEVEL ANALYSER CALIBRATION	1,160.50
24/03/2016	EF045570	GLOBE SIGN CO.	SIGNAGE SERVICES	171.60
24/03/2016	EF045571	CROSS SECURITY SERVICES	SECURITY INSTALLATION & MAINTENANCE SERVICES	14,098.46
24/03/2016	EF045572	BURKE AIR	AIR CONDITIONING INSTALLATION & MAINTENANCE	4,569.40
24/03/2016	EF045573	COCA COLA - AMATIL PTY LTD	GLC KIOSK PURCHASES	3,240.43
24/03/2016	EF045574	ART ON THE MOVE	ART GEO - EXHIBITION HIRE FEE	2,200.00
24/03/2016	EF045575	WML CONSULTANTS PTY LTD	CONSULTANCY - MARINE BERTHING DESIGN	2,927.38
24/03/2016	EF045576	LOCK AROUND THE CLOCK	SECURITY SERVICES & REPAIRS	2,527.90
24/03/2016	EF045577	SOUTH WEST INSTITUTE OF TECHNOLOGY	TRAINING SERVICES - HORTICULTURAL CERTIFICATE	577.25
24/03/2016	EF045578	LEEWIN TRANSPORT	COURIER SERVICES	1,598.44
24/03/2016	EF045579	SOUTH WEST CONCRETE CUTTING & DRILLING	MAINTENANCE SERVICES - CONCRETE CUTTING	585.83
24/03/2016	EF045580	SOUTH WEST CHEMICAL SERVICES	CHEMICAL SERVICES - SEPTAGE SLUDGE & ASBESTOS	2,581.15
24/03/2016	EF045581	GEOGRAPHE CAMPING AND OUTDOORS	WORK BOOTS - MEELUP REGIONAL PARK	119.00
24/03/2016	EF045582	FOXTEL CABLE TELEVISION PTY LTD	CABLE TV SUBSCRIPTION - GLC	420.00
24/03/2016	EF045583	GRASSIAS TURF MANAGEMENT	CRICKET PITCH MANAGEMENT SERVICES	3,680.41
24/03/2016	EF045584	HERBERT SMITH FREEHILLS	LEGAL SERVICES - AIRPORT EXPANSION CONTRACT	5,365.39
24/03/2016	EF045585	GEOFF LEESONS RADIATOR CENTRE	PLANT PURCHASES / SERVICES / PARTS	1,699.50
24/03/2016	EF045586	GEOGRAPHE SAWS AND MOWERS	PLANT PURCHASES / SERVICES / PARTS	567.40
24/03/2016	EF045587	SAFE & SURE SECURITY PTY LTD	SECURITY SERVICES - ALARM OCCURANCE	990.00
24/03/2016	EF045588	DUNSBOROUGH YALLINGUP CHAMBER OF COMMERCE	ANNUAL MEMBERSUHYIP	250.00
24/03/2016	EF045589	CITY AND REGIONAL FUELS	FUEL SERVICES	4,055.68
24/03/2016	EF045590	LD TOTAL	LANDSCAPING SERVICES - BUSSELTON FORESHORE	9,156.35
24/03/2016	EF045591	MUSEUMS AUSTRALIA	ART GEO - MEMBERSHIP	250.00
24/03/2016	EF045592	TOTAL HORTICULTURAL SERVICES	LANDSCAPING - BSN FORESHORE & PLAYGROUNDS	20,919.81
24/03/2016	EF045593	VINEPOWER MARGARET RIVER PTY LTD	WEED CONTROL & MAINTENANCE - VARIOUS AREAS	12,795.81
24/03/2016	EF045594	T&V FENCING CONTRACTORS	SECURITY GATES HARRIS ROAD	3,063.50
24/03/2016	EF045595	TOTALLY SOUND	SUPPLY & INSTALL IT EQUIPMENT	1,921.04
24/03/2016	EF045596	LOCAL BINS	BULK BIN SERVICES - AGED HOUSING	380.00
24/03/2016	EF045597	GUMPTION PTY LTD	ADVERTISING SERVICES	975.00
24/03/2016	EF045598	BDA TREE LOPPING	TREE LOPPING SERVICES	54,314.70
24/03/2016	EF045599	BAY CABINETS	FURNITURE PRODUCT SUPPLIER	363.00
24/03/2016	EF045600	TRADE HIRE	PLANT HIRE EQUIPMENT SERVICES	7,457.70
24/03/2016	EF045601	DOOR HARDWARE SOLUTIONS	HARDWARE SERVICES	626.34

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24/03/2016	EF045602	MJ & AR BAMFORD	BUSSELTON AIRPORT STUDY ON WATERBIRDS RISK	4,444.00
24/03/2016	EF045603	ALLOY & STAINLESS PRODUCTS PTY LTD	PLANT PURCHASES / SERVICES / PARTS	141.26
24/03/2016	EF045604	INSTITUTE OF PUBLIC ADMINISTRATION AUSTRALIA	TRAINING SERVICES - PROOF READING SKILLS	435.00
24/03/2016	EF045605	BACK TO FRONT PROPERTY CARE	MAINTENANCE SERVICES - AGED HOUSING	5,182.61
24/03/2016	EF045606	CAPE RURAL CONTRACTING	FIRE CONTROL SERVICES	2,255.00
24/03/2016	EF045607	VASSE DISTRICT COMMUNITY CENTRE	REIMBURSEMENT - EXISTING OVAL UPGRADE	1,679.70
24/03/2016	EF045608	AMBERGATE PLUMBING	PLUMBING SERVICES - VARIOUS BUILDINGS	10,756.76
24/03/2016	EF045609	LGMA (WA) DIVISION	TRAINING SERVICES	2,630.00
24/03/2016	EF045610	JUICE PRINT	PRINTING SERVICES	3,480.00
24/03/2016	EF045611	ALLEASING PTY LTD	COMPUTER LEASING PAYMENTS	87,361.75
24/03/2016	EF045612	ROBYN PAICE	ENVIRONMENTAL SERVICES - MOSQUITO MONITORING	5,100.00
24/03/2016	EF045613	BROADWATER BRICK PAVING	HEADWALL CONSTRUCTION - LAYMAN ROAD	2,780.00
24/03/2016	EF045614	PHONOGRAPHIC PERFORMANCE CO. OF AUST. LTD.	LICENCE RENEWALS - OLD COURTHOUSE	153.34
24/03/2016	EF045615	SUSSEX INDUSTRIES	SURVEYING EQUIPMENT SUPPLIER	155.36
24/03/2016	EF045616	CRAVEN FOODS BUSSELTON	GLC KIOSK PURCHASES	85.74
24/03/2016	EF045617	FIRST CAPE NATURALISTE SCOUT GROUP	COMMUNITY BID - ROUND 2	3,300.00
24/03/2016	EF045618	DUNSBOROUGH BAY YACHT CLUB	KIDSPORT VOUCHER	50.00
24/03/2016	EF045619	MJB INDUSTRIES PTY LTD	DRAINAGE - BOX CULVERT & STORMWATER LINER	1,322.13
24/03/2016	EF045620	BEACHSIDE BUILDING & MAINTENANCE	MAINTENANCE SERVICES - VARIOUS BUILDINGS	1,272.00
24/03/2016	EF045621	SHORE COASTAL PTY LTD	CONSULTANCY SERVICES - COASTAL WORKS	11,731.50
24/03/2016	EF045622	DELL AUSTRALIA PTY LTD	COMPUTER EQUIPMENT SUPPLIER	1,254.00
24/03/2016	EF045623	HART SPORT	SPORT EQUIPMENT SUPPLIER - GLC	238.10
24/03/2016	EF045624	BRIAN FISHER FABRICATIONS	FORREST ROAD BRIDGE GUARDRAIL REPAIRS	3,095.40
24/03/2016	EF045625	CAPE DRYCLEANERS	LINEN CLEANING SERVICES	200.15
24/03/2016	EF045626	HIP POCKET WORK WEAR AND SAFETY	UNIFORM & PROTECTIVE CLOTHING SUPPLIER	2,052.46
24/03/2016	EF045627	CLARKE CONSTRUCTIONS	TIMBER SUPPLIES - MARINE BERTHING PLATFORM	250.00
24/03/2016	EF045628	NEVERFAIL SPRINGWATER LTD	WATER REFILL SERVICE - DUNS WASTE FACILITY	204.45
24/03/2016	EF045629	PFD FOOD SERVICES PTY LTD	GLC KIOSK PURCHASES	1,140.20
24/03/2016	EF045630	T-QUIP	MOWER PARTS & SERVICE	632.25
24/03/2016	EF045631	CANCELLED	PRINTING ERROR	0.00
24/03/2016	EF045632	D MCKENZIE T/A LITORIA ECOSERVICES	MEELUP PARK WEED CONTROL & REGENERATION	6,193.00
24/03/2016	EF045633	PREMIUM PUBLISHING	MARKETING ADVERTISING - ART GEO	495.00
24/03/2016	EF045634	COLES.COM.AU	COUNCIL & STAFF REFRESHMENTS	297.06
24/03/2016	EF045635	MARGARET RIVER BUSSELTON TOURISM ASSOCIATION	VISITOR CENTRE FUNDING & PEEL TCE RENT	44,770.00
24/03/2016	EF045636	FIONA SLEE	CLEANING SERVICES - SES & DUNS FIRE STATION	162.50
24/03/2016	EF045637	OCEAN AIR CARPET CARE	CLEANING SERVICES - BUILDINGS & ABLUTIONS	5,419.15
24/03/2016	EF045638	JONES MARINE	BEACH ENCLOSURE MAINTENANCE	750.00

6.2

Attachment A

## List of Payments Made - March 2016

24/03/2016	EF045639	BUSSELTON DUNSBOROUGH MAIL	ADVERTISING SERVICES	2,050.00
24/03/2016	EF045640	AUSTRALIAN BARBELL COMPANY	FITNESS EQUIPMENT - NCC	1,278.86
24/03/2016	EF045641	COLES	COUNCIL & STAFF REFRESHMENTS	256.35
31/03/2016	EF045642	HIF	HEALTH INSURANCE	198.30
31/03/2016	EF045643	CRAIG & SHEREE WOOD	LEASE AGREEMENT	820.00
31/03/2016	EF045644	PAY-PLAN PTY LTD	SALARY PACKAGING	12,006.47
31/03/2016	EF045645	HARCOURTS BUSSELTON	RENTAL LEASE AGREEMENT	840.00
31/03/2016	EF045646	AUSTRALIAN TAXATION OFFICE	PAYG TAXATION	192,992.00
31/03/2016	EF045647	AUSTRALIAN SERVICES UNION	UNION FEES	77.40
31/03/2016	EF045648	HBF HEALTH LIMITED	MEDICAL INSURANCE	458.60
31/03/2016	EF045649	LOCAL GOV'T RACE COURSE & CEMETERY EMPLOYEES	UNION FEES	317.76
31/03/2016	EF045650	DEPUTY CHILD SUPPORT REGISTRAR	SALARY DEDUCTIONS	1,148.00
31/03/2016	EF045651	CITY OF BUSSELTON-SOCIAL CLUB	SOCIAL CLUB REIMBURSEMENT	222.00
31/03/2016	EF045652	STAFF CHRISTMAS CLUB	PAYROLL DEDUCTIONS	3,885.00
31/03/2016	EF045653	CLICK SUPER	SUPERANNUATION	145,393.77
				<b>7,014,989.77</b>

**TRUST ACCOUNT - MARCH 2016**

<u>Date</u>	<u>IVP</u>	<u>Name</u>	<u>Description</u>	<u>Amount</u>
8/03/2016	007226	GN CONSTRUCTION (WA) PTY LTD	REFUND - APPLICATION CANCELLED	237.81
8/03/2016	007227	BUSSELTON CIVIL & PLANT HIRE	REFUND - APPLICATION CANCELLED	61.65
9/03/2016	007228	DEPARTMENT OF COMMERCE, BUILDING COMMISSION	REGISTRATIONS / LEVY PAYMENTS	29,174.55
9/03/2016	007229	CONSTRUCTION TRAINING FUND	BCITF LEVY	9,115.46
9/03/2016	007230	CITY OF BUSSELTON	BSL & CTF LEVY COMMISSION	911.75
16/03/2016	007231	NAOMI KURASHIMA	REFUND - APPLICATION CANCELLED	131.65
22/03/2016	007232	CONSTRUCTION TRAINING FUND	BCITF LEVY ADJUSTMENT	230.00
				<b>39,862.87</b>

**INTERNAL PAYMENT VOUCHERS - MARCH 2016**

<u>Date</u>	<u>Trust</u>	<u>Chq</u>	<u>Name</u>	<u>Description</u>	<u>Amount</u>
2/03/2016	DD002697		ANZ ONLINE PAY 18	FORTNIGHTLY PAY	653,890.54
3/03/2016	DD002698		ANZ ONLINE PAY	SPECIAL PAY	1,154.50
4/03/2016	DD002699		KP HYDE	REFUND OF RATE OVERPAYMENT	495.71
11/03/2016	DD002700		LES MILLS ASIA PACIFIC	NCC PROGRAM CONTRACT FEES	545.95
1/03/2016	DD002701		LES MILLS ASIA PACIFIC	GLC PROGRAM CONTRACT FEES	818.92
1/03/2016	DD002702		COMMONWEALTH BANK	BANK FEES	832.69

## 6.2

## Attachment A

## List of Payments Made - March 2016

1/03/2016	DD002703	ANZ BANK	BANK FEES	5,373.17
2/02/2016	DD002704	ANZ BANK	BANK FEES	234.68
3/03/2016	DD002705	ANZ BANK	BANK FEES	103.31
3/03/2016	DD002706	AK HOMES	REFUND DEVELOPMENT APP VIA BPAY	120.00
8/03/2016	DD002707	D WATSON	REFUND OF DEVELOPMENT APPLICATION	224.41
7/03/2016	DD002708	CALTEX AUSTRALIA PETROLEUM PTY LTD	FUEL SERVICES	52,592.56
28/02/2016	DD002709	ANZ BANK - VISA CARD	CREDIT CARD PAYMENT	8,611.37
21/03/2016	DD002710	ANZ ONLINE PAY	SPECIAL PAY	6,415.18
16/03/2016	DD002711	ANZ ONLINE PAY 19	FORTNIGHTLY PAY	658,328.38
16/03/2016	DD002712	ANZ ONLINE PAY	SPECIAL PAY	141.05
18/03/2016	DD002713	CWN HARVEY-WEDEN	REFUND OF RATE OVERPAYMENT	577.18
15/03/2016	DD002714	AS GRANT	REFUND OF RATE OVERPAYMENT	999.47
15/03/2016	DD002715	C & K AVERY	REFUND OF RATE OVERPAYMENT	1,603.53
21/03/2016	DD002716	EF & R HORSLEY	REFUND OF RATE OVERPAYMENT	170.00
17/03/2016	DD002717	K HANDYSIDE	REFUND OF HEALTH APPLICATION	224.00
16/03/2016	DD002718	PRIME URBAN	REFUND OF DEVELOPMENT APPLICATION	5,648.53
1/03/2016	DD002719	ANZ BANK	BANK FEES	1,493.99
15/03/2016	DD002720	COMMONWEALTH BANK	BANK FEES	117.61
15/03/2016	DD002721	FLEXIRENT CAPITAL PTY LTD	DUNSBOROUGH LIBRARY - LEASING PAYMENTS	220.02
15/03/2016	DD002722	FLEXIRENT CAPITAL PTY LTD	BUSSELTON LIBRARY - LEASING PAYMENTS	237.80
30/03/2016	DD002723	ANZ ONLINE PAY 20	FORTNIGHTLY PAY	660,963.48
30/03/2016	DD002724	K HANDYSIDE	REFUND OF HEALTH APPLICATION	224.00
30/03/2016	DD002725	BRL HARDY RF149	REFUND OF RATE OVERPAYMENT	2,295.36
30/03/2016	DD002726	V LEWIS	REFUND OF RATE OVERPAYMENT	473.00
				<b><u>2,065,130.39</u></b>

6.3 FINANCE COMMITTEE INFORMATION BULLETIN - MARCH 2016

<b>SUBJECT INDEX:</b>	Councillor's Information
<b>STRATEGIC OBJECTIVE:</b>	Governance systems that deliver responsible, ethical and accountable decision-making.
<b>BUSINESS UNIT:</b>	Engineering and Facilities Services
<b>ACTIVITY UNIT:</b>	Executive Services
<b>REPORTING OFFICER:</b>	Asset Coordinator - Dan Hall Financial Compliance Officer - Jeffrey Corker Governance Support Officer - Lisa Haste
<b>AUTHORISING OFFICER:</b>	Chief Executive Officer - Mike Archer
<b>VOTING REQUIREMENT:</b>	Simple Majority
<b>ATTACHMENTS:</b>	Attachment A Investment Performance Report - Period Ending 31 March 2016

**PRÉCIS**

This report provides an overview of information that is considered of relevance to members of the Finance Committee, and also the Council.

