



**City of Busselton**  
*Geographe Bay*

## **Finance Committee Agenda**

***19 April 2018***

ALL INFORMATION AVAILABLE IN VARIOUS FORMATS ON REQUEST

[city@busselton.wa.gov.au](mailto:city@busselton.wa.gov.au)

**CITY OF BUSSELTON**

**MEETING NOTICE AND AGENDA – 19 APRIL 2018**

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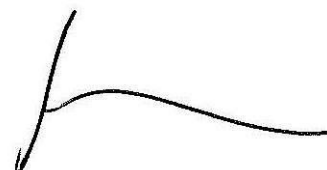
**TO: THE MAYOR AND COUNCILLORS**

**NOTICE** is given that a meeting of the Finance Committee will be held in the Committee Room, Administration Building, Southern Drive, Busselton on Thursday, 19 April 2018, commencing at 9.30am.

The attendance of Committee Members is respectfully requested.

**Disclaimer**

Statements or decisions made at Council meetings or briefings should not be relied on (or acted upon) by an applicant or any other person or entity until subsequent written notification has been given by or received from the City of Busselton. Without derogating from the generality of the above, approval of planning applications and building permits and acceptance of tenders and quotations will only become effective once written notice to that effect has been given to relevant parties. The City of Busselton expressly disclaims any liability for any loss arising from any person or body relying on any statement or decision made during a Council meeting or briefing.



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**PAUL NEEDHAM**

**A/CHIEF EXECUTIVE OFFICER**

12 April 2018

CITY OF BUSSELTON

AGENDA FOR THE FINANCE COMMITTEE MEETING TO BE HELD ON 19 APRIL 2018

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1. **DECLARATION OF OPENING AND ANNOUNCEMENT OF VISITORS**

2. **ATTENDANCE**

**Apologies**

3. **PUBLIC QUESTION TIME**

4. **DISCLOSURE OF INTERESTS**

5. **CONFIRMATION OF MINUTES**

5.1 **Minutes of the Finance Committee Meeting held 15 March 2018**

**RECOMMENDATION**

That the Minutes of the Finance Committee Meeting held 15 March 2018 be confirmed as a true and correct record.

## 6. REPORTS

### 6.1 ASSET MANAGEMENT REPORT

**SUBJECT INDEX:**

<b>STRATEGIC OBJECTIVE:</b>	Assets are well maintained and responsibly managed.
<b>BUSINESS UNIT:</b>	Engineering and Facilities Services
<b>ACTIVITY UNIT:</b>	
<b>REPORTING OFFICER:</b>	Asset Coordinator - Daniel Hall
<b>AUTHORISING OFFICER:</b>	Director, Engineering and Works Services - Oliver Darby
<b>VOTING REQUIREMENT:</b>	Simple Majority
<b>ATTACHMENTS:</b>	Attachment A Costal Node Photos <a href="#">↓</a>

### **PRÉCIS**

The Purpose of this report is to provide the Finance Committee with asset management information relevant to the financial management of the City of Busselton. It will outline what the activities are and how they may or may not impact the financial management of the City. It is not intended as an exhaustive list of all the asset management undertakings for the period, rather a targeted report detailing issues relevant to the Finance Committee.

This report provides an overview of methodology proposed distribution of developer contributions monies to asset renewal projects. It is intended to provide this overview prior to the Council undertaking the 2018/19 Annual budget deliberations.

### **Asset Management Report**

The Asset Management team have recently undertaken an exercise of matching currently held developer contributions monies with potential renewal / upgrade projects. The purpose being to create an avenue by which these funds can be expended to realise their purpose of providing a benefit to the community. A large proportion of these funds have been held by the City for some time and this has occurred for a variety of reasons, however the most common factors being that on its own the amount is too minor to undertake any meaningful renewal works; or the purpose for which it has been collected is no longer relevant or not required to be undertaken. This has led to the situation whereby large sums of money have built up over time. In order to release these funds for the community benefit a decision needs to be made on how we can best apply these funds. A planned approach to accessing these funds will ensure that they are able to be effectively expended on assets which require renewal.

The contributions as referred to above, were collected as a requirement of the City's Development Contribution Policy (2010), which is administered under the guidance of the Local Planning Policy Manual. The Local Planning Policy Manual comprises nine local planning policies overall. These are enforced under Local Planning Scheme 21.

The Development Contribution Policy is item six within the Local Planning Policy Manual. It sets out the basis for assigning a contribution amount in instances where a development approval has (or is likely to) increase demand for community infrastructure. The Policy seeks to undertake this in an equitable manner, reflecting the size and nature of the development.

The Development Contribution Policy provides detailed information of the following areas;

- Percentage for Art,
- Mosquito Control Contribution,
- Road, Footpath and Cycle Network Upgrade Contribution; and
- Drainage Infill Contributions.

This report provides detail on planned expenditure of Road, Footpath and Cycle Network Upgrade Contribution and Drainage Infill Contributions.

### **The Assessment**

There is currently a total amount of \$1,890,955 in unspent contributions funds for Road, Footpath and Cycle Network Upgrade Contributions. This is made up of \$1,616,405 in contributions under the old policy and \$274,550 from the new policy.

The individual amounts making up the total under the old Policy, have been broken into three categories based on values as shown in the table below.

Table 1 Contributions by Value

Category (individual CWKS)	Amount	Percentage of Total
Less than \$10,000	\$894,359	55%
\$10,001 – \$20,000	\$190,111	12%
\$20,001 plus	\$531,935	33%
Total	\$1,616,405	100%

As the table demonstrates, the highest percentage is attributed to contributions of less than \$10,000 at 51%. This total of \$894,359 is made up of 588 individual amounts, each with a different intended purpose. This highlights the difficulty that can be faced when trying to allocate this money against an appropriate renewal project matching its very specific purpose. The next highest in terms of overall value is the contributions over \$20,001 (33%); followed by \$10,001 – \$20,000 at \$190,111 (12%)

### **All Contributions by Location**

In terms of where it is proposed the funds can be spent, this is governed by the localities within the Municipal area. Table 2 below, shows the total amounts broken down and summarised by locality.

Table 2 Contributions by Locality

Locality	Amount \$
Abbey	124,097
Acton Park	9,790
Ambergate	36,178
Boallia	1,001
Bovell	1,006
Broadwater	338,520
Busselton	199,779
Carbunup River	24,479
Chapman Hill	5,566
Dunsborough	139,927
Eagle Bay	21,053
Geographe	40,087
Kalgup	5,330
Kaloorup	1,036
Ludlow	1,994
Marybrook	14,725
Metricup	20,922
Quedjinup	13,552
Quindalup	36,184
Sabina River	6,251
Tutunup	4,646
Vasse	47,916
Walsall	2,056
West Busselton	313,371
Wilyabrup	18,072
Wonnerup	4,146
Yallingup	59,056
Yallingup Siding	41,957
Yalyalup	76,719
Yelverton	6,989
Total	1,616,405

The intention when collecting these contributions was to benefit the immediate area in which the development took place. This unfortunately meant that in most instances specific roads and infrastructure in the new development were nominated as the intended target for these monies.

The proposal with the contributions of less than \$10,000 is that they should be applied to infrastructure renewal and upgrades on any project within the geographical locality that they were intended. By doing this, a large proportion of these funds can be expended, and will benefit the local community as intended, if not necessarily on a specific road or pathway.

For contributions greater than \$10,000 more target specific expenditure should be applied, however there are instances where the specified works have already been completed or the specified infrastructure is no longer required or possible, in which case the monies should be applied to the immediate surrounding area.

By following this proposed distribution it will be possible to expend some \$770,250 of these funds on capital road projects in 2018/2019, and a further \$115,200 on projects other than roads, (footpaths and community infrastructure). A further \$565,000 has also been identified as being able to be utilised on projects in the next few years both as direct contribution to specific projects or as the City's required matching contribution to projects funded by other sources, e.g. Regional Roads Group. By doing this the City can generate significant funding for some projects.

It is understood that the Finance Committee had previously been briefed on these proposals.

### **New Policy**

The amounts received under the new policy are to fund Distributor Road upgrades and Dual Use Path (DUP) and Footpath Upgrades as per the requirements of the Policy. Distributor Roads as defined within the Policy are Roads managed by the City that provide a linkage between neighbourhoods and serve larger catchment areas. These Roads are shown in the table below.

Table 2 Distributor roads as Defined within the Policy.

Road Name	Locality
Bussell Highway	Busselton
Albert Street	Busselton
Causeway Road	Busselton
Barlee Street	Busselton
West Street	Busselton
Strelley Street	Busselton
Fairway Drive	Broad Water
Cape Nat Road	Dunsborough
Naturaliste Tce	Dunsborough
Layman Road	Geographe

The contributions under the new policy for DUP and footpaths are governed by locality and generally intended to be used for upgrades in older urban areas. This is designed to bring the paths in these older areas up to a modern standard (particularly in path width) to accommodate increased usage generated by development of these areas.

Table 3 below provides an overview of the amounts collected within each locality for both Roads and Paths.

Table 3 Contributions by Locality

	<b>Busselton</b>	<b>Broadwater</b>	<b>Dunsborough</b>	<b>Geographe</b>	<b>Rural</b>	<b>Total</b>
Distributor Road Upgrades	3,140	183,690	4,602	4,193	38,511	234,136
DUP & Footpath Upgrades	15,378	10,152	1,202	13,682	-	40,414
Total	18,518	193,842	5,804	17,875	38,511	274,550



## **Distribution of Funds**

The next stage in the process, following the determination of available funds, categories for expenditure and locality to be expended; was to assess all asset management plan projects within the current planning horizon and determine whether they could be funded / part funded via the contributions.

This was required to be carried out within the locality and asset type parameters as determined at the time the contributions were collected. For example a contribution collected for footpaths within Broadwater would need to be allocated to a footpath project within the locality of Broadwater. It was determined that, where appropriate, funds could be grouped together for one project; however would still need to comply by asset type and locality.

### **Engineering & Works Services – Regional Road Group/Busselton Traffic Study Funding Update**

The following information provides an update of the progress of the works and design services of the various roadworks projects funded via the South West Regional Road Group and the Busselton Traffic Study. This information forms part of the CEO's KPI's.

### **Regional Road Group Road Project Grants Background**

There is 10 Regional Road Groups (RRG) in WA, established under the State Road Funds to Local Government Agreement. The City of Busselton is a member of the South West Group comprising 15 other local government areas, including the Cities of Bunbury and Mandurah and the Shires of Harvey, Collie, Dardanup, Capel, Augusta-Margaret River, Nannup, Manjimup, Bridgetown-Greenbushes, Boyup Brook, Waroona, Boddington, Murray and Donnybrook-Balingup.

The RRG is guided by a document referred to as the Roads 2030; this document identifies roads within the various councils that are of regional significance. These Local Government roads (as contained in the Roads 2030 document) are reviewed on a five yearly interval to assess the effects of changing circumstances and demand on the local road network. New roads can added through this process although the justification can be difficult and is not automatically guaranteed.

The City of Busselton currently has 21 Roads of Regional Significance on the list. **These as detailed in alphabetical order in the table below.**

- |                             |                               |
|-----------------------------|-------------------------------|
| ➤ Albert Street             | ➤ North Jindong Road          |
| ➤ Bussell Highway           | ➤ Payne Road                  |
| ➤ Cape Naturaliste Road     | ➤ Peel Terrace                |
| ➤ Causeway Road             | ➤ Queen Elizabeth Avenue      |
| ➤ Commonage Road            | ➤ Queen Street                |
| ➤ Fairway Drive             | ➤ Roy Road                    |
| ➤ Jindong – Treeton Road    | ➤ Strelly Street              |
| ➤ Layman Road               | ➤ Tuart Drive                 |
| ➤ Ludlow – Hithergreen Road | ➤ Vasse-Yallingup Siding Road |
| ➤ Metricup Road             | ➤ Wildwood Road               |
|                             | ➤ Yallingup Beach Road        |

Each year the City applies for funding based on works required derived either from an Asset management perspective or more recently as a result of the Busselton Traffic Study outcomes. All projects applied for by the group are then reviewed, prioritised and ranked based on the South West Regional Road Group Road Project Prioritisation Guidelines.

Funding for eligible projects is based on a 2/3<sup>rd</sup> RRG and 1/3<sup>rd</sup> LGA basis. The City is required to contribute the 1/3<sup>rd</sup> of the cost of any project from its own funds. There is also a maximum per project per year distribution of \$500,000 RRG funding thus no project can exceed \$750,000 combined funding in any given year unless the City contributes in excess of its 1/3<sup>rd</sup>. Projects can however be staged over multiple years at the maximum allowable amount.

The group has an Expenditure Performance Target of 90% of Grants assigned to be expended annually.

It is important to note that the funding associated with RRG is treated as a funding pool and distributed accordingly above. The pool is treated in two different ways and is dependent on the type of endorsed project. Projects for both funding streams can be either a one off project or a longer term ongoing project. A one off project may be a reconstruction or reseal of a particular road or section of road, the work is completed in that financial year and no further works are required on that road. Any surplus funds on completion of the one off project are returned to the funding pool where the funding gets redistributed amongst the other RRG local Governments. Or by request (requires RRG approval) the funds can be transferred to other RRG budgeted projects.

Long term projects or ongoing projects are projects that have been budgeted and programmed to complete over a number of years, generally commencing with detailed design work, service relocation and finally construction. Similar to a one off project in any one year unspent funds can be returned to the funding pool. This is however with the knowledge that funding has been allocated for the following year. Or as in the situation the City of Busselton has taken, is to carry funds over in order to retain the funds and bank it with future year's allocations. This allows a larger scale project to be completed in a one off manner. The long term projects are nominated over a set period, generally up to 5 years, where the project exceeds this delivery timeframe it will need to be reapplied for and be assessed against other nominated RRG projects.

### **Current Year Projects and Progress Commentary**

The RRG funding is broken into two (2) separate allocation streams being Preservation or Improvement works:

- Preservation works largely involve the reconditioning of the existing infrastructure with only minor improvements.
- Improvement works are to expand the infrastructure, increase its capacity or other significant works. Improvement works usually required more detailed design and planning, sometimes environmental considerations & service relocations are needed and projects are generally located in high density areas.

In 2017/18 the City has five (5) Roads where there are 11 individual assigned Main Roads RRG project numbers representing 6 separate project scopes. All but one of these project are categorised as improvement projects.

**NOTE: Main Roads WA (MRWA) assigned a new project number annually whereby the City consolidates any project carryovers into any new project allocations.**

**Project Name - Strelly Street****Project Budget \$549,859***Financial information*

<b>Job</b>	<b>Budget</b>	<b>YTD Actual</b>	<b>Commitments</b>	<b>Project Balance</b>	<b>Status</b>
<b>S0035 Strelly Street</b>	<b>\$549,859</b>	<b>\$33,848</b>	<b>\$430,182</b>	<b>\$85,830</b>	<b>In progress See detail below</b>

*Project Scope*

This project is part of Busselton Dunsborough Traffic Implementation Works (Traffic Study)

- Short term- Construction of a direct link from the Busselton Bypass to West Street and essentially the Old Bussell Highway/Albert Street. This is known as the Strelly/ Barlee/West Street Connection which offers alternative access to Busselton Town Centre, the foreshore and the Western portion of the Busselton Township. The first stage involves the relocation of services and possible land resumptions where after the construction of a new roundabout at the intersection of Strelly/Barlee Street will be undertaken.
- Long Term – Construction of Dual carriageway to the above route is envisaged by 2036.

*Progress Report***Works in Progress**

The detailed design for the roundabout has been undertaken by an external Contractor and is complete.

The undergrounding of power lines and the installation of street lights at the intersection of Steely/Barlee Street has been completed at the end of 2017.

Relocation of services, water main, and upgrade of existing asbestos cement pipes to polyethylene pipes. These works is scheduled to be commenced with in February 2018.

Relocation of services other services i.e. Telstra and NBN. Two Telstra pits and associated fibre optic needs has also been relocated out of the new road alignment.

Land resumptions – Four ( 4) parcels of land are required to be able to fit the new reworked (MRWA) roundabout at the intersection of Strelly Street/Barlee Street intersection. City officers have met with the land owners and it was agreed that the City can undertake an independent valuation of the portions of land. The valuations have been completed and negotiations with affected land owners will take place early in February 2018.

Community consultation - Once the final design has been received a letter drop will be done to all the property owners in the Light Industrial Area (LIA) advising them of the works. City officers have met with the directly affected landowners earlier this year to discuss the project and will be dealing with them on a one-on-one basis as part of the way forward to progress the project from design to implementation.

Construction works - It's anticipated that the works will be commenced with in the 4<sup>th</sup> quarter of the 2017/18 FY i.e. May '18 – June '18 running through to the 2018/19 FY.

### ***Project Risks***

Purchase of Land -This could also potentially delay the implementation of the project we only need one of the property owners to not agree to the land purchase and we will then be forced down the road of compulsory land acquisition that could take as long as two years.

There has been a strong push from the four directly affected landowners that Council consider other types of intersection treatments such as traffic signals. Recent meetings with MRWA have indicated that MRWA is against the use of traffic lights if other intersections treatments such as roundabouts can be used. In this case, a roundabout does work and the City will struggle to convince MRWA to consider traffic signals at this location. This is despite the initial and ongoing maintenance cost of traffic signals.

Funding - Construction of the roundabout in the current financial year is dependent on the outcome of the funding remaining after all services have been relocated and the land purchases have been finalised. Note however the City has already secured additional funding via RRG for the 18-19 Financial Year (FY), which equates to \$450,000 (\$300,000 from the RRG and \$150,000 from the City).

**Project Name – Layman Road****Project Budget \$672,701****Financial information**

<b>Job</b>	<b>Budget</b>	<b>YTD Actual</b>	<b>Commitments</b>	<b>Project Balance</b>	<b>Status</b>
<b>S0049 Layman Road</b>	<b>\$672,701</b>	<b>\$531,365</b>	<b>\$1,260</b>	<b>\$140,076</b>	<b>Completed</b>

**Project Scope**

This project was undertaken over four years and consisted of a full reconstruction, upgrade of drainage, street lighting and minor landscaping. This was from Navigation Way to Ford Road.

**Progress Report*****Works in Progress***

This project has been completed. City officers have been advised verbally that the balance of the project funding will not be able to be transferred to other sections of Layman Road, as the existing project grant funding was for a **road improvement project** not a road **preservation project** (see paragraph above **Current Year Projects and Progress Commentary** for a definition of these). These two (2) types of projects get scored and ranked differently and in the case of Layman Road, moving the funding to another section of Layman Road will not qualify the scoring required to justify the funding being moved. As the currently funded works are funded as preservation projects.

**Project Risks**

MRW has verbally advised that the balance of the funding will not be allowed to be used on another section of Layman Road and the City will be required to return the money to the Regional Road Group funding pool.

**Project Name – Causeway Road****Project Budget \$139,032****Financial information**

<b>Job</b>	<b>Budget</b>	<b>YTD Actual</b>	<b>Commitments</b>	<b>Project Balance</b>	<b>Status</b>
<b>S0051 Causeway Road</b>	<b>\$139,032</b>	<b>\$67,434</b>	<b>\$21,036</b>	<b>\$50,562</b>	<b>Ongoing</b>

**Project Scope**

This project is part of Busselton Dunsborough Traffic Implementation Works (Traffic Study)

- Short Term- Construction of a roundabout on Causeway Road providing access to the new Eastern Link Bridge and Rosemary Drive.
- Short term- Construction of dual lane roundabout at Rosemary, Dual lane roundabout at Strelly street and dualing between Strelly st and Rosemary Drive
- Long Term – Construction of Dual carriageway from Busselton Bypass to Peel Terrace, 2036.

**Note- Funding Received to date is predominantly for the detailed design of the above works that includes the new roundabout at Rosemary Drive.**

**Progress Report*****Works in Progress***

The majority of this funding is going towards the cost of the detail designs work being undertaken by Calibre as well as the relocation of services such as fibre optic communication cables.

It was recently agreed to add the Strelly Street Roundabout and dualing Causeway road From Rosemary Drive to Causeway Road. This detailed design work will be underway shortly.

***Project Risks***

Note however the City has already secured funding via RRG for the 18-19 FY which equates to \$750,000 (\$500,000 from the RRG and \$250,000 from the City).

Funding and costs for the new inclusions requires detailing and programming. Consideration of how the stages of the projects are implemented requires further planning.

**Project Name – S0064 Peel Terrace****Project Budget \$1,102,549****Financial information**

<b>Job</b>	<b>Budget</b>	<b>YTD Actual</b>	<b>Commitments</b>	<b>Project Balance</b>	<b>Status</b>
<b>S0064 Peel Terrace</b>	<b>\$1,102,549</b>	<b>\$42,728</b>	<b>\$758,958</b>	<b>\$300,863</b>	<b>Ongoing</b>

**Project Scope**

This project is part of Busselton Dunsborough Traffic Implementation Works (Traffic Study)

- This is for the reconstruction of the section of road along Peel Terrace from Queen Street to Stanley Place, construction of a new roundabout at the intersection of Peel Terrace and Camilleri Street and construction of a new roundabout at the intersection of Peel Terrace and Brown Street. The project includes all design works and service relocations.

**Progress Report****Works in Progress**

Design Works – the design work on the section of Peel Terrace between Queen Street and Brown Street is currently underway and preliminary design drawings were completed in December 2017 and these drawing are currently being reviewed by City Staff in order to be issued for construction/tender.

These works include the upgrade of the existing road pavement between Queen Street and Stanley Place, as this section of road is in desperate state of repair. A new roundabout at the intersections of Peel Terrace, Stanley Place and Cammilleri Street. As well as a new roundabout at Peel Terrace and Brown Street.

Relocation of services - Western Power undergrounding of power along Peel Terrace has been designed to be delivered in two phases. Phase 1 is the undergrounding of power and new street lights on Peel Terrace between Queen Street and Camilleri Street. Phase 2 is the undergrounding of power and new street lighting on Peel Terrace between Camilleri Street and Brown Street.

The designs for these works have been submitted to Western Power in July/August 2017, the City received the quotation for undertaking these works in January 2018, and purchase orders have been raised for Western Power to undertake these works. Works would commence within 45 days of the receipt of a PO.

Relocation of services - Telstra and Optus. Two pits Telstra and Optus and the associated fibre optic needs to be relocated out of the new Eastern Link road alignment. The designs are in progress and a quote for these works has been received. It's anticipated that the relocation works will commence in February /March'18. (Worst case scenario.)

Land resumptions - both the two new roundabouts at Peel Terrace/Cammilleri Street and Peel Terrace/Brown Street will be encroaching land that falls outside the existing road reserve. The new roundabout at Cammilleri Street encroaches Reserve 52822 – State WA – Current Purposes – Carpark. The new roundabout at Brown Street encroaches Lot 7 (73 Peel Terrace) of which the owner is City of Busselton.

Environmental Approvals are currently underway. The environmental approval for the new Eastern Link Bridge was submitted for approval to Environmental Protection Authority (EPA) in early January. Although it is expected that a determination by the EPA could be with the City in February 2018, this determination can take up to three months. (A detailed progress report on the Environmental Approval can be provided upon request.) Note that this will not affect the works on Peel Terrace, only the works associated with the Eastern Link and the connection to Peel Terrace. Should there be a delay in the environmental approvals (pending the relocation of WP) these works will commence with the leg of the Eastern link not being completed.

Construction works, it's anticipated that the works will be commenced with in the 4<sup>th</sup> quarter of the 2017/18 FY i.e. May'18, budget permitting. Noting that further funds are available for this project in the 18-19 FY.

### ***Project Risks***

Western Power delays in getting the undergrounding of power completed before mid-April 2018. This could potentially delay the road upgrades for the new roundabouts at Peel Terrace /Cammilleri Street and Peel Terrace/Brown Street.

The environmental approval is currently underway. The Environmental approval could potentially be delayed if the construction of the new Eastern Link Bridge over the Vasse River is objected against. (Note comment above)

Funding - Construction of the roundabouts and the upgrade of Peel Terrace in the current financial year is dependent on the outcome of the funding remaining after all services have been relocated. Note however the City has already secured funding via RRG for the 18-19 FY which equates to \$750,000 (\$500,000 from the RRG and \$250,000 from the City).



**Project Name – S0066 Queen Street****Project Budget \$254,412****Financial information**

<b>Job</b>	<b>Budget</b>	<b>YTD Actual</b>	<b>Commitments</b>	<b>Project Balance</b>	<b>Status</b>
<b>S0066 Queen Street</b>	<b>\$254,412</b>	<b>\$27,403</b>	<b>\$24,713</b>	<b>\$202,296</b>	<b>Ongoing</b>

***Project Scope***

This project is part of Busselton Dunsborough Traffic Implementation Works (Traffic Study)

- Short term- Minor modifications to the road layout and lanes on the section of Queen Street from Peel terrace and Albert street. Detailed design and modelling associated with traffic congestion and the improvement of traffic flow into the town centre. Redesign and re-programming of traffic signal sequencing at the intersection of Queen and Albert and West/Albert.
- Long Term- The intersection to be upgraded to accommodate Causeway Road to be a dual carriage way.

**Note- Funding Received to date is predominantly for the detailed design of the above works.**

**Progress Report*****Works in Progress***

Detailed modelling has been undertaken of numerous options associated with the intersection treatments for this area.

City Officers have narrowed the intersection design of Queen/Albert Street down to a roundabout in lieu of the Traffic Signals. This option will require additional traffic modelling and preliminary designs to establish if this is a viable option.

No final design has been determined at this point as priority has been given to the completion of the Eastern Link, Peel Terrace upgrade and the Barlee Street/Strelly Street upgrades. Noting that we would expect to complete the detailed design of this area towards the end of the financial year. It is likely that this will not expend all of the current funds allocated to this project and remaining funds may have to be returned to the MRWA RRG.

Minor road upgrades have been completed, lane upgrades and channelization.

Relocation of Services such as Telstra and Western Power is currently being investigated.

City officers have engaged a specialist consultant to do a detailed assessment of the Traffic Signal sequencing along all the entire Bussell Highway to establish if there are options to switch over from normal traffic to peak flow traffic. This investigation is still underway working in consultation with MRWA.

***Project Risks***

A final design of this intersection cannot be completed until further detailed modelling of various options can be finalised. This is in order to develop the most appropriate design that caters for all the associated different factors such as East/West and North/South Access, minimising service

relocation, minimising land acquisition, minimising the use of the reserve all with the intention of improving traffic flow. This can only be done when other elements of the traffic study as detailed above are finalised. This will be the most complicated and risky part of the overall project and will require the appropriate attention to finalise. Currently City officers are prioritising the Eastern Link works, Peel Terrace works and the Barlee Street/Strelly Street connection.

The risk is remaining funds may be required to be carried over. However the City will request consideration to use these funds on Barlee Street/Strelly Street intersection works. Noting that RRG approval will be required for this to occur, alternatively to this the funds on completion of design works will have to be returned to the RRG funding pool.

**Project Name – Layman Road**

**Project Budget \$600,000**

**Financial information**

<b>Job</b>	<b>Budget</b>	<b>YTD Actual</b>	<b>Commitments</b>	<b>Project Balance</b>	<b>Status</b>
<b>S0067 Layman Road</b>	<b>\$600,000</b>	<b>\$5,034</b>	<b>\$0</b>	<b>\$594,966</b>	<b>Ongoing</b>

**Project Scope**

Reconstruction between SLK 3250 and SLK 3620, Asphalt overlay between SLK 5010 to 5110 and Asphalt overlay with drainage improvements between SLK 6000 to 6500.

**Progress Report**

***Works in Progress***

Design works completed and ready to be issued for construction. Works to commence in February 2018 after IronMan and school holidays and to be completed in April 2018.

***Project Risks***

Unexpected construction issues not identified in the design causing delays to half IronMan in May 2018. Risk is currently low for this issue.

**Project Name – S0068 Georgiana Molloy Bus Bay Facilities****Project Budget \$200,000****Financial information**

<b>Job</b>	<b>Budget</b>	<b>YTD Actual</b>	<b>Commitments</b>	<b>Project Balance</b>	<b>Status</b>
<b>S0068 Georgiana Molloy Bus Bay Facilities</b>	<b>\$200,000</b>	<b>\$390</b>	<b>\$0</b>	<b>\$199,610</b>	<b>Ongoing</b>

**Project Scope**

Funding provided by State Government via Libby Mettam MLA to assist with congestion associated with School busses around the GMAS School during pick up and drop off.

**Progress Report****Works in Progress**

Numerous designs have been completed to assist Georgiana Molloy Anglican School (GMAS). The City prefers that all works associated with this project are accommodated on the school land. GMAS disagree and wish to have bus infrastructure on the City's road reserve. City officers will be consulting local residents to determine a preferred option, as City officers are concerned that options preferred by the school will have community opposition. Consultation will occur over November 2017. On the basis that an agreed design can be finalised, works will occur over the Easter school holidays.

**Project Risks**

Detailed design cannot be finalised, on this basis the funds would be returned to the RRG funding pool.

Project Exceeds budget. On this basis the school will be requested to fund the balance.

<b>Project Name – V0002</b>	<b>Busselton</b>	<b>Dunsborough</b>	<b>Traffic</b>	<b>Implementation</b>	<b>Works</b>
<b>Project Budget</b>					<b>\$2,325,000</b>

### Financial information

<b>Job</b>	<b>Budget</b>	<b>YTD Actual</b>	<b>Commitments</b>	<b>Project Balance</b>	<b>Status</b>
<b>V0002 Busselton Dunsborough Traffic Implementation Works</b>	<b>\$2,325,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$2,325,000</b>	<b>Ongoing</b>

### Project Scope

Funding has been provided for all elements of Busselton Dunsborough Traffic Implementation Works (Traffic study) noting that the predominant action for this funding is the construction of the Eastern Link, connecting Causeway Road to Peel Terrace via a bridge from Rosemary Drive/Causeway Road to Peel Terrace (between Stanley Place and Cammilleri Street). This link road will provide East Busselton and Geographe-bound traffic with a more direct route.

Indicative estimated cost \$3.8M *This project costing excludes potential land acquisition, relocation of services, draining and landscaping*

### Progress Report

#### **Works in Progress**

The City has received a grant from the federal bridge renewal program of \$1.25 million towards the construction of the bridge spanning the Vasse River.

The bridge design, roundabout design (Rosemary, Causeway and Eastern Link Connection) and Peel terrace design is in the detailed Design Phase. The design of these works has been completed and is currently being reviewed by City staff. On receipt of the final design the works, predominantly for the eastern link bridge and Causeway Road roundabout will be put out to tender. It is likely that works on the bridge portion of the works will only be able to commence after the winter of 2018, noting that prior to this works on Peel Terrace and on Causeway Road and portions of the Eastern Link can be completed in stages.

The environmental approval for the new Eastern Link Bridge is currently underway and has been submitted for approval to EPA. Although it is expected that a determination by the EPA could be with the City in January 2018, this determination can take up to three months.

City officers are currently in negotiation with Guides WA and Scouts WA to determine the most appropriate way of relocating their facilities, which are currently located on the land where the new road works (roundabout) will be located. The relocation was finalised in January 2018.

Consultation on these works has commenced and meetings have been held with the general public, specific resident and stakeholders during November and December 2017.

Full details of the project has also been advertised in the local press, project hand-outs have also been developed and is available in the Admin building front desk.

Information is also available on the City's External website and the "Council's "Have Your Say" website.

***Project Risks***

Full Project Budget is currently insufficient however the City's Long Term Financial Plan (LTFP) provides a mechanism by which funds can be sourced via reallocation of part of the Waste Levy. To be further reviewed in Feb/March 2018 LTFP review.

Project delayed by the relocation of Guides WA and Scouts WA

Project delayed by EPA approvals.

**Current Progress – Narrow Seal Rural Roads**

Rural single lane seal roads were first identified as a priority area within the 2013 Roads Asset Management Plan. Along with the adoption of the Plan, staff presented a report to the Council on the condition assessment and renewal program for rural single lane seal roads.

The report outlined that a large amount of road improvements were carried out in the 1960s, when State and Federal Government funding was made available to seal lengths of existing gravel roads. A majority of these roads were sealed to a width of 3.7m, which was deemed adequate at the time, but no longer conforms to current road width standards.

The result of this work carried out in the 1960's was that the City now had some eighty two kilometers of rural single lane seal roads with an average seal age of twenty one years and nearing the end of its useful life. Twenty five years being the predicted average useful life for a seal within the City of Busselton.

The report also noted that maintenance costs on these narrow seal roads were indicatively very high, as both the seal edges and the gravel shoulders wear out more than on full width sealed roads. This is on the basis that the shoulders on the narrow seal roads get exposed to more traffic.

The Plan provided detail on the rural single lane seal roads and identified a priority list of roads; considered to be the most essential for renewal works within the first ten years of the plan. These priorities were based on location and linkage provided within the overall network, traffic volumes, school bus routes, tourism factors and condition.

The roads listed as priority roads in 2013 were; Boallia Road, Hairpin Road, North Jindong Road, Tom Cullity Drive, Puzey Road, Yelverton Road and Wonnerup South Road. Works to Abbeys Farm Road were already in progress and therefore not required to be included in the priority list.

Single lane Seal sections of Yoongarillup, Chapman Hill and Don Road have since been added to this list on the basis of providing network linkage in line with the other priority roads. These were added during the 2015 review.

Table 1 shows the list of priority rural single lane seal roads as it stood in 2015. Some of these roads have since been renewed. This is outlined in Table 3, below.

Table 1: 2015 Priority Rural Single Lane Seal Roads

Road Name	Priority Sections of Single Lane Seal Km (2015)
Tom Cullity Drive	1.9
Puzey Road	4.5
Yelverton Road	4.7
North Jindong Road	4.4
Yoongarillup Road	3.1
Boallia Road	5.3
Wonnerup South Road	5.0
Hairpin Road	5.1
Chapman Hill Road	1.6
Don Road	1.9
Total Kilometers	37.5

The remainder of the rural single lane seal roads are shown in Table 2. These will also be required to be renewed over time however; will be subject to further assessment before this happens. These remaining roads are generally lower traffic roads with less strategic importance than those listed as priority roads. It is anticipated that the works to renew these, whilst including some level of upgrade works, will also include like for like renewal and rationalisation.

Like for like renewal may involve simply replacing the narrow seal with a new narrow seal and rationalisation could mean returning the road back to a gravel (unsealed) surface. The option of returning the road back to gravel would require some level of consultation with affected landowners before it can be undertaken.

It should also be noted here that once the priority roads are completed, the targeted and prioritised renewal of these narrow roads will cease. This will mean that all works to the remainder of the rural single lane seal roads (Table 2, below) will be assessed and prioritised against all other proposed road renewal projects. An outcome of this may be that these roads are not renewed at the same rate as the priority roads.

Table 2 Remainder of Rural Single Lane Seal Roads

<b>Road Name</b>	<b>Length of Single Lane Seals (km)</b>
Kaloorup Road	3.03
Sugarloaf Road	2.45
Wildberry Road	0.24
Dawson Drive	0.24
Wonnerup East Road	3.73
Capel - Tutunup Road	3.36
Floodgate Road	0.70
Old Vasse Highway	1.25
Marybrook Road	0.95
Chambers Road	0.95
Florence Road	0.11
Blythe Road	1.95
Yalyalup Road	1.98
Henry Road	1.54
Oates Road	0.82
Gale Road	5.57
Willanup Rise	0.30
Princefield Road	5.86
Yallingup Siding Road	0.41
Doyle Road	1.13
Slee Road	0.82
Nuttman Road	2.23
Injidup Spring Road	0.32
Downs Road	1.60
<b>Total Kilometers</b>	<b>41.50</b>

Subsequent works programs since the 2015 review have seen a reduction in the total kilometers of priority narrow seal roads. Table 3 shows the anticipated remaining kilometers at the conclusion of the 2017/18 Capital works program which will see 4.7km of narrow seal for Yelverton Road renewed.

Table 3: 2019 Priority Rural Single Lane Seal Roads

Road Name	Priority Sections of Single Lane Seal Km (2015)	Works Completed 2015/16 – 2017/18Km	Remaining Kms at Conclusion of 2017/18
Miamup Road	0.45	0.45	0
Tom Cullity Drive	1.9	1.9	0
Puzey Road	4.5	4.5	0
Yelverton Road	4.7	4.7	0
North Jindong Road	3.1	0	3.1
Yoongarillup Road	4.4	0	4.4
Boallia Road	5.3	0	5.3
Wonnerup South Road	5.0	1.10	5.0
Hairpin Road	5.1	0	5.1
Chapman Hill Road	1.6	0	1.6
Don Road	4.9	0	4.9
Total Kilometers	37.5	11.1	26.4

The total 11.1km of reconstruction was undertaken at a total cost of approximately \$3.9M and will leave 26.4km of priority narrow seals remaining. During this period also other works have been undertaken to roads outside of the priority narrow list. These have been risk reduction works to Capel-Tutenup Road \$121,000 for the reconstruction of a dangerous and extremely poor condition junction used by school buses. In addition was the reconstruction and widening works to Miamup Road, at a cost of \$220,000. Miamup Road was handed to the City as a donated asset following a review of roads within the LGA boundaries; unfortunately a large section of this was immediately added to the priority single lane rural seals. These works were most economically completed by reconstructing together with Tom Cullity Rd - which adjoins it.

During this time the City has also upgraded a large section of Carter Road for \$381,000. By sealing this previously unsealed road, the City has improved safety and reduced the whole of life costs to maintain this busy section of road.

The works undertaken to the priority narrow seals have also subsequently reduced the overall distance of narrow seal rural roads. The total will be reduced from eighty two kilometers down to around seventy one kilometers at the conclusion of the 2017/18 financial year.



Chart 1 Overall Narrow Seal Roads Distance by Condition

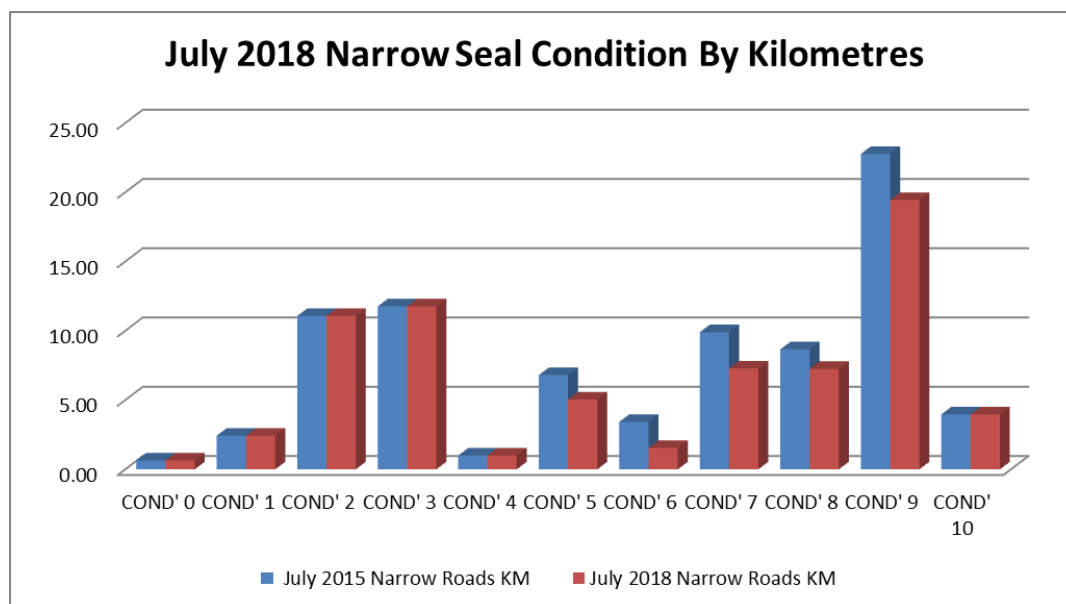


Chart 1 illustrates the spread of condition ratings and how they have reduced over time. As the chart shows, the reductions have occurred from condition five through to condition nine. In the normal course of events you would expect that the reductions would work from condition ten, nine and downwards -essentially reducing the worst condition first.

The scheduling of the works takes into account other factors in addition to condition. These factors include safety issues (mixed width seals, edge condition etc.), traffic (vehicles per day, school bus and heavy traffic routes etc.) and factors for tourism and network linkages. These factors will, from time to time, alter the priority over and above condition; however the end goal of reducing the total kilometers of narrow roads remains the same.

Also as noted above, as the program progresses there will also be consideration for some roads to be returned to gravel or renewed in another manner that reflects their current usage of strategic importance.

Table 4 Narrow Roads Changes in Condition Ratings over Time

	COND' 0	COND' 1	COND' 2	COND' 3	COND' 4	COND' 5	COND' 6	COND' 7	COND' 8	COND' 9	COND' 10	Total
July 2015 Narrow Roads KM	0.64	2.43	11.08	11.77	1.00	6.80	3.42	9.90	8.66	22.77	3.967	82.44
July 2018 Narrow Roads KM	0.64	2.43	11.08	11.77	1.00	5.03	1.53	7.27	7.25	19.44	3.965	71.40
	0	0	0	0	0	-1.77	-1.89	-2.63	-1.41	-3.34	-0.002	-11.04
						Decrease	Decrease	Decrease	Decrease	Decrease	Decrease	Decrease

The largest reduction in condition rating has occurred in condition nine with 3.34km being renewed. The second highest was condition seven at 2.63km. The other reductions were spread amongst conditions eight, six and five.

Indicative delivery of the projects are as follows:

			2018/19 Forecast	2019/20 Forecast	2020/21 Forecast	2021/22 Forecast	2022/23 Forecast	2023/24 Forecast	2024/25 Forecast	2025/26 Forecast	2026/27 Forecast
<b>36. Asset Management Plan - Roads Construction (Muni and Reserve)</b>			3,290,000	3,402,000	3,518,800	3,640,000	3,870,000	3,910,000	3,955,000	4,000,000	4,120,000
	Annual resheets unsealed roads and shouldering		450,000	460,000	460,000	470,000	470,000	480,000	480,000	500,000	500,000
	Yongarillup Rd (rural widening)		800,000	800,000	800,000						
	Sugarloaf rd (upgrade reconstruct)		700,000								
	North Jindong (rural widening)						780,000	800,000			
	Capel Tutunup (rural widening)				800,000	500,000					
	Wonnerup South Rd (rural widening)								800,000	800,000	500,000
	Boallia Rd (rural widening)							1,000,000	800,000		
	Hairpin Rd (rural widening)					750,000	750,000				

### **OFFICER RECOMMENDATION**

That the Council note the Asset Management Report for January 2018 and endorse the methodology and process with respect to use of “Contributions” as contained within this report for inclusion in the 2018/2019 Draft Budget.

