



City of Busselton

Geographie Bay

Local Emergency Management Committee Minutes

7th December 2021

**City of Busselton, Kaloorup Room, 2 Southern Drive, Busselton
Tuesday 7th December 2021, commencing at 3pm.**

CITY OF BUSSELTON

Minutes 7th December 2021

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7.8.1	WAPOL, Busselton (verbal) During Ironman a car crashed into barriers near finishing line. No people injured.	
7.8.2	Busselton Water (verbal) Business as usual. Mandatory vaccination utility, including contractors and visitors.	
7.8.3	Busselton Jetty Incorporated (verbal) Jetty is gearing up for a big summer and started increased operating hours.	
7.8.4	Busselton State Emergency Service (verbal) Members have had water bomb training and are ready for the upcoming fire season.	
7.8.5	St John Ambulance (verbal) increased number in house parties during Leavers. Attended recent exercise at the airport.	
7.8.6	Busselton Water (verbal) Mandatory Vaccinations, including visitors and contractors from 1/1/2022.	
7.8.7	Water Corporation (verbal) Mandatory Vaccinations. Flood season over. Eagle Bay now have a generator set for ongoing support.	
7.8.8	Chief Bush Fire Control Officer (verbal) Mandatory vaccinations and volunteers that do not comply by date will be taken off the call list.	
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CITY OF BUSSELTON

MINUTES – 7th December 2021

1. DECLARATION OF OPENING, ACKNOWLEDGMENT OF COUNTRY AND ANNOUNCEMENT OF VISITORS

The Mayor, Grant Henley declared the meeting open at 3.02pm.

The Chair noted this meeting is held on the lands of the Wadandi people and acknowledged them as Traditional Owners, paying respect to their Elders, past and present, and Aboriginal Elders of other communities who may be present.

2. ATTENDANCE AND APOLOGIES

Attendance:

Grant Henley	Mayor, City of Busselton (Chair)
Paul Carter	Deputy Mayor, City of Busselton
Blake Moore	DFES/City of Busselton
Tanya Gillett	City of Busselton
David Russell	City of Busselton
Tanya Simpson	City of Busselton
Des Austin	Busselton SES
Robbie Fay	Dunsborough Police
Bryn Papalia	Busselton Police
Caryl Smith	St John Ambulance
Daniel Anderson	WA Country Health Services
Keith Mungham	Busselton Water
Alan Guthrie	City of Busselton/WA Bush Fire Brigade
Josh Jackson	Water Corporation
Emily Lewis	DPIRD
Peta Greening	NBN
Amy Gornall	Busselton Jetty

Apologies:

Lisa Shreeve	Busselton Jetty
Michele Duxbury	Department of Communities
Dom Trombetta	Baptist Care
Leon Gardiner	DFES
Ian McDowell	City of Busselton (Executive Officer)
Vikram Cheema	DFES
Peter Thomas	DFES
Jodie Omodei	WA Country Health Services

3. DISCLOSURE OF INTERESTS

Nil

4. CONFIRMATION OF MINUTES

4.1 CONFIRMATION OF MINUTES FROM MEETING HELD 7th SEPTEMBER 2021

Moved: Paul Carter

Seconded: Robbie Fay

BUSINESS ARISING

Nil

5. PRESENTATIONS

Nil

6. BUSINESS BEFORE THE COMMITTEE

Nil

7. OFFICER/DELEGATE REPORT

Attached to this agenda are the following reports:

- A) **Attachment 7.1** – Ranger & Emergency Services Coordinator, Ian McDowell
- B) **Attachment 7.2** – Airport Operations Coordinator, David Russell
- C) **Attachment 7.3** – Department of Fire and Emergency Services, Vikram Cheema
- D) **Attachment 7.4** – Department of Fire and Emergency Services, Peter Thomas
- E) **Attachment 7.5** - DPIRD, Emily Lewis (State Support Plan Animal Welfare in Emergencies)
- F) **Attachment 7.6** – WA Country Health Service, Daniel Anderson
- G) **Attachment 7.7** – WAPOL, Robbie Fay

8. MATTERS OF URGENCY

Nil

9. UPCOMING EVENTS

DATES AND TIMES	EVENT	LOCATION	ATTENDANCE
DECEMBER			
Thurs 02 /12/2021 – 5pm – 7.30pm	Christmas in Mitchell Park	Mitchell Park	Unspecified
Fri 03 /12/2021 5pm – 8.30pm	Summer Breeze Programme Launch	ArtGeo Cultural Precinct	200
Fri 03/12/2021 – 6pm onwards	Busselton Art Award – street celebration	ArtGeo Cultural Precinct	500