**INFORMATION BULLETIN****1. Investment Performance Report**

*Pursuant to the Council's Investment Policy, a report is to be provided to the Council on a monthly basis, detailing the investment portfolio in terms of performance and counterparty percentage exposure of total portfolio. The report is also to provide details of investment income earned against budget, whilst confirming compliance of the portfolio with legislative and policy limits.*

As at 31 March 2016, the value of the City's invested funds totalled \$120.6M, down from \$125.6M as at 1 March.

During the month of March \$15.5M in term deposit funds matured. All deposits were renegotiated, for an average of 140 days at an average rate of 3.07%.

The balance of the 11am account (an intermediary account which offers immediate access to the funds compared to the term deposits and a higher rate of return compared to the cheque account) decreased by \$5M. These funds were partly required to make payments for the Administration Centre redevelopment and also for normal operating activities.

While official cash rates remain steady, concerns continue within financial markets. Available rates remain volatile, and vary significantly from bank to bank and day to day. There has however been a noticeable slight upward trend in rates as offered in recent weeks.

**2. Chief Executive Officer – Corporate Credit Card**

Details of monthly transactions made on the Chief Executive Officer's corporate credit card are provided below to ensure there is appropriate oversight and awareness of credit card transactions made.

Date	Amount	Payee	Description
29-Feb-16	\$999.00	Harvey Norman	Panasonic Camera (Civic Relations Staff)
22-Mar-16	\$41.00	Zastram / Rise & Co Bakery	Morning Tea – Salaries & Allowance Tribunal

### 3. Voluntary Contributions/Donations (Income)

At its meeting of 22 September 2010, the Council adopted (C1009/329) its Voluntary Contributions/Donations Policy. This Policy requires that the Finance Committee be informed (via an information only bulletin) of any instances whereby voluntary contributions/ donations are approved by the Chief Executive Officer or jointly by the Mayor and Chief Executive Officer.

No voluntary contributions have been approved this financial year to date.

### 4. Donations/Contributions and Subsidies Fund (Sponsorship Fund – Payment of Funds)

Council resolved in April 2010 (C1004/132) a move towards a tiered system of funding and following the 6 October 2011 Finance Committee meeting, it was recommended to Council that the delegation to determine the allocations of sponsorship and donations from the sponsorship fund be revoked and be returned to the Chief Executive Officer to enable a more timely turnaround of sponsorship applications.

Current expenditure from the Donations, Contributions and Subsidies Fund (Sponsorship Fund) reveals:

- 70 applications for sponsorship have been received during this financial year.
- The average donation approved for the financial year is \$393.65
- There were 9 applications for sponsorship received or assessed during March 2016.
- Expenditure from the Donations, Contributions and Subsidies Fund (Sponsorship Fund) for the financial year totals \$27,555.91.
- Total budget for the Donations, Contributions and Subsidies Fund (Sponsorship Fund) is \$36,830.00.

App. No.	Recipient	Purpose	Amount
62/1516	Bailey Annear	Representing Australia at the Underwater Hockey championships. Funds for a 6 month pool membership at the GLC	\$353
63/1516	Jade Boyle	Representing Australia at the Underwater Hockey championships. Funds for a 6 month pool membership at the GLC	\$353
64/1516	Annika Keall	Representing Australia at the Underwater Hockey championships. Funds for a 6 month pool membership at the GLC	\$353
65/1516	Busselton Family Centre	Mud Play Expo, free event for 0 - 6 year olds promoting the importance of play with a focus on early years and family support. Event being held at Vasse Primary School.	\$300
66/1516	Gail Kearney Memorial Busselton Hospice Golf Day	Funds to assist with catering for the hospice golf day at Busselton Golf Club	\$500
67/1516	Sarah Hales	Participating in the JESS (Junior Exchange Sailing Scheme). Funds requested to assist with travel costs.	Unsuccessful. Does not meet the criteria.

<b>App. No.</b>	<b>Recipient</b>	<b>Purpose</b>	<b>Amount</b>
68/1516	Ella Croft	Representing Australia at the Underwater Hockey championships. Funds for a 6 month pool membership at the GLC.	\$353
69/1516	Jade Smith	Representing Australia at the Underwater Hockey championships. Funds for a 6 month pool membership at the GLC.	\$353
70/1516	SW Affiliated Agricultural Associations	Funds towards the SW district display at the Perth Royal Show. Funds obtained from all local governments in the south west.	\$250

**Asset Management Report**

Due to the short turn around between meetings this month, there is no new information to report as asset staff are continuing to work on the asset plans for Signs, Street Lights and Car Parks.

**OFFICER RECOMMENDATION**

That the Finance Committee notes the Finance Committee Information Bulletin for the month of March 2016.



**CITY OF BUSSETTON - INVESTMENT PERFORMANCE REPORT**  
**For the month of March 2016**



**11am Bank Account** As at 31 March 2016

INSTITUTION	RATE	AMOUNT
ANZ 11am At Call Deposit	1.95%	\$ 3,500,000

**Term Deposits - Miscellaneous Funds** As at 31 March 2016

INSTITUTION	RATING	DAYS	MATURITY	RATE	AMOUNT
ANZ	AA	183	01-Apr-16	2.95%	\$ 1,000,000
CBA	AA	91	04-Apr-16	2.95%	\$ 4,500,000
NAB	AA	122	11-Apr-16	2.96%	\$ 1,000,000
Bendigo	A	275	14-Apr-16	2.90%	\$ 1,000,000
NAB	AA	151	18-Apr-16	2.88%	\$ 1,500,000
Westpac	AA	122	21-Apr-16	3.05%	\$ 1,500,000
ANZ	AA	91	25-Apr-16	3.05%	\$ 3,000,000
ANZ	AA	183	26-Apr-16	2.80%	\$ 2,000,000
ANZ	AA	90	05-May-16	3.05%	\$ 4,500,000
NAB	AA	150	05-May-16	2.93%	\$ 3,000,000
Westpac	AA	90	05-May-16	3.03%	\$ 3,000,000
NAB	AA	120	10-May-16	3.05%	\$ 3,000,000
Westpac	AA	121	15-May-16	3.02%	\$ 1,500,000
ANZ	AA	182	17-May-16	2.90%	\$ 3,500,000
NAB	AA	150	23-May-16	3.04%	\$ 4,000,000
NAB	AA	91	30-May-16	2.98%	\$ 4,500,000
ANZ	AA	152	01-Jun-16	3.00%	\$ 3,000,000
Bank of Queensland	BBB	119	09-Jun-16	3.00%	\$ 2,000,000
ANZ	AA	92	09-Jun-16	3.05%	\$ 4,500,000
NAB	AA	122	14-Jun-16	3.00%	\$ 2,000,000
NAB	AA	120	23-Jun-16	3.03%	\$ 1,500,000
Westpac	AA	274	30-Jun-16	2.97%	\$ 4,500,000
Rural Bank	A	120	14-Jul-16	2.95%	\$ 1,500,000
ANZ	AA	124	18-Jul-16	2.95%	\$ 2,000,000
NAB	AA	152	22-Aug-16	3.13%	\$ 3,000,000
Westpac	AA	214	30-Oct-16	3.25%	\$ 4,500,000

**Total of Term Deposits \$ 71,000,000**

**Airport Redevelopment Funds** As at 31 March 2016

WA Treasury Corp. - Overnight Cash Deposit Facility	1.95%	\$ 31,647
WA Treasury Corp. - State Bonds 91 Days	2.19%	\$ 4,041,342
WA Treasury Corp. - State Bonds 275 Days	2.00%	\$ 24,000,000
WA Treasury Corp. - State Bonds 366 Days	2.00%	\$ 12,000,000
<b>Total of Airport Redevelopment Funds - WATC</b>		<b>\$ 40,072,990</b>

Westpac	AA	91 Days	05-May-16	3.03%	\$ 2,000,000
<b>Total of Airport Redevelopment Funds - Bank Term Deposits</b>					<b>\$ 2,000,000</b>

ANZ Cash Account	AA	NA	NA	2.00%	\$ 4,046,999
<b>Total of Airport Redevelopment Funds - Other</b>					<b>\$ 4,046,999</b>

**Total of Airport Redevelopment Funds \$ 46,119,989**

Interest Received	\$ 186,911
Interest Accrued but not yet Received	\$ 520,782
<b>Total Interest Airport Funds as at month's end</b>	<b>\$ 707,693</b>

(Note: Funds held with the WATC are in accordance with the Airport Redevelopment Funding Contract and are not held within the requirements of the City's Investment Policy 218)

**SUMMARY OF ALL INVESTMENTS HELD**

	As at 1 year ago	As at 30 June 2015	As at 31 March 2016
11am Bank Account	\$ 6,250,000	\$ 10,990,000	\$ 3,500,000
Term Deposits - Misc. Funds	\$ 63,500,000	\$ 61,000,000	\$ 71,000,000
Airport Redevelopment - WATC Deposits	\$ -	\$ 45,933,094	\$ 40,072,990
Airport Redevelopment - Bank Term Deposit	\$ -	\$ -	\$ 2,000,000
Airport Redevelopment - Other Funds	\$ -	\$ -	\$ 4,046,999
<b>Total of all Investments Held</b>	<b>\$ 69,750,000</b>	<b>\$ 117,923,094</b>	<b>\$ 120,619,989</b>

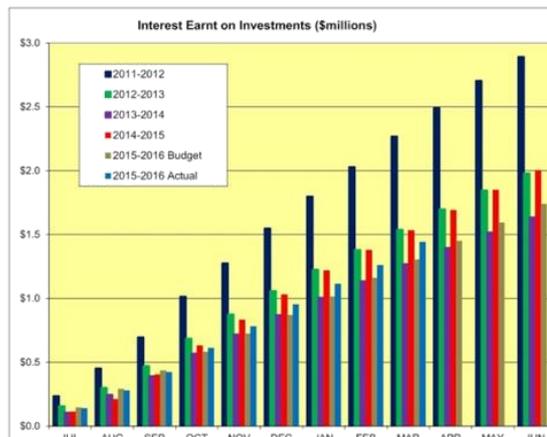
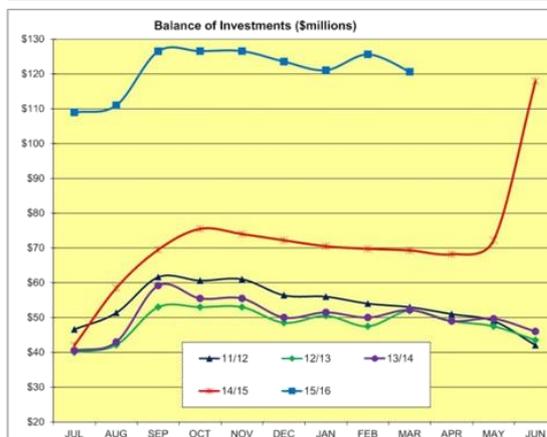
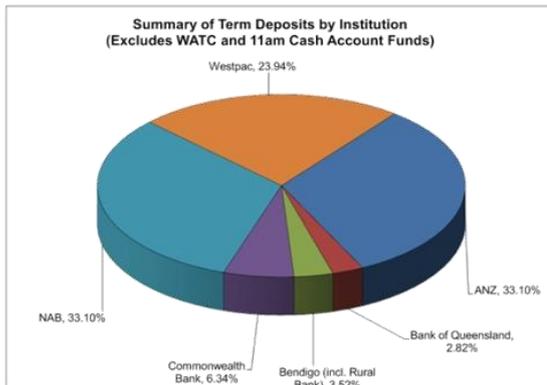
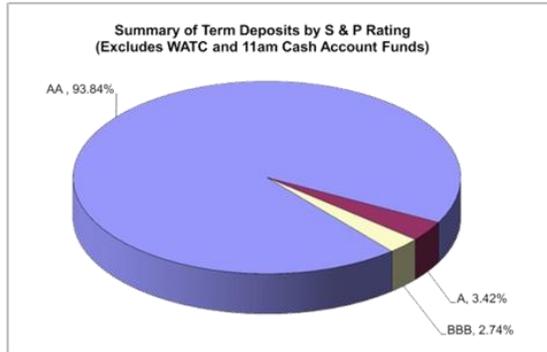
<b>TOTAL INTEREST RECEIVED AND ACCRUED</b>	<b>\$ 1,377,088</b>	<b>\$ 2,002,864</b>	<b>\$ 1,439,897</b>
<b>INTEREST BUDGET</b>	<b>\$ 1,460,000</b>	<b>\$ 2,190,000</b>	<b>\$ 1,303,128</b>

(Note: Interest figures relate to City general funds only and does not include interest allocated to specific areas such as the Airport Redevelopment)

**Statement of Compliance with Council's Investment Policy 218**

- |   |                        |
|---|------------------------|
| 1. All funds are to be invested within legislative limits.  | <b>Fully Compliant</b> |
| 2. All individual funds held within the portfolio are not to exceed a set percentage of the total portfolio value.    | <b>Fully Compliant</b> |
| 3. The amount invested based upon the Fund's Rating is not to exceed the set percentages of the total portfolio.      | <b>Fully Compliant</b> |
| 4. The amount invested based upon the Investment Horizon is not to exceed the set percentages of the total portfolio. | <b>Fully Compliant</b> |

**Investment Graphs**



#### 6.4 FINANCIAL ACTIVITY STATEMENTS – PERIOD ENDING 31 MARCH 2016

<b>SUBJECT INDEX:</b>	Budget Planning and Reporting
<b>STRATEGIC OBJECTIVE:</b>	An organisation that is managed effectively and achieves positive outcomes for the community.
<b>BUSINESS UNIT:</b>	Financial Services
<b>ACTIVITY UNIT:</b>	Financial Services
<b>REPORTING OFFICER:</b>	Manager, Financial Services - Victoria Wilmot Financial Accountant - Ehab Gowegati
<b>AUTHORISING OFFICER:</b>	Director, Finance and Corporate Services - Matthew Smith
<b>VOTING REQUIREMENT:</b>	Simple Majority
<b>ATTACHMENTS:</b>	Attachment A Financial Activity Statements - March 2016

#### **PRÉCIS**

Pursuant to Section 6.4 of the Local Government Act ('the Act') and Regulation 34(4) of the Local Government (Financial Management) Regulations ('the Regulations'), a local government is to prepare, on a monthly basis, a statement of financial activity that reports on the City's financial performance in relation to its adopted/amended budget.

This report has been compiled to fulfil the statutory reporting requirements of the Act and associated Regulations, whilst also providing the Council with an overview of the City's financial performance on a year to date basis for the period ending 31 March 2016.

#### **BACKGROUND**

The Regulations detail the form and manner in which financial activity statements are to be presented to the Council on a monthly basis; and are to include the following:

- Annual budget estimates;
- Budget estimates to the end of the month in which the statement relates;
- Actual amounts of revenue and expenditure to the end of the month in which the statement relates;
- Material variances between budget estimates and actual revenue/ expenditure/ (including an explanation of any material variances);
- The net current assets at the end of the month to which the statement relates (including an explanation of the composition of the net current position).