**PHOTOS OF PRIORITY UPGRADES**  
**1.2 WONNERUP BEACH**



**1.8 GEOGRAPHE ROAD – MORGAN STREET**



**1.10 GEOGRAPHE ROAD – FORD ROAD**



**2.5 KING STREET**



**3.1 DOLPHIN ROAD**



**3.7 HOLGATE RESERVE**



4.3 VASSE ABBEY







5.2 SIESTA PARK 2



**5.5 SMITH STREET**



**6.3 NATURALISTE MARINE RESCUE**



6.4 DUNSBOROUGH YACHT CLUB



**6.5 DUNSBOROUGH TENNIS COURTS**





**6.13 BAYVIEW CRESCENT cnr BEACH STREET**





**6.14 BAYVIEW CRESCENT ABLUTIONS & BOAT RAMP old Dunsborough Boat Ramp**





6.2 DONATIONS/CONTRIBUTIONS AND SUBSIDIES FUND - MARCH 2018

<b>SUBJECT INDEX:</b>	Donations/Contributions
<b>STRATEGIC OBJECTIVE:</b>	Governance systems, process and practices are responsible, ethical and transparent.
<b>BUSINESS UNIT:</b>	Governance Services
<b>ACTIVITY UNIT:</b>	Governance Services
<b>REPORTING OFFICER:</b>	Executive Assistant to Council - Katie Banks Community Development Officer - Naomi Davey
<b>AUTHORISING OFFICER:</b>	Director, Community and Commercial Services - Naomi Searle
<b>VOTING REQUIREMENT:</b>	Simple Majority
<b>ATTACHMENTS:</b>	Nil

**PRÉCIS**

This report provides an overview of the Donations and Contributions that have been allocated that is considered of relevance to members of the Finance Committee, and also the Council.

**FINANCIAL IMPLICATIONS**

The annual budget allowance for the Donations, Contributions and Subsidies Fund (Sponsorship Fund) is \$40,000.

- Total expenditure prior to this report is \$16,258.69
- Current Balance Available is \$23,741.31
- In March 2018 there were 7 applications received for sponsorship totaling \$1,841.25
- The balance available for future donations is \$21,900.06

App. No.	Recipient	Purpose	Amount
70/1718	Sally Chandler Read-Write-Now	Seeking waiver of room hire fee at the Naturaliste Community Centre to tutor one student once weekly for 45 weeks. Application not supported as it does not demonstrate a direct benefit to the broader community.	\$0.00
71/1718	Relay for Life Busselton	Seeking financial support to cover the cost of holding the 2018 Busselton Relay for Life at Churchill Park. Proceeds of the event go towards assisting cancer patients and families with therapies, accommodation and financial issues, many of which is used directly in Busselton through the Cancer Council office on Prince Street.	\$996.25
72/1718	Black Dog Ride	Seeking funds to assist with cost of promoting and running the Black Dog Ride 1 Dayer 2018 which commences in Busselton i.e. billboard display, directional signage.	\$250.00



App. No.	Recipient	Purpose	Amount
73/1718	Maddison Stolp	Representing WA at the Georgina Hope National Swimming Championships in Sydney 21-28 April 2018. Funds to assist with associated travel expenses. (Proof of selection through a formal qualifying process was provided by Swimming WA)	\$200.00
74/1718	Harmony Sutherland	Representing WA at the U19 Netball Championships in Adelaide 15-22 April 2018. Funds to assist with associated travel expenses.	\$200.00
75/1718	Maddison Fenwick	Selected to represent WA at the U15 Australian Hockey Carnival in Woolongong NSW. Funds to assist with associated travel expenses. Ineligible for funding as applicant has already received funding this financial year in September 2017.	\$0.00
76/1718	Busselton Family History Association Inc.	Seeking funds to cover cost of hosting the WA Genealogical Affiliated Societies Conference at the Busselton Community Resource Centre on 15 September 2018. Funds provided to cover the cost of room hire.	\$195.00

**OFFICER RECOMMENDATION**

That the donations and sponsorships for the month of March 2018 be noted.

### 6.3 2018/19 DRAFT LIST OF FEES AND CHARGES

<b>SUBJECT INDEX:</b>	Financial Management: Financial Operations
<b>STRATEGIC OBJECTIVE:</b>	Governance systems, process and practices are responsible, ethical and transparent.
<b>BUSINESS UNIT:</b>	Finance and Corporate Services
<b>ACTIVITY UNIT:</b>	Financial Services
<b>REPORTING OFFICER:</b>	Financial Compliance Officer - Jeffrey Corker
<b>AUTHORISING OFFICER:</b>	Director Finance and Corporate Services - Tony Nottle
<b>VOTING REQUIREMENT:</b>	Absolute Majority
<b>ATTACHMENTS:</b>	Attachment A 2018/19 Draft List of Fees and Charges <a href="#">↓</a>

#### **PRÉCIS**

In accordance with Regulation 5(2) of the Local Government (Financial Management) Regulations, a local government is to undertake a review of its fees and charges regularly; and not less than once in every financial year. This report provides the Finance Committee with a recommended Schedule of Fees and Charges to apply for the financial year commencing on 01 July 2018, for its consideration and consequent recommendation to the Council.

#### **BACKGROUND**

Section 6.16 of the Local Government Act (the “Act”) states that a local government may impose and recover a fee or charge for any goods or services it provides or proposes to provide, other than a service for which a service charge is imposed.

Section 6.17 of the Act further states that in determining the amount of a fee or charge for goods and services, a local government is to take in to consideration the following factors:

- a) The cost to the local government of providing the service or goods;
- b) The importance of the service or goods to the community; and
- c) The price at which the service or goods could be provided by an alternative provider.

Section 6.18 of the Act clarifies that if the amount of any fee or charge is determined under another written law, then a local government may not charge a fee that is inconsistent with that law.

The above matters have been considered as part of the annual fees and charges review and the fees and charges recommended are in accordance with recent planning and discussions relating to the City’s Long Term Financial Plan.

Finally, whilst Section 6.16(3) of the Act states that a schedule of fees and charges is to be adopted by the Council when adopting the annual budget, fees and charges may also be imposed during a financial year. In order for the 2018/19 schedule of fees and charges to be effective from the commencement of the new financial year, the Council is required to adopt its schedule in advance of 30 June 2018, such that any statutory public notice periods (including gazettal’s where required) can be complied with.

#### **STATUTORY ENVIRONMENT**

Sections 6.16 – 6.19 of the Act refer to the imposition, setting the level of, and associated administrative matters pertaining to fees and charges. The requirement to review fees and charges on an annual basis is detailed within Regulation 5 of the Local Government (Financial Management) Regulations.

## **RELEVANT PLANS AND POLICIES**

The Council's Draft Long Term Financial Plan, which was subject to Workshops with SMG and Councillors in March 2018, reflects an annual increase in Fees and Charges revenue of 2.9% (the 10 year average Local Government Cost Index). This matter has been considered as part of the review process.

## **FINANCIAL IMPLICATIONS**

Whilst fees and charges revenue includes items that the Council has no authority to amend, it is important that, where possible, controllable fees and charges are appropriately indexed on an annual basis, to assist in offsetting the increasing costs of providing associated services. This may include increases beyond normal indexation in particular cases in line with Section 6.17 of the Act.

### **Long-term Financial Plan Implications**

In terms of the Council's currently adopted budget, revenue from fees and charges (excluding waste collection charges) equates to approximately 20.4% of budgeted rates revenue and 14% of total operating revenue (excluding non-operating grants). As such, fees and charges form an integral and important component of the City's overall revenue base in relation to the Long Term Financial Plan.

## **STRATEGIC COMMUNITY OBJECTIVES**

The schedule of fees and charges adopted by the Council encompasses 'whole of organisation' activities. As such, all Key Goal Areas within the Council's Strategic Community Plan 2017 are in some way impacted. More specifically however, this matter aligns with Key Goal Area 6 – 'Leadership' and particularly Community Objective 6.1 - 'Governance system, process and practices are responsible, ethical and transparent'.

## **RISK ASSESSMENT**

There are several risks that the Council needs to be mindful of when reviewing its schedule of fees and charges. Firstly, in an effort to assist in recovering costs associated with the provision of services, it is important that, where applicable, fees and charges are increased on an annual basis in line with relevant economic indicators. Should this not occur the provision of services is required to be increasingly subsidised by other funding sources. Conversely however, a balance is also required to ensure that fees and charges are maintained at levels so as not to adversely impact on the financial ability for ratepayers to utilise those services, which may otherwise result in a net reduction in revenue.

## **CONSULTATION**

Business Unit Managers are responsible for reviewing fees and charges associated with activities under their control. As part of the review process, consultation may occur with other local government authorities, in addition to a review of prices offered by alternate service providers (pursuant to Section 6.17 of the Act).

## **OFFICER COMMENT**

The 2018/19 draft Schedule of Fees and Charges has been guided by a general escalation of 2.9% over currently adopted fees and charges, which represents the average of the Local Government Cost Index (LGCI) over the past 10 years. This methodology is consistent with the Fees and Charges revenue extrapolation as comprised within the Council's current Draft Long Term Financial Plan.

Notwithstanding this however, in numerous instances this principle is not appropriate, with other factors also requiring consideration. The following provides an overview, by Directorate, of noteworthy instances where an LGCI extrapolation has not been utilised, whilst also discussing, where relevant, newly proposed fees and charges.

### Planning and Development Services

#### Health Related Fees

- **Food Premises Fees**  
The Service Fee - High Risk is included as the complete annual fee rather than charged as two inspection fees as previously listed. No overall change to the actual charge to high risk premises except required 2.9% increase.
- **Stallholders**  
The Temporary Business Fee has been removed and these fees will now be considered under Stallholder fees and these fees have also been changed to what has been paid by food stallholders previously.
- **Traders**  
Fees associated with traders have recently increased substantially. It is proposed that many remain the same for the 2018/19 financial year as they were introduced in 2017/18. It is proposed to reduce the Itinerant Trader Permit Fee from the introductory fee of \$2,500 to \$1,500 due to community feedback and justification of fee for service.
- **Outdoor Eating Facility Fee**  
This is about to be introduced into the community and is recommended to be left at the same rate as 2017/18. The Application for Transfer of an Outdoor Eating Facility Permit is proposed to be reduced to \$66, which is the same as the fee listed for the Food Registration transfer.
- **Public Building Fees**  
It is proposed to leave these fees at the 2017/18 rates (other than the inspection fee).
- **Public Building Fees**  
It is proposed to leave these fees at the 2017/18 rates (other than the inspection fee).
- **Park Home, Annexe & Misc. Caravan Park Fees**  
It is proposed to leave these fees at the 2017/18 levels.
- **Noise Monitoring Fees**  
It is proposed to leave these fees at the 2017/18 levels due to a maximum statutory fee permitted to be charged and the breakdown being proposed is proportional to that fee (other than the Noise Monitoring Fee and the Noise Monitoring Report).
- **Effluent Disposal Fee**  
Local Government Report fee is proposed to be reduced to \$120 as the recommended Department of Health fee is \$118. Additionally, the Copy of Approval – Apparatus for Treatment of Sewage fee is proposed to be reduced to \$50 to better reflect the cost of providing that service.

#### Town Planning Related fees

- **Portable Sign License Fees**  
This fee is transferred from Ranger and Fire Services - Miscellaneous to Town Planning to coincide with the implementation of the Portable Advertising Signs Policy. The introductory fee will demonstrate good will to local businesses.

#### Ranger & Fire Service Related Fees

- Cat Traps  
Reference to Dogs removed the description as the traps are only used to trap cats. This is a fully refundable bond/deposit and as such there is no need to increase it.
- Application for beach/reserve vehicle access permit  
Description changed to Application for beach/reserve/commercial fisher vehicle access permit. Annual permit changed to match the renewal of a permit, applicants will be encouraged to apply for a 3 year permit.

#### Engineering & Works Services

##### Waste Disposal and Sanitation Fees

- No increases proposed for 2018/19 with the exception of the Commercial Green Waste fee within the General Waste, Building and Construction Unseparated Waste section.

#### Finance & Corporate Services

##### Administration / Miscellaneous Fees

- Council Minutes  
Annual subscription fee not increased as already considered cost prohibitive.
- Publications  
Book stocks remain excessively high. Wholesale pricing allows City to offer to retail stores in the area.
- City of Busselton License Plates  
Cost considered prohibitive resulting in low sales. Fee reduced after discussion with PR department.

##### Cemetery Fees

- Land Grant for Right of Burial  
Fee reforms in 2009-2015 brought the City to parity with similar facilities within the state. Annual price increases have now put us out ahead so further increases at this time are consider cost prohibitive.

##### Hire Facilities All

- General  
Introduction of private use and registered charity use to reflect community needs. Current practice is to allow 50% discount to registered charities but nearly all applicants apply for the discount due to wording of various documents. Suggest spelling this out throughout the hire fees and remove discount offer from hire forms. Some fees and charges previously listed under other departments have been consolidated into this section.
- Facility Hire Bonds  
Consolidated bonds for hireable facilities other than recreation and art precinct for ease of application, clarity and equity. Divided bonds into risk groups to address antisocial behaviour experienced with high risk functions.
- Miscellaneous Facility Fees  
Wedding / Private Functions - Neighbouring Local Governments charge much lower fees while Local Governments in the metropolitan area have much higher fees. Will cap the price this year and undertake full review in the coming year. It is suggested that Council consider requiring other functions to make application such as parties with bouncy castles as we have to attend and direct placement.

Booking Deposit – New fee added. Many users book months in advance but cannot afford to pay full price at time of booking. It is suggested that Council move to a deposit format matching the 10% cancellation fee.

Extraordinary Clean – New fee structure to replace previous fixed \$360 charge. This fee is to cover a) facility left dirty - fee to come out of bond; or b) by arrangement for groups not wishing to clean after their event.

#### Churchill Park Hall

- Removed food vs. no food pricing. Minimal price changes. The kitchen is available to all users and most users access whether they have paid or not. Recommend removing fee and holding price down to encourage better activation of this space.

#### High Street Hall

- Removed food vs. no food pricing. Minimal price changes. The kitchen is available to all users and most users access whether they have paid or not. Recommend removing fee and holding price down to encourage better activation of this space.

#### Rural Halls

- Removed food vs. no food pricing. Minimal Price Changes. The kitchen is available to all users and most users access whether they have paid or not. Recommend removing fee and holding price down to encourage better activation of this space.

#### Undalup Function Room

- Added Registered Charity - Fees for registered charities aimed at attracting more use of facility;
- Added food/alcohol vs. no food/no alcohol options - Food / Alcohol split considered relevant as we have been getting requests for functions that do not want the kitchen - as these are mainly short duration functions, hourly fees only have been added for this class
- Reduced existing fees by 40% - The 40% fee reduction is in response to the average discount given to all user (except internal) in the year the room has been in use.
- Lights / PA per event – Fee has been deleted as it is a minimal cost. Use has been added in as goodwill to customers.

#### Busselton Community Resource Centre

- Added hourly fees for all user types - Community feedback has been that half- and full-day options are too expensive for groups that only need an hour or two of use.

#### Busselton Youth and Community Activity Building

- Added Private and Registered users
- Adjusted price up to sit between halls and Undalup room - YCAB pricing was considered quite low compared to existing halls (Churchill and High Street). Those fees were not raised and YCABs have been raised marginally to reflect class of facility. Usage will be monitored over the coming year and prices may need adjustment again to ensure appropriate activation of all spaces.

### Community & Commercial Services

#### Indoor Community Facilities

- New fee structure moved under Finance and Corporate Services

#### Events & Casual Ground Hire

- Use of Busselton Foreshore Stage  
Once the new amphitheatre is complete the stage will be available for use. There is no charge proposed for community use of the stage.

#### Naturaliste Community Centre

- General  
Various wording changes and some fees unchanged so as to align them with GLC Fees.
- Multi-Purpose Activity Room (Half)  
Storage fees altered to clarify that the fee applies monthly and also it allows current fee for storage to apply to floor area (including stadium) used for storage as well as shelves. New fees have been included to recoup some of the expense of upgraded Audio Visual equipment fitted permanently to the rooms. New fees have been included for Casual Hire which are the same as casual Stadium hire, facilitates increased casual hire of the room for various activities.
- Group Fitness  
New NCC fee to attract membership by local FIFO population.
- Vacation care program, per child per day  
Increase due to changes to new government Child Care Subsidy resulting in no cap on for child care allowance for families who earn less than \$185k per year and families who earn between \$185k to \$350k, will receive an increase in current cap. CCB will be paid direct to the service instead of the individuals. Increase includes excursion expense. CPI and CCS changes – little change to client final costs after subsidy.
- Shower  
Low usage so fee reduced to \$4pp to encourage usage.

#### Geographe Leisure Centre

- Swimming Pool  
Local regular not for profit aquatic user groups (local swimming clubs and local user groups) –must also pay lane hire- This is very Low cost in comparison to other local Recreation Centres: Margaret River charge \$9.50 per hour, LLC charge \$13.00 per hour, Cockburn \$25.00 per hour.  
In the 2015/16 budget the introduction of a lane hire fee for swimming club was introduced at \$10.00 per lane per hour. During consultation with the swimming clubs, this rate was revised and reduced to \$2.00 which was designed to increase by \$1.00 per financial year. It failed to increase in the 2016-17 fees and charges, so it is now recommended that the price for 2018-19 should be \$5.00. This will still be priced well below other centres, but honour the agreement in place.  
  
Learn to Swim & one on one Private Lessons– Increase of price is to suit the value of the activity, when bench marked with other providers of private lessons; GLC prices were lower in comparison. Suggest increase of price for 15 minutes one on one private lesson to \$20.00 from \$18.50, and for 30 minutes to \$40.00 from \$36.00.
- Fitness Centre  
Lifestyle Seniors Program - Price to remain the same to help encourage referral attendance and coincide with current literature while program builds momentum.

- Personal / Group Training  
30 & 60 minute Personal Training - removal of fees not required due to PT licence agreement in place.
- Sports Stadium  
Stadium Bond Hire – no increase to fee, remain at \$500 as it's a bond and don't believe any need to increase it to an odd figure.
- Crèche / Activity Room  
Stadium Bond Hire – no increase to fee, remain at \$500 as it's a bond and don't believe any need to increase it to an odd figure.
- Various Membership Packages  
6, 3, and 1 month options added. Remote shift worker membership fee added to attract new members. A fee for 'Rehabilitation Membership Insurance 3 month only' has been introduced as a new membership type that applies to those paid by insurance companies and requires a Health Professional to accompany client for rehabilitation purposes.
- Health Suites  
The commercial rate has been removed as it was proving to be unattractive and not utilised due to being overpriced.

#### Busselton Jetty Tourist Park

- Overnight Rates  
Description changed from "up to maximum 6 people" to 5 people for all seasons.  
New charge for the two new cabins (both cabins are identical and hence will fall under the same "olive shell cabin" rate) that will be constructed and available from August 2018.
- Weekly Rates  
Description changed from "up to maximum 6 people" to 5 people for all seasons.  
New charge for the two new cabins (both cabins are identical and hence will fall under the same "olive shell cabin" rate) that will be constructed and available from August 2018.
- Miscellaneous  
Linen Hire fees altered due to change in charges from the service provider to incorporate fee for single bed and new fee below for queen/double bed.

#### Busselton-Margaret River Airport

- Passenger Fees  
Passenger facilitation fee for RPT flights and Passenger screening charge - Description updated and charge changed to POA (Price on Application). This has been changed to reflect the change in charges through negotiated contracts for commercial airlines expected to come on board over the next year.  
Passenger facilitation fee for open and closed charter flights - Change to description only. Also this fee has not been increased by CPI. Fees have not been increased to facilitate continuation of FIFO charter services and to encourage possible increase in services/recognition of moving to negotiated based contracts.
- Landing fees & General Aviation Charges  
Some description changes, deletions and additions to reflect changes to Airport and new fee structure.  
Aircraft greater than 5700 kg MTOW per part 1000kg - No CPI increase to landing fee to ensure continuation of FIFO charter services and to facilitate possible increase in services/recognition of moving to negotiated based contracts.



- **Secure Car Park**  
No CPI increase these fees. This is to maintain car parking numbers (reduce car pooring; drops/pickups) and any inconvenience resulting from development project.
- **Other Fees**  
Hanger Access Key fee deleted as the keys are no longer used.
- **Fuel Levy**  
Delete fee as ABP have taken responsibility/ownership of the Avgas facility and agreement with Busselton Aero Club terminated.

## **CONCLUSION**

As part of the annual fees and charges review, the currently adopted fees and charges have been reviewed in line with the requirements of the Local Government Act and other relevant legislation as applicable. Where considered relevant, fees and charges have been increased by, or above, LGCI estimates in recognition of increased costs associated with the provision of services. In other instances, the prevailing fees and charges are considered adequate (and as such, no changes are recommended). Furthermore, a number of new fees and charges have been proposed, or amendments to existing fees structures recommended. Consequently, it is recommended that the Finance Committee endorses the draft Schedule of Fees and Charges for 2018/19 as recommended, for subsequent consideration by the Council.

## **OPTIONS**

The Finance Committee may determine to recommend amendments to the draft Schedule of Fees and Charges as it deems appropriate

## **TIMELINE FOR IMPLEMENTATION OF OFFICER RECOMMENDATION**

Consequent to adoption by the Council, the Schedule of Fees and Charges for 2018/19 will become effective from and including 01 July 2018.

## **OFFICER RECOMMENDATION**

## **ABSOLUTE MAJORITY DECISION OF COUNCIL REQUIRED**

That the Council endorses the Fees and Charges as detailed in the "Draft List of Fees and Charges 2018/19" as per Attachment A - Schedule of Fees and Charges, effective from and including 01 July 2018.

**CITY OF BUSSELTON**

**Draft Schedule of Fees & Charges**

**2018/19 Financial Year**

DESCRIPTION	ADOPTED FEE 2017/18 (Exc GST)	DRAFT FEE 2018/19 (Exc GST)	DRAFT FEE 2018/19 (Inc GST)
<p><i>A concession of 50% of the adopted fee or charge may apply (upon application) in relation to those fees and charges shaded and marked with an asterisk (*). The concession is only available to incorporated not for profit organisations and groups where profits raised from the associated activity are to be donated to a local cause or charity.</i></p>			
<b><u>PLANNING &amp; DEVELOPMENT SERVICES</u></b>			
<b><u>BUILDING RELATED FEES</u></b>			
Fees for building services listed in Schedule 2, Building Regulations 2012	As per the maximum fee listed in Schedule 2, Building Regulations 2012	As per the maximum fee listed in Schedule 2, Building Regulations 2012	As per the maximum fee listed in Schedule 2, Building Regulations 2012
<b><u>Demolition Licence</u></b>			
Performance Bond - site clean-up and verge bond	432.00	444.00	444.00
<b><u>Building Plan Searches and Research Fee</u></b>			
Building under construction	77.00	79.00	79.00
Old Archive (Stored at Depot) - under 15 years	115.00	118.00	118.00
Old Archive (Stored at Depot) - over 15 years	151.00	155.00	155.00
Provide copy of Housing Indemnity Insurance Policy	77.00	79.00	79.00
Site Plans	60.00	62.00	62.00
<p><i>The above fees include the cost of copying up to ten A4 or A3 sheets or equivalent. Any further copies which be charged in accord with the adopted photocopy charges as detailed in this Schedule.</i></p>			
<b><u>Provision of Hard Copy of Approved Plans</u></b>			
A4 Photocopy	15.00	16.00	16.00
A3 Photocopy	18.00	19.00	19.00
<b><u>Computer Plotting (full colour) per sheet</u></b>			
A4 Sheet	31.00	32.00	32.00
A3 Sheet	36.00	37.00	37.00
A2 Sheet	46.00	47.00	47.00

A1 Sheet	70.00	72.00	72.00
<b><u>Building Inspection and Reports</u></b>			
Building inspection and report preparation (relocated dwelling or similar)	486.36	500.00	550.00
Strata inspection fee - First inspection free. Fee applies to subsequent inspections.	151.82	156.36	172.00
Property Inspection and Report Preparation	454.55	467.27	514.00
Building Call Out Fee. Fee applies where work for which an inspection is requested, was not ready for inspection.	151.82	156.36	172.00
Weekend Call Out Fee - per hour (calculated as a minimum of one hour)	126.36	130.00	143.00
Pool inspection fee on sale of property (if more than 1 year from scheduled inspection)	151.82	156.36	172.00
Building and Pool re-inspection fee for non-compliance.	151.82	156.36	172.00
<b><u>Subscription for Building Lists</u></b>			
Annual (supplied monthly) - per annum fee	280.00	288.00	288.00
One Monthly Subscription only - per month fee	47.00	48.00	48.00
<b><u>Building certificates and written advice (Building Act 2011)</u></b>			
Certificate of design compliance for class 2-9 buildings construction value up to \$2M	0.09% of the GST inclusive estimated value of works, with a minimum of \$262; plus GST.	0.09% of the GST inclusive estimated value of works, with a minimum of \$262; plus GST.	0.09% of the GST inclusive estimated value of works, with a minimum of \$262; plus GST.
Certificate of design compliance for class 2-9 buildings construction value more than \$2M	\$1,800, plus 0.07% of the GST inclusive estimated value of works for every \$ over \$2M; plus GST.	\$1,800, plus 0.07% of the GST inclusive estimated value of works for every \$ over \$2M; plus GST.	\$1,800, plus 0.07% of the GST inclusive estimated value of works for every \$ over \$2M; plus GST.
Certificate of Construction/ Building Compliance	Hourly fee of \$125, minimum of \$262 plus GST	Hourly fee of \$125, minimum of \$262 plus GST	Hourly fee of \$125, minimum of \$262 plus GST
Provision of written advice confirming compliance with town planning and/or environmental health matters, and/or advising of town planning and environmental health requirements, prior to submissions of an application for issue of a building permit	73.00	75.00	75.00
<b><u>HEALTH RELATED FEES</u></b>			

<b>Food Premises Fees</b>			
Application for Registration/ Notification of Food Premises	64.00	66.00	66.00
Transfer of Registration Fee	64.00	66.00	66.00
Service fee - Low Risk	94.50	97.00	97.00
Service fee - Medium Risk	202.00	208.00	208.00
Service fee - High Risk	202.00	416.00	416.00
Service fee - School Canteens	0.00	0.00	0.00
Plans Assessment fee - small - residential	80.00	82.00	82.00
Plans Assessment fee	159.50	164.00	164.00
Plans Assessment fee - supermarkets or premises > 2 separate food outlets	247.00	254.00	254.00
Inspection of premises (Additional or on request)	178.00	183.00	183.00
<b>Stallholders</b>			
<b>Application for Stallholders Permit Fee/Renewal of Stallholder's Permit Fee/ Transfer of Stallholders Permit</b>			
per occasion	32.00	40.00	40.00
Up to 3 months	42.50	60.00	60.00
6 months	64.00	90.00	90.00
12 months	128.50	150.00	150.00
Application for Transfer of Stallholder's Permit	32.00	33.00	33.00
<b>Traders</b>			
Application for Trader's Permit	150.00	150.00	150.00
Application for Transfer of Trader's Permit	150.00	150.00	150.00
Itinerant Trader Permit Fee	2,500.00	1,500.00	1,500.00
Trader's Permit – Bond Fees	1,125.00	1,125.00	1,125.00
<b>Trader's Permit Fee – Zone 1</b>			
<b>Prime sites (e.g. established coastal and foreshore nodes) as depicted within Trading in Public Places Policy</b>			
12 months	3,000.00	3,000.00	3,000.00
<b>Trader's Permit Fee – Zone 2</b>			
<b>Other sites as depicted within Trading in Public Places Policy</b>			
12 months	2,000.00	2,000.00	2,000.00
<b>Outdoor Eating Facility</b>			
Application for Outdoor Eating Facility Permit	150.00	150.00	150.00
Outdoor Eating Facility Permit Fee/Renewal of Outdoor Eating Facility Permit Fee	0.00	0.00	0.00
Application for Transfer of Outdoor Eating Facility Permit	150.00	66.00	66.00
<b>Public Building Fees</b>			
<b>The maximum "Statutory" fee for consideration of an application for approval is \$832 (inc GST)</b>			
< 500 persons	160.00	160.00	160.00
500 - 999 persons	216.00	216.00	216.00
1,000 - 2,999 persons	432.00	432.00	432.00
3,000 - 4,999 persons	720.00	720.00	720.00
> 5,000 persons	844.00	844.00	844.00

Public Building Inspection Fee (including events)	108.00	110.00	110.00
<b><u>Water Sampling Fee</u></b>			
Chemical Swimming Pool sample	14.50	15.00	15.00
Micro/ Amoeba Swimming Pool Sample	35.00	36.00	36.00
Private Water Supply Sampling Fee	74.00	75.00	75.00
<b><u>Park Home, Annexe &amp; Miscellaneous Caravan Park Fees</u></b>			
Application for Approval of Park Home	240.00	240.00	240.00
Application for Approval of Annexe	240.00	240.00	240.00
Application for approval of other Buildings, Carports, Pergolas and Storage Sheds	240.00	240.00	240.00
<b><u>Animal Registration Fees</u></b>			
Application for Registration of Stable	86.50	89.00	89.00
Application to Renew Registration of Stable	51.50	53.00	53.00
Application to Transfer Registration of Stable	25.50	26.00	26.00
Application for Registration of premises to keep pigeons	86.50	87.00	87.00
Application for renewal of Registration to Keep Pigeons	51.50	53.00	53.00
<b><u>Lodging House Registration Fees</u></b>			
Application for Registration of Lodging House - less than 15 lodgers	364.00	374.00	374.00
Renewal of Registration of Lodging House - less than 15 lodgers	242.50	250.00	250.00
Application for Registration of Lodging House - 15 or more lodgers	520.00	535.00	535.00
Renewal of Registration of Lodging House - 15 or more lodgers	348.00	358.00	358.00
<b><u>Temporary Accommodation Approval Fees</u></b>			
Application for Approval to camp (Regulation 11 Caravan Parks & Camping Grounds Regulations 1997)	235.00	240.00	240.00
<b><u>Holiday Homes</u></b>			
Registration of Holiday Homes	364.00	374.00	374.00
Renewal of Holiday Homes Registration	242.50	250.00	250.00
Application to replace manager	33.00	34.00	34.00
<b><u>Effluent Disposal Fee</u></b>			
Request for re-inspection	126.50	130.00	130.00
Local Government Report	262.50	120.00	120.00
Copy of Approval - Apparatus for Treatment of Sewage	116.00	50.00	50.00
<b><u>Noise Monitoring Fees</u></b>			
The maximum "Statutory" fee for consideration of a Regulation 18 application for approval is \$1000 (inc GST)			
<500 persons	213.00	213.00	213.00
500 - 1,000 persons and 1 performing area only	533.00	533.00	533.00

500 - 1,000 persons and 2 or more performing areas	852.00	852.00	852.00
>1,000 persons and 1 performing area only	852.00	852.00	852.00
>1,000 persons and 2 or more performing areas	1,000.00	1,000.00	1,000.00
Noise monitoring fee - per hour	128.50	132.00	132.00
Noise Monitoring Report	267.50	275.00	275.00
<b><u>General Fees</u></b>			
Request for a Section 39 Liquor Licence Certificate	195.50	200.00	200.00
Premises Plan Assessment Fee - miscellaneous	159.50	164.00	164.00
Request for Inspection of Premises - miscellaneous	178.00	183.00	183.00
Request for Premises Inspection Report	157.50	162.00	162.00
Reports to Settlement agents	157.50	162.00	162.00
Copy of Certificate of analysis	27.50	28.00	28.00
<b><u>TOWN PLANNING RELATED FEES</u></b>			
Fees for planning services listed in the Planning and Development Regulations 2009	As per the maximum fee listed in Schedule 2, Planning and Development Regulations 2009	As per the maximum fee listed in Schedule 2, Planning and Development Regulations 2009	As per the maximum fee listed in Schedule 2, Planning and Development Regulations 2009
<b><u>Miscellaneous Planning Consent Applications</u></b>			
Provision of written advice confirming compliance with town planning and/or environmental health matters, and/or advising of town planning and environmental health requirements, prior to submissions of an application (per hour charge).	73.00	73.00	73.00
Research Fee for Planning Information (per hour charge)	104.00	107.00	107.00
Certificate of Local Planning Authority (or Local Government Authority where appropriate)	146.00	150.00	150.00
Extension of term of approval, approval of modified plans or reconsideration of conditions of approval where application is received more than 28 days from the date of the original decision (no fees are payable where application received within 28 days)	20% of the planning application fee that would apply to a new application, with the minimum fee being the fee payable for an application for planning consent.	As per the maximum fee listed in Schedule 2, Planning and Development Regulations 2009	As per the maximum fee listed in Schedule 2, Planning and Development Regulations 2009

Reconsideration of decision to refuse application for planning consent where application is received more than 28 days from the date of the original decision (no fees are payable where application received within 28 days)	40% of the planning application fee that would apply to a new application, with the minimum fee being the fee payable for an application for planning consent.	40% of the planning application fee that would apply to a new application, with the minimum fee being the fee payable for an application for planning consent.	40% of the planning application fee that would apply to a new application, with the minimum fee being the fee payable for an application for planning consent.
Assessment of plans or detailed documents required pursuant to a DGP, DAP or site-specific zoning provisions prior to development or subdivision.	Planning application fee as per Schedule 2 Planning and Development Regulations 2009, plus GST.	Planning application fee as per Schedule 2 Planning and Development Regulations 2009, plus GST.	Planning application fee as per Schedule 2 Planning and Development Regulations 2009, plus GST.
Permit to use (waived on the first callout or inspection)	162.00	167.00	167.00
Permit to commence (waived on the first callout or inspection)	162.00	167.00	167.00
Landgate Search	Cost plus 30%	Cost plus 30%	Cost plus 30%
Rcodes variation applications	Planning application fee as per Schedule 2 Planning and Development Regulations 2009	Planning application fee as per Schedule 2 Planning and Development Regulations 2009	Planning application fee as per Schedule 2 Planning and Development Regulations 2009
Agency referral fee (in addition to application fee)	121.00	124.00	124.00
Planning application consultation - neighbour and agency only ( <b>in addition to application fee</b> )	121.00	124.00	124.00
Planning application consultation - requiring public advertising ( <b>in addition to application fee</b> )	382.00	393.00	393.00
Applications for planning approval when required ONLY due to inclusion of property on adopted Heritage List	Full Fee Waiver (\$0)	Full Fee Waiver (\$0)	Full Fee Waiver (\$0)
Portable Sign Licence Fee - Introductory	New	50.00	50.00
Portable Sign Licence Fee - Non Introductory	New	219.00	219.00
<b><u>Provision of Hard Copy of Approved Plans</u></b>			
A4 Photocopy	15.00	16.00	16.00
A3 Photocopy	18.00	19.00	19.00
<b>Computer Plotting (full colour) per sheet</b>			
A4 Sheet	31.00	32.00	32.00
A3 Sheet	36.00	37.00	37.00
A2 Sheet	46.00	47.00	47.00
A1 Sheet	70.00	72.00	72.00

<b><u>Legal Agreements</u></b>			
Planning & Building Agreement Preparation Fees	At cost plus GST	At cost plus GST	At cost plus GST
Planning & Building Agreement Preparation Fees - External	At cost plus GST	At cost plus GST	At cost plus GST
<b><u>RANGER &amp; FIRE SERVICE RELATED FEES</u></b>			
<b><u>ANIMAL CONTROL</u></b>			
Registration tag re-issue	Nil	Nil	Nil
Other LGA Registration transfer - Dogs & Cats	Nil	Nil	Nil
<b><u>Cat Traps</u></b>			
Cat Trap refundable deposit when requesting trap	100.00	100.00	100.00
<b><u>Application Fees</u></b>			
Application for permission to keep more than two cats	75.00	77.00	77.00
Application for permission to keep more than two dogs	75.00	77.00	77.00
Application for licence/renewal of licence to keep an approved cattery establishment	206.00	212.00	212.00
Application for licence/renewal of licence to keep an approved kennel establishment	206.00	212.00	212.00
<b><u>Dangerous Dogs</u></b>			
Dangerous Dog (Declared) compliance and annual inspection fee	100.00	100.00	100.00
<b><u>IMPOUNDING FEES - ANIMALS</u></b>			
<b><u>Impounding Fees - Dogs</u></b>			
Dog - Animal Facility Administration Fee	175.00	180.00	180.00
Sustenance Fees for first 72 hours	0.00	0.00	0.00
Sustenance Fees per day after 72 hours	29.00	30.00	30.00
<b><u>Impounding Fees - Cats</u></b>			
Cat Impoundment Fee	175.00	180.00	180.00
Sustenance Fees for first 72 hours	0.00	0.00	0.00
Sustenance Fees per day after 72 hours	29.00	30.00	30.00
<b><u>Ranger Fees to impound stock</u></b>			
Stock (1) to include entire horses, mules, asses, camels, bulls or boars, per head			
- if impounded after 6am & before 6pm	112.00	115.00	115.00
- if impounded after 6pm and before 6am	136.50	140.00	140.00
Stock (2) to include mares, gelding, colts, fillies, foals, oxen, cows, steers, heifers, calves, rams or pigs - per head			
- if impounded after 6am & before 6pm	112.00	115.00	115.00



- if impounded after 6pm and before 6am	136.50	140.00	140.00
Stock (3) to include wethers, ewes, lambs, goats - per head			
- if impounded after 6am & before 6pm	82.00	84.00	84.00
- if impounded after 6pm and before 6am	105.50	108.00	108.00
<b><u>Stock Poundage Fee</u></b>			
Stock (1) to include entire horses, mules, asses, camels, bulls or boars above or apparently above the age of 2 years - per head			
- First 24 hours or part	27.00	28.00	28.00
- Subsequently each 24 hours or part	16.00	16.50	16.50
Stock (2) to include entire horses, mules, asses, camels, bulls or boars under age of 2 years - per head			
- First 24 hours or part	27.00	28.00	28.00
- Subsequently each 24 hours or part	16.00	16.50	16.50
Stock (3) to include mares, gelding, colts, fillies, foals, oxen, cows, steers, heifers, calves, rams or pigs - per head			
- First 24 hours or part	27.00	28.00	28.00
- Subsequently each 24 hours or part	16.00	16.50	16.50
Stock (4) to include wethers, ewes, lambs, goats - per head			
- First 24 hours or part	27.00	28.00	28.00
- Subsequently each 24 hours or part	16.00	16.50	16.50
<i>No charge is payable in respect of a suckling animal under the age of 6 months running with its mother</i>			
<b><u>Sustenance of Impounded Stock</u></b>			
Stock (1) to include entire horses, mules, asses, camels, bulls or boars above or apparently above the age of 2 years - per head			
- For each 24 hours or part	14.00	14.50	14.50
Stock (2) pigs of any description - per head			
- For each 24 hours or part	14.00	14.50	14.50
Stock (3) rams, wethers, ewes, lambs or goats per head			
- For each 24 hours or part	14.00	14.50	14.50
<i>No charge is payable in respect of a suckling animal under the age of 6 months running with its mother</i>			
<b><u>IMPOUNDING FEES - OTHER</u></b>			
<b><u>Signs</u></b>			
Portable Signs	74.00	76.00	76.00
Fixed Sign	140.00	144.00	144.00

<b><u>Beach Shelters and Other Structures</u></b>			
Impounded Beach Shelter or Other Structure	120.00	123.00	123.00
<b><u>Motor Vehicles</u></b>			
Impounded Motor Vehicle - per vehicle	128.00	132.00	132.00
Daily Impoundment Fee	27.00	28.00	28.00
Impounded Motor Vehicle Towing Fee - at cost	At Cost	At Cost	At Cost
<b><u>Shopping Trolleys</u></b>			
Impounded Shopping Trolley - per trolley	70.50	72.50	72.50
<b><u>RANGER &amp; FIRE SERVICES - ADMIN COSTS</u></b>			
Ranger time per hour	125.91	129.09	142.00
Ranger travelling costs (mileage): per kilometre	1.27	1.36	1.50
<b><u>RANGER &amp; FIRE SERVICES - MISCELLANEOUS</u></b>			
Application for permit pursuant to Thoroughfares Local Law where no fee otherwise identified	319.00	328.00	328.00
Application for Temporary Parking Permit - (per day or part thereof)	34.00	35.00	35.00
Application for beach/reserve vehicle access permit - per day	12.00	12.50	12.50
Application for beach/reserve/commercial fisher vehicle access permit - Annual permit	157.50	110.00	110.00
Application for beach/reserve/commercial fisher vehicle access permit - 3 year permit	157.50	162.00	162.00
Application for beach/reserve/commercial fisher vehicle access permit - renewal of permit	107.00	110.00	110.00
Dog disposal / rehousing fee: voluntary surrender by owner: fee per dog	133.00	137.00	137.00
<b><u>Fire Hazard Clearing</u></b>			
- Administration Fee	131.00	135.00	135.00
- Contractors Fee: actual cost	At Cost Plus GST	At Cost Plus GST	At Cost Plus GST
<b><u>MEELUP REGIONAL PARK</u></b>			
<b><u>Competitor Charges</u></b>			
Trail events - per competitor For events and activities including mountain biking, off road running, off road triathlon, adventure race.	2.91	3.00	3.30
Site based events - per patron/competitor Charge or fee is imposed on patrons/competitors attending the event and or activity but excluding leavers activities	3.86	4.00	4.40
<b><u>Event Bonds</u></b>			
Category 1 (< 500 patrons)	2,500.00	2,575.00	2,575.00
Category 2 (500 - 2,500 patrons)	5,000.00	5,150.00	5,150.00
Category 3 (> 2,500 patrons)	10,000.00	10,300.00	10,300.00

<b><u>Brochure</u></b>			
Wildflowers Brochure	2.73	2.82	3.10
<b><u>ENGINEERING &amp; WORKS SERVICES</u></b>			
<b><u>Major Projects</u></b>			
<b>Consultancy charge out rates subject to Contract negotiation where applicable</b>			
Project Manager Advisor	154.55	154.55	170.00
Chief Executive Officer	227.27	227.27	250.00
Cultural Planner	77.27	77.27	85.00
Strategic Planner	77.27	77.27	85.00
Finance Officer	67.27	67.27	74.00
Administration Officer	67.27	67.27	74.00
<b>Charge-out rates: City staff undertaking consultancy/ contract work for other local government authorities</b>			
- Manager Level	159.09	159.09	175.00
- Co-ordinator Level	122.73	122.73	135.00
- Technical Officer Level	109.09	109.09	120.00
<b><u>MISCELLANEOUS</u></b>			
<b><u>Reinstatements/ Private Works</u></b>			
Road reserves charge for reinstatement of road reserves is the full cost plus profit margin as per Policy	Cost plus 30% plus GST	Cost plus 30% plus GST	Cost plus 30% plus GST
Private works charge for works requested to be undertaken by City resources is the full cost plus profit margin as per Policy	Cost plus 30% plus GST	Cost plus 30% plus GST	Cost plus 30% plus GST
<b><u>Other crossing place related services</u></b>			
Saw cutting & removal of kerbing/ m (minimum charge \$100)	Cost plus 30% plus GST	Cost plus 30% plus GST	Cost plus 30% plus GST
Concrete apron for brick paved crossovers/ m	Cost plus 30% plus GST	Cost plus 30% plus GST	Cost plus 30% plus GST
Spray seal pothole repairs/m2 (minimum charge \$100)	Cost plus 30% plus GST	Cost plus 30% plus GST	Cost plus 30% plus GST
Asphalt pothole repairs/m2 (minimum charge \$100)	Cost plus 30% plus GST	Cost plus 30% plus GST	Cost plus 30% plus GST
<b><u>Outstanding Works Bond determined by the Chief Executive Officer</u></b>			
If the number of work items outstanding < 5	Value + 50%	Value + 50%	Value + 50%
If the number of work items outstanding =/> 5	Value + 100%	Value + 100%	Value + 100%
<b><u>Subdivision Works - Maintenance Bonds</u></b>			
% of Total value of all Works: held for 12 months from practical completion and until all items are satisfactorily completed			
0 -100,000	5%	5%	5%
100,000 - 200,000	4%	4%	4%

