



Local Emergency Management Committee Minutes

02 May 2023

CITY OF BUSSELTONAGENDA FOR THE LEMC MEETING TO BE HELD ON 02 MAY 2023

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1. DECLARATION OF OPENING, ACKNOWLEDGEMENT OF COUNTRY AND ANNOUNCEMENT OF VISITORS

The Presiding Member opened the meeting at 02:02pm.

The Presiding Member noted the meeting is held on the lands of the Wadandi people and acknowledged them as Traditional Owners, paying respect to their Elders, past and present and Aboriginal Elders of other communities who may be present.

2. ATTENDANCE AND APOLOGIES

Attendance - Members

Grant Henley	City of Busselton, Mayor (Presiding Member)
Paul Carter	City of Busselton, Deputy Mayor
Ian McDowell	City of Busselton
Rachel Runco	City of Busselton, Manager Regulatory Services
Matt du Plessis	City of Busselton, Community Emergency Services Manager
Nicholas Cooper	City of Busselton, Airport Operations Coordinator
Adrian Fisher	City of Busselton, Deputy Local Recovery Coordinator
James Bradley	WAPOL, OIC Busselton
Robbie Fay	WAPOL, OIC Dunsborough
Roma Boucher	Department of Communities (via Teams)
Emily Lewis	Department of Primary Industries & Regional Development
Lisa Shreeve	Busselton Jetty Inc.
Tanya Simpson	City of Busselton
Erin Hutchins	DFES, District Emergency Management Advisor (via Teams)
Nathan Hall	DFES, District Officer Emergency Management
Lisa Shreeve	Busselton Jetty
Craig Thornton	Western Power
Dion Spurgeon	City of Busselton
Cam Robbins	Surf Life Saving WA (via Teams)
Steve McGuire	Busselton Water
Matthew Twyman	City of Busselton
Deb Holden	City of Busselton
Daniel Abrahamse	City of Busselton (via Teams)
Peta Greening	NBN
Deborah Symons	Busselton Jetty
Dom Trombetta	Baptist Care (via Teams)

Apologies

Dave Goodwin	City of Busselton, Local Recovery Coordinator
Jennifer May	City of Busselton, Manager Economic & Business Development Services
Peter Thomas	DFES, District Officer Capes
Des Austin	State Emergency Service
Keith Mungham	Busselton Water
Jodie Omodei	WA Country Health Service
Daniel Anderson	WA Country Health Service
Emily Lewis	Department of Primary Industries & Regional Development
Alison Stone	Department of Human Services
Helen Holzheuer	Department of Biodiversity Conservation Land and Attractions

3. DISCLOSURES OF INTEREST

Nil

4. CONFIRMATION OF MINUTES

Confirmation of Minutes from meeting held **26 October 2022**

Moved: Cr Paul Carter

Seconded: Nicholas Cooper

5. BUSINESS ARISING

At the October meeting Department of Transport, Marine Services to be contacted prior to the busy summer period regarding the increased number of incidents relating to the use of water craft along out coast.

6. PRESENTATION

6.1 No Presentation Scheduled

7. OFFICER/AGENCY REPORTS

7.1 Ranger and Emergency Services Coordinator, Ian McDowell – Attachment 1

7.2 DFES – District Emergency Management Advisor, Erin Hardman– Attachment 2

7.3 DFES – District Officer Capes, Peter Thomas – Attachment 3

7.4 Busselton Margaret River Airport, Nicholas Cooper – Attachment 4

7.5 DPIRD – Project Manager, Emily Lewis – Attachment 5

7.6 Communities – District Emergency Services Officer, Renee Flaxman – Attachment 6

7.7 Western Power – Field Services Coordinator, Craig Thornton– Attachment 7

7.8 Busselton Jetty – CEO, Lisa Shreeve – Attachment 8

7.9 Agency, Name – Attachment 9

7.10 Other Agency Reports

- Busselton Water – Technical Officer, Keith Mungham
- DFES – District Officer Emergency Management, Nathan Hall
- DFES – State Emergency Service, Des Austin
- WA Country Health Service, Jodie Omodei/Daniel Anderson
- WAPOL – OIC Busselton, Snr Sgt James Bradley
- WAPOL – OIC Dunsborough, Sgt Robbie Fay
- Water Corporation – Leeuwin District Operations Manager, Josh Jackson

8. MATTERS OF URGENCY

Nil

9. UPCOMING EVENTS

DATES AND TIMES	EVENT	LOCATION	ATTENDANCE
MAY 2023			
Sun 14/05/2023 – Sun 21/05/2023 Various times	Turn the Town Yellow for National Road Safety Week	Busselton CBD/Cultural Precinct	500
Sun 28/05/2023 9am – 11.30am	Million Paws Walk	Barnard Park West	200

10. DESKTOP EXERCISE – STORM SURGE

Scenario – the desktop exercise was carried out.

Supplementary questions were asked of DFES DEMA Erin Hutchins with regards to DRFAWA this supplementary information has been provided and is included in the Scenario.