Sat 04/12/2021 – 9am – 3pm	Christmas Bazaar	ArtGeo Cultural Precinct	Unspecified
Sat 04/12/2021 – Sun 05/12/2021 Various times	IRONMAN Western Australia & IRONMAN 70.3 Western Australia	Busselton Foreshore and surrounds	10000
Sat 04/12/2021 – Sun 05/12/2021 7am – 4pm	Yallingup Maliby Surf Classic	Yallingup Beach & Foreshore	500
Sat 04/12/2021 – 8am – 12pm	The Lions Vasse Markets	Vasse Hall and Kaloopup Road Park	Unspecified
Sat 04/12/2021 – 4pm – 8pm	Dunsborough Twilight Markets	Dunsborough Foreshore	Unspecified
Sun 05/12/2021 - 7am - 1pm	Foreshore Markets	Lou Weston	200
Fri 10/12/2021 – 8am – 6pm	Cruise Ship – Sea Princess CANCELLED	Busselton Jetty/Foreshore	Unspecified
Sat 11/12/2021 – 9am – 12.30pm	Let's Go Surfing day	Bunker Bay	250
Sat 11/12/2021 – 7am – 1pm	Markets By The Bay	Lions Park, Dunsborough	200
Sat 11/12/2021 – 8am – 12pm	Busselton Community Garden Markets	Busselton Community Garden	Unspecified
Sun 12/12/2021 – 7am – 12.30pm	Rotary Markets	Signal Park	Unspecified
Sun 12/12/2021 – 7.30am Start Augusta, 12.15pm finish – Busselton	2021 Salvos Charity Toy Ride	The Deck Busselton (finish point)	Unspecified
Fri 12/12/2021 – 4.30pm – 6.30pm	Bluebird Christmas Party	Signal Park	250
Fri 17/12/2021 – 7pm – 8.30pm	Dunsborough Christmas Carols	Lions Park	1000
Sat 18/12/2021 – 7.30am – 8pm	Cruise Ship – Azamara Journey CANCELLED	Busselton Jetty/Foreshore	694 passengers 390 crew
Sat 18/12/2021 – 8am – 12pm	The Lions Vasse Markets	Vasse Hall and Kaloopup Road Park	Unspecified
Sat 18/12/2021 – 8am – 1pm	Dunsborough Lions Market	Lions Park, Dunsborough	Unspecified
Sat 18/12/2021 – 4pm – 8pm	Vasse Lions Carols by Candlelight	Kaloopup Oval	500
Sun 19/12/2021 – 7am – 1pm	Foreshore Markets	Signal Park	Unspecified
Sun 19/12/2021	Busselton Brass Christmas Carols CANCELLED	Busselton Foreshore	
Mon 20/12/2021 – 8am – 6pm	Cruise Ship – Sun Princess CANCELLED	Busselton Jetty/Foreshore	500
Mon 20/12/2021 – 8am – 2pm	Cove Christmas Market	Lions Park, Dunsborough	500

Mon 20/12/2021	Carnival Rides	Foreshore Zone 4	
Fri 22/12/2021 – 7.30am – 5.30pm	Cruise Ship – Azamara Journey	Busselton Jetty/Foreshore	694 passengers 390 crew
Sat 23/12/2021 – 7am – 4pm	Cruise Ship – Regatta CANCELLED	Busselton Jetty/Foreshore	824 passengers 386 crew
Sun 26/12/2021 – 7am – 12.30pm	Rotary Markets	Signal Park	Unspecified
Sun 26/12/2021 – 5.30pm – 12am	Trots	Churchill Park	1000
Fri 31/12/2021 – TBC	Festival of Busselton – New Years Eve celebration	Busselton Foreshore Stage & Amphitheatre	3000
Fri 31/12/2021 – 6pm – 1am	New Years Eve @ Caves House	Cave House Hotel, Yallingup	1500
JANUARY 2022			
Sat 01/ 01/12 – 5.30pm – 12am	Trots	Churchill Park	1000
Tues 01/01/2022 – Thurs 31/01/2021	Festival of Busselton	Busselton Various Location	
Sun 02/01/2022 – 7am – 1pm	Foreshore Markets	Signal Park	200
Mon 03/01/2022 – 7.30pm – 10pm	Festival of Busselton – Outdoor Cinema (Soul)	Signal Park	350-500
Wed 05/01/2022 – 7.30pm – 10pm	Festival of Busselton – OZFish U/15 Fishing Competition	Busselton Jetty	50
Fri 07/01/2022 – 5.30pm – 9pm	Trots	Churchill Park	1000
Sat 08/01/2022 – 7am – 1pm	Markets By The Bay	Lions Park, Dunsborough	200
Sat 08/01/2022 – 8am – 12pm	Busselton Community Garden Markets	Busselton Community Garden	Unspecified
Sat 08/01/2022 – 8am – 12pm	Festival of Busselton- Dogs Day Out	Kaloorup Oval	300
Sun 09/01/2022 – 7am – 12.30pm	Rotary Markets	Signal Park	Unspecified
Sun 09/01/2022 – 10am – 12pm	Festival of Busselton – Sandcastle Competition	Busselton Beach 2	300
Sun 09/01/2022–2pm – 3pm	Festival of Busselton – Duck Drop	Busselton Beach 2	Unspecified
Sun 09/01/2022 – 3pm – 4.30pm	Festival of Busselton – Busselton’s Big Water Fight	Signal Park	1000
Mon 10/01/2022 – 7.30pm – 10pm	Festival of Busselton – Outdoor Cinema (Princess Bride)	Signal Park	350-500
Tues 11/01/2022 –9am – 10.30am	Festival of Busselton – Pirate Competition	Busselton Jetty	Unspecified
Wed 12/01/2022 – 10am – 12 noon	Festival of Busselton – UpCycle your Bi-Cycle	Wadandi Track, Trail Head Vasse	200

