

Please note: These minutes are yet to be confirmed as a true record of proceedings

CITY OF BUSSELTON

MINUTES FOR THE FINANCE COMMITTEE MEETING HELD ON 14 APRIL 2021

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MINUTES

MINUTES OF FINANCE COMMITTEE HELD IN THE COMMITTEE ROOM, ADMINISTRATION BUILDING,
SOUTHERN DRIVE, BUSSELTON, ON 14 APRIL 2021 AT 10.00AM.

1. **DECLARATION OF OPENING, ACKNOWLEDGEMENT OF COUNTRY AND ANNOUNCEMENT OF VISITORS**

The Presiding Member opened the meeting at 10.02am.

The Presiding Member noted this meeting is held on the lands of the Wadandi people and acknowledged them as Traditional Owners, paying respect to their Elders, past and present, and Aboriginal Elders of other communities who may be present.

2. **ATTENDANCE**

Presiding Member:

Cr Paul Carter

Members:

Cr Grant Henley
Cr Phill Cronin
Cr Jo Barrett-Lennard
Cr Ross Paine (*Deputy Member*)

Officers:

Mr Tony Nottle, Director, Finance and Corporate Services
Mr Paul Sheridan, Manager Financial Services
Mr Brendan McNally, Senior Recreation and Community Development Officer
Ms Melissa Egan, Governance Officer

Apologies:

Cr Sue Riccelli

3. **PUBLIC QUESTION TIME**

Nil

4. **DISCLOSURE OF INTERESTS**

Cr Ross Paine declared a financial (indirect) interest in relation to item 6.4 'Application for Rate Exemption – Relationships Australia WA Inc.'.

5. CONFIRMATION OF MINUTES**5.1 Minutes of the Finance Committee Meeting held 10 March 2021****COMMITTEE DECISION**

F2104/013 Moved Councillor G Henley, seconded Councillor P Cronin

That the Minutes of the Finance Committee Meeting held 10 March 2021 be confirmed as a true and correct record.

CARRIED 5/0

6. REPORTS

10.04am: At this point in the meeting, the Presiding Member agreed that Item 6.5 'Busselton Golf Club Inc. Self Supporting Loan' would be moved forward for the benefit of officers presenting the item.

6.5 BUSSELTON GOLF CLUB INC. SELF SUPPORTING LOAN

| | |
|----------------------------|--|
| STRATEGIC GOAL | 1. COMMUNITY: Welcoming, friendly, healthy |
| STRATEGIC OBJECTIVE | 1.3 A community with access to a range of cultural and art, social and recreational facilities and experiences. |
| SUBJECT INDEX | Busselton Golf Club Inc. Self Supporting Loan |
| BUSINESS UNIT | Community and Recreation |
| REPORTING OFFICER | Senior Sport and Recreation Project Officer - Brendan McNally |
| AUTHORISING OFFICER | Director, Community and Commercial Services - Naomi Searle |
| NATURE OF DECISION | Executive: Substantial direction setting, including adopting budgets, strategies, plans and policies (excluding local planning policies); funding, donations and sponsorships; reviewing committee recommendations |
| VOTING REQUIREMENT | Simple Majority |
| ATTACHMENTS | Attachment A Busselton Golf Club Strategic Plan Summary  |

COMMITTEE RECOMMENDATION AND OFFICER RECOMMENDATION

F2104/014 Moved Councillor G Henley, seconded Councillor P Cronin

That the Council:

1. Approve a self-supporting loan to the Busselton Golf Club Inc. for the purposes of building a new maintenance shed at the Busselton Golf Club, through the Western Australian Treasury Corporation for the amount of \$110,000 for a term of up to ten (10) years.
2. Authorises the CEO to enter into a Loan Repayment Agreement with the Busselton Golf Club Inc. where:
 - (a) The Busselton Golf Club Inc. acknowledges it is responsible for reimbursement to the City of Busselton of full costs associated with the loan; and
 - (b) The loan repayment calculations are on the basis of the prevailing Western Australian Treasury Corporation lending rate Including Government Guarantee Fee at the time of actual funding of the loan.

CARRIED 5/0

EXECUTIVE SUMMARY

The Busselton Golf Club Inc. (the Club) has applied to the City of Busselton for a self-supporting loan for \$110,000 for a term of 10 years, as part of their maintenance shed upgrade project.

Officers have been working closely with the Club, including the development of a strategic plan, and can confirm that this is one of the Club's key infrastructure priorities.

BACKGROUND

In 2019, through the City's Club Development program, the Club was engaged to undertake a comprehensive strategic planning process. This was funded through a grant from the Department of Local Government, Sport and Cultural Industries' Every Club Funding program.

As an outcome, the Busselton Golf Club Inc. Strategic Plan was developed (Attachment A) which identified six (6) key priority areas. In the priority area of "Golf Course", an action was to upgrade the existing maintenance:

| | |
|-----------|--|
| Goal: | To provide a well presented and sustainable course that offers the best playing conditions possible. |
| Strategy: | Upgrade the maintenance shed. |
| Outcome: | Investigate funding sources including a self-supporting loan from the City of Busselton. |
| When: | March 2021 |
| Priority: | High |

The existing shed at the Club is over 40 years old and not large enough to safely house the golf machinery required to maintain the golf course. The Club has been adding on to the existing maintenance shed over the past 40 years and has been assessed at the end of its useful life and no longer fit for purpose.

The Club has a membership of 650 and combined with visitors services over 40,000 rounds of golf per year. The club also hosts 3 annual major multi-day events with each event attracting up to 240 intra and interstate participants.

OFFICER COMMENT

City officers have been working closely with the Club over an extended period of time, to carefully plan for the future. The City has assisted the Club in developing a strategic plan which clearly articulates strategies to grow the sport and forms part of the Club's regular board meetings.

The Club is also discussing partnering with the City of Busselton to undertake a master plan of the site which will identify possible partnerships and allow for the Club to plan its future growth for the course, the practice fairways, the Pro Shop, the club rooms, and investigate opportunities to partner with complementary activities.

The upgrade of the maintenance shed is considered to be of a high priority to complete given the current 40-year-old shed is not large enough, safe or functional enough to house the Club machinery.

The project cost breakdown is:

| | |
|-----------------------|-----------|
| Self-Supporting Loan: | \$110,000 |
| Applicant cash: | \$ 65,000 |
| Total project: | \$175,000 |

As part of the self-supporting loan application, the Club has provided a range of supporting documentation including:

- Recent Club Board meeting minutes confirming the Club's intent to apply to the City for a self-supporting loan of \$110,000 over 10 years.
- Audited financial statements for the financial years ended 30 June 2019 and 30 June 2020 (including 2018 comparatives).
- Year to date reports for the current financial year to 28 February 2021.

These supporting documents have been reviewed by the City's Finance Department and the Club is considered to be in a sound financial position. Provided the Club maintains its current financial position, it should be capable of meeting its repayments.

Statutory Environment

The City's adopted 2020/21 budget has been compiled in accordance with section 6.2 of the *Local Government Act 1995* and Part 3 of the *Local Government (Financial Management) Regulations 1996*.

Relevant Plans and Policies

The officer recommendation aligns to Council Policy 'Loan Facilities'. This Policy is applicable in offering the Club a self-supporting loan.

Financial Implications

The City's 2020/2021 adopted budget includes the provision for funding of self-supporting loans to the community to a maximum of \$200,000. Accordingly, assuming this cap has not been met at the time this loan is to be drawn (if approved), then a formal advertising period and budget amendment would not be required.

The loan would be granted on the basis of the prevailing Western Australian Treasury Corporation (WATC) lending rate including Government Guarantee Fee at the time of actual funding of the loan. The WATC have advised that the current borrowing rate for 10 years is 1.4415% (inclusive of a 0.7% Government Guarantee Fee which is subject to change in accordance with government policy), noting that this rate is subject to change up until and including the day the loan is drawn down.

All interest and principal repayments would be formally agreed to prior to release of any funding.

Stakeholder Consultation

The City officers have been consulting with the Club throughout this process.

Risk Assessment

An assessment of the potential implications of implementing the officer recommendation has been undertaken using the City's risk management framework, with risks assessed taking into account any controls already in place. No risks of a medium or greater level have been identified.

Options

As an alternative to the proposed recommendation, the Council could chose to not approve the request from the Club or consider the following options:

1. Provide a different amount.
2. Set different terms.

CONCLUSION

Through the assessment of documents provided during the application process, officers are of the opinion that the Club is financially sound and has sufficient cash reserves to ensure the maintenance shed upgrade project is completed and the repayment schedule is met. The City has been working together with the Club on its strategic plan and officers consider that this loan will assist the Club to achieve one of its key infrastructure priorities identified under the plan.

TIMELINE FOR IMPLEMENTATION OF OFFICER RECOMMENDATION

Action will be taken immediately to implement the recommendations of the Council.



STRATEGIC DIRECTIONS
Busselton Golf Club
2020-2023

VISION
To be recognised as the leading Golf Club in the region, with a vibrant social hub
Great Golf + Vibrant Social Hub.

SUCCESS
Increased membership + use of facilities
+ happy members + quality course.

PURPOSE
As a Club we aim to provide quality facilities that cater for outstanding golfing and social experiences for our members, guests and visitors.

VALUES

WE WILL:

-  Be accepting, welcoming, inclusive & friendly
-  Provide a safe, healthy and sustainable environment.
-  Respect our past and look towards the future
-  Provide a Healthy Club
- be open and accountable

PRIORITY AREAS

LEADERSHIP & GOVERNANCE
Goal: To provide leadership, strong transparent governance and financial sustainability

- A transparent and accountable Board
- Sustainable financial status
- Clear & Transparent Communication

MEMBERS
Goal: To increase our membership base across all age groups, genders and ability levels

- Investigate the introduction of a members card
- Expand social activities
- Focus on family friendly
- Introduce a Buddy System

GOLF & COMPETITION
Goal: To provide a comprehensive and varied golf program, which supports our club and expands our membership.

- Provide players pathways from junior level
- More mixed competitions
- Support major events
- Player development & support for new players

COMMUNICATION & MARKETING
Goal: To raise awareness and improve the communication within and around the Club

- Code of Conduct
- Respect - rules, etiquette, course, facilities and members
- Develop a Communication plan
- Develop a Marketing Plan (including tourism opportunities)

GOLF COURSE
Goal: To provide a well presented and sustainable course that services members, guests and visitors.


- Long term priority plan for our course
- Upgrade our maintenance facility
- Maintenance plan for reticulation, greens and pathways

FACILITIES
Goal: To investigate and provide facility development that allows for future expansion.

- Long term clubhouse upgrade plan
- Upgrade office, shop equipment and systems
- Develop an Asset Management Plan

10.10am: At this time, Mr McNally left the meeting.

6.1 LIST OF PAYMENTS MADE - FEBRUARY 2021

| | |
|----------------------------|---|
| STRATEGIC GOAL | 6. LEADERSHIP Visionary, collaborative, accountable |
| STRATEGIC OBJECTIVE | 6.1 Governance systems, process and practices are responsible, ethical and transparent. |
| SUBJECT INDEX | Financial Operations |
| BUSINESS UNIT | Financial Services |
| REPORTING OFFICER | Manager Financial Services - Paul Sheridan |
| AUTHORISING OFFICER | Director Finance and Corporate Services - Tony Nottle |
| NATURE OF DECISION | Noting: The item is simply for information purposes and noting |
| VOTING REQUIREMENT | Simple Majority |
| ATTACHMENTS | Attachment A List of Payments - February 2021  |

COMMITTEE RECOMMENDATION AND OFFICER RECOMMENDATION

F2104/015 Moved Councillor J Barrett-Lennard, seconded Councillor R Paine

That the Council notes payment of voucher numbers M118592 – M118688, EF077260 – EF077861, T7544 – T7547, DD004390 – DD004412, together totalling \$5,329,584.31.

CARRIED 5/0

EXECUTIVE SUMMARY

This report provides details of payments made from the City's bank accounts for the month of February 2021, for noting by the Council and recording in the Council Minutes.

BACKGROUND

The *Local Government (Financial Management) Regulations 1996* (the Regulations) requires that, when the Council has delegated authority to the Chief Executive Officer to make payments from the City's bank accounts, a list of payments made is prepared each month for presentation to, and noting by, the Council.

OFFICER COMMENT

In accordance with regular custom, the list of payments made for the month of February 2021 is presented for information.

Statutory Environment

Section 6.10 of the *Local Government Act 1995* and more specifically Regulation 13 of the Regulations refer to the requirement for a listing of payments made each month to be presented to the Council.

Relevant Plans and Policies

There are no relevant plans or policies to consider in relation to this matter.

Financial Implications

There are no financial implications associated with the officer recommendation.

Stakeholder Consultation

No external stakeholder consultation was required or undertaken in relation to this matter.

Risk Assessment

An assessment of the potential implications of implementing the officer recommendation has been undertaken using the City's risk management framework, with risks assessed taking into account any controls already in place. No risks of a medium or greater level have been identified.

Options

Not applicable.

CONCLUSION

The list of payments made for the month of February 2021 is presented for information.

TIMELINE FOR IMPLEMENTATION OF OFFICER RECOMMENDATION

Not applicable.



LISTING OF PAYMENTS MADE
UNDER DELEGATED AUTHORITY
FOR THE MONTH OF FEBRUARY 2021

| | | |
|------------------------------|-----------------------------|---------------------|
| CANCELLED CHECK PAYMENTS | RETURNED CHECKS UNPAID | (1,350.00) |
| CHECK PAYMENTS | CHEQUE # 118591 - 118688 | 43,018.77 |
| ELECTRONIC TRANSFER PAYMENTS | 8407260 - 84072804 | 8,485,809.60 |
| TRUST ACCOUNT | TRUST ACCOUNT # 7544 - 7547 | 60,580.76 |
| INTERNAL PAYMENT VOUCHERS | DD4390 - DD4412 | 91,582.01 |
| PAYROLL PAYMENTS | 01.02.2021 - 28.02.2021 | 1,649,923.17 |
| | | 5,329,584.31 |

| DATE | TYPE | REF # | NAME | DESCRIPTION | AMOUNT \$ |
|------------|--------|--------|---|-------------------------------------|-----------|
| 12/02/2021 | CHEQUE | 117163 | PINDAN CONSTRUCTION | CROSSOVER SUBSIDY PAYMENT | (620.20) |
| 16/02/2021 | CHEQUE | 118465 | PAYMENT RETURNED | REFUND OF RATE OVERPAYMENT | (250.00) |
| 15/02/2021 | CHEQUE | 118658 | AUDIA NARDA CAHILL | REFUND OF RATE OVERPAYMENT | 739.73 |
| 2/03/2021 | CHEQUE | 118081 | ANDREW AND MARG LINDSAY | BIO DIVERSITY RATE REBATE | 597.38 |
| 2/03/2021 | CHEQUE | 118674 | ANTHONY JOHN GRAHAM FISHER | BIO DIVERSITY RATE REBATE | 935.55 |
| 16/02/2021 | CHEQUE | 118611 | BERNARD MURRAY LEACH | REFUND OF RATE OVERPAYMENT | 750.00 |
| 16/02/2021 | CHEQUE | 118622 | BERRY, BRUCE | REFUND OF RATE OVERPAYMENT | 375.00 |
| 2/03/2021 | CHEQUE | 118085 | BETTY PEAKER | BIO DIVERSITY RATE REBATE | 1,500.00 |
| 15/02/2021 | CHEQUE | 118642 | BJ ANDERSON | CROSSOVER SUBSIDY PAYMENT | 350.00 |
| 15/02/2021 | CHEQUE | 118643 | BJ ANDERSON | CROSSOVER SUBSIDY PAYMENT | 250.00 |
| 15/02/2021 | CHEQUE | 118633 | BUSSELTON PUBLIC LIBRARY - PETTY CASH | PETTY CASH REIMBURSEMENT | 176.45 |
| 23/02/2021 | CHEQUE | 118666 | BUSSELTON PUBLIC LIBRARY - PETTY CASH | PETTY CASH REIMBURSEMENT | 161.35 |
| 15/02/2021 | CHEQUE | 118661 | C & C LAYENDER | REFUND OF BUILDING FEE | 159.00 |
| 11/02/2021 | CHEQUE | 118626 | CALLOWS CORNER NEWS | NEWSAGENCY / STATIONERY SUPPLIES | 221.70 |
| 10/02/2021 | CHEQUE | 118609 | CHARLES FRANK FULLER | REFUND OF RATE OVERPAYMENT | 100.00 |
| 2/03/2021 | CHEQUE | 118649 | CHRISTINE BLATT | BIO DIVERSITY RATE REBATE | 416.08 |
| 11/02/2021 | CHEQUE | 118625 | CITY OF BUNBURY | LOCAL GOV'T SERVICES | 416.08 |
| 10/02/2021 | CHEQUE | 118593 | CITY OF BUSSELTON - PETTY CASH | PETTY CASH REIMBURSEMENT | 434.50 |
| 15/02/2021 | CHEQUE | 118630 | CITY OF BUSSELTON - PETTY CASH | PETTY CASH REIMBURSEMENT | 481.00 |
| 2/03/2021 | CHEQUE | 118676 | COLLINS AND SARINHA HOLDEN TROTTER | PETTY CASH REIMBURSEMENT | 500.00 |
| 10/02/2021 | CHEQUE | 118613 | COMMISSIONER OF STATE REVENUE | BIO DIVERSITY RATE REBATE | 332.14 |
| 11/02/2021 | CHEQUE | 118620 | CR & COATES | REFUND WITHDRAWN DA | 32.41 |
| 10/02/2021 | CHEQUE | 118596 | CRISTINA RENATO & RENATO MALETTI | CROSSOVER SUBSIDY PAYMENT | 147.00 |
| 15/02/2021 | CHEQUE | 118647 | D & N MCNAUGHTON | CROSSOVER SUBSIDY PAYMENT | 248.10 |
| 2/03/2021 | CHEQUE | 118676 | DAVID AND JULIE GARDINER | BIO DIVERSITY RATE REBATE | 86.50 |
| 10/02/2021 | CHEQUE | 118638 | DAWN WENDY EVERETT | REFUND OF RATE OVERPAYMENT | 741.06 |
| 10/02/2021 | CHEQUE | 118594 | DEPARTMENT OF TRANSPORT | PLANT REGISTRATION | 750.00 |
| 15/02/2021 | CHEQUE | 118631 | DEPARTMENT OF TRANSPORT | PLANT REGISTRATION | 327.00 |
| 2/03/2021 | CHEQUE | 118647 | DEPARTMENT OF TRANSPORT | PLANT REGISTRATION | 327.00 |
| 11/02/2021 | CHEQUE | 118634 | DEPT. OF COMMUNITIES EDUCATION AND CARE REGULATORY UNIT | PLANT REGISTRATION | 654.00 |
| 10/02/2021 | CHEQUE | 118621 | DESURE CROSSING | ANNUAL SERVICE FEE | 725.30 |
| 15/02/2021 | CHEQUE | 118632 | DUNBOROUGH PUBLIC LIBRARY - PETTY CASH | ART AWARD | 500.00 |
| 2/03/2021 | CHEQUE | 118686 | EMMA COCKMAN | PETTY CASH REIMBURSEMENT | 102.00 |
| 15/02/2021 | CHEQUE | 118640 | EMMA COCKMAN | BIO DIVERSITY RATE REBATE | 958.06 |
| 2/03/2021 | CHEQUE | 118682 | EVAN LITS | BIO DIVERSITY RATE REBATE | 30.00 |
| 10/02/2021 | CHEQUE | 118597 | EVANS & LAMP DEVELOPMENTS PTY LTD | REFUND OF RATE OVERPAYMENT | 752.67 |
| 15/02/2021 | CHEQUE | 118646 | FRANKIE MC DONALD | CROSSOVER SUBSIDY PAYMENT | 323.80 |
| 11/02/2021 | CHEQUE | 118627 | FRANKIE MC DONALD | REFUND OF ANNUAL TRAP BOND | 968.00 |
| 15/02/2021 | CHEQUE | 118635 | GEORGE FERGUSON WARRINGTON | REFUND OF RATE OVERPAYMENT | 100.00 |
| 15/02/2021 | CHEQUE | 118615 | HANS PETER VILHELM QUICKILLOT | REFUND OF RATE OVERPAYMENT | 750.00 |
| 15/02/2021 | CHEQUE | 118620 | HODGON VALLEY FOREST BETTER | REFUND OF RATE OVERPAYMENT | 120.00 |
| 15/02/2021 | CHEQUE | 118644 | JAAL GROUP | REFUND OF HALL & KEY DEPOSITS | 200.00 |
| 15/02/2021 | CHEQUE | 118648 | JAMES & DAWN PHILLIPS | CROSSOVER SUBSIDY PAYMENT | 148.10 |
| 10/02/2021 | CHEQUE | 118623 | JAN JACKSON | REFUND OF RATE OVERPAYMENT | 750.00 |
| 2/03/2021 | CHEQUE | 118672 | JESSICA & MICHAEL CULLEN & PETERWIN | BIO DIVERSITY RATE REBATE | 1,211.00 |
| 15/02/2021 | CHEQUE | 118624 | JILL MONY | REFUND OF RATE OVERPAYMENT | 375.00 |
| 15/02/2021 | CHEQUE | 118645 | JR. CHRISTIE & KNEWRY TA QUANCON | CROSSOVER SUBSIDY PAYMENT | 440.00 |
| 15/02/2021 | CHEQUE | 118639 | JOHN LOH | REFUND OF ANNUAL TRAP BOND | 100.00 |
| 15/02/2021 | CHEQUE | 118608 | JOHN MURRAY & JANETTE ELIZABETH SMITH | REFUND OF RATE OVERPAYMENT | 100.00 |
| 15/02/2021 | CHEQUE | 118603 | JOHN NEWTON LAWRIE | REFUND OF RATE OVERPAYMENT | 750.00 |
| 15/02/2021 | CHEQUE | 118600 | JUDITH ELLIAN LEVAY | BIO DIVERSITY RATE REBATE | 100.00 |
| 2/03/2021 | CHEQUE | 118675 | KARL AND DUNCAN GARDNER | BIO DIVERSITY RATE REBATE | 890.56 |
| 15/02/2021 | CHEQUE | 118606 | KARIE ELEANOR & GLENDON WILLIAM ROOPER | REFUND OF RATE OVERPAYMENT | 750.00 |
| 15/02/2021 | CHEQUE | 118608 | KARIE RHONDA & COLIN LEVAND BIRD | REFUND OF RATE OVERPAYMENT | 750.00 |
| 15/02/2021 | CHEQUE | 118652 | K & S HUTCHINSON | CROSSOVER SUBSIDY PAYMENT | 726.30 |
| 15/02/2021 | CHEQUE | 118612 | KATHLEEN HARRER | REFUND OF RATE OVERPAYMENT | 750.00 |
| 15/02/2021 | CHEQUE | 118599 | KAY LOHMAN & KENNETH ARTHUR ROBINSON | REFUND OF RATE OVERPAYMENT | 100.00 |
| 15/02/2021 | CHEQUE | 118653 | KELLEY MARNER & BEAGAN BELL | CROSSOVER SUBSIDY PAYMENT | 750.00 |
| 2/03/2021 | CHEQUE | 118677 | KERRY AND RIC HARVEY | BIO DIVERSITY RATE REBATE | 250.00 |
| 15/02/2021 | CHEQUE | 118616 | KYVIN LAVER & ZANGA DANYRA STALEY | REFUND OF RATE OVERPAYMENT | 750.00 |
| 15/02/2021 | CHEQUE | 118595 | KIM MC CLAYTON | REFUND OF ANNUAL TRAP BOND | 100.00 |
| 15/02/2021 | CHEQUE | 118592 | LANDGATE CUSTOMER ACCOUNT | LAND INFORMATION AND TITLE SEARCHES | 356.40 |
| 15/02/2021 | CHEQUE | 118644 | LIM BOY & PG PUJALTE | CROSSOVER SUBSIDY PAYMENT | 374.30 |
| 15/02/2021 | CHEQUE | 118638 | MANFRED BECKER | REFUND OF ANNUAL TRAP BOND | 100.00 |
| 15/02/2021 | CHEQUE | 118637 | MARK PISSET | REFUND OF ANNUAL TRAP BOND | 100.00 |
| 15/02/2021 | CHEQUE | 118636 | MARK SMITH | REFUND OF ANNUAL TRAP BOND | 100.00 |
| 2/03/2021 | CHEQUE | 118671 | MARY & KEVIN CRAIGIE & GREGORY | BIO DIVERSITY RATE REBATE | 1,500.00 |
| 2/03/2021 | CHEQUE | 118670 | MARY CRAIGIE | BIO DIVERSITY RATE REBATE | 529.37 |
| 15/02/2021 | CHEQUE | 118684 | MARTIN WEALE | BIO DIVERSITY RATE REBATE | 475.63 |
| 15/02/2021 | CHEQUE | 118617 | MAUREEN JEAN EBBES | REFUND OF RATE OVERPAYMENT | 750.00 |
| 15/02/2021 | CHEQUE | 118614 | MICHAEL ANGELO PRISINA | REFUND OF RATE OVERPAYMENT | 750.00 |
| 15/02/2021 | CHEQUE | 118650 | MIKE FRANCIS | CROSSOVER SUBSIDY PAYMENT | 212.30 |
| 15/02/2021 | CHEQUE | 118634 | NATURALISTE COMMUNITY CENTRE PETTY CASH | PETTY CASH REIMBURSEMENT | 620.55 |
| 15/02/2021 | CHEQUE | 118656 | NOORHAYATI MONY | CROSSOVER SUBSIDY PAYMENT | 327.60 |
| 15/02/2021 | CHEQUE | 118629 | OFFICE OF THE CEO - PETTY CASH | PETTY CASH REIMBURSEMENT | 407.17 |
| 15/02/2021 | CHEQUE | 118654 | P & L REDDING | CROSSOVER SUBSIDY PAYMENT | 289.00 |
| 15/02/2021 | CHEQUE | 118649 | P GRUNDY & N BAXTER | CROSSOVER SUBSIDY PAYMENT | 148.10 |
| 15/02/2021 | CHEQUE | 118625 | PATRICKA GARDNER WOODY | REFUND OF RATE OVERPAYMENT | 750.00 |
| 2/03/2021 | CHEQUE | 118668 | PAUL BUCKINGHAM | BIO DIVERSITY RATE REBATE | 944.37 |
| 23/02/2021 | CHEQUE | 118662 | PAYMENT VOID | PAYMENT VOID | 0.00 |
| 23/02/2021 | CHEQUE | 118663 | PAYMENT VOID | PAYMENT VOID | 0.00 |
| 23/02/2021 | CHEQUE | 118664 | PAYMENT VOID | PAYMENT VOID | 0.00 |
| 2/03/2021 | CHEQUE | 118680 | PETER BENNINGS | BIO DIVERSITY RATE REBATE | 1,468.47 |
| 2/03/2021 | CHEQUE | 118688 | PETER AND JENNY STARK | BIO DIVERSITY RATE REBATE | 973.54 |
| 15/02/2021 | CHEQUE | 118610 | PETER FREDERICK DE CLUYPER | REFUND OF RATE OVERPAYMENT | 100.00 |
| 15/02/2021 | CHEQUE | 118617 | R & F FRANKS | CROSSOVER SUBSIDY PAYMENT | 375.40 |
| 15/02/2021 | CHEQUE | 118602 | RONDAVYN JOY DAVID | REFUND OF RATE OVERPAYMENT | 700.14 |
| 15/02/2021 | CHEQUE | 118651 | SOUTHWEST INVESTOR GROUP PTY LTD | CROSSOVER SUBSIDY PAYMENT | 315.30 |

| | | | | | |
|------------|--------|--------|-----------------------------------|--------------------------------|---------|
| 12/31/2023 | CHOWIN | 116687 | BOF MFRAM | E.O. COVERTLY RATE REBATE | 50.00% |
| 12/31/2023 | CHOWIN | 116619 | SUBSIDIARY REACHMAN WPT 45 | REBATE OF RATE OVERPAYMENT | 54.36% |
| 12/31/2023 | CHOWIN | 116663 | PLACARD SCHUBERT | RECOVERED SUBS PAYMENT | 100.00% |
| 12/31/2023 | CHOWIN | 116620 | HYDROX KA THOMPSON | REBATE OF PAYMENT OVER PAYMENT | 100.00% |
| 12/31/2023 | CHOWIN | 116621 | FRANK MARRASOUNI REBATE | REBATE OF RATE OVERPAYMENT | 74.81% |
| 12/31/2023 | CHOWIN | 116678 | TRAVIS L JAMES COUSIN | E.O. COVERTLY RATE REBATE | 10.00% |
| 12/31/2023 | CHOWIN | 116679 | REYDAR HEDGECOCK | E.O. COVERTLY RATE REBATE | 25.00% |
| 12/31/2023 | CHOWIN | 116680 | KEVINNE JOSEPH & CATHY ELLEN FORD | REBATE OF RATE OVERPAYMENT | 75.00% |
| 12/31/2023 | CHOWIN | 116687 | WENDY HEN - 134 RUS | REBATE OF RATE OVERPAYMENT | 75.00% |
| 12/31/2023 | CHOWIN | 116688 | BOF MFRAM | E.O. COVERTLY RATE REBATE | 50.00% |