11. CLOSURE AND NEXT MEETING

Meeting closed at: 04:03pm

Next meeting: 31 October 2023

Attachment 7.1 Ranger & Emergency Services Coordinator**Agency:** City of Busselton**Officer Representing:** Ian McDowell, LEMC Executive Officer**1. Correspondence**

All relevant correspondence and information regarding emergency management legislation, policies and other information is provided to LEMC members in a timely manner. Since the last meeting the following was distributed to members:

- 20 October 2022: email from DFES DEMA (Vik Cheema) providing advice about and a copy of the revised State Hazard Plan - Heatwave
- 26 October 2022: email from CoB (Ian McDowell) to LEMC members advising bushfire infringement amounts (\$250 to \$1,000)
- 27 October 2022: email from WALGA – copy of Emergency Management News October
- 31 October 2022: email from DFES Bushfire Centre of Excellence, WALGA Bushfire Operations Committee Communique 7 October 2022 attached
- 4 November 2022: email from DFES DEMA (Vik Cheema) advising DEMA SW arrangements (Vik Cheema moving to Queensland on a 12 month contract, Erin Hutchins acting in role)
- 30 November 2022: email from CoB (Tanya Simpson) to LEMC members with Events List for December 2022 attached
- 1 December 2022: email from CoB to LEMC members with updated Contacts Directory (LEMA Appendix 4) attached
- 3 January 2023: email from CoB to LEMC members providing email from WALGA and link to webinar dated 6 December 2022 to present outcomes of LEMA review workshops, and an overview of SEMC current emergency management initiatives
- 3 January 2023: email from CoB (Tanya Simpson) to LEMC members with Events List for January 2023 attached
- 4 January 2023: email from SEMC grants advising of Disaster Risk Reduction Package (DRRP) grant funding opportunity
- 19 January 2023: email from CoB providing LEMC members with final (current) copy of the LEMA and associated Appendices
- 19 January 2023: email from Nola Marino's office inviting submissions to the Senate Select Committee on Australia's Disaster Resilience
- 24 January 2023: email from WALGA Emergency Management advising opportunities to response to state public consultation on State Capability Framework review, and the Emergency Welfare Support Plan
- 25 January 2023: email from DFES DEMA (Erin Hutchins) advising opportunity to provide feedback on the draft Local Emergency Management Committee Handbook
- 31 January 2023: email from DFES DEMA advising opportunity to provide feedback on Draft Western Australian Emergency Management Capability Framework
- 1 February 2023: email from Natural Hazards Research Australia January 2023 e-newsletter
- 1 February 2023: email from WALGA Emergency Management with link to December 2022 SEMC Communique

- 2 February 2023: email from CoB (Tanya Simpson) to LEMC members with Events List for February 2023 attached
- 3 February 2023: email from DFES DEMA (Erin Hutchins) advising opportunity to provide feedback on the draft State Support Plan, Emergency Relief and Support (previously Emergency Welfare)
- 27 February 2023: email from CoB to LEMC members with updated Contacts Directory (LEMA Appendix 4) attached
- 28 February 2023: email from CoB (Tanya Simpson) to LEMC members with Events List for December 2022 attached
- 9 March 2023: email from WALGA – Emergency Management News, March Special Edition
- 14 March 2023: email from WALGA – advice of upcoming webinar, actions government and emergency services can take on Disability Inclusive Disaster Risk Reduction (DIDRR)
- 20 March 2023: email from AIDR – advice of upcoming webinar Recovery Exercising Toolkit
- 24 March 2023: email from WALGA – Emergency Management News, March
- 27 March 2023: email from WALGA – LEMA Review Consultation Outcomes
- 29 March 2023: email from CoB (Tanya Simpson) to LEMC members with Events List for April 2023 attached
- 3 April 2023: email from WALGA with link to an update on Government’s response to the Wooroloo Bushfire Review
- 3 April 2023: email from WALGA with State Bushfire Advisory Council communique attached
- 5 April 2023: email from WALGA regarding nominations for the 2023 Resilient Australia Awards
- 12 April 2023: email from WALGA with Rural Fire News e-newsletter attached
- 20 April 2023: email from DFES DEMA (Erin Hutchins) regarding consultation open on State Hazard Plan – Search and Rescue
- 21 April 2023: email from DFES Rural Fire Division: Managing Bushfire in WA – statement of intent

2. Confirmation of LEMA Contact Details

Appendix 4 of the LEMA is the Contacts, Special Needs Groups, Resources and Critical Infrastructure Directory. It is reviewed and updated on a quarterly basis and distributed accordingly.

Since the last LEMC meeting the Contacts Directory was updated and distributed in:

- December 2022
- March 2023

3. Incident Support Group (ISG) Activations

There were no ISG activations since our last meeting.

