

**Southern Drive, Busselton, Western Australia**  
Telephone: (08) 9781 0444 Facsimile: (08) 9752 4958  
Email: [city@busselton.wa.gov.au](mailto:city@busselton.wa.gov.au)  
Web: [www.busselton.wa.gov.au](http://www.busselton.wa.gov.au)



**Office Hours: Monday to Friday 8.30am to 4.30pm**

## Seniors Affordable Housing Application - Overview

Through a Joint Venture with the Department of Housing, the City of Busselton provides community housing for eligible seniors.

The City has two unit complexes; *Winderlup Villas* located at 6 Marine Terrace and 21 West Street; and *Kweelam Court* located at 26 Harris Road in Busselton.

### Eligibility

Eligibility for this type of housing is based on a number of things, of most relevance being:

1. Age - Applicants must be a minimum age of 55 years.
2. Income - Applicants must be able to demonstrate that they meet the financial criteria applied to senior housing.
3. Assets - Applicants must meet the *Department of Communities Community Housing Income & Asset Limits Policy* by providing evidence of assets and monies held on deposit, for example bank accounts including term deposits and superannuation funds.
4. Resident status - Applicants are required to be an Australian citizen or have permanent resident status.
5. The need to register with the **Department of Housing: 88 Kent Street, Busselton, WA 6280;**  
**p: (08) 6277 3666 or email: [busselton@communities.wa.gov.au](mailto:busselton@communities.wa.gov.au)**

If you wish to discuss eligibility with the City's Community Housing Officer prior to completing an Application Form it is best to make a prior appointment at the Customer Service Desk.

### Availability

There are currently no units available for allocation. Applications meeting the eligibility criteria will be put on a waitlist to be reviewed when accommodation within the City's community housing portfolio becomes available. Should a unit become available you will be contacted and will be required to demonstrate current eligibility criteria.

### Other Providers

Applicants are strongly encouraged to apply to other affordable housing providers, a contact list is provided for your information.

All communications to: Attention of Community Housing Officer, P: 97810 381 E: [City@busselton.wa.gov.au](mailto:City@busselton.wa.gov.au)

Office Hours: Monday to Friday 8.30am to 4.30pm

All communications to: Attention of Community Housing Officer, P: 97810 381 E: [City@busselton.wa.gov.au](mailto:City@busselton.wa.gov.au)

## Application Form

### SENIORS COMMUNITY HOUSING – APPLICATION FOR RENTAL ACCOMMODATION

Joint Venture between City of Busselton and Department of Communities (Housing Authority)

**PLEASE COMPLETE ALL SECTION/S AND SIGN DECLARATION BEFORE PRESENTING TO CITY**

#### SECTION A – APPLICANT/S DETAILS

APPLICANT ONE:

Full Name: \_\_\_\_\_

Date of Birth: \_\_\_\_\_ Gender: Male  Female

Telephone: \_\_\_\_\_ Email: \_\_\_\_\_

Drivers Licence Number: \_\_\_\_\_ Passport Number: \_\_\_\_\_

 (To be viewed by Community Housing Officer on application)

Are you an Australian Citizen or permanent resident? Yes  No

APPLICANT TWO: (If Applicable) Relationship with Applicant One: \_\_\_\_\_

Full Name: \_\_\_\_\_

Date of Birth: \_\_\_\_\_ Gender: Male  Female

Telephone: \_\_\_\_\_ Email: \_\_\_\_\_

Drivers Licence and/or Passport to be presented to City of Busselton officer to sighting

Are you an Australian Citizen or permanent resident? Yes  No

Current Address: \_\_\_\_\_

Current Landlord/Owner Details: \_\_\_\_\_

 (Please include name and contact details, attach any written references)

Commencement Date of current Lease: \_\_\_\_ / \_\_\_\_ / \_\_\_\_

Is the Lease a Periodic Term or a Fixed Term (please circle) if a Fixed Term what is the Expiry Date: \_\_\_\_ / \_\_\_\_ / \_\_\_\_

Type of Current Accommodation (please tick)

House  Unit  Park Home  Caravan  Guest House

Boarding House  Family/Friends  Other: \_\_\_\_\_

How much rent/board (please circle) per week do you pay? \$\_\_\_\_\_ per week (board includes meals)

Previous Address: \_\_\_\_\_

Previous Landlord/Owner Details: \_\_\_\_\_

 (Please include name and contact details, attach any written references)

Length of Occupation: \_\_\_\_ / \_\_\_\_ / \_\_\_\_ to \_\_\_\_ / \_\_\_\_ / \_\_\_\_

**SECTION B – ASSETS AND INCOME**

**YES NO**

1. Do you own property or land?  YES  NO
2. Do you have any interest/share in any other property?  YES  NO

If yes, provide value and details:

\_\_\_\_\_

3. Do you have any cash assets? (cash in bank, superannuation, term deposit, etc.)  YES  NO

 **If yes, please contact Community Housing Officer to make a time to view bank statement/s for past 3 months for ALL accounts held.**

(i) Bank/Super Fund: \_\_\_\_\_

Account Holder: \_\_\_\_\_ Balance \$ \_\_\_\_\_

(ii) Bank/Super Fund: \_\_\_\_\_

Account Holder: \_\_\_\_\_ Balance \$ \_\_\_\_\_

4. Do you hold shares, bonds or any similarly security? If yes please list and provide current value  YES  NO


(i) Type: \_\_\_\_\_

Account Holder \_\_\_\_\_ Value \$ \_\_\_\_\_

(ii) Type: \_\_\_\_\_

Account Holder \_\_\_\_\_ Value \$ \_\_\_\_\_

5. FORTNIGHTLY INCOME

 **(Please provide a copy of your current Centrelink Income Statement)**

APPLICANT ONE

APPLICANT TWO

Age Pension \$ \_\_\_\_\_

Age Pension \$ \_\_\_\_\_

Invalid Pension \$ \_\_\_\_\_

Invalid Pension \$ \_\_\_\_\_

War Pension \$ \_\_\_\_\_

War Pension \$ \_\_\_\_\_

Superannuation \$ \_\_\_\_\_

Superannuation \$ \_\_\_\_\_

Bank Interest \$ \_\_\_\_\_

Bank Interest \$ \_\_\_\_\_

Investment Income (list) \$ \_\_\_\_\_

Investment Income (list) \$ \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Other \$ \_\_\_\_\_

Other \$ \_\_\_\_\_

6. Do you own any cars, trailer, caravans or boats?  YES  NO

If yes, please list

(i) Type \_\_\_\_\_ Make \_\_\_\_\_

(ii) Type \_\_\_\_\_ Make \_\_\_\_\_

### SECTION C – HOUSING AUTHORITY

YES NO

1. Are you on the Housing Authority Waitlist?  YES  NO



**(Please provide a supporting letter of approval from Housing Authority)**

2. Have you lived in a Housing Authority house or apartment in the past?  YES  NO

3. Have you ever been offered a house or apartment by the Housing Authority in the past?  YES  NO

4. Have you ever had your lease terminated due to rent arrears or any other breach?  YES  NO

If yes any of the above, please provide details: \_\_\_\_\_

### SECTION D – PETS

YES NO

1. Do you own a pet or pets?  YES  NO

2. Number of pets: \_\_\_\_\_ Photo Attached  YES  NO

(i) Type of pet: \_\_\_\_\_ Breed: \_\_\_\_\_ Registration Number: \_\_\_\_\_

(ii) Type of pet: \_\_\_\_\_ Breed: \_\_\_\_\_ Registration Number: \_\_\_\_\_

### SECTION E – ACCOMMODATION REQUIREMENTS

APPLICANT ONE

YES NO

APPLICANT TWO

YES NO

1. Are you physically able to maintain Independent living?  
(No domestic or dining service is provided)  YES  NO

Are you physically able to maintain Independent living?  
(No domestic or dining service is provided)  YES  NO

2. Is there any medical or practical Reason that you could not be Accommodated in an upstairs unit?  
If yes, please specify:  
\_\_\_\_\_

Is there any medical or practical Reason that you could not be Accommodated in an upstairs unit?  
If yes, please specify:  
\_\_\_\_\_

### SECTION F – EXPECTATIONS/BENEFITS

1. The COB community housing units are the subject of joint venture agreements with the Housing Authority. They are suitable for persons that are able to live independently.

2. The units comprise of two complexes that share common facilities, such as parking, gardens and pathways. They are in close proximity to other occupants all of who are encouraged to create an inclusive, welcoming and hospitable community.

3. Successful applicants will be required to enter into a tenancy agreement which will contain provisions requiring tenants to comply with conditions that may vary from time to time to ensure the preservation of good neighbourly conduct.

4. Units are affordable, well maintained and within close proximity to the CBD and services.

All Applicants declining an offer of housing may be removed from the City of Busselton Community Housing waitlist at the discretion of the City of Busselton.

**SECTION G – NEXT OF KIN**

**APPLICANT ONE:**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Contact Number: \_\_\_\_\_ Relationship to Applicant: \_\_\_\_\_

**APPLICANT TWO:**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Contact Number: \_\_\_\_\_ Relationship to Applicant: \_\_\_\_\_

**SECTION H – ADDITIONAL SUPPORTING INFORMATION**

**Please state any other facts/circumstances which may have a bearing on your application**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**DECLARATION**

I/We declare that all details in this form are true and correct

*Please note that making a false statement may be an offence.*

APPLICANT ONE

APPLICANT TWO

Signature: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_ / \_\_\_\_ / \_\_\_\_