[illegible]

Attachment A

List of Payments - February 2021

| | | | | | |
|------------|------|-------|-----------------------------------|--|-----------|
| 24/02/2021 | 1471 | 72725 | BUSSETTON STATE EMERGENCY SERVICE | PETTY CASH REIMBURSEMENT | 1,676.00 |
| 24/02/2021 | 1472 | 72726 | BUSSETTON VOUCHERS & PET SUPPLIES | REPAIR SUPPLIES | 405.00 |
| 11/02/2021 | 1473 | 72726 | BUSSETTON LEISURE | COMMUNITY FID | 5,062.00 |
| 24/02/2021 | 1474 | 72726 | BUSSETTON LEISURE | SELECTED PURCHASES / SERVICES / POINTS | 883.20 |
| 11/02/2021 | 1475 | 72743 | BUSSETTON WATER | WATER SERVICES | 2,819.22 |
| 24/02/2021 | 1476 | 72762 | COB & CO HIGH | BRIEFING FUEL | 89.00 |
| 24/02/2021 | 1477 | 72742 | COB & CO HIGH | ART SALES | 175.00 |
| 21/02/2021 | 1478 | 72736 | CAMPUS LIFE | CLUBS & SOCIETIES | 685.14 |
| 11/02/2021 | 1479 | 72744 | CARE CELLARS | HYPERMARKETS | 154.56 |
| 11/02/2021 | 1480 | 72741 | CARE DISCHARGEABLE | UNIFORMS & EQUIPMENT SERVICES | 14.85 |
| 24/02/2021 | 1481 | 72723 | CAROL MURPHY | ART SALES | 24.00 |
| 11/02/2021 | 1482 | 72732 | CELEBRATING CONNECTION | TRAVEL MANAGEMENT SERVICES | 6,750.32 |
| 24/02/2021 | 1483 | 72740 | CELEBRATING CONNECTION | TRAVEL MANAGEMENT SERVICES | 147.62 |
| 11/02/2021 | 1484 | 72732 | CELEBRATING CONNECTION | TRAVEL MANAGEMENT SERVICES | 205.00 |
| 24/02/2021 | 1485 | 72732 | CELEBRATING CONNECTION | TRAVEL MANAGEMENT SERVICES | 175.15 |
| 11/02/2021 | 1486 | 72732 | CELEBRATING CONNECTION | TRAVEL MANAGEMENT SERVICES | 4.00 |
| 24/02/2021 | 1487 | 72732 | CELEBRATING CONNECTION | TRAVEL MANAGEMENT SERVICES | 3,578.85 |
| 11/02/2021 | 1488 | 72732 | CELEBRATING CONNECTION | TRAVEL MANAGEMENT SERVICES | 1,559.24 |
| 24/02/2021 | 1489 | 72732 | CELEBRATING CONNECTION | TRAVEL MANAGEMENT SERVICES | 2,068.28 |
| 11/02/2021 | 1490 | 72732 | CELEBRATING CONNECTION | TRAVEL MANAGEMENT SERVICES | 5,301.21 |
| 24/02/2021 | 1491 | 72732 | CELEBRATING CONNECTION | TRAVEL MANAGEMENT SERVICES | 5,719.14 |
| 11/02/2021 | 1492 | 72732 | CELEBRATING CONNECTION | TRAVEL MANAGEMENT SERVICES | 1,407.88 |
| 24/02/2021 | 1493 | 72732 | CELEBRATING CONNECTION | TRAVEL MANAGEMENT SERVICES | 1,512.18 |
| 11/02/2021 | 1494 | 72732 | CELEBRATING CONNECTION | TRAVEL MANAGEMENT SERVICES | 244.00 |
| 24/02/2021 | 1495 | 72732 | CELEBRATING CONNECTION | TRAVEL MANAGEMENT SERVICES | 2,020.00 |
| 11/02/2021 | 1496 | 72732 | CELEBRATING CONNECTION | TRAVEL MANAGEMENT SERVICES | 144.00 |
| 24/02/2021 | 1497 | 72732 | CELEBRATING CONNECTION | TRAVEL MANAGEMENT SERVICES | 10,248.10 |
| 11/02/2021 | 1498 | 72732 | CELEBRATING CONNECTION | TRAVEL MANAGEMENT SERVICES | 15,310.89 |
| 24/02/2021 | 1499 | 72732 | CELEBRATING CONNECTION | TRAVEL MANAGEMENT SERVICES | 321.74 |
| 11/02/2021 | 1500 | 72732 | CELEBRATING CONNECTION | TRAVEL MANAGEMENT SERVICES | 8,574.87 |
| 24/02/2021 | 1501 | 72732 | CELEBRATING CONNECTION | TRAVEL MANAGEMENT SERVICES | 1,254.00 |
| 11/02/2021 | 1502 | 72732 | CELEBRATING CONNECTION | TRAVEL MANAGEMENT SERVICES | 1,799.00 |
| 24/02/2021 | 1503 | 72732 | CELEBRATING CONNECTION | TRAVEL MANAGEMENT SERVICES | 3,020.00 |
| 11/02/2021 | 1504 | 72732 | CELEBRATING CONNECTION | TRAVEL MANAGEMENT SERVICES | 526.54 |
| 24/02/2021 | 1505 | 72732 | CELEBRATING CONNECTION | TRAVEL MANAGEMENT SERVICES | 727.08 |
| 11/02/2021 | 1506 | 72732 | CELEBRATING CONNECTION | TRAVEL MANAGEMENT SERVICES | 714.16 |
| 24/02/2021 | 1507 | 72732 | CELEBRATING CONNECTION | TRAVEL MANAGEMENT SERVICES | 504.13 |
| 11/02/2021 | 1508 | 72732 | CELEBRATING CONNECTION | TRAVEL MANAGEMENT SERVICES | 1,500.00 |
| 24/02/2021 | 1509 | 72732 | CELEBRATING CONNECTION | TRAVEL MANAGEMENT SERVICES | 1,670.05 |
| 11/02/2021 | 1510 | 72732 | CELEBRATING CONNECTION | TRAVEL MANAGEMENT SERVICES | 409.00 |
| 24/02/2021 | 1511 | 72732 | CELEBRATING CONNECTION | TRAVEL MANAGEMENT SERVICES | 7,724.25 |
| 11/02/2021 | 1512 | 72732 | CELEBRATING CONNECTION | TRAVEL MANAGEMENT SERVICES | 658.80 |
| 24/02/2021 | 1513 | 72732 | CELEBRATING CONNECTION | TRAVEL MANAGEMENT SERVICES | 71.50 |
| 11/02/2021 | 1514 | 72732 | CELEBRATING CONNECTION | TRAVEL MANAGEMENT SERVICES | 15,621.48 |
| 24/02/2021 | 1515 | 72732 | CELEBRATING CONNECTION | TRAVEL MANAGEMENT SERVICES | 2,837.54 |
| 11/02/2021 | 1516 | 72732 | CELEBRATING CONNECTION | TRAVEL MANAGEMENT SERVICES | 2,837.54 |
| 24/02/2021 | 1517 | 72732 | CELEBRATING CONNECTION | TRAVEL MANAGEMENT SERVICES | 2,837.54 |
| 11/02/2021 | 1518 | 72732 | CELEBRATING CONNECTION | TRAVEL MANAGEMENT SERVICES | 2,837.54 |
| 24/02/2021 | 1519 | 72732 | CELEBRATING CONNECTION | TRAVEL MANAGEMENT SERVICES | 2,837.54 |
| 11/02/2021 | 1520 | 72732 | CELEBRATING CONNECTION | TRAVEL MANAGEMENT SERVICES | 2,837.54 |
| 24/02/2021 | 1521 | 72732 | CELEBRATING CONNECTION | TRAVEL MANAGEMENT SERVICES | 2,837.54 |
| 11/02/2021 | 1522 | 72732 | CELEBRATING CONNECTION | TRAVEL MANAGEMENT SERVICES | 2,837.54 |
| 24/02/2021 | 1523 | 72732 | CELEBRATING CONNECTION | TRAVEL MANAGEMENT SERVICES | 2,837.54 |
| 11/02/2021 | 1524 | 72732 | CELEBRATING CONNECTION | TRAVEL MANAGEMENT SERVICES | 2,837.54 |
| 24/02/2021 | 1525 | 72732 | CELEBRATING CONNECTION | TRAVEL MANAGEMENT SERVICES | 2,837.54 |
| 11/02/2021 | 1526 | 72732 | CELEBRATING CONNECTION | TRAVEL MANAGEMENT SERVICES | 2,837.54 |
| 24/02/2021 | 1527 | 72732 | CELEBRATING CONNECTION | TRAVEL MANAGEMENT SERVICES | 2,837.54 |
| 11/02/2021 | 1528 | 72732 | CELEBRATING CONNECTION | TRAVEL MANAGEMENT SERVICES | 2,837.54 |
| 24/02/2021 | 1529 | 72732 | CELEBRATING CONNECTION | TRAVEL MANAGEMENT SERVICES | 2,837.54 |
| 11/02/2021 | 1530 | 72732 | CELEBRATING CONNECTION | TRAVEL MANAGEMENT SERVICES | 2,837.54 |
| 24/02/2021 | 1531 | 72732 | CELEBRATING CONNECTION | TRAVEL MANAGEMENT SERVICES | 2,837.54 |
| 11/02/2021 | 1532 | 72732 | CELEBRATING CONNECTION | TRAVEL MANAGEMENT SERVICES | 2,837.54 |
| 24/02/2021 | 1533 | 72732 | CELEBRATING CONNECTION | TRAVEL MANAGEMENT SERVICES | 2,837.54 |
| 11/02/2021 | 1534 | 72732 | CELEBRATING CONNECTION | TRAVEL MANAGEMENT SERVICES | 2,837.54 |
| 24/02/2021 | 1535 | 72732 | CELEBRATING CONNECTION | TRAVEL MANAGEMENT SERVICES | 2,837.54 |
| 11/02/2021 | 1536 | 72732 | CELEBRATING CONNECTION | TRAVEL MANAGEMENT SERVICES | 2,837.54 |
| 24/02/2021 | 1537 | 72732 | CELEBRATING CONNECTION | TRAVEL MANAGEMENT SERVICES | 2,837.54 |
| 11/02/2021 | 1538 | 72732 | CELEBRATING CONNECTION | TRAVEL MANAGEMENT SERVICES | 2,837.54 |
| 24/02/2021 | 1539 | 72732 | CELEBRATING CONNECTION | TRAVEL MANAGEMENT SERVICES | 2,837.54 |
| 11/02/2021 | 1540 | 72732 | CELEBRATING CONNECTION | TRAVEL MANAGEMENT SERVICES | 2,837.54 |
| 24/02/2021 | 1541 | 72732 | CELEBRATING CONNECTION | TRAVEL MANAGEMENT SERVICES | 2,837.54 |
| 11/02/2021 | 1542 | 72732 | CELEBRATING CONNECTION | TRAVEL MANAGEMENT SERVICES | 2,837.54 |
| 24/02/2021 | 1543 | 72732 | CELEBRATING CONNECTION | TRAVEL MANAGEMENT SERVICES | 2,837.54 |
| 11/02/2021 | 1544 | 72732 | CELEBRATING CONNECTION | TRAVEL MANAGEMENT SERVICES | 2,837.54 |
| 24/02/2021 | 1545 | 72732 | CELEBRATING CONNECTION | TRAVEL MANAGEMENT SERVICES | 2,837.54 |
| 11/02/2021 | 1546 | 72732 | CELEBRATING CONNECTION | TRAVEL MANAGEMENT SERVICES | 2,837.54 |
| 24/02/2021 | 1547 | 72732 | CELEBRATING CONNECTION | TRAVEL MANAGEMENT SERVICES | 2,837.54 |
| 11/02/2021 | 1548 | 72732 | CELEBRATING CONNECTION | TRAVEL MANAGEMENT SERVICES | 2,837.54 |
| 24/02/2021 | 1549 | 72732 | CELEBRATING CONNECTION | TRAVEL MANAGEMENT SERVICES | 2,837.54 |
| 11/02/2021 | 1550 | 72732 | CELEBRATING CONNECTION | TRAVEL MANAGEMENT SERVICES | 2,837.54 |
| 24/02/2021 | 1551 | 72732 | CELEBRATING CONNECTION | TRAVEL MANAGEMENT SERVICES | 2,837.54 |
| 11/02/2021 | 1552 | 72732 | CELEBRATING CONNECTION | TRAVEL MANAGEMENT SERVICES | 2,837.54 |
| 24/02/2021 | 1553 | 72732 | CELEBRATING CONNECTION | TRAVEL MANAGEMENT SERVICES | 2,837.54 |
| 11/02/2021 | 1554 | 72732 | CELEBRATING CONNECTION | TRAVEL MANAGEMENT SERVICES | 2,837.54 |
| 24/02/2021 | 1555 | 72732 | CELEBRATING CONNECTION | TRAVEL MANAGEMENT SERVICES | 2,837.54 |
| 11/02/2021 | 1556 | 72732 | CELEBRATING CONNECTION | TRAVEL MANAGEMENT SERVICES | 2,837.54 |
| 24/02/2021 | 1557 | 72732 | CELEBRATING CONNECTION | TRAVEL MANAGEMENT SERVICES | 2,837.54 |
| 11/02/2021 | 1558 | 72732 | CELEBRATING CONNECTION | TRAVEL MANAGEMENT SERVICES | 2,837.54 |
| 24/02/2021 | 1559 | 72732 | CELEBRATING CONNECTION | TRAVEL MANAGEMENT SERVICES | 2,837.54 |
| 11/02/2021 | 1560 | 72732 | CELEBRATING CONNECTION | TRAVEL MANAGEMENT SERVICES | 2,837.54 |
| 24/02/2021 | 1561 | 72732 | CELEBRATING CONNECTION | TRAVEL MANAGEMENT SERVICES | 2,837.54 |
| 11/02/2021 | 1562 | 72732 | CELEBRATING CONNECTION | TRAVEL MANAGEMENT SERVICES | 2,837.54 |
| 24/02/2021 | 1563 | 72732 | CELEBRATING CONNECTION | TRAVEL MANAGEMENT SERVICES | 2,837.54 |
| 11/02/2021 | 1564 | 72732 | CELEBRATING CONNECTION | TRAVEL MANAGEMENT SERVICES | 2,837.54 |
| 24/02/2021 | 1565 | 72732 | CELEBRATING CONNECTION | TRAVEL MANAGEMENT SERVICES | 2,837.54 |
| 11/02/2021 | 1566 | 72732 | CELEBRATING CONNECTION | TRAVEL MANAGEMENT SERVICES | 2,837.54 |
| 24/02/2021 | 1567 | 72732 | CELEBRATING CONNECTION | TRAVEL MANAGEMENT SERVICES | 2,837.54 |
| 11/02/2021 | 1568 | 72732 | CELEBRATING CONNECTION | TRAVEL MANAGEMENT SERVICES | 2,837.54 |
| 24/02/2021 | 1569 | 72732 | CELEBRATING CONNECTION | TRAVEL MANAGEMENT SERVICES | 2,837.54 |
| 11/02/2021 | 1570 | 72732 | CELEBRATING CONNECTION | TRAVEL MANAGEMENT SERVICES | 2,837.54 |
| 24/02/2021 | 1571 | 72732 | CELEBRATING CONNECTION | TRAVEL MANAGEMENT SERVICES | 2,837.54 |
| 11/02/2021 | 1572 | 72732 | CELEBRATING CONNECTION | TRAVEL MANAGEMENT SERVICES | 2,837.54 |
| 24/02/2021 | 1573 | 72732 | CELEBRATING CONNECTION | TRAVEL MANAGEMENT SERVICES | 2,837.54 |
| 11/02/2021 | 1574 | 72732 | CELEBRATING CONNECTION | TRAVEL MANAGEMENT SERVICES | 2,837.54 |
| 24/02/2021 | 1575 | 72732 | CELEBRATING CONNECTION | TRAVEL MANAGEMENT SERVICES | 2,837.54 |
| 11/02/2021 | 1576 | 72732 | CELEBRATING CONNECTION | TRAVEL MANAGEMENT SERVICES | 2,837.54 |
| 24/02/2021 | 1577 | 72732 | CELEBRATING CONNECTION | TRAVEL MANAGEMENT SERVICES | 2,837.54 |
| 11/02/2021 | 1578 | 72732 | CELEBRATING CONNECTION | TRAVEL MANAGEMENT SERVICES | 2,837.54 |
| 24/02/2021 | 1579 | 72732 | CELEBRATING CONNECTION | TRAVEL MANAGEMENT SERVICES | 2,837.54 |
| 11/02/2021 | 1580 | 72732 | CELEBRATING CONNECTION | TRAVEL MANAGEMENT SERVICES | 2,837.54 |
| 24/02/2021 | 1581 | 72732 | CELEBRATING CONNECTION | TRAVEL MANAGEMENT SERVICES | 2,837.54 |
| 11/02/2021 | 1582 | 72732 | CELEBRATING CONNECTION | TRAVEL MANAGEMENT SERVICES | 2,837.54 |
| 24/02/2021 | 1583 | 72732 | CELEBRATING CONNECTION | TRAVEL MANAGEMENT SERVICES | 2,837.54 |
| 11/02/2021 | 1584 | 72732 | CELEBRATING CONNECTION | TRAVEL MANAGEMENT SERVICES | 2,837.54 |
| 24/02/2021 | 1585 | 72732 | CELEBRATING CONNECTION | TRAVEL MANAGEMENT SERVICES | 2,837.54 |
| 11/02/2021 | 1586 | 72732 | CELEBRATING CONNECTION | TRAVEL MANAGEMENT SERVICES | 2,837.54 |
| 24/02/2021 | 1587 | 72732 | CELEBRATING CONNECTION | TRAVEL MANAGEMENT SERVICES | 2,837.54 |
| 11/02/2021 | 1588 | 72732 | CELEBRATING CONNECTION | TRAVEL MANAGEMENT SERVICES | 2,837.54 |
| 24/02/2021 | 1589 | 72732 | CELEBRATING CONNECTION | TRAVEL MANAGEMENT SERVICES | 2,837.54 |
| 11/02/2021 | 1590 | 72732 | CELEBRATING CONNECTION | TRAVEL MANAGEMENT SERVICES | 2,837.54 |
| 24/02/2021 | 1591 | 72732 | CELEBRATING CONNECTION | TRAVEL MANAGEMENT SERVICES | 2,837.54 |
| 11/02/2021 | 1592 | 72732 | CELEBRATING CONNECTION | TRAVEL MANAGEMENT SERVICES | 2,837.54 |
| 24/02/2021 | 1593 | 72732 | CELEBRATING CONNECTION | TRAVEL MANAGEMENT SERVICES | 2,837.54 |
| 11/02/2021 | 1594 | 72732 | CELEBRATING CONNECTION | TRAVEL MANAGEMENT SERVICES | 2,837.54 |
| 24/02/2021 | 1595 | 72732 | CELEBRATING CONNECTION | TRAVEL MANAGEMENT SERVICES | 2,837.54 |
| 11/02/2021 | 1596 | 72732 | CELEBRATING CONNECTION | TRAVEL MANAGEMENT SERVICES | 2,837.54 |
| 24/02/2021 | 1597 | 72732 | CELEBRATING CONNECTION | TRAVEL MANAGEMENT SERVICES | 2,837.54 |
| 11/02/2021 | 1598 | 72732 | CELEBRATING CONNECTION | TRAVEL MANAGEMENT SERVICES | 2,837.54 |
| 24/02/2021 | 1599 | 72732 | CELEBRATING CONNECTION | TRAVEL MANAGEMENT SERVICES | 2,837.54 |
| 11/02/2021 | 1600 | 72732 | CELEBRATING CONNECTION | TRAVEL MANAGEMENT SERVICES | 2,837.54 |

| | | | | | |
|------------|------|-------|--|--|-----------|
| 15/02/2023 | 1472 | 77410 | HEALTH AND SAFETY LTD | PERSONAL PROTECTIVE EQUIPMENT | 8,099.00 |
| 15/02/2023 | 1473 | 77412 | HEALTHNETS | WORKWEAR PURCHASES & SERVICES (PAID) | 37,497.00 |
| 24/02/2023 | 1474 | 77431 | HOUSE ADVERTISING PTV LTD | PLASTIC CANOES | 2,361.12 |
| 24/02/2023 | 1475 | 77452 | HOENIRAJA PVT LTD | PLANK (CURRENTLY IN SUPPLY) | 3,474.00 |
| 11/02/2023 | 1476 | 77515 | IPSA COTTURUVA | CEILING LIGHTS | 5,200.00 |
| 11/02/2023 | 1477 | 77516 | IPSA | CEILING LIGHTS | 177.00 |
| 24/02/2023 | 1478 | 77521 | IPSOH AS | OFFICE SUPPLIES | 112.00 |
| 15/02/2023 | 1479 | 77564 | IPST PVT LTD | CONTEMPORARY LAND AND AIRPORT SERVICES | 2,317.50 |
| 13/02/2023 | 1480 | 77605 | S & L CARDLAND | WIRE REFILL | 100.00 |
| 14/02/2023 | 1481 | 77618 | LA VINO PHARMACY PVT | PROBABLY SUPPLIES | 2,000.00 |
| 14/02/2023 | 1482 | 77619 | CAUTION PLANNING PLUS | PLASTERING SUPPLIES | 135.00 |
| 11/02/2023 | 1483 | 77616 | GANNAPPA'S CHARTER AND LOGISTICS | BULK HIRE MOVIES | 1,000.00 |
| 24/02/2023 | 1484 | 77682 | GEORCIA PVT LTD | VEHICLE CANOES | 254.00 |
| 16/02/2023 | 1485 | 77618 | GEORGIANA LTD (CECA) & COMMUNICATIONS CECA | ELECTRICAL SERVICES | 9,500.00 |
| 11/02/2023 | 1486 | 77625 | GEORGIANTH TOND | VEHICLE MAINTENANCE SERVICES (PAID) | 4,000.00 |
| 11/02/2023 | 1487 | 77618 | GEORGIANTH SUBSIDIARY ENTERPRISES | WATER SUPPLIES | 51.95 |
| 11/02/2023 | 1488 | 77629 | GEORGIANTH RETAILERS LTD | FOOD SERVICES | 17,491.10 |
| 11/02/2023 | 1489 | 77638 | GEORGIANTH SANY AND INDONES | PLASTIC PURCHASES & SERVICES (PAID) | 1,114.00 |
| 11/02/2023 | 1490 | 77649 | GEORGIANTH TAMBAL & HAWAIIAN | WASHBAG & SUPPLIES | 1,687.40 |
| 24/02/2023 | 1491 | 77659 | GEORGIANTH TAMBAL & HAWAIIAN | WASHBAG & SUPPLIES | 1,687.40 |
| 11/02/2023 | 1492 | 77656 | GEORGIANTH LINDS KUNY AND SERVICES | UNDERGROUND SERVICES | 10,310.50 |
| 24/02/2023 | 1493 | 77760 | GUJARATI PVT LTD | WIRE REFILL | 100.00 |
| 24/02/2023 | 1494 | 77776 | GULF C&A INDIA | WIRE REFILL | 27.00 |
| 24/02/2023 | 1495 | 77779 | GUNION & GUNION RETAILERS | WIRE REFILL | 63.00 |
| 15/02/2023 | 1496 | 77815 | GURU & GURU MANAGEMENT CONSULTANTS PVT LTD | WIRING SERVICES | 156.11 |
| 15/02/2023 | 1497 | 77828 | GVAL | WIRE REFILL | 200.00 |
| 15/02/2023 | 1498 | 77879 | GRANT KATJES | CONCRETE PAVEMENT | 20.81 |
| 21/02/2023 | 1499 | 77947 | GRANMAH BUDH MANAGEMENT | EXCERPT INTER-MANAGEMENT SERVICES | 1,900.00 |
| 24/02/2023 | 1500 | 77968 | GRANMAH BUDH | SEA-WORK SERVICES | 647.50 |
| 24/02/2023 | 1501 | 77975 | GRANMAH BUDH | SEA-WORK SERVICES | 146.50 |
| 24/02/2023 | 1502 | 77975 | GRANMAH BUDH | SEA-WORK SERVICES | 91.00 |
| 24/02/2023 | 1503 | 77975 | GRANMAH BUDH | SEA-WORK SERVICES | 1,000.00 |
| 24/02/2023 | 1504 | 77975 | GRANMAH BUDH | SEA-WORK SERVICES | 1,000.00 |
| 24/02/2023 | 1505 | 77975 | GRANMAH BUDH | SEA-WORK SERVICES | 1,000.00 |
| 24/02/2023 | 1506 | 77975 | GRANMAH BUDH | SEA-WORK SERVICES | 1,000.00 |
| 24/02/2023 | 1507 | 77975 | GRANMAH BUDH | SEA-WORK SERVICES | 1,000.00 |
| 24/02/2023 | 1508 | 77975 | GRANMAH BUDH | SEA-WORK SERVICES | 1,000.00 |
| 24/02/2023 | 1509 | 77975 | GRANMAH BUDH | SEA-WORK SERVICES | 1,000.00 |
| 24/02/2023 | 1510 | 77975 | GRANMAH BUDH | SEA-WORK SERVICES | 1,000.00 |
| 24/02/2023 | 1511 | 77975 | GRANMAH BUDH | SEA-WORK SERVICES | 1,000.00 |
| 24/02/2023 | 1512 | 77975 | GRANMAH BUDH | SEA-WORK SERVICES | 1,000.00 |
| 24/02/2023 | 1513 | 77975 | GRANMAH BUDH | SEA-WORK SERVICES | 1,000.00 |
| 24/02/2023 | 1514 | 77975 | GRANMAH BUDH | SEA-WORK SERVICES | 1,000.00 |
| 24/02/2023 | 1515 | 77975 | GRANMAH BUDH | SEA-WORK SERVICES | 1,000.00 |
| 24/02/2023 | 1516 | 77975 | GRANMAH BUDH | SEA-WORK SERVICES | 1,000.00 |
| 24/02/2023 | 1517 | 77975 | GRANMAH BUDH | SEA-WORK SERVICES | 1,000.00 |
| 24/02/2023 | 1518 | 77975 | GRANMAH BUDH | SEA-WORK SERVICES | 1,000.00 |
| 24/02/2023 | 1519 | 77975 | GRANMAH BUDH | SEA-WORK SERVICES | 1,000.00 |
| 24/02/2023 | 1520 | 77975 | GRANMAH BUDH | SEA-WORK SERVICES | 1,000.00 |
| 24/02/2023 | 1521 | 77975 | GRANMAH BUDH | SEA-WORK SERVICES | 1,000.00 |
| 24/02/2023 | 1522 | 77975 | GRANMAH BUDH | SEA-WORK SERVICES | 1,000.00 |
| 24/02/2023 | 1523 | 77975 | GRANMAH BUDH | SEA-WORK SERVICES | 1,000.00 |
| 24/02/2023 | 1524 | 77975 | GRANMAH BUDH | SEA-WORK SERVICES | 1,000.00 |
| 24/02/2023 | 1525 | 77975 | GRANMAH BUDH | SEA-WORK SERVICES | 1,000.00 |
| 24/02/2023 | 1526 | 77975 | GRANMAH BUDH | SEA-WORK SERVICES | 1,000.00 |
| 24/02/2023 | 1527 | 77975 | GRANMAH BUDH | SEA-WORK SERVICES | 1,000.00 |
| 24/02/2023 | 1528 | 77975 | GRANMAH BUDH | SEA-WORK SERVICES | 1,000.00 |
| 24/02/2023 | 1529 | 77975 | GRANMAH BUDH | SEA-WORK SERVICES | 1,000.00 |
| 24/02/2023 | 1530 | 77975 | GRANMAH BUDH | SEA-WORK SERVICES | 1,000.00 |
| 24/02/2023 | 1531 | 77975 | GRANMAH BUDH | SEA-WORK SERVICES | 1,000.00 |
| 24/02/2023 | 1532 | 77975 | GRANMAH BUDH | SEA-WORK SERVICES | 1,000.00 |
| 24/02/2023 | 1533 | 77975 | GRANMAH BUDH | SEA-WORK SERVICES | 1,000.00 |
| 24/02/2023 | 1534 | 77975 | GRANMAH BUDH | SEA-WORK SERVICES | 1,000.00 |
| 24/02/2023 | 1535 | 77975 | GRANMAH BUDH | SEA-WORK SERVICES | 1,000.00 |
| 24/02/2023 | 1536 | 77975 | GRANMAH BUDH | SEA-WORK SERVICES | 1,000.00 |
| 24/02/2023 | 1537 | 77975 | GRANMAH BUDH | SEA-WORK SERVICES | 1,000.00 |
| 24/02/2023 | 1538 | 77975 | GRANMAH BUDH | SEA-WORK SERVICES | 1,000.00 |
| 24/02/2023 | 1539 | 77975 | GRANMAH BUDH | SEA-WORK SERVICES | 1,000.00 |
| 24/02/2023 | 1540 | 77975 | GRANMAH BUDH | SEA-WORK SERVICES | 1,000.00 |
| 24/02/2023 | 1541 | 77975 | GRANMAH BUDH | SEA-WORK SERVICES | 1,000.00 |
| 24/02/2023 | 1542 | 77975 | GRANMAH BUDH | SEA-WORK SERVICES | 1,000.00 |
| 24/02/2023 | 1543 | 77975 | GRANMAH BUDH | SEA-WORK SERVICES | 1,000.00 |
| 24/02/2023 | 1544 | 77975 | GRANMAH BUDH | SEA-WORK SERVICES | 1,000.00 |
| 24/02/2023 | 1545 | 77975 | GRANMAH BUDH | SEA-WORK SERVICES | 1,000.00 |
| 24/02/2023 | 1546 | 77975 | GRANMAH BUDH | SEA-WORK SERVICES | 1,000.00 |
| 24/02/2023 | 1547 | 77975 | GRANMAH BUDH | SEA-WORK SERVICES | 1,000.00 |
| 24/02/2023 | 1548 | 77975 | GRANMAH BUDH | SEA-WORK SERVICES | 1,000.00 |
| 24/02/2023 | 1549 | 77975 | GRANMAH BUDH | SEA-WORK SERVICES | 1,000.00 |
| 24/02/2023 | 1550 | 77975 | GRANMAH BUDH | SEA-WORK SERVICES | 1,000.00 |
| 24/02/2023 | 1551 | 77975 | GRANMAH BUDH | SEA-WORK SERVICES | 1,000.00 |
| 24/02/2023 | 1552 | 77975 | GRANMAH BUDH | SEA-WORK SERVICES | 1,000.00 |
| 24/02/2023 | 1553 | 77975 | GRANMAH BUDH | SEA-WORK SERVICES | 1,000.00 |
| 24/02/2023 | 1554 | 77975 | GRANMAH BUDH | SEA-WORK SERVICES | 1,000.00 |
| 24/02/2023 | 1555 | 77975 | GRANMAH BUDH | SEA-WORK SERVICES | 1,000.00 |
| 24/02/2023 | 1556 | 77975 | GRANMAH BUDH | SEA-WORK SERVICES | 1,000.00 |
| 24/02/2023 | 1557 | 77975 | GRANMAH BUDH | SEA-WORK SERVICES | 1,000.00 |
| 24/02/2023 | 1558 | 77975 | GRANMAH BUDH | SEA-WORK SERVICES | 1,000.00 |
| 24/02/2023 | 1559 | 77975 | GRANMAH BUDH | SEA-WORK SERVICES | 1,000.00 |
| 24/02/2023 | 1560 | 77975 | GRANMAH BUDH | SEA-WORK SERVICES | 1,000.00 |
| 24/02/2023 | 1561 | 77975 | GRANMAH BUDH | SEA-WORK SERVICES | 1,000.00 |
| 24/02/2023 | 1562 | 77975 | GRANMAH BUDH | SEA-WORK SERVICES | 1,000.00 |
| 24/02/2023 | 1563 | 77975 | GRANMAH BUDH | SEA-WORK SERVICES | 1,000.00 |
| 24/02/2023 | 1564 | 77975 | GRANMAH BUDH | SEA-WORK SERVICES | 1,000.00 |
| 24/02/2023 | 1565 | 77975 | GRANMAH BUDH | SEA-WORK SERVICES | 1,000.00 |
| 24/02/2023 | 1566 | 77975 | GRANMAH BUDH | SEA-WORK SERVICES | 1,000.00 |
| 24/02/2023 | 1567 | 77975 | GRANMAH BUDH | SEA-WORK SERVICES | 1,000.00 |
| 24/02/2023 | 1568 | 77975 | GRANMAH BUDH | SEA-WORK SERVICES | 1,000.00 |
| 24/02/2023 | 1569 | 77975 | GRANMAH BUDH | SEA-WORK SERVICES | 1,000.00 |
| 24/02/2023 | 1570 | 77975 | GRANMAH BUDH | SEA-WORK SERVICES | 1,000.00 |
| 24/02/2023 | 1571 | 77975 | GRANMAH BUDH | SEA-WORK SERVICES | 1,000.00 |
| 24/02/2023 | 1572 | 77975 | GRANMAH BUDH | SEA-WORK SERVICES | 1,000.00 |
| 24/02/2023 | 1573 | 77975 | GRANMAH BUDH | SEA-WORK SERVICES | 1,000.00 |
| 24/02/2023 | 1574 | 77975 | GRANMAH BUDH | SEA-WORK SERVICES | 1,000.00 |
| 24/02/2023 | 1575 | 77975 | GRANMAH BUDH | SEA-WORK SERVICES | 1,000.00 |
| 24/02/2023 | 1576 | 77975 | GRANMAH BUDH | SEA-WORK SERVICES | 1,000.00 |
| 24/02/2023 | 1577 | 77975 | GRANMAH BUDH | SEA-WORK SERVICES | 1,000.00 |
| 24/02/2023 | 1578 | 77975 | GRANMAH BUDH | SEA-WORK SERVICES | 1,000.00 |
| 24/02/2023 | 1579 | 77975 | GRANMAH BUDH | SEA-WORK SERVICES | 1,000.00 |
| 24/02/2023 | 1580 | 77975 | GRANMAH BUDH | SEA-WORK SERVICES | 1,000.00 |
| 24/02/2023 | 1581 | 77975 | GRANMAH BUDH | SEA-WORK SERVICES | 1,000.00 |
| 24/02/2023 | 1582 | 77975 | GRANMAH BUDH | SEA-WORK SERVICES | 1,000.00 |
| 24/02/2023 | 1583 | 77975 | GRANMAH BUDH | SEA-WORK SERVICES | 1,000.00 |
| 24/02/2023 | 1584 | 77975 | GRANMAH BUDH | SEA-WORK SERVICES | 1,000.00 |
| 24/02/2023 | 1585 | 77975 | GRANMAH BUDH | SEA-WORK SERVICES | 1,000.00 |
| 24/02/2023 | 1586 | 77975 | GRANMAH BUDH | SEA-WORK SERVICES | 1,000.00 |
| 24/02/2023 | 1587 | 77975 | GRANMAH BUDH | SEA-WORK SERVICES | 1,000.00 |
| 24/02/2023 | 1588 | 77975 | GRANMAH BUDH | SEA-WORK SERVICES | 1,000.00 |
| 24/02/2023 | 1589 | 77975 | GRANMAH BUDH | SEA-WORK SERVICES | 1,000.00 |
| 24/02/2023 | 1590 | 77975 | GRANMAH BUDH | SEA-WORK SERVICES | 1,000.00 |
| 24/02/2023 | 1591 | 77975 | GRANMAH BUDH | SEA-WORK SERVICES | 1,000.00 |
| 24/02/2023 | 1592 | 77975 | GRANMAH BUDH | SEA-WORK SERVICES | 1,000.00 |
| 24/02/2023 | 1593 | 77975 | GRANMAH BUDH | SEA-WORK SERVICES | 1,000.00 |
| 24/02/2023 | 1594 | 77975 | GRANMAH BUDH | SEA-WORK SERVICES | 1,000.00 |
| 24/02/2023 | 1595 | 77975 | GRANMAH BUDH | SEA-WORK SERVICES | 1,000.00 |
| 24/02/2023 | 1596 | 77975 | GRANMAH BUDH | SEA-WORK SERVICES | 1,000.00 |
| 24/02/2023 | 1597 | 77975 | GRANMAH BUDH | SEA-WORK SERVICES | 1,000.00 |
| 24/02/2023 | 1598 | 77975 | GRANMAH BUDH | SEA-WORK SERVICES | 1,000.00 |
| 24/02/2023 | 1599 | 77975 | GRANMAH BUDH | SEA-WORK SERVICES | 1,000.00 |
| 24/02/2023 | 1600 | 77975 | GRANMAH BUDH | SEA-WORK SERVICES | 1,000.00 |