Thurs 13/01/2022– 5.30pm – 8.30pm	Beats on the Beach	Busselton Foreshore (Foreshore 1/Beach 1)	450
Fri 14/01/2022 – 5.30am – 12am	Trots	Churchill Park	1000
Fri 14/01/2022 – Sun 16/01/2022 8am – 2pm	Taj’s Small Fries	Yallingup Beach	1200
Sat 15/01/2022 – 9am – 12 noon	Festival of Busselton – Log Chop	Kaloorup Oval	Unspecified
Sat 15/01/2022 – 9am – 12.30pm	Let’s Go Surfing day	Bunker Bay	250
Sat 15/01/2022- 8am – 12pm	The Lions Vasse Markets	Vasse Hall and Kaloorup Road Park	Unspecified
Sat 15/01/2022 – 4pm – 8pm	Dunsborough Twilight Markets	Dunsborough Foreshore	Unspecified
Sun 16/01/2022 – 7am – 1pm	Foreshore Markets	Signal Park	200
Sun 16/01/2022 – 9am – 6pm	Cruise Ship – Sun Princess CANCELLED	Busselton Jetty/Foreshore	1990 passengers 900 crew
Mon 17/01/2022 – 7.30pm - 10pm	Festival of Busselton – Outdoor Cinema (H is for Happiness)	Signal Park	Unspecified
Wed 19/01/2022 – 6pm – 9pm	Festival of Busselton – Petticoat Lane	Busselton CBD	3000
TBA	Festival of Busselton – Scavenger Hunt		
Fri 21/01/2022 – 5pm – 8.30pm	Summer Breeze	ArtGeo Cultural Precinct	200
Fri 21/01/2022 – 5.30pm – 12am	Trots	Churchill Park	1000
Sat 22/01/2022 – 5pm – 11pm	Concert Artist TBA	3 Oceans Winery	5000
Sat 22/01/2022 – 8am – 1pm	Dunsborough Lions Market	Lions Park, Dunsborough	Unspecified
Sat 22/01/2022 – 8am – 12pm	Busselton Community Garden Markets	Busselton Community Garden	Unspecified
Sat 22/01/2022 – 5.30pm – 10pm	Festival of Busselton- Closing Night Concert & Fireworks	Busselton Foreshore	3000
TBA – 5pm – 8pm	Battle of the Bands Heats 2022	Busselton Foreshore Stage & Amphitheatre	500
Sun 23/01/2022 – 7am – 12.30pm	Rotary Markets	Signal Park	Unspecified
Sun 23/01/2022 – 7am – 9.30pm	Bunbury Triathlon Club Busselton	Busselton Volunteer Marine Rescue Car Park	150
Mon 24/01/2022 – 7.30pm – 10pm	Festival of Busselton – Outdoor Cinema (Bran Nue Dae* not public yet)	Signal Park	Unspecified
Tues 25/01/2022 – 5pm – 7.30pm	Festival of Busselton – Eats & Beats	Busselton Foreshore Stage & Amphitheatre	1500
Dates TBC – Fri 10am – Sun 5pm	Art in the Park	Mitchell Park, Busselton	800