4. Future Meeting Dates

Future meeting dates are as follows:

- 31 October 2023

- 7 May 2024
- 29 October 2024
- 6 May 2025

Attachment 7.2 District Emergency Management Advisor – South West**Agency:** Department of Fire and Emergency Services**Officer Representing:** Erin Hutchins**STATE NEWS**

The **State Emergency Management Committee (SEMC)** met on the 8 March 2023. SEMC Communiqués can be found [here](#).

2023 SEMC MEETING SCHEDULE

- 3 May 2023
- 2 August 2023
- 4 October 2023
- 6 December 2023

STATE CONSULTATION REQUESTS

NOTE: The consultation requests are confidential and for Local Emergency Management Committee (LEMC) Members only. Information presented to the LEMC in relation to the consultation requests has been removed to enable LEMC minutes to be published on the website.

RESILIENT AUSTRALIA AWARDS 2023

Submissions for the 2023 Resilient Australia Awards are now open.

The [Resilient Australia Awards](#) celebrate and promote initiatives that build whole of community resilience to disasters and emergencies around Australia, as well as images capturing resilience in action.

The awards acknowledge outstanding contributions in each state and territory across seven categories: business, community, government, local government, mental health and wellbeing, school, and photography.

The awards recognise a wide range of initiatives with past projects centred on risk assessment and mitigation, mental health and wellbeing, education, training and research, and community engagement, as well as response and recovery.

The Resilient Australia Awards is proudly sponsored by the Australian Government in partnership with the states and territories and managed by the Australian Institute for Disaster Resilience (AIDR).

Submissions close **5 June 2023**.

DISTRICT NEWS

The **District Emergency Management Committee** (DEMC) met on Tuesday 21 March 2023.

Presentations and key items discussed:

- NBN muster truck overview and demonstration
- Japanese Encephalitis Virus (JEV)
- NEMA update
- Foot and Mouth Disease (FMD)
- Traffic Management
- Shire of Augusta Margaret River LEMA noted.

The next meeting of the DEMC will be held on Tuesday 10 October 2023.

EMERGENCY PREPAREDNESS EXERCISE

Inter-Agency Desktop Emergency Preparedness Exercise for Harris & Wellington Dams

On Wednesday 20th April, the Water Corporation held a workshop to step through preparedness and response protocols for flooding scenarios associated with Harris and Wellington Dams.

This workshop was designed to involve the key external agencies such as DFES, Department of Water and Environmental Regulation, South West Police, Main Roads WA, Western Power, DBCA, Local Government, and Department of Communities all with responsibility in major flooding events. The focus of the workshop was to provide awareness of the Dam Safety and Emergency Plans for Harris and Wellington Dams.

LOCAL NEWS

LOCAL EMERGENCY MANAGEMENT ARRANGEMENTS

A copy of the Local Emergency Management Arrangements – Status Report is attached. Please check the due date for the five-yearly LEMA reviews and allow a minimum of six months to complete the LEMA review process. Funding opportunities are available to assist with LEMA reviews.

LOCAL EMERGENCY MANAGEMENT ARRANGEMENTS (LEMA) REVIEW OUTCOMES AND NEXT STEPS

The [Local Emergency Management Arrangements \(LEMA\) Review](#) is a partnership between the Department of Fire and Emergency Services (DFES) and WALGA, initiated in response to reports that current LEMA requirements are not fit-for-purpose for Local Government and that a new LEMA model is needed. From April to December 2022, WALGA engaged 100 Local Governments to identify LEMA strengths, weaknesses, and improvement opportunities in a consultation that included 10 in-depth interviews, 10 interactive workshops and an online survey.

WALGA's [LEMA Review Consultation with Western Australian Local Governments: Project Summary and Recommendations Report](#) summarises the key findings of the consultation process to date. A more detailed overview can be found in [WALGA's LEMA Review Issues Paper](#), [LEMA Review Survey Report](#) and an independent [LEMA Review Workshop Consultation Report](#) prepared by [agdots](#).

WALGA's LEMA Review project informed the Draft LEMA Improvement Plan that has now been developed by DFES and presented to the LEMA Review Steering Committee. The Committee has approved testing to commence with the Local Government sector during April and May 2023 and then submit the final LEMA Improvement Plan to SEMC for endorsement in August 2023.

Find out more about the LEMA Review Project on [WALGA's website](#) or email WALGA's LEMA Review Project Lead, [Simone Ruane](#).

GRANT PROGRAM UPDATES

The State Emergency Management Committee (SEMC) oversees the distribution of grant funding to support activities that reduce disaster risk and enhance WA's resilience to disasters.

National Disaster Risk Reduction (NDRR) grant

The [National Disaster Risk Reduction \(NDRR\) grants program](#) is **now open** for projects that reduce disaster risk in Western Australia.

The NDRR grant program will make about \$2.5 million available in 2023 for projects that reduce disaster risk in Western Australia. Projects must contribute to achieving the objectives of the [National Disaster Risk Reduction Framework \(NDRRF\)](#) and the [WA Implementation Plan for the NDRRF](#) by reducing risks associated with at least one natural hazard. To be eligible, projects must reduce disaster risk and improve community resilience, rather than contributing to disaster relief, response, or recovery activities.