Attachment A

List of Payments - February 2021

| | | | | | |
|------------|-----|------|----------------------------------|---------------------------------------|------------|
| 11/02/2021 | 177 | 2729 | INDIA KALIA | STAFF REPAIR/REPLACE | 62.19 |
| 26/02/2021 | 177 | 2730 | INDIA KALIA | ROAD REPAIR/ | |
| 26/02/2021 | 177 | 2731 | INDIA KALIA | PAINT SALES | 740.00 |
| 11/02/2021 | 177 | 2732 | UNIVERSITY OF WILMINGTON PTY LTD | CUSTOMER SERVICE KNOWLEDGE SPECIALIST | 2,314.00 |
| 26/02/2021 | 177 | 2733 | UNIVERSITY OF WILMINGTON PTY LTD | BAKERY CATERING | 6,400.00 |
| 26/02/2021 | 177 | 2734 | UNIVERSITY OF WILMINGTON PTY LTD | STAFF REPAIR/REPLACE | 150.00 |
| 11/02/2021 | 177 | 2735 | UNIVERSITY OF WILMINGTON PTY LTD | TRAINING SERVICES | 49.00 |
| 26/02/2021 | 177 | 2736 | UNIVERSITY OF WILMINGTON PTY LTD | TRAINING SERVICES | 93.52 |
| 11/02/2021 | 177 | 2737 | UNIVERSITY OF WILMINGTON PTY LTD | TRAINING SERVICES | 4,150.00 |
| 11/02/2021 | 177 | 2738 | UNIVERSITY OF WILMINGTON PTY LTD | TRAINING SERVICES | 1,024.00 |
| 26/02/2021 | 177 | 2739 | UNIVERSITY OF WILMINGTON PTY LTD | TRAINING SERVICES | 7,417.54 |
| 15/02/2021 | 177 | 2740 | UNIVERSITY OF WILMINGTON PTY LTD | TRAINING SERVICES | 187.00 |
| 11/02/2021 | 177 | 2741 | UNIVERSITY OF WILMINGTON PTY LTD | TRAINING SERVICES | 6,140.00 |
| 11/02/2021 | 177 | 2742 | UNIVERSITY OF WILMINGTON PTY LTD | TRAINING SERVICES | 1,842.40 |
| 16/02/2021 | 177 | 2743 | UNIVERSITY OF WILMINGTON PTY LTD | TRAINING SERVICES | 154.00 |
| 26/02/2021 | 177 | 2744 | UNIVERSITY OF WILMINGTON PTY LTD | TRAINING SERVICES | 7,071.00 |
| 26/02/2021 | 177 | 2745 | UNIVERSITY OF WILMINGTON PTY LTD | TRAINING SERVICES | 22,725.45 |
| 11/02/2021 | 177 | 2746 | UNIVERSITY OF WILMINGTON PTY LTD | TRAINING SERVICES | 143.00 |
| 26/02/2021 | 177 | 2747 | UNIVERSITY OF WILMINGTON PTY LTD | TRAINING SERVICES | 528.45 |
| 26/02/2021 | 177 | 2748 | UNIVERSITY OF WILMINGTON PTY LTD | TRAINING SERVICES | 116,179.22 |
| 26/02/2021 | 177 | 2749 | UNIVERSITY OF WILMINGTON PTY LTD | TRAINING SERVICES | 70.40 |
| 11/02/2021 | 177 | 2750 | UNIVERSITY OF WILMINGTON PTY LTD | TRAINING SERVICES | 11,181.00 |
| 11/02/2021 | 177 | 2751 | UNIVERSITY OF WILMINGTON PTY LTD | TRAINING SERVICES | 11,181.00 |
| 26/02/2021 | 177 | 2752 | UNIVERSITY OF WILMINGTON PTY LTD | TRAINING SERVICES | 11,181.00 |
| 11/02/2021 | 177 | 2753 | UNIVERSITY OF WILMINGTON PTY LTD | TRAINING SERVICES | 11,181.00 |
| 26/02/2021 | 177 | 2754 | UNIVERSITY OF WILMINGTON PTY LTD | TRAINING SERVICES | 11,181.00 |
| 11/02/2021 | 177 | 2755 | UNIVERSITY OF WILMINGTON PTY LTD | TRAINING SERVICES | 11,181.00 |
| 26/02/2021 | 177 | 2756 | UNIVERSITY OF WILMINGTON PTY LTD | TRAINING SERVICES | 11,181.00 |
| 11/02/2021 | 177 | 2757 | UNIVERSITY OF WILMINGTON PTY LTD | TRAINING SERVICES | 11,181.00 |
| 11/02/2021 | 177 | 2758 | UNIVERSITY OF WILMINGTON PTY LTD | TRAINING SERVICES | 11,181.00 |
| 11/02/2021 | 177 | 2759 | UNIVERSITY OF WILMINGTON PTY LTD | TRAINING SERVICES | 11,181.00 |
| 11/02/2021 | 177 | 2760 | UNIVERSITY OF WILMINGTON PTY LTD | TRAINING SERVICES | 11,181.00 |
| 11/02/2021 | 177 | 2761 | UNIVERSITY OF WILMINGTON PTY LTD | TRAINING SERVICES | 11,181.00 |
| 11/02/2021 | 177 | 2762 | UNIVERSITY OF WILMINGTON PTY LTD | TRAINING SERVICES | 11,181.00 |
| 11/02/2021 | 177 | 2763 | UNIVERSITY OF WILMINGTON PTY LTD | TRAINING SERVICES | 11,181.00 |
| 11/02/2021 | 177 | 2764 | UNIVERSITY OF WILMINGTON PTY LTD | TRAINING SERVICES | 11,181.00 |
| 11/02/2021 | 177 | 2765 | UNIVERSITY OF WILMINGTON PTY LTD | TRAINING SERVICES | 11,181.00 |
| 11/02/2021 | 177 | 2766 | UNIVERSITY OF WILMINGTON PTY LTD | TRAINING SERVICES | 11,181.00 |
| 11/02/2021 | 177 | 2767 | UNIVERSITY OF WILMINGTON PTY LTD | TRAINING SERVICES | 11,181.00 |
| 11/02/2021 | 177 | 2768 | UNIVERSITY OF WILMINGTON PTY LTD | TRAINING SERVICES | 11,181.00 |
| 11/02/2021 | 177 | 2769 | UNIVERSITY OF WILMINGTON PTY LTD | TRAINING SERVICES | 11,181.00 |
| 11/02/2021 | 177 | 2770 | UNIVERSITY OF WILMINGTON PTY LTD | TRAINING SERVICES | 11,181.00 |
| 11/02/2021 | 177 | 2771 | UNIVERSITY OF WILMINGTON PTY LTD | TRAINING SERVICES | 11,181.00 |
| 11/02/2021 | 177 | 2772 | UNIVERSITY OF WILMINGTON PTY LTD | TRAINING SERVICES | 11,181.00 |
| 11/02/2021 | 177 | 2773 | UNIVERSITY OF WILMINGTON PTY LTD | TRAINING SERVICES | 11,181.00 |
| 11/02/2021 | 177 | 2774 | UNIVERSITY OF WILMINGTON PTY LTD | TRAINING SERVICES | 11,181.00 |
| 11/02/2021 | 177 | 2775 | UNIVERSITY OF WILMINGTON PTY LTD | TRAINING SERVICES | 11,181.00 |
| 11/02/2021 | 177 | 2776 | UNIVERSITY OF WILMINGTON PTY LTD | TRAINING SERVICES | 11,181.00 |
| 11/02/2021 | 177 | 2777 | UNIVERSITY OF WILMINGTON PTY LTD | TRAINING SERVICES | 11,181.00 |
| 11/02/2021 | 177 | 2778 | UNIVERSITY OF WILMINGTON PTY LTD | TRAINING SERVICES | 11,181.00 |
| 11/02/2021 | 177 | 2779 | UNIVERSITY OF WILMINGTON PTY LTD | TRAINING SERVICES | 11,181.00 |
| 11/02/2021 | 177 | 2780 | UNIVERSITY OF WILMINGTON PTY LTD | TRAINING SERVICES | 11,181.00 |
| 11/02/2021 | 177 | 2781 | UNIVERSITY OF WILMINGTON PTY LTD | TRAINING SERVICES | 11,181.00 |
| 11/02/2021 | 177 | 2782 | UNIVERSITY OF WILMINGTON PTY LTD | TRAINING SERVICES | 11,181.00 |
| 11/02/2021 | 177 | 2783 | UNIVERSITY OF WILMINGTON PTY LTD | TRAINING SERVICES | 11,181.00 |
| 11/02/2021 | 177 | 2784 | UNIVERSITY OF WILMINGTON PTY LTD | TRAINING SERVICES | 11,181.00 |
| 11/02/2021 | 177 | 2785 | UNIVERSITY OF WILMINGTON PTY LTD | TRAINING SERVICES | 11,181.00 |
| 11/02/2021 | 177 | 2786 | UNIVERSITY OF WILMINGTON PTY LTD | TRAINING SERVICES | 11,181.00 |
| 11/02/2021 | 177 | 2787 | UNIVERSITY OF WILMINGTON PTY LTD | TRAINING SERVICES | 11,181.00 |
| 11/02/2021 | 177 | 2788 | UNIVERSITY OF WILMINGTON PTY LTD | TRAINING SERVICES | 11,181.00 |
| 11/02/2021 | 177 | 2789 | UNIVERSITY OF WILMINGTON PTY LTD | TRAINING SERVICES | 11,181.00 |
| 11/02/2021 | 177 | 2790 | UNIVERSITY OF WILMINGTON PTY LTD | TRAINING SERVICES | 11,181.00 |
| 11/02/2021 | 177 | 2791 | UNIVERSITY OF WILMINGTON PTY LTD | TRAINING SERVICES | 11,181.00 |
| 11/02/2021 | 177 | 2792 | UNIVERSITY OF WILMINGTON PTY LTD | TRAINING SERVICES | 11,181.00 |
| 11/02/2021 | 177 | 2793 | UNIVERSITY OF WILMINGTON PTY LTD | TRAINING SERVICES | 11,181.00 |
| 11/02/2021 | 177 | 2794 | UNIVERSITY OF WILMINGTON PTY LTD | TRAINING SERVICES | 11,181.00 |
| 11/02/2021 | 177 | 2795 | UNIVERSITY OF WILMINGTON PTY LTD | TRAINING SERVICES | 11,181.00 |
| 11/02/2021 | 177 | 2796 | UNIVERSITY OF WILMINGTON PTY LTD | TRAINING SERVICES | 11,181.00 |
| 11/02/2021 | 177 | 2797 | UNIVERSITY OF WILMINGTON PTY LTD | TRAINING SERVICES | 11,181.00 |
| 11/02/2021 | 177 | 2798 | UNIVERSITY OF WILMINGTON PTY LTD | TRAINING SERVICES | 11,181.00 |
| 11/02/2021 | 177 | 2799 | UNIVERSITY OF WILMINGTON PTY LTD | TRAINING SERVICES | 11,181.00 |
| 11/02/2021 | 177 | 2800 | UNIVERSITY OF WILMINGTON PTY LTD | TRAINING SERVICES | 11,181.00 |
| 11/02/2021 | 177 | 2801 | UNIVERSITY OF WILMINGTON PTY LTD | TRAINING SERVICES | 11,181.00 |
| 11/02/2021 | 177 | 2802 | UNIVERSITY OF WILMINGTON PTY LTD | TRAINING SERVICES | 11,181.00 |
| 11/02/2021 | 177 | 2803 | UNIVERSITY OF WILMINGTON PTY LTD | TRAINING SERVICES | 11,181.00 |
| 11/02/2021 | 177 | 2804 | UNIVERSITY OF WILMINGTON PTY LTD | TRAINING SERVICES | 11,181.00 |
| 11/02/2021 | 177 | 2805 | UNIVERSITY OF WILMINGTON PTY LTD | TRAINING SERVICES | 11,181.00 |
| 11/02/2021 | 177 | 2806 | UNIVERSITY OF WILMINGTON PTY LTD | TRAINING SERVICES | 11,181.00 |
| 11/02/2021 | 177 | 2807 | UNIVERSITY OF WILMINGTON PTY LTD | TRAINING SERVICES | 11,181.00 |
| 11/02/2021 | 177 | 2808 | UNIVERSITY OF WILMINGTON PTY LTD | TRAINING SERVICES | 11,181.00 |
| 11/02/2021 | 177 | 2809 | UNIVERSITY OF WILMINGTON PTY LTD | TRAINING SERVICES | 11,181.00 |
| 11/02/2021 | 177 | 2810 | UNIVERSITY OF WILMINGTON PTY LTD | TRAINING SERVICES | 11,181.00 |
| 11/02/2021 | 177 | 2811 | UNIVERSITY OF WILMINGTON PTY LTD | TRAINING SERVICES | 11,181.00 |
| 11/02/2021 | 177 | 2812 | UNIVERSITY OF WILMINGTON PTY LTD | TRAINING SERVICES | 11,181.00 |
| 11/02/2021 | 177 | 2813 | UNIVERSITY OF WILMINGTON PTY LTD | TRAINING SERVICES | 11,181.00 |
| 11/02/2021 | 177 | 2814 | UNIVERSITY OF WILMINGTON PTY LTD | TRAINING SERVICES | 11,181.00 |
| 11/02/2021 | 177 | 2815 | UNIVERSITY OF WILMINGTON PTY LTD | TRAINING SERVICES | 11,181.00 |
| 11/02/2021 | 177 | 2816 | UNIVERSITY OF WILMINGTON PTY LTD | TRAINING SERVICES | 11,181.00 |
| 11/02/2021 | 177 | 2817 | UNIVERSITY OF WILMINGTON PTY LTD | TRAINING SERVICES | 11,181.00 |
| 11/02/2021 | 177 | 2818 | UNIVERSITY OF WILMINGTON PTY LTD | TRAINING SERVICES | 11,181.00 |
| 11/02/2021 | 177 | 2819 | UNIVERSITY OF WILMINGTON PTY LTD | TRAINING SERVICES | 11,181.00 |
| 11/02/2021 | 177 | 2820 | UNIVERSITY OF WILMINGTON PTY LTD | TRAINING SERVICES | 11,181.00 |
| 11/02/2021 | 177 | 2821 | UNIVERSITY OF WILMINGTON PTY LTD | TRAINING SERVICES | 11,181.00 |
| 11/02/2021 | 177 | 2822 | UNIVERSITY OF WILMINGTON PTY LTD | TRAINING SERVICES | 11,181.00 |
| 11/02/2021 | 177 | 2823 | UNIVERSITY OF WILMINGTON PTY LTD | TRAINING SERVICES | 11,181.00 |
| 11/02/2021 | 177 | 2824 | UNIVERSITY OF WILMINGTON PTY LTD | TRAINING SERVICES | 11,181.00 |
| 11/02/2021 | 177 | 2825 | UNIVERSITY OF WILMINGTON PTY LTD | TRAINING SERVICES | 11,181.00 |
| 11/02/2021 | 177 | 2826 | UNIVERSITY OF WILMINGTON PTY LTD | TRAINING SERVICES | 11,181.00 |
| 11/02/2021 | 177 | 2827 | UNIVERSITY OF WILMINGTON PTY LTD | TRAINING SERVICES | 11,181.00 |
| 11/02/2021 | 177 | 2828 | UNIVERSITY OF WILMINGTON PTY LTD | TRAINING SERVICES | 11,181.00 |
| 11/02/2021 | 177 | 2829 | UNIVERSITY OF WILMINGTON PTY LTD | TRAINING SERVICES | 11,181.00 |
| 11/02/2021 | 177 | 2830 | UNIVERSITY OF WILMINGTON PTY LTD | TRAINING SERVICES | 11,181.00 |
| 11/02/2021 | 177 | 2831 | UNIVERSITY OF WILMINGTON PTY LTD | TRAINING SERVICES | 11,181.00 |
| 11/02/2021 | 177 | 2832 | UNIVERSITY OF WILMINGTON PTY LTD | TRAINING SERVICES | 11,181.00 |
| 11/02/2021 | 177 | 2833 | UNIVERSITY OF WILMINGTON PTY LTD | TRAINING SERVICES | 11,181.00 |
| 11/02/2021 | 177 | 2834 | UNIVERSITY OF WILMINGTON PTY LTD | TRAINING SERVICES | 11,181.00 |
| 11/02/2021 | 177 | 2835 | UNIVERSITY OF WILMINGTON PTY LTD | TRAINING SERVICES | 11,181.00 |
| 11/02/2021 | 177 | 2836 | UNIVERSITY OF WILMINGTON PTY LTD | TRAINING SERVICES | 11,181.00 |
| 11/02/2021 | 177 | 2837 | UNIVERSITY OF WILMINGTON PTY LTD | TRAINING SERVICES | 11,181.00 |
| 11/02/2021 | 177 | 2838 | UNIVERSITY OF WILMINGTON PTY LTD | TRAINING SERVICES | 11,181.00 |
| 11/02/2021 | 177 | 2839 | UNIVERSITY OF WILMINGTON PTY LTD | TRAINING SERVICES | 11,181.00 |
| 11/02/2021 | 177 | 2840 | UNIVERSITY OF WILMINGTON PTY LTD | TRAINING SERVICES | 11,181.00 |
| 11/02/2021 | 177 | 2841 | UNIVERSITY OF WILMINGTON PTY LTD | TRAINING SERVICES | 11,181.00 |
| 11/02/2021 | 177 | 2842 | UNIVERSITY OF WILMINGTON PTY LTD | TRAINING SERVICES | 11,181.00 |
| 11/02/2021 | 177 | 2843 | UNIVERSITY OF WILMINGTON PTY LTD | TRAINING SERVICES | 11,181.00 |
| 11/02/2021 | 177 | 2844 | UNIVERSITY OF WILMINGTON PTY LTD | TRAINING SERVICES | 11,181.00 |
| 11/02/2021 | 177 | 2845 | UNIVERSITY OF WILMINGTON PTY LTD | TRAINING SERVICES | 11,181.00 |
| 11/02/2021 | 177 | 2846 | UNIVERSITY OF WILMINGTON PTY LTD | TRAINING SERVICES | 11,181.00 |
| 11/02/2021 | 177 | 2847 | UNIVERSITY OF WILMINGTON PTY LTD | TRAINING SERVICES | 11,181.00 |
| 11/02/2021 | 177 | 2848 | UNIVERSITY OF WILMINGTON PTY LTD | TRAINING SERVICES | 11,181.00 |
| 11/02/2021 | 177 | 2849 | UNIVERSITY OF WILMINGTON PTY LTD | TRAINING SERVICES | 11,181.00 |
| 11/02/2021 | 177 | 2850 | UNIVERSITY OF WILMINGTON PTY LTD | TRAINING SERVICES | 11,181.00 |
| 11/02/2021 | 177 | 2851 | UNIVERSITY OF WILMINGTON PTY LTD | TRAINING SERVICES | 11,181.00 |
| 11/02/2021 | 177 | 2852 | UNIVERSITY OF WILMINGTON PTY LTD | TRAINING SERVICES | 11,181.00 |
| 11/02/2021 | 177 | 2853 | UNIVERSITY OF WILMINGTON PTY LTD | TRAINING SERVICES | 11,181.00 |
| 11/02/2021 | 177 | 2854 | UNIVERSITY OF WILMINGTON PTY LTD | TRAINING SERVICES | 11,181.00 |
| 11/02/2021 | 177 | 2855 | UNIVERSITY OF WILMINGTON PTY LTD | TRAINING SERVICES | 11,181.00 |
| 11/02/2021 | 177 | 2856 | UNIVERSITY OF WILMINGTON PTY LTD | TRAINING SERVICES | 11,181.00 |
| 11/02/2021 | 177 | 2857 | UNIVERSITY OF WILMINGTON PTY LTD | TRAINING SERVICES | 11,181.00 |
| 11/02/2021 | 177 | 2858 | UNIVERSITY OF WILMINGTON PTY LTD | TRAINING SERVICES | 11,181.00 |
| 11/02/2021 | 177 | 2859 | UNIVERSITY OF WILMINGTON PTY LTD | TRAINING SERVICES | 11,181.00 |
| 11/02/2021 | 177 | 2860 | UNIVERSITY OF WILMINGTON PTY LTD | TRAINING SERVICES | 11,181.00 |
| 11/02/2021 | 177 | 2861 | UNIVERSITY OF WILMINGTON PTY LTD | TRAINING SERVICES | 11,181.00 |
| 11/02/2021 | 177 | 2862 | UNIVERSITY OF WILMINGTON PTY LTD | TRAINING SERVICES | 11,181.00 |
| 11/02/2021 | 177 | 2863 | UNIVERSITY OF WILMINGTON PTY LTD | TRAINING SERVICES | 11,181.00 |
| 11/02/2021 | 177 | 2864 | UNIVERSITY OF WILMINGTON PTY LTD | TRAINING SERVICES | 11,181.00 |
| 11/02/2021 | 177 | 2865 | UNIVERSITY OF WILMINGTON PTY LTD | TRAINING SERVICES | 11,181.00 |
| 11/02/2021 | 177 | 2866 | UNIVERSITY OF WILMINGTON PTY LTD | TRAINING SERVICES | 11,181.00 |
| 11/02/2021 | 177 | 2867 | UNIVERSITY OF WILMINGTON PTY LTD | TRAINING SERVICES | 11,181.00 |
| 11/02/2021 | 177 | 2868 | UNIVERSITY OF WILMINGTON PTY LTD | TRAINING SERVICES | 11,181.00 |
| 11/02/2021 | 177 | 2869 | UNIVERSITY OF WILMINGTON PTY LTD | TRAINING SERVICES | 11,181.00 |
| 11/02/2021 | 177 | 2870 | UNIVERSITY OF WILMINGTON PTY LTD | TRAINING SERVICES | 11,181.00 |
| 11/02/2021 | 177 | 2871 | UNIVERSITY OF WILMINGTON PTY LTD | TRAINING SERVICES | 11,181.00 |
| 11/02/2021 | 177 | 2872 | UNIVERSITY OF WILMINGTON PTY LTD | TRAINING SERVICES | 11,181.00 |
| 11/02/2021 | 177 | 2873 | UNIVERSITY OF WILMINGTON PTY LTD | TRAINING SERVICES | 11,181.00 |
| 11/02/2021 | 177 | 2874 | UNIVERSITY OF WILMINGTON PTY LTD | TRAINING SERVICES | 11,181.00 |
| 11/02/2021 | 177 | 2875 | UNIVERSITY OF WILMINGTON PTY LTD | TRAINING SERVICES | 11,181.00 |
| 11/02/2021 | 177 | 2876 | UNIVERSITY OF WILMINGTON PTY LTD | TRAINING SERVICES | 11,181.00 |
| 11/02/2021 | 177 | 2877 | UNIVERSITY OF WILMINGTON PTY LTD | TRAINING SERVICES | 11,181.00 |
| 11/02/2021 | 177 | 2878 | UNIVERSITY OF WILMINGTON PTY LTD | TRAINING SERVICES | 11,181.00 |
| 11/02/2021 | 177 | 2879 | UNIVERSITY OF WILMINGTON PTY LTD | TRAINING SERVICES | 11,181.00 |
| 11/02/2021 | 177 | 2880 | UNIVERSITY OF WILMINGTON PTY LTD | TRAINING SERVICES | 11,181.00 |
| 11/02/2021 | 177 | 2881 | UNIVERSITY OF WILMINGTON PTY LTD | TRAINING SERVICES | 11,181.00 |
| 11/02/2021 | 177 | 2882 | UNIVERSITY OF WILMINGTON PTY LTD | TRAINING SERVICES | 11,181.00 |
| 11/02/2021 | 177 | 2883 | UNIVERSITY OF WILMINGTON PTY LTD | TRAINING SERVICES | 11,181.00 |
| 11/02/2021 | 177 | 2884 | UNIVERSITY OF WILMINGTON PTY LTD | TRAINING SERVICES | 11,181.00 |
| 11/02/2021 | 177 | 2885 | UNIVERSITY OF WILMINGTON PTY LTD | TRAINING SERVICES | 11,181.00 |
| 11/02/2021 | 177 | 2886 | UNIVERSITY OF WILMINGTON PTY LTD | TRAINING SERVICES | 11,181.00 |
| 11/02/2021 | 177 | 2887 | UNIVERSITY OF WILMINGTON PTY LTD | TRAINING SERVICES | 11,181.00 |
| 11/02/2021 | 177 | 2888 | UNIVERSITY OF WILMINGTON PTY LTD | TRAINING SERVICES | 11,181.00 |
| 11/02/2021 | 177 | 2889 | UNIVERSITY OF WILMINGTON PTY LTD | TRAINING SERVICES | 11,181.00 |
| 11/02/2021 | 177 | 2890 | UNIVERSITY OF WILMINGTON PTY LTD | TRAINING SERVICES | 11,181.00 |
| 11/02/2021 | 177 | 2891 | UNIVERSITY OF WILMINGTON PTY LTD | TRAINING SERVICES | 11,181.00 |
| 11/02/2021 | 177 | 2892 | UNIVERSITY OF WILMINGTON PTY LTD | TRAINING SERVICES | 11,181.00 |
| 11/02/2021 | 177 | 2893 | UNIVERSITY OF WILMINGTON PTY LTD | TRAINING SERVICES | 11,181.00 |
| 11/02/2021 | 177 | 2894 | UNIVERSITY OF WILMINGTON PTY LTD | TRAINING SERVICES | 11,181.00 |
| 11/02/2021 | 177 | 2895 | UNIVERSITY OF WILMINGTON PTY LTD | TRAINING SERVICES | 11,181.00 |
| 11/02/2021 | 177 | 2896 | UNIVERSITY OF WILMINGTON PTY LTD | TRAINING SERVICES | 11,181.00 |