Additionally, and pursuant to Regulation 34(5) of the Regulations, a local government is required to adopt a material variance reporting threshold in each financial year. At its meeting of 23 July 2015, the Council adopted (C1507/208) the following material variance reporting threshold for the 2015/16 financial year:

*That pursuant to Regulation 34(5) of the Local Government (Financial Management) Regulations, the Council adopts a material variance reporting threshold with respect to financial activity statement reporting for the 2015/16 financial year to comprise variances equal to or greater than 10% of the year to date budget amount as detailed in the Income Statement by Nature and Type/ Statement of Financial Activity report, however variances due to timing differences and/ or seasonal adjustments are to be reported on a quarterly basis.*

## STATUTORY ENVIRONMENT

Section 6.4 of the Local Government Act and Regulation 34 of the Local Government (Financial Management) Regulations detail the form and manner in which a local government is to prepare financial activity statements.

## RELEVANT PLANS AND POLICIES

NA

## FINANCIAL IMPLICATIONS

Any financial implications are detailed within the context of this report.

## STRATEGIC COMMUNITY OBJECTIVES

This matter principally aligns with Key Goal Area 6 – ‘Open and Collaborative Leadership’ and more specifically Community Objective 6.3 - ‘An organisation that is managed effectively and achieves positive outcomes for the community’. The achievement of the above is underpinned by the Council strategy to ‘ensure the long term financial sustainability of Council through effective financial management’.

## RISK ASSESSMENT

Risk assessments have been previously completed in relation to a number of ‘higher level’ financial matters, including timely and accurate financial reporting to enable the Council to make fully informed financial decisions. The completion of the monthly Financial Activity Statement report is a treatment/control that assists in addressing this risk.

## CONSULTATION

NA

## OFFICER COMMENT

In order to fulfil statutory reporting requirements, and to provide the Council with a synopsis of the City’s overall financial performance on a year to date basis, the following financial reports are attached hereto:

- Statement of Financial Activity

This report provides details of the City’s operating revenues and expenditures on a year to date basis, by nature and type (i.e. description). The report has been further extrapolated to include details of non-cash adjustments and capital revenues and expenditures, to identify the City’s net current position; which reconciles with that reflected in the associated Net Current Position report.

- Net Current Position

This report provides details of the composition of the net current asset position on a year to date basis, and reconciles with the net current position as per the Statement of Financial Activity.

- Capital Acquisition Report

This report provides year to date budget performance (by line item) in respect of the following capital expenditure activities:

- Land and Buildings
- Plant and Equipment
- Furniture and Equipment

- Infrastructure

- Reserve Movements Report

This report provides summary details of transfers to and from reserve funds, and also associated interest earnings on reserve funds, on a year to date basis.

Additional reports and/or charts are also provided as required to further supplement the information comprised within the statutory financial reports.

## COMMENTS ON FINANCIAL ACTIVITY TO 31 MARCH 2016

Comments on the financial activity and a brief explanation of the variances is provided below.

### Operating Activity

- Operating Revenue

As at 31 March 2016, there is a variance of +1% in total operating revenue, with the following categories exceeding the 10% material variance threshold:

Description	Variance %	Variance \$000's
Interest Earnings	+23%	+\$357
Profit on Asset Disposal	+17%	+\$2

### **Interest Earnings (+\$357K)**

The current variance on interest earnings is primarily attributable to:

- Late payment interest +\$25k;
- Instalment plan interest +8k;
- Interest on Municipal funds -\$21k;
- Interest on reserve funds +\$158k. The reserves balance currently includes the \$16.9m loan funds for the Administration building redevelopment which is yet to be utilised to offset project expenditure. Due to the higher than anticipated balance at this time, interest earned has exceeded budget projections. It should be noted of the \$158k in additional interest, \$118k is attributable to the Civic and Administration Centre Construction Reserve;
- Interest on restricted funds +\$187k. Relates to interest on airport funds which is not budgeted for. It is noted that the Airport grant agreement requires these funds be applied towards the Airport project.

### **Profit on Asset Disposals (+\$2K)**

The current minor variance remains attributable to book profits on the sale of assets. It should be noted that this is an accounting book entry, and has no direct impact on the surplus/deficit position.

- Operating Expenditure

As at 31 March 2016, there is a variance of -7% in total operating expenditure, with the following categories exceeding the 10% material variance threshold:

Description	Variance %	Variance \$000's
Materials and Contracts	-22%	-\$2,505
Other Expenses	-21%	-\$477
Allocations	+12%	+\$194
Loss on Asset Disposal	+40%	+\$25

**Materials and Contracts (-\$2,505K)**

The Materials and Contracts operating expenditure category comprises a wide range of expenditure types. The current variance is attributable to both favourable and adverse variances (of varying magnitudes) across a range of diverse activities. Material reporting variances are as follows:

**Information Technology**

Information technology favourable variance of -\$193k as compared to year to date budget is mainly attributable to consultancy -\$54k, computer software licenses -\$30k, GIS Costs -\$32k, lease of equipment -\$65k. It is anticipated that the full budget allocation will be spent.

**Community Recreation Centres**

Community recreation centres have an overall favourable variance of -\$91k. This is attributable to the Naturaliste Community Centre -\$57k, and the Geographe Leisure Centre -\$35k below year to date budget. To maintain the net operating positions forecast, expenditure at both the GLC and NCC is being strictly prioritised and delayed wherever possible.

**Environmental Planning**

Environmental planning is overall favourable -\$106k, with implementation of management plans being down as compared to budget by -\$78k. This is attributable to timing differences associated with the utilisation of contractors and the seasonality of the work that is required.

**Busselton Jetty**

Busselton Jetty contractor costs are under year to date budget estimates by approximately -\$440k. Jetty works are funded from the jetty reserve therefore this variance will have no impact on the City's year end net financial position. It is anticipated that there will significant works to be undertaken on the jetty in the next three months and so much of this budget will be expended.

**Meelup Regional Park**

The Meelup Regional Park budget is underspent by -\$88k. This is mainly attributable to seasonal scheduling of expenditure on trail maintenance works -\$36k and vegetation rehabilitation works -\$32k. These works are now in progress.

**Building Maintenance**

The building maintenance budget is underspent by -\$216k. This is due in part to Facility staff spending a considerable amount of their time on relocating staff for the new administration building project. It is anticipated however that the level of expenditure will increase in the later part of the year. Overall, it is projected that building maintenance services and overall cleaning costs at year end will come within budget expectations.

**Refuse Sites**

Waste Management is -\$260k under budget year to date, with the Busselton transfer station -\$58k, Dunsborough waste facility -\$167k, and rubbish sites development -\$30k. These funds are expected to be utilised by year end.

**Provence and Vasse Newtown – Parks and Gardens**

Contractor costs associated with Provence Estate maintenance are under budget by -\$174k as public open space areas within the estate is yet to be handed over and therefore the maintenance of the area is not yet the responsibility of the City. There is also a favourable variance for contractor cost totalling -\$110k attributable to Vasse Newtown. A portion of the allocated budget is funded from the specified area rates and this draw down can only occur if expenditure is within the specified area.

**Other Expenditure (-\$477K)**

The current variances associated with other expenditure is attributable to:

- Members of Council expenses -\$101k. This variance is made up of a number of different accounts with the main variances being;
  - Mayor and deputy mayor allowances -\$11k;
  - Elected members refreshment and functions -\$8k;
  - Elected members conference and training expenses -\$13k;

- Elected members election and poll expenses -\$5k;
- Elected members sitting fees -\$26k;
- International relationships account -\$9k;
- Presentations on termination policy -\$5;
- Community services administration expenses -\$235k. This variance is attributable to;
  - Events, marketing and promotions is -\$147k below year to date budget. MERG Marketing funds which have not been expended as the MRBTA recharge campaign was halted due to amalgamation of GBTA/AMRTA and regional branding. Council has resolved to transfer \$150k from the commercial and industrial differential marketing funds into the Airport Marketing Reserve specifically for the marketing and support of the Airport development project, and this \$147k, along with further savings in the remainder of the financial year, will be used for this purpose;
  - Donations, contributions and subsidies -\$75k. This relates to the timing of payments for projects funded as part of the community bids programme;
  - Events sponsorships (differential rates) -\$13k. This relates to events that have been funded through the events sponsorship programme that either have not yet been held, or have been cancelled.
- Public relations expenses -\$28k. This is attributable to timing differences with the major variances relating to catering \$-12k, advertising Council pages -\$7k, community consultations and surveys -\$6k, public relations account -\$7k and long service contributions to other Local Government Authorities +\$7k.
- Planning administration expenses -\$30k. This is mainly attributable to façade refurbishment subsidy account -\$25k and advertising (public/statutory) account being -\$4.5k below year to date budget. With regard to the façade refurbishment, there were no suitable applications received in the first round fitting the requirements for funding. A second round calling for applications will be actioned during April.

#### **Allocations (+\$194K)**

The variance in allocations is largely attributable to plant and overhead related allocations, which due to the nature of this activity is routinely subject to timing variances. It is anticipated that in line with historical trends, that the variance will gradually decrease as the year progresses.

#### **Loss on Asset Disposal (+\$25K)**

The loss on asset disposal represents adverse book losses on the sale of sundry plant items and vehicles. It should be noted that this is a book entry only, and has no direct impact on the surplus/deficit position.

#### **Capital Activity**

##### **Capital Revenue**

As at 31 March 2016, there is a variance of -69% in total capital revenue, with the following categories exceeding the 10% material variance threshold:

<b>Description</b>	<b>Variance %</b>	<b>Variance \$000's</b>
Proceeds from Sale of Assets	-34%	-\$190
Transfer from Restricted Assets	-93%	-\$6,014
Transfer from Reserves	-60%	-\$4,900

#### **Proceeds from Sales (-\$190K)**

The proceeds from sale of assets category recognises the estimated sale or trade-in value of heavy and light plant items budgeted to be replaced during the financial year. The current adverse variance is largely reflective of the timing difference in the lower plant and equipment capital expenditure on a year to date basis.

**Transfer from Restricted Assets (-\$6,014K)**

The variance in transfers from restricted assets results largely from the budgeted \$6.5M transfer associated with the Busselton Regional Airport development. As at 31 March 2016, no transfer has been processed with year to date actual project expenditure at \$640k.

This variance is partly offset by refunds in bonds and deposits of +\$485K as at the end of March where all obligations have been fulfilled to authorise the return of funds. The City does not budget for these transactions, and as such, any material variance will be reported accordingly.

**Transfer from Reserves (-\$4,900K)**

The variance in transfers from reserves is attributed to the less than anticipated budget transfer of \$4.9M associated with the new Civic and Administration Centre building. A significant timing variance is reflected as at 31 March 2016, as transfers are not processed until after funds have been expended or invoiced. It is anticipated that the end of year position will be in line with the budget.

- Capital Expenditure

As at 31 March 2016, there is a variance of -38% in total capital expenditure, with the following categories exceeding the 10% material variance threshold:

Description	Variance %	Variance \$000's
Land and Buildings	-70%	-\$9,078
Plant & Equipment	-40%	-\$897
Furniture and Equipment	-34%	-\$159
Infrastructure	-39%	-\$8,090
Transfers to Restricted Assets	+43%	+\$585

The attachments to this report include detailed listings of the following capital expenditure (project) items, to assist in reviewing specific variances:

- Land and Buildings
- Plant and Equipment
- Furniture and Equipment
- Infrastructure

In respect of the other classifications, an overview of the year to date financial performance is provided as follows:

**Transfers to Restricted Assets (+\$585K)**

The transfers to restricted assets budget comprises an estimation of funds that could potentially be received during the financial year, primarily from developer contributions. Due to the nature of the category, the annual budget allocation is spread evenly throughout the financial year. The performance in this activity does not have any direct impact on the surplus/deficit position, as whilst recognised as operating revenue upon receipt, these funds are subsequently quarantined to restricted assets, essentially offsetting the initial transaction. Furthermore, the transfers to restricted assets category also include the payment of bonds and deposits, where no specific budget allocation is made for these funds.

The favourable financial year to date variance of approximately +\$585k are primarily attributable to the receipt of developer contribution payments in excess of budget totalling +\$145k, and bond and deposit payments totalling approximately +\$440k.

Whilst performance in this category does not directly impact on the closing surplus/deficit position, interest earnings on a range of restricted asset funds do contribute to the City's municipal interest earnings.

### **CONCLUSION**

In terms of the Annual Budget Review, completed as at 29 February 2016, a surplus closing position of approximately \$360K has been projected as at 30 June 2016 (excluding any re-list items). No material financial implications have arisen during March 2016 which would warrant an amendment to the currently projected surplus.

### **OPTIONS**

Nil.

### **TIMELINE FOR IMPLEMENTATION OF OFFICER RECOMMENDATION**

Not applicable.

### **OFFICER RECOMMENDATION**

That the Council receives the statutory financial activity statement reports for the period ending 31 March 2016, pursuant to Regulation 34(4) of the Local Government (Financial Management) Regulations.