Organisations that are eligible to apply for NDRR grants are:

- local governments
- state government agencies
- government trading entities
- incorporated organisations
- not-for-profit organisations.

Projects with localised outcomes may apply for between \$10,000 and \$250,000 grant funding; there is no cap on funding for projects with State or sector-wide significance. Applicants must contribute at least 50 per cent of the total project cost in cash or in-kind.

Applications for the current round of the NDRR grant program are now open and close 12.00pm 29 May 2023. Assessments will take place in July 2023 with an anticipated announcement date in September 2023.

All West Australians Reducing Emergencies (AWARE) program

AWARE is an initiative of the Western Australian Government that invests in building capacity and preparedness activities at a local level, through a competitive grant. Only local governments are eligible to apply for an AWARE grant.

The 2023 AWARE grant round will distribute a total of \$200,000 for projects to:

- further the emergency risk management process
- facilitate capability-based exercises
- assist in reviewing Local Emergency Management Arrangements
- deliver emergency management training
- host or facilitate emergency management events or forums.

Projects may apply for between \$2,500 and \$30,000 grant funding. Local level risk assessment projects can request a maximum of \$4,000. Applicants must contribute 25 per cent of the total project cost in cash or in-kind. A local government may submit multiple projects for funding.

Local governments are encouraged to collaborate and submit joint applications.

Applications for next round of the AWARE grant program will open on 16 August and close on 20 September 2023. Assessments will take place in October 2023 with an anticipated announcement date in January 2024.

The SEMC endorsed a two-year schedule for both grant programs. See below for the **2024-2025** grant program dates;

Year	2024-25	
Program	NDRR	AWARE
Round Open	25 April 2024	16 August 2024
Round Close	29 May 2024	20 September 2024
Assessment	3 July 2024	25 October 2024
Anticipated announcement	September 2024	January 2025

Information on funding opportunities can be found [here](#).

Please contact semc.grants@dfes.wa.gov.au for further information on the grant programs.

EMERGENCY SUPPORT WEBSITE – SUPPORTING SPONTANEOUS VOLUNTEERS AND DONATIONS

Volunteering WA (VWA) have developed a new resource to assist the community, volunteers and organisations during incidents and emergencies (refer attachment).

The development of these resources has arisen from a sector wide and community-based consultation process examining a need to effectively manage spontaneous volunteers and community lead donations across the State. We are often inundated by well-meaning community members who are keen to help in any way they can. We will now be able to direct them to the website so that organisations can take advantage of a volunteers contributions.



LOCAL EM REPORT as at 14 April 2023
SOUTH WEST
District Emergency Management Committee

READY	DRAFT	NEARING REVIEW	OVERDUE		
Number local governments	Number LEMCs	LEMA noted/submitted to SEMC	% Local governments with current required LEMA		
12	12	AMR	41% Current		
Local Government		LEMA Status	Date	Resolution No	Date of 5 year review
Shire of Augusta Margaret River	Augusta Margaret River	LEMA tabled at the SW DEMC 21 March 2023 for noting. To be noted by SEMC 4 May 2023.	3/10/2017	46/2017	3/10/2022
Shire of Boyup Brook	Boyup Brook	Current	3/08/2018	52/2018	3/08/2023
Shire of Bridgetown-Greenbushes	Bridgetown-Greenbushes	AWARE funding allocated; project underway	3/10/2017	46/2017	3/10/2022
City of Bunbury	Bunbury	Current	6/03/2020	08/2020	6/03/2025
City of Busselton	Busselton	Current	8/03/2023	08/2023	8/03/2028
Shire of Capel	Capel	Current	5/12/2022	81/2022	5/12/2027
Shire of Collie	Collie	AWARE funding - Draft LEMA currently with LGA/Consultant	3/10/2017	46/2017	3/10/2022
Shire of Dardanup	Dardanup	Current	4/08/2022	32/2022	4/08/2027

Shire of Donnybrook-Balingup	Donnybrook-Balingup	AWARE funding allocated; project underway	3/10/2017	46/2017	3/10/2022
Shire of Harvey	Harvey	AWARE funding allocated; project underway	3/10/2017	46/2017	3/10/2022
Shire of Manjimup	Manjimup	Current	1/10/2021	76/2021	1/10/2026
Shire of Nannup	Nannup	Current	14/08/2020	50/2020	14/08/2025

Attachment 7.3 District Officer Capes LSW

Agency: Department of Fire and Emergency Services

Officer Representing: Peter Thomas

- **Incidents**

There have been several incidents in the Donnybrook Balingup shire this year with some great support from across the region.

Both SES volunteers and staff have been also supporting the floods and cyclone in the Kimberley region, with several deployments.

- **International Fire Fighters Day Memorial**

In honour of International Firefighters' Day on the 4th of May, DFES LSW will host a memorial service at the Busselton Fire and Rescue Station and the Bridgetown ICC. The service commemorates Western Australian career and volunteer firefighters who have lost their lives serving the community and included on the Fallen Firefighters' Honour Roll.