Date: \_\_\_\_ / \_\_\_\_ / \_\_\_\_

**CHECKLIST – DOCUMENTATION TO BE SIGHTED**

All information below to be sighted on application	OFFICE USE ONLY
Licence and/or passport	<input type="checkbox"/>
Bank statement/s	<input type="checkbox"/>
Superannuation Statement/s	<input type="checkbox"/>
Financial Investment Income (i.e. Term Deposits, Business Income)	<input type="checkbox"/>



## Affordable Housing Options for over 55's in the South West

Department of Communities (Housing) Busselton Office

88 Kent Street, Busselton, WA 6280

(08) 6277 3666

[busselton@communities.wa.gov.au](mailto:busselton@communities.wa.gov.au)

[www.wa.gov.au/organisation/department-of-communities/community-housing](http://www.wa.gov.au/organisation/department-of-communities/community-housing)

<b>BUSSELTON</b>	<b>Contact Phone</b>	<b>Email Address</b>
South West Village (Freemasons)	(08) 9409 2322	<a href="mailto:enquiries@mcwa.net.au">enquiries@mcwa.net.au</a>
<b>BUNBURY</b>	<b>Contact number</b>	<b>Web Address</b>
Alliance Housing	(08) 9791 5438	<a href="http://www.alliancehousing.com.au/contact">www.alliancehousing.com.au/contact</a>
Accordwest	1800 115 799	<a href="http://www.accordwest.com.au/contact">www.accordwest.com.au/contact</a>
Entry Point	1800 124 684	<a href="http://www.entrypoint.com.au">www.entrypoint.com.au</a>
Housing Choices	(08) 9722 7200	<a href="mailto:info-wa@hcau.org.au">info-wa@hcau.org.au</a>
Ingenia Gardens Carey Park	1800 445 464	<a href="http://www.ingeniagardens.com.au">www.ingeniagardens.com.au</a>
Department of Housing (Bunbury)	(08) 6414 3204	<a href="mailto:bunbury@communities.wa.gov.au">bunbury@communities.wa.gov.au</a>
<b>DENMARK</b>		
Amaroo Village	1300 653 967	<a href="http://www.amaroovillage.com.au/denmark-village">www.amaroovillage.com.au/denmark-village</a>
<b>OTHER SOUTH WEST</b>		
Bethanie	13 11 51	<a href="http://www.bethanie.com.au">www.bethanie.com.au</a>
Foundation Housing	(08) 9422 0700	<a href="http://www.foundationhousing.org.au">www.foundationhousing.org.au</a>
Southern Cross Housing Ltd	1300 669 189	<a href="http://www.scrosswa.org.au">www.scrosswa.org.au</a>
Community Housing Ltd	1300 245 468	<a href="http://www.chl.org.au">www.chl.org.au</a>
<b>OTHER METRO</b>		
Activ Foundation (disability housing)	(08) 9387 0555	<a href="http://www.activ.asn.au">www.activ.asn.au</a>
Amana Living Inc	1300 376 394	<a href="http://www.amanaliving.com.au">www.amanaliving.com.au</a>
Amaroo Care Services Inc	1300 653 967	<a href="http://www.amaroovillage.com.au">www.amaroovillage.com.au</a>
Centrecare Inc (homeless accom)	(08) 9325 6644	<a href="http://www.centrecare.com.au">www.centrecare.com.au</a>
Advance Housing	(08) 9845 9697	<a href="https://advancehousing.com.au/contact-us">https://advancehousing.com.au/contact-us</a>
Noongar Mia Mia (indigenous housing)	1800 789 562	<a href="http://www.noongarmiamia.com.au">www.noongarmiamia.com.au</a>
The Salvation Army (WA) Property Trust	08 9492 7135	<a href="mailto:sahwa.info@salvationarmy.org.au">sahwa.info@salvationarmy.org.au</a>
St Bart's	08 9323 5100	<a href="http://stbarts.org.au">http://stbarts.org.au</a>
St Patrick's Community Support Centre Ltd	08 6372 4800	<a href="http://www.stpats.com.au">http://www.stpats.com.au</a>
Housing Plus (St Vincent De Paul WA)	08 9374 3200	<a href="http://www.vinnies.org.au/wa">www.vinnies.org.au/wa</a>
Uniting Care West	1300 663 298	<a href="http://www.unitingcarewest.org.au">www.unitingcarewest.org.au</a>
Juniper (Uniting Church Homes)	1300 313 000	<a href="https://www.juniper.org.au/contact-us">https://www.juniper.org.au/contact-us</a>

**Further Contact Details:**

St Vincent De Paul Society WA Inc - 1300 794 054

[housing.service@sudpwa.org.au](mailto:housing.service@sudpwa.org.au)

Uniting Church Busselton - (08) 97523 304

Salvation Army Busselton - (08) 97542 733

St Marys Anglican Church - (08)97543775

*\* Provided as information only and all contact details subject to change.*