Financial Activity Statements - March 2016

**City of Busselton**

**Statement of Financial Activity**

**For The Period Ending 31 March 2016**

	2015/2016 Actual	2015/2016 Amended Budget YTD	2015/2016 Original Budget YTD	2015/2016 Amended Budget	2015/2016 Original Budget	2015/16 YTD Bud (A) Variance
	\$	\$	\$	\$	\$	%
<b>Revenue from Ordinary Activities</b>						
Rates	39,068,300	38,837,259	38,837,259	38,998,079	38,998,079	0.59%
Operating Grants, Subsidies and Contributions	2,755,894	2,796,038	2,435,717	3,940,817	3,580,496	-1.44%
Fees & Charges	12,895,978	12,815,572	12,815,572	15,099,480	15,099,480	0.63%
Other Revenue	2,297,183	2,405,529	360,843	2,578,776	534,090	-4.50%
Interest Earnings	1,927,473	1,570,963	1,570,963	2,039,550	2,039,550	22.69%
	<b>58,944,828</b>	<b>58,425,361</b>	<b>56,020,354</b>	<b>62,656,702</b>	<b>60,251,695</b>	<b>5.22%</b>
<b>Expenses from Ordinary Activities</b>						
Employee Costs	(19,601,355)	(20,226,425)	(20,174,663)	(26,413,101)	(26,322,721)	-3.09%
Materials & Contracts	(9,005,066)	(11,510,521)	(11,520,434)	(15,481,246)	(15,183,305)	-21.77%
Utilities (Gas, Electricity, Water etc)	(1,631,489)	(1,740,154)	(1,740,154)	(2,321,370)	(2,321,370)	-6.24%
Depreciation on non current assets	(11,220,065)	(11,000,570)	(11,000,570)	(14,636,430)	(14,636,430)	2.00%
Insurance Expenses	(663,483)	(736,908)	(736,908)	(737,370)	(737,370)	-9.96%
Other Expenditure	(1,846,180)	(2,322,937)	(2,210,687)	(3,128,622)	(3,011,622)	-20.52%
Allocations	1,327,497	1,521,570	1,521,570	1,899,950	1,899,950	-12.75%
	<b>(42,640,141)</b>	<b>(46,015,945)</b>	<b>(45,861,846)</b>	<b>(60,818,189)</b>	<b>(60,312,868)</b>	<b>-7.02%</b>
<b>Borrowings Cost Expense</b>						
Interest Expenses	(1,005,939)	(1,018,667)	(1,018,667)	(1,340,955)	(1,340,955)	-1.25%
	<b>(1,005,939)</b>	<b>(1,018,667)</b>	<b>(1,018,667)</b>	<b>(1,340,955)</b>	<b>(1,340,955)</b>	<b>-1.25%</b>
Non-Operating Grants, Subsidies and Contributions	5,489,735	5,675,901	5,391,222	37,091,345	37,417,983	-3.28%
Profit on Asset Disposals	13,164	11,207	11,207	16,007	16,007	17.46%
Loss on Asset Disposals	(89,411)	(63,516)	(63,516)	(68,867)	(68,867)	40.77%
	<b>5,413,488</b>	<b>5,623,592</b>	<b>5,338,913</b>	<b>37,038,485</b>	<b>37,365,123</b>	<b>1.40%</b>
<b>Net Result</b>	<b>20,712,236</b>	<b>17,014,341</b>	<b>14,478,754</b>	<b>37,536,043</b>	<b>35,962,995</b>	<b>43.05%</b>
<b>Adjustments for Non-cash Revenue &amp; Expenditure</b>						
Depreciation	11,220,065	11,000,570	11,000,570	14,636,430	14,636,430	
Donated Assets	(35,609)	0	0	(13,124,650)	(13,124,650)	
(Profit)/Loss on Sale of Assets	76,247	52,309	52,309	52,860	52,860	
Allocations & Other Adjustments	(53,413)	0	0	0	0	
Deferred Pensioner Movements	(15,760)	0	0	0	0	
Recording of Employee Entitlements (Provisions)	(190,126)	(190,126)	(190,126)	(253,479)	(253,479)	
Deposit & Bonds Movements (cash backed)	(43,756)	0	0	0	0	
<b>Capital Revenue &amp; (Expenditure)</b>						
Land & Buildings	(3,970,698)	(13,048,836)	(12,938,604)	(29,548,202)	(29,324,470)	-69.57%
Plant & Equipment	(1,351,873)	(2,249,122)	(2,249,122)	(2,514,500)	(2,514,500)	-39.89%
Furniture & Equipment	(310,932)	(470,337)	(470,337)	(2,229,834)	(2,229,834)	-33.89%
Infrastructure	(12,904,918)	(20,994,430)	(21,049,031)	(69,506,874)	(69,887,195)	-38.53%
Proceeds from Sale of Assets	361,925	552,400	552,400	592,200	592,200	-34.48%
Proceeds from New Loans	850,000	850,000	850,000	850,000	850,000	0.00%
Self Supporting Loans - Repayment of Principal	55,456	55,456	55,456	74,508	74,508	0.00%
Total Loan Repayments - Principal	(1,352,489)	(1,352,489)	(1,352,489)	(1,823,986)	(1,823,986)	0.00%
Transfer to Restricted Assets	(1,941,678)	(1,356,363)	(1,356,363)	(1,808,490)	(1,808,490)	43.15%
Transfer from Restricted Assets	485,984	6,500,000	6,500,000	53,363,764	53,267,805	-92.52%
Transfer to Reserves	(6,637,486)	(6,484,858)	(6,484,858)	(11,524,487)	(9,483,842)	2.35%
Transfer from Reserves	3,180,797	8,070,692	8,070,692	24,472,157	24,257,108	-60.59%
Opening Funds Surplus/ (Deficit)	756,540	756,540	756,540	756,540	756,540	
<b>Net Current Position - Surplus / (Deficit)</b>	<b>8,890,512</b>	<b>(1,294,253)</b>	<b>(3,774,209)</b>	<b>0</b>	<b>0</b>	

**City of Busselton**

**Net Current Position**

**For The Period Ending 31 March 2016**

	2015/16 Actual	2015/16 Amended Budget	2015/16 Original Budget	2014/15 Actual
	\$	\$	\$	\$
<b>NET CURRENT ASSETS</b>				
<b>CURRENT ASSETS</b>				
Cash - Unrestricted	5,023,803	927,925	927,925	6,323,599
Cash - Restricted	118,238,980	48,778,190	47,048,553	113,281,134
Sundry Debtors	1,386,682	1,200,000	1,200,000	1,814,961
Rates Outstanding - General	3,715,272	700,000	700,000	445,904
Stock on Hand	16,543	20,270	20,270	20,270
	<u>128,381,280</u>	<u>51,626,385</u>	<u>49,896,748</u>	<u>121,885,868</u>
<b>LESS: CURRENT LIABILITIES</b>				
Bank Overdraft	0	0	0	0
Sundry Creditors	1,251,788	2,848,195	2,848,195	7,848,194
Performance Bonds	1,988,243	2,031,999	2,031,999	2,031,999
	<u>3,240,031</u>	<u>4,880,194</u>	<u>4,880,194</u>	<u>9,880,193</u>
Current Position (inclusive of Restricted Funds)	125,141,249	46,746,191	45,016,554	112,005,675
Add: Cash Backed Liabilities (Deposits & Bonds)	1,988,243	2,031,999	2,031,999	2,031,999
Less: Cash - Restricted Funds	(118,238,980)	(48,778,190)	(47,048,553)	(113,281,134)
<b>NET CURRENT ASSET POSITION</b>	<u><u>8,890,512</u></u>	<u><u>0</u></u>	<u><u>0</u></u>	<u><u>756,540</u></u>

**City of Busselton**

**Capital Acquisition Report**

**Property, Plant & Equipment, Infrastructure**

**For the Period Ended 31 March 2016**

Description	2015/16 Actual	2015/16 Amended Budget YTD	2015/16 Original Budget YTD	2015/16 Amended Budget	2015/16 Original Budget	2015/16 Budget YTD Variance
	\$	\$	\$	\$	\$	%
<b>&gt;&gt; Property, Plant &amp; Equipment</b>						
<b>Land</b>						
10610 Property Services Administration	0	50,000	50,000	100,000	100,000	-100.00%
11156 Airport Development	4,878	880,000	880,000	2,650,000	2,650,000	-99.45%
81519 Lot 40 Vasse Highway	555,000	560,000	560,000	560,000	560,000	-0.89%
	<u>559,878</u>	<u>1,490,000</u>	<u>1,490,000</u>	<u>3,310,000</u>	<u>3,310,000</u>	<u>-62.42%</u>
<b>Buildings</b>						
<b>Major Projects</b>						
<b>Major Project - Busselton Foreshore</b>						
89570 Foreshore East-Youth Precinct Community Youth Building/SLSC	414	2,174,994	2,174,994	2,900,000	2,900,000	-99.98%
89583 Railway House	229,391	1,500,003	1,500,003	2,000,000	2,000,000	-84.71%
89593 Multi-Purpose Community Sporting Clubhouse	0	610,101	610,101	813,470	813,470	-100.00%
89597 Steel Frame Shed (Jetty Train)	22,769	0	0	0	0	0.00%
	<u>252,574</u>	<u>4,285,098</u>	<u>4,285,098</u>	<u>5,713,470</u>	<u>5,713,470</u>	<u>-94.11%</u>
<b>Major Project - Administration Building</b>						
89010 Civic and Administration Centre	2,223,387	6,000,000	6,000,000	9,000,000	9,000,000	-62.94%
89011 Civic and Administration Centre Relocation Expenses	446,641	135,000	135,000	180,000	180,000	230.85%
	<u>2,670,027</u>	<u>6,135,000</u>	<u>6,135,000</u>	<u>9,180,000</u>	<u>9,180,000</u>	<u>-56.48%</u>
<b>Buildings (Other)</b>						
89300 Aged Housing Capital Improvements - Winderup	38,164	34,200	34,200	68,400	68,400	11.59%
89301 Aged Housing Capital Improvements - Harris Road	21,808	20,300	20,300	40,600	40,600	7.43%
89403 Dunsborough Tip - Buildings	214	0	0	20,000	20,000	0.00%
89513 GLC Sports Stadium Floor	1,396	45,000	45,000	60,000	60,000	-96.90%
89514 GLC Changeroom Refurbishment	2,172	89,331	74,997	114,334	100,000	-97.57%
89528 GLC - Plant Room	7,870	9,000	9,000	12,000	12,000	-12.56%
89529 GLC - Pool Entry Doors	5,133	4,500	4,500	6,000	6,000	14.07%
89534 Community Resource Centre	21,276	15,750	0	21,000	0	35.09%
89549 Dunsborough Oval Change Rooms Upgrade	6,332	6,003	6,003	8,000	8,000	5.47%
89551 Old Butter Factory Building Upgrade	372	53,000	0	159,000	0	-99.30%
89554 GLC Extensions	24,965	20,401	15,003	25,398	20,000	22.37%
89591 Performing Arts Centre	0	75,000	75,000	100,000	100,000	-100.00%
89592 Vasse Newtown Hall	0	0	15,750	0	21,000	0.00%
89594 Vasse Community Recreation Precinct - Changerooms & Toilet	1,363	0	0	250,000	250,000	0.00%
89595 GLC Extensions - New Entry Door	20,307	15,000	0	15,000	0	35.38%
89596 GLC Building Improvements	2,636	22,500	0	30,000	0	-88.28%
89715 Airport Terminal Stage 1B	11,090	300,000	300,000	490,000	490,000	-96.30%
89716 Airport Terminal Stage 2	11,090	0	0	9,450,000	9,450,000	0.00%
89802 Kook Caravan Park Ablutions Refurbishment	22,030	78,750	78,750	105,000	105,000	-72.03%
89804 Kook Park Home	0	60,003	60,003	80,000	80,000	-100.00%
89902 Lot 40 Vasse Highway Dwelling	290,000	290,000	290,000	290,000	290,000	0.00%
	<u>488,219</u>	<u>1,138,738</u>	<u>1,028,506</u>	<u>11,344,732</u>	<u>11,121,000</u>	<u>-57.13%</u>
<b>Total Buildings</b>	<b>3,410,820</b>	<b>11,558,836</b>	<b>11,448,604</b>	<b>26,238,202</b>	<b>26,014,470</b>	<b>-70.49%</b>
<b>Plant &amp; Equipment</b>						
10250 Information Technology	37,196	39,000	39,000	39,000	39,000	-4.63%
10380 Busselton Library	27,128	35,000	35,000	35,000	35,000	-22.49%
10530 Community Services Administration	37,455	40,000	40,000	40,000	40,000	-6.36%
10591 Geographe Leisure Centre	5,538	0	0	0	0	0.00%
10630 Property and Business Development	31,434	35,000	35,000	35,000	35,000	-10.19%
10820 Strategic Planning	35,631	40,000	40,000	40,000	40,000	-10.92%
10910 Building Services	31,356	35,000	35,000	35,000	35,000	-10.41%
10920 Environmental Health Services Administration	37,660	40,000	40,000	40,000	40,000	-5.85%
10922 Preventative Services - Mosquitoes	0	2,475	2,475	3,300	3,300	-100.00%
10980 Other Law, Order & Public Safety	47,308	100,000	100,000	100,000	100,000	-52.69%
11000 Engineering & Works Services Support	54,376	50,000	50,000	50,000	50,000	8.75%
11101 Engineering Services Administration	34,911	35,000	35,000	35,000	35,000	-0.26%
11107 Engineering Services Design	32,041	35,000	35,000	35,000	35,000	-8.45%
11151 Airport Operations	43,066	55,000	55,000	55,000	55,000	-21.70%
11156 Airport Development	0	40,000	40,000	40,000	40,000	-100.00%
11160 Busselton Jetty	31,132	1,000	1,000	31,000	31,000	3013.18%
11401 Transport - Workshop	0	5,000	5,000	5,000	5,000	-100.00%
11402 Plant Purchases (P10)	388,207	630,000	630,000	630,000	630,000	-38.38%
11403 Plant Purchases (P11)	341,905	540,000	540,000	567,000	567,000	-36.68%
11404 Plant Purchases (P12)	64,415	380,000	380,000	587,000	587,000	-83.05%

**City of Busselton**

**Capital Acquisition Report**

**Property, Plant & Equipment, Infrastructure**

For the Period Ended 31 March 2016

Description	2015/16 Actual	2015/16 Amended Budget YTD	2015/16 Original Budget YTD	2015/16 Amended Budget	2015/16 Original Budget	2015/16 Budget YTD Variance
	\$	\$	\$	\$	\$	%
11500 Operations Services Administration	71,117	110,000	110,000	110,000	110,000	-35.35%
81029 Busselton Branch SES	0	1,647	1,647	2,200	2,200	-100.00%
	1,351,873	2,249,122	2,249,122	2,514,500	2,514,500	-39.89%
<b>Furniture &amp; Office Equipment</b>						
10250 Information Technology	164,896	249,750	249,750	333,000	333,000	-33.98%
10380 Busselton Library	12,293	24,800	24,800	24,800	24,800	-50.43%
10590 Naturaliste Community Centre	0	8,000	8,000	10,000	10,000	-100.00%
10591 Geographe Leisure Centre	5,065	42,540	42,540	42,540	42,540	-88.09%
10616 Winderlup Villas Aged Housing	2,590	3,000	3,000	6,000	6,000	-13.68%
10617 Harris Road Aged Housing	737	3,000	3,000	4,000	4,000	-75.45%
10618 Winderlup Court Aged Housing	1,518	2,500	2,500	2,500	2,500	-39.30%
10625 Art Geo Administration	10,000	10,000	10,000	10,000	10,000	0.00%
10900 Cultural Planning	80,885	81,069	81,069	108,094	108,094	-0.23%
10920 Environmental Health Services Administration	0	2,628	2,628	3,500	3,500	-100.00%
11151 Airport Operations	21,770	0	0	0	0	0.00%
11156 Airport Development	6,919	30,000	30,000	1,668,000	1,668,000	-76.94%
11170 Meelup Regional Park	1,486	0	0	0	0	0.00%
81027 Emergency Management Caravan	1,140	0	0	0	0	0.00%
81029 Busselton Branch SES	1,635	1,800	1,800	2,400	2,400	-9.14%
G0031 Dunsborough Waste Facility	0	11,250	11,250	15,000	15,000	-100.00%
	310,932	470,337	470,337	2,229,834	2,229,834	-33.89%
<b>Sub-Total Property, Plant &amp; Equipment</b>	<b>5,633,503</b>	<b>15,768,295</b>	<b>15,658,063</b>	<b>34,292,536</b>	<b>34,068,804</b>	<b>-64.27%</b>
<b>&gt;&gt; Infrastructure</b>						
<b>Major Project - Busselton Foreshore</b>						
C0038 Car Park - Provisionals	0	15,003	15,003	20,000	20,000	-100.00%
C3064 Foreshore East - Coastal Defences (Jetty to Geo. Bay Rd)	902,654	923,387	923,387	923,387	923,387	-2.25%
C3098 Active Playing Fields - Barnard Park (Eastern Section)	11,557	0	0	0	0	0.00%
C3103 Foreshore East Youth Precinct (Skate Park & Adv. Playground)	1,162,491	920,340	920,340	1,227,126	1,227,126	26.31%
C3107 Foreshore East - Foreshore Promenade (Jetty to Geo. Bay Rd)	1,096,709	1,041,885	1,041,885	1,389,170	1,389,170	5.26%
C3132 Busselton Foreshore - Provision of Services & Auxiliary Work	0	1,185,003	1,185,003	1,580,000	1,580,000	-100.00%
C3133 Foreshore Ancillary Works	88,633	375,003	375,003	500,000	500,000	-76.36%
C3140 Foreshore Water Supply and Services	392,225	277,497	277,497	370,000	370,000	41.34%
C3141 Landscape Works Foreshore Parade and Jetty Way	58,655	37,503	37,503	50,000	50,000	56.40%
C3142 Nautical Lady - Landscaping	80,794	60,480	60,480	80,635	80,635	33.59%
F0064 Footpath Construction - Jetty Way	20,000	15,003	15,003	20,000	20,000	33.31%
F0065 Footpath Construction - Foreshore Parade	26,370	22,500	22,500	30,000	30,000	17.20%
W0131 Foreshore East - Foreshore Parade & Ancillary Council Works	653,748	566,253	566,253	755,000	755,000	15.45%
W0171 Jetty Way Construction	82,849	71,253	71,253	95,000	95,000	16.27%
	4,576,686	5,511,110	5,511,110	7,040,318	7,040,318	-16.96%
<b>Busselton Jetty</b>						
C3500 Busselton Jetty Refurbishment	921,912	1,200,000	1,200,000	1,200,000	1,200,000	-23.17%
	921,912	1,200,000	1,200,000	1,200,000	1,200,000	-23.17%
<b>Footpaths Construction</b>						
F0018 Marine Terrace	94,716	8,000	8,000	96,000	96,000	1083.95%
F0020 Thomas Street	7,193	8,876	8,876	8,876	8,876	-18.96%
F0041 Recreation Lane Footpath (Connecting to Clydebank Ave)	500	45,000	45,000	45,000	45,000	-98.99%
F0058 Amberley Loop PAW - Dunsborough	0	10,000	10,000	10,000	10,000	-100.00%
F0059 Brown Street Footpaths	82,663	12,750	12,750	153,000	153,000	548.34%
F0060 Elmore Road - Dunsborough	8,091	10,000	10,000	10,000	10,000	-19.09%
F0061 Layman Road Footpath Renewal	0	17,500	17,500	35,000	35,000	-100.00%
F0062 Prince Regent Footpath Renewal	20,057	22,000	22,000	22,000	22,000	-8.83%
F0063 Yallingup Footpath	1,478	70,000	70,000	70,000	70,000	-97.89%
	214,698	204,126	204,126	449,876	449,876	5.18%
<b>Drainage Construction - Street</b>						
D0009 Busselton LIA - Geocatch Drain Partnership	0	0	0	30,000	30,000	0.00%
D0010 Dunsborough / Busselton Drainage Upgrades	50,531	78,480	78,480	104,640	104,640	-35.61%
D0014 Yale Close, Abbey Drainage Upgrade	364	20,000	20,000	20,000	20,000	-98.18%
	50,896	98,480	98,480	154,640	154,640	-48.32%
<b>Car Parking Construction</b>						