Wed 26/01/2022 – 7am – 10.30am	Australia Day Celebration	Busselton Foreshore Stage & Amphitheatre	1200
Wed 26/01/2022 – 9am – 10am	Australia Day Celebration	Dunsborough Foreshore	300
Sat 29/01/2022 – 8am – 6pm	Cruise Ship – Sea Princess CANCELLED	Busselton Jetty/Foreshore	Unspecified
Sat 29/01/2022 – 2am start – 9am finish	Sandman VII race	Old Dunsborough Boat Ramp to Busselton Jetty and back	250
Sat 29/01/2022 – 7am – 1pm	Markets by the Bay	Lions Park, Dunsborough	200
Sun 30/01/2022 – 7am – 1pm	Foreshore Markets	Signal Park	200
Mon 31/01/2022 – 8am – 8pm	Cruise Ship – Caledonian Sky	Busselton Jetty/Foreshore	99 passengers 75 crew
FEBRUARY			
Thurs 03/02/2022 – 8am – 8pm	Cruise Ship – Caledonian Sky	Busselton Foreshore/Jetty	99 passengers 75 crew
Sat 05/02/2022 – 8am – 12pm	The Lions Vasse Markets	Vasse Hall and Koorup Road Park	Unspecified
Sun 06/02/2022 – 8am – 8pm	Foreshore Markets	Signal Park	Unspecified
Sun 06/02/2022 – 7am – 5pm	Cruise Ship – Pacific Explorer CANCELLED	Busselton Jetty/Foreshore	1998 passengers 924 crew
Wed 09/02/2022 – 8am – 8pm	Cruise Ship – Caledonian Sky	Busselton Jetty/Foreshore	99 passengers 75 crew
Sat 12/02/2022 – 7am – 10.30pm	SunSmart Busselton Half Marathon & Fun Run	Busselton Foreshore	1800
Sat 12/02/2022 – 1.30pm – 7.30pm Sun 13/02/2022 6am – 2.30pm	SunSmart Busselton Jetty Swim	Busselton Foreshore	7500
Sat 12/02/2022 – 7am – 1pm	Markets By the Bay	Lions Park, Dunsborough	200
Sat 12/02/2022 – 8am – 12pm	Busselton Community Garden Markets	Busselton Community Garden	Unspecified
Sat 12/02/2022 – 9am – 6pm	Cruise Ship – Sea Princess CANCELLED	Busselton Jetty/Foreshore	Unspecified
Sun 13/02/2022 – 7am – 12.30pm	Rotary Markets	Signal Park	Unspecified
Mon 14/02/2022 -7am – 5pm	Cruise Ship – Pacific Explorer CANCELLED	Busselton Jetty/Foreshore	1998 passengers 924 crew
Fri 18/02/2022 – 5pm – 8.30pm	Summer Breeze	ArtGeo Cultural Precinct	200
Sat 19/02/2022 – 8am – 12pm	The Lions Vasse Markets	Vasse Hall and Koorup Road Park	Unspecified
Sat 19/02/2022 – 4pm – 8pm	Dunsborough Twilight Markets	Dunsborough Foreshore	Unspecified

Sat 19/02/2022 – 8am -5pm	South West Craft Beer Festival	Signal Park	3000
Sun 20/02/2022– 7am – 1pm	Foreshore Markets	Signal Park	200
Sun 20/02/2022– 9am – 12.30pm	Let’s Go Surfing day	Bunker Bay	250
Sat 26/02/2022 – 8am – 1pm	Dunsborough Lions Market	Lions Park, Dunsborough	Unspecified
Sat 26/02/2022 – 8am – 12pm	Busselton Community Garden Markets	Signal Park	Unspecified
Sun 27/02/2022 – 7am – 12.30pm	Rotary Markets	Signal Park	Unspecified
Mon 28/02/2022 – 12.30pm – 7pm	Cruise Ship – Silver Muse CANCELLED	Busselton Jetty/Foreshore	596 passengers 411 crew

10. NEXT MEETING

24th May 2022
25th October 2022

12. CLOSURE

There being no further business, The Chairperson declared the meeting closed at 4.08pm.

Attachment 7.1 Report to City of Busselton Local Emergency Management Committee meeting to be held on 7th December 2021

Agency: City of Busselton

Officer Representing: Ian McDowell – Ranger & Emergency Services Coordinator

1. 1. Circulation of Information

All relevant correspondence and information regarding emergency management legislation, policies and other information is provided to LEMC members in a timely manner. Since the last meeting the following was distributed to members:

- Email dated 11 November 2021: DFES District Emergency Management Advisor, South West (Vik Cheema) – Preparing Australian Communities Program for projects of local significance (PACP Local) post meeting update

2. Local Emergency Management Arrangements Emergency Contacts and Resources Directory (Appendix 4)

Appendix 4 of the LEMA is the Emergency Contacts and Resource Directory – reviewed quarterly (aligned to the LEMC meeting schedule), updated and distributed accordingly.

The directory will be updated for this quarter and distributed to LEMC members with the meeting Minutes. A reminder this is a confidential document and not intended for public distribution.

3. LEMC Terms of Reference

An internal review of the LEMC Terms of Reference was conducted. The revised Terms of Reference were adopted by the Council on 8 September 2021 and will be attached to the Minutes of this meeting.

4. LEMC Meeting Frequency & Format

At the last DEMC meeting there was discussion around the effectiveness and frequency of LEMC meetings, as well as agency attendance. Vik Cheema, DFES District Emergency Management Advisor – South West) presented a fact sheet to the DEMC which is attached to this report.

Discussions have been held within the CoB with the following meeting model presented for discussion:

- a. number of LEMC meeting each year to be reduced from four to two;
- b. one meeting to be held in October/November each year (post storm season/pre bushfire season);
- c. the other meeting to be held in April/May each year (post bushfire season/pre storm season); and
- d. that at each of the meetings a maximum one hour desktop exercise be held as follows:
 - i. October/November meeting: bushfire scenario; and
 - ii. April/May meeting: storm scenario.

If supported by the LEMC, meeting Agendas will also be reviewed with a view to adding some of the headings included in the DEMC fact sheet (attachment 2). For example:

- a. confirmation of LEMA contact details;
- b. status of LEMA including Recovery Plans;
- c. desktop exercises as above;
- d. key achievements;
- e. funding opportunities; etc.

