

Please note: These minutes are yet to be confirmed as a true record of proceedings

CITY OF BUSSELTON

MINUTES OF THE BEHAVIOUR COMPLAINTS COMMITTEE MEETING HELD ON 8 DECEMBER 2021

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MINUTES

MINUTES OF THE BEHAVIOUR COMPLAINTS COMMITTEE HELD IN THE COMMITTEE ROOM, ADMINISTRATION BUILDING, SOUTHERN DRIVE, BUSSELTON, ON 8 DECEMBER 2021 AT 9.00AM.

1. **DECLARATION OF OPENING, ACKNOWLEDGEMENT OF COUNTRY AND ANNOUNCEMENT OF VISITORS**

Ms Sarah Pierson, Acting Director Finance and Corporate Services, opened the meeting at 9.02am.

Ms Pierson noted this meeting is held on the lands of the Wadandi people and acknowledged them as Traditional Owners, paying respect to their Elders, past and present, and Aboriginal Elders of other communities who may be present.

2. **ATTENDANCE**

Presiding Member:

Cr Grant Henley (*from 9.05am*)

Members:

Cr Paul Carter
Cr Ross Paine
Cr Kate Cox
Cr Anne Ryan
Cr Phill Cronin
Cr Jodie Richards
Cr Mikayla Love

Officers:

Mr Mike Archer, Chief Executive Officer
Ms Sarah Pierson, Acting Director, Finance and Corporate Services
Ms Melissa Egan, Governance Officer

Apologies:

Cr Sue Riccelli

3. **PUBLIC QUESTION TIME**

Nil

4. **DISCLOSURE OF INTERESTS**

Nil

5. ELECTION OF PRESIDING MEMBER AND DEPUTY PRESIDING MEMBER

In accordance with Delegation S1 – 26 ‘Committee Elections’, Ms Pierson called for nominations for the position of the Presiding Member of the Behaviour Complaints Committee.

Cr Henley nominated himself for the position of Presiding Member.

With no other nominations received, Cr Henley was elected as Presiding Member of the Behaviour Complaints Committee.

9.05am: At this time, Cr Henley assumed the Chair.

The Presiding Member called for nominations for the position of Deputy Presiding Member of the Behaviour Complaints Committee.

Cr Carter nominated himself for the position of Deputy Presiding Member.

With no other nominations received, Cr Carter was elected as Deputy Presiding Member of the Behaviour Complaints Committee.

6. REPORTS

Nil

7. GENERAL DISCUSSION ITEMS

Nil

9.07am: At this time, Cr Ryan and Cr Paine left the meeting.

8. CONFIDENTIAL REPORTS

8.1 COMPLAINT 001/2021

STRATEGIC THEME	LEADERSHIP - A Council that connects with the community and is accountable in its decision making.
STRATEGIC PRIORITY	4.2 Deliver governance systems that facilitate open, ethical and transparent decision making.
SUBJECT INDEX	Code of Conduct Complaints
BUSINESS UNIT	Corporate Services
REPORTING OFFICER	Acting Director, Finance and Corporate Services - Sarah Pierson
AUTHORISING OFFICER	Chief Executive Officer - Mike Archer
NATURE OF DECISION	Executive: Substantial direction setting, including adopting budgets, strategies, plans and policies (excluding local planning policies); funding, donations and sponsorships; reviewing committee recommendations
VOTING REQUIREMENT	Absolute Majority
ATTACHMENTS	Attachment A Published Under Separate Cover Confidential City of Busselton Code of Conduct
	Attachment B Published Under Separate Cover Confidential Council Policy Management of Complaints of Alleged Breaches of Behaviour
	Attachment C Published Under Separate Cover Confidential Investigator Report
	Attachment D Published Under Separate Cover Confidential Investigator Report - Attachment 1 - Complaint
	Attachment E Confidential Investigator Report - Attachment 2 - Code of Conduct Complaint
	Attachment F Confidential Investigator Report - Attachment 3 – A.Ryan email
	Attachment G Published Under Separate Cover Confidential Investigator Report - Attachment 4 - A.Ryan email

This item is confidential in accordance with section 5.23(2)(b) of the *Local Government Act 1995*, as it contains information relating to the personal affairs of any person.

The Presiding Member called on a member to move a motion to close the meeting to the public. The motion was moved and carried.

COMMITTEE DECISION

BCC2112/001 Moved Councillor K Cox, seconded Councillor P Cronin

That the meeting be closed to members of the public to discuss this item which is confidential for the reasons as shown.

CARRIED 6/0

9.09am: At this time, the Committee moved into a closed session.

The officer recommendation was moved and carried.

COMMITTEE DECISION

BCC2112/002 Moved Councillor G Henley, seconded Councillor P Carter

That the Committee endorse the confidential officer recommendation contained in the Officer Comment section of this report.

CARRIED 6/0

BY ABSOLUTE MAJORITY

The Presiding Member called on a member to move a motion to open the meeting to members of the public. The motion was moved and carried.

COMMITTEE DECISION

BCC2112/003 Moved Councillor P Carter, seconded Councillor P Cronin

That the meeting be re-opened to the members of the public.

CARRIED 6/0

9.27am: At this time, the meeting was re-opened to members of the public.

9.27am: At this time, Cr Paine re-entered the meeting.

9. NEXT MEETING DATE

To be advised.

10. CLOSURE

The meeting closed at 9.28am.

THESE MINUTES CONSISTING OF PAGES 1 TO 6 WERE CONFIRMED AS A TRUE AND CORRECT RECORD ON _____

DATE: _____ PRESIDING MEMBER: _____