- **Training**

Regional training has started increasing with several courses being conducted across the region.

- **Staff**

New Area Officer Pat Dowling has started with our team. Pat (Paddy) will be looking stations on the Manjimup side of the Region. Paddy is from a career Fire and Rescue background and has moved to the Region from the metro area.

- **Transition of Brigades**

As of the 1st of February, both Wallcliffe and Rosa Brook BFB have transitioned to DFES. All management of the brigades will now be via DFES, nothing will change in the coordination of response to fires and the normal working relationships between DFES and the AMR shire will continue as usual.

- **Community Engagement**

Compiling a list of preferred communication methods for different communities to assist with community liaison during incidents

Bushfire Ready Facilitator training course delivered in April (Was open to fire volunteers who are interested in a community engagement role within their brigade)

Promoting the Bushfire Ready Program into Nelson district of the region; supporting the existing group facilitators in the Capes district

Delivered a fire safety session (covering bushfire and home fire safety) to Silverchain Social Centre in Bridgetown, with Area Officer Warren-Blackwood

Attachment 7.4 Airport Operations Coordinator

Agency: City of Busselton

Officer Representing: Nicholas Cooper

Matters to be discussed:

Busselton Margaret River Operations and Security update

The Busselton Margaret River Airport (BRMA) has seen continual growth since the reporting cycle to the LEMC in both flight movements and passenger growth. A combination of both the increases in FIFO, closed charter operations and high patronage of the Regular Passenger Transport (RPT) service.

Operational and infrastructure changes in the reporting period have included an expansion of the long and short term car parking area with the addition of approximate 270 bays.

The departure lounge extension area has now been completed and is operational and is easing congestion within the sterile lounge area.

The central apron bay marking plan implementation has been completed and is now accommodating aircraft types from F100 up to A320N/B737 without turnout restrictions. The new bay marking allows for bays 9, 10 and 11 to facilitate up to A320/B737 operations while bay 8 is restricted to the F100 operations.

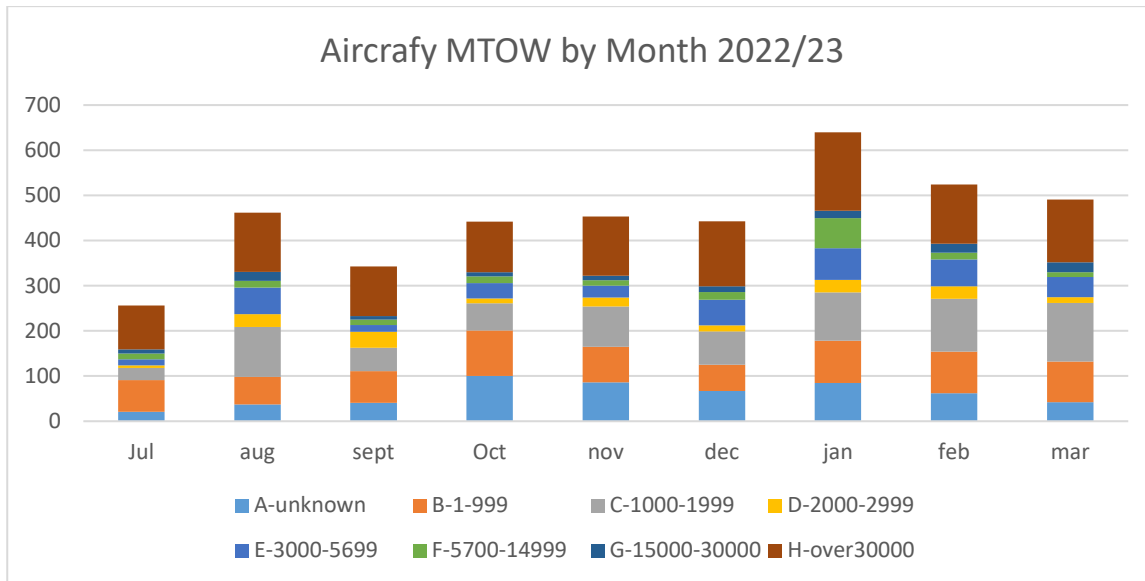
A review of the BMRA Wildlife and Hazard Management Plan has been undertaken by JASKO Airport Services and has been implemented..

Aircraft Movements

The total number of scheduled services operating from the BMRA as of the end of the reporting period was 34 movements per week, with 31 Fly in Fly out (FIFO) closed charter and 3 RPT services.

Five airlines are operating from the BMRA with RPT and closed charter services utilising aircraft types from Dash 8/300 to Airbus A320 and Boeing 737/700 aircraft servicing destinations such as Melbourne and multiple mining operations across Western Australia. Private jet/charter operations have also increased utilising the Central and Southern Apron Bay 4.

There have been a total of 3909 aircraft landings for the 2022/23 financial year to date, with a total of 1296 landings in the category of 15,000 kgs and above MTOW (with 1169 of those on the 30,000kgs + category).



