



13 June 2023

Agenda

Bush Fire Advisory Committee

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NOTICE is given that a meeting of the Bush Fire Advisory Committee will be held at the City of Busselton, Kaloorup Meeting Room, 2 Southern Drive, Busselton with the option of via Microsoft Teams video conference on Tuesday 13th June 2023 commencing at 6:30pm.

Your attendance is respectfully requested.



TONY NOTTLE
Chief Executive Officer, City of Busselton

1. Acknowledgment of Country

The Presiding Member noted this meeting is held on the lands of the Wadandi people and acknowledged them as the Traditional Owners, paying respect to their Elders, past, present and emerging and Aboriginal Elders of the other communities who may be present.

The chairperson, Allan Guthrie declared the meeting open at.

2. Attendance and Apologies

2.1. Present

2.2. In Attendance

2.3. Apologies

Grant Henley	Mayor, City of Busselton
Oscar Negus	Deputy Chief & Fire Control Officer, Acton Park
Peter Thomas	DFES, District Officer Capes

3. Disclosure of Interests

4. Confirmation of Minutes

4.1. Meeting held 14 March 2023

Moved

Seconded

4.2. Business Arising

4.3. Table of Actions

5. Presentations

5.1. Commonage Facility (Matt du Plessis)

5.2. LGGS Grant Scheme Funding (Matt du Plessis)

5.3. Secretary Forum (Matt du Plessis)

5.4. MAFS Burns – Mitigation Officer (Matt du Plessis)

5.5. DBCA (Ed Hatherley)

6. Business before the Committee

6.1. Terms of Reference / Voting (Rachel Runco / Matt du Plessis)

6.2. Local Law Endorsement (Rachel Runco/ Matt du Plessis)

6.3. Certificates of Commendation for City of Busselton – Hester Fire (Matt Muir)

7. Officer/Delegate Reports

7.1. DFES

Attachment 7.1 DFES Andy Thompson

7.2. CESM

Attachment 7.2 DFES/CoB Matt du Plessis

8. Matters of Urgency

9. Work Health & Safety

9.1. Reportable Events

*FCO's to update group on any reportable events. This includes volunteer injuries, major vehicle accidents, suspicious events such as arson and volunteer welfare.
All outstanding Incident Reports to be completed*

9.2. Facilities

Urgent works or future works needed for BFB Facilities

9.3. Training

FCO's to update on future training needs for the Brigades.

9.4. PPE/PPC

FCOs to update on any issues with current PPE/PPC.

10. Action items

10.1. Table of Actions

Update table of actions for next meeting.

11. Next Meeting

12. Closure