Attachment A

List of Payments - February 2021

[illegible]





| | | | | | |
|------------|-----|-------|--------------------------------|----------------------|----------|
| 11/07/2021 | 171 | 71524 | WATERLOO MANTANTRIC & PVT. LTD | LANDSCAPING SERVICES | 1,636.00 |
| 11/07/2021 | 172 | 71523 | WISSEIT PTY LTD | DATA CABLES | 1,372.00 |
| 11/07/2021 | 173 | 72247 | WATERLOO SOLUTIONS | GUTTER REPAIR/CHANGE | 1,278.00 |
| 24/07/2021 | 174 | 70537 | WATERLOO SOLUTIONS | GUTTER MAINTENANCE | 1,035.00 |
| 11/07/2021 | 175 | 72114 | WATERLOO PEST CONTROL | GUTTER MAINTENANCE | 1,020.00 |
| 11/07/2021 | 176 | 72606 | WATERLOO PEST CONTROL | ADJUSTING SERVICES | 215.00 |
| 11/07/2021 | 177 | 72247 | WATERLOO SOLUTIONS | ADJUSTING SERVICES | 2,738.00 |
| 24/07/2021 | 178 | 70537 | WATERLOO SOLUTIONS | ADJUSTING SERVICES | 318.75 |
| 24/07/2021 | 179 | 70537 | WATERLOO SOLUTIONS | ADJUSTING SERVICES | 318.75 |
| 24/07/2021 | 180 | 70537 | WATERLOO SOLUTIONS | ADJUSTING SERVICES | 318.75 |
| 24/07/2021 | 181 | 70537 | WATERLOO SOLUTIONS | ADJUSTING SERVICES | 318.75 |
| 24/07/2021 | 182 | 70537 | WATERLOO SOLUTIONS | ADJUSTING SERVICES | 318.75 |
| 24/07/2021 | 183 | 70537 | WATERLOO SOLUTIONS | ADJUSTING SERVICES | 318.75 |
| 24/07/2021 | 184 | 70537 | WATERLOO SOLUTIONS | ADJUSTING SERVICES | 318.75 |
| 24/07/2021 | 185 | 70537 | WATERLOO SOLUTIONS | ADJUSTING SERVICES | 318.75 |
| 24/07/2021 | 186 | 70537 | WATERLOO SOLUTIONS | ADJUSTING SERVICES | 318.75 |
| 24/07/2021 | 187 | 70537 | WATERLOO SOLUTIONS | ADJUSTING SERVICES | 318.75 |
| 24/07/2021 | 188 | 70537 | WATERLOO SOLUTIONS | ADJUSTING SERVICES | 318.75 |
| 24/07/2021 | 189 | 70537 | WATERLOO SOLUTIONS | ADJUSTING SERVICES | 318.75 |
| 24/07/2021 | 190 | 70537 | WATERLOO SOLUTIONS | ADJUSTING SERVICES | 318.75 |
| 24/07/2021 | 191 | 70537 | WATERLOO SOLUTIONS | ADJUSTING SERVICES | 318.75 |
| 24/07/2021 | 192 | 70537 | WATERLOO SOLUTIONS | ADJUSTING SERVICES | 318.75 |
| 24/07/2021 | 193 | 70537 | WATERLOO SOLUTIONS | ADJUSTING SERVICES | 318.75 |
| 24/07/2021 | 194 | 70537 | WATERLOO SOLUTIONS | ADJUSTING SERVICES | 318.75 |
| 24/07/2021 | 195 | 70537 | WATERLOO SOLUTIONS | ADJUSTING SERVICES | 318.75 |
| 24/07/2021 | 196 | 70537 | WATERLOO SOLUTIONS | ADJUSTING SERVICES | 318.75 |
| 24/07/2021 | 197 | 70537 | WATERLOO SOLUTIONS | ADJUSTING SERVICES | 318.75 |
| 24/07/2021 | 198 | 70537 | WATERLOO SOLUTIONS | ADJUSTING SERVICES | 318.75 |
| 24/07/2021 | 199 | 70537 | WATERLOO SOLUTIONS | ADJUSTING SERVICES | 318.75 |
| 24/07/2021 | 200 | 70537 | WATERLOO SOLUTIONS | ADJUSTING SERVICES | 318.75 |
| 24/07/2021 | 201 | 70537 | WATERLOO SOLUTIONS | ADJUSTING SERVICES | 318.75 |
| 24/07/2021 | 202 | 70537 | WATERLOO SOLUTIONS | ADJUSTING SERVICES | 318.75 |
| 24/07/2021 | 203 | 70537 | WATERLOO SOLUTIONS | ADJUSTING SERVICES | 318.75 |
| 24/07/2021 | 204 | 70537 | WATERLOO SOLUTIONS | ADJUSTING SERVICES | 318.75 |
| 24/07/2021 | 205 | 70537 | WATERLOO SOLUTIONS | ADJUSTING SERVICES | 318.75 |
| 24/07/2021 | 206 | 70537 | WATERLOO SOLUTIONS | ADJUSTING SERVICES | 318.75 |
| 24/07/2021 | 207 | 70537 | WATERLOO SOLUTIONS | ADJUSTING SERVICES | 318.75 |
| 24/07/2021 | 208 | 70537 | WATERLOO SOLUTIONS | ADJUSTING SERVICES | 318.75 |
| 24/07/2021 | 209 | 70537 | WATERLOO SOLUTIONS | ADJUSTING SERVICES | 318.75 |
| 24/07/2021 | 210 | 70537 | WATERLOO SOLUTIONS | ADJUSTING SERVICES | 318.75 |
| 24/07/2021 | 211 | 70537 | WATERLOO SOLUTIONS | ADJUSTING SERVICES | 318.75 |
| 24/07/2021 | 212 | 70537 | WATERLOO SOLUTIONS | ADJUSTING SERVICES | 318.75 |
| 24/07/2021 | 213 | 70537 | WATERLOO SOLUTIONS | ADJUSTING SERVICES | 318.75 |
| 24/07/2021 | 214 | 70537 | WATERLOO SOLUTIONS | ADJUSTING SERVICES | 318.75 |
| 24/07/2021 | 215 | 70537 | WATERLOO SOLUTIONS | ADJUSTING SERVICES | 318.75 |
| 24/07/2021 | 216 | 70537 | WATERLOO SOLUTIONS | ADJUSTING SERVICES | 318.75 |
| 24/07/2021 | 217 | 70537 | WATERLOO SOLUTIONS | ADJUSTING SERVICES | 318.75 |
| 24/07/2021 | 218 | 70537 | WATERLOO SOLUTIONS | ADJUSTING SERVICES | 318.75 |
| 24/07/2021 | 219 | 70537 | WATERLOO SOLUTIONS | ADJUSTING SERVICES | 318.75 |
| 24/07/2021 | 220 | 70537 | WATERLOO SOLUTIONS | ADJUSTING SERVICES | 318.75 |
| 24/07/2021 | 221 | 70537 | WATERLOO SOLUTIONS | ADJUSTING SERVICES | 318.75 |
| 24/07/2021 | 222 | 70537 | WATERLOO SOLUTIONS | ADJUSTING SERVICES | 318.75 |
| 24/07/2021 | 223 | 70537 | WATERLOO SOLUTIONS | ADJUSTING SERVICES | 318.75 |
| 24/07/2021 | 224 | 70537 | WATERLOO SOLUTIONS | ADJUSTING SERVICES | 318.75 |
| 24/07/2021 | 225 | 70537 | WATERLOO SOLUTIONS | ADJUSTING SERVICES | 318.75 |
| 24/07/2021 | 226 | 70537 | WATERLOO SOLUTIONS | ADJUSTING SERVICES | 318.75 |
| 24/07/2021 | 227 | 70537 | WATERLOO SOLUTIONS | ADJUSTING SERVICES | 318.75 |
| 24/07/2021 | 228 | 70537 | WATERLOO SOLUTIONS | ADJUSTING SERVICES | 318.75 |

| TRUST PAYMENTS FEBRUARY 2021 | | | | |
|------------------------------|--------|-------|---|-----------|
| DATE | REF # | NAME | DISCRIPTION | AMOUNTS |
| 10/29/2021 | 116121 | 75.56 | CFP OF BUSHALTON | |
| 10/28/2021 | 116111 | 75.56 | FORSTBROOK TRAINING FUND | |
| 10/29/2021 | 116121 | 75.56 | SELECT COMMISS ON JANUARY 2021 | 41.12 |
| 10/29/2021 | 116121 | 75.56 | SCIT LEW | 75.00 |
| 10/29/2021 | 116121 | 75.56 | SEARSHAW OF BRACK, TROUSERY, REGISTRATION, & S&P/FY | 10,710.10 |
| 10/29/2021 | 116121 | 75.56 | MU KIRKMAN | 20.00 |
| | | | REFUND CTF LT WAD POLICE OFFICER | 20.00 |

[illegible]

| | | | | | |
|--|-------------|--------------|------------------------------------|----------------------------|----------------------|
| 01/02/2021 | CD | 4151 | J.C. & J. JEN PARTNERS | REFUND OF RATE OVERPAYMENT | 2,670.00 |
| 18/02/2021 | CD | 4409 | SHEPHERD/STUTZMAN & C PROFESSIONAL | REFUND OVERPAYMENTS | 1,581.91 |
| | | | | | 21,389.01 |
| DIRECT DEBIT PAYMENTS FEBRUARY 2021 | | | | | |
| DATE | MEMO | REF # | NAME | DESCRIPTION | AMOUNT \$ |
| 01/02/2021 | PAY JOURNAL | PAY 0221 | CITY OF BOSTON | PAYROLL 12 1 21 | 5,650,000.00 |
| 21/02/2021 | PAY JOURNAL | PAY 2121 | CITY OF BOSTON | PAYROLL 20 1 21 | 5,650,000.00 |
| | | | | | 11,300,000.00 |

6.2 FINANCIAL ACTIVITY STATEMENTS - YEAR TO DATE AS AT 28 FEBRUARY 2021

| | |
|----------------------------|---|
| STRATEGIC GOAL | 6. LEADERSHIP Visionary, collaborative, accountable |
| STRATEGIC OBJECTIVE | 6.1 Governance systems, process and practices are responsible, ethical and transparent. |
| SUBJECT INDEX | Financial Services |
| BUSINESS UNIT | Financial Services |
| REPORTING OFFICER | Manager Financial Services - Paul Sheridan |
| AUTHORISING OFFICER | Director Finance and Corporate Services - Tony Nottle |
| NATURE OF DECISION | Executive: substantial direction setting, including adopting budgets, strategies, plans and policies (excluding local planning policies); funding, donations and sponsorships; reviewing committee recommendations |
| VOTING REQUIREMENT | Simple Majority |
| ATTACHMENTS | Attachment A Financial Activity Statement - YTD February 2021   Attachment B Investment Report - February 2021   |

COMMITTEE RECOMMENDATION AND OFFICER RECOMMENDATION

F2104/016

Moved Councillor J Barrett-Lennard, seconded Councillor G Henley

That the Council receives the statutory financial activity statement reports for the period ending 28 February 2021, pursuant to Regulation 34(4) of the *Local Government (Financial Management) Regulations*.

CARRIED 5/0

EXECUTIVE SUMMARY

Pursuant to Section 6.4 of the *Local Government Act 1995* (the Act) and Regulation 34(4) of the *Local Government (Financial Management) Regulations 1996* (the Regulations), a local government is to prepare, on a monthly basis, a statement of financial activity that reports on the City's financial performance in relation to its adopted / amended budget.

This report has been compiled to fulfil the statutory reporting requirements of the Act and associated Regulations, whilst also providing the Council with an overview of the City's financial performance on a year to date basis for the period ending 28 February 2021.

BACKGROUND

The Regulations detail the form and manner in which financial activity statements are to be presented to the Council on a monthly basis, and are to include the following:

- Annual budget estimates
- Budget estimates to the end of the month in which the statement relates
- Actual amounts of revenue and expenditure to the end of the month in which the statement relates
- Material variances between budget estimates and actual revenue/expenditure (including an explanation of any material variances)
- The net current assets at the end of the month to which the statement relates (including an explanation of the composition of the net current position)

Additionally, and pursuant to Regulation 34(5) of the Regulations, a local government is required to adopt a material variance reporting threshold in each financial year. At its meeting on 27 July 2020, the Council adopted (C2007/071) the following material variance reporting threshold for the 2020/21 financial year:

That pursuant to Regulation 34(5) of the Local Government (Financial Management) Regulations, the Council adopts a material variance reporting threshold with respect to financial activity statement reporting for the 2020/21 financial year as follows:

- *Variances equal to or greater than 10% of the year to date budget amount as detailed in the Income Statement by Nature and Type/Statement of Financial Activity report, however variances due to timing differences and/or seasonal adjustments are to be reported only if not to do so would present an incomplete picture of the financial performance for a particular period; and*
- *Reporting of variances only applies for amounts greater than \$25,000.*

OFFICER COMMENT

In order to fulfil statutory reporting requirements and to provide the Council with a synopsis of the City's overall financial performance on a year to date basis, the following financial reports are attached hereto:

Statement of Financial Activity

This report provides details of the City's operating revenues and expenditures on a year to date basis, by nature and type (i.e. description). The report has been further extrapolated to include details of non-cash adjustments and capital revenues and expenditures, to identify the City's net current position; which reconciles with that reflected in the associated Net Current Position report.

Net Current Position

This report provides details of the composition of the net current asset position on a full year basis, and reconciles with the net current position as per the Statement of Financial Activity.

Capital Acquisition Report

This report provides full year budget performance (by line item) in respect of the following capital expenditure activities:

- Land and Buildings
- Plant and Equipment
- Furniture and Equipment
- Infrastructure

Reserve Movements Report

This report provides summary details of transfers to and from reserve funds, and associated interest earnings on reserve funds, on a full year basis.

Additional reports and/or charts are also provided as required to further supplement the information comprised within the statutory financial reports.

Comments on Financial Activity to 28 February 2021

The Statement of Financial Activity (FAS) for the year to date (YTD) as at 28 February 2021 shows an overall Net Current Position of \$18.3M as opposed to the budget of \$10.6M. This represents a positive variance of \$7.7M YTD. This variance increased by \$2.2M from \$5.4M at the end of January.

The following table summarises the major YTD variances that appear on the face of the FAS, which, in accordance with Council's adopted material variance reporting threshold, collectively make up the above difference. Each numbered item in this lead table is explained further in the report.

| Description | 2020/21 Actual YTD \$ | 2020/21 Amended Budget YTD \$ | 2020/21 Amended Budget \$ | 2020/21 YTD Bud Variance % | 2020/21 YTD Bud Variance \$ | Change in Variance Current Month \$ |
|--|-----------------------------|--|------------------------------------|-------------------------------------|--------------------------------------|---|
| Revenue from Ordinary Activities | | | | 1.28% | 893,638 | 259,761 |
| 1. Other Revenue | 370,754 | 239,832 | 424,730 | 54.59% | 130,922 | 984 |
| Expenses from Ordinary Activities | | | | 7.54% | 4,011,343 | 551,842 |
| 2. Materials & Contracts | (8,649,313) | (11,652,730) | (18,067,582) | 25.77% | 3,003,417 | 693,606 |
| 3. Other Expenditure | (2,656,187) | (5,236,779) | | 41.73% | 1,108,526 | 45,559 |
| | | | | | | (2,656,187) |
| 4. Non-Operating Grants, Subsidies and Contributions | 4,207,926 | 8,588,286 | 34,437,199 | (51.00%) | (4,380,360) | (677,275) |
| Capital Revenue & (Expenditure) | | | | 14.12% | 4,283,544 | 1,411,572 |
| 5. Land & Buildings | (2,899,541) | (3,677,100) | (17,454,059) | 21.15% | 777,559 | (131,693) |
| Plant & Equipment | (888,978) | (2,364,896) | (2,510,340) | 62.41% | 1,475,918 | 318,839 |
| Furniture & Equipment | (221,420) | (443,088) | (461,088) | 50.03% | 221,668 | (19,760) |
| Infrastructure | (11,126,065) | (22,286,516) | (40,004,996) | 50.08% | 11,160,451 | 1,665,453 |
| 6. Proceeds from Sale of Assets | 218,394 | 581,500 | 581,500 | (62.44%) | (363,106) | 41,753 |
| 7. Proceeds from New Loans | 0 | 7,700,000 | 7,700,000 | (100.00%) | (7,700,000) | 0 |
| 8. Repayment of Capital Lease | (336,646) | (391,424) | (521,900) | 13.99% | 54,778 | (17,494) |
| 9. Advances to Community Groups | 0 | (200,000) | (200,000) | 100.00% | 200,000 | 0 |
| 10. Transfer to Restricted Assets | (3,202,294) | (36,672) | (62,750) | (8632.26%) | (3,165,622) | (536,463) |
| 11. Transfer from Restricted Assets | 1,570,221 | 100,000 | 2,807,074 | 1470.22% | 1,470,221 | (54,205) |

In total, revenue from Ordinary Activities is \$894K, or 1.28%, ahead of budget YTD. The only material variance item contributing to this is:

Ahead of YTD budget by \$131K, or 54.59%, mainly due to the items listed in the table below:

[illegible]

Expenditure from ordinary activities is \$4M, or 7.54%, less than expected when compared to the budget YTD as at February. The following individual expense line items on the face of the financial statement have YTD variances that meet the material reporting thresholds:

Better than budget by \$3M, or 25.77%. The table below lists the main items contributing to this variance:

| Cost Code | Cost Code Description | Actual YTD \$ | Amended Budget YTD \$ | Variance YTD \$ | Variance YTD % | Change in Variance Current Month \$ |
|---|---|------------------|-----------------------|-----------------|----------------|-------------------------------------|
| Finance and Corporate Services | | 1,520,066 | 1,584,638 | 64,572 | 4.1% | 42,310 |
| 10151 | Rates Administration | 168,425 | 217,271 | 48,846 | 22.5% | 5,805 |
| The variance is predominantly due to the under spend in consultancy. This budget was for the Rating Review Project, funded by reserves. The project has been delayed due to resourcing issues in the Rates team, plus communications with the Minister regarding rates reviews that have changed the scope of the project. Unspent funds will remain carried forward in the reserve to fund the revised project. | | | | | | |
| 10200 | Financial Services | 35,924 | 54,510 | 18,586 | 34.1% | 4,715 |
| Due mainly to a reduction in bank fees that were budgeted at a higher amount, plus none of the consultancy budget has been used YTD. This will potentially be used later in the financial year in relation to adoption of new accounting standards, plus updates to the Long Term Financial Plan model. | | | | | | |
| 10250 | Information & Communication Technology Services | 952,949 | 887,522 | (65,427) | (7.4%) | 43,389 |
| <ul style="list-style-type: none"> Software licences – The City’s licences are on track to go over budget this year with the addition of some unplanned software; this should be balanced elsewhere. The payment curve for this is not smooth and the City has recently paid some large invoices including T1. Photocopying – As mentioned in Customer Service below, the printer costs are routing through this account hence the budget overspend. GIS costs – It was planned to use a new image provider at a reduced cost, unfortunately they could not provide what was agreed upon and the City continued to use Landgate. This will be adjusted for next budget. | | | | | | |
| 10360 | Customer Services | 16,304 | 31,688 | 15,384 | 48.5% | 1,894 |
| <ul style="list-style-type: none"> Photocopying – The Finance team going paperless has had a significant impact on the City’s paper spend, especially for coloured paper. In addition, an arrangement has been made with the Executive Assistants for auditing of the stationery supplies in their departments, so ordering has more closely aligned to needs rather than maintaining large stores. Computer Consumables – Historically, printer cartridges etc. came from this bucket. With the adoption of more printers using a full supply contract this account is not being utilised. The City still orders some cartridges manually but the number is heavily reduced. This will be reviewed during the upcoming budget considerations for 21/22 to get a better idea of actual spend. | | | | | | |
| 10500 | Legal & Compliance Services | 88,764 | 40,920 | (47,844) | (116.9%) | (19,767) |
| Greater than expected spend of external legal representation (largely due to increase in prosecutions/compliance action plus a Supreme Court matter). It was acknowledged when the legal budget was set last year that a transfer from the legal reserve may be required. | | | | | | |
| 10521 | Human Resources & Payroll | 21,121 | 43,904 | 22,783 | 51.9% | 2,416 |
| The variance is timing related, with consultancy funds related to the organisational staff survey yet to be expended. Procurement is currently in progress with expenses expected to be incurred by April 2021. | | | | | | |

| | | | | | | |
|---|------------------------------|----------------|------------------|----------------|--------------|----------------|
| 10616, 10617 & 10618 | Aged Housing | 49,523 | 94,408 | 44,885 | 47.5% | 3,296 |
| Lower than expected maintenance costs to the end of the reporting period. Less reactive maintenance for FY to date. | | | | | | |
| Community and Commercial Services | | 784,469 | 1,534,019 | 749,550 | 48.9% | 233,299 |
| 10380 | Busselton Library | 38,083 | 78,759 | 40,676 | 51.6% | (1,331) |
| <ul style="list-style-type: none"> Furniture & Office Equipment - The purchase of new furniture and office equipment (under the capitalisation threshold) has been delayed due to the new renovations and subsequent requirement for furniture and fit-out of the new children's area. Increased expenditure will occur over the next few months in line with budget. Library Resources - Spending on Library Resources was delayed whilst tenders were sought for a new "buy local" initiative. A significant number of purchase orders have been raised since November, with items due to be received over the next few months. Entity Specific Consumables – The coffee machine has been disposed of, which means that there will be no expenditure, and no offset income. Photocopying – Currently investigating zero expenditure. It appears photocopy paper is not being correctly costed to the library budget before being issued from central stores. This will be rectified in consultation with Customer Service Team. | | | | | | |
| 10381 | Dunsborough Library | 14,914 | 25,004 | 10,090 | 40.4% | (92) |
| <ul style="list-style-type: none"> Contractors – Carpet cleaning has been rescheduled to occur in March/April 2021. Other Computer costs - \$1,800 networking costs no longer required. Photocopying – see Busselton explanation. Library Resources – see Busselton explanation. | | | | | | |
| 10540 | Recreation Administration | 8,994 | 34,214 | 25,220 | 73.7% | 3,378 |
| The City's application to the State Government for the 2021 & 2022 Every Club grants was successful. As of 28 February, the City is still awaiting the grant deeds which will stipulate conditions/details of grants. It is envisaged that this budget will be spent by year's end. | | | | | | |
| 10541 | Recreation Planning | 1,030 | 89,333 | 88,303 | 98.8% | 8,333 |
| Timing of expenditure was awaiting the outcomes of external grant applications. As of 28 February, grant deeds have now been finalised; and the scope and quote with preferred consultant is being finalised. The expected expenditure is now due in Q4. | | | | | | |
| 10590 | Naturaliste Community Centre | 36,079 | 70,490 | 34,411 | 48.8% | 630 |
| The Naturaliste Community Centre was closed due to COVID-19 and, upon reopening, was subject to phased restrictions which limited the attendance numbers and therefore expenditure associated with City programs and services throughout the first two quarters. To date, the City is still limited by Phase 4 restrictions and have limited numbers in some activities affecting a slow return to business as usual and therefore planned expenditure. Business is now picking up and the City is likely to see increased expenditure over the next few months in line with budget. | | | | | | |
| 10591 | Geographe Leisure Centre | 188,001 | 258,486 | 70,485 | 27.3% | 7,419 |
| This is the same as the factors listed above for the NCC. | | | | | | |
| 10600 | Busselton Jetty Tourist Park | 268,990 | 387,344 | 118,354 | 30.6% | 37,300 |
| The variance can be attributed to two outstanding monthly management fee invoices (\$41,125 – runs one month in arrears), due to presentation and payment of the invoice. Other expenditure that has not occurred falling within Materials & Contracts are related to non-scheduled maintenance, garden maintenance, purchase of materials, and savings in cleaning materials and disposal of waste fees. | | | | | | |

| | | | | | | |
|---|--|----------------|------------------|----------------|--------------|---------------|
| 10630 | Economic and Business Development Administration | 12,716 | 66,591 | 53,875 | 80.9% | 6,027 |
| The budget is made up of numerous line items that have been spread throughout the year. The actual timing for these things are inherently difficult to predict, as more often than not they depend on interactions with outside third parties for development opportunities and collaborations. For example, the City budgets for advertising and marketing, but need to wait for relevant opportunities to arise throughout the year that may not necessarily align with budget timing. | | | | | | |
| 10980 | Other Law, Order & Public Safety | - | 149,792 | 149,792 | 100.0% | 149,792 |
| Payment to Surf Lifesaving WA delayed. As at 28 February, awaiting signed Deed of Service. Expected expenditure is now due in Q4. | | | | | | |
| 11151 | Airport Operations | 97,217 | 232,413 | 135,196 | 58.2% | 9,541 |
| The budget variance YTD includes the key allocations of: | | | | | | |
| <ul style="list-style-type: none"> security screening of \$45K not spent; contractors - \$44K for tree clearing not completed/expended; the remainder of the variance relates to commitments for: <ul style="list-style-type: none"> car park design, line marking, repairs and maintenance of approximately \$24K; runway line marking and turn pad design of approximately \$8K; airside fencing and apron lighting repairs of approximately \$4K; general grounds maintenance and improvements of approximately \$10K. | | | | | | |
| B1361 | YCAB (Youth Precinct Foreshore) | 22,321 | 37,912 | 15,591 | 41.1% | (96) |
| Operating grants forecast were not available as planned and therefore associated expenses did not occur. Alternative funding was sourced to run a program in Dunsborough which commenced in February, when expenses to deliver will start to be seen. | | | | | | |
| Planning and Development Services | | 732,363 | 1,333,839 | 601,476 | 45.1% | 96,404 |
| 10820 | Strategic Planning | 129,693 | 161,616 | 31,923 | 19.8% | 20,202 |
| Estimated revenues (re-zonings, structure plans) and anticipated consultant contracts (for specialised works seen as likely to be needed for scheduled City projects) are often quite difficult to predict as they are subject to third-party intentions and initiatives, or competing demands and task allocation/prioritisation at the City. | | | | | | |
| 10830 | Environmental Management Administration | 223,685 | 337,430 | 113,745 | 33.7% | (9,601) |
| Expenditure variance due to: | | | | | | |
| <ul style="list-style-type: none"> Timing of Barnard Park East management plans contract, due April 2021, pending completion of upgrade works; Lower Vasse River sediment removal and groundwater investigations were delayed, now due May 2021; Carbunup reserve contaminated site investigations due May 2021. | | | | | | |
| 10920 | Environmental Health Services Administration | 839 | 26,115 | 25,276 | 96.8% | 110 |
| YTD budget includes error of \$5,000 extra within 3280 (Contractors), Contractor allocation of \$5,000 to implement audit outcomes now completed in house. Traditional pre-summer assessment of sound level meters revealed little to no faults requiring repair due to 2020 COVID-19 event cancellations. | | | | | | |
| 10922 | Preventative Services – Mosquitoes | 18,774 | 31,917 | 13,143 | 41.2% | 12,221 |
| \$5K allocated to consultancy was meant to be for a review of the City's Mosquito Strategy, however this was completed in house. This money will now not be utilised this financial year. There is also an \$8K underspend in chemicals, however this may be due to a calculation and reconciliation error in relation to trust and reserve funds able to be utilised. This is being investigated and may be rectified in March/April. | | | | | | |
| 10925 | Preventative Services – CLAG | 119,098 | 57,664 | (61,434) | (106.5%) | 83 |
| Due to the much earlier and more significant onset of the Ross River Virus threat, extra chemical applications, transport, etc. were required. Permission was received from the Department of Health to draw extra trust funds for these purposes (see positive variance in Other Income section above). Full reconciliation of the CLAG budget will occur by the end of the financial year. | | | | | | |