The Department of Fire and Emergency’s large air tanker (LAT) Bomber Operations finish on the 31 March with the Helitak’s remaining onsite until 7 April. Some key aspects of this year’s operations have been:

1. LAT aircraft – Bomber 132 and 139 responded to 15 incidents, a total of 97 sorties and a total of 80 hours flying time;
2. Helitacs flew 78 sorties and combined 129hrs flying time;
3. 1,248,000lts of water used for retardant mixing; and
4. A total of 31 personnel with SES contributing 500 hours in retardant mixing operations.

Passenger Numbers

Total number of passengers for the 2022-23 FY to the end of March is 102,123 representing an increase of over 254% compared 40,205 passengers for the same time last year. The continued increase in passenger numbers can be attributed to the growth in RPT passengers (Jetstar services) and FIFO passenger numbers across all closed charter airlines servicing Rio Tinto, BHP and FMG, and Jetstar RPT services.

Security

Security screening under the Aviation Transport Security Act and regulations is performed for all RPT departing passengers. There has been 12,983 persons through the screening point at BMRA with total operating screening point hours of 241.75.

During this time items were surrendered, largely consisting of scissors, aerosols and lighter.

Two system tests was conducted by Transport Security Inspectors from CISC, and no other none compliances were noted for the reporting period.

The below table gives a breakdown of the screening activities over the reporting period.

	Total screening point open hours	Number of people screened
October	47	2010
November	38.7	2605
December	37.85	2222
January	37.5	2210

February	39.9	1914
March	40.8	2022
Total	241.75	12,983

Emergency Exercise

In accordance with the BMRA Aerodrome Manual and Part 139 (Aerodromes) Manual of Standards, a desk top emergency exercise was held on the 13/12/2023.

The exercise focused on testing the AEP around the setup of an IMT and associated facilities around a large scale protracted incident at the Airport.

Key emergency response stakeholders and airport operations staff participated in Operation Albatross to review and work through the most appropriate response outcomes to a large scale event.

A familiarisation was held at the same time with WAPOL and DFES to ensure that their staff / teams are familiar with the layout and emergency access points and other aspects of the aerodrome.

The evaluation report has now be finalised and submitted as (Attachment A) to this report to LEMC.

The Finalisation of the Airport Emergency Plan is in its final stages and will be provided to CASA and the relevant Emergency Services and Stakeholders on completion.

Attachment 7.5**Climate Resilience Program Manager****Agency**

Department of Primary Industries and Regional Development

Officer Representing:

Emily Lewis

Matters to be discussed:**1. Declared incidents** – DPIRD is managing:

- Seven (7) declared level 1 and 2 incidents in relation to plant pests/diseases and aquatic pests/diseases
- Nil animal pest/disease incidents

Queensland fruit fly

The Department of Primary Industries and Regional Development (DPIRD) is working to stem the spread of the significant invasive pest, Queensland fruit fly (Qfly), after a recent confirmed detection in Bayswater. A level 2 incident was called on 1 March 2023 after several male Qfly were detected in a residential part of Bayswater, Perth. No Qfly have been detected in commercial areas or outside of the Perth metropolitan area at this time.

Qfly is one of the most serious pests of fruit and vegetables in Australia, attacking over 300 species of fruit and vegetables and impacting a range of horticulture industries and access to valuable markets. While Qfly has been found in other areas of the country, Western Australia has remained free of the pest. Further information is available at: [Biosecurity alerts: Queensland fruit fly updates | Agriculture and Food](#)

Polyphagous shot-hole borer

Polyphagous shot-hole borer (PSHB) *Euwallacea fornicatus* is a beetle native to Southeast Asia. The beetle attacks a wide range of plants by tunnelling into trunks, stems and branches.

The Department of Primary Industries and Regional Development has been responding to the confirmed detections of an exotic beetle Polyphagous Shot-Hole Borer in the Perth metropolitan area.

Response activities include:

- Conducting surveillance to determine the distribution of PSHB
- Containing the pest to prevent further spread to non-infested regions within Western Australia
- Providing advice and information to residents, industry and other stakeholders
- Ensuring that all response activities are conducted safely, consistently and efficiently

Link to information about [Polyphagous shot-hole borer | Agriculture and Food](#)

2. State alerts and investigations

DPIRD is investigating two (2) pests or diseases.

3. National alerts & investigations

DPIRD and other state jurisdictions continue to monitor reported outbreaks of:

- **African Swine Fever** – FAO situation update in Asia and Pacific dated 16 February 2023 advised ASF reported countries since August 2018: China, Mongolia, Vietnam, Cambodia, Democratic People’s Republic of Korea, Lao People’s Democratic Republic, Myanmar, The Philippines, Republic of Korea, Timor-Leste, Indonesia, Papua New Guinea, India, Malaysia, Bhutan, Thailand, Nepal and Singapore.