200,000 - 400,000	3.5%	3.5%	3.5%
400,000 - 600,000	3%	3%	3%
over 600,000	2.5%	2.5%	2.5%
<b><u>ROAD/ TRAFFIC RELATED FEES</u></b>			
<b><u>Closure of Roads/ Rights of way/ Public Access Ways</u></b>			
Road closure Fees (includes administration and advertising)	767.00	789.00	789.00
*Road Closure Application Approval - one off events	77.00	79.00	79.00
Advertising Fee for road issue or works	458.00	471.00	471.00
Road dedication (including advertising and administration)	697.00	717.00	717.00
Legal Fees for road indemnification (document preparation & execution)	756.00	778.00	778.00
<b><u>Road openings - Works by Contractors</u></b>			
Application Fee - Trenching and/ or boring on roads and reserves	327.00	336.00	336.00
Administration/Inspection Fee - Road Opening or Underground Boring	79.00	81.00	81.00
<b><u>Refundable Security Deposit</u></b>			
Road opening/ m2 (minimum \$250)	112.00	115.00	115.00
- Under road boring	305.00	314.00	314.00
<b>Performance Bond relating to Road Opening &amp; reinstatement by Contractor / m2 (minimum fee \$250)</b>	144.00	148.00	148.00
<b><u>Exploration Drilling Licence - District Roads/ Reserves</u></b>			
1-5 holes	297.00	306.00	306.00
6-10 holes	445.00	458.00	458.00
11-30 holes	903.00	929.00	929.00
31-100 holes	1,601.00	1,647.00	1,647.00
more than 100 holes	2,286.00	2,352.00	2,352.00
<i>Bond payable is determined to be equal to the Licence Fee payable</i>			
<b><u>Traffic Management</u></b>			
Traffic Count Data - fee per site recording (existing data)	68.00	70.00	70.00
*Traffic Management Plan - Applications	152.00	156.00	156.00
<b><u>Heavy Haulage Condition Requests</u></b>			
1-100 Trips per year	152.00	156.00	156.00
>100 Trips per year (extra cost due to Assessment that includes/ requires Council Approval)	756.00	778.00	778.00
<b><u>Directional Signs for Tourist Attractions and Services</u></b>			
Application Fee - per application	111.00	114.00	114.00
Annual Licence Fee - per blade	34.00	35.00	35.00
CAT1 and CAT1A - installation per blade	218.18	224.55	247.00
CAT2 and CAT 3 signs - installation per blade	605.45	622.73	685.00
Entrance sign per blade	640.00	658.18	724.00

<b><u>SUBDIVISION RELATED FEES</u></b>			
<b><u>Subdivision Supervision Fees</u></b>			
<i>Supervision Fee - % of total value of all road &amp; drainage works, other than future lots.</i>			
Consulting Engineer and Clerk of Works fully supervises	1.50%	1.50%	1.50%
Consulting Engineer with no Clerk of Works	3.00%	3.00%	3.00%
Outstanding Works Supervision fees	1,204.00	1,239.00	1,239.00
<b><u>Early Subdivision Clearance</u></b>			
Application Fee	655.00	674.00	674.00
Early Subdivision Clearance Fee - % of total value of all outstanding works or minimum plus GST	2.5% or min \$5,016	2.5% or min \$5,016	2.5% or min \$5,016
<b><u>MISCELLANEOUS FEES</u></b>			
-			
<b>Gate Permits (per 5 years)</b>	152.00	156.00	156.00
<b>LGA Gate Permits - Application Fee</b>	60.00	62.00	62.00
<b><u>Road Traffic Warning Signs</u></b>			
Set of 2 signs, posts and installation	556.36	572.73	630.00
Application Approval Fee	127.00	131.00	131.00
<b>General Sign Works (repair and/or replacement)</b>	Cost plus 30% plus GST	Cost plus 30% plus GST	Cost plus 30% plus GST
<b>Fireworks Application Approval Fee (per application)</b>	132.00	136.00	136.00
<b><u>WASTE DISPOSAL AND SANITATION FEES</u></b>			
<b><u>DOMESTIC WASTE (BUSSELTON AND DUNSBOROUGH)</u></b>			
<b><u>General Domestic Waste (Sorted and Separated)</u></b>			
Wheelie Bins (per bin)	1.82	1.82	2.00
Cars (Sedans) - without tray or trailer	3.64	3.64	4.00
Utes, vans, station wagons, 4WD, crew cab or trailers (6 x 4)	7.27	7.27	8.00
Trailers (over 6 x 4)	13.64	13.64	15.00
Car Trailers with Sides (Cost plus Trailer)	3.64	3.64	4.00
<i>Vehicles containing both general and green waste will be charged for both items if the waste is not separated</i>			
<b><u>Domestic Bricks and Concrete</u></b>			
Loads smaller than trailer	2.73	2.73	3.00
Utes, vans, station wagons, 4WD, crew cabs or trailers (6x4)	5.45	5.45	6.00
Car Trailers (over 6 x 4)	10.91	10.91	12.00

<b><u>Clean Green Domestic Waste</u></b>			
Domestic grass clippings and sawdust	1.82	1.82	2.00
Wheelie Bins (per bin)	1.82	1.82	2.00
Cars (Sedans) - without tray or trailer (including domestic grass clippings and sawdust)	3.64	3.64	4.00
Utes, vans, station wagons, 4WD, crewcab or trailers (6x4)	5.45	5.45	6.00
Trailers (over 6 x 4)	10.91	10.91	12.00
<i>* Larger vehicles attract commercial rates</i>			
<b><u>Unsorted Domestic Waste (Mixed Waste Containing Recyclable Material)</u></b>			
Utes, vans or trailers (not exceeding 6 x 4)	18.18	18.18	20.00
Trailers exceeding 6 x 4	36.36	36.36	40.00
<b><u>Miscellaneous Domestic Charges</u></b>			
Electronic Waste	Nil	Nil	Nil
Clean cardboard and paper	Nil	Nil	Nil
Glass bottles and jars	Nil	Nil	Nil
Kerbside Recyclables	Nil	Nil	Nil
Car bodies, trailers, small boats etc.	Nil	Nil	Nil
Truck bodies, large equipment	Nil	Nil	Nil
Gas bottles (per bottle)	Nil	Nil	Nil
Oil	Nil	Nil	Nil
Oily water (per litre) - must be marked on drum	Nil	Nil	Nil
Sale of Mulch - per m3 (self load)	Nil	Nil	Nil
Fridges and Freezers	Nil	Nil	Nil
Car/ light truck tyres - per tyre	7.27	7.27	8.00
Truck/ tractor tyres - per tyre	14.55	14.55	16.00
Bicycle/Motorcycle tyres - per tyre	1.82	1.82	2.00
Native Animals (Eg. Kangaroo's / Possums)	Nil	Nil	Nil
Small Animals (less than 50kg)	38.64	38.64	42.50
Medium Animals (50kg - 100kg)	121.82	121.82	134.00
Large Animals (+100kg)	252.73	252.73	278.00
Sale of grass clippings (per m3)	0.91	0.91	1.00
Rental space for skip bins at waste facilities (per bin per week)	6.36	6.36	7.00
Mattresses (each)	4.09	4.09	4.50
<b><u>BUSSELTON COMMERCIAL</u></b>			
<i>Note: Busselton does not accept any commercial waste other than clean green waste and miscellaneous recyclable items as listed below.</i>			
<b><u>Green Waste (clean)</u></b>			
Lawn clippings - commercial only	1.82	1.82	2.00
Commercial waste transported by car, utility, van or trailer (6 x 4)	5.45	5.45	6.00
All commercial trailers exceeding 6 x 4	10.91	10.91	12.00
Trucks up to 2 tonnes/ Bulk Bins under 3m3	32.73	32.73	36.00
Trucks up to 4 tonnes/ Bulk bins 3m3 to under 6m3	46.82	46.82	51.50
Trucks up to 8 tonnes/ Bulk bins 6m3 to under 10m3	70.00	70.00	77.00
Trucks over 8 tonnes/ Bulk bins 10m3 to under 20m3	93.64	93.64	103.00
Articulated vehicles/ Bulk bins 20m3 and over	157.27	157.27	173.00

<b><u>Miscellaneous Commercial Charges</u></b>			
Sale of Mulch -per m3 (self load)	10.00	10.00	11.00
Commercial electronic waste (per item)	8.18	8.18	9.00
Commercial fridges	5.00	5.00	5.50
Commercial cardboard (Utes, vans, station wagons, 4WD, crew cab, trailer)	8.18	8.18	9.00
Commercial cardboard (truck)	16.36	16.36	18.00
<b><u>DUNSBOROUGH COMMERCIAL</u></b>			
<b><u>COMMERCIAL WASTE WITH WEIGHBRIDGE</u></b>			
General waste including contaminated green waste - per 100kg	5.45	5.45	6.00
Construction and Demolition Waste - per 100kg	5.45	5.45	6.00
Building and construction (unseparated) waste - per 100kg	5.45	5.45	6.00
*Green waste (clean) - per 100kg	3.18	3.18	3.50
Liquid Waste - per 100kg	5.09	5.09	5.60
*Bricks and concrete - per 100kg	2.82	2.82	3.10
Asbestos - per 100kg	12.27	12.27	13.50
*Clean fill	Nil	Nil	Nil
** Minimum weighbridge charge	24.09	24.09	26.50
<i>*Site staff have the authority to make any decision regarding bricks and concrete, clean fill or green waste contamination. If this waste is considered contaminated the higher general waste disposal fee will be charged.</i>			
<i>** The minimum weighbridge charge applies to all loads of asbestos, whether domestic or commercial, and all commercial waste larger than a ute, van, 6 x 4 trailer.</i>			
<b><u>COMMERCIAL WASTE (WEIGHBRIDGE UNAVAILABLE)</u></b>			
<i>Note: Commercial waste is only accepted at Dunsborough. The below fees are only required should, for any reason, the weighbridge be inoperable.</i>			
<b><u>General Waste, Building and Construction unseparated Waste</u></b>			
Commercial General Waste (Sorted and Separated, 6x4 trailer)	11.36	11.82	13.00
Commercial General Waste (Sorted and Separated, Over 6x4 trailer)	23.64	23.64	26.00
Commercial General Waste (Unsorted, Containing Recyclables, 6x4 trailer)	23.64	23.64	26.00
Commercial General Waste (Unsorted, Containing Recyclables, Over 6x4 trailer)	47.27	47.27	52.00
Trucks up to 2 tonnes/ Bulk Bins under 3m3	58.18	58.18	64.00
Trucks up to 4 tonnes/ Bulk bins 3m3 to under 6m3	77.27	77.27	85.00
Trucks up to 8 tonnes/ Bulk bins 6m3 to under 10m3	106.36	106.36	117.00
Trucks over 8 tonnes/ Bulk bins 10m3 to under 20m3	144.55	144.55	159.00
Articulated vehicles/ Bulk bins 20m3 and over	261.82	261.82	288.00
Compactor vehicles - load capacity not exceeding 3m3	115.45	115.45	127.00
Compactor vehicles - load capacity over 3m3	135.45	135.45	149.00
Each additional m3 over 3m3	7.27	7.27	8.00

<b><u>Green Waste (clean)</u></b>			
Lawn clippings/ sawdust (all vehicles/ trailers)	1.82	1.82	2.00
Commercial waste transported by car, utility, van or trailer (6 x 4)	5.45	5.45	6.00
All commercial trailers exceeding 6 x 4	10.91	10.91	12.00
Trucks up to 2 tonnes/ Bulk Bins under 3m3	31.82	31.82	35.00
Trucks up to 4 tonnes/ Bulk bins 3m3 to under 6m3	47.27	47.27	52.00
Trucks up to 8 tonnes/ Bulk bins 6m3 to under 10m3	69.09	69.09	76.00
Trucks over 8 tonnes/ Bulk bins 10m3 to under 20m3	93.64	93.64	103.00
Articulated vehicles/ Bulk bins 20m3 and over	157.27	157.27	173.00
<b><u>Bricks and Concrete (uncontaminated) - Dunsborough only</u></b>			
Commercial waste transported by car, utility, van or trailer (6 x 4)	5.45	5.45	6.00
All commercial trailers exceeding 6 x 4	11.36	11.36	12.50
Trucks up to 2 tonnes/ Bulk Bins under 3m3	42.73	42.73	47.00
Trucks up to 4 tonnes/ Bulk bins 3m3 to under 6m3	57.27	57.27	63.00
Trucks up to 8 tonnes/ Bulk bins 6m3 to under 10m3	78.18	78.18	86.00
Trucks over 8 tonnes/ Bulk bins 10m3 to under 20m3	125.45	125.45	138.00
Articulated vehicles/ Bulk bins 20m3 and over	205.45	205.45	226.00
<b><u>Other Commercial Waste - Dunsborough Only</u></b>			
Liquid Waste/ Sewage - per kl	50.45	50.45	55.50
Asbestos (per m3)	106.36	106.36	117.00
Special burials (per m3) - prescribed items/ per cubic metre: Asbestos waste, fibreglass insulation and any other waste listed from time to time by the Principal Environmental Health Officer (Medical Waste not accepted)	106.36	106.36	117.00
Timber (demolition or new). Must be milled, uncontaminated and untreated. Acceptance is at the discretion of disposal site attendants and the City may refuse to accept timber.	Nil	Nil	Nil
<b><u>Bin Hire Charges</u></b>			
Charge per 240L bin on the condition that bins are collected, emptied, cleaned and returned by the hirer	10.00	10.00	11.00
Charge per 240L lost or damaged bin	121.82	121.82	134.00
<b><u>FINANCE &amp; CORPORATE SERVICES</u></b>			
<b><u>ADMINISTRATION/ MISCELLANEOUS FEES</u></b>			
<b><u>SALE OF DOCUMENTS</u></b>			
<b><u>Council Minutes</u></b>			
Subscription on a per annum basis	470.00	470.00	470.00
Single Copy - Agenda	30.00	35.00	35.00
Single Copy - Minutes	20.00	22.00	22.00



<b><u>Electoral Rolls</u></b>			
Per copy	65.00	70.00	70.00
<b><u>Publications</u></b>			
Cape of Contrasts Book - Retail	20.00	20.00	22.00
Cape of Contrasts Book - Wholesale	New	13.64	15.00
Busselton: a Place to Remember - Retail	New	16.36	18.00
Busselton: a Place to Remember - Wholesale	New	13.64	15.00
<b><u>Photocopying Charges</u></b>			
A4 Sheet	0.27	0.27	0.30
A3 Sheet	2.18	2.18	2.40
<b><u>CITY OF BUSSELTON LICENCE PLATES</u></b>			
<b>(Not applicable to plates sold at Auction )</b>			
City of Busselton plates (aluminium)	509.09	409.09	450.00
Dunsborough plates (polycarbonate)	509.09	409.09	450.00
Yallingup plates (polycarbonate)	509.09	409.09	450.00
<b><u>RATES &amp; FINANCE CHARGES</u></b>			
<b><u>Rates/ Property Related Matters</u></b>			
Ownership Listings - per search	11.00	12.00	12.00
Ownership listings - per locality	19.00	20.00	20.00
Archive Rate Searches - stored at depot	75.00	77.00	77.00
Additional copy of rates notice upon request	18.00	19.00	19.00
Statement of Rates (rates, orders and requisitions)	24.00	25.00	25.00
Payment Arrangement Administration Fee	27.00	28.00	28.00
<b><u>Loan Raising Fees</u></b>			
Loan Establishment Fee	600.00	620.00	682.00
<b><u>MAPPING &amp; PROPERTY INFORMATION</u></b>			
<b><u>GIS Mapping and Property Information</u></b>			
<b><u>Computer Plotting (Full Colour) - City of Busselton Data Only</u></b>			
A4 Sheet	29.00	30.00	30.00
A3 Sheet	34.00	35.00	35.00
A2 Sheet	43.00	44.00	44.00
A1 Sheet	70.00	72.00	72.00
A0 Sheet	81.50	83.50	83.50
<b><u>Special Mapping - City of Busselton Data Only</u></b>			
<b><u>Provision of printed maps</u></b>			
Per hour charge	81.50	83.50	83.50
*Printing costs (as per Computer Plotting fees above)			
*Minimum charge of \$70 (inc GST)			
<b><u>Provision of maps in PDF/ Image form - City of Busselton Data Only</u></b>			
Per hour charge	81.50	83.50	83.50

Per PDF or image	26.00	26.50	26.50
<i>*Minimum charge of \$70 (inc GST)</i>			
<b>Local Planning Scheme - Digital Format</b>	404.50	414.50	414.50
<b>Electronic Extraction Fee</b>	94.00	96.00	96.00
<b><u>Local Planning Scheme No.21</u></b>			
<b>Scheme Text</b>	110.00	112.50	112.50
<b>A1 Size -</b>			
Per Sheet	70.00	71.50	71.50
Per Full Set (includes full set maps & text)	1,314.00	1,347.00	1,347.00
Scheme Package (includes full set maps, text & quarterly amendment updates)	1,790.00	1,835.00	1,835.00
Annual Renewal charge for Scheme Package	1,314.00	1,347.00	1,347.00
<b>A2 Size -</b>			
Per Sheet	42.00	43.00	43.00
Per Full Set (includes full set maps & text)	838.00	859.00	859.00
Scheme Package (includes full set maps, text & quarterly amendment updates)	1,134.00	1,162.00	1,162.00
Annual Renewal charge for Scheme Package	850.00	871.00	871.00
<b>A3 Size -</b>			
Per Sheet	34.00	35.00	35.00
Per Full Set (includes full set maps & text)	691.00	708.00	708.00
Scheme Package (includes full set maps, text & quarterly amendment updates)	932.00	955.00	955.00
Annual Renewal charge for Scheme Package	690.00	707.00	707.00
<b><u>CEMETERY FEES</u></b>			
<b><u>Land Grant for Right of Burial</u></b>			
Grant of Right of Burial: Ordinary land for grave 2m x 1.2m where directed (25 years)	2,110.00	2,110.00	2,110.00
Renewal of Grant of Right of Burial : Ordinary land for grave (additional 25 years). Requires proof of Grant Holder's rights	2,110.00	2,110.00	2,110.00
Pre-purchased Grant of Right of Burial: Ordinary land for grave 2m x 1.2m where directed (25 years)	2,330.00	2,330.00	2,330.00
Reservation of specific site: ordinary land (excludes lawn cemetery) in addition to Pre-purchase Grant of Right Of Burial	400.00	400.00	440.00
<b><u>Burial Charge</u></b>			
Burial in standard grave to any depth to 2.1m (includes registration and number plate)	1,063.64	1,090.91	1,200.00
Burial in non-standard (oversize) denominational or non-denominational grave - Additional cost per 30cm deeper or wider	100.00	104.55	115.00

Re-open and second burial in standard (2m x 1.2m) denominational or non-denominational grave - Requires proof of Grant Holder's rights	1,063.64	1,090.91	1,200.00
Re-open and second burial in non-standard (oversize) denominational or non-denominational grave - Additional cost per 30cm deeper or wider	100.00	104.55	115.00
Construction of Vault (Does not include building application fees)	At cost plus GST	At cost plus GST	At cost plus GST
Vault Grant of Right of Burial	1,280.00	1,280.00	1,280.00
Vault Interment Fee (each)	1,009.09	1,045.45	1,150.00
Vault maintenance fee (annual)	136.36	140.91	155.00
Burial per crypt in mausoleum	927.27	954.55	1,050.00
Interment of a stillborn child (not to be re-opened for joint burial)	281.82	281.82	310.00
Interment of a child up to 12 years old (not to be reopened for joint burial)	536.36	536.36	590.00
Removal of Headstone (Restrictions apply)	409.09	422.73	465.00
<b><u>Exhumation</u></b>			
Re-opening grave for exhumation	2,072.73	2,136.36	2,350.00
Re-interment in new or same grave after exhumation (including registration and number plate) - Other fees may apply	1,063.64	1,090.91	1,200.00
<b><u>Interment of Ashes</u></b>			
Grant of Right of Burial: Interment of ashes in designate place (perpetual)	260.00	260.00	260.00
Interment of ashes in NICHE WALL - SINGLE placement	427.27	427.27	470.00
Interment of ashes in NICHE WALL - DOUBLE (includes first placement)	545.45	545.45	600.00
Interment of ashes in NICHE WALL - SIDE BY SIDE (includes first placement)	545.45	545.45	600.00
Interment of ashes in EXISTING GRAVE - Placement fee only (Assumes current Grant of Right of Burial. If not current, other fees will apply)	345.45	354.55	390.00
Interment of ashes in ROSE GARDEN (includes first placement) - Space for 2 placements	590.91	609.09	670.00
Interment of ashes in NATIVE GARDEN (includes first placement) - Space for 2 placements	590.91	609.09	670.00
Interment of ashes in MEMORIAL DRIVE (includes first placement) Space for 4 Placements	654.55	663.64	730.00
Interment of ashes in 2-PLOT CONTEMPLATION GARDEN (includes first placement)	590.91	609.09	670.00
Interment of ashes in 4-PLOT CONTEMPLATION GARDEN (includes first placement)	781.82	804.55	885.00
Interment of ashes in CONTEMPLATION GARDEN over 4-plot (cost for each additional plot)	81.82	90.91	100.00
Pre-need purchase of Grant of Right of Burial for Ashes	290.00	290.00	290.00

Reservation of a designated place for ashes interment (includes first placement)	Plot(s) cost plus 10% plus GST	Plot(s) cost plus 10% plus GST	Plot(s) cost plus 10% plus GST
Interment of ashes - additional placement after first interment (Requires proof of Grant Holder's rights)	327.27	336.36	370.00
Interment of ashes for Stillborn CHILDREN'S GARDEN - Placement fee (no Grant of Right of Burial required)	281.82	281.82	310.00
Memorial Placement only CHILDREN'S GARDEN Placement fee (no Grant of Right of Burial required)	At cost plus GST	At cost plus GST	At cost plus GST
Memorial Placement BENCH SEATING (includes cost of bench, concrete footings, freight)	At cost plus GST	At cost plus GST	At cost plus GST
Memorial Placement BENCH SEATING INSTALLATION costs - Hourly rate	45.45	47.27	52.00
Interment of Ashes BENCH SEATING (includes first placement)	327.27	336.36	370.00
Memorial placement only elsewhere within the cemetery (location to be determined upon application) - SINGLE PLACEMENT	590.91	609.09	670.00
Plaques, vases and other monumental works.	At cost plus GST	At cost plus GST	At cost plus GST
Plinth (Small - concrete)	45.45	47.27	52.00
Plinth (Large - concrete)	63.64	65.45	72.00
Administration fee for purchase of plaques, plinths, vases and other monumental works (on product only)	10% of cost plus GST	10% of cost plus GST	10% of cost plus GST
Removal of ashes for return to Grant Holder (requires proof of Grant Holder rights)	281.82	290.91	320.00
Storage of cremated remains per month for remains held longer than 6 months	27.27	27.27	30.00
Positioning & affixing brass vase (if not a part of original placement)	72.73	72.73	80.00
<b><u>Miscellaneous Charges</u></b>			
Interment in open ground without due notice, not within usual hours and prescribed or on a Saturday, Sunday or Public Holiday (in addition to Interment costs) Restrictions Apply	918.18	945.45	1,040.00
Funeral Directors licence fee per annum	370.00	420.00	420.00
Single funeral permit (funeral directors only)	170.00	195.00	195.00
Single funeral permit (other than funeral directors)	430.00	490.00	490.00
Monumental Masons licence fee per annum	310.00	350.00	350.00
Single permit to erect a headstone or kerbing	130.00	150.00	150.00
Single permit to erect a monument	150.00	170.00	170.00
Copy of grant of burial	80.00	80.00	80.00
Refund Administration Fee	15% of original purchase price	15% of original purchase price	15% of original purchase price
<b><u>HIRE FACILITIES - ALL</u></b>			
<b><u>Facility Hire Bonds</u></b>			

Undalup Function Room Hire Bond - Low Risk Function (no alcohol)	500.00	500.00	500.00
Undalup Function Room Hire Bond - Medium Risk Function (Community Group / Commercial with alcohol)	500.00	1000.00	1,000.00
Undalup Function Room Hire Bond - High Risk Function (Private with alcohol)	500.00	2000.00	2,000.00
General Facility Hire Bond - Low Risk Function (no Alcohol)	New	200.00	200.00
General Facility Hire Bond - Medium Risk Function (Community Group / Commercial with alcohol)	New	500.00	500.00
General Facility Hire Bond - High Risk Function (Private with alcohol)	New	1000.00	1,000.00
<b><u>Miscellaneous Facility Fees</u></b>			
Weddings / Private Functions - Beaches and Reserves - Applied to a Council venue not attracting a facility hire fee.	74.55	74.55	82.00
A half-day fee is defined as 4-5 hours A full-day is defined as 7-10 hours If set up and pack up time will occur on a day other than the function date, the City may, at its discretion offer an additional 50% for that component of the hire application.			
Note - Prorata Hire may be authorised at the discretion of the CEO			
Booking Deposit - Applicable for applications values exceeding \$100.00	New	10% of hire value	10% of hire value
Facility Hire Cancellation Fee (less than 1 weeks notice given)	New	10% of hire value	10% of hire value
Extraordinary Clean as required or by arrangement	New	At cost plus 10% administration fee	At cost plus 10% administration fee
Video Conferencing Facility (Administration Building) - Hourly	New	22.73	25.00
<b><u>Churchill Park Hall</u></b>			
Community Groups - Hourly	26.36	27.27	30.00
Commercial / Private - Hourly	46.82	50.00	55.00
Registered Charities - Hourly	New	13.64	15.00
<b><u>High Street Hall</u></b>			
<b><u>Main Room &amp; Blue Room (Entire)</u></b>			
Community Group - Hourly	49.55	40.91	45.00
Commercial / Private - Hourly	84.45	54.55	60.00
Registered Charity - Hourly	New	22.73	25.00
<b><u>Main Hall Only</u></b>			
Community Group - Hourly	26.36	27.27	30.00
Commercial / Private - Hourly	46.82	50.00	55.00
Registered Charity	New	13.64	15.00
<b><u>Blue Room Only</u></b>			

Community Group - Hourly	23.18	22.73	25.00
Commercial / Private - Hourly	38.64	38.18	42.00
Registered Charity - Hourly	New	11.36	12.50
<b><u>Rural Halls (Yallingup, Yoongarillup)</u></b>			
Community Group - Hourly	19.09	19.09	21.00
Commercial / Private - Hourly	37.27	37.27	41.00
Registered Charity - Hourly	New	9.09	10.00
<b><u>Undalup Function Room</u></b>			
<b><u>Function Centre - No Food / No Alcohol</u></b>			
Community Group - Hourly - Business Hours	New	68.18	75.00
Commercial - Hourly - Business Hours	New	95.45	105.00
Private Use - Hourly Business Hours	New	109.09	120.00
Registered Charity - Hourly - Business Hours	New	31.82	35.00
Community Group - Hourly - After Hours / Weekends	New	136.36	150.00
Commercial - Hourly - After Hours / Weekends	New	190.91	210.00
Private Use - Hourly After Hours / Weekends	New	218.18	240.00
Registered Charity - Hourly - After Hours / Weekends	New	68.18	75.00
<b><u>Function Centre - With Food and / or Alcohol</u></b>			
Community Group - Hourly - Business Hours	New	113.64	125.00
Community Group - per Half Day - Business Hours	New	272.73	300.00
Community Group - per Full Day - Business Hours	New	500.00	550.00
Commercial - Hourly Business Hours	New	159.09	175.00
Commercial - per Half Day - Business Hours	New	454.55	500.00
Commercial - per Full Day - Business Hours	New	545.45	600.00
Private Use - Hourly - Business Hours	New	181.82	200.00
Private Use - Per Half Day - Business Hours	New	727.27	800.00
Private Use - per Full Day - Business Hours	New	1,090.91	1,200.00
Registered Charity - Hourly - Business Hours	New	59.09	65.00
Registered Charity - Per Half Day - Business Hours	New	136.36	150.00
Registered Charity - per Full Day - Business Hours	New	204.55	225.00
Community Group - Hourly - After Hours / Weekends	New	227.27	250.00
Community Group - per Half Day - After Hours / Weekends	New	600.00	660.00
Community Group - Per Full Day - After Hours / Weekends	New	1,000.00	1,100.00
Commercial - Hourly - After Hours / Weekends	New	318.18	350.00
Commercial - per Half Day - After Hours / Weekends	New	818.18	900.00
Commercial - Per Full Day - After Hours / Weekends	New	1,090.91	1,200.00
Private Use - Hourly - After Hours / Weekends	New	363.64	400.00
Private Use - per Half Day - After Hours / Weekends	New	1,545.45	1,700.00
Private Use - per Full Day - After Hours / Weekends	New	2,181.82	2,400.00
Registered Charity - Hourly - After Hours / Weekends	New	113.64	125.00
Registered Charity - Per Half Day - After Hours / Weekends	New	300.00	330.00
Registered Charity - Per Full Day - After Hours / Weekends	New	500.00	550.00

<b><u>Kitchen Only</u></b>			
Community - per half day - Business Hours	409.09	204.55	225.00
Commercial - per half day - Business Hours	545.45	272.73	300.00
Private - per half day - Business Hours	636.36	318.18	350.00
Registered Charity - per Half Day Business Hours	New	100.00	110.00
Community - per half day - After Hours / Weekends Hours	818.18	409.09	450.00
Commercial - per half day - After Hours / Weekends Hours	1,090.91	545.45	600.00
Private - per half day - After Hours / Weekends Hours	1,272.73	636.36	700.00
Registered Charity - per Half Day - After Hours / Weekends	New	204.55	225.00
Community - per full day - Business Hours	727.27	363.64	400.00
Commercial - per full day - Business Hours	1,000.00	500.00	550.00
Private - per full day - Business Hours	1,090.91	545.45	600.00
Registered Charity - per Full Day Business Hours	New	181.82	200.00
Community - per full day - After Hours / Weekends Hours	1,454.55	727.27	800.00
Commercial - per full day - After Hours / Weekends Hours	1,636.36	818.18	900.00
Private - per full day - After Hours / Weekends Hours	1,909.09	954.55	1,050.00
Registered Charity - per Full Day - After Hours / Weekends	New	363.64	400.00
<b><u>Additional Charges</u></b>			
Dance Floor Rental (Each Event)	40.91	40.91	45.00
<b><u>BUSSELTON COMMUNITY RESOURCE CENTRE</u></b>			
<b><u>Ground Floor Meeting Room (including courtyard)</u></b>			
Community Group - Hourly	New	31.82	35.00
Community Group - per half day	95.45	118.18	130.00
Community Group - per full day	177.27	181.82	200.00
Commercial / Private - Hourly	New	81.82	90.00
Commercial / Private - per half day	174.55	181.82	200.00
Commercial / Private - per full day	321.82	331.82	365.00
Registered Charity - Hourly	New	18.18	20.00
Registered Charity - per Half Day	New	59.09	65.00
Registered Charity - per Full Day	New	90.91	100.00
<b><u>First Floor Meeting Room (Full)</u></b>			
Community Group - Hourly	New	31.82	35.00
Community Group - per Half Day	70.91	118.18	130.00
Community Group- per Full Day	131.82	181.82	200.00
Commercial / Private - Hourly	New	81.82	90.00
Commercial / Private - per Half Day	127.27	181.82	200.00
Commercial / Private - per Full day	236.36	331.82	365.00
Registered Charity - Hourly	New	18.18	20.00
Registered Charity - per Half Day	New	59.09	65.00
Registered Charity - per Full Day	New	90.91	100.00
<b><u>First Floor Meeting Room (Half)</u></b>			
Community Group - Hourly	New	27.27	30.00

Community Group - per Half Day	95.45	68.18	75.00
Community Group - per Full Day	177.27	90.91	100.00
Commercial / Private - Hourly	New	40.91	45.00
Commercial / private - per Half Day	174.55	90.91	100.00
Commercial / Private - per Full Day	321.82	168.18	185.00
Registered Charity - Hourly	New	16.36	18.00
Registered Charity - per Half Day	New	18.18	20.00
Registered Charity - per Full Day	New	45.45	50.00
<b><u>BUSSELTON YOUTH AND COMMUNITY ACTIVITY BUILDING</u></b>			
<b><u>Events Multi-Function Room</u></b>			
<b><u>Community Group - Hourly -</u></b>	New	59.09	65.00
Community Group - per half day	150.00	181.82	200.00
Community Group - per Full Day	272.73	318.18	350.00
Commercial - Hourly	New	90.91	100.00
Commercial -per half day/ evening	272.73	272.73	300.00
Commercial - per full day	500.00	500.00	550.00
Private User - Hourly	New	122.73	135.00
Private User - per Half Day	New	363.64	400.00
Private User - per Full Day	New	636.36	700.00
Registered Charity - Hourly	New	31.82	35.00
Registered Charity - per Half Day	New	90.91	100.00
Registered Charity - per Full Day	New	159.09	175.00
<b><u>Meeting Room</u></b>			
Community Group - Hourly	12.73	12.73	25.00
Commercial / Private - Hourly	22.73	22.73	42.00
Registered Charity - Hourly	New	23.73	12.50
<b><u>Office Space</u></b>			
Community Group - per hour	9.09	9.09	10.00
Commercial / Private - Hourly	16.36	16.36	18.00
Registered Charity - Hourly	New	17.36	5.00
<b><u>Events Multi-Function, Meeting and Office Room (Entire)</u></b>			
Community Group - Hourly	New	177.27	195.00
Community Group - Per Half Day	New	335.45	369.00
Community Group - per Full Day	New	321.82	354.00
Commercial - Hourly	New	145.45	160.00
Commercial -per half day	New	327.27	360.00
<b><u>Commercial - per full day</u></b>	New	609.09	670.00
<b><u>Private Use - Hourly</u></b>	New	90.91	100.00
<b><u>Private Use - per Half Day</u></b>	200.00	213.64	235.00
<b><u>Private Use - per Full Day</u></b>	100.00	350.00	385.00
Registered Charity - Hourly	New	145.45	160.00
Registered Charity - per Half Day	New	327.27	360.00
Registered Charity - per Full Day	New	609.09	670.00



<b><u>COMMUNITY &amp; COMMERCIAL SERVICES</u></b>			
<b><u>STAGING OF CONCERTS</u></b>			
<b><u>Concert Application Fee</u></b>	144.50	150.00	150.00
<b><u>Concert Licence Fee/Service Charge</u></b>			
Category 1 (< 500 patrons)	0.00	0.00	0.00
Category 2 (500 - 2500 patrons)	1,428.00	1,470.00	1,470.00
Category 3 (2500 - 5000 patrons)	2,738.00	2,820.00	2,820.00
Category 4 (5000 - 8000 patrons)	4,047.00	4,165.00	4,165.00
Category 5 (8000 -12000 patrons)	6,784.00	6,980.00	6,980.00
Category 6 (12000 -17000 patrons)	10,847.00	11,165.00	11,165.00
Category 7 (17000 - 23000 patrons)	16,316.00	16,790.00	16,790.00
Category 8 (23000 -30000 patrons)	23,111.00	23,785.00	23,785.00
<b><u>Concert Ground Hire Fee</u></b>			
Category 1 (< 500 patrons)	683.64	704.55	775.00
Category 2 (500 - 2500 patrons)	3,456.36	3,559.09	3,915.00
Category 3 (2500 - 5000 patrons)	6,787.27	6,986.36	7,685.00
Category 4 (5000 - 8000 patrons)	10,243.64	10,540.91	11,595.00
Category 5 (8000 -12000 patrons)	13,583.64	13,981.82	15,380.00
Category 6 (12000 -17000 patrons)	17,030.00	17,527.27	19,280.00
Category 7 (17000 - 23000 patrons)	20,370.91	20,963.64	23,060.00
Category 8 (23000 -30000 patrons)	23,846.36	24,272.73	26,700.00
<b><u>Concert Community Amenity Bond</u></b>			
Category 1 (< 500 patrons)	628.00	650.00	650.00
Category 2 (500 - 2500 patrons)	1,252.00	1,290.00	1,290.00
Category 3 (2500 - 5000 patrons)	2,636.00	2,715.00	2,715.00
Category 4 (5000 - 8000 patrons)	7,806.00	8,035.00	8,035.00
Category 5 (8000 -12000 patrons)	13,094.00	13,475.00	13,475.00
Category 6 (12000 -17000 patrons)	19,505.00	20,070.00	20,070.00
Category 7 (17000 - 23000 patrons)	26,034.00	26,800.00	26,800.00
Category 8 (23000 -30000 patrons)	39,033.00	40,165.00	40,165.00
<b><u>Concert Ground Hire Bond</u></b>			
Category 1 (< 500 patrons)	2,518.00	2,600.00	2,600.00
Category 2 (500 - 2500 patrons)	7,806.00	8,050.00	8,050.00
Category 3 (2500 - 5000 patrons)	15,603.00	16,060.00	16,060.00
Category 4 (5000 - 8000 patrons)	23,410.00	24,090.00	24,090.00
Category 5 (8000 -12000 patrons)	26,060.00	26,820.00	26,820.00
Category 6 (12000 -17000 patrons)	31,215.00	32,125.00	32,125.00
Category 7 (17000 - 23000 patrons)	41,664.00	42,875.00	42,875.00
Category 8 (23000 -30000 patrons)	46,951.00	48,315.00	48,315.00
<b><u>Loadings &amp; Allowances</u></b>			
commercial - 5%			
community - 0%			
charitable - 50% (discount)			

liquor - 5%			
night (per hour after 10pm) - 10%			
<b><u>GROUND HIRE LEVIES:</u></b>			
-			
<b><u>SUMMER/ WINTER SPORTS</u></b>			
<b><u>(A) Association of Senior Players</u></b>			
Charged per team per season plus power etc. where applicable.	240.45	240.45	264.50
A per week surcharge to apply where special ground preparation/maintenance is required, i.e. Cricket.	58.18	58.18	64.00
<b><u>(B) Association of Junior Players</u></b>			
<i>50% of Senior rates plus full power costs where applicable.</i>	120.00	120.00	132.00
<b><u>Exceptions to Categories (A) &amp; (B) above</u></b>			
<b><u>1. Busselton Trotting Club</u></b>			
Per meeting plus power	312.27	312.27	343.50
Track maintenance charged at Private Works rates			
<b><u>2. Southern Districts Agricultural Society</u></b>			
Per day plus power costs for actual show days.	322.73	332.27	365.50
Per day during the setup of the show.	99.55	102.73	113.00
<b><u>3. South West National Football League</u></b>			
Per home game plus power costs	207.73	207.73	228.50
<b><u>4. School Groups</u></b>			
Sports Carnivals etc. - no charge.	Nil	Nil	Nil
<b><u>COURT HIRE LEVIES</u></b>			
For training and competition purposes			
<b><u>SUMMER/ WINTER SPORTS</u></b>			
<b><u>(A) Association of Senior Players</u></b>			
Charged per team per season plus power etc. where applicable.	19.09	19.09	21.00
<b><u>SUMMER/ WINTER SPORTS</u></b>			
<b><u>(A) Association of Junior Players</u></b>			
Charged per team per season plus power etc. where applicable.	10.00	10.00	11.00
<b><u>EVENTS &amp; CASUAL GROUND HIRE</u></b>			
-			
*Event Application Fee	75.50	80.00	80.00
*Event Application Fee - Requiring Multiple Approvals	144.50	150.00	150.00
<b><u>Commercial Event - City Infrastructure Bond</u></b>			
Category 1 (< 500 patrons)	2,514.00	2,600.00	2,600.00
Category 2 (500 - 2500 patrons)	7,796.00	8,000.00	8,000.00
Category 3 (2500 - 5000 patrons)	15,598.00	16,100.00	16,100.00
Category 4 (5000 - 8000 patrons)	23,410.00	24,100.00	24,100.00

Category 5 (8000 -12000 patrons)	26,055.00	26,820.00	26,820.00
Category 6 (12000 -17000 patrons)	31,216.00	32,130.00	32,130.00
Category 7 (17000 - 23000 patrons)	41,664.00	42,875.00	42,875.00
Category 8 (23000 -30000 patrons)	46,951.00	48,315.00	48,315.00
<b>Event Works Fees</b>			
Street Banners - install and remove (per pole) - Fee to be waived for not for profit Community Groups (C1002/061)	141.36	145.45	160.00
Beach Volleyball - set up and dismantle	1,152.27	1,190.91	1,310.00
*Litter Clean-up - per hour	701.82	727.27	800.00
*Marking of reticulation and electricity - per hour	262.73	272.73	300.00
<b>Community Use of Sports Grounds</b> (Community fees are limited to maintained sports grounds e.g. Bovell Park. Fees are not charged for Public Reserves e.g. Mitchell Park etc.)			
Community Usage - per full day (excluding schools)	250.00	257.27	283.00
Community Usage - per half day (excluding schools)	126.82	130.91	144.00
<b>Commercial Use of Reserves (Sports Grounds)</b>			
Per day - plus power for use of site	401.82	413.64	455.00
Per half day - plus power for use of site	203.64	209.55	230.50
<b>Commercial Use of Reserves (Other Reserves)</b>			
Per day - plus power	208.18	214.55	236.00
Per half day - plus power	106.82	110.00	121.00
<b>Use of Busselton Foreshore Stage</b>			
Community use of Busselton Foreshore Stage	New	Nil	Nil
Commercial use of Busselton Foreshore Stage (per Day)	New	227.27	250.00
<b>Ground Hire Bonds (to be applied to Community Events)</b>			
Mandatory Bond against rent default, damage etc.:			
Ground Hire Bond (Other Reserves)	515.00	530.00	530.00
Premium Ground Hire Bond (Sporting Grounds, Foreshore)	1,029.00	1,060.00	1,060.00
Busselton Foreshore Stage Bond for community and commercial events	New	530.00	530.00
<b>Traders (Non Food)</b>			
Application for Trader's Permit	150.00	155.00	155.00
Application for Transfer of Trader's Permit	150.00	155.00	155.00
Itinerant Trader Permit Fee	2,500.00	2,575.00	2,575.00
Trader's Permit – Bond Fees	1,125.00	1,125.00	1,125.00
<b>Trader's Permit Fee – Zone 1</b>			
Prime sites (e.g. established coastal and foreshore nodes) as depicted within Trading in Public Places Policy			
12 months	3,000.00	3,090.00	3,090.00
<b>Trader's Permit Fee – Zone 2</b>			
Other sites as depicted within Trading in Public Places Policy			