Officer Recommendation:

- 1. That the frequency of LEMC meeting be reduced from four to two each year;**
- 2. That the first meeting be held on the first Tuesday of May each year and that the meeting include a one hour desktop exercise (storm scenario); and**
- 3. That the second meeting be held on the last Tuesday of October each year and that the meeting include a one hour desktop exercise (bushfire scenario).**

Moved: Paul Carter

Seconded: Tanya Gillett

5. Meeting Dates

Pursuant to clause 5.1 of the Terms of Reference the Committee shall meet at three monthly intervals normally the first Tuesday in March, June, September and December. The following is the proposed meeting schedule for future meetings (all meetings commence at 3:00pm):

- 1 March 2022
- 7 June 2022
- 6 September 2022
- 6 December 2022
- 1 March 2023
- 6 June 2023
- 5 September 2023
- 5 December 2023

In lieu of the above decision, the meeting dates will be reviewed.

Attachments:

1. LEMC Terms of Reference September 2021
2. LEMC Meeting Frequency Fact Sheet

Attachment 7.2 Report to City of Busselton Local Emergency Management Committee meeting to be held on 7th December 2021

Agency: City of Busselton

Officer Representing: David Russell - Airport Operations Coordinator

Matters to be discussed:

Emergency Exercise

Acknowledge this quarterly meeting of Busselton Margaret River Airport (BMRA) Emergency Committee (sub-committee of LEMC) as documented in the BMRA Aerodrome Manual, BMRA Emergency Plan and CASA regulations.

On 16 October 2021 the City of Busselton held Emergency Exercise 'ABORT TAKEOFF' at Busselton-Margaret River Airport. (Attached)

Aircraft movements into Busselton-Margaret River Airport have increased steadily with Fly in Fly out (FIFO) flights since 2010. With the expected commencement of Regular Public Transport (RPT) operations in February 2022 utilising larger aircraft with increased passenger payloads this presents significant implications in terms of the City of Busselton's LEMC's capacity to manage an aviation emergency response, including potentially large numbers of casualties involved in a single incident/accident.

Exercise 'ABORT TAKEOFF' was a field exercise involving all agencies nominated in the Aerodrome Emergency Plan. This exercise was conducted to practice or review all or part of the Airport Emergency Plan as required under the Civil Aviation Safety Regulations (CASR) in regard to an aviation emergency airside at the Busselton-Margaret River Airport.

For further information please contact David Russell, Airport Operations Coordinator (david.russell@busselton.wa.gov.au)

BMRA Aerodrome Emergency Plan

Under CASA MOS 139 (Aerodromes), 24.01 (3)(d)(i)(ii).

The Aerodrome Emergency Committee, in conjunction with the aerodrome operator, must do the following:

(d) Review the Aerodrome Emergency Plan:

- (i) Following a test, an exercise or a real activation of the aerodrome emergency plan for the aerodrome; and
- (ii) if subparagraph (i) does not apply, at least annually.

Please see attached AEP for review.

**Attachment 7.3 Report to City of Busselton Local Emergency Management Committee
meeting to be held on 7th December 2021**

Agency: Department of Fire and Emergency Services

Officer Representing: Vik Cheema, District Emergency Management Advisor

Matters to be discussed:

District Emergency Management Advisor – Report

2nd Quarter 2021-22

State

State Emergency Management Committee met on 1 October 2021. Please see attached copy of the SEMC Communique. Key points to note:

- Animal Welfare in Emergencies plan activation during the Wooroloo bushfire.
- Emergency Preparedness Report
- Allocation of \$1.3 million of the Mitigation Activity Fund (MAF) Royalties for Regions funding to treat priority bushfire risk on Crown land under the care, control and management of eligible LGA in WA.

Discussion Paper for the **Community Resilience Strategy** has been released. This Paper has been informed by community and stakeholder consultation undertaken over the past 18 months, and also by your input over the course of the project.

The Paper proposes a suite of action for further community consultation. It does not represent a position of Government but has been endorsed by the Minister for consultation. The launch of the Discussion Paper commences a new consultation phase to get feedback on the proposed approaches and develop some of the ideas more fully. The outcomes of this phase will inform a recommendation to Government regarding adoption of a final strategy discussion Paper for the Community Disaster Resilience Strategy is available

For further information, please check <https://semc.wa.gov.au/resilience>

Preparing Australia Program

On 5 May 2021 the Prime Minister announced the Preparing Australia Program which will invest \$600 million toward households and communities to ensure they are better prepared for future disasters. Round one of the program is called Preparing Australian Communities Program for projects of local significance (PACP Local). The program will support projects that mitigate or reduce the disaster risk, impact and consequence associated with large-scale natural hazards.

