

Council Policy

Council Policy Name: Waste Collection Services

Responsible Directorate: Infrastructure and Environment

Version: Adopted

1. PURPOSE

- 1.1. The purpose of this Policy is to outline parameters for the provision of effective, safe and consistent kerbside waste and recycling collection services within the City of Busselton.

2. SCOPE

- 2.1. This Policy is applicable to the provision of all kerbside waste and recycling collection services in the City of Busselton district, including the provision of any agreed commercial waste collection services.

3. DEFINITIONS

Term	Meaning
Authorised Officer	Manager, Waste and Fleet Services or delegate
General Waste Mobile Garbage Bin	an Australian Standards 4123 compliant, polyethylene, dark green or black coloured body, of a maximum 240 litre capacity and capable of containing 70 to a maximum of 90 kilograms of general waste, fitted with wheels, a handle and a red or dark green lid
Policy	this City of Busselton Council policy titled "Waste Collection Services"
Prescribed Area	various areas within the district, that are listed in the local government's geographic information system as a layer, and amended accordingly from time to time
Recycling Waste Mobile Garbage Bin	an Australian Standards 4123 compliant, polyethylene, nature green, dark green or black coloured body, of a maximum 240 litre capacity and capable of containing 70 to a maximum of 90 kilograms of recycling waste, fitted with wheels, a handle and a yellow lid
Waste Receptacle	a Mobile Garage Bin or container which has otherwise been approved by the City for the deposit and collection of collectable waste

4. STRATEGIC CONTEXT

Strategic Theme	Strategic Priority
Key Theme 1: ENVIRONMENT	1.1: Ensure protection and enhancement of environmental values is a central consideration in land use planning
Key Theme 1: ENVIRONMENT	1.5: Implement best practice waste management strategies with a focus on waste avoidance, reduction, reuse and recycling

5. POLICY STATEMENT

- 5.1. Subject to point 5.2, all residential premises (whether occupied or vacant) within the Prescribed Area are entitled to receive a kerbside general waste, and a recycling collection service.
- 5.2. The City does not provide kerbside general waste or recycling collection services to premises on unsealed roads.

- 5.3. The owner or occupier of a residential premise within the Prescribed Area must buy and keep in good condition a General Waste Mobile Garage Bin, for the use of the premises.
- 5.4. All residential premises within the Prescribed Area will be provided by the City with a Recycling Waste Mobile Garbage Bin, which will remain the property of the City. Additional Waste Receptacles can be supplied at the cost of the owner or occupier.
- 5.5. Premises utilised for commercial purposes within the Prescribed Area may request kerbside, waste and recycling collection services by submitting a Commercial Waste Collection Application Form to the Authorised Officer. Upon approval, the premises will receive a sticker, to be placed on the front of the Waste Receptacle, indicating collection approval and the collection day. The Waste Receptacle is to be bought and maintained by the owner or occupier of the premise.
- 5.6. The Prescribed Area may be amended by the CEO or the Authorised Officer to service any new area adjacent to the Prescribed Area.
- 5.7. Amendments to the Prescribed Area that are not adjacent to the Prescribed Area may be approved by the Council on recommendation from the CEO, with the following criteria to be considered:
 - a. suitability in terms of distances, roads, access and safety;
 - b. demand for the service; and
 - c. cost of providing the service.
- 5.8. Where the Prescribed Area is amended to include a new area, a service fee will apply to all residential premises (whether occupied or vacant) within that area. The service fee applies irrespective of whether the owner or occupier of the premise uses the service.
- 5.9. Waste collection services will generally only be carried out along the verge of public roads. The Authorised Officer may, at their discretion approve waste collection services along private roads:
 - a. where safety to persons is not compromised;
 - b. where there is minimal prospect of damage to vehicles and property;
 - c. where there is no suitable space on the public verge to place the Waste Receptacles for collection; and
 - d. where it represents a major inconvenience for the owners or occupiers of a premise to wheel their Waste Receptacles to the public verge.
- 5.10. Where waste collection services are offered along private roads, an appropriate agreement must be entered into between the City and the owner or occupier of the premise, prior to commencement.
- 5.11. Waste Receptacles must be placed on the verge for collection by 0600hrs on collection day, at least 0.5m apart, in a position which is clear of obstacles and enables safe collection.
- 5.12. In accordance with Clause 2.6 (1) and (2) of the *City of Busselton Waste Local Law 2016* the Authorised Officer may direct the owner or occupier of a premise, in writing, to place their Waste Receptacle for collection in a specific location.
- 5.13. The City is unable to assist the owner or occupier of a premises to wheel their Waste Receptacles to or from the place of collection.

6. RELATED DOCUMENTATION / LEGISLATION

- 6.1. *City of Busselton Waste Local Law 2016*
- 6.2. *Local Government Act 1995;*
- 6.3. *Waste Avoidance and Resource Recovery Act 2007*

7. REVIEW DETAILS

Review Frequency		3 yearly		
Council Adoption	DATE	19 June 2024	Resolution #	C2406/160
Previous Adoption	DATE	30 October 2019	Resolution #	C1910/212