12 months	2,000.00	2,060.00	2,060.00
<b><u>Jetty Closure Fee</u></b>			
Fee to close the Jetty for fireworks, events, functions (>6 hrs)	262.27	270.00	297.00
Fee to close the Jetty for fireworks, events, functions - per hour rate for < 6 hrs	34.09	35.45	39.00
<b><u>Use of Public Grounds for Markets</u></b>			
* Per market (plus Power)	116.36	122.73	135.00
Power usage for markets/events on public grounds (excluding sporting grounds) per half day	22.73	23.64	26.00
<b><u>EVENTS - EQUIPMENT HIRE &amp; SIGNAGE</u></b>			
<b><u>Hire of Stage/ Track Mat</u></b>			
* Stage - per module (3m2) per day	97.73	104.55	115.00
Stage hire bond	421.00	435.00	435.00
* Track mat - per unit (2.4m x 1.2m) per day	10.45	10.91	12.00
Track Mat Bond per unit	4.00	5.00	5.00
<b><u>Event Signage</u></b>			
Large Event Sign	117.50	125.00	125.00
Small Event Sign	112.50	120.00	120.00
<i>(includes sign approval and booking fee for minimum 2 weeks)</i>			
Event Sign Extension	59.00	65.00	65.00
<i>(continued use for an additional minimum of 2 weeks)</i>			
<b><u>MISCELLANEOUS</u></b>			
<b><u>Busselton Jetty</u></b>			
Placement of Memorial Plaque	117.00	117.00	117.00
Installation of Stinger Net	681.82	681.82	750.00
Removal of Stinger Net	681.82	681.82	750.00
Installation of Beach Matting	1,363.64	1,363.64	1,500.00
Removal of Beach Matting	1,363.64	1,363.64	1,500.00
<b><u>Busselton Jetty Entry Fees</u></b>			
Jetty Day Pass			
Single Child (0-16 years)	0.00	0.00	0.00
Single Adult (17 years +)	3.64	3.64	4.00
* Jetty entrance fee for passengers pre-booked on commercial tours operated by vessels issued with a permit to berth at the Busselton Jetty lower platforms is to be waived;			
<b><u>Jetty Annual Walk Pass</u></b>			
Single Adult (17 years +)	45.45	45.45	50.00
Pensioners:	22.73	22.73	25.00

<b><u>Commercial Use of Marine Berthing Platforms - Whale Watching / Tour Vessels</u></b>			
Monthly Fees (Maximum duration of use permitted) -			
Registered Length of Vessel: 0m to less than 10m	500.00	515.00	515.00
Registered Length of Vessel: 10m to less than 15m	550.00	570.00	570.00
Registered Length of Vessel: 15m to less than 25m	600.00	620.00	620.00
Registered Length of Vessel: over 25m	700.00	720.00	720.00
Three Monthly Fees (Maximum duration of use permitted) -			
Registered Length of Vessel: 0m to less than 10m	1,200.00	1,235.00	1,235.00
Registered Length of Vessel: 10m to less than 15m	1,350.00	1,390.00	1,390.00
Registered Length of Vessel: 15m to less than 25m	1,500.00	1,545.00	1,545.00
Registered Length of Vessel: over 25m	1,800.00	1,855.00	1,855.00
Annual Fees (Maximum duration of use permitted) -			
Registered Length of Vessel: 0m to less than 10m	3,500.00	3,600.00	3,600.00
Registered Length of Vessel: 10m to less than 15m	4,000.00	4,120.00	4,120.00
Registered Length of Vessel: 15m to less than 25m	4,500.00	4,630.00	4,630.00
Registered Length of Vessel: over 25m	5,000.00	5,145.00	5,145.00
Refundable Bonds -			
Registered Length of Vessel: 0m to less than 10m	2,500.00	2,500.00	2,500.00
Registered Length of Vessel: 10m to less than 15m	3,500.00	3,500.00	3,500.00
Registered Length of Vessel: 15m to less than 25m	4,500.00	4,500.00	4,500.00
Registered Length of Vessel: over 25m	6,000.00	6,000.00	6,000.00
<i>* Bond charge per vessel payable in advance (in addition to insurance requirements)</i>			
<i>* Permit fee payable in advance at issue of notice approval</i>			
<b><u>Commercial Use of Marine Berthing Platforms - Cruise Ship Vessels</u></b>			
(Commencing 1 December 2017)			
Tender berthing permit fee at Busselton Jetty (per ship visit)			
Less than 1,000 pax (registered ship capacity)	2,000.00	2,000.00	2,060.00
Between 1,000 and 2,000 pax (registered ship capacity)	4,000.00	4,000.00	4,120.00
Greater than 2,000 pax (registered ship capacity)	5,000.00	5,000.00	5,145.00
<b><u>NATURALISTE COMMUNITY CENTRE</u></b>			
Key / Hire Bond			
Loss of key, unauthorised key transfer to another person, unauthorised key copying, or use of NCC without prior approval - rate per occurrence.	190	200.00	200.00
As a result of hiring, damage repair to building, equipment or fittings, extra cleaning or moving equipment	Cost + 20%. Extra cleaning min. \$25 per occurrence	Cost + 20%. Extra cleaning min. \$26 per occurrence	Cost + 20%. Extra cleaning min. \$26 per occurrence
<b><u>Stadium</u></b>			

Association - per hour	46.82	48.18	53.00
Casual indoor tennis: Adults - per person per hour.	7.27	7.27	8.00
Casual indoor tennis: Students - per person per hour.	4.55	4.55	5.00
Sports Court (per hour) Community peak	47.73	49.09	54.00
Sports Court (per hour) Community-Off Peak( 9am-3pm Mon-Fri; 2pm-5pm Sat)	37.27	37.27	41.00
Sports Court (per hour) commercial	68.64	68.64	75.50
Community half court - per hour	24.55	24.55	27.00
Badminton Court - per hour (includes net, racquets and shuttle)	16.82	16.82	18.50
Casual Sports per hour per person student rate* conditions apply	2.73	2.73	3.00
Casual Sports per hour per person* conditions apply	6.36	6.36	7.00
<b><u>Multi-Purpose Activity Room (Full)</u></b>			
Community - per hour	33.64	34.55	38.00
Commercial - per hour	63.64	65.45	72.00
<b><u>Multi-Purpose Activity Room (Half)</u></b>			
Community - per hour	20.45	20.91	23.00
Commercial - per hour	32.73	33.64	37.00
Storage Community - per shelf per month or 1m2 floor area	21.36	21.82	24.00
Storage Commercial - per shelf per month or 1m2 floor area	30.91	31.82	35.00
Hire of Ceiling projector and screen per day - commercial	New	36.36	40.00
Hire of Ceiling projector and screen per day - community	New	18.18	20.00
Casual Usage per hour per person student rate* conditions apply	New	2.73	3.00
Casual Usage per hour per person* conditions apply	New	6.36	7.00
<b><u>Family Activity Area</u></b>			
Community - per hour	13.64	14.09	15.50
Commercial - per hour	23.64	24.55	27.00
<b><u>Community Office Space</u></b>			
Community - per hour	10.91	11.36	12.50
Commercial - per hour	14.55	15.00	16.50
<b><u>Kitchen/Servery Area (in addition to other bookings)</u></b>			
Community - per hour	11.82	12.27	13.50
Commercial - per hour	14.55	15.00	16.50
Community - per day	23.64	24.55	27.00
Commercial - per day	29.09	30.00	33.00
<b><u>Kitchen/Servery Area (as single booking)</u></b>			
Community - per hour	18.64	19.09	21.00
Commercial - per hour	24.55	25.45	28.00
Community - per day	49.09	37.27	41.00
Commercial - per day	36.36	50.00	55.00
<b><u>Group Fitness</u></b>			
Per person per class	15.91	16.82	18.50

Concession per person per class [Health care card, seniors card, f/t student)	11.36	11.82	13.00
Book of 10 group fitness passes (valid 3 months, not transferable, not valid at GLC)	130.91	134.55	148.00
Book of 10 concession group fitness passes (valid 3 months, not transferable, not valid at GLC). Must have Snrs card or F/T student card.	118.18	121.82	134.00
12 month Membership (Individual)	631.82	650.00	715.00
12 Month membership Concession [Health care card, seniors card, f/t student)	533.18	549.09	604.00
6 months membership	363.64	372.73	410.00
6 months membership(concession) [Health care card, seniors card, f/t student)	309.09	318.18	350.00
3 months membership	181.82	187.27	206.00
3 months membership(concession) [Health care card, seniors card, f/t student)	180.00	185.00	185.00
1 month Membership	62.73	64.55	71.00
Pay as you go fortnightly direct debit	22.45	23.64	26.00
Pay as you go fortnightly direct debit concession	19.09	20.00	22.00
Pay as you go cancellation fee	45.45	47.27	52.00
Double membership - each	580.91	599.09	659.00
City of Busselton staff Group Fitness membership. A 10% discount applies on renewal.	392.73	422.73	465.00
Remote shift worker membership	New	487.27	536.00
<b><u>Seniors Programs</u></b>			
<i>Strong Active Seniors; Stretch and Revitalise</i>			
Per person per class	7.27	7.27	8.00
Discount tickets - book of 10	64.09	64.09	70.50
<b><u>Crèche/ Activity Room</u></b>			
Casual use. Per Child per session (paid on day)	5.64	5.64	6.20
Crèche Pass (Book of 5)	23.64	23.64	26.00
Crèche Pass (Book of 10)	33.64	33.64	37.00
<b><u>Vacation care program, per child per day</u></b>	56.50	65.00	65.00
<b><u>Shower</u></b>			
Per person not participating in centre activities, per use of shower facilities	3.82	3.64	4.00
<b><u>Stage Hire</u></b>			
Commercial hire per day, or part of.	97.27	97.27	107.00
Community hire per day, or part of.	48.64	48.64	53.50
Stage hire bond, per use	420.00	420.00	420.00
<b><u>NCC Grounds Hire</u></b>			
Community class (20people or less) per hour	18.18	18.18	20.00
Commercial class (20people or less) per hour	31.82	31.82	35.00
Community casual use per hour	27.27	27.27	30.00
Commercial casual use per hour	45.45	45.45	50.00
Community half day	63.64	63.64	70.00
Commercial half day	109.09	109.09	120.00

<b><u>GEOGRAPHE LEISURE CENTRE</u></b>			
<b><u>Swimming Pool</u></b>			
Adult Swim	6.09	6.27	6.90
Concession Swim (Health Care card, or child 5-16 years)	4.55	4.73	5.20
Child under 5 y/o (must be accompanied by an adult)	Nil	Nil	Nil
Spectator	Nil	Nil	Nil
In term Swimming - Education Department	3.36	3.45	3.80
Vacation Swimming - Education Department	3.64	3.73	4.10
Sauna/spa/swim (16 years & over only)	10.00	10.91	12.00
Swimming Pool lane hire - Community (per lane per hour) Individual participants must pay normal pool entry	10.00	10.27	11.30
Swimming Pool lane hire - Commercial (per lane per hour) Individual participants must pay normal pool entry	20.91	21.55	23.70
Local regular not for profit aquatic user groups	2.73	4.55	5.00
Swimming Pool Hire (Outdoor - Exclusive use) per hour (min 3 hours)	100.00	102.91	113.20
Group Pass (2 Adults and 2 children)	16.82	17.27	19.00
Swim aid / equipment hire	1.82	1.82	2.00
Discount tickets - book of 10	10% Discount	10% Discount	10% Discount
Discount tickets - book of 20	15% Discount	15% Discount	15% Discount
Discount tickets - book of 50	20% Discount	20% Discount	20% Discount
Learn To Swim - per lesson	14.00	15.00	15.00
Private one on one lesson per 30 mins	36.00	40.00	40.00
Private one on one lesson per 15 mins	18.50	20.00	20.00
Large Inflatable Hire - per hour	145.45	150.00	165.00
Small Inflatable Hire - per hour	100.00	102.73	113.00
Dry side inflatable Hire (unsupervised)- maximum 3hrs hire	113.64	118.18	130.00
<b><u>Fitness Centre</u></b>			
Fitness Centre - Casual	16.36	16.82	18.50
Appraisal and programme	62.73	64.55	71.00
Lifestyle Seniors programme	6.82	6.82	7.50
<b><u>Personal/ Group Training</u></b>			
Assessment Fee	62.73	64.55	71.00
Small group Personal training once per week for 6 weeks. Cost is per 6 week block	56.36	58.18	64.00
Small group Personal training twice per week for 6 weeks cost is per 6 week	112.73	116.36	128.00
<b><u>Aerobics/aquarobics</u></b>			
Per person per class	16.36	16.82	18.50
Per person per class (f/t student, health care card, senior's card concession)	10.91	11.27	12.40
Discount tickets - book of 10	10% Discount	10% Discount	10% Discount
Discount tickets - book of 20	15% Discount	15% Discount	15% Discount
Discount tickets - book of 50	20% Discount	20% Discount	20% Discount



<b><u>Sports Stadium</u></b>			
Sports courts (each per hour) - Community peak	46.82	49.09	54.00
Sports courts (each per hour) - Community Off-peak ( 9am-3pm, Mon-Fri)	37.27	37.27	41.00
# Volleyball Courts 5 & 6 (i.e. smaller courts)	25.45	26.36	29.00
Sports courts (each per hour) commercial	68.18	68.64	75.50
Community half court - per hour	25.45	24.55	27.00
Badminton Court - per hour	16.82	16.82	18.50
Casual Basketball (Individual fee*) conditions apply	5.45	6.36	7.00
Casual Basketball (Individual fee*) school student rate conditions apply	2.73	2.73	3.00
Whole of stadium hire per day	561.82	578.18	636.00
Whole of stadium hire bond	500.00	500.00	500.00
<b><u>Crèche/Activity Room</u></b>			
Crèche / activity room per hour (Commercial)	38.18	39.27	43.20
Crèche / activity room per hour (Community)	29.09	29.91	32.90
Crèche / per child per session	5.45	5.45	6.00
Per Child per session (Book of 5)	22.73	23.64	26.00
Per Child per session (Book of 10)	32.73	33.64	37.00
Vacation Care Program	59.00	68.00	68.00
<b><u>MEMBERSHIP PACKAGES</u></b>			
Casual Day Pass (Gym/Aerobics/Pool/Spa/Sauna)	20.45	21.82	24.00
-			
<b><u>Swim membership: [per person per annum]</u></b>			
Individual (Adult)	527.27	542.73	597.00
6 months membership	New	350.91	386.00
3 months membership	New	251.82	277.00
1 months membership	New	88.18	97.00
Concession (Child, Health care card, seniors card, f/t student)	423.64	436.36	480.00
6 months membership	New	309.09	340.00
3 months membership	New	224.55	247.00
1 months membership	New	78.18	86.00
Double (each)	474.55	488.18	537.00
Off Peak (11.00 a.m. to 3.00 p.m. - Monday to Friday)	378.18	389.09	428.00
Direct Debit - fortnightly deduction	20.55	21.82	24.00
Direct Debit - fortnightly concession	New	18.18	20.00
Direct Debit - fortnightly double	New	20.00	22.00
<b><u>Gym: [per person per annum]</u></b>			
Individual	630.91	650.00	715.00
6 months membership	New	418.18	460.00
3 months membership	New	300.00	330.00
1 months membership	New	104.55	115.00
Concession [Child, Health care card, seniors card, f/t student)	533.64	549.09	604.00
6 months membership	New	367.27	404.00
3 months membership	New	263.64	290.00

1 months membership	New	90.91	100.00
Double (each)	581.82	599.09	659.00
Off Peak (11.00 a.m. to 3.00 p.m. - Monday to Friday)	436.36	449.09	494.00
Direct Debit - fortnightly deduction	22.45	23.64	26.00
Direct Debit - fortnightly concession	New	20.00	22.00
Direct Debit - fortnightly double	New	21.82	24.00
<b><u>Group Fitness Classes only: [per person per annum]</u></b>			
Individual	631.82	650.00	715.00
6 months membership	New	418.18	460.00
3 months membership	New	300.00	330.00
1 months membership	New	104.55	115.00
Concession [Child, Health care card, seniors card, f/t student)	533.64	549.09	604.00
6 months membership	New	367.27	404.00
3 months membership	New	263.64	290.00
1 months membership	New	90.91	100.00
Double (each)	581.82	599.09	659.00
Direct Debit - fortnightly deduction	22.45	23.64	26.00
Direct Debit - fortnightly concession	New	20.00	22.00
Direct Debit - fortnightly double	New	21.82	24.00
<b><u>Gym/Swim/Spa/Sauna: [per person per annum]</u></b>			
Individual	817.27	840.91	925.00
6 months membership	536.36	551.82	607.00
3 months membership	383.64	394.55	434.00
1 months membership	136.36	140.91	155.00
Concession [Child, Health care card, seniors card, f/t student)	727.27	748.18	823.00
6 months membership	New	481.82	530.00
3 months membership	New	346.36	381.00
1 months membership	New	121.82	134.00
Double (each)	774.55	797.27	877.00
Off Peak (11.00 a.m. to 3.00 p.m. - Monday to Friday)	630.00	648.18	713.00
Direct Debit - fortnightly deduction	29.91	30.91	34.00
Direct Debit - fortnightly concession	New	27.27	30.00
Direct Debit - fortnightly double	New	29.09	32.00
Remote shift worker membership	New	630.91	694.00
		0.00	
Pay as you go cancellation fee	45.45	47.27	52.00
Replacement Membership Card	10.91	11.36	12.50
<b><u>Corporate Packages</u></b>			
<b>Swim Club - (Club Access Only) per person per annum. A 10% discount applies on renewal.</b>	290.91	300.00	330.00
Adult Swim - 10 plus members (each)	354.55	364.55	401.00
Child Swim - 10 plus members (each)	290.91	300.00	330.00
<b># Corporate member Gym/Swim/Spa/Sauna [per person per annum] 10 plus members (each). A 10% discount applies on renewal.</b>	726.36	747.27	822.00
<b># City of Busselton staff full membership. A 10% discount applies on renewal.</b>	533.64	549.09	604.00

Rehabilitation membership ( insurance) 3 month Full only	New	472.73	520.00
<b><u>Health Suites</u></b>			
Hire - Per day	56.36	54.55	60.00
Storage - per month	75.45	78.18	86.00
<b><u>Meeting Room Hire</u></b>			
Community - per hour	19.09	20.00	22.00
Commercial - per hour	32.73	33.64	37.00
<b><u>Fitness Room Hires</u></b>			
Community - per hour	32.73	34.55	38.00
Commercial - per hour	60.91	65.45	72.00
<b><u>BUSSELTON JETTY TOURIST PARK</u></b>			
<b><u>POWERED SITES</u></b>			
<b><u>Overnight Rates</u></b>			
Low Season - (2 Adults per night)	35.45	36.36	40.00
Mid Season - (2 Adults per night)	37.73	40.91	45.00
High Season - (2 Adults per night)	45.45	47.27	52.00
Low Season Pensioner Rate - (2 Adults per night)	30.45	31.82	35.00
Mid Season Pensioner Rate - (2 Adults per night)	32.73	36.36	40.00
High Season Pensioner Rate - (2 Adults per night)	45.45	47.27	52.00
Low Season - Single Person Rate (per night)	27.73	29.09	32.00
Mid Season - Single Person Rate (per night)	30.00	30.91	34.00
High Season - Single Person Rate (per night)	36.82	38.18	42.00
Extra Child per night	9.09	9.55	10.50
Extra Adults per night	11.82	12.73	14.00
Low Season Clubs - per site (2 persons) (Rate only applies in low season and 15 vans or more)	28.64	30.00	33.00
Mid Season Clubs - per site (2 persons) (Rate only applies in mid season and 15 vans or more)	30.91	34.55	38.00
<b><u>Weekly Rates - Off Season</u></b>			
<b><u>Up to 27 Days:</u></b>			
Low Season - (2 Adults per week)	230.45	236.36	260.00
Mid Season - (2 Adults per week)	245.23	254.55	280.00
High Season - (2 Adults per week)	295.45	304.55	335.00
Low Season Pensioner Rate - (2 Adults per week)	197.95	204.55	225.00
Mid Season Pensioner Rate - (2 Adults per week)	212.73	227.27	250.00
High Season Pensioner Rate - (2 Adults per week)	295.45	304.55	335.00
Low Season - Single Person (per week)	180.23	186.36	205.00
Mid Season - Single Person (per week)	195.00	209.09	230.00
High Season - Single Person (per week)	239.32	245.45	270.00
Extra Child per week	59.09	60.00	66.00
Extra Adults per week	77.27	80.00	88.00
Low Season Clubs - per site (2 persons) (Rate only applies in low season and 15 vans or more)	186.14	190.91	210.00

Mid Season Clubs - per site (2 persons) (Rate only applies in mid season and 15 vans or more)	200.91	207.27	228.00
<b>After 27 Days: (less than 90 days)</b>			
Low Season - (2 Adults per week)	232.13	238.86	252.00
Mid Season - (2 Adults per week)	232.13	238.86	252.00
High Season - (2 Adults per week)	287.24	295.73	312.00
Low Season Pensioner Rate - (2 Adults per week)	192.15	199.05	210.00
Mid Season Pensioner Rate - (2 Adults per week)	192.15	199.05	210.00
Low Season - Single Person (per week)	178.49	184.83	195.00
Mid Season - Single Person (per week)	178.49	184.83	195.00
High Season - Single Person (per week)	227.26	235.07	248.00
<b><u>ONSITE PARK HOMES</u></b>			
<b><u>Overnight Rates</u></b>			
<b>Overnight Rates (based on 2 people)</b>			
Low Season Basic Cabin - up to maximum 4 (without ensuite) (no linen)	80.57	83.41	88.00
Mid Season Basic Cabin - up to maximum 4 (without ensuite) (no linen)	85.31	92.89	98.00
High Season Basic Cabin - up to maximum 4 (without ensuite)	121.33	125.12	132.00
Low Season Cockle Shell Cabins - up to maximum 4 people (ensuite) (linen to main bed)	104.27	108.06	114.00
Mid Season Cockle Shell Cabins - up to maximum 4 people (ensuite) (linen to main bed)	109.00	118.48	125.00
High Season Cockle Shell Cabins - up to maximum 4 people (ensuite) (linen to main bed)	135.55	140.28	148.00
Low Season Cowrie Shell Cabins - up to maximum 4 people (ensuite; linen to main bed)	120.38	125.12	132.00
Mid Season Cowrie Shell Cabins - up to maximum 4 people(ensuite; linen to main bed)	125.12	134.60	142.00
High Season Cowrie Shell Cabins - up to maximum of 4 people (ensuite; linen to main bed)	151.66	156.40	165.00
Low Season Nautilus Shell Cabin - up to maximum 5 people (ensuite; linen to main bed)	130.81	134.60	142.00
Mid Season Nautilus Shell Cabin - up to maximum 5 people (ensuite; linen to main bed)	135.55	146.92	155.00
High Season Nautilus Shell Cabin - up to maximum 5 people (ensuite; linen to main bed)	160.19	164.93	174.00
Low Season Olive Shell Cabin - up to maximum 5 people (ensuite; linen to main bed)	New	146.92	155.00
Mid Season Olive Shell Cabin - up to maximum 5 people (ensuite; linen to main bed)	New	159.24	168.00
High Season Olive Shell Cabin - up to maximum 5 people (ensuite; linen to main bed)	New	180.09	190.00
Extra (Age 4 and over)	11.37	11.37	12.00
<b><u>Weekly Rates</u></b>			
<b>Peak Season</b>			
<b>Up to 27 Days:</b>			
Low Season Basic Cabin - up to maximum 4 people (without ensuite) (no linen)	523.70	538.39	568.00

Mid Season Basic Cabin - up to maximum 4 people (without ensuite) (no linen)	554.50	585.78	618.00
High Season Basic Cabin - up to maximum 4 people (without ensuite) (no linen)	849.29	873.93	922.00
Low Season Cockle Shell Cabins - up to maximum 4 people (ensuite) (linen to main bed)	677.73	697.63	736.00
Mid Season Cockle Shell Cabins - up to maximum 4 people (ensuite) (linen to main bed)	708.53	748.82	790.00
High Season Cockle Shell Cabins - up to maximum 4 people (ensuite) (linen to main bed)	948.82	976.30	1,030.00
Low Season Cowrie Shell Cabins - up to maximum 4 people (ensuite; linen to main bed)	782.46	805.69	850.00
Mid Season Cowrie Shell Cabins - up to maximum 4 people (ensuite; linen to main bed)	813.27	848.34	895.00
High Season Cowrie Shell Cabins - up to maximum 4 people (ensuite; linen to main bed)	1,061.61	1,091.94	1,152.00
Low Season Nautilus Shell Cabin - up to maximum 5 people (ensuite; linen to main bed)	850.24	874.88	923.00
Mid Season Nautilus Shell Cabin - up to maximum 5 people(ensuite; linen to main bed)	881.04	938.39	990.00
High Season Nautilus Shell Cabin - up to maximum 5 people (ensuite; linen to main bed)	1,121.33	1,150.71	1,214.00
Low Season Olive Shell Cabin - up to maximum 5 people (ensuite; linen to main bed)	New	952.61	1,005.00
Mid Season Olive Shell Cabin - up to maximum 5 people (ensuite; linen to main bed)	New	1,016.11	1,072.00
High Season Olive Shell Cabin - up to maximum 5 people (ensuite; linen to main bed)	New	1,256.87	1,326.00
<b><u>SEMI PERMANENTS</u></b>			
<i>Resident Leaves Van Onsite</i>			
Annual charge entitles 90 days use for 2 people (includes one parking space only)	4,739.34	5,023.70	5,300.00
Annual charge entitles 90 days use for 2 people - discounted for early payment prior to 31/07 (includes one parking space only)	4644.55	4,834.12	5,100.00
Parking fee - One parking space is provided with stay up to 90 days - per week fee for vehicles (including boats) after 90 days	18.96	18.96	20.00
<i>**Patrons selling their caravans or park homes must remove them from the Kookaburra Caravan Park</i>			
<b><u>MISCELLANEOUS</u></b>			
Booking Cancellation Fee	31.82	34.55	38.00
Washing Machines/ Dryers	3.64	3.64	4.00
Refill of 9kg gas bottle	36.36	38.18	42.00
Shower charge	6.36	7.27	8.00
Linen hire per single bed	13.64	7.27	8.00
Linen hire per queen / double bed	New	10.91	12.00
Additional charge for electricity use for caravan air conditioners - per day	10.00	10.91	12.00
<b><u>ARTGEO CULTURAL COMPLEX</u></b>			

<b><u>Bonds &amp; Cancellations</u></b>			
Facility Hire Bond	185.00	200.00	200.00
Facility Cancellation Fee (less than 1 weeks' notice given)	20% of Total Booking Fee	20% of Total Booking Fee	20% of Total Booking Fee
<b><u>ArtGeo Gallery (7 Queen St)</u></b>			
**Bond applicable for one-off events			
Per one-off event -includes kitchen access (excluding exhibitions)	320.00	331.82	365.00
Rental for ArtGeo Gallery Exhibition space per week	204.55	209.09	230.00
<i>Additional exhibition costs are based on cost recovery - based on the individual artists requirements</i>			
<b><u>Commission Rates on Art Sales</u></b>			
Community Groups	20% of retail sale plus GST	20% of retail sale plus GST	20% of retail sale plus GST
ArtGeo Gallery	34% of retail sale plus GST	34% of retail sale plus GST	34% of retail sale plus GST
<b><u>Studio Hire (4 Queen St)</u></b>			
**Bond Applicable			
<b><u>Stable 1</u></b>			
Per week	58.18	60.00	66.00
<b><u>Stable 2</u></b>			
Per week	97.27	100.00	110.00
<i>Artists required to apply and sign lease with a 6 month minimum term</i>			
<b><u>Storage Fee</u></b>			
Storage Fee per week	47.27	50.00	55.00
<b><u>Fodder Room (4 Queen St)</u></b>			
**Bond Applicable			
Per half day (1 to 3 hours)	30.91	31.82	35.00
Per day (4 hours or more)	47.27	49.09	54.00
Per day (on permanent weekly booking)	40.91	41.82	46.00
<b><u>Courthouse Complex Hire Spaces (4 Queen St)</u></b>			
**Bond Applicable			
Old Courtroom (per week)	135.45	139.09	153.00
New Courtroom (per week)	187.27	192.73	212.00
Dayroom (per week)	84.55	87.27	96.00
Installation and dismantle fee (per hour)	44.55	45.45	50.00
<i>Artists required to apply &amp; sign booking form. Additional exhibition charges based on cost-recovery are assessed on a case-by-case basis</i>			
<b><u>Commission Rates on Art Sales</u></b>			
Rostered Artists	20% of retail sale plus GST	20% of retail sale plus GST	20% of retail sale plus GST

Non-rostered Artists	30% of retail sale plus GST	30% of retail sale plus GST	30% of retail sale plus GST
Resident Artists	10% of retail sale plus GST	10% of retail sale plus GST	10% of retail sale plus GST
<b><u>Courtyard Hire (4 Queen St)</u></b>			
**Bond Applicable			
Per hour plus power costs if required	44.55	45.45	50.00
Per half day (1 to 3 hours) plus power costs if required	45.45	45.45	50.00
Per day (4 hours or more) plus power costs if required	90.91	90.91	100.00
Weekly hire	454.55	454.55	500.00
<i>50% discount for Stakeholder events (Cultural Precinct tenants)</i>			
<b><u>Terrace Garden (4 Queen St)</u></b>			
**Bond Applicable			
Per hour plus power costs if required	44.55	45.45	50.00
Per half day (1 to 3 hours) plus power costs if required	45.45	45.45	50.00
Per day (4 hours or more) plus power costs if required	90.91	90.91	100.00
<i>50% discount for Stakeholder events (Cultural Precinct tenants)</i>			
<b><u>BUSSELTON-MARGARET RIVER REGIONAL AIRPORT</u></b>			
<b><u>Passenger Fees</u></b>			
Passenger facilitation fee for RPT flights (arriving & departing passengers) - Commercial Airlines by Agreement only	0.00	POA *	POA *
Passenger Screening charge (departing passengers only) for RPT and passengers requiring screening during the RPT operational period applies -	0.00	0.00	POA *
Passenger Facilitation Fee for Open & Closed Charter Flights (using Ground & BHS services) Departing Passengers only or by Agreement.	20.00	20.00	22.00
POA* - Price on Application. Contact City of Busselton for further information.			
<b><u>Landing Fees &amp; General Aviation Charges</u></b>			
Aircraft 0 -999 kg MTOW (Flat fee per landing )	4.24	4.55	5.00
Aircraft 1,000 -1,999 kg MTOW (Flat fee per landing )	8.00	8.18	9.00
Aircraft 2000 - 5699 kg MTOW per part 1000kg	14.68	15.09	16.60
Aircraft greater than 5700 kg MTOW per part 1000kg	18.82	18.82	20.70
Scheduled Charter and RPT Aircraft by Commercial Negotiation			

An annual landing fee per aircraft (optional to per landing fee), for private aircraft (not including flight training aircraft) for City of Busselton residents and hangar lessees only with aircraft less than 2,000kg MTOW.	189.09	194.55	214.00
An annual landing fee (optional to per landing fee) for commercial operators (including flight training and touch and go's) for City of Busselton residents and/ or hangar lessees only, for aircraft 0 - 2,000kg MTOW.	752.73	818.18	900.00
Apron parking bays 1-11 only, per day - First 3 hrs free	28.18	29.09	32.00
Apron parking bays 1-11 per week - By commercial negotiation	14.09	0.00	0.00
General Aviation hardstand parking only, per week	New	45.45	50.00
General Aviation hardstand parking only, per day - First 24 hours free	New	9.09	10.00
<b>Emergency Services consisting of Royal Flying Doctor Service, Aerorescue, SLSWA Rescue Helicopter, DFES including Water Bombers, Fire Spotters and Helicopters and Police Air Wing</b>	Nil	Nil	Nil
<b><u>Secure Car Park</u></b>			
Per motor vehicle / motor bike per day	4.55	4.55	5.00
Lost parking validation ticket	77.27	77.27	85.00
<b><u>Other Fees</u></b>			
ARO afterhours Call out including- Fuel, CEO Non-conforming activity, carpark, airside escorts - Rate per hour (Minimum 3 hours)	61.82	68.18	75.00
Flight Training Permits (as defined in the City of Busselton Noise Management Plan on approval by the City only)	191.00	200.00	200.00
Hire Car license fee for operating at the Busselton Regional Airport (in addition to lease)	169.09	181.82	200.00
Fee for any commercial or private activity that requires a City approved permit or licence	173.64	181.82	200.00
Loss of City Issued Visitor Identification Card (VIC-ATSR)	23.64	27.27	30.00
Airport Reporting Officer airside escort, rate per hour for ARO time > 30 minutes (not including Local Standby, Full Emergency, Crash on Airport with ARO in attendance)	37.27	38.18	42.00
<b><u>LIBRARY CHARGES</u></b>			
Replacement Library Membership Cards	5.00	5.00	5.00
Library Bags - Red	1.36	1.36	1.50
Photocopy Charges (per copy) - black & white	0.18	0.18	0.20
Photocopy Charges (per copy) - colour	1.82	1.82	2.00
Scanning to email / thumb drive / SD card	0.18	0.18	0.20



Image Reproduction - Personal Use - First Image	6.36	6.36	7.00
Image Reproduction - Personal Use - All Subsequent Images	1.36	1.36	1.50
Image Reproduction - Commercial Use - First Image	27.27	27.27	30.00
Image Reproduction - Commercial Use - All Subsequent Images	6.36	6.36	7.00
Printing from the Internet - per A4 copy	0.18	0.18	0.20
USB Sticks	10.91	10.91	12.00
Public Internet - Guest Pass	1.82	1.82	2.00
Sale of discarded local stock - Adult Non fiction	2.73	2.73	3.00
Sale of discarded local stock - Adult fiction	1.82	1.82	2.00
Sale of discarded local stock - Junior	0.91	0.91	1.00
Sale of discarded local stock - Special Items	Market Rate	Market Rate	Market Rate

#### 6.4 FINANCIAL ACTIVITY STATEMENTS - PERIOD ENDING 31 MARCH 2018

<b>SUBJECT INDEX:</b>	Budget Planning and Reporting
<b>STRATEGIC OBJECTIVE:</b>	Governance systems, process and practices are responsible, ethical and transparent.
<b>BUSINESS UNIT:</b>	Finance and Corporate Services
<b>ACTIVITY UNIT:</b>	Financial Services
<b>REPORTING OFFICER:</b>	Manager Financial Services - Kim Dolzadelli
<b>AUTHORISING OFFICER:</b>	Director Finance and Corporate Services - Tony Nottle
<b>VOTING REQUIREMENT:</b>	Simple Majority
<b>ATTACHMENTS:</b>	Attachment A Statement of Financial Activity - Period Ended 31 March 2018 <a href="#">↓</a>
	Attachment B Investment Report - Period Ended 31 March 2018 <a href="#">↓</a>

#### PRÉCIS

Pursuant to Section 6.4 of the Local Government Act ('the Act') and Regulation 34(4) of the Local Government (Financial Management) Regulations ('the Regulations'), a local government is to prepare, on a monthly basis, a statement of financial activity that reports on the City's financial performance in relation to its adopted/ amended budget.

This report has been compiled to fulfil the statutory reporting requirements of the Act and associated Regulations, whilst also providing the Council with an overview of the City's financial performance on a year to date basis for the period ending 31 March 2018.

#### BACKGROUND

The Regulations detail the form and manner in which financial activity statements are to be presented to the Council on a monthly basis; and are to include the following:

- Annual budget estimates
- Budget estimates to the end of the month in which the statement relates
- Actual amounts of revenue and expenditure to the end of the month in which the statement relates
- Material variances between budget estimates and actual revenue/ expenditure/ (including an explanation of any material variances)
- The net current assets at the end of the month to which the statement relates (including an explanation of the composition of the net current position)

Additionally, and pursuant to Regulation 34(5) of the Regulations, a local government is required to adopt a material variance reporting threshold in each financial year. At its meeting of 26 July 2017, the Council adopted (C1707/163) the following material variance reporting threshold for the 2017/18 financial year:

*"That pursuant to Regulation 34(5) of the Local Government (Financial Management) Regulations, the Council adopts a material variance reporting threshold with respect to financial activity statement reporting for the 2017/18 financial year as follows:*

- *Variances equal to or greater than 10% of the year to date budget amount as detailed in the Income Statement by Nature and Type/ Statement of Financial Activity report, however variances due to timing differences and/or seasonal adjustments are to be reported on a quarterly basis; and*
- *Reporting of variances only applies for amounts greater than \$25,000."*

## **STATUTORY ENVIRONMENT**

Section 6.4 of the Local Government Act and Regulation 34 of the Local Government (Financial Management) Regulations detail the form and manner in which a local government is to prepare financial activity statements.

## **RELEVANT PLANS AND POLICIES**

Not applicable.

## **FINANCIAL IMPLICATIONS**

Any financial implications are detailed within the context of this report.

### **Long-term Financial Plan Implications**

Any financial implications are detailed within the context of this report.

## **STRATEGIC COMMUNITY OBJECTIVES**

This matter principally aligns with Key Goal Area 6 – ‘Open and Collaborative Leadership’ and more specifically Community Objective 6.1 - ‘Governance systems, process and practices are responsible, ethical and transparent’. The achievement of the above is underpinned by the Council strategy to ‘ensure the long term financial sustainability of Council through effective financial management’.

## **RISK ASSESSMENT**

Risk assessments have been previously completed in relation to a number of ‘higher level’ financial matters, including timely and accurate financial reporting to enable the Council to make fully informed financial decisions. The completion of the monthly Financial Activity Statement report is a control that assists in addressing this risk.

## **CONSULTATION**

Not applicable

## **OFFICER COMMENT**

In order to fulfil statutory reporting requirements, and to provide the Council with a synopsis of the City’s overall financial performance on a full year basis, the following financial reports are attached hereto:

- Statement of Financial Activity

This report provides details of the City’s operating revenues and expenditures on a year to date basis, by nature and type (i.e. description). The report has been further extrapolated to include details of non-cash adjustments and capital revenues and expenditures, to identify the City’s net current position; which reconciles with that reflected in the associated Net Current Position report.

- Net Current Position

This report provides details of the composition of the net current asset position on a full year basis, and reconciles with the net current position as per the Statement of Financial Activity.

▪ Capital Acquisition Report

This report provides full year budget performance (by line item) in respect of the following capital expenditure activities:

- Land and Buildings
- Plant and Equipment
- Furniture and Equipment
- Infrastructure

▪ Reserve Movements Report

This report provides summary details of transfers to and from reserve funds, and also associated interest earnings on reserve funds, on a full year basis.

Additional reports and/or charts are also provided as required to further supplement the information comprised within the statutory financial reports.

### COMMENTS ON FINANCIAL ACTIVITY TO 31 March 2018

The Statement of Financial Activity for the period ending 31 March 2018 shows a better than expected Net Current Position (Surplus) of \$8.35M being \$17.4M more than Year to Date Budget.

The following summarises the major variances in accordance with *Council's adopted material variance reporting threshold* that collectively make up the above difference:

Description	2017/2018 Actual	2017/2018 Amended Budget YTD	2017/2018 Amended Budget	2017/18 YTD Bud Variance	2017/18 YTD Bud Variance
	\$	\$	\$	%	\$
<b>Revenue from Ordinary Activities</b>	62,864,124	62,128,830	66,421,049	1.18%	735,294
<b>Expenses from Ordinary Activities</b>	(49,424,580)	(51,918,076)	(68,674,825)	4.80%	2,493,496
<b>Non-Operating Grants, Subsidies and Contributions</b>	9,451,695	19,540,764	43,655,339	-51.63%	(10,089,069)
<b>Profit on Asset Disposals</b>	48,793	16,100	22,400	203.06%	32,693
<b>Loss on Asset Disposals</b>	(492,393)	(5,250)	(6,252)	-9278.91%	(487,143)
<b><u>Capital Revenue &amp; (Expenditure)</u></b>					
Land & Buildings	(3,701,898)	(13,822,643)	(16,636,693)	73.22%	10,120,745
Plant & Equipment	(1,432,843)	(3,851,528)	(4,279,400)	62.80%	2,418,685
Furniture & Equipment	(398,844)	(726,969)	(830,212)	45.14%	328,125
Infrastructure	(31,587,045)	(43,014,256)	(60,684,321)	26.57%	11,427,211
Proceeds from Sale of Assets	297,911	612,850	635,150	-51.39%	(314,939)
Proceeds from New Loans	110,000	10,110,000	10,110,000	-98.91%	(10,000,000)
Advances to Community Groups	(110,000)	(260,000)	(260,000)	57.69%	150,000
Transfer to Restricted Assets	(2,325,563)	(462,501)	(625,751)	-402.82%	(1,863,062)
Transfer from Restricted Assets	16,685,068	11,354,556	27,808,739	46.95%	5,330,512
Transfer to Reserves	(10,370,591)	(12,466,040)	(16,285,572)	16.81%	2,095,449
Transfer from Reserves	4,185,307	1,146,659	19,921,964	265.00%	3,038,648

**Operating Revenue:**

Revenue from ordinary activities is \$735K more than expected when compared to Year to Date (YTD) Budget with the following items meeting the material variance reporting threshold set by Council for the 2017/2018 Financial Year.

Description	2017/2018 Actual	2017/2018 Amended Budget YTD	2017/2018 Amended Budget	2017/18 YTD Bud Variance	2017/18 YTD Bud Variance
	\$	\$	\$	%	\$
<b>Revenue from Ordinary Activities</b>					
Other Revenue	401,078	301,664	426,167	32.96%	99,414
Interest Earnings	1,972,595	1,697,247	2,262,996	16.22%	275,348

The items predominately impacting the above “Other Revenue” performance is Sale of Scrap Materials \$81K.