Attached are the grant guidelines which were released recently, and have summarised the key information below:

- PACP Local (this round of the program) is for \$150 million available from 2021–22 to 2024–25.
- It will support locally identified and locally led projects that will improve the resilience of communities against three hazards - bushfires, flood and tropical cyclones.
- The grant is coordinated by the NRRRA and administered by Department of Industry, Science, Energy and Resources. The SEMC BU are providing a WA communications support role to the

NRRA.

- Applications will open on 10 December 2021 and close at 2pm WST on 6 January 2022 (5pm AEDT).
- WA have 24 priority LGA's across the three hazards – bushfire, flood and cyclone. Some of these are across multiple hazards (pages 28 – 31 of the grant guidelines).
- All LGA's are still able to apply, but priority LGA's get 20 additional points.
- Grants are between \$20,000 (minimum) and \$10 million (maximum).

Please note the Preparing Australia Program grant is managed by the National Recovery and Resilience Agency. For further information please check:

<https://recovery.gov.au/preparing-australia-program>

District – South West

South West DEMC meeting held on 26 October at the new Emergency Service Centre Koolinup, Collie. Key points to note:

- Wooroloo Recovery update
- Introduction to the new hazard – Hostile Act
- DBCA spring burn program update

Local

- Copy of the Local Emergency Management Arrangement – Status is attached to this report.

SEMC COMMUNIQUE

OCTOBER 2021 HIGHLIGHTS

The State Emergency Management Committee (SEMC) met on 1 October 2021.

The key items from the meeting are summarised below.

Discussion Items and Outcomes

During the Wooroloo bushfires in early 2021, the State Support Plan – Animal Welfare in Emergencies was activated for the first time. The SEMC received a presentation from Pamela l’Anson and Brett Hopley from the Department of Primary Industries and Regional Development (DPIRD) on the activation process and outcomes:

- This was the first activation of the plan and the Committee for Animal Welfare in Emergencies (CAWE).
- CAWE has 27 members who promote communication, collaboration and the integration of animal welfare into emergency management. CAWE members include Department of Fire and Emergency Services (DFES), Department of Biodiversity, Conservation and Attraction (DBCA), RSPCA and Perth Zoo.
- During the Wooroloo bushfires an immense amount of support was given by the Australian Veterinary Association and individual vets, which SEMC and DPIRD commended. There were up to 40 veterinary professionals involved daily over the 4 days of the activation.
- Feedback was given to the community at the evacuation centres on the animal welfare situation and surrounding individual properties and animals. This information was well received by the public and helped to assure their animals were safe and fed. This in turn reduced the number of requests to enter high risk areas, reducing resources required to manage public safety.
- After the bushfires a review of the State Support Plan was conducted, which identified 18 recommendations which DPIRD have already commenced actions on to improve their response for the upcoming high threat period. The SEMC acknowledged DPIRD’s efforts and actions to implement, collaborate and improve the plan for future activations.

The SEMC Business Unit presented on the progress of the 2021 Emergency Preparedness Report, which advises the Minister on the preparedness of the WA emergency management sector. This annual report analyses information from a range of sources including the State Risk Project, significant incidents (e.g. Tropical Cyclone Seroja and Wooroloo Bushfires) and interviews with key leadership across the emergency management sector.

The SEMC endorsed the allocation of over \$1.3 million of the Mitigation Activity Fund Royalties for Regions funding to treat priority bushfire risks on Crown land under the care, control and management of eligible Local Government Authorities in regional WA.

Next meeting of the SEMC

The next meeting of the SEMC will be held on Friday 3 December 2021. Agenda items are to be submitted no later than Friday 12 November 2021.

Consultation

The following items will open for consultation in November/December:

- State Emergency Management Plan; Roles and Responsibilities.
- State Emergency Management Response Procedure 20; Australian Government Physical Assistance/Defence Assistance to Civil Communities.
- State Emergency Management; Traffic Management During Emergencies Guidelines.

You can find and give feedback on items which are open for consultation by [clicking this link](#), scrolling to the relevant item and click 'Get Involved'.

For further information on the State Emergency Management Framework consultations, please contact semc.policylegislation@dfes.wa.gov.au

GENERAL UPDATES

Subcommittee's and Reference Groups

The next meetings for SEMC Subcommittee and Reference Groups are scheduled for:

- Lessons Management Reference Group 14 October 2021
- Essential Services Network Reference Group 14 October 2021
- Public Safety Communications Subcommittee 20 October 2021
- Risk Subcommittee 21 October 2021
- Response Capability Subcommittee 27 October 2021
- Public Information Reference Group 2 November 2021
- State Exercise Coordination Team TBC

The Recovery and Community Engagement Subcommittee met on Friday 8 October 2021.

Community Disaster Resilience Strategy

The Department of Fire and Emergency Services (DFES) and Australian Red Cross were awarded funding in 2019 to prepare a Community Disaster Resilience Strategy for WA.



