



TRAINING REPORT

Elected Members
2023/2024



BACKGROUND

On 6 July 2019, amendments to the *Local Government Act 1995* (the Act) relating to elected member training, came into effect. These amendments addressed the complex and significant role that elected members take on when elected to Council.

The amendments included the introduction of compulsory training, continuing professional development and reporting.

Compulsory Training

In accordance with Section 5.126 of the Act and Regulation 35 of the *Local Government Administration Regulations 1996*, elected members must complete the Council Member Essentials course within 12 months of being elected, which commenced from the October 2019 Local Government elections. The Council Members Essential course consists of the following modules:

- a) Understanding Local Government
- b) Serving on Council
- c) Meeting Procedures
- d) Conflicts of Interest
- e) Understanding Financial Reports and Budgets

Continuing Professional Development

In accordance with Section 5.128 of the Act the Council is required to adopt a policy relating to the continuing professional development of Elected Members.

At its meeting held 13 December 2023, Council resolved (C2312/199) to adopt the [Elected Member Training and Professional Development Council Policy](#).

Reporting

In accordance with Section 5.127 of the Act a report must be prepared annually on all training completed by elected members within a financial year. This report must be published on the City's website within one month after the end of the financial year to which the report relates.

The details of all training completed by elected members during the 2023/2024 financial year are outlined below.

Council Member Essentials Course

All elected members who were elected at the 2023 ordinary local government elections are required to complete the Council Member Essentials course. The course must be completed prior to 21 October 2024.

The following table details the modules of the Council Member Essentials course that have been completed by elected members during the 2023/2024 Financial Year.

Elected Member	Unit Completed	Date Completed	Training Provider
Richard Beecroft	Understanding Local Government	26/06/2024	WALGA
Val Kaigg	Understanding Local Government	27/12/2023	WALGA
	Conflicts of Interest	27/12/2023	WALGA
	Meeting Procedures	27/12/2023	WALGA
	Serving on Council	28/02/2023	WALGA
	Understanding Financial Reports and Budgets	28/12/2023	WALGA
Jarrold Kennedy	Understanding Local Government	19/12/2023	WALGA
	Conflicts of Interest	20/12/2023	WALGA
	Meeting Procedures	26/12/2023	WALGA
	Understanding Financial Reports and Budgets	13/01/2024	WALGA
Andrew Macnish	Understanding Local Government	08/02/2024	WALGA
	Conflicts of Interest	08/02/2024	WALGA
	Serving on Council	27/02/2024	WALGA
	Understanding Financial Reports and Budgets	28/02/2024	WALGA

Continuing Professional Development (CPD)

Elected members are encouraged to undertake/continue professional development during their term as elected members. The following table details the professional development training completed by elected members during the 2023/2024 Financial Year.

Elected Member	Unit Completed	Date Completed	Training Provider
Kate Cox	CEO Performance Review	11/03/2024	WALGA
Phill Cronin	The Role of Mayors and Presidents	07/12/2023	WALGA
	CEO Performance Review	11/03/2024	WALGA
Val Kaigg	Effective Community Leadership	16/02/2024	WALGA
	CEO Performance Review	11/03/2024	WALGA
Jarrold Kennedy	Effective Community Leadership	16/02/2024	WALGA
Mikayla Love	Economic Development Essentials	27/11/2023	Economic Development Australia
	Strategic Policy Development	05/03/2024	WALGA
	Planning Practices – Essentials	08/03/2024	WALGA
	CEO Performance Review	11/03/2024	WALGA
	Planning Practices - Advanced	22/03/2024	WALGA
Anne Ryan	Foundations of Directorship	19/07/2024	Australian Institute of Company Directors