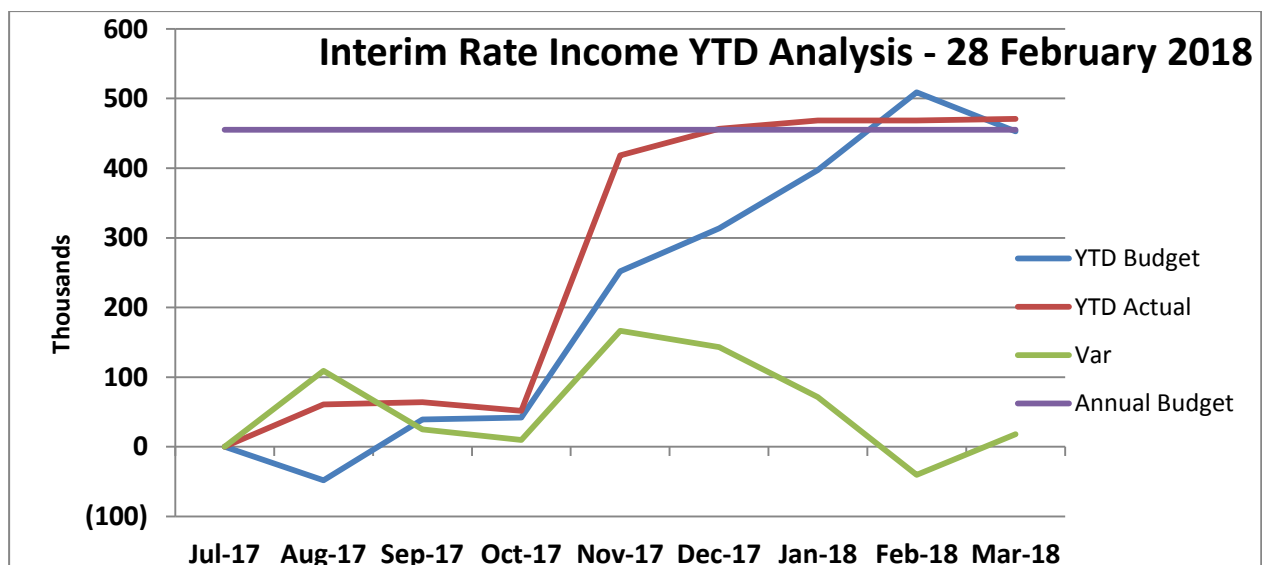
Interest earnings on Reserves and Restricted funds are currently ahead of YTD Budget in the amount of \$315k with \$103k in Rate Instalment and Late Payment interest currently ahead of YTD Budget, Rate Instalment interest is a timing difference only and it is also expect that Interest earnings on Reserves and Restricted funds will reduce in the coming months as funds are further drawn down to finance Capital projects contained within the City’s 2017/2018 Budget.

Interest on Municipal Funds are behind YTD Budget by the amount of \$143k and it is expected that this variation will become a permanent variation; this will however be offset with other positive Revenue outcomes.

The Officer notes that the above positive performance of “Other Revenue” and “Interest Earnings” is added to by a positive collective performance of \$360k for Rates, Operating Grants and Subsidies, and Fees and Charges; these items fall below the Material Variance reporting thresholds. These variations are considered to be that of a timing difference with the exception of Rate Revenue which is expected to be a permanent variation.

**Interim Rates:**

Officers continue to monitor Interim Rating Income levels and present the following information noting that the YTD Budget has already been achieved;



**Operating Expenditure:**

Expenditure from ordinary activities is \$1.988M less than expected when compared to Year to Date (YTD) Budget with the following items meeting the material variance reporting threshold set by Council for the 2017/2018 Financial Year.

Description	2017/2018 Actual	2017/2018 Amended Budget YTD	2017/2018 Amended Budget	2017/18 YTD Bud Variance	2017/18 YTD Bud Variance
	\$	\$	\$	%	\$
<b>Expenses from Ordinary Activities</b>					
Materials & Contracts	(10,704,547)	(12,518,872)	(16,914,999)	14.49%	<b>1,814,325</b>
Allocations	1,229,185	1,394,699	1,996,270	11.87%	<b>(165,514)</b>

**Materials and Contracts:**

The main items affected are listed below, at this stage these variances are considered to be that of a timing nature:

Cost Code	Cost Code Description / GL Activity	YTD Variance
<b><u>Finance and Corporate Services</u></b>		
10250	Information & Communication Technology Services	● (58,082)
10251	Business Systems	● 163,007
	<b>Subtotal</b>	● <b>104,925</b>
<b><u>Community and Commercial Services</u></b>		
10591	Geographe Leisure Centre	● 68,219
10600	Busselton Jetty Tourist Park	● 63,424
10635	Regional Centres Program	● 80,000
10900	Cultural Planning	● 32,534
11151	Airport Operations	● (52,373)
	<b>Subtotal</b>	● <b>191,805</b>
<b><u>Planning and Development Services</u></b>		
10820	Strategic Planning	● 135,027
10830	Environmental Management Administration	● 80,500
10850	Implement Management Plans Other	● 25,870
10922	Preventative Services - Mosquitoes	● 26,856
10925	Preventative Services - CLAG	● 63,996
11170	Meelup Regional Park	● 63,211
	<b>Subtotal</b>	● <b>395,461</b>

Cost Code	Cost Code Description / GL Activity	YTD Variance
<b>Engineering and Works Services</b>		
11101	Engineering Services Administration	● 103,332
11106	Street Lighting Installations	● 83,526
11108	Rural Intersection (Lighting) Compliance	● 33,750
11160	Busselton Jetty	● 414,796
11300	Sanitation Waste Services Administration	● 33,327
12602	Foreshore and CBD Maintenance	● (41,663)
A6004	Pedestrian Bridge (Port Geographe)	● 67,500
A9999	Miscellaneous Bridge Maintenance	● 96,460
B1000	Administration Building- 2-16 Southern Drive	● (50,455)
B1113	Community Resource Centre	● 25,678
B1514	Asbestos Removal & Replacement	● 56,250
C8500	Cycleways Maintenance Busselton	● (28,120)
G0010	Domestic Recycling Collections	● 132,784
G0030	Busselton Transfer Station	● 65,112
G0031	Dunsborough Waste Facility	● 30,848
G0032	Rubbish Sites Development	● 70,867
G0033	Green Waste	● 36,562
G0042	BTS External Restoration Works	● 103,241
M9983	Road Clearing Offset Implementation	● 27,180
M9995	Roller & Grader Hire	● (33,211)
M9996	Roads Sundry Overhead/Consumables	● (114,498)
M9998	Street Side Spraying Urban Areas	● (39,188)
M9999	Road Maintenance Bal Of Budget	● 301,190
R0004	Bsn Foreshore Precinct (not including Skate Park)	● (121,280)
R0008	Dunn Bay Road-Surrounds	● (27,331)
R0017	Yallingup-Surrounds	● (27,707)
R0269	Seymour Park (Dunn Bay/Lorna St Pos)	● (29,660)
R0700	Dunsborough Oval and Skate Park	● (45,388)
R0850	Streetscape Medians & Trees (Kealy)	● (38,344)
R2001	Tree Planting - Urban Verges / Policy NOM.No. 05/06: 24	● (25,616)
	<b>Subtotal</b>	● <b>1,059,940</b>
5280	Transport - Fleet Management	● 135,207
	<b>Total</b>	● <b>1,887,338</b>

**Allocations:**

Allocations are running \$165k under YTD Budget; these items are an internal allocation of administrative costs from the Finance and Corporate Services division.

**Non-Operating Grants, Subsidies and Contributions:**

Non-Operating Grants, Subsidies and Contributions are less than YTD Budget by \$10.9M with the main item impacting on the above result is the timing of the receipt of "Airport Development - Project Grant" with a current negative result of \$9.98M; this is a timing difference in nature and effectively Municipal Funds are currently being utilised to offset the level of current expenditure for this project.

**Capital Expenditure**

As at 31 March 2018, there is a variance of -39.56% or -\$24.3M in total capital expenditure with YTD Actual at -\$37.12M against a YTD Budget of -\$61.41M; with the table below showing those categories exceeding the 10% material variance threshold. The Airport Development makes up for \$12.85M or 51.3% of the overall variance which also assists in explaining the above current YTD shortfall in Non-Operating Grants.

Description	2017/18 Budget	YTD Variance \$
<b>Land</b>		
Property Services Administration	●	(50,000)
Parking Control	●	(1,525,000)
Airport Development	●	38,114
Dunsborough - Commonage Road Oval	●	(1,600,000)
<b>Major Project - Administration Building</b>		
Civic and Administration Centre Construction	●	(79,629)
<b>Buildings (Other)</b>		
Ambergate Bushfire Brigade Shed	●	(92,484)
Aged Housing Capital Improvements - Winderlup Court (City)	●	(29,997)
GLC - Pool Relining	●	(207,262)
GLC - Plant Room	●	(81,714)
Performing Arts Convention Centre	●	(75,000)
Vasse Community Recreation Precinct	●	27,284
Airport Terminal Stage 2	●	(6,300,501)
Bsn Jetty Tourist Park Home	●	(143,503)
<b>Plant &amp; Equipment</b>		
Community & Commercial Services Support	●	(50,000)
Property Services Administration	●	(35,000)
Transport - Workshop	●	(43,278)
Plant Purchases (P10)	●	(1,114,944)
Plant Purchases (P11)	●	(63,241)
Plant Purchases (P12)	●	(1,181,497)
	●	0
<b>Furniture &amp; Office Equipment</b>	●	0
Information & Communication Technology Services	●	26,596
Business Systems	●	(118,668)
Geographe Leisure Centre	●	(25,736)
Administration Building- 2-16 Southern Drive	●	(83,250)
YCAB (Youth Precinct Foreshore)	●	(35,091)
	●	0
<b>Major Project - Busselton Foreshore</b>	●	0
Busselton Foreshore - Stage 3	●	532,743
Busselton Tennis Club - Infrastructure	●	(1,739,356)
Busselton Foreshore Stage 3: Toddler's Playground	●	(85,764)
Busselton Foreshore Jetty Precinct	●	(615,147)



Description	2017/18 Budget YTD Variance \$
<b>Major Project - Administration Building</b>	
Administration Building Carpark	● (100,995)
<b>Footpaths Construction</b>	
Bussell Highway Footpath Sections	● (292,365)
Milward Street – Ford Road to Cookworthy Street	● (41,229)
Armitage Drive Footpath - Navigation Way to Avocet Boulevard	● (33,759)
<b>Drainage Construction - Street</b>	
Vasse Highway Drainage Works	● 18,093
Chain Avenue - Drainage Works	● (40,652)
Johnston Avenue Drainage Upgrade - Stage 2	● (87,240)
<b>Car Parking Construction</b>	
Meelup Coastal Nodes - Carpark upgrade	● (39,085)
<b>Bridges Construction</b>	
Queen Street Bridge 0240A	● 72,000
<b>Cycleways Construction</b>	
Busselton Bypass - Country Road Footpath	● (160,612)
College Avenue Shared Path	● (113,652)
<b>Townscape Construction</b>	
Queen Street Upgrade - Duchess to Kent Street	● (91,447)
Dunsborough Road Access Improvements Stage 1	● (430,846)
<b>Boat Ramps Construction</b>	
Port Geographe Boat Trailer Parking Layout Redevelopment	● (93,064)
<b>Beach Restoration</b>	
Sand Re-Nourishment	● 32,609
<b>Parks, Gardens &amp; Reserves</b>	
Rails to Trails	● (102,094)
Elijah Circle POS	● (29,963)
Vasse Community & Recreation Precinct - AFL Oval Stage 1	● (33,452)
Churchill Park	● (32,138)
Dunsborough Town Centre	● (66,563)
Administration Building Landscaping Works	● 207,714
Port Geographe - Layman Road Native Tree Planting	● (26,162)
Port Geographe - Burgee Cove (Western Side of Bridge)	● (70,887)
Port Geographe - Reticulated POS at Layman Rd R/About	● (186,916)
Port Geographe - Reticulation Upgrade Scheme to Bore Water	● (251,679)
Foreshore - Irrigation Renewal	● (45,220)
Vasse River Foreshore - Bridge to Bridge project Stage 1	● (53,943)
Advanced Bore Monitoring Equipment	● (74,997)
Vasse Newtown - AFL Oval Stage 2	● 36,418

Description	2017/18 Budget	YTD Variance \$
<b>Sanitation Infrastructure</b>		
New Cell Development	●	(414,508)
Transfer Station Development	●	(27,784)
Site Rehabilitation - Busselton	●	(522,674)
<b>Airport Development</b>		
Airport Construction Stage 2, Landside Civils & Services Inf	●	(3,989,627)
Airport Construction Stage 2, Noise Management Plan	●	(262,062)
Airport Construction Stage 2, Airfield	●	2,782,450
Airport Construction Stage 2, External Services	●	(1,793,233)
Airport Construction Stage 1B, Jet Fuel	●	(461,250)
Airport Development - Project Expenses	●	(239,969)
<b>Main Roads</b>		
Strelly Street	●	(42,748)
Layman Road	●	35,206
Causeway Road	●	(28,444)
Peel Terrace	●	(769,798)
Queen Street	●	(154,133)
Layman Road - Reconstruction Between 3250 and 6190	●	(264,754)
Georgiana Molloy Bus Bay Facilities	●	(199,610)
Koorabin Drive - Reseal	●	(180,723)
<b>Roads to Recovery</b>		
Patton Terrace - Asphalt Overlay	●	(117,161)
Craig Street - Asphalt Overlay	●	77,408
Yelverton Road- Rural reconstruction & widening	●	73,157
<b>Council Roads Initiative</b>		
Marine Terrace	●	(305,632)
Yelverton Road	●	(287,829)
Edwards Road	●	(114,920)
Signage (Alternate CBD Entry)	●	(42,605)
Valley Road	●	(35,127)
Greenfield Road (Loop) - One way layout	●	(41,007)

The attachments to this report include detailed listings of the following capital expenditure (project) items, to assist in reviewing specific variances.

### **Investment Report**

*Pursuant to the Council's Investment Policy, a report is to be provided to the Council on a monthly basis, detailing the investment portfolio in terms of performance and counterparty percentage exposure of total portfolio. The report is also to provide details of investment income earned against budget, whilst confirming compliance of the portfolio with legislative and policy limits.*

As at 31 March 2018, the value of the City's invested funds totalled \$79.87M, down from \$82.99M as at 28<sup>th</sup> February. The majority of the decrease is attributed to the use of funds on the Airport Redevelopment Project.

During the month of March five term deposits held with two different institutions totalling \$15.5M matured. All were renewed for a further 110 days at 2.60% (on average).

A fixed term deposit, in the amount of \$6.24M; held with the WA Treasury Corp, being Airport Redevelopment Project funds; matured. An amount of \$2.03M was transferred to the WATC cash account so as to have the funds available for drawdown when the next milestone is achieved. An amount of \$4.21M was renewed for a further 306 days at 2.07%.

The balance of the 11am account (an intermediary account which offers immediate access to the funds compared to the term deposits and a higher rate of return compared to the cheque account) remained steady. The balance of the Airport Development ANZ cash account decreased by \$3.14M, with funds being drawn down to meet ongoing expenditure.

The RBA left official rates on hold during March and April. Future movements remain uncertain at this point.

### **Chief Executive Officer – Corporate Credit Card**

Details of monthly (February - March) transactions made on the Chief Executive Officer's corporate credit card are provided below to ensure there is appropriate oversight and awareness of credit card transactions made.

<b>Date</b>	<b>Amount</b>	<b>Payee</b>	<b>Description</b>
27-Feb-18	-\$153.00	City Of Albany Visitor Centre	Accom: Albany Exchange (Refund)
01-Mar-18	\$795.00	Aust Inst Company Directors	* Membership CEO
02-Mar-18	\$146.00	Equinox Café	Superfoiler Executive Dinner
06-Mar-18	\$82.90	Sarah's Flowers	Flowers - Get Well Terry Best
08-Mar-18	-\$194.00	City Of Albany Visitor Centre	Accom: Albany Exchange (Refund)
08-Mar-18	-\$194.00	City Of Albany Visitor Centre	Accom: Albany Exchange (Refund)
11-Mar-18	\$362.68	Mantra On Hay	Accomm: Airport Meeting
13-Mar-18	\$102.70	Crown Atrium Buffet	Dinner & Drinks - Airport Meeting
13-Mar-18	\$25.00	Mantra On Hay	Parking - Airport Meeting
13-Mar-18	\$14.99	Mantra On Hay	Dinner Drink- Airport Meeting
13-Mar-18	\$19.30	Velvet Espresso, Perth	Lunch - Airport Meeting

*\*Funds debited against CEO Annual Professional Development Allowance as per employment Contract Agreement*

*+ Allocated against CEO Hospitality Expenses Allowance*

### **CONCLUSION**

As at 31 March 2018, the City's financial performance is considered satisfactory.

### **OFFICER RECOMMENDATION**

That the Council receives the statutory financial activity statement reports for the period ending 31 March 2018, pursuant to Regulation 34(4) of the Local Government (Financial Management) Regulations.

**City of Busselton**

**Statement of Financial Activity**

**For The Period Ending 31 March 2018**

	2017/2018 Actual	2017/2018 Amended Budget YTD	2017/2018 Amended Budget	2017/18 YTD Bud Variance	2017/18 YTD Bud Variance
	\$	\$	\$	%	\$
<b>Revenue from Ordinary Activities</b>					
Rates	44,925,609	44,887,820	44,919,351	0.08%	37,789
Operating Grants, Subsidies and Contributions	2,369,089	2,337,102	3,637,258	1.37%	31,987
Fees & Charges	13,195,753	12,904,997	15,175,277	2.25%	290,756
Other Revenue	401,078	301,664	426,167	32.96%	99,414
Interest Earnings	1,972,595	1,697,247	2,262,996	16.22%	275,348
	<b>62,864,124</b>	<b>62,128,830</b>	<b>66,421,049</b>	<b>1.18%</b>	<b>735,294</b>
<b>Expenses from Ordinary Activities</b>					
Employee Costs	(21,547,692)	(22,543,039)	(29,324,525)	4.42%	995,347
Materials & Contracts	(10,704,547)	(12,518,872)	(16,914,999)	14.49%	1,814,325
Utilities (Gas, Electricity, Water etc)	(1,802,145)	(1,935,235)	(2,580,822)	6.88%	133,090
Depreciation on non current assets	(13,879,006)	(13,560,770)	(18,003,380)	-2.35%	(318,236)
Insurance Expenses	(651,943)	(654,674)	(655,677)	0.42%	2,731
Other Expenditure	(2,068,432)	(2,100,185)	(3,191,692)	1.51%	31,753
Allocations	1,229,185	1,394,699	1,996,270	11.87%	(165,514)
	<b>(49,424,580)</b>	<b>(51,918,076)</b>	<b>(68,674,825)</b>	<b>4.80%</b>	<b>2,493,496</b>
<b>Borrowings Cost Expense</b>					
Interest Expenses	(917,092)	(991,066)	(1,410,971)	7.46%	73,974
	<b>(917,092)</b>	<b>(991,066)</b>	<b>(1,410,971)</b>	<b>7.46%</b>	<b>73,974</b>
Non-Operating Grants, Subsidies and Contributions	9,451,695	19,540,764	43,655,339	-51.63%	(10,089,069)
Profit on Asset Disposals	48,793	16,100	22,400	203.06%	32,693
Loss on Asset Disposals	(492,393)	(5,250)	(6,252)	-9278.91%	(487,143)
	<b>9,008,095</b>	<b>19,551,614</b>	<b>43,671,487</b>	<b>-53.93%</b>	<b>(10,543,519)</b>
<b>Net Result</b>	<b>21,530,547</b>	<b>28,771,302</b>	<b>40,006,740</b>	<b>-25.17%</b>	<b>(7,240,755)</b>
<b>Adjustments for Non-cash Revenue &amp; Expenditure</b>					
Depreciation	13,879,006	13,560,770	18,003,380		318,236
Donated Assets	(777,407)	0	(16,000,000)		(777,407)
(Profit)/Loss on Sale of Assets	443,600	(10,850)	(16,148)		454,450
Allocations & Other Adjustments	759	0	0		759
Deferred Pensioner Movements	(18,441)	0	0		(18,441)
Deposit & Bonds Movements (cash backed)	1,812,194	0	0		1,812,194
<b>Capital Revenue &amp; (Expenditure)</b>					
Land & Buildings	(3,701,898)	(13,822,643)	(16,636,693)	73.22%	10,120,745
Plant & Equipment	(1,432,843)	(3,851,528)	(4,279,400)	62.80%	2,418,685
Furniture & Equipment	(398,844)	(726,969)	(830,212)	45.14%	328,125
Infrastructure	(31,587,045)	(43,014,256)	(60,684,321)	26.57%	11,427,211
Proceeds from Sale of Assets	297,911	612,850	635,150	-51.39%	(314,939)
Proceeds from New Loans	110,000	10,110,000	10,110,000	-98.91%	(10,000,000)
Self Supporting Loans - Repayment of Principal	45,114	41,943	73,466	7.56%	3,171
Total Loan Repayments - Principal	(1,756,520)	(1,875,734)	(2,780,982)	6.36%	119,214
Advances to Community Groups	(110,000)	(260,000)	(260,000)	57.69%	150,000
Transfer to Restricted Assets	(2,325,563)	(462,501)	(625,751)	-402.82%	(1,863,062)
Transfer from Restricted Assets	16,685,068	11,354,556	27,808,739	46.95%	5,330,512
Transfer to Reserves	(10,370,591)	(12,466,040)	(16,285,572)	16.81%	2,095,449
Transfer from Reserves	4,185,307	1,146,659	19,921,964	265.00%	3,038,648
Opening Funds Surplus/ (Deficit)	1,839,640	1,839,640	1,839,640		0
<b>Net Current Position - Surplus / (Deficit)</b>	<b>8,349,994</b>	<b>(9,052,801)</b>	<b>0.00</b>		<b>17,402,795</b>

**City of Busselton**

**Net Current Position**

**For The Period Ending 31 March 2018**

	2017/18 Actual	2017/18 Amended Budget	2017/18 Original Budget	2016/17 Actual
	\$	\$	\$	\$
<b>NET CURRENT ASSETS</b>				
<b>CURRENT ASSETS</b>				
Cash - Unrestricted	6,041,099	1,025,543	1,025,543	4,815,096
Cash - Restricted	76,543,074	53,828,018	54,263,018	81,774,380
Sundry Debtors	1,089,840	1,500,000	1,500,000	2,872,111
Rates Outstanding - General	2,705,035	950,000	950,000	950,768
Stock on Hand	16,543	24,457	24,457	24,457
	<u>86,395,591</u>	<u>57,328,018</u>	<u>57,763,018</u>	<u>90,436,812</u>
<b>LESS: CURRENT LIABILITIES</b>				
Bank Overdraft	0	0	0	0
Sundry Creditors	1,502,523	3,500,000	3,500,000	6,822,792
Performance Bonds	4,026,373	2,214,179	2,214,179	2,214,179
	<u>5,528,896</u>	<u>5,714,179</u>	<u>5,714,179</u>	<u>9,036,971</u>
Current Position (inclusive of Restricted Funds)	80,866,695	51,613,839	52,048,839	81,399,841
Add: Cash Backed Liabilities (Deposits & Bonds)	4,026,373	2,214,179	2,214,179	2,214,179
Less: Cash - Restricted Funds	(76,543,074)	(53,828,018)	(54,263,018)	(81,774,380)
<b>NET CURRENT ASSET POSITION</b>	<u><u>8,349,994</u></u>	<u><u>0</u></u>	<u><u>0</u></u>	<u><u>1,839,640</u></u>

**City of Busseton**

**Capital Acquisition Report**

**Property, Plant & Equipment, Infrastructure**

**For the Period Ended 31 March 2018**

Description	2017/18 Actual	2017/18 Amended Budget YTD	2017/18 Original Budget YTD	2017/18 Amended Budget	2017/18 Original Budget	2017/18 Budget YTD Variance
	\$	\$	\$	\$	\$	%
<b>&gt;&gt; Property, Plant &amp; Equipment</b>						
<b>Land</b>						
10610 Property Services Administration	0	50,000	50,000	100,000	100,000	-100.00%
10970 Parking Control	0	1,525,000	1,525,000	1,525,000	1,525,000	-100.00%
11156 Airport Development	138,114	100,000	100,000	100,000	100,000	38.11%
R0780 Dunsborough - Commonage Road Oval	0	1,600,000	1,600,000	1,600,000	1,600,000	-100.00%
	138,114	3,275,000	3,275,000	3,325,000	3,325,000	-95.78%
<b>Buildings</b>						
<b>Major Projects</b>						
<b>Major Project - Busseton Foreshore</b>						
B9570 Foreshore East-Youth Precinct Community Youth Building/SLSC	1,338,371	1,351,078	1,351,078	1,351,078	1,351,078	-0.94%
B9583 Railway House	1,645	15,003	15,003	20,000	20,000	-89.04%
B9593 Barnard Park Pavilion	348,899	350,969	350,969	350,969	350,969	-0.59%
B9600 Old Busseton Lighthouse	0	0	0	80,000	80,000	0.00%
B9603 Community Youth Building (Non-grant Funded)	13,784	0	0	0	0	0.00%
	1,702,699	1,717,050	1,717,050	1,802,047	1,802,047	-0.84%
<b>Major Project - Administration Building</b>						
B9010 Civic and Administration Centre Construction	1,035,951	1,115,580	1,115,580	1,140,537	1,140,537	-7.14%
	1,035,951	1,115,580	1,115,580	1,140,537	1,140,537	-7.14%
<b>Buildings (Other)</b>						
B9112 Ambergate Bushfire Brigade Shed	0	92,484	92,484	203,307	123,307	-100.00%
B9300 Aged Housing Capital Improvements - Winderup	14,384	22,000	22,000	33,000	33,000	-34.62%
B9301 Aged Housing Capital Improvements - Harris Road	43,565	36,000	11,000	47,000	22,000	21.01%
B9302 Aged Housing Capital Improvements - Winderup Court (City)	0	29,997	29,997	40,000	40,000	-100.00%
B9517 GLC - Pool Relining	220,309	427,571	427,571	570,000	570,000	-48.47%
B9528 GLC - Plant Room	15,891	97,605	97,605	130,000	130,000	-83.72%
B9591 Performing Arts Convention Centre	0	75,000	75,000	100,000	100,000	-100.00%
B9594 Vasse Community Recreation Precinct	64,787	37,503	37,503	50,000	50,000	72.75%
B9602 Point Piquet Toilet Block	4,390	0	0	0	0	0.00%
B9716 Airport Terminal Stage 2	449,499	6,750,000	6,750,000	9,000,000	9,000,000	-93.34%
B9804 Bsn Jetty Tourist Park Home	3,350	146,853	146,853	195,802	195,802	-97.72%
B9807 Bsn Jetty Tourist Park Building Air Conditioners	8,959	0	0	0	0	0.00%
	825,134	7,715,013	7,690,013	10,369,109	10,264,109	-89.30%
<b>Total Buildings</b>	<b>3,563,784</b>	<b>10,547,643</b>	<b>10,522,643</b>	<b>13,311,693</b>	<b>13,206,693</b>	<b>-66.21%</b>
<b>Plant &amp; Equipment</b>						
10100 Finance & Corporate Services Support	49,161	0	0	0	0	0.00%
10502 Community & Commercial Services Support	0	50,000	50,000	50,000	50,000	-100.00%
10591 Geographe Leisure Centre	36,308	0	0	0	0	0.00%
10600 Busseton Jetty Tourist Park	10,970	0	0	0	0	0.00%
10610 Property Services Administration	0	35,000	35,000	35,000	35,000	-100.00%
10630 Property and Business Development	38,724	40,000	40,000	40,000	40,000	-3.19%
10810 Statutory Planning	65,113	70,000	70,000	70,000	70,000	-6.98%
10850 Implement Management Plans Other	935	0	0	0	0	0.00%
10920 Environmental Health Services Administration	32,133	35,000	35,000	37,000	37,000	-8.19%
10922 Preventative Services - Mosquitoes	40,188	39,378	39,378	39,500	39,500	2.06%
10950 Animal Control	67,960	79,600	79,600	79,600	79,600	-14.62%
11107 Engineering Services Design	32,814	35,000	35,000	35,000	35,000	-6.25%
11170 Meelup Regional Park	1,981	0	0	0	0	0.00%
11401 Transport - Workshop	4,722	48,000	48,000	53,000	53,000	-90.16%
11402 Plant Purchases (P10)	730,356	1,845,300	1,845,300	2,095,300	1,845,300	-60.42%
11403 Plant Purchases (P11)	121,759	185,000	185,000	328,000	328,000	-34.18%
11404 Plant Purchases (P12)	196,503	1,378,000	1,378,000	1,402,000	1,402,000	-85.74%
B1023 Vasse Bushfire Brigade	503,968	0	0	0	0	0.00%
B1029 Busseton Branch SES	61,194	0	0	0	0	0.00%
G0030 Busseton Transfer Station	0	3,753	3,753	5,000	5,000	-100.00%
G0031 Dunsborough Waste Facility	3,218	7,497	7,497	10,000	10,000	-57.08%
	1,998,004	3,851,528	3,851,528	4,279,400	4,029,400	-48.12%

**City of Busseton**

**Capital Acquisition Report**

**Property, Plant & Equipment, Infrastructure**

**For the Period Ended 31 March 2018**

Description	2017/18 Actual	2017/18 Amended Budget YTD	2017/18 Original Budget YTD	2017/18 Amended Budget	2017/18 Original Budget	2017/18 Budget YTD Variance
<b>Furniture &amp; Office Equipment</b>						
10250 Information & Communication Technology Services	104,059	77,463	77,463	103,276	103,276	34.33%
10251 Business Systems	82,626	201,294	201,294	268,400	268,400	-58.95%
10380 Busseton Library	0	5,000	5,000	5,000	5,000	-100.00%
10381 Dunsborough Library	0	18,099	18,099	24,130	24,130	-100.00%
10530 Community Services Administration	6,276	0	0	0	0	0.00%
10590 Naturaliste Community Centre	0	15,720	15,720	15,720	15,720	-100.00%
10591 Geographe Leisure Centre	6,169	31,905	31,905	42,540	42,540	-80.67%
10616 Winderup Villas Aged Housing	0	4,500	4,500	6,000	6,000	-100.00%
10617 Harris Road Aged Housing	1,768	2,625	2,625	3,500	3,500	-32.66%
10625 Art Geo Administration	13,676	12,000	12,000	12,000	12,000	13.97%
10900 Cultural Planning	67,500	86,000	86,000	77,030	77,030	-21.51%
10920 Environmental Health Services Administration	6,574	9,747	9,747	10,000	10,000	-32.56%
10930 Fire Prevention Council	2,332	0	0	0	0	0.00%
11500 Operations Services Administration	3,187	0	0	0	0	0.00%
12660 Traffic Signs & Control Equipment	6,800	0	0	0	0	0.00%
B1000 Administration Building- 2-16 Southern Drive	27,750	111,000	111,000	111,000	111,000	-75.00%
B1010 Ambergate Bushfire Brigade	0	2,464	2,464	2,464	2,464	-100.00%
B1013 Dunsborough Bushfire Brigade	1,890	4,833	4,833	4,833	4,833	-60.90%
B1014 Eagle Bay Bushfire Brigade	0	4,833	4,833	4,833	4,833	-100.00%
B1015 Hithergreen District Bushfire Brigade	0	4,833	4,833	4,833	4,833	-100.00%
B1018 Kalooup Bushfire Brigade	0	2,464	2,464	2,464	2,464	-100.00%
B1019 Metricup Bushfire Brigade	0	2,464	2,464	2,464	2,464	-100.00%
B1022 Sussex Bushfire Brigade	0	2,464	2,464	2,464	2,464	-100.00%
B1023 Vasse Bushfire Brigade	0	2,464	2,464	2,464	2,464	-100.00%
B1024 Wilyabrup Bushfire Brigade	0	2,464	2,464	2,464	2,464	-100.00%
B1025 Yallingup Coastal Bushfire Brigade	0	4,833	4,833	4,833	4,833	-100.00%
B1026 Yallingup Rural Bushfire Brigade	0	2,464	2,464	2,464	2,464	-100.00%
B1028 Yoongarillup Bushfire Brigade	0	2,464	2,464	2,464	2,464	-100.00%
B1029 Busseton Branch SES	0	12,572	12,572	12,572	12,572	-100.00%
B1357 Railway House	3,330	0	0	0	0	0.00%
B1361 YCAB (Youth Precinct Foreshore)	64,909	100,000	100,000	100,000	100,000	-35.09%
	398,844	726,969	726,969	830,212	830,212	-45.14%
<b>Sub-Total Property, Plant &amp; Equipment</b>	<b>6,098,746</b>	<b>18,401,140</b>	<b>18,376,140</b>	<b>21,746,305</b>	<b>21,391,305</b>	<b>-66.86%</b>
<b>&gt;&gt; Infrastructure</b>						
<b>Major Project - Busseton Foreshore</b>						
C0016 Barnard Park Carpark	40,826	40,000	40,000	40,000	40,000	2.07%
C3094 Busseton Foreshore - Stage 3	3,113,025	2,580,282	2,580,282	3,440,383	3,440,383	20.65%
C3113 Busseton Tennis Club - Infrastructure	323,147	2,062,503	2,062,503	2,750,000	2,750,000	-84.33%
C3150 Busseton Foreshore Stage 3: Toddler's Playground	57,489	143,253	143,253	191,000	191,000	-59.87%
C3168 Busseton Foreshore Jetty Precinct	2,384,850	2,999,997	2,999,997	4,500,000	4,000,000	-20.50%
C3173 Barnard Park Pavillion Landscaping	60,235	0	0	0	0	0.00%
	5,979,571	7,826,035	7,826,035	10,921,383	10,421,383	-23.59%
<b>Major Project - Administration Building</b>						
C0043 Administration Building Carpark	149,005	250,000	250,000	250,000	250,000	-40.40%
	149,005	250,000	250,000	250,000	250,000	-40.40%
<b>Footpaths Construction</b>						
F0035 Dunsborough Lakes Drive to N.C.C.	62	5,200	115,311	7,000	152,000	-98.80%
F0063 Yallingup Footpath	0	0	23,544	200	31,395	0.00%
F0066 Busseton Highway Footpath Sections	0	292,365	292,365	389,820	389,820	-100.00%
F0073 Busseton H/way Footpath - Opp Corner Store to Warden Crossing	1,160	18,976	18,976	25,000	25,000	-93.89%
F0074 Milward Street - Ford Road to Cookworthy Street	499	41,728	41,728	55,000	55,000	-98.81%
F0075 Armitage Drive Footpath - Navigation Way to Avocat Boulevard	1,413	35,172	45,522	46,195	60,000	-95.98%
F0076 Vasse Bypass Road Footpath	49,847	65,000	65,000	65,000	65,000	-23.31%
	52,980	458,441	602,446	588,215	778,215	-88.44%
<b>Drainage Construction - Street</b>						
D0009 Busseton LIA - Geocatch Drain Partnership	2,063	0	0	30,000	30,000	0.00%
D0010 Dunsborough / Busseton Drainage Upgrades	62,482	52,366	52,366	69,000	69,000	19.32%
D0015 Valley Road Drainage Upgrade	7,526	6,003	195,756	8,010	258,010	25.37%
D0016 Vasse Highway Drainage Works	55,616	37,523	22,523	52,523	22,523	-48.22%
D0017 Chain Avenue - Drainage Works	4,348	45,000	45,000	60,000	60,000	-90.34%
D0018 Centurion Way - Drainage Works	0	0	0	21,500	0	0.00%
D0019 Johnston Avenue Drainage Upgrade - Stage 2	760	88,000	0	220,000	0	-99.14%

**City of Busseton**

**Capital Acquisition Report**

**Property, Plant & Equipment, Infrastructure**

**For the Period Ended 31 March 2018**

Description	2017/18 Actual	2017/18 Amended Budget YTD	2017/18 Original Budget YTD	2017/18 Amended Budget	2017/18 Original Budget	2017/18 Budget YTD Variance
	132,796	228,892	315,645	461,033	439,533	-41.98%
<b>Car Parking Construction</b>						
C0044 Meelup Coastal Nodes - Carpark upgrade	139,241	178,326	178,326	237,764	237,764	-21.92%
	139,241	178,326	178,326	237,764	237,764	-21.92%
<b>Bridges Construction</b>						
A0010 Queen Street Bridge 0240A	288,000	216,000	216,000	288,000	288,000	33.33%
A0021 Ambergate Bridge - 3393	0	0	0	90,000	90,000	0.00%
A0022 Yallingup Beach Road Bridge - 3347	0	0	0	222,000	222,000	0.00%
	288,000	216,000	216,000	600,000	600,000	33.33%
<b>Cycleways Construction</b>						
F1019 Busseton Bypass - Country Road Footpath	7,240	167,852	167,852	222,000	222,000	-95.69%
F1020 College Avenue Shared Path	38,348	152,000	0	380,000	0	-74.77%
	45,588	319,852	167,852	602,000	222,000	-85.75%
<b>Townscape Construction</b>						
C1001 Queen Street Upgrade - Duxess to Kent Street	1,550	92,997	92,997	124,000	124,000	-98.33%
C1024 Dunsborough Road Access Improvements Stage 1	12,521	443,367	443,367	591,155	591,155	-97.18%
	14,071	536,364	536,364	715,155	715,155	-97.38%
<b>Boat Ramps Construction</b>						
C1513 Port Geographe Boat Trailer Parking Layout Redevelopment	19,346	112,410	112,410	224,819	224,819	-82.79%
	19,346	112,410	112,410	224,819	224,819	-82.79%
<b>Beach Restoration</b>						
C2504 Groyne Construction	7,110	20,020	20,020	40,040	40,040	-64.49%
C2512 Sand Re-Nourishment	115,112	82,503	82,503	110,000	110,000	39.53%
C2520 Coastal Protection Works	18,812	33,750	33,750	45,000	45,000	-44.26%
C2524 Wonnerup Coastal Defence (Groyne)	77,380	73,335	73,335	73,335	73,335	5.52%
	218,415	209,608	209,608	268,375	268,375	4.20%
<b>Parks, Gardens &amp; Reserves</b>						
C3006 Playgrounds General - Replacement of playground equipment	7,081	15,136	15,136	20,000	20,000	-53.22%
C3007 Park Furniture Replacement - Replace aged & unsafe Equip	23,382	11,250	11,250	15,000	15,000	107.84%
C3014 Meelup Park - Fire Access Trail	232	15,003	15,003	20,000	20,000	-98.45%
C3122 Rails to Trails	5,567	107,661	107,661	165,310	165,310	-94.83%
C3131 Elijah Circle POS	80	30,043	30,043	40,000	40,000	-99.73%
C3134 Vasse Community & Recreation Precinct - AFL Oval Stage 1	4,051	37,503	37,503	50,000	50,000	-89.20%
C3145 Churchill Park	57,862	90,000	0	150,000	0	-35.71%
C3146 Dunsborough Town Centre	1,203	67,766	67,766	90,000	90,000	-98.22%
C3154 Administration Building Landscaping Works	408,143	200,429	200,429	250,000	250,000	103.63%
C3157 Port Geographe - Layman Road Native Tree Planting	82	26,244	26,244	35,000	35,000	-99.69%
C3158 Port Geographe - Casurina Replacements on Layman Road	18,900	30,043	30,043	40,000	40,000	-37.09%
C3159 Port Geographe - Burgee Cove (Western Side of Bridge)	358	71,244	71,244	95,000	95,000	-99.50%
C3160 Port Geographe - Reticulated POS at Layman Rd R/About	1,008	187,923	187,923	250,000	250,000	-99.46%
C3161 Port Geographe-Layman Road to Lanyard Boulevard (Planting)	310	15,003	15,003	20,000	20,000	-97.94%
C3163 Port Geographe - Outstanding Minor Repairs	0	22,642	22,642	30,000	30,000	-100.00%
C3164 Port Geographe - Reticulation Upgrade Scheme to Bore Water	0	251,679	251,679	335,000	335,000	-100.00%
C3165 Foreshore - Irrigation Renewal	0	45,220	45,220	60,000	60,000	-100.00%
C3166 Vasse River Foreshore - Bridge to Bridge project Stage 1	2,307	56,250	56,250	75,000	75,000	-95.90%
C3167 Advanced Bore Monitoring Equipment	0	74,997	74,997	100,000	100,000	-100.00%
C3169 Relocatable Bike Racks	9,926	8,253	8,253	11,000	11,000	20.27%
C3170 Yallingup Beach Showers	28,475	29,997	29,997	40,000	40,000	-5.08%
C3171 Dunsborough Foreshore Beach Showers	0	3,753	3,753	5,000	5,000	-100.00%
C3172 Vasse Newtown - AFL Oval Stage 2	285,628	249,210	249,210	332,275	332,275	14.61%
	854,592	1,647,249	1,557,249	2,228,585	2,078,585	-48.12%
<b>Cemetery Capital Works</b>						
C1609 Pioneer Cemetery - Implement Conservation Plan	7,277	15,040	15,040	20,000	20,000	-51.62%
	7,277	15,040	15,040	20,000	20,000	-51.62%