The Strategy aims to increase the capacity of communities to cope with and recovery from the possible impacts of natural hazards, identify resilience priorities and guide the development of

programs and activities to address resilience gaps. The Strategy will align closely to the National Strategy for Disaster Resilience and the National Disaster Risk Reduction Framework. Through stakeholder consultation, a Community Disaster Resilience Strategy Discussion Paper has been established. The next round of consultation on the Discussion Paper was officially launched at the WA Emergency Management Conference in Bunbury on 13 October 2021. The consultation will ultimately inform the final strategy. DFES will be seeking feedback specifically on the proposed outcomes framework, transformational shifts, change initiatives and implementation roadmap. Thank you everyone who has contributed to date to this important project. Your input plays a key role in assisting us to deliver a robust Community Disaster Resilience Strategy for Western Australia.

Want to get involved? [Click here](#) to access the 'Ideas Wall' or join the mailing list to keep informed on the strategy and its progress.

2021 WA Emergency Management Conference

The SEMC would like to extend their congratulations to the Shire of Dardanup for hosting an engaging and motivational 2021 WA Emergency Management Conference at Bunbury Regional Entertainment Centre on Wednesday 13 October 2021. This conference was supported by the [All West Australians Reducing Emergencies \(AWARE\) Program](#) grant allocation, which is part of a competitive grants program which the SEMC oversees. For more information, please visit www.semc.wa.gov.au.

The range of speakers gave great insight into the emergency management sector both in WA and nationwide. Topics included a future focused emergency broadcast network, the impact of climate change on natural disasters, mental health for first responders (both career and volunteer) and the impacts on communities from long term recovery. The conference closed with an inspiring presentation from Clifton Tjapanangka Payirntarri Bieundurry, Traditional and Cultural Fire Officer at the Bushfire Centre of Excellence. Clifton shared personal cultural stories from his upbringing, detailing different methods of cultural fire practices and how it fits in today's growing world.



Minister for Emergency Services, the Hon. Reece Whitby MLA opening the Conference.
credit: Shire of Dardanup



Dr Robert Glasser – Preparing for the Era of Disaster in a warming climate.
credit: Shire of Dardanup



The Department of Fire and Emergency Services is hosting the 2021 Bushfire Community Day on Saturday 30 October 2021.

The free event is at the new Bushfire Centre of Excellence in Nambelup. Everyone including members of the public are encouraged to take part in exciting and informative sessions, explore the facility, enjoy a range of family-fun activities and more.

[Register your attendance](#) here to ensure we can notify you quickly and directly should circumstances change.

** LEMA review date*

Number local governments	Number LEMCs	LEMA noted/submitted to SEMC	% Local governments with current required LEMA		
12	12	12	100%		
Local Government		LEMA Status	Date	Resolution No	Date of 5 year review
Shire of Augusta Margaret River	Augusta Margaret River	Current	3/10/2017	46/2017	3/10/2022
Shire of Boyup Brook	Boyup Brook	Current	3/08/2018	52/2018	3/08/2023
Shire of Bridgetown-Greenbushes	Bridgetown-Greenbushes	Current	3/10/2017	46/2017	3/10/2022
City of Bunbury	Bunbury	Current	6/03/2020	08/2020	6/03/2025
City of Busselton	Busselton	Current	8/12/2017	63/2017	8/12/2022
Shire of Capel	Capel	Overdue for review	2/08/2016	40/2016	2/08/2021
Shire of Collie	Collie	Current	3/10/2017	46/2017	3/10/2022
Shire of Dardanup	Dardanup	Draft ready for review	2/08/2016	40/2016	2/08/2021
Shire of Donnybrook-Balingup	Donnybrook-Balingup	Current	3/10/2017	46/2017	3/10/2022
Shire of Harvey	Harvey	Current	3/10/2017	46/2017	3/10/2022
Shire of Manjimup	Manjimup	Current	6/03/2020	08/2020	6/03/2025
Shire of Nannup	Nannup	Current	14/08/2020	50/2020	14/08/2025

LEMC meeting and exercise summary 2021-22

Planned Complete Cancelled

LEMC	Meetings				ISG activation	Exercises Reporting		Capability Survey Complete
	1 st Qtr 2021 July, Aug, Sept	2 nd Qtr 2021 October, Nov, Dec	3 rd Qtr 2022 January, Feb, March	4 th Qtr 2022 April, May, June		Event Date	Report Received	Received
	Date	Date	Date	Date				Date
Augusta Margaret River	10 Aug	9 Nov						Yes
Boyup Brook	4 Aug	3 Nov						Yes
Bridgetown-Greenbushes	24 Aug							Yes
Bunbury	26 Aug	25 Nov						Yes
Busselton	7 Sep	7 Dec						Yes
Capel	8 Sep	1 Dec						Yes
Collie	18 Aug	17 Nov						Yes
Dardanup	11 Aug	10 Nov						Yes
Donnybrook-Balingup	17 Aug							Yes
Harvey	13 Sep	13 Dec						Yes
Manjimup	15 Sep	8 Dec						Yes
Nannup	4 Aug	3 Nov						Yes (late submission)

Attachment 7.4 Report to City of Busselton Local Emergency Management Committee meeting to be held on 7th December 2021

Agency: Department of Fire and Emergency Services

Officer Representing: Peter Thomas, District Officer Capes

- **DFES Regional Staff**

Station Officer David Pisani will be A/AO Leeuwin for the next 3 mths in the Capes Region. This is to fill AO Tim Walls position who is currently on sick leave.