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|--|--|------------------|------------------|------------------|--------------|----------------|
| 10931 | Protective Burning & Firebreaks – Reserves | 37,016 | 362,592 | 325,576 | 89.8% | 43,934 |
| Mitigation work is heavily weather reliant. Grant funding is provided by State government in a lump sum payment and is not reflective of timing on mitigation expenditure. Implementation of mechanical and chemical programs across the approved grant application treatments commence at the beginning of May. Outstanding payments to Brigades for burning completed in spring has not been made to reflect in YTD; purchase orders have been processed and are outstanding as commitments. | | | | | | |
| 11170 | Meelup Regional Park | 53,634 | 117,397 | 63,763 | 54.3% | 4,487 |
| Expenditure variance due to timing of awarding cultural heritage assessment contract as part of the Meelup Regional Park Management Plan review. This was budgeted to occur in November, but is now planned for mid-March 2021, due to initial request for services not attracting a suitable service provider. | | | | | | |
| B1010-B1028 | Bushfire Brigades – Various | 66,990 | 101,712 | 34,722 | 34.1% | 11,903 |
| Emergency operations dependant. YTD will vary according to operational requirements. | | | | | | |
| Engineering and Works Services | | 5,610,770 | 7,194,994 | 1,584,224 | 22.0% | 321,214 |
| 12600 | Street & Drain Cleaning | 179,127 | 291,824 | 112,697 | 38.6% | 17,717 |
| YTD expenditure for these services are tracking at a lower rate than in previous financial years. The majority of drain abduction works will commence prior to the rainy season in the last quarter of the financial year to ensure drains are free of debris to mitigate against flooding. There is also \$243K in committed costs associated with future planned and scheduled maintenance of this type. This budget will be fully expended by 30 June. | | | | | | |
| 12620 & 12621 | Rural & Urban Tree Pruning | 98,885 | 252,000 | 153,115 | 60.8% | 18,247 |
| Expenditure for pruning and the removal of dead trees and debris was being withheld to the value of \$247K to help offset storm damage clean-up costs incurred in relation to the May 2020 storm. A total of \$403K in Contractor based clean-up costs were incurred post 30 June with these costs coded against the individual roads impacted. In February, it was confirmed that the City had secured storm claim reimbursement revenue, thus this budget is now available to be utilised. Contractor availability will now determine if the backlog of works can be completed by 30 June. It is anticipated that all of the annual budget will be utilised. | | | | | | |
| Various | Bridge Maintenance | 18,514 | 120,808 | 102,294 | 84.7% | 12,153 |
| Expenditure on Bridge Maintenance activities was also withheld to the value of \$105K to help offset May 2020 storm damage related costs. Now that it has been confirmed that the City will secure reimbursement for storm damage, this budget has been reinstated. Contractor availability will now determine if works temporarily put on hold can be completed by 30 June. There are \$95K in commitments that represent planned works or works that are currently in the process of being completed. | | | | | | |
| Various | Building Maintenance | 879,527 | 947,384 | 67,857 | 7.2% | (17,319) |
| The year to date variance associated with Building Maintenance decreased by \$17K in February from January. Scheduled maintenance activities on buildings primarily occur in the second half of the financial year outside of peak periods to minimise the impact to users of those facilities. Hence the year to date variance to budget will continue to trend lower to 30 June. | | | | | | |
| Various | Other Infrastructure Maintenance | 719,802 | 1,170,994 | 451,192 | 38.5% | 46,494 |
| This category encompasses the consolidation of 84 separate and unique services delivered broadly across the City. It includes things like: event support; boat ramp maintenance; cemetery maintenance; maintenance at the Libraries and GLC; caravan park maintenance; street lighting installation; the foreshores; the CBD's; cycleways and footpaths, etc. The \$451K expenditure variances for February is mostly attributable to timing with the budget having been evenly spread across the financial year. There is also \$453K in committed costs that represents works currently being undertaken or works yet to be invoiced. Material & Contractor costs associated with the majority of these areas is forecast to increase closer to the end of the financial year. | | | | | | |

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|---|------------------------------|-----------|-----------|-----------|----------|--------|
| Various | Waste Services | 1,259,417 | 1,770,472 | 511,055 | 28.9% | 92,432 |
| <p>The YTD under expenditure to budget for Waste Services Consolidated is attributable to many factors including the following:</p> <ul style="list-style-type: none"> • \$63K favourable variance associated with the processing of the Green Waste stockpiles. This will occur prior to 30 June based on contractor availability. A Request for Quotation (RFQ) has been issued. • \$49K favourable variance associated with the postponement of the FOGO trail. These funds will be retained in the Waste Reserve. • \$73K favourable variance associated with contamination site costs where at the time of budget preparation annual costs were unknown; investigations are ongoing. • Approximately \$80K in relation to the timing and processing of the monthly recycle (yellow top) bin invoices i.e. the February service costs will be processed into March. • Approximately \$20K in relation to the timing and processing of the monthly Cleanaway General Waste disposal invoice. The February service costs will be processed into March. | | | | | | |
| Various | Roads Maintenance | 678,278 | 220,312 | (457,966) | (207.9%) | 39,946 |
| <p>The higher than normal costs are largely associated with storm damage clean-up costs stemming from the May 2020 storm events, where there has been \$403K in extraordinary Material & Contractor costs incurred against Road Maintenance. In February, the City was notified that it will be in receipt of reimbursements that effectively cover and offset against this overspend. The Road Maintenance budget is being carefully managed exclusive of storm-related costs that have been reimbursed.</p> | | | | | | |
| Various | Reserve Maintenance | 866,275 | 1,202,029 | 335,755 | 27.9% | 38,342 |
| <p>Materials & Contracts costs associated with Public Open Spaces are historically lower in the cooler first months of the financial year – July through to September - with expenditure patterns starting to increase through October to December then spiking through January to April before beginning to moderate lower again after the Easter public holidays. Going against the trend actual costs incurred in February totalled \$127K against a monthly budget of \$149K further adding to the favourable position. Included in the YTD variance is a one-off non-cash stock adjustment made against Materials & Contracts reducing expenditure against budget by \$106K. Of note, there is \$355K of committed costs representing planned expenditure to occur in future periods – this will significantly reduce the underspend variance.</p> | | | | | | |
| 5280 | Transport - Fleet Management | 895,481 | 1,197,507 | 302,026 | 25.2% | 53,264 |
| <p>Fuel was underspent by \$175,517 YTD due to delays in processing invoices due to fleet staff absences, lower fuel cost and lower vehicle utilisation. Tyre purchase was underspent by \$1,612 YTD, replacement parts/tooling/contractor costs were underspent by \$128,121 YTD due to supplier delays in processing invoices. Budget is spread evenly across the year, however spending is generally more cyclical in nature and peaks in the busier spring/summer/autumn months.</p> | | | | | | |

\$1.1M, or 41.7%, under the budget YTD. The main contributing items are listed below:

| Cost Code | Cost Code Description | Actual YTD \$ | Amended Budget YTD \$ | Variance YTD \$ | Variance YTD % | Change in Variance Current Month \$ |
|---|-----------------------------------|----------------|-----------------------|-----------------|----------------|-------------------------------------|
| <u>Executive Services</u> | | 49,612 | 76,976 | 27,364 | 35.5% | 7,257 |
| 10001 | Office of the CEO | 49,356 | 76,976 | 27,620 | 35.9% | 7,513 |
| Underspend exists in the donations contributions and subsidies budget (\$8K), CapeROC budget (\$6K) and the CEO Discretionary Budget (\$13K). | | | | | | |
| <u>Finance and Corporate Services</u> | | 509,287 | 620,176 | 110,889 | 17.9% | 16,294 |
| 10000 | Members of Council | 304,733 | 364,060 | 59,327 | 16.3% | 7,597 |
| Timing variances exist in relation to the payment of elected member allowances and reimbursements. The bulk of this (\$30K) is related to timing variances in payment of sitting fees. The remainder is related to underspend in the elected members training budget (\$14K), no expenditure against the Council holding account (\$8K), and timing variances for expense reimbursements which are difficult to predict when budgeting. | | | | | | |
| 10700 | Public Relations | 46,853 | 77,816 | 30,963 | 39.8% | 7,989 |
| The underspend variance is related to a reduced payment to BASSCA this year given COVID-19 and no school exchanges, the cancelling of the Mayoral Breakfast and a reduced spend associated with functions such as the launch of Jetstar flights. | | | | | | |
| <u>Community and Commercial Services</u> | | 751,834 | 1,651,836 | 900,002 | 54.5% | 19,069 |
| 10530 | Community Services Administration | 367,475 | 476,254 | 108,780 | 22.8% | (17,324) |
| Invoices from Royal Lifesaving have not yet been received for services rendered YTD. | | | | | | |
| 10532 | BPACC Operations | 11,668 | 35,000 | 23,332 | 66.7% | 5,000 |
| Low cost marketing materials have been developed to date and until construction is secured under the tender no large investments in event attraction are likely to be made. | | | | | | |
| 10547 | Iron Man | - | 200,000 | 200,000 | 100.0% | - |
| Ironman has been cancelled for this year and hence the funds will not be expended. Council have resolved (C2012/159 – 9 December 2020) to utilise the remaining budget towards an electronic billboard, however this will not likely be completed until closer to the end of the financial year. | | | | | | |
| 10550 | Forrest Rally | - | 12,500 | 12,500 | 100.0% | 12,500 |
| Forrest Rally organisers have advised that the event will not be proceeding from 2020/2021 onwards, therefore these funds will not be expended. | | | | | | |
| 10567 | CinefestOZ | 80,000 | 120,000 | 40,000 | 33.3% | - |
| YTD variance is due to the sponsorship contract being varied due to a change in format as a result of COVID (C2009/110) - \$80k paid in 2020/21 with the balance (\$38k) carried over to be paid in addition to 2021/22 Market Yield Adjustment. | | | | | | |
| 10625 | Art Geo Administration | 3,294 | 18,676 | 15,382 | 82.4% | 128 |
| Underspend is offset by additional wages due to in-house production of marketing, promotional and interpretation work. | | | | | | |
| 10591 | Geographe Leisure Centre | 19,599 | 29,852 | 10,253 | 34.3% | 3,194 |
| The underspend variance is a combination of delayed advertising promotions for membership sales due to COVID-19 and the delay in invoices being processed against purchase orders raised late last year for adverts. As of February, there was \$9K committed, pending invoices, with the remaining budget to be utilised towards the EOFY. | | | | | | |

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|--|--|----------------|----------------|----------------|---------------|-----------------|
| 10630 | Economic and Business Development Administration | 2,440 | 21,035 | 18,595 | 88.4% | 1,932 |
| The budget is made up of numerous line items that have been spread throughout the year. The actual timing for these things are inherently difficult to predict, including valuations as more often than not they depend on interactions with outside third parties for development opportunities and collaborations. For example, the City budgets for marketing and promotions, but need to wait for relevant opportunities to arise throughout the year that may not necessarily align with budget timing. It should be noted that a large portion of the total annual budget (\$55K) relates to cruise ship visitor servicing (\$38K), which due to the effects of COVID-19 is unlikely to be spent by the end of the financial year. | | | | | | |
| 10634 | Business Support Program | 61,022 | 71,264 | 10,242 | 14.4% | (3,592) |
| There are a number of grants that are being finalised by applicants. Once these have been completed, then the City will pay out the grant funds. There is also an amount of \$19K that has not been allocated from the total annual budget that will be reflected in the YTD variance. | | | | | | |
| 11151 | Airport Operations | 76 | 414,085 | 414,009 | 100.0% | 52 |
| Relates to marketing activities for RPT services which have not commenced due to COVID. | | | | | | |
| <u>Planning and Development Services</u> | | 137,028 | 130,107 | (6,921) | (5.3%) | (22,250) |
| 10805 | Planning Administration | 29,148 | 40,000 | 10,852 | 27.1% | 5,000 |
| This variance relates to the façade refurbishment program which is not likely to have any additional projects / work costed to it this financial year as the City has not run the program as per normal because of unusually high workloads caused by the building stimulus. | | | | | | |
| 10931 | Protective Burning & Firebreaks-Reserves | 1,550 | 11,720 | 10,170 | 86.8% | 1,465 |
| Due to the limited seasonal burning opportunities, the budget for catering for the crews has not been spent as expected YTD. | | | | | | |
| 10942 | Bushfire Risk Management Planning – DFES | 23,466 | - | (23,466) | (100.0%) | - |
| This represents repayment of unspent 19/20 BRMP grant funds. | | | | | | |
| <u>Engineering and Works Services</u> | | 99,899 | 177,092 | 77,193 | 43.6% | 2,983 |
| B1223 | Micro Brewery - Public Ablution | 60,000 | 120,000 | 60,000 | 50.0% | - |
| The City's fund contribution to the construction of these ablutions is due to be paid upon receipt of invoice from the company. Final inspection of the toilet facilities is expected in late March, after which the invoice should be forthcoming. | | | | | | |
| G0042 | BTS External Restoration Works | 17,696 | 33,336 | 15,640 | 46.9% | 4,033 |
| Awaiting the latest invoice(s) associated with the latest round of groundwater sampling. | | | | | | |

5. Non-Operating Grants, Subsidies & Contributions

The negative variance of \$4.4M is mainly due to the items in the table below. It should be noted that apart from the first two items in the table (the Locke Estate Contributions variance is due to COVID hardship deferral relief), any negative variance in this area will approximately correlate to an offsetting variance in a capital project tied to these funding sources. This can be seen in the section below that outlines the capital expenditure variances. The positive variances generally relate to budget timing, i.e. the funds are usually brought to account during the end of financial year reconciliation process, so hence are budgeted in June.

| Revenue Code | Revenue Code Description | Actual YTD \$ | Amended Budget YTD \$ | Variance YTD \$ | Variance YTD % | Change in Variance Current Month \$ |
|---|--|------------------|-----------------------|--------------------|-----------------|-------------------------------------|
| <u>Finance and Corporate Services</u> | | 46,678 | 56,000 | (9,322) | (16.6%) | 10,678 |
| R0288 | Locke Estate – Leaseholder Contributions | 46,678 | 56,000 | (9,322) | (16.6%) | 10,678 |
| <u>Community and Commercial Services</u> | | - | 38,851 | (38,851) | (100.0%) | (38,851) |
| C6025 | Installation of Bird Netting – State Capital Grant | - | 38,851 | (38,851) | (100.0%) | (38,851) |
| <u>Planning and Development Services</u> | | 10,592 | - | 10,592 | 100.0% | - |
| B1025 | Yallingup Coastal Bushfire Brigade – Donated Assets | 10,592 | - | 10,592 | 100.0% | - |
| <u>Engineering and Works Services</u> | | 4,150,656 | 8,493,435 | (4,342,779) | (51.1%) | (649,102) |
| A0025 | Tuart Drive Bridge 0238 – Federal Capital Grant | - | 170,330 | (170,330) | (100.0%) | - |
| B9407 | Busselton Senior Citizens – Developer Cont. Utilised | 595,306 | 162,479 | 432,827 | 266.4% | - |
| B9591 | Performing Arts Convention Centre – Developer Cont. Utilised | - | 3,000,000 | (3,000,000) | (100.0%) | - |
| C0059 | Dunsborough Yacht Club Carpark – Developer Cont. | 60,000 | - | 60,000 | 100.0% | - |
| C1026 | Townscape Works Dunsborough – State Capital Grant | 10,000 | - | 10,000 | 100.0% | - |
| C3116 | Dawson Park (McIntyre St POS) – Developer Cont. | - | 77,467 | (77,467) | (100.0%) | - |
| F1002 | Dual Use Path - Dunsborough to Busselton – State Capital Grant | 64,000 | - | 64,000 | 100.0% | - |
| F1022 | Buayanyup Drain Shared Path – State Capital Grant | - | 213,336 | (213,336) | (100.0%) | (26,667) |
| S0005 | Ludlow Hithergreen Road - Second Coat Seal – Main Roads Capital Grant | 180,000 | 300,000 | (120,000) | (40.0%) | (37,500) |
| S0048 | Bussell Highway – Developer Cont. Utilised | 200,000 | 333,336 | (133,336) | (40.0%) | (41,667) |
| S0070 | Peel & Queen Street Roundabout Service Relocation – Developer Cont. Utilised | 120,000 | 550,000 | (430,000) | (78.2%) | (310,000) |

6. Capital Expenditure

[illegible]

| | | | | | | |
|---|--|----------------|------------------|------------------|--------------|----------------|
| B9717 | Airport Construction - Existing Terminal Upgrade | - | 28,536 | 28,536 | 100.0% | 3,567 |
| As per above. | | | | | | |
| B9809 | Busselton Jetty Tourist Park Compliance Works | 3,600 | 40,000 | 36,400 | 91.0% | - |
| Compliance electrical works to be completed by the end of the financial year. | | | | | | |
| Plant & Equipment | | 888,978 | 2,364,896 | 1,475,918 | 62.4% | 318,839 |
| 10372 | Dunsborough Cemetery | - | 20,000 | 20,000 | 100.0% | - |
| The budget is for maintenance trailers for the cemetery, both for grave shoring equipment and watering equipment, as well as fencing and turf upgrades. The delay in procurement of these items is due to current workloads of relevant staff and other projects taking a higher priority to date. | | | | | | |
| 11106 | Street Lighting Installations | 17,300 | - | (17,300) | (100.0%) | - |
| The expenditure represents a storage container for the lighting equipment. The budget for the whole activity has been entered against one operational line incorrectly, rather than being split according to operational maintenance, capital upgrade, and one-off asset purchases such as this. | | | | | | |
| 11156 | Airport Development Operations | 172,865 | 188,736 | 15,871 | 8.4% | 23,592 |
| The YTD variances for 11156 was for the baggage handling system, the under spend of \$15,871 will be taken up by commitments of \$42,192 for works still to be completed. | | | | | | |
| 11160 | Busselton Jetty | 29,977 | 15,000 | (14,977) | (99.8%) | (17,523) |
| In February there was \$17.5K in unplanned expenditure for an Uninterrupted Power Supply (UPS) for the Underwater Observatory (UWO) lift. This has resulted in the variance to budget for the Jetty. This cost will be reassigned via a journal against the UWO Cost Code in March. This will be funded from the Jetty Reserve. | | | | | | |
| 11401 | Transport – Workshop | 10,410 | 30,000 | 19,590 | 65.3% | - |
| Delivery of upgrades to repeater at communications tower still in progress. | | | | | | |
| 11402 | Plant Purchases (P10) | 321,201 | 1,420,000 | 1,098,799 | 77.4% | 300,000 |
| Generators at DWF pond and cell – not yet replaced. Site and operations under review. Manager's vehicle also yet to be ordered/delivered. Waste truck side loader ordered, delivery expected in July. Wheel loader delivered, invoice still to be received. Waste compactor semi-trailer purchase deferred indefinitely pending waste plan. | | | | | | |
| 11403 | Plant Purchases (P11) | 46,995 | 195,000 | 148,005 | 75.9% | 2,500 |
| One vehicle ordered with delivery expected in April and one light truck ordered in December, delivery now expected in June. | | | | | | |
| 11404 | Plant Purchases (P12) | - | 114,000 | 114,000 | 100.0% | - |
| One light truck ordered with delivery expected in July; concrete scarifier ordered with delivery expected in April. | | | | | | |
| 11407 | P&E - P&G Smart Technologies | - | 66,664 | 66,664 | 100.0% | 8,333 |
| The annual scope of the project is currently being finalised and delivery will follow in the last quarter of 20/21. | | | | | | |
| 11500 | Operations Services Administration | - | 40,000 | 40,000 | 100.0% | - |
| Vehicle ordered in October, delivery expected in March. Delays in delivery are due to the high demand currently being experienced by dealers due to the government's stimulus package in concurrence with supply chain restrictions due to COVID. | | | | | | |
| B1025 | Yallingup Coastal Bushfire Brigade | 10,592 | - | (10,592) | (100.0%) | - |
| Unbudgeted donated asset (offsetting revenue shown above – no actual cash outlay). | | | | | | |

| | | | | | | |
|--|---|-------------------|-------------------|-------------------|--------------|------------------|
| <u>Furniture & Office Equipment</u> | | 221,420 | 443,088 | 221,668 | 50.0% | (19,760) |
| 10250 | Information & Communication Technology Services | 191,660 | 407,088 | 215,428 | 52.9% | - |
| <p>Whilst variance is currently high the budgeted amount is planned for expenditure. Some of the delayed projects (COVID impacts include consultancy availability, hardware supply chain and additional unplanned IT work) have been accelerated in the new year including the hardware refresh, phone line migration, single label domain, website builds and online payments. It is expected that the projects will make up time and currently do not plan for any carry overs.</p> | | | | | | |
| <u>Infrastructure By Class</u> | | 11,126,065 | 22,286,516 | 11,160,451 | 50.1% | 1,665,453 |
| Various | Roads | 6,425,098 | 10,810,862 | 4,385,764 | 40.6% | 896,119 |
| <p>Capital projects with civil works are commonly scheduled to be carried out later in the financial year, in the drier summer/autumn construction season. The capital works budgets have been entered based on an even spread method and approach, not on a scheduled timing of works basis. Major civil road construction works are now underway in numerous locations across the City. The large rural Gale Road project (\$1.437m) has commenced but is estimated to come in under budget by approx. \$300k due to competitive contractor pricing; contributing to the current variance. There will be a material underspent associated with the Peel & Queen Street Roundabout project (S0070) valued at \$1.2m. Service relocation works are scheduled to commence after Easter on the Peel Terrace roundabout with stage 2 works at the Albert Street intersection to be completed in the following financial year.</p> | | | | | | |
| Various | Bridges | - | 962,664 | 962,664 | 100.0% | 120,333 |
| <p>Although Bridge renewal works will be done on both the Bussell Highway and Yallingup Beach Road bridges this financial year it is unlikely any expenditure will be recorded due to the timing on receipt of invoices received from Main Roads. Main Roads carry out these works on behalf of the City. Works on the Kloorup, Boallia Road and Tuart Drive Bridges are now scheduled to commence in the 2022 Financial year. To this end an under expended variance to budget totalling \$6.4M is anticipated come 30 June. All 5 bridge projects will represent carry overs.</p> | | | | | | |
| Various | Car Parks | 943,142 | 1,259,364 | 316,222 | 25.1% | 127,385 |
| <p>Car Park projects are generally progressing well although there is a \$316k under expended variance to budget YTD. Half of the YTD variance is attributable solely to the Car Parking associated with the Barnard East Development. This project is currently out to Tender. A further 131K of the variance is associated with the Vasse Oval Gravel Car Parking area yet to be constructed out at Vasse Dawson.</p> | | | | | | |
| Various | Footpaths & Cycleways | 203,463 | 997,880 | 794,417 | 79.6% | 106,583 |
| <p>The YTD variance associated with Footpath & Cycleway projects is primarily attributable to the Buayanyup Drain Shared Path project accounting for 53% or \$424K of the YTD variance. The Bussell Highway Footpath Sections and the Dunsborough Centennial Park Projects contribute a further \$143K and \$100K towards the YTD variance respectively. The funds for the aforementioned projects have been earmarked to cover additional Queen Street Paving works that are categorised separately as Townscape projects.</p> | | | | | | |
| Various | Parks, Gardens & Reserves | 3,406,939 | 7,493,552 | 4,086,613 | 54.5% | 388,942 |
| <p>\$1.07M or 26% of the YTD variance is attributable to the Dunsborough Lakes Sporting Precinct (Stage 1) project that is yet to get underway. The water network consisting of the bore, storage tanks and pipelines to supply the new facility continues to progress to plan. A further 28% or \$1.1M of the YTD variance is attributable to upgrades of various parks across the City being funded from Cash in lieu of Public Open Space contributions. These projects will go out to market for contractor delivery as a consolidated package. Sanitation waste infrastructure which also falls under the "various" capital category contributes \$582K to the YTD variance. A number of projects for a variety of reasons will represent carry overs or project relists into 2022.</p> | | | | | | |
| Various | Drainage | 450 | 68,844 | 68,394 | 99.3% | 6,275 |
| <p>There are only three small drainage related projects on budget this financial year. Both the Glenmeer Ramble and Chugg Road Drainage Upgrade projects are scheduled to commence in the last quarter of the financial year.</p> | | | | | | |

| | | | | | | |
|---|---|---------|---------|---------|-------|--------|
| Various | Regional Airport & Industrial Park Infrastructure | 146,973 | 693,350 | 546,377 | 78.8% | 19,815 |
| Bird netting was due to start in January and the car park works have been completed but not invoiced as yet. The most significant part of the underspend relates to noise amelioration works which is funded from grant funds held in reserve. This will be partially invoiced by the end of the financial year, but depending on construction timelines, the rest will need to remain on the Airport development budget for future noise amelioration. Unspent funds will therefore remain in the reserve. | | | | | | |

7. Proceeds From Sale of Assets

YTD proceeds from sale of assets is \$363K behind budget due to delays in delivery of acquisitions and the associated transfer to auction of the vehicles being replaced.

Also, aside from a significantly reduced capital replacement program in both light vehicles and heavy plant items, many existing items of plant that were due to be replaced have been retained in service to maintain operational requirements.

8. Proceeds From New Loans

\$7.5M of the budgeted proceeds of \$7.7M are related to the planned drawdown on the construction loan for the BPACC. This project has been deferred in consultation with the Federal Government. Construction is now planned to commence in July 2021. Grant funding will start to be acquitted in the second half of 2021, as will the drawdown on the borrowing facility.

The remaining \$200K of the variance is offset by advances to community groups which have not occurred.

9. Repayment of Capital Lease

The budget was being finalised during the first COVID lockdown. As such, the timing was not set as accurately as it could have. The timing difference YTD will rectify by the end of June.

10. Advances to Community Groups

No applications have been approved to date. The \$200K positive variance is offset by the non-receipt of the associated loans funds that the City would receive for these on-lending purposes.

11. Transfer to Restricted Assets

There is a YTD variance in transfers to restricted assets of \$3.2M more than amended budget. Grant funding received from Federal Government for "Drought Communities Program" of \$500K (attributable to CC C3223 Dunsborough Non-Potable Water Network), was received in September whereas budget projected allocation was in June. It was anticipated that the expenditure would be incurred in June, hence the funding timing projections followed.

Developer contributions, deposits and bonds are inherently hard to predict and budget for. An annual amount of \$50K spread evenly over 12 months was budgeted, however, over \$2.2M has been received YTD, the bulk of which are for road works bonds (\$1.7M).

12. Transfer from Restricted Assets

YTD there has been \$1.6M transferred from restricted assets into the Municipal Account. This was mainly attributable to refunds of road work bonds of \$1.2M, refund of hall deposits of \$19K, Busselton Jetty Tourist Park deposit refunds of \$342K, and other sundry refunds of \$40K.