**City of Busseton**

**Capital Acquisition Report**

**Property, Plant & Equipment, Infrastructure**

**For the Period Ended 31 March 2018**

Description	2017/18 Actual	2017/18 Amended Budget YTD	2017/18 Original Budget YTD	2017/18 Amended Budget	2017/18 Original Budget	2017/18 Budget YTD Variance
<b>Aged Housing - Infrastructure Works</b>						
C3451 Aged Housing Infrastructure (Upgrade)	13,656	0	0	13,000	13,000	0.00%
	<u>13,656</u>	<u>0</u>	<u>0</u>	<u>13,000</u>	<u>13,000</u>	<u>0.00%</u>
<b>Sanitation Infrastructure</b>						
C3479 New Cell Development	241,737	656,244	656,244	875,000	875,000	-63.16%
C3481 Transfer Station Development	52,091	79,875	79,875	106,500	106,500	-34.78%
C3485 Site Rehabilitation - Busseton	283,573	806,247	806,247	1,075,000	1,075,000	-64.83%
	<u>577,401</u>	<u>1,542,366</u>	<u>1,542,366</u>	<u>2,056,500</u>	<u>2,056,500</u>	<u>-62.56%</u>
<b>Airport Development</b>						
C6087 Airport Construction Stage 2, Landside Civils & Services Inf	2,460,367	6,449,994	0	8,600,000	0	-61.85%
C6090 Parks & Gardens Airport Stage 2	0	0	450,000	0	600,000	0.00%
C6091 Airport Construction Stage 2, Noise Management Plan	112,941	375,003	375,003	500,000	500,000	-69.88%
C6092 Airport Construction Stage 2, Airfield	15,907,447	13,124,997	13,124,997	17,500,000	17,500,000	21.20%
C6093 Airport Construction Stage 2, Car Park & Access Roads	0	0	4,500,000	0	6,000,000	0.00%
C6095 Airport Construction Stage 2, External Services	156,770	1,950,003	3,449,997	2,600,000	4,600,000	-91.96%
C6097 Airport Construction Stage 1B, Jet Fuel	0	461,250	461,250	615,000	615,000	-100.00%
C6099 Airport Development - Project Expenses	1,042,948	1,282,917	1,282,917	1,701,890	1,701,890	-18.70%
	<u>19,680,473</u>	<u>23,644,164</u>	<u>23,644,164</u>	<u>31,516,890</u>	<u>31,516,890</u>	<u>-16.76%</u>
<b>Main Roads</b>						
S0035 Strelly Street	372,568	415,316	415,316	549,859	549,859	-10.29%
S0049 Layman Road	539,728	504,522	504,522	672,701	672,701	6.98%
S0051 Causeway Road	75,830	104,274	104,274	139,032	139,032	-27.28%
S0064 Peel Terrace	62,331	832,129	832,129	1,102,549	1,102,549	-92.51%
S0066 Queen Street	36,676	190,809	190,809	254,412	254,412	-80.78%
S0067 Layman Road - Reconstruction Between 3250 and 6190	190,986	455,740	455,740	600,000	600,000	-58.09%
S0068 Georgiana Molloy Bus Bay Facilities	390	200,000	200,000	200,000	200,000	-99.81%
S0314 Koorabin Drive - Reseal	7,965	188,688	188,688	250,000	250,000	-95.78%
S0315 Guerin Street - Asphalt Overlay	52,967	64,922	64,922	85,907	85,907	-18.41%
	<u>1,339,441</u>	<u>2,956,400</u>	<u>2,956,400</u>	<u>3,854,460</u>	<u>3,854,460</u>	<u>-54.69%</u>
<b>Roads to Recovery</b>						
T0004 Chapman Hill Road	80,531	69,560	69,560	92,000	92,000	15.77%
T0016 Puzey Road	121,041	116,333	116,333	155,000	155,000	4.05%
T0026 Kaloorup Road	34,682	32,542	32,542	43,000	43,000	6.58%
T0061 Jindong Treeton Road	13,803	18,764	18,764	25,000	25,000	-26.44%
T0077 Florence Rd Gravel Resheet Slk 0.30 - 1.00	16,354	26,464	26,464	35,000	35,000	-38.20%
T0078 Taylor Rd Gravel Resheet Slk 0.00 - 1.14	49,988	36,302	36,302	48,000	48,000	37.70%
T0079 Patton Terrace - Asphalt Overlay	85,994	203,155	203,155	269,000	269,000	-57.67%
T0080 Craig Street - Asphalt Overlay	192,207	114,799	114,799	152,000	152,000	67.43%
T0082 Hakea Way - Asphalt Overlay	0	7	7	0	0	-100.00%
T0083 Pinnock Place - Asphalt Overlay	37,469	30,107	30,107	40,000	40,000	24.45%
T0084 Yelverton Road - Rural reconstruction & widening	515,372	442,215	442,215	589,624	589,624	16.54%
	<u>1,147,441</u>	<u>1,090,248</u>	<u>1,090,248</u>	<u>1,448,624</u>	<u>1,448,624</u>	<u>5.25%</u>
<b>Black Spot</b>						
V0002 Busseton/Dunsborough Traffic Implementation Works	10,000	0	0	2,325,000	2,325,000	0.00%
	<u>10,000</u>	<u>0</u>	<u>0</u>	<u>2,325,000</u>	<u>2,325,000</u>	<u>0.00%</u>
<b>Council Roads Initiative</b>						
W0019 Marine Terrace	71,964	377,596	377,596	500,000	500,000	-80.94%
W0066 Court Street	14,405	16,875	16,875	22,500	22,500	-14.64%
W0108 Yelverton Road	533,339	821,168	821,168	1,080,376	1,080,376	-35.05%
W0136 DAIP Issues District ACROD Bays, ramps, signs etc	9,489	27,594	27,594	36,792	36,792	-65.61%
W0137 Edwards Road	0	114,920	114,920	152,000	152,000	-100.00%
W0150 Roe Terrace Busseton	0	15,003	15,003	20,000	20,000	-100.00%
W0176 Signage (Alternate CBD Entry)	2,395	45,000	45,000	60,000	60,000	-94.68%
W0177 Strelly Street	26,039	45,000	45,000	60,000	60,000	-42.13%
W0192 Valley Road	0	35,127	35,127	46,840	46,840	-100.00%
W0198 Senior Citizens Access Road (Peel Tee)	52,636	34,875	34,875	46,500	46,500	50.93%
W0200 Farquhar Rd Gravel Resheet Slk 0.60 - 2.10	36,123	40,080	40,080	53,000	53,000	-9.87%
W0201 McDonald Rd Gravel Resheet Slk 1.40 - 2.49	50,039	37,805	37,805	50,010	50,010	32.36%
W0202 Costello Road - Asphalt Overlay	69,060	53,619	53,619	71,000	71,000	28.80%

City of Busseton

Capital Acquisition Report

Property, Plant & Equipment, Infrastructure

For the Period Ended 31 March 2018

Description	2017/18 Actual	2017/18 Amended Budget YTD	2017/18 Original Budget YTD	2017/18 Amended Budget	2017/18 Original Budget	2017/18 Budget YTD Variance
W0203 Coates Street - Asphalt Overlay	45,540	41,540	41,540	55,000	55,000	9.63%
W0204 Greenfield Road (Loop) - One way layout	1,280	42,287	42,287	56,000	56,000	-96.97%
W0205 Churchill Park New Entry Road to Croquet Club	0	0	56,209	0	74,000	0.00%
W0206 Churchill Park Fire Hydrant Relocation	0	0	6,750	0	9,000	0.00%
W0207 Busseton Highway Pavement Deformation	0	10,000	10,000	10,000	10,000	-100.00%
W0208 Plover Court	5,442	24,372	24,372	32,500	32,500	-77.67%
	917,751	1,782,861	1,845,820	2,352,518	2,435,518	-48.52%
<b>Sub-Total Infrastructure</b>	<b>31,587,045</b>	<b>43,014,256</b>	<b>43,065,973</b>	<b>60,684,321</b>	<b>59,905,821</b>	<b>-26.57%</b>
<b>Grand Total - Capital Acquisitions</b>	<b>37,685,791</b>	<b>61,415,396</b>	<b>61,442,113</b>	<b>82,430,626</b>	<b>81,297,126</b>	<b>-38.64%</b>





City of Busseton

**Reserves Movement Report**

For The Period Ending 31 March 2018

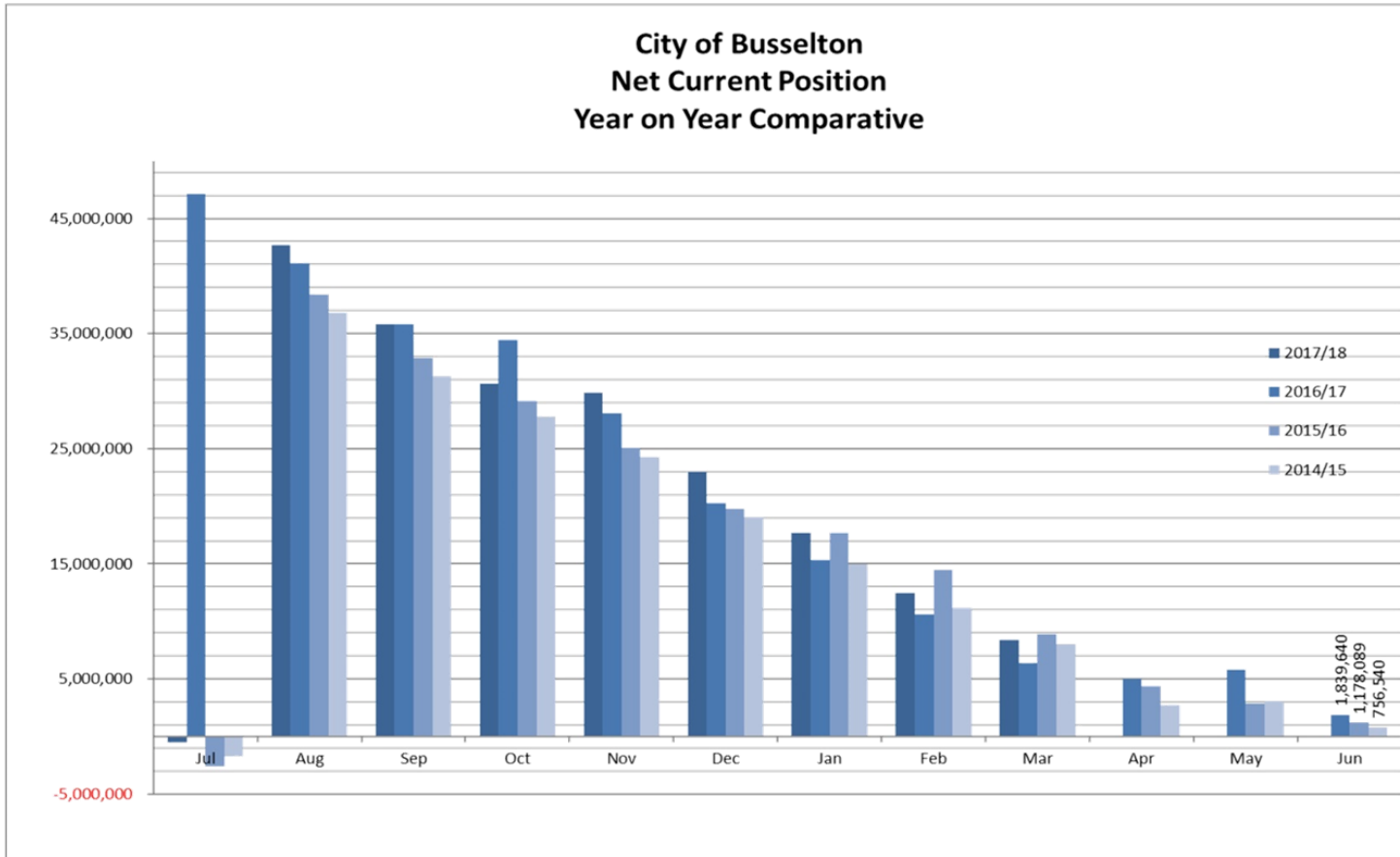
	2017/2018 Actual	2017/2018 Amended Budget YTD	2017/2018 Original Budget YTD	2017/2018 Amended Budget	2017/2018 Original Budget	2016/2017 Actual
	\$	\$	\$	\$	\$	\$
<b>130 Locke Estate Reserve</b>						
Accumulated Reserves at Start of Year	129,971.14	129,971.14	129,971.14	129,971.14	129,971.14	64,000.00
Interest transfer to Reserves	2,731.90	2,259.00	2,259.00	3,012.00	3,012.00	1,971.14
Transfer from Muni	0.00	0.00	0.00	64,000.00	64,000.00	64,000.00
Transfer to Muni	0.00	0.00	0.00	(196,983.14)	(196,983.14)	0.00
	<u>132,703.04</u>	<u>132,230.14</u>	<u>132,230.14</u>	<u>0.00</u>	<u>0.00</u>	<u>129,971.14</u>
<b>131 Busseton Community Resource Centre</b>						
Accumulated Reserves at Start of Year	123,721.93	123,721.93	123,721.93	123,721.93	123,721.93	92,178.36
Interest transfer to Reserves	2,461.32	2,151.00	2,151.00	2,868.00	2,868.00	2,973.75
Transfer from Muni	20,685.00	20,685.00	20,685.00	27,580.00	27,580.00	28,569.82
	<u>146,868.25</u>	<u>146,557.93</u>	<u>146,557.93</u>	<u>154,169.93</u>	<u>154,169.93</u>	<u>123,721.93</u>
<b>132 CBD Enhancement Reserve</b>						
Accumulated Reserves at Start of Year	84,897.67	84,897.67	84,897.67	84,897.67	84,897.67	50,404.28
Interest transfer to Reserves	1,789.56	1,476.00	1,476.00	1,968.00	1,968.00	1,993.39
Transfer from Muni	26,250.00	26,250.00	26,250.00	35,000.00	35,000.00	32,500.00
Transfer to Muni	0.00	0.00	0.00	(120,000.00)	(120,000.00)	0.00
	<u>112,937.23</u>	<u>112,623.67</u>	<u>112,623.67</u>	<u>1,865.67</u>	<u>1,865.67</u>	<u>84,897.67</u>
<b>133 Election, Valuation and Corporate Expenses Reserve</b>						
Accumulated Reserves at Start of Year	331,552.54	331,552.54	331,552.54	331,552.54	331,552.54	174,169.07
Interest transfer to Reserves	7,660.44	5,769.00	5,769.00	7,692.00	7,692.00	7,896.56
Transfer from Muni	133,425.00	133,425.00	133,425.00	177,904.00	177,904.00	174,420.00
Transfer to Muni	(92,511.14)	0.00	0.00	(395,300.00)	(395,300.00)	(24,933.09)
	<u>380,126.84</u>	<u>470,746.54</u>	<u>470,746.54</u>	<u>121,848.54</u>	<u>121,848.54</u>	<u>331,552.54</u>
<b>134 Civic and Administration Centre Construction Reserve</b>						
Accumulated Reserves at Start of Year	444,863.46	444,863.46	444,863.46	444,863.46	444,863.46	12,782,915.12
Interest transfer to Reserves	0.00	0.00	0.00	0.00	0.00	161,948.34
Transfer to Muni	(444,863.46)	0.00	0.00	(444,863.46)	(444,863.46)	(12,500,000.00)
	<u>0.00</u>	<u>444,863.46</u>	<u>444,863.46</u>	<u>0.00</u>	<u>0.00</u>	<u>444,863.46</u>
<b>136 Airport Marketing Reserve</b>						
Accumulated Reserves at Start of Year	912,986.35	912,986.35	912,986.35	912,986.35	912,986.35	196,000.00
Interest transfer to Reserves	29,550.72	15,885.00	15,885.00	21,181.00	21,181.00	6,036.59
Transfer from Muni	683,886.34	225,000.00	225,000.00	300,000.00	300,000.00	710,949.76
	<u>1,626,423.41</u>	<u>1,153,871.35</u>	<u>1,153,871.35</u>	<u>1,234,167.35</u>	<u>1,234,167.35</u>	<u>912,986.35</u>
<b>137 Busseton Traffic Study Implementation Reserve</b>						
Interest transfer to Reserves	4,796.10	19,971.00	19,971.00	26,626.00	26,626.00	0.00
Transfer from Muni	376,461.00	2,876,461.00	2,876,461.00	3,001,952.00	3,001,952.00	0.00
Transfer to Muni	0.00	0.00	0.00	(2,660,917.00)	(2,660,917.00)	0.00
	<u>381,257.10</u>	<u>2,896,432.00</u>	<u>2,896,432.00</u>	<u>367,661.00</u>	<u>367,661.00</u>	<u>0.00</u>
<b>138 CPA Bushfire Facilities Reserve</b>						
Interest transfer to Reserves	871.48	0.00	0.00	0.00	0.00	0.00
Transfer from Muni	54,671.80	54,671.80	54,671.80	54,671.80	54,671.80	0.00
	<u>55,543.28</u>	<u>54,671.80</u>	<u>54,671.80</u>	<u>54,671.80</u>	<u>54,671.80</u>	<u>0.00</u>
<b>139 CPA Community Facilities Dunsborough Lakes South Reserve</b>						
Interest transfer to Reserves	1,105.26	0.00	0.00	0.00	0.00	0.00
Transfer from Muni	69,339.20	69,339.20	69,339.20	69,339.20	69,339.20	0.00
	<u>70,444.46</u>	<u>69,339.20</u>	<u>69,339.20</u>	<u>69,339.20</u>	<u>69,339.20</u>	<u>0.00</u>
<b>140 CPA Community Facilities South Biddle Precinct Reserve</b>						
Interest transfer to Reserves	20,673.41	0.00	0.00	0.00	0.00	0.00
Transfer from Muni	1,003,824.14	1,016,776.29	1,016,776.29	1,020,273.29	1,020,273.29	0.00
Transfer to Muni	0.00	0.00	0.00	(175,000.00)	(175,000.00)	0.00
	<u>1,024,497.55</u>	<u>1,016,776.29</u>	<u>1,016,776.29</u>	<u>845,273.29</u>	<u>845,273.29</u>	<u>0.00</u>
<b>141 CPA Infrastructure Road Upgrades Reserve</b>						
Interest transfer to Reserves	3,519.15	0.00	0.00	0.00	0.00	0.00
Transfer from Muni	220,770.23	220,770.23	220,770.23	220,770.23	220,770.23	0.00
	<u>224,289.38</u>	<u>220,770.23</u>	<u>220,770.23</u>	<u>220,770.23</u>	<u>220,770.23</u>	<u>0.00</u>

City of Busseton

**Reserves Movement Report**

For The Period Ending 31 March 2018

	2017/2018 Actual	2017/2018 Amended Budget YTD	2017/2018 Original Budget YTD	2017/2018 Amended Budget	2017/2018 Original Budget	2016/2017 Actual
	\$	\$	\$	\$	\$	\$
<b>Various Building Asset Renewal Reserve</b>						
Accumulated Reserves at Start of Year	1,335,118.59	1,335,118.59	1,335,118.59	1,335,118.59	1,335,118.59	1,493,038.06
Interest transfer to Reserves	24,564.04	23,238.00	23,238.00	30,984.00	30,984.00	37,832.12
Transfer from Muni	32,193.00	32,193.00	32,193.00	42,943.00	42,943.00	172,270.41
Transfer to Muni	0.00	0.00	0.00	(40,000.00)	(40,000.00)	(368,022.00)
	<u>1,391,875.63</u>	<u>1,390,549.59</u>	<u>1,390,549.59</u>	<u>1,369,045.59</u>	<u>1,369,045.59</u>	<u>1,335,118.59</u>
<b>Various Community Development Contribution Reserve</b>						
Accumulated Reserves at Start of Year	6,650,294.50	6,650,294.50	6,650,294.50	6,650,294.50	6,650,294.50	0.00
Interest transfer to Reserves	119,913.49	115,731.00	115,731.00	154,310.00	154,310.00	197,085.92
Transfer from Muni	591,333.63	824,094.00	824,094.00	1,098,790.00	1,098,790.00	8,366,380.90
Transfer to Muni	(595,426.55)	0.00	0.00	(844,145.00)	(844,145.00)	(1,913,172.32)
	<u>6,766,115.07</u>	<u>7,590,119.50</u>	<u>7,590,119.50</u>	<u>7,059,249.50</u>	<u>7,059,249.50</u>	<u>6,650,294.50</u>
<b>Various Busseton Area Drainage and Waterways Improvement Reserve</b>						
Accumulated Reserves at Start of Year	609,789.27	609,789.27	609,789.27	609,789.27	609,789.27	0.00
Interest transfer to Reserves	11,072.78	10,611.00	10,611.00	14,148.00	14,148.00	15,225.22
Transfer from Muni	0.00	0.00	0.00	0.00	0.00	594,564.05
Transfer to Muni	0.00	0.00	0.00	(120,000.00)	(120,000.00)	0.00
	<u>620,862.05</u>	<u>620,400.27</u>	<u>620,400.27</u>	<u>503,937.27</u>	<u>503,937.27</u>	<u>609,789.27</u>
<b>Various Employee Entitlement Reserve</b>						
Accumulated Reserves at Start of Year	3,005,076.86	3,005,076.86	3,005,076.86	3,005,076.86	3,005,076.86	0.00
Interest transfer to Reserves	56,164.19	52,299.00	52,299.00	69,732.00	69,732.00	80,277.69
Transfer from Muni	154,863.00	154,863.00	154,863.00	206,480.00	206,480.00	3,474,974.54
Transfer to Muni	0.00	0.00	0.00	(404,840.00)	(404,840.00)	(550,175.37)
	<u>3,216,104.05</u>	<u>3,212,238.86</u>	<u>3,212,238.86</u>	<u>2,876,448.86</u>	<u>2,876,448.86</u>	<u>3,005,076.86</u>
<b>Various Infrastructure Asset Renewal Reserve</b>						
Accumulated Reserves at Start of Year	1,076,330.48	1,076,330.48	1,076,330.48	1,076,330.48	1,076,330.48	0.00
Interest transfer to Reserves	36,410.80	18,729.00	18,729.00	24,972.00	24,972.00	55,440.66
Transfer from Muni	1,650,204.00	1,650,204.00	1,650,204.00	2,200,270.00	2,200,270.00	4,445,284.93
Transfer to Muni	(624,258.85)	0.00	0.00	(2,142,278.00)	(2,142,278.00)	(3,424,395.11)
	<u>2,138,686.43</u>	<u>2,745,263.48</u>	<u>2,745,263.48</u>	<u>1,159,294.48</u>	<u>1,159,294.48</u>	<u>1,076,330.48</u>
<b>Various Joint Venture Aged Housing Reserve</b>						
Accumulated Reserves at Start of Year	874,987.03	874,987.03	874,987.03	874,987.03	874,987.03	0.00
Interest transfer to Reserves	17,789.78	15,228.00	15,228.00	20,304.00	20,304.00	18,602.71
Transfer from Muni	90,000.00	90,000.00	90,000.00	120,000.00	120,000.00	856,384.32
Transfer to Muni	0.00	0.00	0.00	(25,000.00)	0.00	0.00
	<u>982,776.81</u>	<u>980,215.03</u>	<u>980,215.03</u>	<u>990,291.03</u>	<u>1,015,291.03</u>	<u>874,987.03</u>
<b>Various Public Art Reserve</b>						
Accumulated Reserves at Start of Year	94,836.29	94,836.29	94,836.29	94,836.29	94,836.29	0.00
Interest transfer to Reserves	3,978.92	1,647.00	1,647.00	2,196.00	2,196.00	1,776.29
Transfer from Muni	143,481.50	38,997.00	38,997.00	52,000.00	52,000.00	93,060.00
Transfer to Muni	0.00	0.00	0.00	(137,000.00)	(52,000.00)	0.00
	<u>242,296.71</u>	<u>135,480.29</u>	<u>135,480.29</u>	<u>12,032.29</u>	<u>97,032.29</u>	<u>94,836.29</u>
<b>Total Cash Back Reserves</b>	<b>49,724,339.88</b>	<b>54,858,436.42</b>	<b>54,858,436.42</b>	<b>39,902,663.96</b>	<b>40,337,663.96</b>	<b>43,539,055.90</b>
<b>Summary Reserves</b>						
Accumulated Reserves at Start of Year	43,539,055.90	43,539,055.90	43,539,055.90	43,539,055.90	43,539,055.90	46,024,063.38
Interest transfer to Reserves	866,563.26	749,997.00	749,997.00	1,000,000.00	1,000,000.00	1,334,027.08
Transfer from Muni	9,504,027.97	11,716,042.52	11,716,042.52	15,285,571.66	15,285,571.66	26,832,924.34
Transfer to Muni	(4,185,307.25)	(1,146,659.00)	(1,146,659.00)	(19,921,963.60)	(19,486,963.60)	(30,651,958.90)
<b>Closing Balance</b>	<b>49,724,339.88</b>	<b>54,858,436.42</b>	<b>54,858,436.42</b>	<b>39,902,663.96</b>	<b>40,337,663.96</b>	<b>43,539,055.90</b>





**CITY OF BUSSELTON - INVESTMENT PERFORMANCE REPORT**  
For the month of March 2018



**11am Bank Account** As at 31 March 2018

INSTITUTION	RATE	AMOUNT
ANZ 11am At Call Deposit	1.45%	\$ 8,750,000

**Term Deposits - Miscellaneous Funds** As at 31 March 2018

INSTITUTION	RATING	DAYS	MATURITY	RATE	AMOUNT
ANZ	AA	182	03-Apr-18	2.40%	\$3,000,000
Westpac	AA	90	06-Apr-18	2.55%	\$3,000,000
NAB	AA	90	12-Apr-18	2.53%	\$4,000,000
ANZ	AA	121	15-Apr-18	2.30%	\$3,500,000
NAB	AA	151	23-Apr-18	2.41%	\$2,500,000
Rural Bank	BBB	88	04-May-18	2.30%	\$1,500,000
Bankwest	AA	91	14-May-18	2.45%	\$4,000,000
NAB	AA	91	14-May-18	2.45%	\$2,000,000
Westpac	AA	120	17-May-18	2.55%	\$1,500,000
NAB	AA	120	17-May-18	2.46%	\$2,000,000
ANZ	AA	89	25-May-18	2.30%	\$3,000,000
Bendigo	BBB	272	05-Jun-18	2.50%	\$3,000,000
Bendigo	BBB	271	12-Jun-18	2.50%	\$1,000,000
NAB	AA	120	14-Jun-18	2.44%	\$3,000,000
Westpac	AA	92	22-Jun-18	2.74%	\$1,500,000
NAB	AA	92	29-Jun-18	2.52%	\$3,000,000
Westpac	AA	122	06-Jul-18	2.59%	\$5,000,000
NAB	AA	120	10-Jul-18	2.52%	\$2,000,000
Westpac	AA	122	12-Jul-18	2.65%	\$4,000,000

**Total of Term Deposits \$ 52,500,000**

**Foreshore Development Funds** As at 31 March 2018

WA Treasury Corp. - Overnight Cash Deposit Facility	1.45%	\$ 38,026
Please note an additional \$404,032.12 is being held within the pool of term deposit funds		
		<b>\$ 38,026</b>

**Airport Redevelopment Funds** As at 31 March 2018

WA Treasury Corp. - Overnight Cash Deposit Facility	1.45%	\$ 2,033,109
WA Treasury Corp. - State Bonds 306 Days 29-Jan-19	2.07%	\$ 4,210,861
		<b>\$ 6,243,969</b>
<b>Total of Airport Redevelopment Funds - WATC \$ 6,243,969</b>		
Westpac	AA	59 05-Apr-18 1.86% \$4,000,000
NAB	AA	59 06-Apr-18 2.25% \$3,000,000

**Total of Airport Redevelopment Funds - Bank Term Deposits \$ 7,000,000**

ANZ Cash Account	AA	NA NA	1.50%	\$ 5,337,592
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**Total of Airport Redevelopment Funds - Other \$ 5,337,592**

**Total of Airport Redevelopment Funds \$ 18,581,562**

Interest Received 2015/16	\$ 609,666
Interest Received 2016/17	\$ 1,158,623
Interest Received 2017/18	\$ 479,278
Interest Accrued but not yet Received	\$ 31,356
<b>Total Interest Airport Funds (Non-Reserve) at month's end \$ 2,278,924</b>	
Interest Transferred out and held in City Reserve Account 136	\$ 936,692
Interest Earnt (incl. Accrued) on Funds Held in City Reserve A/c 136	\$ 24,152

(Note: Funds held with the WATC are in accordance with the Airport Redevelopment Funding Contract and are not held within the requirements of the City's Investment Policy 218)

**SUMMARY OF ALL INVESTMENTS HELD** As at 1 year ago As at 30 June 2017 As at 31 March 2018

11am Bank Account	\$ 7,000,000	\$ 4,000,000	\$ 8,750,000
Term Deposits - Misc. Funds	\$ 62,000,000	\$ 50,000,000	\$ 52,500,000
Foreshore Development Funds - WATC	\$ 1,521,368	\$ 1,526,935	\$ 38,026
Airport Redevelopment - WATC Deposits	\$ 6,089,365	\$ 6,146,434	\$ 6,243,969
Airport Redevelopment - Bank Term Deposit	\$ 29,000,000	\$ 17,000,000	\$ 7,000,000
Airport Redevelopment - ANZ Cash A/c	\$ 6,876,367	\$ 7,101,339	\$ 5,337,592
<b>Total of all Investments Held</b>	<b>\$ 112,487,100</b>	<b>\$ 85,774,708</b>	<b>\$ 79,869,588</b>

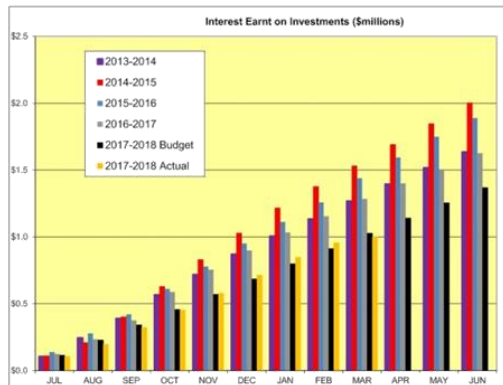
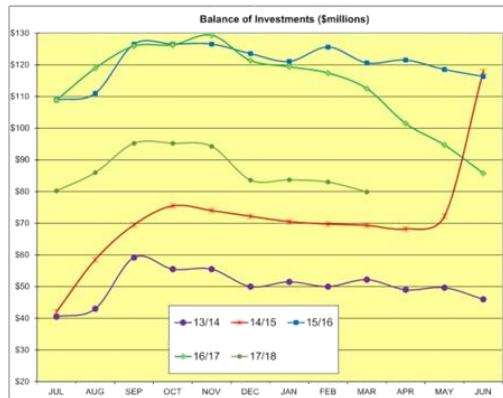
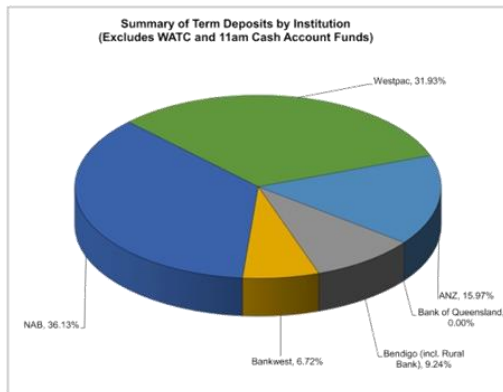
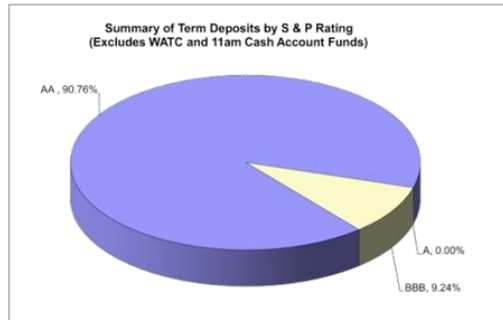
<b>TOTAL INTEREST RECEIVED AND ACCRUED</b>	<b>\$ 1,284,354</b>	<b>\$ 1,625,936</b>	<b>\$ 999,967</b>
<b>INTEREST BUDGET</b>	<b>\$ 1,139,850</b>	<b>\$ 1,454,850</b>	<b>\$ 1,026,747</b>

(Note: Interest figures relate to City general funds only and does not include interest allocated to specific areas such as the Airport Redevelopment)

**Statement of Compliance with Council's Investment Policy 218**

1. All funds are to be invested within legislative limits.	<b>Fully Compliant</b>
2. All individual funds held within the portfolio are not to exceed a set percentage of the total portfolio value.	<b>Fully Compliant</b>
3. The amount invested based upon the Fund's Rating is not to exceed the set percentages of the total portfolio.	<b>Fully Compliant</b>
4. The amount invested based upon the Investment Horizon is not to exceed the set percentages of the total portfolio.	<b>Fully Compliant</b>

**Investment Graphs**





## 6.5 LIST OF PAYMENTS MADE MARCH 2018

<b>SUBJECT INDEX:</b>	Financial Operations
<b>STRATEGIC OBJECTIVE:</b>	Governance systems, process and practices are responsible, ethical and transparent.
<b>BUSINESS UNIT:</b>	Finance and Corporate Services
<b>ACTIVITY UNIT:</b>	Financial Services
<b>REPORTING OFFICER:</b>	Manager Financial Services - Kim Dolzadelli
<b>AUTHORISING OFFICER:</b>	Director Finance and Corporate Services - Tony Nottle
<b>VOTING REQUIREMENT:</b>	Simple Majority
<b>ATTACHMENTS:</b>	Attachment A List of Payments - Period Ended 31 March 2018 <a href="#">↓</a>

### **PRÉCIS**

This report provides details of payments made from the City's bank accounts for the month of March 2018, for noting by the Council and recording in the Council Minutes.

### **BACKGROUND**

The Local Government (Financial Management) Regulations require that when the Council has delegated authority to the Chief Executive Officer to make payments from the City's bank accounts, that a list of payments made is prepared each month for presentation to, and noting by, Council.

### **STATUTORY ENVIRONMENT**

Section 6.10 of the Local Government Act and more specifically, Regulation 13 of the Local Government (Financial Management) Regulations; refer to the requirement for a listing of payments made each month to be presented to the Council.

### **RELEVANT PLANS AND POLICIES**

NA.

### **FINANCIAL IMPLICATIONS**

NA.

### **Long-term Financial Plan Implications**

### **STRATEGIC COMMUNITY OBJECTIVES**

NA.

### **RISK ASSESSMENT**

NA.

### **CONSULTATION**

NA.

**OFFICER COMMENT**

In accordance with regular custom, the list of payments made for the month of March 2018 is presented for information.

**CONCLUSION**

NA.

**OPTIONS**

NA.

**TIMELINE FOR IMPLEMENTATION OF OFFICER RECOMMENDATION**

NA.

**OFFICER RECOMMENDATION**

That the Council notes payment of voucher numbers M115359 – M115495, EF057465 – EF057959, T007387 – T007389, and DD003394 – DD003431; together totalling \$13,483,116.31.



LISTING OF PAYMENTS MADE  
UNDER DELEGATED AUTHORITY  
FOR THE MONTH OF MARCH 2018

Summary		
MUNICIPAL ACCOUNT	CHEQUE # 115359 - 115495	\$461,902.97
ELECTRONIC TRANSFER PAYMENTS	EF057465 - EF057959	\$11,446,288.26
TRUST ACCOUNT	007387 - 007389	\$46,464.79
INTERNAL PAYMENT VOUCHERS	DD003394 - DD003431	\$1,528,460.29
<b>Total Payments</b>		<b>\$13,483,116.31</b>

MUNICIPAL ACCOUNT - MARCH 2018

Date	Payment Ref.	Name	Description	Amount
1/03/2018	115359	CITY OF BUSSELTON	VARIOUS STAFF REIMBURSEMENTS	\$4,388.91
1/03/2018	115360	CALLOWS CORNER NEWS	STAFF SOCIAL CLUB - LOTTO	\$302.00
2/03/2018	115361	LANDGATE CUSTOMER ACCOUNT	LAND INFORMATION AND TITLE SEARCHES	\$84.35
8/03/2018	115362	CANCELLED	PROCESSING ERROR	\$0.00
8/03/2018	115363	CANCELLED	PROCESSING ERROR	\$0.00
8/03/2018	115364	CANCELLED	PROCESSING ERROR	\$0.00
8/03/2018	115365	CANCELLED	PROCESSING ERROR	\$0.00
8/03/2018	115366	CANCELLED	PROCESSING ERROR	\$0.00
8/03/2018	115367	CANCELLED	PROCESSING ERROR	\$0.00
8/03/2018	115368	CANCELLED	PROCESSING ERROR	\$0.00
8/03/2018	115369	TELSTRA CORPORATION	COMMUNICATION SERVICES	\$9,197.96
8/03/2018	115370	WATER CORPORATION	WATER SERVICES	\$35,977.49
8/03/2018	115371 - 115372	SYNERGY	ELECTRICITY SUPPLIES	\$16,620.60
9/03/2018	115373 - 115379	BUSSELTON WATER CORPORATION	WATER SERVICES	\$189,234.74
9/03/2018	115380	LANDGATE CUSTOMER ACCOUNT	LAND INFORMATION AND TITLE SEARCHES	\$168.70
9/03/2018	115381	INTELFIFE	REFUND OF HALL & KEY DEPOSITS	\$200.00
9/03/2018	115382	CINEFEST OZ	REFUND OF HALL & KEY DEPOSITS	\$200.00
9/03/2018	115383	WOOLWORTHS BUSSELTON	REFUND OF HALL & KEY DEPOSITS	\$200.00
9/03/2018	115384	SARAH JARVIS	REFUND OF HALL & KEY DEPOSITS	\$185.00
9/03/2018	115385	NATIONAL DISABILITY INSURANCE SCHEME	REFUND OF HALL & KEY DEPOSITS	\$500.00
9/03/2018	115386	SOUTHWEST FOOTBALL DEVELOPMENT	REFUND OF HALL & KEY DEPOSITS	\$500.00
9/03/2018	115387	JA HARRIS	REFUND OF RATE OVERPAYMENT	\$657.01
9/03/2018	115388	JBW COURT	REFUND OF RATE OVERPAYMENT	\$134.50
9/03/2018	115389	DEPARTMENT OF HOUSING	REFUND OF RATE OVERPAYMENT	\$314.85
9/03/2018	115390	DT & KE O'KEEFFE	REFUND OVER PAYMENT - HOLIDAY HOME REG	\$364.00
9/03/2018	115391	A GUNNELL	DEVELOPMENT APP - CANCELLED	\$364.00

Date	Payment Ref.	Name	Description	Amount
9/03/2018	115392	L ROADHOUSE	REFUND - BJTP	\$15.00
9/03/2018	115393	T & G DAVIES	REFUND - BJTP	\$15.00
9/03/2018	115394	L BOX	PARKING INFRINGEMENT	\$68.50
9/03/2018	115395	BLACK DOG RIDE AUSTRALIA LTD	DONATION	\$250.00
9/03/2018	115396	RELAY FOR LIFE	DONATION	\$996.25
9/03/2018	115397	R CAPURSO	REFUND - BJTP	\$222.50
9/03/2018	115398	D FARQUHAR	REFUND OF ANIMAL TRAP BOND	\$100.00
12/03/2018	115399	G HOLT	REFUND OF ANIMAL TRAP BOND	\$100.00
9/03/2018	115400	A SMITH	REFUND HEALTH APP - HA18/0046 HA18/0042	\$300.00
12/03/2018	115401	CITY OF BUSSELTON DEPOT - PETTY CASH	TELECOMMUNICATION PARTS	\$90.00
12/03/2018	115402	DUNSBOROUGH PUBLIC LIBRARY - PETTY CASH	VARIOUS PROMO'S - DNS	\$132.10
12/03/2018	115403	BUSSELTON PUBLIC LIBRARY - PETTY CASH	VARIOUS PROMO'S - BSN	\$132.00
14/03/2018	115404	QUINDALUP ARTISTS	REFUND OF HALL & KEY DEPOSITS	\$185.00
14/03/2018	115405	LEEUWIN CIVIL PTY LTD	TOWN PLAN & ROAD BOND REFUND	\$1,875.00
14/03/2018	115406	BUSSELTON WATER CORPORATION	WATER SERVICES	\$2,289.60
14/03/2018	115407-115408	WATER CORPORATION	WATER SERVICES	\$14,541.10
15/03/2018	115409	SYNERGY	ELECTRICITY SUPPLIES	\$79,064.70
15/03/2018	115410	CITY OF BUSSELTON	VARIOUS STAFF REIMBURSEMENTS	\$4,589.59
15/03/2018	115411	CALLOWS CORNER NEWS	NEWSAGENCY / STATIONERY SUPPLIES	\$296.00
15/03/2018	115412	A RODGERS	REFUND BJTP	\$130.00
15/03/2018	115413	J & K MCGONNELL	REFUND BJTP	\$15.00
15/03/2018	115414	CANCELLED	PROCESSING ERROR	\$0.00
15/03/2018	115415	CANCELLED	PROCESSING ERROR	\$0.00
15/03/2018	115416	CANCELLED	PROCESSING ERROR	\$0.00
15/03/2018	115417	CANCELLED	PROCESSING ERROR	\$0.00
15/03/2018	115418	THOMAS MAZEY	ART SALES	\$37.10
15/03/2018	115419	CANCELLED	PROCESSING ERROR	\$0.00
19/03/2018	115420	B BRYANT	REFUND OF HALL & KEY DEPOSITS - YOUTH CENTRE	\$185.00
15/03/2018	115421	WESTERN EDGE PERFORMANCE WRITERS	DONATION	\$305.00
19/03/2018	115422	G & A GEORGE	CROSSOVER SUBSIDY PAYMENT	\$335.80
19/03/2018	115423	M & W JOHNSTONE	CROSSOVER SUBSIDY PAYMENT	\$178.00
19/03/2018	115424	CANCELLED	PROCESSING ERROR	\$0.00
19/03/2018	115425	K MORROW	CROSSOVER SUBSIDY PAYMENT	\$136.40
19/03/2018	115426	B & O DOUTHIE	CROSSOVER SUBSIDY PAYMENT	\$148.10
19/03/2018	115427	A WHITE	CROSSOVER SUBSIDY PAYMENT	\$148.10
19/03/2018	115428	D & A MCTAMINEY	CROSSOVER SUBSIDY PAYMENT	\$148.10
19/03/2018	115429	J & R POTTS	CROSSOVER SUBSIDY PAYMENT	\$402.60
19/03/2018	115430	L ARCHIBALD	CROSSOVER SUBSIDY PAYMENT	\$357.70
19/03/2018	115431	J KANE	CROSSOVER SUBSIDY PAYMENT	\$222.10
19/03/2018	115432	K & S PUGH	CROSSOVER SUBSIDY PAYMENT	\$201.80
19/03/2018	115433	L BUSSELL	CROSSOVER SUBSIDY PAYMENT	\$262.80
19/03/2018	115434	A & E HOSKEN	CROSSOVER SUBSIDY PAYMENT	\$201.80
19/03/2018	115435	G SYKES & T LAMBE	CROSSOVER SUBSIDY PAYMENT	\$167.90
19/03/2018	115436	C & B MUHANDIRAMGE	CROSSOVER SUBSIDY PAYMENT	\$289.90
19/03/2018	115437	C & A BURRIEL	CROSSOVER SUBSIDY PAYMENT	\$476.90
19/03/2018	115438	BUSSELTON ALLSPORTS INCORPORATED	REFUND - FORESHORE GROUND HIRE FEE	\$1,029.00
19/03/2018	115439	SARUMAN HOLDINGS PTY LTD	REFUND - DA18/0169 - ADVERTISING FEE	\$382.00

