

Uncertified Building Application Checklist

Dwelling (Class 1a), Swimming Pools & Outbuildings (Class 10)

APPLICATIONS MAY BE LODGED ELECTRONICALLY ON THE ONLINE SERVICES PORTAL		Tick Required	
Refer link << CLICK HERE >>		N/A	Yes
FORMS			
BA2	Application for Building Permit - Uncertified Form <i>(completed in full)</i>		
INFORMATION THAT MAY BE REQUIRED			
Owner Builders:	Owner Builders Certificate <i>(issued by WA Building Commission)</i>		
Registered Builders:	Home Indemnity Insurance Certificate <i>(Works Over \$20,000)</i>		
Planning Approval:	Approval No. DA___ / _____ <i>(if applicable)</i>		
Effluent Disposal:	Approval No. HA___ / _____ <i>(if applicable)</i> Properties where reticulated sewerage is not available must obtain Health Approval for installation of Sewerage Treatment System prior to application for Building Permit		
Water Tank:	Water Tank Manufacturers Engineers Specifications <i>(if applicable)</i>		
FEES (application will not be processed until all applicable fees are receipted)			
Refer link to Online Building Fee Calculator << CLICK HERE >>			
Fee Paid for Permit Authority [0.32% of value but not less than \$110.00]			
Fee Paid for Building Services Levy [0.137% of value but not less than \$61.65]			
BCITF Levy Receipt [0.2% of value <i>IF</i> greater than \$20,000] Please lodge BCITF online << CLICK HERE >> and provide copy of levy receipt			
REQUIRED PLANS & SUPPORTING DOCUMENTATION (may be electronic format / CD or USB)			
Complete set (x1) of plans / documentation required including:			
1)	Architectural drawings: <ul style="list-style-type: none"> ○ Site plan; ○ Dimensioned floor plan; ○ Elevations; ○ Cross-sections & details; ○ Electrical layout (including smoke alarm/s) 		
2)	Structural Engineers Details & Drawings: <ul style="list-style-type: none"> ○ Site classification report; ○ Footing & slab design including steel reinforcement; ○ Wall and roof framing design; ○ Retaining walls (> 0.5m high) 		
3)	Energy Efficiency Compliance Certificate (6 Stars)		
3)	Designated Bushfire Prone Areas – refer OBRM maps << CLICK HERE >> <ul style="list-style-type: none"> ● BAL Report – refer link: <i>Fire Protection Association Australia Accredited Assessors</i> <<CLICK HERE>> ● Bushfire Material Specification Sheet – refer link <<CLICK HERE>> 		
5)	Method of Termite Treatment		
6)	Onsite Stormwater Management Plan		
7)	Specifications		