**City of Busseton**

**Capital Acquisition Report**

**Property, Plant & Equipment, Infrastructure**

**For the Period Ended 31 March 2016**

Description	2015/16 Actual	2015/16 Amended Budget YTD	2015/16 Original Budget YTD	2015/16 Amended Budget	2015/16 Original Budget	2015/16 Budget YTD Variance
	\$	\$	\$	\$	\$	%
C0027 Meelup Beach Parking Upgrade	239,767	166,403	166,403	279,652	279,652	44.09%
C0031 Reserve 41445 Reveal (Coles)	15,559	17,024	17,024	17,024	17,024	-8.60%
C0035 Churchill Park Hardstand Area (Parking)	2,971	32,501	32,501	130,000	130,000	-90.86%
C0036 Lou Weston / King St Foreshore Car Parking	390	25,250	25,250	101,000	101,000	-98.46%
C0037 Vasse Community & Recreation Precinct- Car Parking Stage 1	126,686	0	0	220,000	220,000	0.00%
	385,372	241,178	241,178	747,676	747,676	59.79%
<b>Bridges Construction</b>						
A0010 Queen Street Bridge 0240A	0	0	0	288,000	288,000	0.00%
A0015 Metricup Road Bridge - 3354	177,000	912,000	912,000	1,089,000	1,089,000	-80.59%
A0017 Tuart Drive Bridge (0239A)	284,679	284,679	322,500	284,679	645,000	0.00%
A0019 Chambers Road Bridge - 3372A	2,758	16,770	16,770	16,770	16,770	-83.56%
A0020 Ludlow Hithergreen Road Bridge - 3464	0	106,000	106,000	159,000	159,000	-100.00%
	464,436	1,319,449	1,357,270	1,837,449	2,197,770	-64.80%
<b>Cycleways Construction</b>						
F1008 Busseton Bypass - Strelley Street to Clydebank Avenue	73,472	61,250	61,250	245,000	245,000	19.95%
F1014 Busseton Bypass - Fairway to Kangaroo Gully	29,872	449,997	449,997	600,000	600,000	-93.36%
F1016 Rails to Trails - Bypass (Kangaroo Gully - Glenview)	4,790	14,000	14,000	56,000	56,000	-65.79%
	108,134	525,247	525,247	901,000	901,000	-79.41%
<b>Townscape Construction</b>						
C1024 Dunsborough Road Access Improvements Stage 1	617,948	241,502	241,502	483,000	483,000	155.88%
C1025 Kent Street	22,207	71,447	71,447	162,000	162,000	-68.92%
	640,156	312,949	312,949	645,000	645,000	104.56%
<b>Boat Ramps Construction</b>						
C1503 Quindalup Sea Rescue Boat Ramp	8,915	90,000	90,000	120,000	120,000	-90.09%
	8,915	90,000	90,000	120,000	120,000	-90.09%
<b>Beach Restoration</b>						
C2512 Sand Re-Nourishment	20,332	0	0	100,000	100,000	0.00%
C2513 Locke Estate - Design and Construction of Coastal Works	0	0	0	20,572	20,572	0.00%
C2520 Coastal Protection Works	0	18,750	18,750	25,000	25,000	-100.00%
C2521 Coastal Protection Structures Renewal	31,700	90,000	90,000	140,000	140,000	-64.78%
	52,032	108,750	108,750	285,572	285,572	-52.15%
<b>Parks, Gardens &amp; Reserves</b>						
C3007 Park Furniture Replacement - Replace aged & unsafe Equip	16,217	23,256	23,256	31,000	31,000	-30.27%
C3014 Meelup Park - Fire Access Trail	18,554	15,003	15,003	20,000	20,000	23.67%
C3046 Dunsborough - BMX / Skatebowl	0	26,253	26,253	35,000	35,000	-100.00%
C3084 Lou Weston Bore Replacement & Irrigation Upgrade	0	45,000	45,000	60,000	60,000	-100.00%
C3096 Yallingup Park - Upgrades	174,769	212,247	212,247	283,000	283,000	-17.66%
C3110 Dunsborough Lions Park	183,015	217,503	217,503	290,010	290,010	-15.86%
C3122 Rails to Trails	15,252	37,946	37,946	37,946	37,946	-59.81%
C3123 Geographe Leisure Centre - Landscaping	0	0	22,500	0	30,000	0.00%
C3124 Rails-to-Trails Interpretation (Vasse Trailhead stage)	10,580	19,705	19,705	19,705	19,705	-46.31%
C3127 Whale Viewing Platform - Point Picquet	0	18,747	18,747	25,000	25,000	-100.00%
C3128 Rotary Park Playground Fencing	20,000	15,003	15,003	20,000	20,000	33.31%
C3129 Cherry Hills Circle Water Meter	20,551	11,250	11,250	15,000	15,000	82.68%
C3130 Vasse Birchfields Bore	0	22,500	22,500	30,000	30,000	-100.00%
C3131 Elijah Circle POS, Lot 1000 Landscaping	0	29,997	29,997	40,000	40,000	-100.00%
C3134 Vasse Community & Recreation Precinct - AFL Oval Stage 1	16,671	1,085,000	1,085,000	1,085,000	1,085,000	-98.46%
C3135 Busseton Foreshore - Minor Landscaping Works	58,469	60,000	60,000	60,000	60,000	-2.55%
C3136 Newtown Oval - Minor Upgrade of Existing Oval	3,683	20,000	20,000	20,000	20,000	-81.59%
C3138 Foreshore West Landscaping - Gale St to High St	0	0	0	108,000	108,000	0.00%
C3139 Foreshore - Barnard Park Cricket Practice Wickets	6,941	7,650	7,650	7,650	7,650	-9.27%
	544,702	1,867,060	1,889,560	2,187,311	2,217,311	-70.83%
<b>Cemetery Capital Works</b>						
C1609 Pioneer Cemetery - Implement Conservation Plan	1,050	15,003	15,003	20,000	20,000	-93.00%
	1,050	15,003	15,003	20,000	20,000	-93.00%
<b>Beach Front Infrastructure Works</b>						

**City of Busseton**

**Capital Acquisition Report**

**Property, Plant & Equipment, Infrastructure**

**For the Period Ended 31 March 2016**

Description	2015/16 Actual	2015/16 Amended Budget YTD	2015/16 Original Budget YTD	2015/16 Amended Budget	2015/16 Original Budget	2015/16 Budget YTD Variance
	\$	\$	\$	\$	\$	%
C1753 Eagle Bay Viewing Platform	0	23,000	23,000	23,000	23,000	-100.00%
C1756 Busseton Shark Net	96,009	70,002	70,002	93,335	93,335	37.15%
	96,009	93,002	93,002	116,335	116,335	3.23%
<b>Aged Housing - Infrastructure Works</b>						
C3451 Aged Housing Infrastructure (Upgrade)	0	18,500	18,500	37,000	37,000	-100.00%
	0	18,500	18,500	37,000	37,000	-100.00%
<b>Sanitation Infrastructure</b>						
C3479 New Cell Development	777,403	2,250,000	2,250,000	3,000,000	3,000,000	-65.45%
C3481 Transfer Station Development	110,962	975,000	975,000	1,300,000	1,300,000	-88.62%
C3483 Road Sealing	85,665	90,000	90,000	180,000	180,000	-4.82%
C3485 Site Rehabilitation - Busseton	36,050	817,500	817,500	1,485,000	1,485,000	-95.59%
	1,010,080	4,132,500	4,132,500	5,965,000	5,965,000	-75.56%
<b>Airport Development</b>						
C6089 Airport Construction Stage 1B, External Services	9,620	160,000	160,000	425,000	425,000	-93.99%
C6090 Parks & Gardens Airport Stage 2	11,080	0	0	980,000	980,000	0.00%
C6091 Airport Construction Stage 2, Noise Management Plan	17,090	0	0	980,000	980,000	0.00%
C6092 Airport Construction Stage 2, Airfield	11,090	0	0	25,850,000	25,850,000	0.00%
C6093 Airport Construction Stage 2, Car Park & Access Roads	11,090	0	0	6,700,000	6,700,000	0.00%
C6094 Airport Construction Stage 2, Jet Fuel	11,090	0	0	465,000	465,000	0.00%
C6095 Airport Construction Stage 2, External Services	16,964	0	0	4,100,000	4,100,000	0.00%
C6096 Airport Construction Stage 1B, Car Park & Access Roads	11,090	114,000	114,000	343,000	343,000	-90.27%
C6097 Airport Construction Stage 1B, Jet Fuel	11,090	229,000	229,000	687,000	687,000	-95.16%
C6098 Airport Construction Stage 1B, External Works	12,560	20,000	20,000	57,000	57,000	-37.20%
C6099 Airport Development - Project Expenses	459,446	753,359	747,639	1,058,094	1,048,094	-39.01%
	582,210	1,276,359	1,270,639	41,645,094	41,635,094	-54.39%
<b>Main Roads</b>						
S0007 Puzey Road - Second Coat Seal	26,019	27,400	27,400	27,400	27,400	-5.04%
S0018 Banks Avenue Dunsborough	21,003	29,000	29,000	29,000	29,000	-27.58%
S0019 Big Rock Place	33,983	30,240	30,240	30,240	30,240	12.38%
S0020 Blythe Road	17,123	26,310	26,310	26,310	26,310	-34.92%
S0021 Carter Road	8,865	12,180	12,180	12,180	12,180	-27.22%
S0022 Floodgate Road	6,733	7,720	7,720	7,720	7,720	-12.79%
S0023 Hairpin Road	9,144	7,870	7,870	7,870	7,870	16.19%
S0024 Mollay Street	13,249	18,850	18,850	18,850	18,850	-29.71%
S0025 O'Byrne Road	17,516	16,820	16,820	16,820	16,820	4.14%
S0026 Payne Road	16,585	16,970	16,970	16,970	16,970	-2.27%
S0027 Queen Elizabeth Avenue	17,556	22,800	22,800	22,800	22,800	-23.00%
S0028 Quindalup South Road	27,181	36,340	36,340	36,340	36,340	-25.20%
S0029 Simon Close Broadwater	20,120	21,000	21,000	21,000	21,000	-4.19%
S0030 Vasse Yallingup Siding Road	5,481	10,470	10,470	10,470	10,470	-47.65%
S0035 Strelly Street	41,715	153,164	153,164	190,664	190,664	-72.76%
S0049 Layman Road	413,082	250,000	250,000	750,000	750,000	65.23%
S0062 Queen Elizabeth Ave asphalt overlay various sections	120,564	105,000	105,000	315,000	315,000	14.82%
S0064 Peel Terrace	24,558	62,426	62,426	112,426	112,426	-60.66%
S0301 Glover Road	90	4,800	4,800	4,800	4,800	-98.13%
S0302 Beachfields Drive	11,671	17,630	17,630	17,630	17,630	-33.80%
	852,235	876,990	876,990	1,674,490	1,674,490	-2.82%
<b>Roads to Recovery</b>						
T0004 Chapman Hill Road	38,117	20,076	20,076	40,150	40,150	89.86%
T0016 Puzey Road	39,522	464,300	464,300	1,043,000	1,043,000	-91.49%
T0019 Wonnerup South Road	30,112	52,500	52,500	70,000	70,000	-42.64%
T0026 Kaloorup Road	85,568	65,934	65,934	87,910	87,910	29.78%
T0030 Acton Park Road	42,706	20,706	20,706	41,410	41,410	106.25%
T0056 Whatman Street	533	69,000	69,000	69,000	69,000	-99.23%
T0057 Abbays Farm Road	51,490	33,489	33,489	44,650	44,650	53.75%
T0058 Boallia Road	38,589	37,790	37,790	37,790	37,790	2.11%
T0059 Canal Rocks Road	58,770	45,570	45,570	60,760	60,760	28.97%
T0060 Greenfields Road	576	11,000	11,000	11,000	11,000	-94.76%
T0061 Jindong Treeton Road	56,049	51,699	51,699	68,930	68,930	8.41%
T0062 Layman Road	30,371	35,000	35,000	35,000	35,000	-13.23%
T0064 Oates Road	37,430	22,726	22,726	45,450	45,450	64.70%
T0065 Simon Street Busseton	38,113	39,000	39,000	39,000	39,000	-2.27%
T0066 Tompssett Road	84,184	86,150	86,150	86,150	86,150	-2.88%