Link to information about African Swine Fever:

<https://www.fao.org/animal-health/situation-updates/asf-in-asia-pacific/en>

- **Lumpy Skin Disease** – Indonesia, Vietnam, Thailand and Malaysia
- **Foot and Mouth Disease** – Indonesia

Information regarding Foot and Mouth Disease prevention is available on the WA government website: [Foot-and-mouth disease advice for Western Australians \(www.wa.gov.au\)](http://www.wa.gov.au)

Information is also available on the DPIRD website:

[Foot-and-mouth disease: prevention and preparedness | Agriculture and Food](#)

NB: There are, currently, no known incidences of these diseases in Australia.

4. Ex TC Ellie (Kimberley Floods) – January 2023

DPIRD is providing support to affected communities, in relation to its areas of responsibility, in the recovery from the January flooding in the west Kimberley.

Response:

As at the date of this report:

- The State Support Plan – Animal Welfare in Emergencies remains formally activated
- [\(link to State Support Plan – Animal Welfare in Emergencies\)](#)
- [State Support Plan Animal Welfare in Emergencies | Western Australian Government \(www.wa.gov.au\)](#)
- The Kimberley Operational Area Support Group (OASG) is no longer meeting.

Recovery:

- Wheatbelt Development Commission Chief Executive Officer, Rob Cossart, has been appointed as the State Recovery Coordinator for the Kimberley floods
- DPIRD has established an internal recovery planning group to facilitate effective across-agency participation, and to assist in capturing and resolving emerging across-pillar impacts i.e. impacts for which the various pillars within DPIRD have responsibilities such as those relating to regional development, primary industries, biosecurity, horticulture, soil and grants.
- Departmental representation on the State Recovery Coordination Group (SRCG)
- The Department has representation on the Shire of Derby West Kimberley Recovery Coordination Group (RCG) and will provide representation on the relevant subcommittees, as required.
- DPIRD will facilitate available grants to primary producers in accordance with the Disaster Recovery

Funding Arrangements WA (DRFAWA).

DRFAWA:

Support measures are designed to assist in meeting the needs of primary producers whose assets or primary production business has/have been affected by a disaster for which DRFAWA has been invoked.

Category B - Assistance measures for primary producers may include grants for:

- Professional advice
 - Reimbursement of fees (maximum \$1,500) to obtain professional advice directly related to addressing issues arising from the declared natural disaster event
- Freight subsidy (reimbursement)

Primary producers can claim a maximum of 50% of the costs to the producer of transporting any of the following items as a direct result of a natural disaster:

 - Livestock;
 - Fodder or water for livestock; or
 - Building or fencing equipment or machinery.
- Fencing (for livestock producers only)

Primary producers can claim 100% of the costs associated with any of the following:

 - restoration/replacement of fencing (to pre-disaster standard) where the fencing has been deliberately dismantled or damaged due to counter disaster operations activities undertaken in order to combat the eligible natural disaster event; and/or
 - reimbursement of the costs of materials only (to pre-disaster standard) to repair/replace boundary fencing damaged/lost as a direct result of the eligible natural disaster event. The measure is only available where the fencing adjoins a major road/rail transport corridor and where the roaming of livestock may present a danger to the travelling public (i.e., the aim being to preserve public safety).

The applicant must demonstrate to DPIRD's satisfaction that at the time of the natural disaster event the property was being used to hold or agist livestock.

- Expression of interest for interest subsidy on a new loan to recover

An interest rate subsidy may be available to primary producers for new loans:

 - to repair/replace assets lost or damaged / repair damage caused by the natural disaster event
 - for carry on purposes to implement the next season's production program
 - or to replace livestock lost in the disaster for which the assistance measures under the DRFAWA have been activated

Link to further information regarding available funding and relevant conditions:

<https://www.agric.wa.gov.au/emergency-response/disaster-recovery-funding-arrangements>

Category D – Freight Assistance Program

The Freight Assistance Program is the first of its kind in Australia, under the Disaster Recovery Funding Arrangements, and is designed to reimburse additional freight costs due to additional distance travelled while there is no bridge or river crossing at Fitzroy Crossing.

The assistance grants will support freight companies with the costs of necessary detours (including via South Australia and the Northern Territory) so the extra costs are not passed on to businesses and communities. The assistance program will remain available until a suitable road connection is re-established.

FAQs including details of eligibility: [Publications \(dfes.wa.gov.au\)](https://www.dfes.wa.gov.au)

5. Severe Tropical Cyclone Seroja (Recovery)

DPIRD, through its Rural Business Development Unit, is managing Disaster Recovery Funding Arrangements WA assistance to primary producers impacted by TC Seroja.

DRFAWA Category B and C assistance:

To 15 March 2022, the Department has approved:

DRFA Measures	Under Assessment	Approved	Approved \$
Category B	10	27	\$366,907.46
Category C	14	108	\$2,183,306.10

6. Staff emergency management training:

DPIRD has a comprehensive ongoing schedule to deliver emergency management training in both metropolitan and regional areas.

The non-accredited training focusses on both the Department's Hazard Management Agency responsibilities in relation to animal and plant biosecurity and its support role to other HMAs in relation to animal welfare during emergencies.