- **My Bushfire Plan enhanced for 2021/22 bushfire campaign**

The 'How fireproof is your plan?' bushfire safety campaign will run again this year to raise awareness of bushfire as a personal risk and drive Western Australians to make a robust bushfire plan.

The My Bushfire Plan website and companion app launched last year have been updated with new features to make it even easier for all Western Australians to create, update and share their plan.

- **State Aerial Firefighting Fleet 2021-2022**

The following information outlines the State aerial firefighting aircraft types and bases for their service period for the 2021-2022 southern bush fire season. As a result of the new aircraft contract arrangements, there is a 17% increase in suppressant delivery across the State's firebombing fleet.

Jandakot Airport:

1 November 2021, available daily 0900-1800hrs

- 2 x Bell 214B (2,650lts per aircraft) HELITAKS
- 1 x AS355 Twin Squirrel FIREBIRD helicopter Air Attack Supervision (AAS)
- 1 x AS365 N3 Dauphin FIREBIRD helicopter (utility, all-hazards response)
- 1 x AS365 N3 Dauphin FIREBIRD helicopter (Air Intel – Tactical ISR)
- 1 x B200 King Air Linescanner FIRESCAN aircraft (FSCN 125 – Strategic ISR)

1 December 2021, available daily 0900-1800hrs

- 2 x Bell 214B (2,650lts) HELITAKs

Commencement Date to be advised (DBCA), available daily 0600-1800hrs

- 3 x AirTractor 802 fixed wing (3,150lts per aircraft) SEATs/BOMBERS
- 1 x Champion Scout BIRDDOG light fixed wing (AAS)
- 1 x AS350 Squirrel Type 3 FIREBIRD helicopter (AAS)

Serpentine Airfield:

20 December 2021, available daily 0900-1800hrs

- 2 x Sikorsky UH-60A Blackhawk (4,500lts per aircraft) Type 1 High Volume HELITAK

Bunbury Airport:

Commencement date to be advised (DBCA), available daily 0600-1800hrs

- 3 x AirTractor 802 fixed wing (3,150lts per aircraft) SEATs/BOMBERS
- 1 x AS350 Squirrel FIREBIRD helicopter (AAS, utility)
- 1 x GA8 Airvan BIRDDOG fixed wing (AAS, utility)

- **The Australian Fire Danger Rating System**

The Australian Fire Danger Rating System (AFDRS) Program is a national project working to design and implement a new AFDRS. The new AFDRS will combine the latest science, experience and data to strengthen the ability of fire authorities to accurately communicate bushfire danger and improve community safety. The new AFDRS is expected to be rolled out across Australia in 2022.

- **Changes to the Australian Warning System**

The Department of Fire and Emergency Services (DFES) is joining with other Australian States and territories to implement the Australian Warning System (AWS).

AWS delivers a more consistent approach to emergency information by using a standardised set of icons to show hazard warnings on websites and apps, supported by clear action statements to keep people safe.

The AWS is being implemented in a phased approach with the first phase implemented in September 2021.

Attachment 7.6 Report to City of Busselton Local Emergency Management Committee meeting to be held on 7th December 2021

Agency: WACHS

Officer Representing: Daniel Anderson, Coordinator of Nursing and Midwifery, Proxy for Jodie Omodei

Matters to be discussed:

Leavers feedback: 172 attendees through the Emergency Department, no particular issues, Zone very busy but once again excellent management and communication.

Hospital evacuation exercise: multi agency exercise including responses from Dunsborough, Busselton and Bunbury fire response team. Approximately 50 attended the hospital for a disc ex and mock evacuation. Excellent network building opportunity with many learnings.

Ironman: 6 attendees (no athletes) no issues of note.

Attachment 7.7**Report to City of Busselton Local Emergency Management Committee meeting to be held on 7th December 2021**

Agency: WA POLICE

Officer Representing: SGT Robbie FAY Dunsborough Police

Matters to be discussed: Leavers 2021

Leavers 2021 saw huge numbers attend, over 10000 well above previous years to the extent the event organisers ran out of wrist bands. This in itself brings unwanted crime where there were reports of leavers stealing wrist bands and some resorting to violence to take wrist bands.

Large lines were present at Dunsborough and Busselton, some leavers waiting many hours in line.

The event went smoothly with no major incidents to note, no Emergency incidents to report.

There were approximately 50 offences reported over the week, ranging from assaults to stealing offences. This is not unusual during a leavers event.

Some very minor protest activity for non-vaccinated leavers, one event arranged at Xcape at the Cape on the Monday night for non-vaccinated leavers. Nil issues to report.