**City of Busseton**

**Capital Acquisition Report**

**Property, Plant & Equipment, Infrastructure**

**For the Period Ended 31 March 2016**

Description	2015/16 Actual	2015/16 Amended Budget YTD	2015/16 Original Budget YTD	2015/16 Amended Budget	2015/16 Original Budget	2015/16 Budget YTD Variance
	\$	\$	\$	\$	\$	%
T0067 Tuart Drive	81,311	107,000	107,000	107,000	107,000	-24.01%
T0068 Wyadup Road	56,890	40,899	40,899	54,530	54,530	39.10%
T0069 Hadfield Avenue	32,567	28,500	28,500	57,000	57,000	14.27%
T0070 Osprey Drive	228	8,420	8,420	8,420	8,420	-97.30%
T0071 Redgum Way	7,420	11,000	11,000	11,000	11,000	-32.55%
T0072 Bangalo Close	17,226	18,000	18,000	18,000	18,000	-4.30%
	827,770	1,268,759	1,268,759	2,036,150	2,036,150	-34.76%
<b>Council Roads Initiative</b>						
W0001 Coley Road	10,328	10,645	10,645	10,645	10,645	-2.97%
W0028 Bus Bays & Shelters	17,162	278,423	278,423	278,423	278,423	-93.84%
W0036 Georgette Street Asphalt Overlay	66,629	56,000	56,000	56,000	56,000	18.98%
W0046 Hurford Street	3,302	40,755	40,755	40,755	40,755	-91.90%
W0080 Busset Highway	140	31,000	31,000	31,000	31,000	-99.55%
W0097 Gibb Road	42,656	21,256	21,256	42,510	42,510	100.68%
W0116 Adams Road Gravel Resheeting	89,380	107,200	107,200	107,200	107,200	-16.62%
W0134 Banksia Road	60,417	65,700	65,700	65,700	65,700	-8.04%
W0135 Busset Highway - Norman Road Broadwater Intersection	0	34,000	34,000	34,000	34,000	-100.00%
W0136 DAIP Issues District ACROD Bays, ramps, signs etc	37,728	15,000	15,000	55,000	55,000	151.52%
W0137 Edwards Road	23,106	145,920	145,920	145,920	145,920	-84.17%
W0138 Geographe Bay Road (O388) Abbey	47,039	52,000	52,000	52,000	52,000	-9.54%
W0139 Geographe Bay Road (O611) Abbey	42,768	72,000	72,000	72,000	72,000	-40.60%
W0140 Irvine Road	22,616	26,500	26,500	26,500	26,500	-14.66%
W0141 Jasper Road	18,987	19,500	19,500	19,500	19,500	-2.63%
W0142 Morrison Street Busseton	15,511	103,000	103,000	103,000	103,000	-84.94%
W0143 Price Road	124,793	110,680	110,680	110,680	110,680	12.75%
W0144 Ruabon Road	26,014	29,850	29,850	29,850	29,850	-12.85%
W0145 South Street Busseton	17,329	41,000	41,000	41,000	41,000	-57.73%
W0146 Walburra Siding Road	35,402	40,280	40,280	40,280	40,280	-12.11%
W0147 Edwards Street Busseton	56,586	39,000	39,000	78,000	78,000	45.09%
W0148 Myles Street Busseton	32,308	39,000	39,000	39,000	39,000	-17.16%
W0149 Powell Court Busseton	56,418	60,000	60,000	60,000	60,000	-5.97%
W0150 Roe Terrace Busseton	14,634	19,000	19,000	19,000	19,000	-22.98%
W0151 Steeple Retreat Busseton	38,237	0	0	84,000	84,000	0.00%
W0152 Clairault Court Dunsborough	11,514	0	0	13,000	13,000	0.00%
W0153 Crosby Close Dunsborough	33,155	0	0	34,000	34,000	0.00%
W0154 Gull Court Dunsborough	24,767	0	0	33,000	33,000	0.00%
W0155 Hannay Lane Dunsborough	8,234	0	0	13,000	13,000	0.00%
W0156 Swallow Cove Dunsborough	63,558	0	0	47,000	47,000	0.00%
W0157 Argyle Place Geographe	17,860	0	0	25,000	25,000	0.00%
W0158 Cleveland Court Geographe	18,731	26,000	26,000	26,000	26,000	-27.96%
W0159 David Drive Geographe	41,229	55,000	55,000	55,000	55,000	-25.04%
W0160 Harrier Cove Geographe	9,679	15,000	15,000	15,000	15,000	-35.48%
W0161 Ibis Court Geographe	21,469	18,000	18,000	18,000	18,000	19.27%
W0162 Kite Court Geographe	14,998	19,000	19,000	19,000	19,000	-21.06%
W0163 Aitken Place West Busseton	27,953	24,750	24,750	33,000	33,000	12.94%
W0164 Glassby Place West Busseton	26,852	32,253	32,253	43,000	43,000	-16.75%
W0165 Heron Place West Busseton	27,551	9,500	9,500	38,000	38,000	190.01%
W0166 Lilly Crescent West Busseton	86,546	29,500	29,500	118,000	118,000	193.38%
W0167 Trident Close West Busseton	27,149	10,251	10,251	41,000	41,000	164.84%
W0168 Trojan Close West Busseton	37,765	17,500	17,500	35,000	35,000	115.80%
W0169 Wylie Crescent West Busseton	137,933	70,502	70,502	141,000	141,000	95.64%
W0170 Boallia Rd /Ambergate Rd Intersection	19,958	15,003	15,003	20,000	20,000	33.03%
W0172 Woodbridge Vale	0	22,000	22,000	22,000	22,000	-100.00%
W0173 Wildwood Road	11,234	13,000	13,000	13,000	13,000	-13.59%
	1,567,624	1,834,968	1,834,968	2,443,963	2,443,963	-14.57%
<b>Sub-Total Infrastructure</b>	<b>12,904,918</b>	<b>20,994,430</b>	<b>21,049,031</b>	<b>69,506,874</b>	<b>69,887,195</b>	<b>-38.53%</b>
<b>Grand Total - Capital Acquisitions</b>	<b>18,538,421</b>	<b>36,762,725</b>	<b>36,707,094</b>	<b>103,799,410</b>	<b>103,955,999</b>	<b>-49.57%</b>

**City of Busselton**

**Reserves Movement Report**

For The Period Ending 31 March 2016

	2015/2016 Actual	2015/2016 Amended Budget YTD	2015/2016 Original Budget YTD	2015/2016 Amended Budget	2015/2016 Original Budget	2014/2015 Actual
	\$	\$	\$	\$	\$	\$
<b>100 Airport Infrastructure Renewal and Replacement Reserve</b>						
Accumulated Reserves at Start of Year	459,285.18	459,285.18	459,285.18	459,285.18	459,285.18	597,302.42
Interest transfer to Reserves	14,840.60	10,116.00	10,116.00	13,488.00	13,488.00	22,698.28
Transfer from Muni	301,302.00	301,302.00	301,302.00	401,740.00	401,740.00	413,178.48
Transfer to Muni	0.00	0.00	0.00	(42,630.00)	(42,630.00)	(573,894.00)
	<u>775,427.78</u>	<u>770,703.18</u>	<u>770,703.18</u>	<u>831,883.18</u>	<u>831,883.18</u>	<u>459,285.18</u>
<b>101 Asset Depreciation Reserve</b>						
Accumulated Reserves at Start of Year	2,546,023.36	2,546,023.36	2,546,023.36	2,546,023.36	2,546,023.36	4,026,326.36
Interest transfer to Reserves	52,068.37	56,079.00	56,079.00	74,772.00	74,772.00	133,322.04
Transfer to Muni	0.00	0.00	0.00	(125,000.00)	(125,000.00)	(1,613,625.04)
	<u>2,598,091.73</u>	<u>2,602,102.36</u>	<u>2,602,102.36</u>	<u>2,495,795.36</u>	<u>2,495,795.36</u>	<u>2,546,023.36</u>
<b>102 Beach Protection Reserve</b>						
Accumulated Reserves at Start of Year	1,494,337.28	1,494,337.28	1,494,337.28	1,494,337.28	1,494,337.28	1,324,758.47
Interest transfer to Reserves	35,628.90	32,913.00	32,913.00	43,884.00	43,884.00	51,113.01
Transfer from Muni	333,000.00	333,000.00	333,000.00	444,000.00	444,000.00	613,433.12
Transfer to Muni	0.00	0.00	0.00	(326,572.00)	(326,572.00)	(494,967.32)
	<u>1,862,966.18</u>	<u>1,860,250.28</u>	<u>1,860,250.28</u>	<u>1,655,649.28</u>	<u>1,655,649.28</u>	<u>1,494,337.28</u>
<b>106 Building Reserve</b>						
Accumulated Reserves at Start of Year	1,409,407.53	1,409,407.53	1,409,407.53	1,409,407.53	1,409,407.53	1,500,202.79
Interest transfer to Reserves	33,497.97	31,041.00	31,041.00	41,388.00	41,388.00	62,778.42
Transfer from Muni	375,003.00	375,003.00	375,003.00	500,000.00	500,000.00	500,000.00
Transfer to Muni	0.00	0.00	0.00	(785,049.00)	(625,000.00)	(653,573.68)
	<u>1,817,908.50</u>	<u>1,815,451.53</u>	<u>1,815,451.53</u>	<u>1,165,746.53</u>	<u>1,325,795.53</u>	<u>1,409,407.53</u>
<b>107 Corporate IT System Programme</b>						
Accumulated Reserves at Start of Year	128,259.45	128,259.45	128,259.45	128,259.45	128,259.45	123,846.27
Interest transfer to Reserves	2,777.17	2,826.00	2,826.00	3,768.00	3,768.00	4,413.18
	<u>131,036.62</u>	<u>131,085.45</u>	<u>131,085.45</u>	<u>132,027.45</u>	<u>132,027.45</u>	<u>128,259.45</u>
<b>110 Jetty Maintenance Reserve</b>						
Accumulated Reserves at Start of Year	2,094,712.96	2,094,712.96	2,094,712.96	2,094,712.96	2,094,712.96	1,464,952.27
Interest transfer to Reserves	53,932.70	46,143.00	46,143.00	61,524.00	61,524.00	52,543.45
Transfer from Muni	356,174.00	361,285.00	361,285.00	1,159,369.00	1,159,369.00	1,153,802.33
Transfer to Muni	0.00	0.00	0.00	(1,582,460.00)	(1,582,460.00)	(576,585.09)
	<u>2,504,819.66</u>	<u>2,502,140.96</u>	<u>2,502,140.96</u>	<u>1,733,145.96</u>	<u>1,733,145.96</u>	<u>2,094,712.96</u>
<b>111 Legal Expenses Reserve</b>						
Accumulated Reserves at Start of Year	309,205.83	309,205.83	309,205.83	309,205.83	309,205.83	249,161.68
Interest transfer to Reserves	6,713.16	6,813.00	6,813.00	9,084.00	9,084.00	10,044.15
Transfer from Muni	0.00	0.00	0.00	210,644.50	0.00	50,000.00
	<u>315,918.99</u>	<u>316,018.83</u>	<u>316,018.83</u>	<u>528,934.33</u>	<u>318,289.83</u>	<u>309,205.83</u>
<b>112 Long Service Leave Reserve</b>						
Accumulated Reserves at Start of Year	2,204,037.00	2,204,037.00	2,204,037.00	2,204,037.00	2,204,037.00	1,987,579.00
Interest transfer to Reserves	49,142.27	48,546.00	48,546.00	64,728.00	64,728.00	72,612.83
Transfer from Muni	93,753.00	93,753.00	93,753.00	125,000.00	125,000.00	492,840.07
Transfer to Muni	0.00	0.00	0.00	(508,210.00)	(468,210.00)	(348,994.90)
	<u>2,346,932.27</u>	<u>2,346,336.00</u>	<u>2,346,336.00</u>	<u>1,885,555.00</u>	<u>1,925,555.00</u>	<u>2,204,037.00</u>
<b>114 City Car Parking and Access Reserve</b>						
Accumulated Reserves at Start of Year	198,114.86	198,114.86	198,114.86	198,114.86	198,114.86	1,641.14
Interest transfer to Reserves	7,985.30	4,365.00	4,365.00	5,820.00	5,820.00	7,560.96
Transfer from Muni	284,526.00	284,526.00	284,526.00	379,363.00	379,363.00	351,162.00
Transfer to Muni	0.00	0.00	0.00	(162,249.00)	(162,249.00)	(162,249.24)
	<u>490,626.16</u>	<u>487,005.86</u>	<u>487,005.86</u>	<u>421,048.86</u>	<u>421,048.86</u>	<u>198,114.86</u>

**City of Busselton**

**Reserves Movement Report**

For The Period Ending 31 March 2016

	2015/2016 Actual	2015/2016 Amended Budget YTD	2015/2016 Original Budget YTD	2015/2016 Amended Budget	2015/2016 Original Budget	2014/2015 Actual
	\$	\$	\$	\$	\$	\$
<b>115 Plant Replacement Reserve</b>						
Accumulated Reserves at Start of Year	2,425,054.89	2,425,054.89	2,425,054.89	2,425,054.89	2,425,054.89	3,597,284.40
Interest transfer to Reserves	58,728.21	53,415.00	53,415.00	71,220.00	71,220.00	122,315.58
Transfer from Muni	526,752.00	526,752.00	526,752.00	702,330.00	702,330.00	500,000.00
Transfer to Muni	0.00	0.00	0.00	(781,000.00)	(766,000.00)	(1,794,545.09)
	<u>3,010,535.10</u>	<u>3,005,221.89</u>	<u>3,005,221.89</u>	<u>2,417,604.89</u>	<u>2,432,604.89</u>	<u>2,425,054.89</u>
<b>116 Professional Development Reserve</b>						
Accumulated Reserves at Start of Year	74,239.77	74,239.77	74,239.77	74,239.77	74,239.77	111,895.55
Interest transfer to Reserves	1,942.12	1,638.00	1,638.00	2,184.00	2,184.00	4,429.87
Transfer from Muni	45,000.00	45,000.00	45,000.00	60,000.00	60,000.00	40,000.00
Transfer to Muni	0.00	0.00	0.00	(75,000.00)	(75,000.00)	(82,085.65)
	<u>121,181.89</u>	<u>120,877.77</u>	<u>120,877.77</u>	<u>61,423.77</u>	<u>61,423.77</u>	<u>74,239.77</u>
<b>117 Road Asset Renewal Reserve</b>						
Accumulated Reserves at Start of Year	118,257.47	118,257.47	118,257.47	118,257.47	118,257.47	2,435.24
Interest transfer to Reserves	12,600.18	2,601.00	2,601.00	3,468.00	3,468.00	16,180.90
Transfer from Muni	826,344.00	826,344.00	826,344.00	1,101,785.00	1,101,785.00	704,644.00
Transfer to Muni	0.00	0.00	0.00	(1,065,515.00)	(1,065,515.00)	(605,002.67)
	<u>957,201.65</u>	<u>947,202.47</u>	<u>947,202.47</u>	<u>157,995.47</u>	<u>157,995.47</u>	<u>118,257.47</u>
<b>119 Sick Pay Incentive Reserve</b>						
Accumulated Reserves at Start of Year	143,876.51	143,876.51	143,876.51	143,876.51	143,876.51	137,020.46
Interest transfer to Reserves	3,123.84	3,168.00	3,168.00	4,224.00	4,224.00	4,827.25
Transfer from Muni	0.00	0.00	0.00	0.00	0.00	2,028.80
Transfer to Muni	0.00	0.00	0.00	(5,000.00)	(5,000.00)	0.00
	<u>147,000.35</u>	<u>147,044.51</u>	<u>147,044.51</u>	<u>143,100.51</u>	<u>143,100.51</u>	<u>143,876.51</u>
<b>120 Strategic Projects Reserve</b>						
Accumulated Reserves at Start of Year	185,993.80	185,993.80	185,993.80	185,993.80	185,993.80	245,557.51
Interest transfer to Reserves	3,932.14	4,095.00	4,095.00	5,460.00	5,460.00	9,078.29
Transfer from Muni	18,747.00	18,747.00	18,747.00	25,000.00	25,000.00	20,000.00
Transfer to Muni	0.00	0.00	0.00	0.00	0.00	(88,642.00)
	<u>208,672.94</u>	<u>208,835.80</u>	<u>208,835.80</u>	<u>216,453.80</u>	<u>216,453.80</u>	<u>185,993.80</u>
<b>121 Waste Management Facility and Plant Reserve</b>						
Accumulated Reserves at Start of Year	8,134,428.23	8,134,428.23	8,134,428.23	8,134,428.23	8,134,428.23	5,824,493.70
Interest transfer to Reserves	205,723.61	179,181.00	179,181.00	238,908.00	238,908.00	255,039.32
Transfer from Muni	1,865,322.00	1,865,322.00	1,865,322.00	2,487,090.00	2,487,090.00	2,654,067.32
Transfer to Muni	0.00	0.00	0.00	(6,555,000.00)	(6,555,000.00)	(599,172.11)
	<u>10,205,473.84</u>	<u>10,178,931.23</u>	<u>10,178,931.23</u>	<u>4,305,426.23</u>	<u>4,305,426.23</u>	<u>8,134,428.23</u>
<b>122 Port Geographe Development Reserve</b>						
Accumulated Reserves at Start of Year	569,370.66	569,370.66	569,370.66	569,370.66	569,370.66	567,296.45
Interest transfer to Reserves	12,249.83	12,546.00	12,546.00	16,728.00	16,728.00	20,175.35
Transfer from Muni	0.00	0.00	0.00	1,066,000.00	0.00	0.00
Transfer to Muni	0.00	0.00	0.00	(6,240.00)	(6,240.00)	(18,101.14)
	<u>581,620.49</u>	<u>581,916.66</u>	<u>581,916.66</u>	<u>1,645,858.66</u>	<u>579,858.66</u>	<u>569,370.66</u>
<b>123 Port Geographe Waterways Management Reserve (SAR)</b>						
Accumulated Reserves at Start of Year	3,265,183.14	3,265,183.14	3,265,183.14	3,265,183.14	3,265,183.14	3,295,493.00
Interest transfer to Reserves	71,204.87	71,919.00	71,919.00	95,892.00	95,892.00	121,137.83
Transfer from Muni	119,358.00	119,358.00	119,358.00	389,141.00	159,141.00	148,552.31
Transfer to Muni	0.00	0.00	0.00	(300,000.00)	(300,000.00)	(300,000.00)
	<u>3,455,746.01</u>	<u>3,456,460.14</u>	<u>3,456,460.14</u>	<u>3,450,216.14</u>	<u>3,220,216.14</u>	<u>3,265,183.14</u>