Date	Payment Ref.	Name	Description	Amount
19/03/2018	115440	EMPIRE OIL & GAS NL	REFUND OF RATE OVERPAYMENT	\$13.58
19/03/2018	115441	S ANSTEE	REFUND - DEMOLITION BOND	\$392.00
21/03/2018	115442	J HARSE	REFUND - HOLIDAY HOME APP	\$354.00
19/03/2018	115443	SCOTT	OVERPAYMENT OF BUILDING SEARCH FEE	\$5.00
20/03/2018	115444	CALLOWS CORNER NEWS	REPLACING LOST CHEQUE	\$280.00
20/03/2018	115445	DEPARTMENT FOR FAMILY PROTECTION	REFUND - REPLACING LOST CHEQUE	\$200.00
21/03/2018	115446	T & C BREWER	REFUND - BJTP	\$552.25
21/03/2018	115447	RTG SCOTT	REFUND - SEPTIC APPLICATION	\$236.00
21/03/2018	115448	CITY OF BUSSELTON DEPOT - PETTY CASH	PETTY CASH REIMBURSEMENTS	\$50.00
21/03/2018	115449	C MCCARTHY	REFUND OF ANIMAL TRAP BOND	\$100.00
21/03/2018	115450	GT & CA CLAYDON	REFUND - HOLIDAY HOME APPLICATION	\$364.00
21/03/2018	115451	M CRAIN	REFUND - INCORRECTLY PAID HR13/0331 - RATES	\$683.12
22/03/2018	115452	LANDGATE CUSTOMER ACCOUNT	LAND INFORMATION AND TITLE SEARCHES	\$84.35
22/03/2018	115453	PETER KIELY	STAFF REIMBURSEMENT - NCC	\$101.70
22/03/2018	115454	EXCLAIMER LTD	EXCHANGE SERVER SOFTWARE	\$567.00
22/03/2018	115455	SOUTHERN CROSS AUSTERIO	ADVERTISING - BSN FRINGE FESTIVAL 2018	\$7,374.40
22/03/2018	115456	WA STRATA MANAGEMENT	STRATA LEVY FEES & WATER CONSUMPTION	\$1,940.90
22/03/2018	115457	CANCELLED	PROCESSING IN ERROR	\$0.00
22/03/2018	115458	BUSSELTON WATER CORPORATION	WATER SERVICES	\$772.25
22/03/2018	115459	CALLOWS CORNER NEWSAGENCY	STAFF SOCIAL CLUB - LOTTO	\$419.00
22/03/2018	115460	DUNSBOROUGH POST OFFICE	POSTAL SERVICE - RENEWAL	\$462.00
22/03/2018	115461	TIMCARE DISTRIBUTORS	CHEMICAL CLEANING SUPPLIER	\$97.90
28/03/2018	115462	FRED ROSE EXCAVATOR HIRE	EARTHMOVING - WASTE FACILITY & ROADWORKS	\$14,943.50
22/03/2018	115463	A P QUINN	REFUND - ASHES INTERMENT- BSN CEMETERY	\$616.25
27/03/2018	115464	CANCELLED	PROCESSING IN ERROR	\$0.00
27/03/2018	115465	P BUCKINGHAM	BIODIVERSITY INCENTIVE REBATE	\$876.93
27/03/2018	115466	C BYATT	BIODIVERSITY INCENTIVE REBATE	\$372.47
27/03/2018	115467	M & M COX	BIODIVERSITY INCENTIVE REBATE	\$338.41
27/03/2018	115468	M CRAIGIE	BIODIVERSITY INCENTIVE REBATE	\$1,500.00
27/03/2018	115469	M CRAIGIE	BIODIVERSITY INCENTIVE REBATE	\$474.33
27/03/2018	115470	S CULLEN	BIODIVERSITY INCENTIVE REBATE	\$638.18
27/03/2018	115471	T & J DRYSDALE	BIODIVERSITY INCENTIVE REBATE	\$317.76
27/03/2018	115472	D & E GREENHILL	BIODIVERSITY INCENTIVE REBATE	\$705.36
27/03/2018	115473	C & M HOLDEN -TROIISKY	BIODIVERSITY INCENTIVE REBATE	\$302.11
27/03/2018	115474	V HOPKINS	BIODIVERSITY INCENTIVE REBATE	\$250.00
27/03/2018	115475	P & A JENNINGS	BIODIVERSITY INCENTIVE REBATE	\$1,354.12
27/03/2018	115476	A & M LINDSAY	BIODIVERSITY INCENTIVE REBATE	\$525.29
27/03/2018	115477	EVAN LITIS	BIODIVERSITY INCENTIVE REBATE	\$697.13
27/03/2018	115478	W MUELLER	BIODIVERSITY INCENTIVE REBATE	\$624.59
27/03/2018	115479	S SEAMAN	BIODIVERSITY INCENTIVE REBATE	\$450.19
27/03/2018	115480	P & J STARK	BIODIVERSITY INCENTIVE REBATE	\$778.01
27/03/2018	115481	CANCELLED	PROCESSING IN ERROR	\$0.00
27/03/2018	115482	CANCELLED	PROCESSING IN ERROR	\$0.00
27/03/2018	115483	M NEAL	BIODIVERSITY INCENTIVE REBATE	\$442.22
27/03/2018	115484	E PINNELL	BIODIVERSITY INCENTIVE REBATE	\$796.74
27/03/2018	115485	J & D GARDINER	BIODIVERSITY INCENTIVE REBATE	\$739.84
28/03/2018	115486	OFFICE OF THE CEO - PETTY CASH	VARIOUS REIMBURSEMENT	\$437.40

Date	Payment Ref.	Name	Description	Amount
29/03/2018	115487	CITY OF BUSSELTON - PETTY CASH	VARIOUS REIMBURSEMENT	\$688.90
29/03/2018	115488	CITY OF BUSSELTON	VARIOUS STAFF REIMBURSEMENTS	\$3,990.75
29/03/2018	115489	CALLOWS CORNER NEWS	NEWSAGENCY / STATIONERY SUPPLIES	\$302.00
29/03/2018	115490	BUSSELTON WATER CORPORATION	WATER SERVICES	\$9,698.25
29/03/2018	115491	TELSTRA CORPORATION	COMMUNICATION SERVICES	\$9,286.51
29/03/2018	115492	WATER CORPORATION	WATER SERVICES	\$2,021.20
29/03/2018	115493	DEAKIN UNIVERSITY	TRAINING/EDUCATION	\$1,324.00
29/03/2018	115494	SHIRE OF DARDANUP	LOCAL GOV'T SERVICES	\$306.38
29/03/2018	115495	SYNERGY	ELECTRICITY SUPPLIES	\$20,437.15
				<b>\$461,902.97</b>
<b>ELECTRONIC TRANSFER PAYMENTS - MARCH 2018</b>				
28/02/2018	EF057465	SARAH PIERSON	STAFF REIMBURSEMENT	\$31.25
28/02/2018	EF057466	RST WELDING & FABRICATIONS	TRAILER MANUFACTURE	\$1,000.00
28/02/2018	EF057467	TAIJI HOUSE	WELLNESS PROGRAM	\$175.00
28/02/2018	EF057468	TAGARA PTY LTD	BOND REFUND	\$5,824.00
28/02/2018	EF057469	BAY SIGNS	SIGNAGE SERVICES	\$2,943.00
28/02/2018	EF057470	CEMETERIES & CREMATORIA ASSOCIATION OF WA INC.	MEMBERSHIP	\$720.00
1/03/2018	EF057471	HIF	HEALTH INSURANCE	\$229.40
1/03/2018	EF057472	PAY-PLAN PTY LTD	SALARY PACKAGING	\$15,879.64
1/03/2018	EF057473	RENTAL MANAGEMENT AUSTRALIA PTY LTD	RENT	\$800.00
1/03/2018	EF057474	GR & LC CHRISTIAN	RENTAL LEASE AGREEMENT	\$1,200.00
1/03/2018	EF057475	ACTON SOUTH WEST	STAFF REIMBURSEMENT	\$1,100.00
1/03/2018	EF057476	AUSTRALIAN TAXATION OFFICE	PAYG TAXATION	\$207,068.00
1/03/2018	EF057477	AUSTRALIAN SERVICES UNION	UNION FEES	\$82.35
1/03/2018	EF057478	HBF HEALTH LIMITED	MEDICAL INSURANCE	\$523.25
1/03/2018	EF057479	LOCAL GOV'T RACE COURSE & CEMETERY EMPLOYEES	UNION FEES	\$420.26
1/03/2018	EF057480	DEPUTY CHILD SUPPORT REGISTRAR	SALARY DEDUCTIONS	\$445.01
1/03/2018	EF057481	CITY OF BUSSELTON-SOCIAL CLUB	SOCIAL CLUB REIMBURSEMENT	\$190.00
1/03/2018	EF057482	STAFF CHRISTMAS CLUB	PAYROLL DEDUCTIONS	\$4,267.18
28/02/2018	EF057483	CLICKSUPER PTY LTD	SUPERANNUATION	\$151,683.47
2/03/2018	EF057484	S BARKER & G RODDEWIG	RATES REFUND	\$600.00
2/03/2018	EF057485	LEEWIN CIVIL PTY LTD	HIRE EQUIPMENT YELVERTON ROAD	\$137,768.06
2/03/2018	EF057486	LINDA KUSAL	STAFF REIMBURSEMENT - FUEL	\$66.65
2/03/2018	EF057487	MARY EVERUSS	STAFF REIMBURSEMENT - GLC	\$67.03
2/03/2018	EF057488	SOUTH WEST SATELLITE TV & AUDIO	SATELLITE TV INSTALLATION - GLC	\$4,537.00
2/03/2018	EF057489	SHAPE MANAGEMENT	CONSULTANCY SERVICES FOR MAJOR PROJECTS	\$20,955.00
2/03/2018	EF057490	STALEY FOOD & PACKAGING	CLEANING CHEMICALS - BJTP	\$5,651.26
2/03/2018	EF057491	SUSSEX TURF RENOVATION	TURF RENOVATION - CHURCHILL PARK	\$1,400.00
2/03/2018	EF057492	WESTERN AUSTRALIAN ALTERNATIVE ENERGY	SOLAR PANEL INSTALLATION	\$81,950.00
2/03/2018	EF057493	LEON CHIDLOW	REFUND OF ANIMAL TRAP BOND	\$100.00
2/03/2018	EF057494	NICHOLAS NEWMAN	CORRECTION OF BPAY PAYMENT - REFUND OF RATES OVERPAYMENT	\$2,320.79
2/03/2018	EF057495	SUZANNE WOODWARD	REFUND OF ANIMAL TRAP BOND	\$100.00
2/03/2018	EF057496	CANCELLED	PROCESSING ERROR - CANCELLED	\$0.00
2/03/2018	EF057497	YVONNE CLAYTON	REFUND OF HOLIDAY APPLICATION FEE - CANCELLED	\$728.00
2/03/2018	EF057498	ECOSYSTEMS SOLUTIONS	CONSULTANCY SERVICES YELVERTON ROAD	\$2,739.00
2/03/2018	EF057499	COLES	COUNCIL & STAFF REFRESHMENTS - VARIOUS LOCATIONS	\$869.97
9/03/2018	EF057500	W.A. LOCAL GOVT SUPERANNUATION PLAN	SUPERANNUATION	\$261.98

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9/03/2018	EF057501	PERKINS BUILDERS	CONSTRUCTION SERVICES - BSN JETTY PRECINCT	\$512,963.60
9/03/2018	EF057502	OLIVER DARBY	STAFF COMMUNICATION REIMBURSEMENT	\$79.99
9/03/2018	EF057503	MICHELLE LA MOTTE	REFUND OF ANIMAL TRAP BOND	\$100.00
9/03/2018	EF057504	JAMES SPATH	STAFF COMMUNICATION REIMBURSEMENT	\$79.95
9/03/2018	EF057505	CR. G BLEECHMORE	COUNCILLOR REIMBURSEMENT	\$284.71
9/03/2018	EF057506	CR. G HENLEY	COUNCILLOR PAYMENT & REIMBURSEMENT	\$7,950.15
9/03/2018	EF057507	LANDSAVE ORGANICS	LANDSCAPING - VASSE - DAWSON - FORESHORE	\$8,681.75
9/03/2018	EF057508	CR. J McCALLUM	COUNCILLOR PAYMENT	\$3,456.43
9/03/2018	EF057509	NATIONAL PEN	PROMOTIONAL ITEMS - COB	\$3,714.46
9/03/2018	EF057510	CR. R BENNETT	COUNCILLOR PAYMENT	\$2,229.03
9/03/2018	EF057511	WAVES ENVIRONMENTAL PTY LTD	BUSSELTON GROUNDWATER INVESTIGATION	\$11,232.56
9/03/2018	EF057512	MATTHEW RIORDAN	STAFF REIMBURSEMENT - FUEL	\$62.87
9/03/2018	EF057513	ANGELA GRIFFIN	STAFF REIMBURSEMENT - FUEL	\$58.67
9/03/2018	EF057514	D & A O'CONNOR FAMILY TRUST	CATERING SERVICES - ARTGEO	\$70.00
9/03/2018	EF057515	OCEAN AIR CARPET CARE	CLEANING SERVICES - VARIOUS LOCATIONS	\$6,993.80
9/03/2018	EF057516	CR. R REEKIE	COUNCILLOR PAYMENT & REIMBURSEMENT	\$2,277.78
9/03/2018	EF057517	CR. R PAINE	COUNCILLOR PAYMENT & REIMBURSEMENT	\$2,421.55
9/03/2018	EF057518	CR. P CARTER	COUNCILLOR PAYMENT	\$2,229.03
9/03/2018	EF057519	ALINTA ENERGY	ELECTRICITY	\$262.95
9/03/2018	EF057520	ROAD SIGNS AUSTRALIA	SIGNAGE SUPPLIES - DEPOT	\$655.60
9/03/2018	EF057521	KITCHEN TAKEOVERS	CATERING - COUNCIL LUNCH	\$247.50
9/03/2018	EF057522	WIDEBAND NETWORKS PTY LTD	NBN BROADBAND	\$2,676.70
9/03/2018	EF057523	AVENTEDGE	CONFERENCES - STAFF TRAINING	\$2,748.90
9/03/2018	EF057524	CR. L MILES	COUNCILLOR PAYMENT & REIMBURSEMENT	\$2,420.11
9/03/2018	EF057525	CR. K HICK	COUNCILLOR PAYMENT	\$2,229.03
9/03/2018	EF057526	INNOVYZE PTY LTD	HYDROLOGY SOFTWARE PACKAGE	\$2,112.00
9/03/2018	EF057527	CLOUDPRESS	MANAGED WEBSITE HOSTING	\$1,188.00
9/03/2018	EF057528	SHOP A DOCKET	ADVERTISING - GLC	\$1,299.98
9/03/2018	EF057529	KALE ROBERTS	STAFF REIMBURSEMENT - LEARNERS PERMIT	\$96.00
14/03/2018	EF057530	COLES	COUNCIL & STAFF REFRESHMENTS - DEPOT	\$185.10
14/03/2018	EF057531	INNOVEST CONSTRUCTION	CONSTRUCTION QUOTE - BMRA HANGAR	\$9,735.00
14/03/2018	EF057532	OLIVIA CURTIS	STAFF REIMBURSEMENT	\$73.70
14/03/2018	EF057533	DENNIS HADDON	ART SALES	\$42.00
14/03/2018	EF057534	PHIL HOLLETT PHOTOGRAPHY	ART SALES	\$141.40
14/03/2018	EF057535	TRACIE ANDERSON	ART SALES	\$69.00
14/03/2018	EF057536	TRACEY KING	STAFF REIMBURSEMENT - GIFT FOR ALBANY DELEGATION	\$150.00
14/03/2018	EF057537	ANDERS HAMMARSTROM	ART SALES	\$14.00
14/03/2018	EF057538	MARGARET PARKE	ART SALES	\$463.20
14/03/2018	EF057539	OPTUS BILLING SERVICES PTY LTD	FIXED INTERNET ACCESS	\$3,101.59
14/03/2018	EF057540	OCEAN AIR CARPET CARE	CLEANING SERVICES - VARIOUS LOCATIONS	\$1,532.00
14/03/2018	EF057541	ALINTA ENERGY	ELECTRICITY	\$36,425.16
14/03/2018	EF057542	THREE CONSULTING PTY LTD	AIRLINE ENGAGEMENT CONSULTANT - 2ND YR INSTALLMENT	\$31,240.00
14/03/2018	EF057543	CHRISTINE SEATORY	ART SALES	\$105.00
14/03/2018	EF057544	JENNIFER BROWN	ART SALES	\$67.90
14/03/2018	EF057545	DUNSBOROUGH & DISTRICTS WATER CARTAGE	WATER CARTAGE SERVICES - RENDEZVOUS ROAD HOUSES	\$2,574.00
14/03/2018	EF057546	PAM GLOSSOP	STAFF REIMBURSEMENT - CATERING RISK MANG. WORKSHOP	\$70.00
14/03/2018	EF057547	ANDREW COOPES	STAFF REIMBURSEMENT - PRE EMPLOYMENT MEDICAL	\$313.50

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14/03/2018	EF057548	HELEN READING	ART SALES	\$11.20
14/03/2018	EF057549	GO KARTS FILM PRODUCTION PTY LTD	PRODUCTION OF FEATURE FILM - GRANT AGREEMENT	\$16,500.00
14/03/2018	EF057550	NATALIE WHITLEY	STAFF REIMBURSEMENT - WORKING WITH CHILDREN CHECK	\$84.00
14/03/2018	EF057551	MICHAEL VIVIAN	ART SALES	\$80.50
14/03/2018	EF057552	GRAND PRIX SAILING PTY LTD	SAILING EVENTS - EVENT SPONSORSHIP 2017/2018	\$49,500.00
14/03/2018	EF057553	ROTARY CLUB OF BUSSELTON GEOGRAPHE BAY	SPONSORSHIP / ADVERTISING	\$21.00
14/03/2018	EF057554	COLES	STAFF REFRESHMENTS - NCC & DEPOT	\$47.10
15/03/2018	EF057555	OWEN G ISBEL	ART SALES	\$264.80
15/03/2018	EF057556	CELIA CLARE	ART SALES	\$88.00
15/03/2018	EF057557	HIF	HEALTH INSURANCE	\$229.40
15/03/2018	EF057558	PAY-PLAN PTY LTD	SALARY PACKAGING	\$15,602.06
15/03/2018	EF057559	RENTAL MANAGEMENT AUSTRALIA PTY LTD	RENT	\$800.00
15/03/2018	EF057560	GR & LC CHRISTIAN	RENTAL LEASE AGREEMENT	\$1,200.00
15/03/2018	EF057561	ACTON SOUTH WEST	STAFF REIMBURSEMENT	\$1,100.00
15/03/2018	EF057562	AUSTRALIAN TAXATION OFFICE	PAYG TAXATION	\$206,781.00
15/03/2018	EF057563	AUSTRALIAN SERVICES UNION	UNION FEES	\$82.35
15/03/2018	EF057564	CBD Specified Area Rate	0.000000	\$523.25
15/03/2018	EF057564	HBF HEALTH LIMITED	MEDICAL INSURANCE	\$523.25
15/03/2018	EF057565	LOCAL GOV'T RACE COURSE & CEMETERY EMPLOYEES	UNION FEES	\$420.26
15/03/2018	EF057566	DEPUTY CHILD SUPPORT REGISTRAR	SALARY DEDUCTIONS	\$445.01
22/03/2018	EF057567	CITY OF BUSSELTON-SOCIAL CLUB	SOCIAL CLUB REIMBURSEMENT	\$192.00
22/03/2018	EF057568	STAFF CHRISTMAS CLUB	PAYROLL DEDUCTIONS	\$4,447.18
14/03/2018	EF057569	CLICKSUPER PTY LTD	SUPERANNUATION	\$151,069.76
22/03/2018	EF057570	TRAFFIC LOGISTICS AUSTRALIA	TRAFFIC COUNTERS	\$9,500.00
22/03/2018	EF057571	ENVIRONMENTAL HEALTH AUSTRALIA (WA)	TRAINING - SAT PROCESS - ENVIRO HEALTH	\$325.00
22/03/2018	EF057572	ELLIOTS IRRIGATION PTY LTD	IRRIGATION SERVICES - PORT GEO & CEMETERY	\$838.20
22/03/2018	EF057573	WALGA	WALGA TRAINING SERVICES & REMUNERATION SURVEY	\$3,111.00
22/03/2018	EF057574	TRAFFIC FORCE	TRAFFIC MANAGEMENT - VARIOUS LOCATIONS	\$40,616.65
22/03/2018	EF057575	SMARTBAG PTY LTD	ENVIRO BAGS SUPPLIER - COB	\$1,463.00
22/03/2018	EF057576	GEOGRAPHE OUTRIGGER CANOE RACING CLUB	KIDSPORT VOUCHERS	\$255.00
22/03/2018	EF057577	ANDIMAPS	ADVERTISING ARTGEO	\$590.00
22/03/2018	EF057578	GOOD GUYS BUSSELTON	ELECTRICAL - YCAB	\$299.00
22/03/2018	EF057579	YALLINGUP LANDSCAPES	LANDSCAPING - CHAPMAN ST DUNSBOROUGH & PT PICQUET	\$7,480.00
22/03/2018	EF057580	WEATHERSAFE WA (DEL-RAY CANVAS)	CANVAS SHADESAILS - COB	\$4,163.50
22/03/2018	EF057581	SOUTH WEST PHOENIX FC INC	KIDSPORT VOUCHERS	\$165.00
22/03/2018	EF057582	ADELPHI TAILORING COMPANY	PROTECTIVE CLOTHING SUPPLIER	\$590.70
22/03/2018	EF057583	TARVIA PTY LTD	MAINTENANCE - POINT PIQUET	\$1,760.00
22/03/2018	EF057584	WEST AUSTRALIAN CAR CLUB (INC.)	2018 QUIT FORREST RALLY SPONSORSHIP	\$13,750.00
22/03/2018	EF057585	JIGSAW SIGNS & PRINT	SIGNAGE SERVICES - BMRA	\$1,689.80
22/03/2018	EF057586	BUNBURY TRUCKS	PLANT PURCHASES / SERVICES / PARTS	\$169.86
22/03/2018	EF057587	STOCKER PRESTON	REFUND OF RATE OVERPAYMENT	\$715.26
22/03/2018	EF057588	EXECUTIVE ELECTRICAL	ELECTRICAL SERVICES - NCC	\$915.16
22/03/2018	EF057589	AR PLUMBING & GAS SERVICE	PLUMBING SERVICES - NCC	\$540.10
22/03/2018	EF057590	ARBOR GUY	TREE MAINTENANCE - INSURANCE CLAIM BSN & WORKS	\$1,831.50
22/03/2018	EF057591	A 2 Z SPORTS PTY LTD	SPORTING EQUIPMENT - NCC	\$617.75
22/03/2018	EF057592	TOLL IPEC PTY LTD	COURIER SERVICES - DEPOT	\$24.34
22/03/2018	EF057593	NAOMI SEARLE	STAFF REIMBURSEMENT - NBN	\$80.00



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22/03/2018	EF057594	FIRST CLASS TRAINING	TRAINING SERVICES - EXCEL ADVANCE	\$975.00
22/03/2018	EF057595	CUBIC SOLUTIONS PTY LTD T/A ADS PIPE	DRAINAGE EQUIPMENT - LAYMAN ROAD	\$10,043.00
22/03/2018	EF057596	DEPARTMENT OF TRANSPORT	VEHICLE OWNERSHIP SEARCHES	\$485.75
22/03/2018	EF057597	DENISE SANBROOK	ART SALES	\$46.20
22/03/2018	EF057598	LANDSAVE ORGANICS	LANDSCAPING - CHURCHILL PARK	\$7,618.60
22/03/2018	EF057599	HOLCIM (AUSTRALIA) PTY LTD	CONCRETE SERVICES - LAYMAN ROAD DRAINAGE	\$1,971.26
22/03/2018	EF057600	PRIME SUPPLIES	SAFETY EQUIPMENT	\$190.00
22/03/2018	EF057601	PROFESSIONAL CABLING	CABLING - EASTERN LINK ROAD	\$5,060.00
22/03/2018	EF057602	CR. J McCALLUM	COUNCILLOR PAYMENT & REIMBURSEMENT	\$528.69
22/03/2018	EF057603	BRIDGESTONE	TYRE SERVICES - FLEET	\$2,170.17
22/03/2018	EF057604	WA EXTERNAL SOLUTIONS	GUTTER MAINTENANCE - WINDERLUP VILLAS	\$2,266.00
22/03/2018	EF057605	HEATLEYS SAFETY & INDUSTRIAL	SAFETY EQUIPMENT - DEPOT	\$2,488.26
22/03/2018	EF057606	TRANEN REVEGETATION SYSTEMS	VEGETATION REPORT - VARIOUS LOCATIONS	\$11,909.03
22/03/2018	EF057607	MARGARET RIVER REGION OPEN STUDIOS INC.	ADVERTISING - GRANT MRROS 2018	\$8,000.00
22/03/2018	EF057608	CORNERSTONE SOCCER CLUB	KIDSPORT VOUCHERS	\$225.00
22/03/2018	EF057609	AUSQ TRAINING	TRAINING SERVICES - TRAFFIC MANAGEMENT	\$339.00
22/03/2018	EF057610	ALL ALIVE GARDEN AND PROPERTY MAINTENANCE PTY LTD	FIRE REDUCTION SERVICE - INF COMPLIANCE WORKS	\$650.00
22/03/2018	EF057611	MACQUARIE EQUIPMENT RENTALS PTY LTD	LEASING PAYMENTS	\$2,705.56
22/03/2018	EF057612	PAY-PLAN PTY LTD	SALARY PACKAGING	\$253.91
22/03/2018	EF057613	ENVIRONEX INTERNATIONAL PTY LTD	POOL CHEMICALS FOR GLC	\$2,580.00
22/03/2018	EF057614	SCOPE BUSINESS IMAGING	ELECTRONIC EQUIPMENT - SERVICE	\$192.50
22/03/2018	EF057615	MARY EVERUSS	STAFF REIMBURSEMENT - STUDY TOUR	\$86.00
22/03/2018	EF057616	COVS PARTS PTY LTD	AUTOMOTIVE PARTS	\$75.54
22/03/2018	EF057617	ALICE ALDER	ART SALES	\$150.00
22/03/2018	EF057618	CRANEFORD PLUMBING PTY LTD	PLUMBING SERVICES - VARIOUS LOCATIONS	\$5,566.63
22/03/2018	EF057619	LUV A LOLLY	CONFECTIONERY - GLC	\$513.75
22/03/2018	EF057620	BUKIDO TAIJUTSU	KIDSPORT VOUCHER	\$750.00
22/03/2018	EF057621	SPHERE LEGAL PTY LTD	ANNUAL FEE - DEBT COLLECTION LEGAL SERVICES	\$676.50
22/03/2018	EF057622	SOUTH WEST PRINTING & PUBLISHING	ADVERTISING - WEST AUSTRALIAN	\$9,500.00
22/03/2018	EF057623	ECOEDGE ENVIRONMENTAL PTY LTD	FLORA & VEGETATION ASS - TOBY INLET & LOWE VASSE RIVER	\$11,137.50
22/03/2018	EF057624	BMA-BUSSELTON MARTIAL ARTS	KIDSPORT VOUCHERS	\$638.00
22/03/2018	EF057625	JS ROADSIDE PRODUCTS	ROADSIDE PRODUCTS	\$3,261.50
22/03/2018	EF057626	MARGARET RIVER FENCING	MAINTENANCE SERVICES - VARIOUS LOCATIONS	\$13,101.00
22/03/2018	EF057627	GRACE RECORDS MANAGEMENT (AUSTRALIA) PTY LTD	STORAGE SERVICES - ARCHIVE BOXES	\$412.24
22/03/2018	EF057628	SONIC HEALTH PLUS PTY LTD	PRE EMPLOYMENT MEDICAL	\$148.50
22/03/2018	EF057629	SOUTH WEST EMPLOYEE ASSISTANCE PROGRAM	EMPLOYEE ASS PROGRAM	\$3,927.00
22/03/2018	EF057630	MATTHEW SHARP	ART SALES	\$66.50
22/03/2018	EF057631	ORANGE COACH CHARTERS	BUS CHARTER - SWALSC BUS TOUR WETLANDS	\$580.00
22/03/2018	EF057632	PANCAKE DESIGNS RESIN	ART SALES	\$121.10
22/03/2018	EF057633	RETECH RUBBER	SOFTFALL SURFACES - DEPOT	\$1,908.50
22/03/2018	EF057634	FLAVER PRODUCTIONS	AUDIO & LIGHTING EQUIPMENT - BSN FRINGE FESTIVAL 2018	\$1,153.00
22/03/2018	EF057635	SOUTH WEST WINDSCREEN & GLASS	PLANT WINDSCREEN REPAIRS	\$320.00
22/03/2018	EF057636	PROTECTOR FIRE SERVICES	TRAINING SERVICES - VARIOUS LOCATIONS	\$466.40
22/03/2018	EF057637	RENDEZVOUS HOTEL PERTH SCARBOROUGH	ACCOMMODATION - STAFF TRAINING	\$769.00
22/03/2018	EF057638	SEA CHANGE NEWS & GIFTS	LIBRARY RESOURCES - NEWSPAPERS	\$142.80
22/03/2018	EF057639	PLANET FOOTPRINT PTY LTD	IT SOFTWARE	\$6,956.40
22/03/2018	EF057640	DUNSBOROUGH HARDWARE & HOME CENTRE	HARDWARE SERVICES	\$42.00

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22/03/2018	EF057641	NSCO CONSULTING	CONSULTANCY AND TRAINING	\$2,099.90
22/03/2018	EF057642	OFFICEMAX AUSTRALIA LTD	STATIONERY SUPPLIES - COB	\$1,305.92
22/03/2018	EF057643	SOUTH WEST WORKING LIFE ASSOCIATION	HERITAGE ATTRACTIONS - ANNUAL MEMBERSHIP SUB	\$200.00
22/03/2018	EF057644	DEPARTMENT OF HUMAN SERVICES	CHARGES FOR CENTREPAY FACILITY - WINDERLUP	\$113.85
22/03/2018	EF057645	GERARD PROFESSIONAL SOLUTIONS	GOOSE CARPARK - STREET LIGHTING	\$9,350.00
22/03/2018	EF057646	CATALYTIC IT	IT EQUIPMENT AND SERVICES	\$3,564.00
22/03/2018	EF057647	DYMOCKS - BUSSELTON	LIBRARY RESOURCES	\$768.00
22/03/2018	EF057648	NARELLE SMITH	STAFF REIMBURSEMENT - TRAINING	\$21.00
22/03/2018	EF057649	BCP CIVIL & PLANT	EXCAVATOR & PLANT HIRE - VARIOUS WORKS	\$50,374.08
22/03/2018	EF057650	BCP MATERIALS PTY LTD	SAND SUPPLIES - CRAIG STREET	\$2,533.15
22/03/2018	EF057651	BCP LIQUID WASTE	LIQUID WASTE SERVICES - MEELUP & DNS	\$1,749.00
22/03/2018	EF057652	ERTECH PTY LTD	COASTAL DEFENCES SERVICE - BMRRA	\$5,328,332.80
22/03/2018	EF057653	D MCKENZIE T/A LITORIA ECOSERVICES	CONSULTANCY - WEED CONTROL - HANSEN STREET RESERVE	\$429.00
22/03/2018	EF057654	IWEIGH SOLUTIONS PTY LTD	WASTE MANAGEMENT SOFTWARE - ANNUAL LICENCE FEE	\$1,650.00
22/03/2018	EF057655	STATEWIDE DOORS BUSSELTON	MAINTENANCE SERVICES - DEPOT	\$990.00
22/03/2018	EF057656	SANDGROPER CONTRACTING	LIQUID WASTE REMOVAL - EAGLE BAY & PT PIQUET	\$350.00
22/03/2018	EF057657	ANGELA GRIFFIN	REFUND OF RATE OVERPAYMENT	\$19.32
22/03/2018	EF057658	WORK METRICS	HEALTH AND SAFETY SOFTWARE	\$110.00
22/03/2018	EF057659	COLES.COM.AU	COUNCIL & STAFF REFRESHMENTS - COB	\$1,401.23
22/03/2018	EF057660	D & A O'CONNOR FAMILY TRUST	CATERING - EXHIBITION ARTGEO	\$150.00
22/03/2018	EF057661	MARGARET RIVER BUSSELTON TOURISM ASSOCIATION	ADVERTISING - CRUISE SHIP 2017-2018	\$5,977.66
22/03/2018	EF057662	PRIMARY LOGISTICS	LITTER COLLECTION - MEELUP	\$827.20
22/03/2018	EF057663	PRIME URBAN WA PTY LTD	REFUND - DOUBLE PAYMENT - WAPC16/0068.01	\$12,776.00
22/03/2018	EF057664	THE URBAN COFFEE HOUSE	VARIOUS COUNCIL CATERING	\$1,293.90
22/03/2018	EF057665	EVERETT'S HOME AND YARD MAINTENANCE	MAINTENANCE SERVICES - VARIOUS LOCATIONS	\$1,892.66
22/03/2018	EF057666	MARKETFORCE PTY LTD	ADVERTISING - WEST AUSTRALIAN	\$2,766.88
22/03/2018	EF057667	CREATIVE EIGHT STUDIO	DESIGN SERVICES - ADDITIONAL GRAPHIC WORKS EASTERN LINK	\$352.00
22/03/2018	EF057668	LOTEX FILTER CLEANING SERVICE	PLANT FILTER CLEANING SERVICE	\$434.00
22/03/2018	EF057669	SPORTFIRST BUSSELTON	SPORTING PRODUCTS - GLC	\$531.00
22/03/2018	EF057670	DUNSBOROUGH COMMUNITY MEN'S SHED	COMMUNITY BID 2017/2018	\$800.00
22/03/2018	EF057671	KLEENIT PTY LTD	GRAFFITI REMOVAL - DNS & BSN	\$377.30
22/03/2018	EF057672	CALIBRE PROFESSIONAL SERVICES PTY LTD	ENGINEERING SERVICES - VARIOUS LOCATIONS	\$9,735.00
22/03/2018	EF057673	APP CORPORATION PTY LTD	PROJECT MANAGEMENT SERVICES - BMRRA	\$36,125.46
22/03/2018	EF057674	TYRECYCLE PTY LTD	TYRE RECYCLING - BSN & DNS TIPS 2017-2018	\$2,442.03
22/03/2018	EF057675	GRASS TREES AUSTRALIA	GARDEN - REPLACEMENT GLC	\$1,680.00
22/03/2018	EF057676	JONES MARINE	SHARK/STINGER NET MAINTENANCE BSN/DNS	\$900.00
22/03/2018	EF057677	FRONTLINE FIRE & RESCUE EQUIPMENT	EMERGENCY RESPONSE EQUIPMENT	\$775.67
22/03/2018	EF057678	WESTERN IRRIGATION PTY LTD	BORE AND IRRIGATION SERVICES - 12 SIM CARDS	\$5,885.00
22/03/2018	EF057679	BARRY ALLEN ELECTRICAL SERVICES PTY LTD	ELECTRICAL SERVICES	\$4,843.12
22/03/2018	EF057680	BUSSELTON AUTO ELECTRICS	AUTO ELECTRICAL SERVICES	\$681.70
22/03/2018	EF057681	KEITH WILLIAMS & CO MOTOR TRIMMERS	AQUATIC INFLATABLE REPAIRS - GLC	\$220.00
22/03/2018	EF057682	BUNBURY COFFEE MACHINES	COFFEE MACHINE SUPPLIES - GLC	\$1,017.50
22/03/2018	EF057683	RUGBY WA	SINGLE YEAR GRANT AGREEMENT WESTERN FORCE 2018	\$3,300.00
22/03/2018	EF057684	BUSSELTON STOCKFEEDS & PET SUPPLIES	ANIMAL CARE FACILITY SUPPLIES 2017-2018	\$339.00
22/03/2018	EF057685	BUSSELTON DUNSBOROUGH MAIL	ADVERTISING - CRC MEETING ROOM	\$150.00
22/03/2018	EF057686	FOOTBALL FEDERATION SOUTH WEST	KIDSPORT VOUCHERS	\$660.00
22/03/2018	EF057687	SOLVER PAINTS	PAINTING SUPPLIES	\$241.57

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22/03/2018	EF057688	RIDER LEVETT BUCKNALL WA PTY LTD	QUANTITY SURVEY SERVICES - BMRRA	\$10,450.00
22/03/2018	EF057689	EMMA HEYS	PRIZE - SMART CITIES HACKATHON MARCH 2018	\$54.98
22/03/2018	EF057690	ABIGAIL COX	ENERGY AND NUTRITION PRODUCTS - GLC	\$80.00
22/03/2018	EF057691	MDF CONSULTING & PROJECT MANAGEMENT	PROPERTY & RATING ASSISTANCE	\$8,544.52
22/03/2018	EF057692	SOUTH REGIONAL TAFE	EDUCATION & TRAINING - TAFE TRAINEE	\$1,423.75
22/03/2018	EF057693	PAUL ANDREWS TRUST	GLC CAFE SUPPLIES	\$79.20
22/03/2018	EF057694	DOUTH CONTRACTING	PROPERTY & GARDEN MAINTENANCE - WINDERLUP VILLAS	\$482.00
22/03/2018	EF057695	HISCONFY PTY LTD	KITCHEN EQUIPMENT - YCAB	\$839.27
22/03/2018	EF057696	KRISTOPHER DAVIS	SOFTWARE REPLACEMENT TRIP - GLC	\$115.74
22/03/2018	EF057697	YALAMBI FARM STUD	EQUESTRIAN COMMUNITY EVENT - GRANT 2018	\$2,000.00
22/03/2018	EF057698	AUSTRALIAN INSTITUTE OF MANAGEMENT	MEMBERSHIP 01/02/2018 - 31/01/2019	\$224.00
22/03/2018	EF057699	QPLAY	PLAYGROUND EQUIPMENT - DEPOT	\$400.07
22/03/2018	EF057700	REDFISH TECHNOLOGIES PTY LTD	AUDIO VIDEO CONSULTING - COB	\$768.90
22/03/2018	EF057701	ANTENNA TECH	ANTENNA REPAIRER	\$150.00
22/03/2018	EF057702	TOX FREE AUSTRALIA	CHEMICAL DISPOSAL SERVICES - DNS TIP	\$9,381.90
22/03/2018	EF057703	NATURALISTE TRAVEL	TRAVEL STAFF FLIGHT	\$603.00
22/03/2018	EF057704	CORSIGN WA PTY LTD	SINGAGE AND TRAFFIC ACCESSORIES - YELVERTON ROAD	\$2,351.80
22/03/2018	EF057705	EZY2C	GPS TRACKING SOLUTIONS - DEPOT	\$700.48
22/03/2018	EF057706	WHEELBITE	GRANT 2018 WHEELBITE	\$3,000.00
22/03/2018	EF057707	BUSSELTON SHEDS PLUS	BUILDING SUPPLY - QUOTE NEW HANGAR BMRRA	\$825.00
22/03/2018	EF057708	SOUTH WEST SEASONS	ADVERTISING - MARCH 2018	\$100.00
22/03/2018	EF057709	MH & JL HIGGINS BUILDING CONTRACTORS	MAINTENANCE OF JETTY LADDERS	\$4,840.00
22/03/2018	EF057710	WELL DONE INTERNATIONAL PTY LTD	AFTERHOURS CALL CENTRE SERVICE	\$2,296.14
22/03/2018	EF057711	ELAMOORE NATURAL SOAPS & COSMETICS PTY LTD	ART SALES	\$81.60
22/03/2018	EF057712	STALEY FOOD & PACKAGING	CLEANING CHEMICALS - GLC & COB	\$12,499.69
22/03/2018	EF057713	DUNSBOROUGH & DISTRICTS WATER CARTAGE	WATER CARTAGE RENDEZVOUS ROAD HOUSES	\$3,712.50
22/03/2018	EF057714	GLOBAL DIAGNOSTICS	MEDICAL SERVICES - STAFF X-RAY	\$120.00
22/03/2018	EF057715	CONTRACT FENCING	FENCING - MANNING CATTLE YARDS	\$28,131.23
22/03/2018	EF057716	GEOBOX PTY LTD	VEHICLE CAMERAS - MONTHLY FEE	\$198.00
22/03/2018	EF057717	HARVEY NORMAN AV/IT SUPERSTORE BUSSELTON	ELECTRICAL APPLIANCE SERVICES - COB	\$258.00
22/03/2018	EF057718	FOREST ADVENTURES SOUTH WEST	PRIZE - GREEN TASK FORCE SURVEY	\$120.00
22/03/2018	EF057719	TENDERLINK.COM	TENDER - SUPPLY & DELIVERY IRRIGATION EQUIP.	\$165.00
22/03/2018	EF057720	BUSSELTON REMEDIAL MASSAGE	CORPORATE MASSAGE - STAFF CONFERENCE	\$800.00
22/03/2018	EF057721	BUSSELTON PRIDE PROJECT	LGBT EVENT - GRANT 2018	\$2,000.00
22/03/2018	EF057722	MERCURE HOTEL PERTH	LIBRARY STAFF - ACCOMMODATION	\$517.00
22/03/2018	EF057723	KITCHEN TAKEOVERS	CATERING NUMEROUS MEETINGS	\$435.60
22/03/2018	EF057724	AQUAVIVA CATERING	CATERING - STAFF CONFERENCE	\$13,841.00
22/03/2018	EF057725	ANGELA LEWIS	REFUND OF ANIMAL TRAP BOND	\$150.00
22/03/2018	EF057726	THOMAS HIRE PTY LTD	MACHINERY HIRE - NCC	\$535.00
22/03/2018	EF057727	SPICE ODYSSEE	CATERING - COUNCIL DINNER	\$600.00
22/03/2018	EF057728	JESSICA DALEY	STAFF REIMBURSEMENT - STUDY TOUR MEALS	\$51.90
22/03/2018	EF057729	VOYTEK KOZLOWSKI	SCULPTURE BY THE BAY - PRIZE	\$2,500.00
22/03/2018	EF057730	BAYTHE LINEN AND LAUNDRY	SUPPLY OF CLEAN LINEN - BJTP	\$278.70
22/03/2018	EF057731	AVENTEDGE	CONFERENCES - STAFF TRAINING	\$1,754.50
22/03/2018	EF057732	FRESH AS	REFRESHMENTS - GLC	\$376.95
22/03/2018	EF057733	SUSSEX TURF RENOVATION	TURF RENOVATION - CHURCHILL PARK	\$8,360.00
22/03/2018	EF057734	REVOLUTION APPS PTY LTD	E-COMMERCE PLATFORM FOR COMPOSTING GEAR - DEPOT	\$347.20