Investment Report

Pursuant to the Council's Investment Policy, a report is to be provided to the Council on a monthly basis, detailing the investment portfolio in terms of performance and counterparty percentage exposure of total portfolio. The report is also to provide details of investment income earned against budget, whilst confirming compliance of the portfolio with legislative and policy limits.

As at 28 February 2021, the value of the City's invested funds totalled \$81.29M unchanged from \$81.29M as at 31 January 2021.

The balance of the 11am account (an intermediary account which offers immediate access to the funds compared to the term deposits and a higher rate of return compared to the cheque account) remained unchanged at \$6.0M.

During the month of February, four term deposits totalling the amount of \$11.0M matured. Existing deposits were renewed for a further 128 days at 0.30% on average.

The official cash rate remains steady for the month of February at 0.10%. This will have a strong impact on the City's interest earnings for the foreseeable future.

Chief Executive Officer – Corporate Credit Card

Details of transactions made on the Chief Executive Officer's corporate credit card during February 2021 are provided below to ensure there is appropriate oversight and awareness.

| Date | Payee | Description | \$ Amount |
|------------|--|--|-----------------|
| 1/02/2021 | PEARLE OF CABLE BEACH - ACCOMODATION DEPOSIT | RCAWA MEETING BROOME- 17-20 JUNE 21 - MIKE ARCHER | 790.21 |
| 4/02/2021 | VIRGIN AUSTRALIA | FLIGHT TO BROOME - RCAWA JUNE - GRANT HENLEY | 3.22 |
| 4/02/2021 | VIRGIN AUSTRALIA | FLIGHT TO BROOME -RCAWA JUNE - GRANT HENLEY | 314.00 |
| 4/02/2021 | PEARLE OF CABLE BEACH - ACCOMODATION DEPOSIT | RCAWA MEETING BROOME – 17-19 JUNE 21 - GRANT HENLEY | 634.59 |
| 11/02/2021 | WESTERN GROWERS | ELECTORS MEETING 8/02/21 - CATERING | 495.00 |
| 15/02/2021 | THAI LEMONGRASS | DINNER - COUNCIL MEETING 10/02/21 | 400.00 |
| 19/02/2021 | DUXTON HOTEL | ACCOMMODATION MIKE ARCHER - RCAWA MEETING- PERTH 18/02/21 | 238.00 |
| 19/02/2021 | W CHURCHILL PERTH | RCAWA MEETING 18/02/21 - MIKE ARCHER -FOOD & BEVERAGE | 52.00 |
| 22/02/2021 | THE FLOWER PLACE BUSSELTON | FOR EXCELLENT PRESENTATION OF 150 YEARS LOCAL GOVT IN WA EVENT | 100.00 |
| 23/02/2021 | AUST INST.COMPANY DIRECTORS | RENEWAL OF MEMBERSHIP – MIKE ARCHER* | 605.00 |
| | | | 3,632.02 |

*Funding from CEO's professional development allowance.

Statutory Environment

Section 6.4 of the Act and Regulation 34 of the Regulations detail the form and manner in which a local government is to prepare financial activity statements.

Relevant Plans and Policies

There are no relevant plans or policies to consider in relation to this matter.

Financial Implications

Any financial implications are detailed within the context of this report.

Stakeholder Consultation

No external stakeholder consultation was required or undertaken in relation to this matter.

Risk Assessment

An assessment of the potential implications of implementing the officer recommendation has been undertaken using the City's risk management framework, with risks assessed taking into account any controls already in place. No risks of a medium or greater level have been identified.

Options

The Statements of Financial Activity are presented in accordance with Section 6.4 of the Act and Regulation 34 of the Regulations and are to be received by Council. Council may wish to make additional resolutions as a result of having received these reports.

CONCLUSION

Budget timings remain affected by the impacts of COVID-19 and are gradually being re-aligned. As at 28 February 2021, the City's net current position stands at \$18.3M. The City's financial performance is considered satisfactory, and cash reserves remain strong.

TIMELINE FOR IMPLEMENTATION OF OFFICER RECOMMENDATION

Not applicable.

City of Busseton

Statement of Financial Activity

Year to Date As At 28 February 2021

| | 2020/2021 Actual YTD | 2020/2021 Amended Budget YTD | 2020/2021 Original Budget YTD | 2020/2021 Amended Budget | 2020/2021 Original Budget | 2020/21 YTD Bud (A) Variance |
|---|-------------------------|------------------------------------|-------------------------------------|--------------------------------|---------------------------------|------------------------------------|
| | \$ | \$ | \$ | \$ | \$ | % |
| Revenue from Ordinary Activities | | | | | | |
| Rates | 52,481,134 | 52,529,396 | 52,529,396 | 52,759,360 | 52,759,360 | -0.09% |
| Operating Grants, Subsidies and Contributions | 3,426,453 | 3,120,928 | 2,958,557 | 4,782,445 | 4,454,801 | 9.79% |
| Fees & Charges | 13,558,817 | 12,998,531 | 13,391,871 | 16,398,638 | 16,398,638 | 4.31% |
| Other Revenue | 370,754 | 239,832 | 239,832 | 424,730 | 424,730 | 54.59% |
| Interest Earnings | 740,023 | 794,856 | 794,856 | 1,046,684 | 1,046,684 | -6.90% |
| | 70,577,181 | 69,683,543 | 69,914,512 | 75,411,857 | 75,084,213 | 1.28% |
| Expenses from Ordinary Activities | | | | | | |
| Employee Costs | (21,034,082) | (22,158,328) | (22,158,328) | (33,604,206) | (33,604,206) | 5.07% |
| Materials & Contracts | (8,649,313) | (11,652,730) | (12,374,514) | (18,067,582) | (18,710,746) | 25.77% |
| Utilities (Gas, Electricity, Water etc) | (1,774,278) | (1,850,798) | (1,850,798) | (2,770,956) | (2,770,956) | 4.13% |
| Depreciation on non current assets | (16,588,456) | (15,734,482) | (15,734,482) | (24,050,074) | (24,050,074) | -5.43% |
| Insurance Expenses | (748,617) | (757,470) | (757,470) | (770,664) | (770,664) | 1.17% |
| Other Expenditure | (1,547,661) | (2,656,187) | (3,156,506) | (5,236,779) | (5,236,779) | 41.73% |
| Allocations | 1,160,665 | 1,616,910 | 1,616,910 | 2,425,700 | 2,425,700 | 28.22% |
| | (49,181,743) | (53,193,085) | (54,415,188) | (82,074,561) | (82,717,725) | 7.54% |
| Borrowings Cost Expense | | | | | | |
| Interest Expenses | (650,383) | (650,701) | (650,701) | (1,301,926) | (1,301,926) | 0.05% |
| | (650,383) | (650,701) | (650,701) | (1,301,926) | (1,301,926) | 0.05% |
| Non-Operating Grants, Subsidies and Contributions | 4,207,926 | 8,588,286 | 7,451,303 | 34,437,199 | 29,090,854 | -51.00% |
| Profit on Asset Disposals | 19,203 | 19,193 | 19,193 | 19,193 | 19,193 | 0.05% |
| Loss on Asset Disposals | (3,346) | (90,673) | (90,673) | (90,673) | (90,673) | 96.31% |
| | 4,223,783 | 8,516,806 | 7,379,823 | 34,365,719 | 29,019,374 | -50.41% |
| Net Result | 24,968,838 | 24,356,563 | 22,228,446 | 26,401,089 | 20,083,936 | 2.51% |
| Adjustments for Non-cash Revenue & Expenditure | | | | | | |
| Depreciation | 16,588,456 | 15,734,482 | 15,734,482 | 24,050,074 | 24,050,074 | |
| Donated Assets | 0 | 0 | 0 | (6,873,200) | (6,597,200) | |
| (Profit)/Loss on Sale of Assets | (15,857) | 71,480 | 71,480 | 71,480 | 71,480 | |
| Allocations & Other Adjustments | 218,333 | 0 | 0 | 0 | 0 | |
| Deferred Pensioner Movements (Non-current) | 22,323 | 0 | 0 | 0 | 0 | |
| Recording of Employee Benefit Provisions (NC) | 0 | 0 | 0 | 0 | 0 | |
| Deposit & Bonds Movements (cash backed NC) | 1,121,681 | 0 | 0 | 0 | 0 | |
| Future Obligations Net Movements (NC) | 1,016,988 | 343,480 | 443,480 | (4,969,897) | (4,909,897) | |
| Capital Revenue & (Expenditure) | | | | | | |
| Land & Buildings | (2,899,541) | (3,677,100) | (11,579,941) | (17,454,059) | (17,454,059) | 21.15% |
| Plant & Equipment | (888,978) | (2,364,896) | (2,364,896) | (2,510,340) | (2,510,340) | 62.41% |
| Furniture & Equipment | (221,420) | (443,088) | (312,424) | (461,088) | (461,088) | 50.03% |
| Infrastructure | (11,126,065) | (22,286,516) | (21,377,352) | (40,004,996) | (33,943,507) | 50.08% |
| Right of Use Assets | | | | | | |
| Proceeds from Sale of Assets | 218,394 | 581,500 | 581,500 | 581,500 | 581,500 | -62.44% |
| Proceeds from New Loans | 0 | 7,700,000 | 7,700,000 | 7,700,000 | 7,700,000 | -100.00% |
| Self Supporting Loans - Repayment of Principal | 38,237 | 36,372 | 36,372 | 76,082 | 76,082 | 5.13% |
| Total Loan Repayments - Principal | (1,607,115) | (1,607,117) | (1,607,117) | (3,202,662) | (3,202,662) | 0.00% |
| Repayment Capital Lease | (336,646) | (391,424) | (391,424) | (521,900) | (521,900) | 13.99% |
| Advances to Community Groups | 0 | (200,000) | (200,000) | (200,000) | (200,000) | 100.00% |
| Transfer to Restricted Assets | (3,202,294) | (36,672) | (36,672) | (62,750) | (62,750) | -8632.26% |
| Transfer from Restricted Assets | 1,570,221 | 100,000 | 0 | 2,807,074 | 2,747,074 | 1470.22% |
| Transfer to Reserves | (12,619,041) | (12,699,805) | (12,699,805) | (20,025,834) | (20,025,834) | 0.64% |
| Transfer from Reserves | 5,011,952 | 4,942,905 | 4,759,905 | 34,768,797 | 34,105,297 | 1.40% |
| Opening Funds Surplus/ (Deficit) | 473,794 | 473,793 | 473,793 | 473,794 | 473,794 | |
| Net Current Position - Surplus / (Deficit) | 18,332,260 | 10,633,957 | 1,459,827 | 643,164 | 0 | |

City of BusseltonNet Current PositionYear to Date As At 28 February 2021

| | 2020/21 Actual | 2020/21 Amended Budget | 2020/21 Original Budget | 2019/20 Actual |
|--|-------------------|------------------------------|-------------------------------|-------------------|
| NET CURRENT ASSETS | \$ | \$ | \$ | \$ |
| CURRENT ASSETS | | | | |
| Cash - Unrestricted | 11,539,432 | 1,121,325 | 1,121,325 | 1,595,119 |
| Cash - Restricted | 78,145,348 | 51,418,897 | 52,142,397 | 68,906,185 |
| Sundry Debtors | 743,663 | 2,000,000 | 2,000,000 | 2,122,414 |
| Rates Outstanding - General | 7,514,641 | 1,500,000 | 1,500,000 | 1,506,931 |
| Stock on Hand | 659,707 | 668,966 | 25,802 | 25,802 |
| | <u>98,602,791</u> | <u>56,709,188</u> | <u>56,789,524</u> | <u>74,156,451</u> |
| LESS: CURRENT LIABILITIES | | | | |
| Bank Overdraft | 0 | 0 | 0 | 0 |
| Sundry Creditors | 2,125,183 | 4,647,127 | 4,647,127 | 4,776,472 |
| Performance Bonds | 3,587,157 | 2,465,476 | 2,465,476 | 2,465,476 |
| | <u>5,712,340</u> | <u>7,112,603</u> | <u>7,112,603</u> | <u>7,241,948</u> |
| Current Position (inclusive of Restricted Funds) | 92,890,451 | 49,596,585 | 49,676,921 | 66,914,504 |
| Add: Cash Backed Liabilities (Deposits & Bonds) | 3,587,157 | 2,465,476 | 2,465,476 | 2,465,476 |
| Less: Cash - Restricted Funds | (78,145,348) | (51,418,897) | (52,142,397) | (68,906,185) |
| NET CURRENT ASSET POSITION | <u>18,332,260</u> | <u>643,164</u> | <u>0</u> | <u>473,794</u> |

City of Busselton
Capital Acquisition Report
Property, Plant & Equipment, Infrastructure
For the Period Ended 28 February 2021

| Description | 2020/21 Actual YTD | 2020/21 Amended Budget YTD | 2020/21 Original Budget YTD | 2020/21 Amended Budget | 2020/21 Original Budget | 2020/21 Budget YTD Variance |
|---|-----------------------|----------------------------------|-----------------------------------|------------------------------|-------------------------------|--------------------------------------|
| | \$ | \$ | \$ | \$ | \$ | % |
| >> Property, Plant & Equipment | | | | | | |
| Land | | | | | | |
| 10610 Property Services Administration | 0 | 50,000 | 50,000 | 150,000 | 150,000 | -100.00% |
| | 0 | 50,000 | 50,000 | 150,000 | 150,000 | -100.00% |
| Buildings | | | | | | |
| Major Projects | | | | | | |
| Major Project - Library Expansion | | | | | | |
| B9516 Busselton Library Upgrade | 584,575 | 603,000 | 603,000 | 608,000 | 608,000 | -3.06% |
| | 584,575 | 603,000 | 603,000 | 608,000 | 608,000 | -3.06% |
| Major Project - Administration Building | | | | | | |
| B9010 Civic and Administration Centre Minor Upgrades | 5,155 | 4,832 | 4,832 | 7,248 | 7,248 | 6.69% |
| | 5,155 | 4,832 | 4,832 | 7,248 | 7,248 | 6.69% |
| Buildings (Other) | | | | | | |
| B9300 Aged Housing Capital Improvements - Winderup | 0 | 52,800 | 52,800 | 80,000 | 80,000 | -100.00% |
| B9301 Aged Housing Capital Improvements - Harris Road | 51,489 | 40,000 | 40,000 | 60,000 | 60,000 | 28.72% |
| B9302 Aged Housing Capital Improvements - Winderup Court (City) | 0 | 52,000 | 52,000 | 52,000 | 52,000 | -100.00% |
| B9407 Busselton Senior Citizens | 625,483 | 738,128 | 546,247 | 738,128 | 738,128 | -15.26% |
| B9534 Community Resource Centre | 11,315 | 0 | 0 | 50,000 | 50,000 | 0.00% |
| B9556 NCC Upgrade | 187 | 0 | 0 | 130,000 | 130,000 | 0.00% |
| B9558 Churchill Park - Change Room Refurbishment | 0 | 21,000 | 21,000 | 21,000 | 21,000 | -100.00% |
| B9591 Performing Arts Convention Centre | 1,276,477 | 1,402,848 | 9,497,570 | 14,246,200 | 14,246,200 | -9.01% |
| B9596 GLC Building Improvements | 60,584 | 327,768 | 327,768 | 491,657 | 491,657 | -81.52% |
| B9605 Energy Efficiency Initiatives (Various Buildings) | 0 | 0 | 0 | 103,000 | 103,000 | 0.00% |
| B9606 King Street Toilets | 47,781 | 30,688 | 30,688 | 46,036 | 46,036 | 55.70% |
| B9607 General Buildings Asset Renewal Allocation (Various Building) | 79,984 | 100,000 | 100,000 | 150,000 | 150,000 | -20.02% |
| B9608 Demolition Allocation (Various Buildings) | 2,011 | 12,500 | 12,500 | 25,000 | 25,000 | -83.91% |
| B9610 Old Butter Factory | 131,549 | 0 | 0 | 0 | 0 | 0.00% |
| B9611 Smiths Beach New Public Toilet | 2,456 | 0 | 0 | 200,000 | 200,000 | 0.00% |
| B9612 Churchill Park Renew Sports Lights | 0 | 140,000 | 140,000 | 140,000 | 140,000 | -100.00% |
| B9613 GLC CCTV Installation | 16,895 | 18,000 | 18,000 | 18,000 | 18,000 | -6.14% |
| B9711 Busselton Airport - Building | 0 | 15,000 | 15,000 | 15,000 | 15,000 | -100.00% |
| B9717 Airport Construction, Existing Terminal Upgrade | 0 | 28,536 | 28,536 | 42,800 | 42,800 | -100.00% |
| B9809 Busselton Jetty Tourist Park Compliance Works | 3,600 | 40,000 | 40,000 | 80,000 | 80,000 | -91.00% |
| | 2,309,810 | 3,019,268 | 10,922,109 | 16,688,811 | 16,688,811 | -23.50% |
| Total Buildings | 2,899,541 | 3,627,100 | 11,529,941 | 17,304,059 | 17,304,059 | -20.06% |
| Plant & Equipment | | | | | | |
| 10100 Finance & Corporate Services Support | 50,965 | 50,000 | 50,000 | 50,000 | 50,000 | 1.93% |
| 10372 Dunsborough Cemetery | 0 | 20,000 | 20,000 | 20,000 | 20,000 | -100.00% |
| 10810 Statutory Planning | 33,390 | 35,000 | 35,000 | 35,000 | 35,000 | -4.60% |
| 10920 Environmental Health Services Administration | 33,820 | 35,000 | 35,000 | 35,000 | 35,000 | -3.37% |
| 10950 Animal Control | 52,228 | 50,000 | 50,000 | 50,000 | 50,000 | 4.46% |
| 10980 Other Law, Order & Public Safety | 52,228 | 50,000 | 50,000 | 50,000 | 50,000 | 4.46% |
| 11106 Street Lighting Installations | 17,300 | 0 | 0 | 0 | 0 | 0.00% |
| 11151 Airport Operations | 38,845 | 40,000 | 40,000 | 40,000 | 40,000 | -2.89% |
| 11156 Airport Development Operations | 172,865 | 188,736 | 188,736 | 283,100 | 283,100 | -8.41% |
| 11160 Busselton Jetty | 29,977 | 15,000 | 15,000 | 15,000 | 15,000 | 99.85% |
| 11401 Transport - Workshop | 10,410 | 30,000 | 30,000 | 30,000 | 30,000 | -65.30% |
| 11402 Plant Purchases (P10) | 321,201 | 1,420,000 | 1,420,000 | 1,420,000 | 1,420,000 | -77.38% |
| 11403 Plant Purchases (P11) | 46,995 | 195,000 | 195,000 | 205,000 | 205,000 | -75.90% |

City of Busselton
Capital Acquisition Report
Property, Plant & Equipment, Infrastructure
For the Period Ended 28 February 2021

| Description | 2020/21 Actual YTD | 2020/21 Amended Budget YTD | 2020/21 Original Budget YTD | 2020/21 Amended Budget | 2020/21 Original Budget | 2020/21 Budget YTD Variance |
|--|-----------------------|----------------------------------|-----------------------------------|------------------------------|-------------------------------|--------------------------------------|
| | \$ | \$ | \$ | \$ | \$ | % |
| 11404 Plant Purchases (P12) | 0 | 114,000 | 114,000 | 114,000 | 114,000 | -100.00% |
| 11406 Plant Purchases (P14) | 18,160 | 15,496 | 15,496 | 23,240 | 23,240 | 17.19% |
| 11407 P&E - P&G Smart Technologies | 0 | 66,664 | 66,664 | 100,000 | 100,000 | -100.00% |
| 11500 Operations Services Administration | 0 | 40,000 | 40,000 | 40,000 | 40,000 | -100.00% |
| B1025 Yallingup Coastal Bushfire Brigade | 10,592 | 0 | 0 | 0 | 0 | 0.00% |
| | 888,978 | 2,364,896 | 2,364,896 | 2,510,340 | 2,510,340 | -62.41% |
| Furniture & Office Equipment | | | | | | |
| 10250 Information & Communication Technology Services | 191,660 | 407,088 | 276,424 | 407,088 | 407,088 | -52.92% |
| 10590 Naturaliste Community Centre | 0 | 6,000 | 6,000 | 12,000 | 12,000 | -100.00% |
| 10591 Geographe Leisure Centre | 19,760 | 20,000 | 20,000 | 20,000 | 20,000 | -1.20% |
| 10625 Art Geo Administration | 10,000 | 10,000 | 10,000 | 10,000 | 10,000 | 0.00% |
| 10900 Cultural Planning | 0 | 0 | 0 | 12,000 | 12,000 | 0.00% |
| | 221,420 | 443,088 | 312,424 | 461,088 | 461,088 | -50.03% |
| Sub-Total Property, Plant & Equipment | 4,009,939 | 6,485,084 | 14,257,261 | 20,425,487 | 20,425,487 | -38.17% |
| >> Infrastructure | | | | | | |
| Roads | | | | | | |
| S0005 Ludlow Hithergreen Road - Second Coat Seal | 310,589 | 450,008 | 450,008 | 675,000 | 675,000 | -30.98% |
| S0008 Yelverton North Road - Second Coat Seal | 497 | 0 | 0 | 0 | 0 | 0.00% |
| S0048 Bussell Highway | 58,758 | 499,984 | 499,984 | 750,000 | 750,000 | -88.25% |
| S0070 Peel & Queen Street Roundabout Service Relocation | 71,517 | 675,000 | 300,000 | 1,200,000 | 450,000 | -89.40% |
| S0072 Kaloorup Road - Reconstruct and Seal Shoulders | 22,828 | 273,336 | 273,336 | 410,000 | 410,000 | -91.65% |
| S0073 Gale Road Rural Reconstruction | 8,199 | 958,000 | 958,000 | 1,437,000 | 1,437,000 | -99.14% |
| S0074 Causeway Road Duplication | 2,377,538 | 2,119,336 | 2,119,336 | 2,286,000 | 2,286,000 | 12.18% |
| S0075 Local Road and Community Infrastructure Program | 534,956 | 685,795 | 641,248 | 1,006,417 | 961,870 | -21.99% |
| S0076 Kaloorup Road (Stage 1) | 33,057 | 133,500 | 0 | 400,500 | 0 | -75.24% |
| S0321 Yoongarillup Road - Second Coat Seal | 581 | 92,672 | 92,672 | 139,000 | 139,000 | -99.37% |
| S0323 Piggott Road - Second Coat Seal | 0 | 8,664 | 8,664 | 13,000 | 13,000 | -100.00% |
| S0328 Wonnerup South Road Second Coat Seal | 446 | 48,000 | 48,000 | 72,000 | 72,000 | -99.07% |
| S0329 Georgette Street Reconstruction | 109 | 93,352 | 93,352 | 140,000 | 140,000 | -99.88% |
| S0330 Hakea Way Asphalt Overlay | 1,781 | 56,600 | 56,600 | 85,000 | 85,000 | -96.85% |
| T0019 Wonnerup South Road - Reconstruct and Widening (narrow seal) | 229,001 | 448,000 | 0 | 448,000 | 0 | -48.88% |
| T0020 Capel Tutunup Road | 46,800 | 1,010,008 | 1,010,008 | 1,515,000 | 1,515,000 | -95.37% |
| T0086 Yoongarillup Road - Reconstruct & Widen (Western Section) | 324,046 | 283,936 | 283,936 | 425,917 | 425,917 | 14.13% |
| V0002 Eastern Link - Busselton Traffic Study | 412,622 | 541,750 | 541,750 | 541,750 | 541,750 | -23.84% |
| V0006 Eastern Link - Causeway Road Service Relocations | 171,562 | 200,000 | 200,000 | 200,000 | 200,000 | -14.22% |
| W0015 Gale Road - Reconstruction (50% Council) | 35,995 | 20,000 | 20,000 | 30,000 | 30,000 | 79.98% |
| W0032 Chamber Road | 17,528 | 16,032 | 16,032 | 24,000 | 24,000 | 9.33% |
| W0044 Brash Road Yallingup | 52,495 | 36,672 | 36,672 | 55,000 | 55,000 | 43.15% |
| W0067 Ford Road Reconstruct and Asphalt Overlay | 246 | 60,000 | 60,000 | 75,600 | 75,600 | -99.59% |
| W0108 Yelverton Road | 143 | 77,368 | 77,368 | 116,000 | 116,000 | -99.82% |
| W0121 Geographe Bay Road Quindalup | 851,192 | 486,680 | 486,680 | 990,000 | 730,000 | 74.90% |
| W0162 Kite Court Geographe | 664 | 0 | 0 | 0 | 0 | 0.00% |
| W0176 Signage (Alternate CBD Entry) | 18,883 | 16,000 | 16,000 | 16,000 | 16,000 | 18.02% |
| W0201 McDonald Rd Gravel Resheet S1k 1.40 - 2.49 | 55,350 | 38,672 | 38,672 | 58,000 | 58,000 | 43.13% |
| W0231 Carey Street - Asphalt Overlay & Kerb | 187,031 | 126,120 | 126,120 | 189,179 | 189,179 | 48.30% |
| W0232 Stanley Street - Asphalt Overlay, Kerbing & Parking | 0 | 98,040 | 98,040 | 147,000 | 147,000 | -100.00% |
| W0240 Metricup Yelverton Road - Gravel Resheet | 58,908 | 33,304 | 33,304 | 50,000 | 50,000 | 76.88% |
| W0243 Alfred Road - Gravel Resheet | 46,350 | 33,304 | 33,304 | 50,000 | 50,000 | 39.17% |
| W0244 Koorabin Drive - Reconstruction & Intersection | 2,660 | 96,000 | 96,000 | 144,000 | 144,000 | -97.23% |
| W0246 Barnard Park East Foreshore Stage 2 Capital Works | 0 | 203,000 | 203,000 | 203,000 | 203,000 | -100.00% |
| W0247 Harvest Road Asphalt Overlay Kerb & Footpath | 123,106 | 213,336 | 213,336 | 320,000 | 320,000 | -42.29% |
| W0248 Boyle Street Asphalt Overlay | 100,702 | 80,000 | 80,000 | 120,000 | 120,000 | 25.88% |
| W0249 Chloe Court Asphalt Overlay | 95,281 | 80,000 | 80,000 | 120,000 | 120,000 | 19.10% |
| W0253 Egret Close Asphalt Overlay | 43,141 | 43,336 | 43,336 | 65,000 | 65,000 | -0.45% |
| W0254 Bird Crescent Asphalt Overlay | 98 | 9,328 | 9,328 | 14,000 | 14,000 | -98.95% |
| W0255 Donnelly Court Reseal | 1,002 | 19,976 | 19,976 | 30,000 | 30,000 | -94.99% |
| W0258 Jingle Place Reconstruction | 647 | 46,664 | 46,664 | 70,000 | 70,000 | -98.61% |
| W0259 Clinker Drive Roundabout Reconstruction | 90 | 10,040 | 10,040 | 15,000 | 15,000 | -99.10% |
| W0260 Sanson Road Resheet | 4,067 | 8,032 | 8,032 | 12,000 | 12,000 | -49.36% |