**City of Busselton**

**Reserves Movement Report**

For The Period Ending 31 March 2016

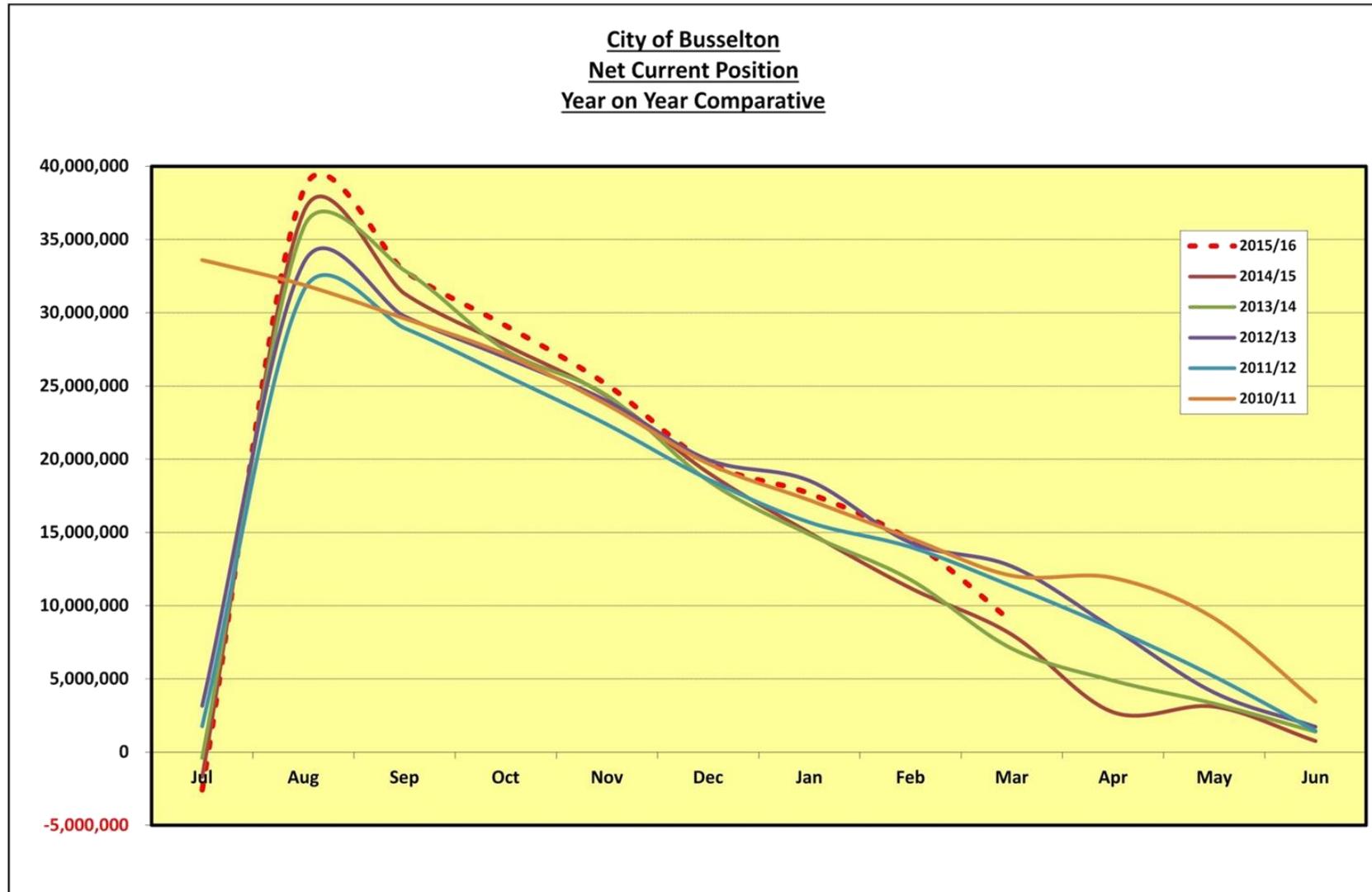
	2015/2016 Actual	2015/2016 Amended Budget YTD	2015/2016 Original Budget YTD	2015/2016 Amended Budget	2015/2016 Original Budget	2014/2015 Actual
	\$	\$	\$	\$	\$	\$
<b>124 Workers Compensation Contingency Reserve</b>						
Accumulated Reserves at Start of Year	265,277.30	265,277.30	265,277.30	265,277.30	265,277.30	256,149.59
Interest transfer to Reserves	5,743.85	5,841.00	5,841.00	7,788.00	7,788.00	9,127.71
	<u>271,021.15</u>	<u>271,118.30</u>	<u>271,118.30</u>	<u>273,065.30</u>	<u>273,065.30</u>	<u>265,277.30</u>
<b>126 Provenge Landscape Maintenance Reserve (SAR)</b>						
Accumulated Reserves at Start of Year	676,765.29	676,765.29	676,765.29	676,765.29	676,765.29	533,687.51
Interest transfer to Reserves	16,208.24	14,904.00	14,904.00	19,872.00	19,872.00	21,473.58
Transfer from Muni	96,021.00	96,021.00	96,021.00	128,024.00	128,024.00	121,604.20
Transfer to Muni	0.00	0.00	0.00	(117,120.00)	(117,120.00)	0.00
	<u>788,994.53</u>	<u>787,690.29</u>	<u>787,690.29</u>	<u>707,541.29</u>	<u>707,541.29</u>	<u>676,765.29</u>
<b>127 Infrastructure Development Reserve</b>						
Accumulated Reserves at Start of Year	2,311,812.74	2,311,812.74	2,311,812.74	2,311,812.74	2,311,812.74	1,778,227.78
Interest transfer to Reserves	52,100.70	75,384.00	75,384.00	100,512.00	100,512.00	61,190.56
Transfer from Muni	0.00	0.00	0.00	633,740.00	99,740.00	714,513.00
Transfer to Muni	0.00	0.00	0.00	(1,472,635.00)	(1,472,635.00)	(242,118.60)
	<u>2,363,913.44</u>	<u>2,387,196.74</u>	<u>2,387,196.74</u>	<u>1,573,429.74</u>	<u>1,039,429.74</u>	<u>2,311,812.74</u>
<b>128 Vasse Newtown Landscape Maintenance Reserve (SAR)</b>						
Accumulated Reserves at Start of Year	406,921.35	406,921.35	406,921.35	406,921.35	406,921.35	358,407.29
Interest transfer to Reserves	10,082.93	8,964.00	8,964.00	11,952.00	11,952.00	15,925.03
Transfer from Muni	110,655.00	110,655.00	110,655.00	147,540.00	147,540.00	142,887.03
Transfer to Muni	0.00	0.00	0.00	(196,785.00)	(196,785.00)	(110,298.00)
	<u>527,659.28</u>	<u>526,540.35</u>	<u>526,540.35</u>	<u>369,628.35</u>	<u>369,628.35</u>	<u>406,921.35</u>
<b>129 Untied Grants Reserve</b>						
Accumulated Reserves at Start of Year	1,109,692.00	1,109,692.00	1,109,692.00	1,109,692.00	1,109,692.00	0.00
Transfer from Muni	0.00	0.00	0.00	0.00	0.00	1,109,692.00
Transfer to Muni	(1,109,692.00)	(1,109,692.00)	(1,109,692.00)	(1,109,692.00)	(1,109,692.00)	0.00
	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1,109,692.00</u>
<b>130 Locke Estate Reserve</b>						
Accumulated Reserves at Start of Year	0.00	0.00	0.00	0.00	0.00	114,516.21
Interest transfer to Reserves	0.00	0.00	0.00	0.00	0.00	4,405.91
Transfer from Muni	0.00	0.00	0.00	60,000.00	60,000.00	60,000.00
Transfer to Muni	0.00	0.00	0.00	0.00	0.00	(178,922.12)
	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>60,000.00</u>	<u>60,000.00</u>	<u>0.00</u>
<b>131 Busselton Community Resource Centre</b>						
Accumulated Reserves at Start of Year	63,513.21	63,513.21	63,513.21	63,513.21	63,513.21	36,750.07
Interest transfer to Reserves	1,671.71	1,395.00	1,395.00	1,860.00	1,860.00	1,869.08
Transfer from Muni	19,062.00	19,062.00	19,062.00	25,420.00	25,420.00	24,894.06
	<u>84,246.92</u>	<u>83,970.21</u>	<u>83,970.21</u>	<u>90,793.21</u>	<u>90,793.21</u>	<u>63,513.21</u>
<b>132 CBD Enhancement Reserve</b>						
Accumulated Reserves at Start of Year	14,489.92	14,489.92	14,489.92	14,489.92	14,489.92	0.00
Interest transfer to Reserves	717.40	315.00	315.00	420.00	420.00	285.37
Transfer from Muni	26,100.00	26,100.00	26,100.00	34,800.00	34,800.00	14,204.55
	<u>41,307.32</u>	<u>40,904.92</u>	<u>40,904.92</u>	<u>49,709.92</u>	<u>49,709.92</u>	<u>14,489.92</u>
<b>133 Election, Valuation and Corporate Expenses Reserve</b>						
Accumulated Reserves at Start of Year	35,798.78	35,798.78	35,798.78	35,798.78	35,798.78	0.00
Interest transfer to Reserves	2,090.11	792.00	792.00	1,056.00	1,056.00	798.78
Transfer from Muni	154,503.00	154,503.00	154,503.00	206,000.00	206,000.00	35,000.00
Transfer to Muni	(71,105.20)	(76,000.00)	(76,000.00)	(76,000.00)	(76,000.00)	0.00
	<u>121,286.69</u>	<u>115,093.78</u>	<u>115,093.78</u>	<u>166,854.78</u>	<u>166,854.78</u>	<u>35,798.78</u>

**City of Busselton**

**Reserves Movement Report**

For The Period Ending 31 March 2016

	2015/2016 Actual	2015/2016 Amended Budget YTD	2015/2016 Original Budget YTD	2015/2016 Amended Budget	2015/2016 Original Budget	2014/2015 Actual
	\$	\$	\$	\$	\$	\$
<b>134 Civic and Administration Centre Construction Reserve</b>						
Accumulated Reserves at Start of Year	18,501,923.83	18,501,923.83	18,501,923.83	18,501,923.83	18,501,923.83	0.00
Interest transfer to Reserves	371,157.53	253,125.00	253,125.00	337,500.00	337,500.00	501,923.83
Transfer from Muni	0.00	0.00	0.00	0.00	0.00	18,000,000.00
Transfer to Muni	(2,000,000.00)	(6,885,000.00)	(6,885,000.00)	(9,180,000.00)	(9,180,000.00)	0.00
	<u>16,873,081.36</u>	<u>11,870,048.83</u>	<u>11,870,048.83</u>	<u>9,659,423.83</u>	<u>9,659,423.83</u>	<u>18,501,923.83</u>
<b>Total Cash Back Reserves</b>	<b><u>52,602,670.85</u></b>	<b><u>47,560,148.34</u></b>	<b><u>47,560,148.34</u></b>	<b><u>36,198,311.84</u></b>	<b><u>34,372,716.34</u></b>	<b><u>49,145,982.34</u></b>
<b>Summary Reserves</b>						
9101 Accumulated Reserves at Start of Year	49,145,982.34	49,145,982.34	49,145,982.34	49,145,982.34	49,145,982.34	28,134,985.16
9104 Interest transfer to Reserves	1,085,863.71	928,125.00	928,125.00	1,237,500.00	1,237,500.00	1,587,270.56
9102 Transfer from Muni	5,551,622.00	5,556,733.00	5,556,733.00	10,286,986.50	8,246,342.00	27,866,503.27
9103 Transfer to Muni	(3,180,797.20)	(8,070,692.00)	(8,070,692.00)	(24,472,157.00)	(24,257,108.00)	(8,442,776.65)
<b>Closing Balance</b>	<b><u>52,602,670.85</u></b>	<b><u>47,560,148.34</u></b>	<b><u>47,560,148.34</u></b>	<b><u>36,198,311.84</u></b>	<b><u>34,372,716.34</u></b>	<b><u>49,145,982.34</u></b>



## 6.5 RESERVE ACCOUNTS - ESTABLISHMENT AND PURPOSE

<b>SUBJECT INDEX:</b>	Financial Operations
<b>STRATEGIC OBJECTIVE:</b>	An organisation that is managed effectively and achieves positive outcomes for the community.
<b>BUSINESS UNIT:</b>	Financial Services
<b>ACTIVITY UNIT:</b>	Finance
<b>REPORTING OFFICER:</b>	Manager, Financial Services - Victoria Wilmot Financial Accountant - Ehab Gowegati
<b>AUTHORISING OFFICER:</b>	Director, Finance and Corporate Services - Matthew Smith
<b>VOTING REQUIREMENT:</b>	Simple Majority
<b>ATTACHMENTS:</b>	Nil

### **PRÉCIS**

During the long term financial plan workshops with Council and subsequent restricted assets review, a number of changes to the reserve accounts were identified. This report summarises the potential creation of new reserves and amendments to existing reserve accounts as proposed as part of the 2016/17 annual budget process.

### **BACKGROUND**

The Council has 27 reserve accounts which have been established to set aside funds for future years for a specific purpose. As part of the preparation of the long term financial plan, Councillors reviewed and discussed the current reserve accounts and contributions held in restricted assets.

The City has also recently undertaken a review of monies held by the City as restricted assets which was the subject of a presentation to the Finance Committee at its meeting of 14 April 2016. Money is held as a restricted asset generally because it has been received by the City in a manner which ties it to a particular use, purpose or other restriction. Sources of funds held as restricted assets include:

- (1) Money received pursuant to State or Federal Government grants for particular purposes;
- (2) Money held as bonds or deposits which will ultimately need to be repaid at a certain time or subject to the occurrence of certain events; and
- (3) Monies received pursuant to the subdivision and/or development application process as a consequence of conditions of approval which are required to be used for particular purposes as identified in the condition.

It is appropriate that the City continues to hold various funds as restricted assets including government grants that have not yet been allocated for their designated purpose and also bonds or deposits that are not yet due for return or which have not been forfeited. The main aim of the review, however, was to endeavour to move some of the City's restricted asset monies, primarily the restricted asset monies received pursuant to the subdivision and/or development approval process, to appropriate reserve accounts for future expenditure for their intended designated purpose, thereby improving the City's account structure and forward planning.

Thus as detailed in the Officer Comment section of this report, where there are existing reserve accounts to which monies currently held by the City as restricted assets can be lawfully and appropriately transferred, it is proposed that this be done subsequent to the adoption of the 2016/17 financial year budget. Where appropriate reserve accounts do not already exist, it is proposed that those reserve accounts be created as part of the 2016/17 financial year budget

process, as detailed in the Officer Comment section of this report, and restricted asset funds transferred to those new reserve accounts during the 2016/17 financial year.

Most notably, it is proposed that a new reserve account be created to hold the funds the City is currently holding and will receive in the future pursuant to the subdivision and/or development approval process as contributions for future community infrastructure needs in accordance with the City of Busselton Local Planning Scheme No. 21.

This report has been prepared to outline the proposed establishment of new reserves and the potential amendment of several existing reserves as a result of Council Long Term Financial Plan discussions and the restricted assets review.

The formal adoption of the amendments will be presented as part of the 2016/17 annual budget process.

### **STATUTORY ENVIRONMENT**

Section 6.11 of the Local Government Act and Regulations 17 and 18 of the Local Government (Financial Management) Regulations pertains to the establishment and maintenance of reserve accounts. In addition, Section 6.37 of the Local Government Act which relates to specified area rates, specifically includes the requirement to establish and maintain reserves under section 6.11 for specified area rate funds.