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22/03/2018	EF057735	ADVANCED DRIVEWAY SEALING	MAINTENANCE SERVICES - VARIOUS LOCATIONS	\$1,599.95
22/03/2018	EF057736	DAVE GOODWIN	PRESTENTER FOR WORKSHOP	\$200.00
22/03/2018	EF057737	WANNEROO PLANT FARM	NURSERY PLANTS - COB KITCHENS	\$198.00
22/03/2018	EF057738	PRIME MEDIA GROUP LTD	ADVERTISING SERVICES - NCC - CHANNEL 7	\$5,353.70
22/03/2018	EF057739	BEACHSIDE BUILDING & MAINTENANCE	BUILDING DIVISION - DEPOT BUILDING MAINTENANCE	\$2,580.00
22/03/2018	EF057740	NORVANIVEL PTY LTD	FURNITURE - YOUTH BUILDING	\$2,109.25
22/03/2018	EF057741	AMBERGATE PLUMBING	PLUMBING SERVICES - VARIOUS LOCATIONS	\$6,817.21
22/03/2018	EF057742	EMERG SOLUTIONS PTY LTD	BROADCAST ALERT APP SUBSCRIPTION FEE	\$950.00
22/03/2018	EF057743	DORSOGNA LIMITED	ICE CREAM AND SMALL GOODS - GLC	\$1,004.48
22/03/2018	EF057744	OPRA AUSTRALIA PTY LTD	PSYCHOMETRIC ASSESSMENT SERVICES - STAFF	\$715.00
22/03/2018	EF057745	GREG HAREWOOD	ZOOLOGICAL SERVICES	\$506.00
22/03/2018	EF057746	COMMUNITY HOME CARE INCORPORATED	STREET LIBRARY BOXES- MENS SHED	\$3,300.00
22/03/2018	EF057747	KOMPAN PLAYSCAPE	PLAYGROUND EQUIPMENT SUPPLY - DEPOT	\$1,650.00
22/03/2018	EF057748	ASF CLEANING PTY LTD	CLEANING SERVICES - VARIOUS LOCATIONS	\$45,098.09
22/03/2018	EF057749	HI LIGHTING (1984) PTY LTD	LIGHTING SERVICES - BSN AMPHITHEATRE	\$26,868.60
22/03/2018	EF057750	BUSSELTON MEDICAL PRACTICE	MEDICAL SERVICES - CRYSTALLINE SILICA TESTING - STAFF	\$1,375.00
22/03/2018	EF057751	WOODHOUSE SERVICES	TRANSPORT SERVICES - CHURCHILL PARK	\$770.00
22/03/2018	EF057752	FLAGS OF ALL NATIONS PTY LTD	FLAGS - MAINTENANCE	\$1,411.30
22/03/2018	EF057753	EAGLES HERITAGE	CHILD VACATION CARE EXCURSION - NCC	\$240.00
22/03/2018	EF057754	TEAMWORKS DEVELOPMENT AUSTRALIA	TEAM DEVELOPMENT - STAFF CONFERENCE	\$10,742.00
22/03/2018	EF057755	CLAIRE MADDEN	KEYNOTE SPEAKER - TIME TO PLAY	\$7,889.50
22/03/2018	EF057756	JDM EARTHWORKS	STONEWORK SERVICES - BSN WASTE	\$18,502.00
22/03/2018	EF057757	MUSEUMLY	ARTWORKS CONSERVATION - CEMETRIES	\$8,004.70
22/03/2018	EF057758	CAPE TO CAPE FENCING	FENCING SERVICES - KOLHAGEN ROAD	\$2,728.00
22/03/2018	EF057759	PAUL PICHUGIN	PHOTOGRAPHY SERVICES - ARTGEO	\$3,630.00
22/03/2018	EF057760	HOTEL IBIS PERTH	ACCOMMODATION - STAFF TRAINING	\$1,071.80
22/03/2018	EF057761	HOLLY WILSON	GLC REFUND	\$101.00
22/03/2018	EF057762	COMPUTER WEST	INFORMATION TECHNOLOGY SUPPLIER	\$69.00
22/03/2018	EF057763	PHILLIP SNEDDEN	REFUND DOG REGISTRATION - NOW STERILISED	\$150.00
22/03/2018	EF057764	KIRSTEEN BATES	REFUND DOG REGISTRATION - NOW STERILISED	\$150.00
22/03/2018	EF057765	DOWN SOUTH WATER CARTAGE	WATER CARTAGE - YELVERTON ROAD	\$605.00
22/03/2018	EF057766	DEON ATTARD	DJ SERVICES - BSN FORESHORE	\$275.00
22/03/2018	EF057767	ARCADIS AUSTRALIA PACIFIC PTY LTD	ENVIRONMENTAL STRATEGIES - RENDEZVOUS ROAD	\$11,786.50
22/03/2018	EF057768	INTERNATIONAL ASSOCIATION OF PUBLIC PARTICIPATION AUSTRALIA	TRAINING SERVICES	\$2,200.00
22/03/2018	EF057769	STEPHEN CREEK	REFUND OF ANIMAL TRAP BOND	\$100.00
22/03/2018	EF057770	BUSSELTON UKULELE STRUMMERS INC.	REFUND FACILITY HIRE BOND - UNDALUP	\$500.00
22/03/2018	EF057771	PAMELA JENNINGS	REFUND FACILITY HIRE BOND - CRC	\$380.00
22/03/2018	EF057772	SARAH TRUNFIO	REFUND OF ANIMAL TRAP BOND	\$100.00
22/03/2018	EF057773	GEORG GMELCH	REFUND OF RATE OVERPAYMENT	\$790.36
22/03/2018	EF057774	ANNA TAN WEI LIN	REFUND LOST CHEQUE	\$147.00
22/03/2018	EF057775	CC OVERTON	REFUND LOST CHEQUE	\$735.70
22/03/2018	EF057776	BORAL CONTRACTING PTY LTD	REISSUE OF LOST CHEQUE	\$1,000.00
22/03/2018	EF057777	BRETT WALSH LANDSCAPING	365 X AGONIS TREES - DEPOT	\$24,090.00
22/03/2018	EF057778	PETER MORRIS	CROSSOVER SUBSIDY PAYMENT	\$337.40
22/03/2018	EF057779	ARROW BRONZE	MEMORIAL PLAQUES - BUTTER FACTORY	\$1,800.42
22/03/2018	EF057780	PK COURIERS	COURIER SERVICES - DEPOT	\$366.30
22/03/2018	EF057781	DOTS POTS & OFFICE FURNITURE	OFFICE FURNITURE - DEOPT LUNCH ROOM	\$1,435.00

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22/03/2018	EF057782	BUSSELTON TOYOTA	VEHICLE PURCHASES / SERVICES / PARTS - FLEET	\$57,475.40
22/03/2018	EF057783	GILS MOWING	LAWNMOWING SERVICES - WINDERLUP VILLAS	\$1,215.00
22/03/2018	EF057784	BOC GASES AUSTRALIA LTD	GAS SERVICES - DEPOT	\$98.15
22/03/2018	EF057785	CJD EQUIPMENT PTY LTD	PLANT PURCHASES / SERVICES / PARTS - DEPOT	\$100.18
22/03/2018	EF057786	COMMERCIAL CLEANING EQUIPMENT	CLEANING EQUIPMENT SUPPLIER - NCC	\$721.90
22/03/2018	EF057787	WOOD & GRIEVE ENGINEERS	CONSULTANCY - PORT GEO BOAT TRAILER CAR PK DESIGN	\$4,760.53
22/03/2018	EF057788	MP ROGERS & ASSOCIATES PTY LTD	CONSULTANCY - PORT GEO FINGER JETTY DESIGN	\$3,295.25
22/03/2018	EF057789	AC FORSTER & SON	PLUMBING SERVICES - MITCHELL PARK	\$140.00
22/03/2018	EF057790	FTE ENGINEERING	MAINTENANCE SERVICES - DEPOT	\$7,183.55
22/03/2018	EF057791	GEOGRAPHE TIMBER & HARDWARE	HARDWARE SUPPLIES - VARIOUS MATERIALS	\$1,835.23
22/03/2018	EF057792	SOUTHERN LOCK & SECURITY	SECURITY SERVICES - PADLOCKS FOR DEPOT	\$2,265.00
22/03/2018	EF057793	T J DEPIAZZI & SONS	MULCH SUPPLIES - DNS OVAL SURROUNDS	\$1,304.82
22/03/2018	EF057794	DUCHESS MEDICAL PRACTICE	MEDICAL SERVICES - IMMUNISATIONS WASTE & FLEET	\$382.10
22/03/2018	EF057795	HOLCIM (AUSTRALIA) PTY LTD T/A HUMES	CONCRETE - COLLEGE AVE CYCLEWAY DRAINAGE	\$7,891.40
22/03/2018	EF057796	MALATESTA ROAD PAVING & HOTMIX	ROAD HOTMIX / PAVING SERVICES - LAYMAN ROAD	\$162,383.87
22/03/2018	EF057797	BUCHER MUNICIPAL PTY LTD	ENGINEERING - PLANT SPARES & SERVICING - WASTE FLEET	\$7,931.34
22/03/2018	EF057798	NICHOLLS MACHINERY	PLANT PURCHASES / SERVICES / PARTS - DEPOT	\$6,560.82
22/03/2018	EF057799	ROYAL LIFE SAVING SOCIETY - WESTERN AUSTRALIA	TRAINING SERVICES - STAFF GLC	\$433.00
22/03/2018	EF057800	LANDGATE CUSTOMER ACCOUNT	LAND INFORMATION AND TITLE SEARCHES	\$885.50
22/03/2018	EF057801	HANSON CONST. MATERIALS PTY LTD	CONCRETE PATHWAY MAINTENANCE - BSN VARIOUS LOCATIONS	\$1,727.44
22/03/2018	EF057802	DELRON CLEANING BUSSELTON	BBQ CLEANING - VARIOUS LOCATIONS	\$18,437.57
22/03/2018	EF057803	WESTERN POWER CORPORATION	ELECTRICAL SERVICES - CRN STRELLY ST & BARLEE ST	\$360,028.00
22/03/2018	EF057804	GEOGRAPHE PETROLEUM	FUEL SERVICES - VARIOUS LOCATIONS	\$11,286.97
22/03/2018	EF057805	ERS AUSTRALIA PTY LTD	MAINTENANCE PARTS WASHER	\$903.10
22/03/2018	EF057806	LANDGATE (VALUER GENERAL'S OFFICE)	LAND VALUATIONS	\$3,933.91
22/03/2018	EF057807	STATE LIBRARY OF WESTERN AUSTRALIA	LIBRARY RESOURCES - REPLACEMENT COST BSN	\$67.63
22/03/2018	EF057808	PENDREY AGENCIES P/L	CHEMICAL / RURAL SUPPLIES - VARIOUS MATERIALS	\$2,914.04
22/03/2018	EF057809	WINC AUSTRALIA PTY LTD	STATIONERY SUPPLIER - VARIOUS LOCATIONS	\$363.16
22/03/2018	EF057810	GALVINS PLUMBING PLUS	PLUMBING SUPPLIES - PRINCE STREET	\$430.17
22/03/2018	EF057811	BUSSELTON MOTORS (MITSUBISHI/MAZDA)	VEHICLE PURCHASES / SERVICES / PARTS	\$650.07
22/03/2018	EF057812	COURIER AUSTRALIA	COURIER SERVICES - VARIOUS LOCATIONS	\$670.91
22/03/2018	EF057813	THINK WATER DUNSBOROUGH	RETICULATION SERVICES - VARIOUS LOCATIONS	\$9,600.76
22/03/2018	EF057814	DUNSBOROUGH BOBCAT SERVICE	EARTHMOVING - BOBCAT HIRE - VARIOUS LOCATIONS	\$1,980.00
22/03/2018	EF057815	PRO-LINE KERBING	KERBING SERVICES - LAYMAN ROAD	\$5,518.92
22/03/2018	EF057816	AUSTRALIA POST	POSTAGE	\$4,642.84
22/03/2018	EF057817	ROD'S AUTO ELECTRICS	AUTO ELECTRICAL SERVICES - DEPOT	\$338.00
22/03/2018	EF057818	BUSSELTON TELEPHONES & TECHNOLOGY	COMMUNICATION SERVICES	\$39.90
22/03/2018	EF057819	SW PRECISION PRINT	PRINTING SERVICES - VARIOUS MATERIALS	\$1,376.00
22/03/2018	EF057820	PRESTIGE PRODUCTS	HOSPITALITY EQUIPMENT SUPPLIER - NCC & COB	\$6,074.53
22/03/2018	EF057821	SOUTH WEST ISUZU	PLANT PURCHASES / SERVICES / PARTS - FLEET	\$3,322.28
22/03/2018	EF057822	BLACKWOODS	FLEET CONSUMABLES & MAINTENANCE PARTS	\$2,441.15
22/03/2018	EF057823	ANIMAL PEST MANAGEMENT SERVICES	PEST CONTROL SERVICES - MEELUP	\$2,640.00
22/03/2018	EF057824	BAY SIGNS	SIGNAGE SERVICES - VARIOUS BUILDINGS	\$4,406.50
22/03/2018	EF057825	ACTIV FOUNDATION INC	MAINTENANCE SERVICES - VARIOUS LOCATIONS	\$35,557.34
22/03/2018	EF057826	BUSSELTON PEST & WEED CONTROL	PEST CONTROL - VARIOUS LOCATIONS	\$29,077.51
22/03/2018	EF057827	WEST OZ LINEMARKING	LINE MARKING SERVICES - DNS BOAT RAMP	\$328.90
22/03/2018	EF057828	ALL BUSSELTON GAS & PLUMBING SERVICE	PLUMBING - VARIOUS LOCATIONS	\$2,057.10

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22/03/2018	EF057829	BUSSELTON MULTI SERVICE	ENGRAVING - CRUISE SHIP PLAQUE	\$121.00
22/03/2018	EF057830	LEISURE INSTITUTE OF WEST AUST (AQUATICS)	TRAINING SERVICES - GLC	\$240.00
22/03/2018	EF057831	BUSSELTON TENNIS CLUB	BSN TENNIS CLUB RELOCATION	\$186,704.40
22/03/2018	EF057832	WESTRAC EQUIPMENT P/L	PLANT PURCHASES / SERVICES / PARTS - DEPOT	\$494.58
22/03/2018	EF057833	BUSSELTON BUILDING PRODUCTS	BUILDING PRODUCT SUPPLIER- VARIOUS LOCATIONS	\$1,532.51
22/03/2018	EF057834	LAWRENCE & HANSON	ELECTRICAL/PROTECTIVE CLOTHING - DEPOT	\$3,838.40
22/03/2018	EF057835	B & B STREET SWEEPING	STREET SWEEPING - VARIOUS LOCATIONS	\$45,001.57
22/03/2018	EF057836	WORK CLOBBER	PROTECTIVE CLOTHING SUPPLIER - STAFF	\$2,989.00
22/03/2018	EF057837	AMITY SIGNS	SIGNAGE SERVICES - BSN	\$462.00
22/03/2018	EF057838	DEPARTMENT OF FIRE AND EMERGENCY SERVICES	ANNUAL LEVY REMITTANCE	\$640,364.93
22/03/2018	EF057839	TOTAL EDEN PTY LTD	RETICULATION - VARIOUS MATERIALS & LOCATIONS	\$8,375.47
22/03/2018	EF057840	BSEWA	ELECTRICAL SERVICES - VARIOUS LOCATIONS	\$64,991.24
22/03/2018	EF057841	PENFOLDS TRANSPORT PTY LTD	CARTAGE SERVICES - YELVERTON ROAD	\$5,544.00
22/03/2018	EF057842	LAW SOCIETY OF W.A.	ONLINE LEGAL WEBINAR	\$190.00
22/03/2018	EF057843	KLEENHEAT GAS	GAS SERVICES - BJTP	\$698.89
22/03/2018	EF057844	BUNNINGS BUILDING SUPPLIES	HARDWARE SUPPLIES - VARIOUS MATERIALS	\$1,702.37
22/03/2018	EF057845	BUSSELTON SEA SCOUTS GROUP	KIDSPORT VOUCHERS	\$150.00
22/03/2018	EF057846	GRAHAM ALP	REFUND OF ANIMAL TRAP BOND	\$100.00
22/03/2018	EF057847	W A TREASURY CORPORATION	LOAN REPAYMENTS	\$787,417.39
22/03/2018	EF057848	BUSSELTON REFRIGERATION & AIRCONDITIONING	DEGAS REFRIGERATION/AIR CONDITIONING SERVICES BSN & DNS	\$3,415.00
22/03/2018	EF057849	BUSSELTON STATE EMERGENCY SERVICE	PETTY CASH REIMBURSEMENT - BSN	\$103.50
22/03/2018	EF057850	CAMPBELLS	GLC KIOSK PURCHASES	\$522.20
22/03/2018	EF057851	CRAVEN FOODS BUNBURY	GLC KIOSK PURCHASES	\$139.49
22/03/2018	EF057852	GEOFABRICS AUSTRALASIA PTY LTD	SAND BAG SUPPLIER	\$7,821.00
22/03/2018	EF057853	SOUTHWEST TYRE SERVICE	PLANT TYRE SUPPLIER / REPAIRER - DEPOT	\$7,435.75
22/03/2018	EF057854	COATES HIRE	HIRE EQUIPMENT SERVICES - DEPOT	\$9,019.47
22/03/2018	EF057855	DAVID MILDWATERS ELECTRICAL	MAINTENANCE SERVICES - FARQUAHAR ROAD - DEPOT	\$13,207.07
22/03/2018	EF057856	IPWEA-WA	MEMBERSHIP	\$1,292.50
22/03/2018	EF057857	SIGMA COMPANIES GROUP PTY LTD	CHEMICAL SUPPLIER - GLC	\$81.68
22/03/2018	EF057858	COLES	COUNCIL & STAFF REFRESHMENTS - NCC	\$544.50
22/03/2018	EF057859	CARDNO (WA) PTY LTD	CONSULTANCY - TRAFFIC SIMULATIONS	\$6,930.00
22/03/2018	EF057860	MANPOWER SERVICES (AUST) P/LTD	REFUND FACILITY HIRE BOND - CRC	\$185.00
22/03/2018	EF057861	SIGNSMITHS	SIGNAGE SERVICES - GLC	\$1,760.00
22/03/2018	EF057862	TECHNOLOGY ONE LIMITED	SOFTWARE SERVICES	\$2,156.00
22/03/2018	EF057863	WASTE MANAGEMENT ASSOC OF AUSTRALIA	WASTE MANAGEMENT - MEMBERSHIP	\$467.50
22/03/2018	EF057864	BUSSELTON JETTY INC.	BSN FRINGE FESTIVAL - TRAIN HIRE	\$880.00
22/03/2018	EF057865	SOUTHERN MACHINING & MAINTENANCE	PLANT MAINTENANCE - DEPOT	\$445.50
22/03/2018	EF057866	SOILS AINT SOILS	NURSERY SUPPLIES - DEPOT	\$39.00
22/03/2018	EF057867	BUSSELTON WELDING SERVICES	WELDING - YALLINGUP POST	\$82.50
22/03/2018	EF057868	EARTH 2 OCEAN COMMUNICATIONS	COMMUNICATION SERVICES - RADIO REPAIRS	\$331.50
22/03/2018	EF057869	FLOWERS ON PRINCE	FLOWERS AND GIFTS - X 4	\$320.00
22/03/2018	EF057870	CLEANAWAY	WASTE MANAGEMENT SERVICES - GLC	\$239.25
22/03/2018	EF057871	RICOH BUSINESS CENTRE	OFFICE EQUIPMENT SERVICES - PHOTOCOPYING	\$7,446.20
22/03/2018	EF057872	ST MARYS' CRICKET CLUB	KIDSPORT VOUCHERS	\$220.00
22/03/2018	EF057873	CAPE CELLARS BUSSELTON	REFRESHMENTS - CONFERENCE	\$961.79
22/03/2018	EF057874	WA RANGERS ASSOCIATION	ADVERTISING VACANCEY SENIOR RANGER	\$250.00
22/03/2018	EF057875	CROSS SECURITY SERVICES	SECURITY SERVICES - COB	\$176.00

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22/03/2018	EF057876	BURKE AIR	AIR CONDITIONING SERVICES - COB	\$3,416.60
22/03/2018	EF057877	COCA COLA - AMATIL PTY LTD	GLC KIOSK PURCHASES	\$1,628.41
22/03/2018	EF057878	WML CONSULTANTS PTY LTD	CONSULTANCY SERVICES - GEOTECH KOORABIN DRIVE	\$6,655.13
22/03/2018	EF057879	FOXTEL CABLE TELEVISION PTY LTD	CABLE TV SUBSCRIPTION - GLC	\$420.00
22/03/2018	EF057880	GRASSIAS TURF MANAGEMENT	CRICKET PITCH MANAGEMENT SERVICES - BSN	\$3,900.00
22/03/2018	EF057881	HERBERT SMITH FREEHILLS	LEGAL ADVISE - LAND DONATION	\$5,280.00
22/03/2018	EF057882	GEOGRAPHE SAWS AND MOWERS	PLANT PURCHASES / SERVICES / PARTS - DEPOT	\$1,176.80
22/03/2018	EF057883	SAFE & SURE SECURITY PTY LTD	SECURITY SERVICES - ALARM OCCURANCE - VARIOUS LOCATIONS	\$440.00
22/03/2018	EF057884	THE CARAVAN DOCTOR	CARAVAN SERVICES / PARTS - DEPOT	\$174.00
22/03/2018	EF057885	PARKS AND LEISURE AUST (NATIONAL)	PLAYGROUND EQUIPMENT SERVICES - MEMBERSHIP	\$291.50
22/03/2018	EF057886	CITY AND REGIONAL FUELS	FUEL SERVICES - FLEET	\$3,566.11
22/03/2018	EF057887	LD TOTAL	LANDSCAPING - ALMOND GREEN PARK	\$11,119.78
22/03/2018	EF057888	TOTAL HORTICULTURAL SERVICES	LANDSCAPING SERVICES - BSN BEACH FRONT	\$46,064.41
22/03/2018	EF057889	VINEPOWER MARGARET RIVER PTY LTD	WEED CONTROL - LAYMAN & CHAMBERS ROAD	\$2,499.63
22/03/2018	EF057890	DUNSBOROUGH COAST & LANDCARE	COMMUNITY BIDS 2017/2018 RD 2	\$9,900.00
22/03/2018	EF057891	BDA TREE LOPPING	TREE LOPPING - VARIOUS LOCATIONS	\$30,982.60
22/03/2018	EF057892	TRADE HIRE	PLANT HIRE & EQUIPMENT SERVICES	\$2,009.00
22/03/2018	EF057893	RMS (AUST) PTY LTD	SOFTWARE SERVICES	\$99.00
22/03/2018	EF057894	CAPE RURAL CONTRACTING	FIRE BREAK MAINTAINENCE - WHALE LOOKOUT	\$300.00
22/03/2018	EF057895	AMBERGATE PLUMBING	PLUMBING SERVICES - JETTY	\$275.00
22/03/2018	EF057896	JUICE PRINT	PRINTING - STAFF CPMREFERENCE	\$1,217.62
22/03/2018	EF057897	MAIA FINANCIAL	LEASING PAYMENTS	\$106,109.58
22/03/2018	EF057898	THE ARTIST'S CHRONICLE	ADVERTISING - ARTIST CHRONICLE	\$59.40
22/03/2018	EF057899	MJB INDUSTRIES PTY LTD	DRAINAGE SUPPLIES - LAYMAN ROAD	\$31,105.80
22/03/2018	EF057900	WANDERERS JUNIOR FOOTBALL CLUB	KIDSPORT VOUCHERS	\$530.00
22/03/2018	EF057901	BEACHSIDE BUILDING & MAINTENANCE	MAINTENANCE - VARIOUS LOCATIONS	\$4,244.00
22/03/2018	EF057902	ASCENT ENGINEERING PTY LTD	ENGINEERING - DNS ACCESS IMPROVEMENTS	\$3,667.13
22/03/2018	EF057903	DELL AUSTRALIA PTY LTD	COMPUTER EQUIPMENT SUPPLIER	\$7,212.28
22/03/2018	EF057904	HART SPORT	SPORT EQUIPMENT SUPPLIER - GLC	\$894.00
22/03/2018	EF057905	STRATEGEN ENVIRONMENTAL CONSULTANTS PTY LTD	CONSULTANCY SERVICES - ENVIRO APPROVALS STAGE 1	\$11,542.52
22/03/2018	EF057906	HERTZ AUSTRALIA PTY LTD	VEHICLE RENTAL SERVICES - STAFF TRAINING	\$301.19
22/03/2018	EF057907	HIP POCKET WORK WEAR AND SAFETY	UNIFORMS & PROTECTIVE CLOTHING	\$4,840.52
22/03/2018	EF057908	PHYSIO SOUTHWEST	MEDICAL SERVICES - PILATES TUESDAY	\$1,204.00
22/03/2018	EF057909	NEVERFAIL SPRINGWATER LTD	WATER REFILL SERVICE - DUNS WASTE FACILI	\$245.05
22/03/2018	EF057910	PFD FOOD SERVICES PTY LTD	GLC KIOSK PURCHASES	\$756.30
22/03/2018	EF057911	T-QUIP	MOWER PARTS & SERVICE	\$308.10
29/03/2018	EF057912	LOCAL GOVERNMENT PROFESSIONALS AUSTRALIA (WA DIVISION)	STAFF TRAINING	\$335.00
29/03/2018	EF057913	BEACHLANDS LAWNMOWING SERVICE	LAWN MOWING - OCEAN PLAM VILLAS	\$260.00
29/03/2018	EF057914	HIF	HEALTH INSURANCE	\$229.40
29/03/2018	EF057915	PAY-PLAN PTY LTD	SALARY PACKAGING	\$15,602.06
29/03/2018	EF057916	RENTAL MANAGEMENT AUSTRALIA PTY LTD	RENT	\$800.00
29/03/2018	EF057917	GR & LC CHRISTIAN	RENTAL LEASE AGREEMENT	\$1,200.00
29/03/2018	EF057918	ACTON SOUTH WEST	STAFF REIMBURSEMENT	\$1,100.00
29/03/2018	EF057919	AUSTRALIAN TAXATION OFFICE	PAYG TAXATION	\$211,268.00
29/03/2018	EF057920	AUSTRALIAN SERVICES UNION	UNION FEES	\$82.35
29/03/2018	EF057921	HBF HEALTH LIMITED	MEDICAL INSURANCE	\$523.25
29/03/2018	EF057922	LOCAL GOV'T RACE COURSE & CEMETERY EMPLOYEES	UNION FEES	\$420.26

Date	Payment Ref.	Name	Description	Amount
29/03/2018	EF057923	DEPUTY CHILD SUPPORT REGISTRAR	SALARY DEDUCTIONS	\$440.10
29/03/2018	EF057924	CITY OF BUSSELTON-SOCIAL CLUB	SOCIAL CLUB REIMBURSEMENT	\$216.00
29/03/2018	EF057925	STAFF CHRISTMAS CLUB	PAYROLL DEDUCTIONS	\$4,547.18
28/03/2018	EF057926	CLICKSUPER PTY LTD	SUPPERANUATION	\$154,651.11
29/03/2018	EF057927	TRAFFIC FORCE	TRAFFIC MANAGEMENT - VARIOUS LOCATIONS	\$23,786.02
29/03/2018	EF057928	MULTICLEAN WA PTY LTD	CLEANING SERVICES - VARIOUS LOCATIONS	\$3,302.94
29/03/2018	EF057929	CR. G HENLEY	GOV XMAS LUNCH - ATT ZONTA COMMUNITY BREAKFAST - GIFT	\$255.70
29/03/2018	EF057930	LEEWIN CIVIL PTY LTD	HIRE EQUIPMENT SERVICES - LAYMAN ROAD	\$162,465.29
29/03/2018	EF057931	CAPE MOUNTAIN BIKERS INCORPORATED	KIDSPORT VOUCHERS	\$55.00
29/03/2018	EF057932	MIKE ARCHER	REFUND FUNDS - BANK ACC ATTEMPTED HACKING	\$2,150.00
29/03/2018	EF057933	JAMES MEAKES	STAFF REIMBURSEMENT - TRAINING	\$74.50
29/03/2018	EF057934	SAINTS JUNIOR FOOTBALL CLUB - BUSSELTON	COMMUNITY BID 2017/2018	\$20,000.00
29/03/2018	EF057935	OCEAN AIR CARPET CARE	CLEANING SERVICES - BSN	\$594.00
29/03/2018	EF057936	EMMA HEYS	STAFF REIMBURSEMENT - CRUISE SHIP VISIT	\$78.35
29/03/2018	EF057937	ALINTA ENERGY	ELECTRICITY	\$47,381.37
29/03/2018	EF057938	DOUTH CONTRACTING	PROPERTY & GARDEN MAINTENANCE - WINDERLUP VILLAS	\$3,694.90
29/03/2018	EF057939	KITCHEN TAKEOVERS	CATERING - RIDE TO WORK - BAGEL & COFFEE	\$198.00
29/03/2018	EF057940	WIDEBAND NETWORKS PTY LTD	NBN BROADBAND	\$2,676.70
29/03/2018	EF057941	SUSSEX TURF RENOVATION	TURF RENOVATION - VASSE OVAL	\$4,200.00
29/03/2018	EF057942	PRIME MEDIA GROUP LTD	ADVERTISING - GLC - CHANNEL 7	\$1,089.00
29/03/2018	EF057943	PROLUDIC PTY LTD	SUPPLY OF PLAYGROUND - BSN TODDLER PLAYSPACE	\$29,757.20
29/03/2018	EF057944	ASF CLEANING PTY LTD	CLEANING - VARIOUS LOCATIONS	\$11,228.82
29/03/2018	EF057945	JET ADVENTURES	REFUND OF MARINE BERTHING BOND	\$2,500.00
29/03/2018	EF057946	LISA MCDONALD	STAFF REIMBURSEMENT - PARKING & MEAL	\$74.00
29/03/2018	EF057947	BRIAN JOHNSON	REFUND HOLIDAY HOME FEE - APPLICATION CANCELLED	\$364.00
29/03/2018	EF057948	P BLACKWELL & S HARAPEET	RATES REFUND SENIOR APPLICATION	\$709.23
29/03/2018	EF057949	WINC AUSTRALIA PTY LTD	STATIONERY SUPPLIER - COB	\$553.52
29/03/2018	EF057950	BAY SIGNS	SIGNAGE SERVICES - BSN FORESHORE	\$6,908.00
29/03/2018	EF057951	KLEENHEAT GAS	GAS SERVICES - COB	\$190.28
29/03/2018	EF057952	ZURICH AUSTRALIAN INSURANCE LTD	INSURANCE SERVICES	\$500.00
29/03/2018	EF057953	COLES	COUNCIL & STAFF REFRESHMENTS - GLC	\$757.37
29/03/2018	EF057954	JUNE ANDERSON	ART SALES	\$98.00
29/03/2018	EF057955	LOCK AROUND THE CLOCK	SECURITY SERVICES - VARIOUS LOCATIONS	\$5,763.95
29/03/2018	EF057956	SWIMMING WA	GRANT 2017 OPEN WATER SWIM 12/11/2017 - 1ST YR OF THREE	\$3,300.00
29/03/2018	EF057957	CAPE RURAL CONTRACTING	FIRE CONTROL SERVICES - MEELUP	\$275.00
14/03/2018	EF057958	BUSSELTON TAXIS	TRANSPORTATION SERVICE - XMAS SUNDOWNER	\$1,115.00
14/03/2018	EF057959	JOSH YATES	ART SALES	\$7.35
				<b>\$11,446,288.26</b>
<b>INTERNAL PAYMENT VOUCHERS - MARCH 2018</b>				
28/02/2018	DD003394	ANZ BANK	BANK FEES	\$182.10
1/03/2018	DD003395	FINES ENFORCEMENT REGISTRY	TRAFFIC INFRINGEMENTS	\$4,838.00
11/03/2018	DD003396	T & R TAPLEY	CORRECTION OF BPAY PAYMENT - REFUND OF RATES OVERPAYMENT	\$550.85
1/03/2018	DD003397	CALTEX AUSTRALIA PETROLEUM PTY LTD	FUEL SERVICES	\$67,081.64
5/03/2018	DD003398	ANZ BANK	BANK FEES	\$2,359.83
6/03/2018	DD003399	LES MILLS ASIA PACIFIC	CONTRACT FEES - GLC	\$749.20
7/03/2018	DD003400	LES MILLS ASIA PACIFIC	CONTRACT FEES - NCC	\$561.90
7/03/2018	DD003401	COMMONWEALTH BANK	BANK FEES	\$1,644.65



Date	Payment Ref.	Name	Description	Amount
9/03/2018	DD003402	A HUGHES & L MATELIAN	CORRECTION OF BPAY PAYMENT - REFUND OF RATES OVERPAYMENT	\$1,139.17
9/03/2018	DD003403	CAPE SHADES	CORRECTION OF BPAY PAYMENT - DEVELOPMENT APPLICATION CANCELLED	\$147.00
9/03/2018	DD003404	J QUARTERMAINE	CORRECTION OF BPAY PAYMENT - REFUND OF RATES OVERPAYMENT	\$470.00
9/03/2018	DD003405	W CRIDLAND & D MILDON	CORRECTION OF BPAY PAYMENT - REFUND OF RATES OVERPAYMENT	\$417.00
2/03/2018	DD003406	J & J FISHER	CORRECTION OF BPAY PAYMENT - REFUND OF RATES OVERPAYMENT	\$507.00
2/03/2018	DD003407	M HOLLANDS	CORRECTION OF BPAY PAYMENT - REFUND OF RATES OVERPAYMENT	\$1,368.00
12/03/2018	DD003408	BLUEBIRD PROPERTY PTY LTD	CORRECTION OF BPAY PAYMENT - REFUND OF RATES OVERPAYMENT	\$3,238.99
12/03/2018	DD003409	D & V JACKSON	CORRECTION OF BPOINT PAYMENT - REFUND OF RATES OVERPAYMENT	\$604.00
12/03/2018	DD003410	ANZ BANK - VISA CARD	CREDIT CARD PAYMENT	\$7,854.19
12/03/2018	DD003411	D SUMMERVILLE	CORRECTION OF BPAY PAYMENT - REFUND OF RATES OVERPAYMENT	\$700.00
12/03/2018	DD003412	R VELLA	CORRECTION OF BPAY PAYMENT - REFUND OF RATES OVERPAYMENT	\$456.58
12/03/2018	DD003413	B FITZPATRICK	CORRECTION OF BPAY PAYMENT - REFUND OF RATES OVERPAYMENT	\$494.00
1/03/2018	DD003414	W FRASER & T BROWN	CORRECTION OF BPAY PAYMENT - REFUND OF RATES OVERPAYMENT	\$476.00
8/03/2018	DD003415	D COOLEY	CORRECTION OF BPAY PAYMENT - REFUND OF RATES OVERPAYMENT	\$424.00
8/03/2018	DD003416	H & R HAMP	CORRECTION OF BPAY PAYMENT - DEVELOPMENT APPLICATION PAID TWICE	\$147.00
6/03/2018	DD003417	ANZ BANK	BANK FEES	\$4,338.45
14/03/2018	DD003418	PAY 19	FORTNIGHTLY PAYROLL	\$701,559.46
15/03/2018	DD003419	ANZ BANK	BANK FEES	\$178.18
16/03/2018	DD003420	ANZ BANK	BANK FEES	\$271.24
19/03/2018	DD003421	K & D HOLMES	CORRECTION OF BPAY PAYMENT - REFUND OF RATES OVERPAYMENT	\$130.00
22/03/2018	DD003422	COMMONWEALTH BANK	BANK FEES	\$182.71
23/03/2018	DD003423	SANDCASTLES ARCHITECTURES	CORRECTION OF BPAY PAYMENT - REFUND OF RATES OVERPAYMENT	\$989.00
23/03/2018	DD003424	SUERINGTON INVESTMENTS	CORRECTION OF BPAY PAYMENT - REFUND OF RATES OVERPAYMENT	\$3,503.89
23/03/2018	DD003425	D & C LESTER	CORRECTION OF BPAY PAYMENT - REFUND OF RATES OVERPAYMENT	\$538.00
29/03/2018	DD003426	M & R ATHIF	CORRECTION OF BPAY PAYMENT - REFUND OF RATES OVERPAYMENT	\$513.00
23/03/2018	DD003427	SHEDS DOWN SOUTH	CORRECTION OF BPAY PAYMENT - DEVELOPMENT APPLICATION CANCELLED	\$295.00
9/03/2018	DD003428	C FEATCH	CORRECTION OF BPOINT PAYMENT - REFUND OF RATES OVERPAYMENT	\$479.00
28/03/2018	DD003429	PAY 20	FORTNIGHTLY PAYROLL	\$718,394.46
29/03/2018	DD003430	SPECIAL PAY 6987	SPECIAL PAY	\$436.80
9/03/2018	DD003431	ANZ BANK	BANK FEES	\$240.00
				<b>\$1,528,460.29</b>
<b>TRUST ACCOUNT - JANUARY 2018</b>				
Date	TRUST CHQ	Name	Description	Amount
9/03/2018	007387	BUILDING COMMISSION	REGISTRATIONS / LEVY PAYMENTS	\$40,373.29
9/03/2018	007388	CONSTRUCTION TRAINING FUND	BCITF LEVY	\$5,364.00
2/03/2018	007389	CITY OF BUSSELTON	VARIOUS REIMBURSEMENTS	\$727.50
				<b>\$46,464.79</b>

## 6.6 BUDGET AMENDMENT REQUEST

<b>SUBJECT INDEX:</b>	Budget Planning and Reporting
<b>STRATEGIC OBJECTIVE:</b>	Governance systems, process and practices are responsible, ethical and transparent.
<b>BUSINESS UNIT:</b>	Finance and Corporate Services
<b>ACTIVITY UNIT:</b>	Finance and Corporate Services
<b>REPORTING OFFICER:</b>	Manager Financial Services - Kim Dolzadelli
<b>AUTHORISING OFFICER:</b>	Director Finance and Corporate Services - Tony Nottle
<b>VOTING REQUIREMENT:</b>	Absolute Majority
<b>ATTACHMENTS:</b>	Nil

### **PRÉCIS**

This report seeks recommendation of the Finance Committee to Council for the approval of budget amendments as detailed in this report. Adoption of the Officers recommendation will result in no change to the City's current Amended Budgeted Surplus Position of \$0.

### **BACKGROUND**

Council adopted its 2017/2018 Municipal Budget on Wednesday, 26 July 2017 with a balanced Budget position.

Since this time Council has been advised of certain funding changes that have impacted the original Budget and Council is now being asked to consider Budget Amendments for the following Key Areas/Projects:

#### **1. "Railway House"**

### **BACKGROUND**

Railway House opened to the public in March 2017 and is located at the heart of the Busselton Foreshore.

Railway House integrates the original old Busselton Railway Station, with an interpretive and function centre; the Busselton Visitor Centre and Administration Centre for the Busselton Jetty.

Housed in the Ballarat Room within Railway House is a fabulous exhibition which explores the region's rich timber heritage, including the Ballarat Engine, the oldest surviving Australian-made locomotive.

### **PLANNED EXPENDITURE ITEMS**

Build a special purpose cabinet to house a model of the "Le Geographe" at Railway House (which is currently on permanent loan to the City and in our possession). The balance of funds are to be used to research 'women in the timber industry' which if progressed will add to the material displayed at the Ballarat Room.

Officers propose that the 2017/2018 Adopted Budget be amended to reflect the following funding changes, shown in Table 1.

**Table 1:**

<i>Cost Code</i>	<i>Description</i>	<b>Current Budget</b>	<b>Change</b>	<b>Proposed Amended Budget</b>
<b>Revenue</b>				
Transfer from Restricted Asset	Restricted Asset - Railway House Donations	0	(1,137.60)	(1,137.60)
330-10900-1766-0000	Railway House Donations	0	(2862.40)	(-2862.40)
<b>Expenditure</b>				
330-10900-3260-0000	Consultancy	0	1,500	1,500
330-10900-7743-0000	Minor Furniture and Fittings	77,030	2,500	79,530
<b>Net Total</b>		77,030	0	77,030

**PROPOSED OUTCOME**

Improvements to the Ballarat Room at Railway House.

**2. “Regional Road Group Projects”****BACKGROUND**

A budget amendment is being requested to transfer left over funds between Regional Road Group Projects Strelly Street and Layman Road. The Layman Road project has been bought in under Budget and approval has been received to transfer \$100,000 in Regional Road Group (RRG) funding from this project to the Strelly Street project.

As this funding requires a 1/3 contribution from the City a total transfer of funds of \$150,000 is being sought between the two projects; \$100,000 RRG and \$50,000 municipal funds.

**PLANNED EXPENDITURE ITEMS**

Increased expenditure on Strelly Street project.

The following amendments shown below in Table 2 are being sought for approval.

**Table 2:**

<i>Cost Code</i>	<i>Description</i>	<b>Current Budget</b>	<b>Change</b>	<b>Proposed Amended Budget</b>
<b>Expenditure</b>				
S0035	RRG Project Strelly Street	549,859	150,000	699,859
S0049	RRG Project Layman Road	672,701	-150,000	522,701
<b>Net Total</b>		1,222,560	0	1,222,560

**PROPOSED OUTCOME**

Increased expenditure on Strelly Street project and retention of grant funding.

**STATUTORY ENVIRONMENT**

Section 6.8 of the Local Government Act refers to expenditure from the municipal fund that is not included in the annual budget. In the context of this report, where no budget allocation exists, expenditure is not to be incurred until such time as it is authorised in advance, by an absolute majority decision of the Council.

**RELEVANT PLANS AND POLICIES**

There are multiple Plans and Policies that support the proposed Budget Amendments.

**FINANCIAL IMPLICATIONS**

Budget amendments being sought will result in no change to Council's Budget Surplus position of \$0.

**Long-term Financial Plan Implications**

N/A

**STRATEGIC COMMUNITY OBJECTIVES**

This matter principally aligns with Key Goal Area 6 – 'Open and Collaborative Leadership' and more specifically Community Objective 6.1 - 'Governance systems, process and practices are responsible, ethical and transparent'. The achievement of the above is underpinned by the Council strategy to 'ensure the long term financial sustainability of Council through effective financial management'.

**RISK ASSESSMENT**

There is a risk to the City, as there is with all projects undertaken, that the final cost could exceed budget. If this looks to be the case Council will be notified so a suitable offset / project scope back can be identified.

**CONSULTATION**

Consultation has occurred with the appropriate City of Busselton officers.

**OFFICER COMMENT**

The Officer commends the requested Budget Amendment to the Finance Committee for consideration and recommendation to Council.

**CONCLUSION**

Council's approval is sought to amend the budget as per the details contained in this report. Upon approval the proposed works will be planned, organised and completed.

**OPTIONS**

The Council could decide not to go ahead with any or all of the proposed budget amendment requests.

**TIMELINE FOR IMPLEMENTATION OF OFFICER RECOMMENDATION**

Should the Officer Recommendation be endorsed, the associated budget amendment will be processed within a month of being approved.

**OFFICER RECOMMENDATION****ABSOLUTE MAJORITY DECISION OF COUNCIL REQUIRED**

That the Council endorse the requested budget amendments contained within this report, resulting in no change to an amended budgeted surplus position of \$0.

7. **GENERAL DISCUSSION ITEMS**

8. **NEXT MEETING DATE**

Thursday, 17 May 2018

9. **CLOSURE**