City of Busselton
Capital Acquisition Report
Property, Plant & Equipment, Infrastructure
For the Period Ended 28 February 2021

| Description | 2020/21 Actual YTD | 2020/21 Amended Budget YTD | 2020/21 Original Budget YTD | 2020/21 Amended Budget | 2020/21 Original Budget | 2020/21 Budget YTD Variance |
|---|-----------------------|----------------------------------|-----------------------------------|------------------------------|-------------------------------|--------------------------------------|
| | \$ | \$ | \$ | \$ | \$ | % |
| W0261 Treemartin Road Resheet | 30,982 | 18,672 | 18,672 | 28,000 | 28,000 | 65.93% |
| W0262 Yallingup Siding Road Resheet | 49,612 | 35,328 | 35,328 | 53,000 | 53,000 | 40.43% |
| W0263 Marybrook Road Resheet | 17,798 | 16,032 | 16,032 | 24,000 | 24,000 | 11.02% |
| W0264 Caves Road - Median Crossing | 0 | 16,336 | 16,336 | 24,500 | 24,500 | -100.00% |
| W0265 Seascapes Rise - Road Safety Upgrade | 6,213 | 156,664 | 156,664 | 235,000 | 235,000 | -96.03% |
| W0266 Layman Road Pull Over Bay | 0 | 20,000 | 20,000 | 30,000 | 30,000 | -100.00% |
| W0267 Road Safety Signage Infrastructure | 20,030 | 117,985 | 0 | 117,985 | 0 | -83.02% |
| | 6,425,098 | 10,810,862 | 9,691,830 | 15,170,848 | 13,149,816 | -40.57% |
| Bridges | | | | | | |
| A0014 Bussell Highway - 0241 | 0 | 496,000 | 496,000 | 744,000 | 744,000 | -100.00% |
| A0022 Yallingup Beach Road Bridge - 3347 | 0 | 466,664 | 466,664 | 700,000 | 700,000 | -100.00% |
| A0023 Kaloorup Road Bridge - 3381 | 0 | 0 | 92,000 | 936,000 | 138,000 | 0.00% |
| A0024 Boallia Road Bridge - 4854 | 0 | 0 | 92,000 | 1,009,000 | 138,000 | 0.00% |
| A0025 Tuart Drive Bridge 0238 | 0 | 0 | 0 | 3,010,989 | 567,000 | 0.00% |
| | 0 | 962,664 | 1,146,664 | 6,399,989 | 2,287,000 | -100.00% |
| Car Parks | | | | | | |
| C0020 Russell Street Car Park | 324 | 0 | 0 | 0 | 0 | 0.00% |
| C0043 Administration Building Carpark | 0 | 50,000 | 50,000 | 100,000 | 100,000 | -100.00% |
| C0044 Meekup Coastal Nodes - Carpark upgrade | 21,648 | 13,728 | 13,728 | 20,595 | 20,595 | 57.69% |
| C0050 Forth Street Groyne Carpark - Formalise and Seal | 2,080 | 36,400 | 36,400 | 54,600 | 54,600 | -94.29% |
| C0051 Vasse Oval Gravel Car Parking - Dawson (Eastern Side) | 2,205 | 133,336 | 133,336 | 200,000 | 200,000 | -98.35% |
| C0052 Vasse Kaloorup Oval Carpark Development | 51,625 | 36,184 | 36,184 | 54,270 | 54,270 | 42.67% |
| C0053 Car Parking - Rear of Hotel Site 1 | 457,619 | 348,320 | 348,320 | 522,480 | 522,480 | 31.38% |
| C0054 Barnard East Car Parking | 0 | 52,488 | 52,488 | 78,730 | 78,730 | -100.00% |
| C0055 Barnard Park East Foreshore Car Parking | 14,205 | 130,000 | 130,000 | 310,000 | 310,000 | -89.07% |
| C0057 Baudin Memorial Carpark | 0 | 56,024 | 56,024 | 84,000 | 84,000 | -100.00% |
| C0058 Eagle Bay Carpark | 118,463 | 56,024 | 56,024 | 84,000 | 84,000 | 111.45% |
| C0059 Dunsborough Yacht Club Carpark | 82,287 | 160,000 | 160,000 | 160,000 | 160,000 | -48.57% |
| C0060 King Street Carpark Reconstruction | 192,686 | 186,860 | 140,000 | 186,860 | 140,000 | 3.12% |
| | 943,142 | 1,259,364 | 1,212,504 | 1,855,535 | 1,808,675 | -25.11% |
| Footpath and Cycleways | | | | | | |
| F0002 Bussell Highway - Novacare link to Broadwater Shops | 16,153 | 15,000 | 15,000 | 15,000 | 15,000 | 7.69% |
| F0066 Bussell Highway Footpath Sections | 960 | 135,000 | 135,000 | 143,000 | 143,000 | -99.29% |
| F0067 Beach Road Dunsborough Footpath | 3,817 | 137,336 | 137,336 | 206,000 | 206,000 | -97.22% |
| F0084 Thompson Way - New Path | 1,079 | 5,232 | 5,232 | 7,848 | 7,848 | -79.38% |
| F0089 Barnard East Footpaths | 2,178 | 60,824 | 60,824 | 91,240 | 91,240 | -96.42% |
| F0090 DAIP - Disability Access | 0 | 16,440 | 16,440 | 24,657 | 24,657 | -100.00% |
| F0092 Acorn Place | 4,098 | 26,672 | 26,672 | 40,000 | 40,000 | -84.64% |
| F0093 Webb Street | 50,704 | 30,360 | 30,360 | 45,500 | 45,500 | 67.01% |
| F0094 Georgette Street | 0 | 21,008 | 21,008 | 31,500 | 31,500 | -100.00% |
| F0095 Fern Road | 7,446 | 30,008 | 30,008 | 45,000 | 45,000 | -75.19% |
| F0096 Stanley Place | 218 | 6,672 | 6,672 | 10,000 | 10,000 | -96.73% |
| F0098 Dunsborough Centennial Park Project | 0 | 66,664 | 66,664 | 100,000 | 100,000 | -100.00% |
| F0100 Micro Brewery - Footpath and Landscaping | 114,277 | 0 | 0 | 170,000 | 170,000 | 0.00% |
| F0101 Yalyalup Pump Track & Temporary Toilet | 0 | 0 | 0 | 150,000 | 150,000 | 0.00% |
| F1005 End of Trip Facilities for Cyclists | 284 | 20,000 | 20,000 | 20,000 | 20,000 | -98.58% |
| F1022 Buayanyup Drain Shared Path | 2,250 | 426,664 | 426,664 | 640,000 | 640,000 | -99.47% |
| | 203,463 | 997,880 | 997,880 | 1,739,745 | 1,739,745 | -79.61% |
| Parks, Gardens and Reserves | | | | | | |
| C1012 Townscape Street Furniture Replacement - Busselton | 1,835 | 6,664 | 6,664 | 10,000 | 10,000 | -72.46% |
| C1026 Townscape Works Dunsborough | 2,395 | 100,000 | 100,000 | 150,000 | 150,000 | -97.61% |
| C1511 RBFS Various Grant Applications | 26,270 | 25,000 | 25,000 | 50,000 | 50,000 | 5.08% |
| C1604 Pioneer Cemetery Infrastructure Upgrades | 0 | 41,125 | 41,125 | 41,125 | 41,125 | -100.00% |
| C1605 Busselton Cemetery Infrastructure Upgrades | 6,486 | 56,664 | 56,664 | 80,000 | 80,000 | -88.55% |
| C1609 Pioneer Cemetery - Implement Conservation Plan | 3,021 | 13,336 | 13,336 | 20,000 | 20,000 | -77.35% |
| C1753 Eagle Bay Viewing Platform | 0 | 27,500 | 27,500 | 95,458 | 95,458 | -100.00% |
| C1760 King Street Reserve - Park Upgrade (Coastal Node) | 53,980 | 31,720 | 31,720 | 47,582 | 47,582 | 70.18% |
| C2006 Depot Washdown Facility Upgrades | 0 | 55,000 | 55,000 | 82,500 | 82,500 | -100.00% |
| C2504 Groyne Construction | 44,270 | 34,336 | 34,336 | 51,500 | 51,500 | 28.93% |
| C2512 Sand Re-Nourishment | 53,422 | 83,000 | 83,000 | 124,500 | 124,500 | -35.64% |
| C2520 Coastal Protection Works | 21,607 | 30,000 | 30,000 | 45,000 | 45,000 | -27.98% |
| C2526 Baudin/ Wonerup Groynes | 28,558 | 0 | 0 | 25,000 | 25,000 | 0.00% |

City of Busselton
Capital Acquisition Report
Property, Plant & Equipment, Infrastructure
For the Period Ended 28 February 2021

| Description | 2020/21 Actual YTD | 2020/21 Amended Budget YTD | 2020/21 Original Budget YTD | 2020/21 Amended Budget | 2020/21 Original Budget | 2020/21 Budget YTD Variance |
|--|-----------------------|----------------------------------|-----------------------------------|------------------------------|-------------------------------|--------------------------------------|
| | \$ | \$ | \$ | \$ | \$ | % |
| C2527 Storm Damage Renewal of Infrastructure | 0 | 24,728 | 24,728 | 37,090 | 37,090 | -100.00% |
| C2528 Craig Street Groyne and Sea Wall | 29,435 | 660,000 | 660,000 | 660,000 | 660,000 | -95.54% |
| C3006 Playgrounds General - Replacement of playground equipment | 7,727 | 16,664 | 16,664 | 25,000 | 25,000 | -53.63% |
| C3007 Park Furniture Replacement - Replace aged & unsafe Equip | 0 | 16,672 | 16,672 | 25,000 | 25,000 | -100.00% |
| C3048 BBQ Placement and Replacement | 11,474 | 15,000 | 15,000 | 15,000 | 15,000 | -23.51% |
| C3094 Busselton Foreshore - Stage 3 | 2,681 | 53,624 | 53,624 | 55,436 | 55,436 | -95.00% |
| C3103 Youth Skate Park | 4,768 | 10,000 | 10,000 | 15,000 | 15,000 | -52.32% |
| C3112 Busselton Foreshore - Exercise Equipment | 215,301 | 217,650 | 217,650 | 217,650 | 217,650 | -1.08% |
| C3113 Busselton Tennis Club - Infrastructure | 33,347 | 31,824 | 31,824 | 47,739 | 47,739 | 4.79% |
| C3116 Dawson Park (McIntyre St Pos) | 884 | 187,467 | 110,000 | 187,467 | 110,000 | -99.53% |
| C3122 Rails to Trails - Continuation of Implementation Plan | 27,766 | 66,664 | 66,664 | 100,000 | 100,000 | -58.35% |
| C3136 Vasse Oval Kaloorup - Grassing of Existing Oval | 3,470 | 20,000 | 20,000 | 30,000 | 30,000 | -82.65% |
| C3145 Churchill Park | 98,630 | 146,664 | 146,664 | 220,000 | 220,000 | -32.75% |
| C3166 Vasse River Foreshore - Bridge to Bridge | 10,343 | 18,664 | 18,664 | 28,000 | 28,000 | -44.58% |
| C3186 Lou Weston Oval - Courts | 511,193 | 338,432 | 338,432 | 507,650 | 507,650 | 51.05% |
| C3187 Port Geographe Reticulation Upgrades | 55 | 47,297 | 47,297 | 47,297 | 47,297 | -99.88% |
| C3189 Possum Park Barnard East Upgrade | 976 | 30,000 | 30,000 | 30,000 | 30,000 | -96.75% |
| C3194 Meekup Regional Park - Capital Projects | 47,125 | 57,008 | 57,008 | 85,509 | 85,509 | -17.34% |
| C3198 Vasse SAR Area General Improvements to the Area | 34,555 | 33,336 | 33,336 | 50,000 | 50,000 | 3.66% |
| C3200 Provenance SAR Area General Improvements to the Area | 96,225 | 108,336 | 108,336 | 125,000 | 125,000 | -11.18% |
| C3202 Port Geographe Street Light Replacement | 6,490 | 55,336 | 55,336 | 82,994 | 82,994 | -88.27% |
| C3203 Port Geographe General Improvements/ Foreshore | 2,355 | 23,336 | 23,336 | 35,000 | 35,000 | -89.91% |
| C3206 Landscaping - Old Busselton Tennis Club Site | 368,420 | 246,344 | 246,344 | 369,520 | 369,520 | 49.55% |
| C3207 Barnard East Underground Power | 6,996 | 110,200 | 110,200 | 165,297 | 165,297 | -93.65% |
| C3208 Barnard East Landscaping | 195,056 | 160,000 | 160,000 | 240,000 | 240,000 | 21.91% |
| C3210 McBride Park - POS Upgrade | 4,444 | 32,538 | 32,538 | 32,538 | 32,538 | -86.34% |
| C3211 Tulloh St (Geographe Bay Road) - POS Upgrade | 786 | 90,332 | 90,332 | 90,332 | 90,332 | -99.13% |
| C3212 Siesta Park - Beach Access - POS Upgrade | 275 | 13,379 | 13,379 | 13,379 | 13,379 | -97.95% |
| C3213 Cabarita Road - POS Upgrade | 0 | 28,141 | 100,000 | 28,141 | 100,000 | -100.00% |
| C3214 Kingsford Road - POS Upgrade | 933 | 154,375 | 154,375 | 154,375 | 154,375 | -99.40% |
| C3215 Monash Way - POS Upgrade | 786 | 167,174 | 167,174 | 167,174 | 167,174 | -99.53% |
| C3216 Wagon Road - POS Upgrade | 786 | 167,174 | 167,174 | 167,174 | 167,174 | -99.53% |
| C3217 Limestone Quarry - POS Upgrade | 786 | 167,174 | 167,174 | 167,174 | 167,174 | -99.53% |
| C3218 Dolphin Road - POS Upgrade | 884 | 91,000 | 91,000 | 91,000 | 91,000 | -99.03% |
| C3219 Kingfish/ Costello - POS Upgrade | 884 | 91,000 | 91,000 | 91,000 | 91,000 | -99.03% |
| C3220 Quindalup Old Tennis Courts Site - POS Upgrade | 786 | 53,283 | 53,283 | 53,283 | 53,283 | -98.52% |
| C3222 King St Reserve Park - POS Upgrade | 147,167 | 98,232 | 98,232 | 147,348 | 147,348 | 49.82% |
| C3223 Dunsborough Non-Potable Water Network | 483,655 | 0 | 0 | 2,000,000 | 2,000,000 | 0.00% |
| C3224 Dunsborough Nature Based Playground | 0 | 0 | 0 | 40,000 | 40,000 | 0.00% |
| C3225 Dunsborough Lakes Sporting Precinct (Stage 1) | 11,502 | 1,080,999 | 1,080,999 | 2,288,000 | 2,288,000 | -98.94% |
| C3226 Mitchell Park Upgrade | 28,541 | 420,000 | 420,000 | 820,000 | 820,000 | -93.20% |
| C3227 Barnard Park East Foreshore Landscaping | 106,074 | 250,000 | 250,000 | 280,000 | 280,000 | -57.57% |
| C3228 General Works - Replacement of Capital Items | 0 | 30,000 | 30,000 | 30,000 | 30,000 | -100.00% |
| C3232 Irrigation Renewal | 0 | 26,664 | 26,664 | 40,000 | 40,000 | -100.00% |
| C3235 Eastern Link Landscaping | 76,939 | 133,336 | 133,336 | 200,000 | 200,000 | -42.30% |
| C3236 Dunsborough Foreshore Lighting | 735 | 33,336 | 33,336 | 50,000 | 50,000 | -97.79% |
| C3237 King Street Landscaping Stage 2 | 49,019 | 57,664 | 42,664 | 79,000 | 64,000 | -14.99% |
| C3238 Vasse River - General Upgrade | 0 | 100,000 | 100,000 | 100,000 | 100,000 | -100.00% |
| C3451 Aged Housing Infrastructure (Upgrade) | 3,773 | 8,160 | 8,160 | 12,250 | 12,250 | -53.77% |
| C3479 Vidler Road Waste Site Capital Improvements | 8,177 | 0 | 0 | 50,000 | 50,000 | 0.00% |
| C3481 Transfer Station Development | 18,206 | 100,000 | 100,000 | 150,000 | 150,000 | -81.79% |
| C3485 Site Rehabilitation - Busselton | 191,474 | 666,664 | 666,664 | 1,000,000 | 1,000,000 | -71.28% |
| C3489 Liquid Waste Pond Renewal Works | 0 | 33,336 | 33,336 | 50,000 | 50,000 | -100.00% |
| C3497 Busselton Jetty - Capital Expenditure | 313,210 | 200,000 | 200,000 | 870,000 | 870,000 | 56.60% |
| | 3,406,939 | 7,493,552 | 7,472,944 | 13,486,482 | 13,465,874 | -54.54% |
| Drainage | | | | | | |
| D0009 Busselton LIA - Geocatch Drain Partnership WSUD Improvements | 0 | 20,000 | 20,000 | 30,000 | 30,000 | -100.00% |
| D0020 Glenmeir Ramble Drainage Upgrade | 450 | 33,800 | 33,800 | 50,700 | 50,700 | -98.67% |
| D0021 Chugg Road Drainage Upgrade | 0 | 15,044 | 15,044 | 15,044 | 15,044 | -100.00% |
| | 450 | 68,844 | 68,844 | 95,744 | 95,744 | -99.35% |
| Airport Industrial Parks | | | | | | |
| C6025 Installation of Bird Netting | 0 | 51,800 | 51,800 | 77,703 | 77,703 | -100.00% |
| C6026 Airport Car Park Reseal | 75,127 | 51,144 | 51,144 | 76,700 | 76,700 | 46.89% |
| C6087 Airport Construction Stage 2, Landside Civils & Services Inf | 0 | 66,664 | 66,664 | 100,000 | 100,000 | -100.00% |

City of Busselton
Capital Acquisition Report
Property, Plant & Equipment, Infrastructure
For the Period Ended 28 February 2021

| Description | 2020/21 Actual YTD | 2020/21 Amended Budget YTD | 2020/21 Original Budget YTD | 2020/21 Amended Budget | 2020/21 Original Budget | 2020/21 Budget YTD Variance |
|---|-----------------------|----------------------------------|-----------------------------------|------------------------------|-------------------------------|--------------------------------------|
| | \$ | \$ | \$ | \$ | \$ | % |
| C6091 Airport Construction Stage 2, Noise Management Plan | 0 | 433,230 | 433,230 | 866,500 | 866,500 | -100.00% |
| C6092 Airport Construction Stage 2, Airfield | 19,422 | 13,280 | 13,280 | 19,900 | 19,900 | 46.25% |
| C6099 Airport Development - Project Expenses | 52,424 | 77,232 | 170,568 | 115,850 | 255,850 | -32.12% |
| | 146,973 | 693,350 | 786,686 | 1,256,653 | 1,396,653 | -78.80% |
| Sub-Total Infrastructure | 11,126,065 | 22,286,516 | 21,377,352 | 40,004,996 | 33,943,507 | -50.08% |
| Grand Total - Capital Acquisitions | 15,136,004 | 28,771,600 | 35,634,613 | 60,430,483 | 54,368,994 | |
| Infrastructure by class | | | | | | |
| Infrastructure (WIP) | 0 | 0 | 0 | 0 | 0 | 0.00% |
| Roads | 6,425,098 | 10,810,862 | 9,691,830 | 18,170,848 | 16,149,816 | -40.57% |
| Bridges | 0 | 962,664 | 1,146,664 | 6,675,989 | 2,287,000 | -100.00% |
| Car Parks | 943,142 | 1,259,364 | 1,212,504 | 1,855,535 | 1,808,675 | -25.11% |
| Footpaths & Cycleways | 203,463 | 997,880 | 997,880 | 2,239,745 | 2,239,745 | -79.61% |
| Parks, Gardens & Reserves | 3,406,939 | 7,493,552 | 7,472,944 | 14,986,482 | 14,965,874 | -54.54% |
| Drainage | 450 | 68,844 | 68,844 | 1,595,745 | 1,595,745 | -99.35% |
| Regional Airport & Industrial Park Infrastructure | 146,973 | 693,350 | 786,686 | 1,256,653 | 1,396,653 | -78.80% |
| Less : Donated Assets | | | | 0 | 0 | 0.00% |
| Total Infrastructure Actual by class | 11,126,065 | 22,286,516 | 21,377,352 | 46,780,997 | 40,443,508 | -50.08% |

City of Busselton
Reserves Movement Report
For The Period Ending 28 February 2021

| | 2020/2021 Actual YTD | 2020/2021 Amended Budget YTD | 2020/2021 Original Budget YTD | 2020/2021 Amended Budget | 2020/2021 Original Budget | 2019/2020 Actual |
|---|-------------------------|------------------------------------|-------------------------------------|--------------------------------|---------------------------------|---------------------|
| | \$ | \$ | \$ | \$ | \$ | \$ |
| 100 Airport Infrastructure Renewal and Replacement Reserve | | | | | | |
| Accumulated Reserves at Start of Year | 1,712,272.40 | 1,712,272.40 | 1,712,272.40 | 1,712,272.40 | 1,712,272.40 | 1,821,552.89 |
| Interest transfer to Reserves | 8,189.07 | 12,440.00 | 12,440.00 | 18,660.00 | 18,660.00 | 28,582.65 |
| Transfer from Muni | 1,377.68 | 1,576.71 | 1,576.71 | 1,576.71 | 1,576.71 | 0.00 |
| Transfer to Muni | 0.00 | (64,000.00) | (26,000.00) | (288,364.00) | (288,364.00) | (137,863.14) |
| | <u>1,721,839.15</u> | <u>1,662,289.11</u> | <u>1,700,289.11</u> | <u>1,444,145.11</u> | <u>1,444,145.11</u> | <u>1,712,272.40</u> |
| 136 Airport Marketing and Incentive Reserve | | | | | | |
| Accumulated Reserves at Start of Year | 4,073,790.64 | 4,073,790.64 | 4,073,790.64 | 4,073,790.64 | 4,073,790.64 | 3,396,150.77 |
| Interest transfer to Reserves | 20,645.11 | 29,600.00 | 29,600.00 | 44,401.00 | 44,401.00 | 58,291.83 |
| Transfer from Muni | 138,984.00 | 138,984.00 | 138,984.00 | 328,471.00 | 328,471.00 | 619,348.04 |
| Transfer to Muni | 0.00 | 0.00 | 0.00 | (1,180,572.00) | (1,180,572.00) | 0.00 |
| | <u>4,233,419.75</u> | <u>4,242,374.64</u> | <u>4,242,374.64</u> | <u>3,266,090.64</u> | <u>3,266,090.64</u> | <u>4,073,790.64</u> |
| 143 Airport Noise Mitigation Reserve | | | | | | |
| Accumulated Reserves at Start of Year | 904,896.43 | 904,896.43 | 904,896.43 | 904,896.43 | 904,896.43 | 890,709.89 |
| Interest transfer to Reserves | 4,389.70 | 6,576.00 | 6,576.00 | 9,864.00 | 9,864.00 | 14,186.54 |
| Transfer to Muni | 0.00 | 0.00 | 0.00 | (866,500.00) | (866,500.00) | 0.00 |
| | <u>909,286.13</u> | <u>911,472.43</u> | <u>911,472.43</u> | <u>48,260.43</u> | <u>48,260.43</u> | <u>904,896.43</u> |
| 147 Airport Development Reserve | | | | | | |
| Accumulated Reserves at Start of Year | 1,576.71 | 1,576.71 | 1,576.71 | 1,576.71 | 1,576.71 | 0.00 |
| Interest transfer to Reserves | (199.03) | 0.00 | 0.00 | 0.00 | 0.00 | 1,576.63 |
| Transfer from Muni | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 165,882.00 |
| Transfer to Muni | (1,377.68) | (1,576.71) | (1,576.71) | (1,576.71) | (1,576.71) | (165,881.92) |
| | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> | <u>1,576.71</u> |
| 148 Airport Existing Terminal Building Reserve | | | | | | |
| Accumulated Reserves at Start of Year | 122,795.41 | 122,795.41 | 122,795.41 | 122,795.41 | 122,795.41 | 39,882.21 |
| Interest transfer to Reserves | 893.85 | 896.00 | 896.00 | 1,344.00 | 1,344.00 | 635.20 |
| Transfer from Muni | 54,856.00 | 54,856.00 | 54,856.00 | 82,278.00 | 82,278.00 | 82,278.00 |
| | <u>178,545.26</u> | <u>178,547.41</u> | <u>178,547.41</u> | <u>206,417.41</u> | <u>206,417.41</u> | <u>122,795.41</u> |
| 106 Building Asset Renewal Reserve - General Buildings | | | | | | |
| Accumulated Reserves at Start of Year | 1,483,242.45 | 1,483,242.45 | 1,483,242.45 | 1,483,242.45 | 1,483,242.45 | 1,725,055.66 |
| Interest transfer to Reserves | 7,046.47 | 10,776.00 | 10,776.00 | 16,164.00 | 16,164.00 | 32,703.18 |
| Transfer from Muni | 484,768.00 | 484,768.00 | 484,768.00 | 1,037,148.00 | 1,037,148.00 | 727,148.00 |
| Transfer to Muni | (260,000.00) | 0.00 | 0.00 | (1,071,026.00) | (1,071,026.00) | (1,001,664.39) |
| | <u>1,715,056.92</u> | <u>1,978,786.45</u> | <u>1,978,786.45</u> | <u>1,465,528.45</u> | <u>1,465,528.45</u> | <u>1,483,242.45</u> |
| 404 Barnard Park Sports Pavilion Building Reserve | | | | | | |
| Accumulated Reserves at Start of Year | 41,352.43 | 41,352.43 | 41,352.43 | 41,352.43 | 41,352.43 | 10,666.20 |
| Interest transfer to Reserves | 273.45 | 304.00 | 304.00 | 456.00 | 456.00 | 460.23 |
| Transfer from Muni | 20,152.00 | 20,152.00 | 20,152.00 | 30,226.00 | 30,226.00 | 30,226.00 |
| | <u>61,777.88</u> | <u>61,808.43</u> | <u>61,808.43</u> | <u>72,034.43</u> | <u>72,034.43</u> | <u>41,352.43</u> |
| 405 Railway House Building Reserve | | | | | | |
| Accumulated Reserves at Start of Year | 36,854.54 | 36,854.54 | 36,854.54 | 36,854.54 | 36,854.54 | 16,761.18 |
| Interest transfer to Reserves | 226.10 | 264.00 | 264.00 | 396.00 | 396.00 | 458.36 |
| Transfer from Muni | 13,088.00 | 13,088.00 | 13,088.00 | 19,635.00 | 19,635.00 | 19,635.00 |
| | <u>50,168.64</u> | <u>50,206.54</u> | <u>50,206.54</u> | <u>56,885.54</u> | <u>56,885.54</u> | <u>36,854.54</u> |

City of Busselton
Reserves Movement Report
For The Period Ending 28 February 2021

| | 2020/2021 Actual YTD | 2020/2021 Amended Budget YTD | 2020/2021 Original Budget YTD | 2020/2021 Amended Budget | 2020/2021 Original Budget | 2019/2020 Actual |
|--|-------------------------|------------------------------------|-------------------------------------|--------------------------------|---------------------------------|---------------------|
| | \$ | \$ | \$ | \$ | \$ | \$ |
| 406 Youth and Community Activities Building Reserve | | | | | | |
| Accumulated Reserves at Start of Year | 80,356.10 | 80,356.10 | 80,356.10 | 80,356.10 | 80,356.10 | 45,712.30 |
| Interest transfer to Reserves | 479.43 | 584.00 | 584.00 | 876.00 | 876.00 | 1,148.35 |
| Transfer from Muni | 28,560.00 | 28,560.00 | 28,560.00 | 42,840.00 | 42,840.00 | 42,840.00 |
| Transfer to Muni | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | (9,344.55) |
| | <u>109,395.53</u> | <u>109,500.10</u> | <u>109,500.10</u> | <u>124,072.10</u> | <u>124,072.10</u> | <u>80,356.10</u> |
| 407 Busselton Library Building Reserve | | | | | | |
| Accumulated Reserves at Start of Year | 111,021.85 | 111,021.85 | 111,021.85 | 111,021.85 | 111,021.85 | 85,071.29 |
| Interest transfer to Reserves | 263.84 | 808.00 | 808.00 | 1,212.00 | 1,212.00 | 1,716.82 |
| Transfer from Muni | 30,464.00 | 30,464.00 | 30,464.00 | 45,696.00 | 45,696.00 | 45,696.00 |
| Transfer to Muni | (100,000.00) | (100,000.00) | (100,000.00) | (105,000.00) | (105,000.00) | (21,462.26) |
| | <u>41,749.69</u> | <u>42,293.85</u> | <u>42,293.85</u> | <u>52,929.85</u> | <u>52,929.85</u> | <u>111,021.85</u> |
| 131 Busselton Community Resource Centre Reserve | | | | | | |
| Accumulated Reserves at Start of Year | 272,693.17 | 272,693.17 | 272,693.17 | 272,693.17 | 272,693.17 | 190,875.82 |
| Interest transfer to Reserves | 1,529.30 | 1,984.00 | 1,984.00 | 2,976.00 | 2,976.00 | 3,791.98 |
| Transfer from Muni | 57,600.00 | 57,600.00 | 57,600.00 | 86,394.00 | 86,394.00 | 81,752.64 |
| Transfer to Muni | 0.00 | 0.00 | 0.00 | (50,000.00) | (50,000.00) | (3,727.27) |
| | <u>331,822.47</u> | <u>332,277.17</u> | <u>332,277.17</u> | <u>312,063.17</u> | <u>312,063.17</u> | <u>277,693.17</u> |
| 408 Busselton Jetty Tourist Park Reserve | | | | | | |
| Accumulated Reserves at Start of Year | 222,752.80 | 222,752.80 | 222,752.80 | 222,752.80 | 222,752.80 | 159,725.80 |
| Interest transfer to Reserves | 1,237.64 | 1,616.00 | 1,616.00 | 2,424.00 | 2,424.00 | 4,342.04 |
| Transfer from Muni | 168,552.00 | 168,552.00 | 168,552.00 | 252,833.00 | 252,833.00 | 168,021.20 |
| Transfer to Muni | (81,800.00) | (81,800.00) | (81,800.00) | (243,600.00) | (243,600.00) | (109,336.24) |
| | <u>310,742.44</u> | <u>311,120.80</u> | <u>311,120.80</u> | <u>234,409.80</u> | <u>234,409.80</u> | <u>222,752.80</u> |
| 409 Geopraphe Leisure Centre Building (GLC) Reserve | | | | | | |
| Accumulated Reserves at Start of Year | 615,084.29 | 615,084.29 | 615,084.29 | 615,084.29 | 615,084.29 | 381,186.42 |
| Interest transfer to Reserves | 3,751.16 | 4,472.00 | 4,472.00 | 6,708.00 | 6,708.00 | 7,619.95 |
| Transfer from Muni | 173,680.00 | 173,680.00 | 173,680.00 | 260,521.00 | 260,521.00 | 570,521.00 |
| Transfer to Muni | 0.00 | 0.00 | 0.00 | (819,657.00) | (819,657.00) | (344,243.08) |
| | <u>792,515.45</u> | <u>793,236.29</u> | <u>793,236.29</u> | <u>62,656.29</u> | <u>62,656.29</u> | <u>615,084.29</u> |
| 331 Joint Venture Aged Housing Reserve (Harris/ Winderup) | | | | | | |
| Accumulated Reserves at Start of Year | 1,237,306.78 | 1,237,306.78 | 1,237,306.78 | 1,237,306.78 | 1,237,306.78 | 1,085,870.41 |
| Interest transfer to Reserves | 6,384.10 | 8,992.00 | 8,992.00 | 13,488.00 | 13,488.00 | 17,937.89 |
| Transfer from Muni | 87,872.00 | 87,872.00 | 87,872.00 | 131,806.00 | 131,806.00 | 185,261.37 |
| Transfer to Muni | 0.00 | 0.00 | 0.00 | (152,250.00) | (152,250.00) | (51,762.89) |
| | <u>1,331,562.88</u> | <u>1,334,170.78</u> | <u>1,334,170.78</u> | <u>1,230,350.78</u> | <u>1,230,350.78</u> | <u>1,237,306.78</u> |
| 403 Winderup Aged Housing Reserve (City Controlled) | | | | | | |
| Accumulated Reserves at Start of Year | 212,935.38 | 212,935.38 | 212,935.38 | 212,935.38 | 212,935.38 | 212,501.16 |
| Interest transfer to Reserves | 1,133.76 | 1,544.00 | 1,544.00 | 2,316.00 | 2,316.00 | 3,457.97 |
| Transfer from Muni | 32,368.00 | 32,368.00 | 32,368.00 | 48,550.00 | 48,550.00 | 2,046.25 |
| Transfer to Muni | 0.00 | 0.00 | 0.00 | (52,000.00) | (52,000.00) | (5,070.00) |
| | <u>246,437.14</u> | <u>246,847.38</u> | <u>246,847.38</u> | <u>211,801.38</u> | <u>211,801.38</u> | <u>212,935.38</u> |