A local government may set aside money for use for a purpose in a future financial year, through the establishment and maintenance of a reserve account for such purpose. A reserve account is to have a title that clearly identifies the purpose for which the money is set aside.

Before a local government can change the purposes of a reserve account, or uses the money in a reserve account for another purpose, it is required to give one month's local public notice of the proposed change. A local government is not required to give public notice where the change of purpose or proposed use has been disclosed in the annual budget. Any change in purpose is also required to be disclosed in the annual financial report.

The City of Busselton Local Planning Scheme No.21 provisions set out the requirements in relation to the taking of community infrastructure contributions including the basis for collection and use where justified as a consequence of a subdivision approval or planning consent. The Local Planning Scheme No.21 Schedule 15 lists the specific permitted infrastructure works within the district and identified precinct areas.

Section 7.73 of the Local Planning Scheme No. 21 requires the City to ensure that contributions are to be applied in an accountable manner. Section 6.12.18 of the Scheme sets out specific requirements for the administration of funds.

### **RELEVANT PLANS AND POLICIES**

Whilst the Council does not have a specific overarching policy on reserves, there are several Council policies relating to the administration of specific reserve accounts:

- Waste Management Facility and Plant Reserve (Council Policy 007)
- Road Asset Renewal (Council Policy 026)
- Verge and Public Open Space Improvement – Subdivision (Council Policy 185/3)

The establishment and administration of reserve accounts will be reflected in the key financial management documents; the annual budget, the long term financial plan and the annual financial report.

It is noted, that monies received and utilised in an individual reserve account may also be subject to other specific plans and policies relating to the particular activity and purpose of those monies.

### **FINANCIAL IMPLICATIONS**

Any monies held in reserve accounts may only be utilised in accordance with the approved purpose. It is proposed that any transfers to the new or amended reserve accounts associated with this report will be assessed and determined as part of the annual budget.

All reserve accounts are tied to a specific purpose and receive interest on the balance of monies held in the reserve. The value of the proposed transfers and interest on these monies will be outlined in the 2016/17 annual budget documents to be considered by Council in July 2016.

#### **Long-term Financial Plan Implications**

Any amendments to reserve accounts will be reflected into the long term financial plan. The reserving of monies for future years may assist the Council in ensuring financial sustainability and planning for future costs and obligations. The reserve accounts will hold contributions and other monies for future capital infrastructure and works projects where identified as required through the long term financial plan, strategic community plan and relevant asset management plans.

### **STRATEGIC COMMUNITY OBJECTIVES**

This matter principally aligns with Key Goal Area 6 – ‘Open and Collaborative Leadership’ and more specifically Community Objective 6.3 – ‘An organisation that is managed effectively and achieves positive outcomes for the community’. This is underpinned by the Council strategy to ‘ensure the long term financial sustainability of Council through effective financial management’.

### **RISK ASSESSMENT**

This report outlines the potential establishment and amendment of reserve accounts. Reserve accounts are used to hold monies for future expenditure relating to a specific purpose. Therefore the proposed reserve accounts seek to ensure the risk associated with the future funding of specific obligations is reduced.

It is not seen that any medium or high level risks would arise from the matters contained in this report.

### **CONSULTATION**

Not applicable at this stage as this report is setting out what is proposed to be done at annual budget time.

### **OFFICER COMMENT**

The establishment and management of reserve accounts is considered prudent financial management and assists the Council in ensuring monies that have been received are quarantined for the appropriate specific purpose and/or monies are set aside to meet expected future obligations.

## **Proposed New Reserves**

Discussion in relation to the City's restricted assets identified that the establishment of new reserves for certain restricted monies would provide increased transparency over the utilisation and administration of those monies. Monies received by the City may not be expended in the year of receipt and held in reserve for use in future years as required to meet the purpose.

### Community Development Contribution Reserve

Development contributions are received by the City through the planning process, primarily as conditions of either a subdivision approval or planning consent. The contributions are received, where justified as a consequence of the subdivision or development approved, to support increased demands on the provision of community infrastructure and facilities.

Contributions are received for the benefit of the district, precinct area and/or specific contribution areas and must be expended for the public purpose for which they were obtained. The contributions which the City collects are subject to the provisions of the City's Town planning Scheme and may also be subject to particular development contribution plans, and/or specific development contribution agreements. These plans or agreements could require the contributions to be used for specific infrastructure projects or amenities or require funds to be applied in particular ways.

It is a specific requirement of the Local Planning Scheme No. 21 that these funds are held in a reserve account. Whilst these funds are currently separately recorded in restricted assets, are utilised in accordance with the provisions and are credited interest on the balance of monies held, the establishment of a separate reserve account is required.

It is therefore proposed a new reserve is established and named the 'Community Development Contribution Reserve' for the purpose of holding development contributions received by the City for the provision of new or upgraded community infrastructure. Funds will be separately identified for district, precincts and specific contribution areas and may be applied only to applicable community infrastructure works within those areas in accordance with the purpose for which, and/or the agreements pursuant to which, they were obtained. Particular contributions may also be subject to more specific requirements in accordance with specific development contribution agreements, policies or plans and information in relation to this will of course be retained within the City's record systems to ensure compliance with these requirements.

Monies currently held as restricted assets in relation to community infrastructure and Commonage community infrastructure contributions will be transferred to the new reserve following adoption of the 2016/17 annual budget.

### Busselton Area Drainage and Waterways Improvement Reserve

The City receives development contributions under the current Local Planning Policy – 6F Drainage Infill Contributions to support works associated with the upgrade of the City's storm water and drainage infrastructure.

The City has received development contributions in the past, under the former Council policies; Council Policy 182/3 Vasse Diversion Drain Contribution; Council Policy 183/3 Local Drainage Contributions; and Council Policy 184/3 Development Contributions Drainage (Main). Contributions received under the former Council Policy 182/3 Vasse Diversion Drain were to contribute towards the costs of improvement works to the Vasse diversion drain and/or the construction or alteration of major streams and drains, levees, compensating basins and other flood protection works.

The report to Council for the meeting on the 8 October 2014; 'Final Adoption of Stormwater Management and Drainage Infill Contributions' (Council resolution C1410/244) noted the intention for monies obtained under the former policies was to be spent on water quality and storm water management measures which would lead to improvements in storm water management for the identified Busselton area to which the current policy applies.

It is proposed that a new reserve is established and named the 'Busselton Area Drainage and Waterways Improvement Reserve' for the purpose of holding development contributions received by the City for the provision of drainage works and the management and improvement of waterways within the Busselton area including the lower Vasse River. Monies currently held as restricted assets in relation to Vasse diversion drain and other drainage and flood protection works, will be transferred to the new reserve in the 2016/17 financial year.

#### Joint Venture Aged Housing Reserve

The City operates aged housing facilities under Joint Venture agreements with the Western Australian State Government's Department of Housing.

Pursuant to the joint venture agreements, the City is required to keep and maintain proper and accurate records with respect to the joint venture and apply any surplus income after operational costs for the purpose of the project. Accordingly, the City currently holds aside the monies from the operation of these facilities in restricted assets primarily for future asset management costs. There has been sufficient funds to meet these costs up to now as monies have been set aside as restricted assets. It is considered more appropriate however to hold these monies in a specific reserve account for use in accordance with the joint venture agreement in meeting future asset management and other related costs.

It is proposed a new reserve is established and named the 'Joint Venture Aged Housing Reserve' for the purpose of holding funds to meet future expenses, including capital, maintenance, operational and administrative costs associated with the provision of community aged housing at Winderlup Villas and Harris Road pursuant to the relevant joint venture agreements with the Department of Housing. Monies currently held as restricted assets for this purpose will be transferred to the new reserve following adoption of the 2016/17 annual budget.

#### Public Art Reserve

The City receives development contributions under the current Local Planning Policy – 6B Percent for Art Provisions, where to satisfy a development condition, a cash contribution is made in lieu of the provision of public artworks.

The objectives of the percent for art provisions includes the promotion of civic, community and cultural identity; enhancing a sense of place through the reinforcement of European and indigenous history, cultural heritage and contemporary traditions; promotion of community reflection, inspiration, celebration and wellbeing; and improving visual amenity and functionality of the public domain.

A new reserve named the 'Public Art Reserve' is proposed for the purpose of holding restricted development contributions received by the City for the commissioning, purchase and enhancement of public art works.

## **Proposed Amendments to Existing Reserves**

Discussion in relation to the City's reserve accounts identified potential amendments to existing accounts to assist in the clarity of the name and purpose or to ensure the reserve remains up to date with current and future needs.

### Building Reserve amended to the Building Asset Renewal Reserve

The City has previously established the 'Building Reserve' for the following purpose:

*Building requirements which need to be "saved" for but are not considered to be large project items requiring their own reserve fund or loan funding.*

The existing reserve to be renamed the 'Building Asset Renewal Reserve' for the similar purpose of providing funding for future building requirements for assets that do not have their own reserve account or loan funding.

The proposed change will provide greater clarity as to the intention to provide funding for the renewal of the City's existing building assets. A further review will be undertaken in the coming year of monies held in the Reserve with a view to allocating and partitioning funds by reference to specific building assets or groups of buildings where they are above an identified value. This is proposed to help ensure that funds set aside for a particular future need in respect of a particular building asset are ultimately utilised for that purpose.

### Beach Protection Reserve amended to the Climate Adaption Reserve

The City has previously established the 'Beach Protection Reserve' for the following purpose:

*To cover repairs or preventative measures necessary to protect the beach or land based assets as well as specific capital projects designed to protect the shoreline, e.g. construction of a sea wall.*

It is proposed the existing reserve be renamed the 'Climate Adaption Reserve' with the purpose remaining largely the same.

The City of Busselton has a diverse and renowned coastline providing a valuable asset and amenity to the community. It is proposed the wording of the reserve purpose is amended to ensure it remains current and reflects the potential impact of climate adaptation on the future management of our coastline.

### Long Service Leave Reserve, Sick Pay Incentive Reserve and Professional Development Reserve amended to the Employee Entitlements Reserve

The City has previously established the 'Long Service Leave Reserve', the 'Sick Pay Incentive Reserve' and the "Professional Development Reserve" for the following respective purposes:

*To provide funding to meet Council's future long service leave obligations.*

*To provide funding to meet Council's obligations under the City of Busselton's Enterprise Bargaining Agreement.*

*To provide funding to meet City's ongoing contractual professional development obligations.*

It is proposed the existing reserves are consolidated and renamed the 'Employee Entitlements Reserve'. The employee entitlement related reserves have a similar purpose and exist to ensure there are sufficient funds to meet the future obligations. For simplification, the reserves are proposed to be consolidated. The new reserve account will continue to operate in the same manner as the three individual reserve accounts, with the amalgamated purpose remaining largely unchanged and being reflective of the 3 existing reserves.

#### Asset Depreciation Reserve and Road Asset Renewal Reserve amended to the Infrastructure Asset Renewal Reserve

The City has previously established the 'Asset Depreciation Reserve' and the 'Road Asset Renewal Reserve' for the following respective purposes:

*To assist the City in funding capital expenditure on renewal, replacement and improvements of infrastructure assets as determined by Council, and as specifically identified in relevant asset management plans.*

*To meet the needs of the Long Term Financial Plan road asset management plan requirements.*

It is proposed the existing reserves be consolidated and renamed the 'Infrastructure Asset Renewal Reserve' for the purpose of providing funding for capital expenditure on the renewal, replacement and improvement of roads and other infrastructure assets, as determined by Council and in accordance with the relevant asset management plans. Funds will be separately identified for the defined road asset renewal rate increase to ensure monies collected are utilised in accordance with the purpose for which they were obtained.

Infrastructure assets includes but is not limited to roads, bridges, footpaths, drainage, carparks, lighting and other infrastructure. To this effect, funds provide for roads management is retained both in the Asset Depreciation Reserve and the Road Asset Renewal Reserve. Therefore for simplification, it is proposed the reserves are consolidated.

It is noted that the Council implemented commencing in 2013/14, a 1% asset renewal rate increase to address the roads funding gap. It is intended that these monies are prioritised towards renewal based projects with a primary focus on maintaining the existing capacity and capability of the asset. The 1% asset renewal rate is subject to the Road Asset Renewal Policy (Council Policy 026). To ensure continued management in accordance with this policy including reconciliation of the annual transfer to the reserve account to the value of rates levied, funds within the reserve raised under the rate increase will continue to be separately identified.

It is noted that on adoption of the proposed change following the 2016/17 budget process, the Road Asset Renewal Policy (Council Policy 026) will need to be updated to reflect the amendment to the reserve arrangements. This will primarily require replacement of reference to the 'Road Asset Renewal Reserve' with reference to the 'Infrastructure Asset Renewal Reserve'.

#### Infrastructure Development Reserve renamed as the New Infrastructure Development Reserve

The City has previously established the 'Infrastructure Development Reserve' for the following purpose:

*For the purpose of setting aside funds to facilitate the identification, design and development of new infrastructure and other capital projects.*

The existing reserve may be renamed the ‘New Infrastructure Development Reserve’ to highlight in the naming of the reserve that the purpose relates to new infrastructure and capital projects, in contrast to the renewal of existing City assets. No change in the reserve purpose is required.

### **Other Matters**

Whilst not giving rise to any changes to the reserve accounts, other potential transfers from restricted assets were identified for consideration by Council. These include:

- Restricted assets relating to cash received in lieu of parking will be reviewed for transfer to the City Car parking and Access Reserve as part of the 2016/17 annual budget.
- Restricted sundry assets related to waste will be reviewed for transfer to the Waste Management Facility and Plant Reserve as part of the 2016/17 annual budget.
- Restricted sundry assets related to unspent government grants also will be resolved by either acquitting the grant expenditure or, where appropriate, transferring the unspent restricted assets monies to the relevant City reserve account.

### **CONCLUSION**

The City’s current reserve accounts and restricted assets have been considered and potential amendments identified to ensure transparency, clarity and currency of purpose of reserve accounts. This includes both the establishment of new reserve accounts for certain monies currently recorded as restricted assets and amendments to existing reserve accounts.

It is proposed the amendments as outlined in this report will be incorporated into the 2016/17 annual budget for adoption by Council as part of this process. Proposed transfers of restricted asset monies to new reserve accounts will occur following budget adoption in the 2016/17 financial year.

### **OPTIONS**

The purpose of this report is propose amendments to the City’s reserve accounts arising from the restricted asset review and associated reserves review and also from Long Term Financial Plan discussions. The Council may opt to partly or fully endorse or reject the proposed reserve changes or to make further amendments to the reserve accounts.

### **TIMELINE FOR IMPLEMENTATION OF OFFICER RECOMMENDATION**

Subject to endorsement, any amendments to the reserve accounts will be progressed as part of the 2016/17 annual budget scheduled for presentation to Council for adoption in July 2016.

### **OFFICER RECOMMENDATION**

That the Council:

1. Endorses the proposed establishment of the following new reserves as part of the 2016/17 annual budget process:
  - Community Development Contribution Reserve;
  - Busselton Area Drainage and Waterways Improvement Reserve;
  - Joint Venture Aged Housing Reserve; and
  - Public Art Reserve.
2. Endorses the proposed amendments to existing reserves as follows as part of the 2016/17

annual budget process:

<b>Existing Reserve</b>	<b>Proposed New Reserve</b>
Building Reserve	Building Asset Renewal Reserve
Beach Protection Reserve	Climate Adaptation Reserve
Long Service Leave Reserve Sick Pay Incentive Reserve Professional Development Reserve	Employee Entitlements Reserve
Asset Depreciation Reserve Road Asset Renewal Reserve	Infrastructure Asset Renewal Reserve
Infrastructure Development Reserve	New Infrastructure Development Reserve

7. **GENERAL DISCUSSION ITEMS**

8. **NEXT MEETING DATE**

Thursday, 2 June 2016

9. **CLOSURE**