DPIRD's role in emergency management

The Department of Primary Industries and Regional Development plays an important role in emergency management in Western Australia.

- Hazard Management Agency (HMA) for animal and plant biosecurity with responsibilities across prevention/mitigation, preparedness, response and recovery. Link to State Hazard Plan – Animal and Plant Biosecurity: [State Hazard Plan Animal and Plant Biosecurity \(www.wa.gov.au\)](https://www.wa.gov.au)
- Provision of support to other HMAs by:
 - coordinating animal welfare for other hazard emergencies including during bushfires, cyclones and floods;
 - contributing to the Controlling Agency's impact statement in relation to impacts to primary producers, and other economic impacts through its regional development commissions across the state
 - managing eligible assistance for primary producers under the Disaster Recovery Funding Arrangements WA and providing advice to primary producers in relation to this funding

- providing professional expertise to primary industry producers and small business in a regional context

Animal Welfare in Emergencies

Local governments are encouraged to develop a plan for animal welfare in emergencies (PAWE) which forms part of the local emergency management arrangements (LEMA).

For tools and resources to assist local governments to develop a local PAWE [click here](#) and for assistance in completing the PAWE template, speak to your LEMC or DEMC representative/s.

Attachment 7.6 **District Emergency Services Officer**

Agency: Department of Communities

Officer Representing: Renee Flaxman

Matters to be discussed:

With my last day as Acting DESO being Friday the 28th April, I wanted to take the opportunity to thank all members of the LEMC committee, Shire, Local Government Agencies, and other stakeholders for being so welcoming and supportive. It has been a great experience and I have learnt a lot.

Roma Boucher steps back into her role of substantive DESO as of the 1st May.

Response to the Kimberley Floods

- The Department of Communities (Communities) continues to provide emergency welfare services to residents impacted by the Kimberley floods.
- As of 26 April 2023:
 - 17 people remain in Communities' supported emergency accommodation in Broome and Derby.
 - 88 people are in Phase 1 Temporary Accommodation, including 27 in the Derby Hostel and 61 in Humanihuts in Loanbun, Fitzroy Crossing and Bungardi.
 - Since the Disaster Response Hotline opened on the 11 January 2023 until COB 24 April 2023 Communities has responded to a total of 1,792 calls.

Response to Cyclone Ilsa

- On 12 April the Department of Communities was activated to stand up 5 evacuation centre in preparation for Cyclone Ilsa. These included one in Port Hedland, one in Newman, one in Nullagine and two in Marble Bar. The Red alert was issued during the afternoon of 13 April with all teams locking in by 6pm. The final all clear was given at 1:22pm on 14 April, allowing individuals to leave the centres and go home. A total of 68 individuals were provided with meals, personal requisites, and accommodated in centres overnight: 28 in Port Hedland, 20 in Marble Bar and 20 in Nullagine.

Training, Exercises, Webinars

- Several online webinars attended, including the Leave Nobody Behind series, Recovery Exercising Toolkit, and EMPA (Emergency Media and Public Affairs) 2023 Webinar Series.
- Attended inter-agency Desktop Emergency Preparedness Exercise for Harris and Wellington Dams hosted by Water Corp.
- Ongoing preparedness and response training will be provided to departmental staff, as well as interested stakeholders.

Local Emergency Welfare Plan

Further LEWP changes and updates been completed, and plan will be presented for tabling at today's meeting. LEMC members are encouraged to review information related to their own agencies and notify DESO if further changes need to be made.

Attachment 7.7 **Field Supervisor, Asset Operations****Agency:** Western Power**Officer Representing:** Craig Thornton**Matters to be discussed:****Prevention and Preparedness Activities**

- Western Power continues to monitor and assess high risk events that may impact the network.
- Vegetation management is conducted annually as part of our internal BAU processes.
- Pre-season bushfire preparedness conducted at our local depots.

Response to Emergencies

- No level 2/3 emergencies have occurred in the South West District since the last City of Busselton meeting.
- Western Power has not been required to activate its Emergency Management Team (EMT) for any incidents in the South West since the last City of Busselton meeting.

Recovery Activities

- Western Power has conducted minor Recovery Activities for bushfire and storm damage in the South West District since the last City of Busselton meeting. The most recent incidents being around Maranup/Bridgetown and Donnybrook in January 2023. Nothing around the City of Busselton.

Emerging Risks for City of Busselton Awareness

- None to report.

Attachment 7.8 **Chief Executive Officer****Agency:** Busselton Jetty**Officer Representing:** Lisa Shreeve**Matters to be discussed:**

1. Mock Emergency Scenarios with COB had been held re In Water Emergencies and Train Incidents.
2. Busselton Jetty has a new pin pad on the back door of Railway House for access by City of Busselton or Emergency Staff to get Mule/Electric Golf Carts to drive onto the Jetty if needed.
3. The previous summer there were some incidents where the Police were called for young men train surfing on the Busselton Jetty Train.