Financial Activity Statement - YTD February 2021

City of Busselton
Reserves Movement Report
For The Period Ending 28 February 2021

| | 2020/2021 Actual YTD | 2020/2021 Amended Budget YTD | 2020/2021 Original Budget YTD | 2020/2021 Amended Budget | 2020/2021 Original Budget | 2019/2020 Actual |
|--|-------------------------|------------------------------------|-------------------------------------|-----------------------------|------------------------------|---------------------|
| | \$ | \$ | \$ | \$ | \$ | \$ |
| 410 Naturaliste Community Centre Building (NCC) Reserve | | | | | | |
| Accumulated Reserves at Start of Year | 125,076.60 | 125,076.60 | 125,076.60 | 125,076.60 | 125,076.60 | 63,745.73 |
| Interest transfer to Reserves | 750.64 | 912.00 | 912.00 | 1,368.00 | 1,368.00 | 1,622.87 |
| Transfer from Muni | 39,808.00 | 39,808.00 | 39,808.00 | 59,708.00 | 59,708.00 | 59,708.00 |
| Transfer to Muni | 0.00 | 0.00 | 0.00 | (142,000.00) | (142,000.00) | 0.00 |
| | <u>165,635.24</u> | <u>165,796.60</u> | <u>165,796.60</u> | <u>44,152.60</u> | <u>44,152.60</u> | <u>125,076.60</u> |
| 411 Civic and Administration Building Reserve | | | | | | |
| Accumulated Reserves at Start of Year | 429,689.17 | 429,689.17 | 429,689.17 | 429,689.17 | 429,689.17 | 187,928.40 |
| Interest transfer to Reserves | 2,752.47 | 3,120.00 | 3,120.00 | 4,680.00 | 4,680.00 | 5,512.65 |
| Transfer from Muni | 188,000.00 | 188,000.00 | 188,000.00 | 282,000.00 | 282,000.00 | 282,000.00 |
| Transfer to Muni | 0.00 | 0.00 | 0.00 | (48,983.00) | (48,983.00) | (45,751.88) |
| | <u>620,441.64</u> | <u>620,809.17</u> | <u>620,809.17</u> | <u>667,386.17</u> | <u>667,386.17</u> | <u>429,689.17</u> |
| 412 Vasse Sports Pavilion Building Reserve | | | | | | |
| Accumulated Reserves at Start of Year | 541.14 | 541.14 | 541.14 | 541.14 | 541.14 | 0.00 |
| Interest transfer to Reserves | 3.91 | 0.00 | 0.00 | 0.00 | 0.00 | 5.14 |
| Transfer from Muni | 360.00 | 360.00 | 360.00 | 536.00 | 536.00 | 536.00 |
| | <u>905.05</u> | <u>901.14</u> | <u>901.14</u> | <u>1,077.14</u> | <u>1,077.14</u> | <u>541.14</u> |
| 110 Jetty Maintenance Reserve | | | | | | |
| Accumulated Reserves at Start of Year | 5,239,342.58 | 5,239,342.58 | 5,239,342.58 | 5,239,342.58 | 5,239,342.58 | 4,806,278.94 |
| Interest transfer to Reserves | 27,263.44 | 38,072.00 | 38,072.00 | 57,108.00 | 57,108.00 | 82,679.79 |
| Transfer from Muni | 555,466.00 | 563,780.00 | 563,780.00 | 1,325,111.00 | 1,325,111.00 | 1,286,516.00 |
| Transfer to Muni | 0.00 | (15,000.00) | (15,000.00) | (1,255,708.00) | (1,255,708.00) | (936,132.15) |
| | <u>5,822,072.02</u> | <u>5,826,194.58</u> | <u>5,826,194.58</u> | <u>5,365,853.58</u> | <u>5,365,853.58</u> | <u>5,239,342.58</u> |
| 150 Jetty Self Insurance Reserve | | | | | | |
| Accumulated Reserves at Start of Year | 432,198.16 | 432,198.16 | 432,198.16 | 432,198.16 | 432,198.16 | 365,698.37 |
| Interest transfer to Reserves | 2,241.18 | 3,144.00 | 3,144.00 | 4,716.00 | 4,716.00 | 6,499.79 |
| Transfer from Muni | 40,000.00 | 40,000.00 | 40,000.00 | 60,000.00 | 60,000.00 | 60,000.00 |
| | <u>474,439.34</u> | <u>475,342.16</u> | <u>475,342.16</u> | <u>496,914.16</u> | <u>496,914.16</u> | <u>432,198.16</u> |
| 223 Road Asset Renewal Reserve | | | | | | |
| Accumulated Reserves at Start of Year | 1,597,128.65 | 1,597,128.65 | 1,597,128.65 | 1,597,128.65 | 1,597,128.65 | 1,119,116.75 |
| Interest transfer to Reserves | 11,937.69 | 11,608.00 | 11,608.00 | 17,412.00 | 17,412.00 | 39,808.24 |
| Transfer from Muni | 2,334,528.00 | 2,334,528.00 | 2,334,528.00 | 3,501,790.00 | 3,501,790.00 | 3,458,128.00 |
| Transfer to Muni | (1,470,000.00) | (768,000.00) | (643,000.00) | (4,638,999.00) | (3,995,499.00) | (3,019,924.34) |
| | <u>2,473,594.34</u> | <u>3,175,264.65</u> | <u>3,300,264.65</u> | <u>477,331.65</u> | <u>1,120,831.65</u> | <u>1,597,128.65</u> |
| 224 Footpath/ Cycle Ways Reserve | | | | | | |
| Accumulated Reserves at Start of Year | 408,437.28 | 408,437.28 | 408,437.28 | 408,437.28 | 408,437.28 | 3,670.90 |
| Interest transfer to Reserves | 4,214.78 | 2,968.00 | 2,968.00 | 4,452.00 | 4,452.00 | 8,786.80 |
| Transfer from Muni | 810,696.00 | 810,696.00 | 810,696.00 | 1,216,038.00 | 1,216,038.00 | 1,184,602.00 |
| Transfer to Muni | 0.00 | 0.00 | 0.00 | (1,382,583.00) | (1,382,583.00) | (788,622.42) |
| | <u>1,223,348.06</u> | <u>1,222,101.28</u> | <u>1,222,101.28</u> | <u>246,344.28</u> | <u>246,344.28</u> | <u>408,437.28</u> |
| 226 Other Infrastructure Reserve | | | | | | |
| Accumulated Reserves at Start of Year | 264,388.99 | 264,388.99 | 264,388.99 | 264,388.99 | 264,388.99 | 0.00 |
| Interest transfer to Reserves | 2,015.21 | 1,920.00 | 1,920.00 | 2,880.00 | 2,880.00 | 3,298.02 |
| Transfer from Muni | 238,000.00 | 238,000.00 | 238,000.00 | 357,000.00 | 357,000.00 | 347,000.00 |
| Transfer to Muni | 0.00 | 0.00 | 0.00 | (297,041.00) | (297,041.00) | (85,909.03) |
| | <u>504,404.20</u> | <u>504,308.99</u> | <u>504,308.99</u> | <u>327,227.99</u> | <u>327,227.99</u> | <u>264,388.99</u> |

City of Busseton
Reserves Movement Report
For The Period Ending 28 February 2021

| | 2020/2021 Actual YTD | 2020/2021 Amended YTD | 2020/2021 Original Budget YTD | 2020/2021 Amended Budget | 2020/2021 Original Budget | 2019/2020 Actual |
|---|-------------------------|-----------------------------|-------------------------------------|--------------------------------|---------------------------------|---------------------|
| | \$ | \$ | \$ | \$ | \$ | \$ |
| 225 Parks, Gardens and Reserves Reserve | | | | | | |
| Accumulated Reserves at Start of Year | 833,946.23 | 833,946.23 | 833,946.23 | 833,946.23 | 833,946.23 | 0.00 |
| Interest transfer to Reserves | 6,738.53 | 6,064.00 | 6,064.00 | 9,096.00 | 9,096.00 | 10,825.77 |
| Transfer from Muni | 856,776.00 | 856,776.00 | 856,776.00 | 1,285,166.00 | 1,285,166.00 | 1,214,001.00 |
| Transfer to Muni | 0.00 | (160,000.00) | (160,000.00) | (1,983,645.00) | (1,983,645.00) | (390,880.54) |
| | <u>1,697,460.76</u> | <u>1,536,786.23</u> | <u>1,536,786.23</u> | <u>144,563.23</u> | <u>144,563.23</u> | <u>833,946.23</u> |
| 151 Furniture and Equipment Reserve | | | | | | |
| Accumulated Reserves at Start of Year | 257,784.19 | 257,784.19 | 257,784.19 | 257,784.19 | 257,784.19 | 0.00 |
| Interest transfer to Reserves | 2,566.46 | 1,872.00 | 1,872.00 | 2,808.00 | 2,808.00 | 0.00 |
| Transfer from Muni | 289,336.00 | 289,336.00 | 289,336.00 | 434,000.00 | 434,000.00 | 364,900.00 |
| Transfer to Muni | 0.00 | (30,000.00) | (30,000.00) | (434,000.00) | (434,000.00) | (107,115.81) |
| | <u>549,686.65</u> | <u>518,992.19</u> | <u>518,992.19</u> | <u>260,592.19</u> | <u>260,592.19</u> | <u>257,784.19</u> |
| 115 Plant Replacement Reserve | | | | | | |
| Accumulated Reserves at Start of Year | 1,098,441.92 | 1,098,441.92 | 1,098,441.92 | 1,098,441.92 | 1,098,441.92 | 1,205,526.70 |
| Interest transfer to Reserves | 6,386.28 | 7,984.00 | 7,984.00 | 11,976.00 | 11,976.00 | 23,720.77 |
| Transfer from Muni | 699,037.44 | 739,112.00 | 739,112.00 | 1,027,662.00 | 1,027,662.00 | 900,737.00 |
| Transfer to Muni | 0.00 | (413,000.00) | (413,000.00) | (492,240.00) | (492,240.00) | (1,031,542.55) |
| | <u>1,803,865.64</u> | <u>1,432,537.92</u> | <u>1,432,537.92</u> | <u>1,645,839.92</u> | <u>1,645,839.92</u> | <u>1,098,441.92</u> |
| 137 Major Traffic Improvements Reserve | | | | | | |
| Accumulated Reserves at Start of Year | 638,845.53 | 638,845.53 | 638,845.53 | 638,845.53 | 638,845.53 | 1,495,577.97 |
| Interest transfer to Reserves | 462.98 | 4,640.00 | 4,640.00 | 6,960.00 | 6,960.00 | 25,423.53 |
| Transfer from Muni | 725,992.00 | 725,992.00 | 725,992.00 | 1,088,988.00 | 1,088,988.00 | 1,128,705.00 |
| Transfer to Muni | (1,246,000.00) | (950,000.00) | (950,000.00) | (1,641,750.00) | (1,641,750.00) | (2,010,860.97) |
| | <u>119,300.51</u> | <u>419,477.53</u> | <u>419,477.53</u> | <u>93,043.53</u> | <u>93,043.53</u> | <u>638,845.53</u> |
| 132 CBD Enhancement Reserve | | | | | | |
| Accumulated Reserves at Start of Year | 613,762.47 | 613,762.47 | 613,762.47 | 613,762.47 | 613,762.47 | 171,316.34 |
| Interest transfer to Reserves | 4,234.83 | 4,464.00 | 4,464.00 | 6,696.00 | 6,696.00 | 7,539.43 |
| Transfer from Muni | 360,272.00 | 360,272.00 | 360,272.00 | 540,415.00 | 540,415.00 | 524,713.00 |
| Transfer to Muni | 0.00 | 0.00 | 0.00 | (590,000.00) | (590,000.00) | (89,806.30) |
| | <u>978,269.30</u> | <u>978,498.47</u> | <u>978,498.47</u> | <u>570,873.47</u> | <u>570,873.47</u> | <u>613,762.47</u> |
| 127 New Infrastructure Development Reserve | | | | | | |
| Accumulated Reserves at Start of Year | 1,506,175.05 | 1,506,175.05 | 1,506,175.05 | 1,506,175.05 | 1,506,175.05 | 1,803,171.42 |
| Interest transfer to Reserves | 4,954.42 | 10,944.00 | 10,944.00 | 16,416.00 | 16,416.00 | 26,494.60 |
| Transfer from Muni | 130,549.80 | 124,152.00 | 124,152.00 | 186,231.00 | 186,231.00 | 201,157.40 |
| Transfer to Muni | (223,000.00) | (70,000.00) | (50,000.00) | (1,420,645.00) | (1,400,645.00) | (524,648.37) |
| | <u>1,418,679.27</u> | <u>1,571,271.05</u> | <u>1,591,271.05</u> | <u>288,177.05</u> | <u>308,177.05</u> | <u>1,506,175.05</u> |
| 141 Commonage Precinct Infrastructure Road Reserve | | | | | | |
| Accumulated Reserves at Start of Year | 234,906.64 | 234,906.64 | 234,906.64 | 234,906.64 | 234,906.64 | 231,223.87 |
| Interest transfer to Reserves | (340.58) | 1,704.00 | 1,704.00 | 2,556.00 | 2,556.00 | 3,682.77 |
| Transfer from Muni | 1,480.13 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Transfer to Muni | 0.00 | 0.00 | 0.00 | (235,000.00) | (235,000.00) | 0.00 |
| | <u>236,046.19</u> | <u>236,610.64</u> | <u>236,610.64</u> | <u>2,462.64</u> | <u>2,462.64</u> | <u>234,906.64</u> |

City of Busseton
Reserves Movement Report
For The Period Ending 28 February 2021

| | 2020/2021 Actual YTD | 2020/2021 Amended Budget YTD | 2020/2021 Original Budget YTD | 2020/2021 Amended Budget | 2020/2021 Original Budget | 2019/2020 Actual |
|---|-------------------------|------------------------------------|-------------------------------------|-----------------------------|------------------------------|---------------------|
| | \$ | \$ | \$ | \$ | \$ | \$ |
| 114 City Car Parking and Access Reserve | | | | | | |
| Accumulated Reserves at Start of Year | 1,555,124.38 | 1,555,124.38 | 1,555,124.38 | 1,555,124.38 | 1,555,124.38 | 1,281,336.70 |
| Interest transfer to Reserves | 6,266.15 | 11,304.00 | 11,304.00 | 16,956.00 | 16,956.00 | 24,799.27 |
| Transfer from Muni | 8,304.00 | 8,304.00 | 8,304.00 | 52,465.00 | 52,465.00 | 505,188.00 |
| Transfer to Muni | (360,000.00) | (80,000.00) | (80,000.00) | (1,375,579.00) | (1,375,579.00) | (256,199.59) |
| | <u>1,209,694.53</u> | <u>1,494,732.38</u> | <u>1,494,732.38</u> | <u>248,966.38</u> | <u>248,966.38</u> | <u>1,555,124.38</u> |
| 154 Debt Default Reserve | | | | | | |
| Interest transfer to Reserves | 1,083.22 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Transfer from Muni | 333,336.00 | 333,336.00 | 333,336.00 | 500,000.00 | 500,000.00 | 0.00 |
| | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> |
| 107 Corporate IT Systems Reserve | | | | | | |
| Accumulated Reserves at Start of Year | 226,750.02 | 226,750.02 | 226,750.02 | 226,750.02 | 226,750.02 | 80,398.99 |
| Interest transfer to Reserves | 1,528.04 | 1,648.00 | 1,648.00 | 2,472.00 | 2,472.00 | 1,280.52 |
| Transfer from Muni | 66,664.00 | 66,664.00 | 66,664.00 | 100,000.00 | 100,000.00 | 145,070.51 |
| Transfer to Muni | 0.00 | 0.00 | 0.00 | (207,900.00) | (207,900.00) | 0.00 |
| | <u>294,942.06</u> | <u>295,062.02</u> | <u>295,062.02</u> | <u>121,322.02</u> | <u>121,322.02</u> | <u>226,750.02</u> |
| 133 Election, Valuation and Other Corporate Expenses Reserve | | | | | | |
| Accumulated Reserves at Start of Year | 560,994.18 | 560,994.18 | 560,994.18 | 560,994.18 | 560,994.18 | 499,905.97 |
| Interest transfer to Reserves | 3,082.85 | 4,080.00 | 4,080.00 | 6,120.00 | 6,120.00 | 8,664.58 |
| Transfer from Muni | 100,000.00 | 100,000.00 | 100,000.00 | 150,000.00 | 150,000.00 | 150,000.00 |
| Transfer to Muni | 0.00 | 0.00 | 0.00 | (140,900.00) | (140,900.00) | (97,576.37) |
| | <u>664,077.03</u> | <u>665,074.18</u> | <u>665,074.18</u> | <u>576,214.18</u> | <u>576,214.18</u> | <u>560,994.18</u> |
| 111 Legal Expenses Reserve | | | | | | |
| Accumulated Reserves at Start of Year | 636,940.12 | 636,940.12 | 636,940.12 | 636,940.12 | 636,940.12 | 577,255.71 |
| Interest transfer to Reserves | 3,163.70 | 4,632.00 | 4,632.00 | 6,948.00 | 6,948.00 | 8,995.41 |
| Transfer from Muni | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 50,689.00 |
| | <u>640,103.82</u> | <u>641,572.12</u> | <u>641,572.12</u> | <u>643,888.12</u> | <u>643,888.12</u> | <u>636,940.12</u> |
| 152 Marketing & Area Promotion Reserve | | | | | | |
| Accumulated Reserves at Start of Year | 166,392.00 | 166,392.00 | 166,392.00 | 166,392.00 | 166,392.00 | 0.00 |
| Interest transfer to Reserves | 3,847.88 | 1,208.00 | 1,208.00 | 1,812.00 | 1,812.00 | 0.00 |
| Transfer from Muni | 861,088.00 | 861,088.00 | 861,088.00 | 1,291,627.00 | 1,291,627.00 | 166,392.00 |
| Transfer to Muni | 0.00 | 0.00 | 0.00 | (1,347,817.00) | (1,347,817.00) | 0.00 |
| | <u>1,031,327.88</u> | <u>1,028,688.00</u> | <u>1,028,688.00</u> | <u>112,014.00</u> | <u>112,014.00</u> | <u>166,392.00</u> |
| 135 Performing Arts and Convention Centre Reserve | | | | | | |
| Accumulated Reserves at Start of Year | 2,625,599.20 | 2,625,599.20 | 2,625,599.20 | 2,625,599.20 | 2,625,599.20 | 0.00 |
| Interest transfer to Reserves | 12,751.57 | 19,080.00 | 19,080.00 | 28,620.00 | 28,620.00 | 14,751.12 |
| Transfer from Muni | 0.00 | 0.00 | 0.00 | 50,000.00 | 50,000.00 | 2,610,848.08 |
| Transfer to Muni | 0.00 | 0.00 | 0.00 | (1,446,200.00) | (1,446,200.00) | 0.00 |
| | <u>2,638,350.77</u> | <u>2,644,679.20</u> | <u>2,644,679.20</u> | <u>1,258,019.20</u> | <u>1,258,019.20</u> | <u>2,625,599.20</u> |
| 202 Long Service Leave Reserve | | | | | | |
| Accumulated Reserves at Start of Year | 3,482,110.00 | 3,482,110.00 | 3,482,110.00 | 3,482,110.00 | 3,482,110.00 | 3,096,583.00 |
| Interest transfer to Reserves | 17,484.65 | 25,304.00 | 25,304.00 | 37,956.00 | 37,956.00 | 50,518.40 |
| Transfer from Muni | 166,664.00 | 166,664.00 | 166,664.00 | 250,000.00 | 250,000.00 | 687,986.09 |
| Transfer to Muni | (34,895.96) | (46,650.00) | (46,650.00) | (438,250.00) | (438,250.00) | (352,977.49) |
| | <u>3,631,362.69</u> | <u>3,627,428.00</u> | <u>3,627,428.00</u> | <u>3,331,816.00</u> | <u>3,331,816.00</u> | <u>3,482,110.00</u> |

City of Busselton
Reserves Movement Report
For The Period Ending 28 February 2021

| | 2020/2021 Actual YTD | 2020/2021 Amended Budget YTD | 2020/2021 Original Budget YTD | 2020/2021 Amended Budget | 2020/2021 Original Budget | 2019/2020 Actual |
|---|-------------------------|------------------------------------|-------------------------------------|--------------------------------|---------------------------------|---------------------|
| | \$ | \$ | \$ | \$ | \$ | \$ |
| 203 Professional Development Reserve | | | | | | |
| Accumulated Reserves at Start of Year | 145,028.93 | 145,028.93 | 145,028.93 | 145,028.93 | 145,028.93 | 122,771.88 |
| Interest transfer to Reserves | 799.11 | 1,056.00 | 1,056.00 | 1,584.00 | 1,584.00 | 2,418.13 |
| Transfer from Muni | 46,664.00 | 46,664.00 | 46,664.00 | 93,500.00 | 93,500.00 | 70,000.00 |
| Transfer to Muni | 0.00 | 0.00 | 0.00 | (88,500.00) | (88,500.00) | (50,161.08) |
| | <u>192,492.04</u> | <u>192,748.93</u> | <u>192,748.93</u> | <u>151,612.93</u> | <u>151,612.93</u> | <u>145,028.93</u> |
| 204 Sick Pay Incentive Reserve | | | | | | |
| Accumulated Reserves at Start of Year | 144,632.39 | 144,632.39 | 144,632.39 | 144,632.39 | 144,632.39 | 150,403.55 |
| Interest transfer to Reserves | 681.25 | 1,048.00 | 1,048.00 | 1,572.00 | 1,572.00 | 2,374.88 |
| Transfer from Muni | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 327.14 |
| Transfer to Muni | 0.00 | 0.00 | 0.00 | (73,550.00) | (73,550.00) | (8,473.18) |
| | <u>145,313.64</u> | <u>145,680.39</u> | <u>145,680.39</u> | <u>72,654.39</u> | <u>72,654.39</u> | <u>144,632.39</u> |
| 124 Workers Compensation, Extended SL & AL Contingency Reserve | | | | | | |
| Accumulated Reserves at Start of Year | 309,751.42 | 309,751.42 | 309,751.42 | 309,751.42 | 309,751.42 | 305,100.95 |
| Interest transfer to Reserves | 1,502.62 | 2,248.00 | 2,248.00 | 3,372.00 | 3,372.00 | 4,650.47 |
| Transfer to Muni | 0.00 | 0.00 | 0.00 | (147,607.00) | (147,607.00) | 0.00 |
| | <u>311,254.04</u> | <u>311,999.42</u> | <u>311,999.42</u> | <u>165,516.42</u> | <u>165,516.42</u> | <u>309,751.42</u> |
| 302 Community Facilities - City District | | | | | | |
| Accumulated Reserves at Start of Year | 1,120,869.85 | 1,120,869.85 | 1,120,869.85 | 1,120,869.85 | 1,120,869.85 | 2,552,707.62 |
| Interest transfer to Reserves | (3,294.20) | 8,144.00 | 8,144.00 | 12,216.00 | 12,216.00 | 39,319.39 |
| Transfer from Muni | 357,697.06 | 258,032.00 | 258,032.00 | 387,050.00 | 387,050.00 | 216,051.38 |
| Transfer to Muni | 0.00 | 0.00 | 0.00 | (1,031,448.00) | (1,031,448.00) | (1,687,208.54) |
| | <u>1,475,272.71</u> | <u>1,387,045.85</u> | <u>1,387,045.85</u> | <u>488,687.85</u> | <u>488,687.85</u> | <u>1,120,869.85</u> |
| 304 Community Facilities - Broadwater | | | | | | |
| Accumulated Reserves at Start of Year | 166,413.55 | 166,413.55 | 166,413.55 | 166,413.55 | 166,413.55 | 158,523.04 |
| Interest transfer to Reserves | (240.76) | 1,208.00 | 1,208.00 | 1,812.00 | 1,812.00 | 2,585.73 |
| Transfer from Muni | 15,770.14 | 6,664.00 | 6,664.00 | 10,000.00 | 10,000.00 | 5,304.78 |
| | <u>181,942.93</u> | <u>174,285.55</u> | <u>174,285.55</u> | <u>178,225.55</u> | <u>178,225.55</u> | <u>166,413.55</u> |
| 303 Community Facilities - Busselton | | | | | | |
| Accumulated Reserves at Start of Year | 9,177.47 | 9,177.47 | 9,177.47 | 9,177.47 | 9,177.47 | 44,011.77 |
| Interest transfer to Reserves | (11.03) | 64.00 | 64.00 | 96.00 | 96.00 | 526.95 |
| Transfer from Muni | 26,194.25 | 15,000.00 | 15,000.00 | 22,500.00 | 22,500.00 | 8,638.75 |
| Transfer to Muni | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | (44,000.00) |
| | <u>35,360.69</u> | <u>24,241.47</u> | <u>24,241.47</u> | <u>31,773.47</u> | <u>31,773.47</u> | <u>9,177.47</u> |
| 305 Community Facilities - Dunsborough | | | | | | |
| Accumulated Reserves at Start of Year | 255,152.46 | 255,152.46 | 255,152.46 | 255,152.46 | 255,152.46 | 188,062.67 |
| Interest transfer to Reserves | (311.90) | 1,856.00 | 1,856.00 | 2,784.00 | 2,784.00 | 3,283.35 |
| Transfer from Muni | 75,711.97 | 18,336.00 | 18,336.00 | 27,500.00 | 27,500.00 | 63,806.44 |
| | <u>330,552.53</u> | <u>275,344.46</u> | <u>275,344.46</u> | <u>285,436.46</u> | <u>285,436.46</u> | <u>255,152.46</u> |
| 311 Community Facilities - Dunsborough Lakes Estate | | | | | | |
| Accumulated Reserves at Start of Year | 937,470.05 | 937,470.05 | 937,470.05 | 937,470.05 | 937,470.05 | 922,772.84 |
| Interest transfer to Reserves | (1,359.20) | 6,816.00 | 6,816.00 | 10,224.00 | 10,224.00 | 14,697.21 |
| Transfer from Muni | 5,906.89 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Transfer to Muni | 0.00 | 0.00 | 0.00 | (938,000.00) | (938,000.00) | 0.00 |
| | <u>942,017.74</u> | <u>944,286.05</u> | <u>944,286.05</u> | <u>9,694.05</u> | <u>9,694.05</u> | <u>937,470.05</u> |

City of Busselton
Reserves Movement Report
For The Period Ending 28 February 2021

| | 2020/2021 Actual YTD | 2020/2021 Amended Budget YTD | 2020/2021 Original Budget YTD | 2020/2021 Amended Budget | 2020/2021 Original Budget | 2019/2020 Actual |
|--|-------------------------|------------------------------------|-------------------------------------|--------------------------------|---------------------------------|---------------------|
| | \$ | \$ | \$ | \$ | \$ | \$ |
| 306 Community Facilities - Geographe | | | | | | |
| Accumulated Reserves at Start of Year | 101,978.74 | 101,978.74 | 101,978.74 | 101,978.74 | 101,978.74 | 99,175.93 |
| Interest transfer to Reserves | (147.60) | 744.00 | 744.00 | 1,116.00 | 1,116.00 | 1,594.87 |
| Transfer from Muni | 3,275.61 | 5,000.00 | 5,000.00 | 7,500.00 | 7,500.00 | 1,207.94 |
| | <u>105,106.75</u> | <u>107,722.74</u> | <u>107,722.74</u> | <u>110,594.74</u> | <u>110,594.74</u> | <u>101,978.74</u> |
| 310 Community Facilities - Port Geographe | | | | | | |
| Accumulated Reserves at Start of Year | 348,980.41 | 348,980.41 | 348,980.41 | 348,980.41 | 348,980.41 | 343,509.27 |
| Interest transfer to Reserves | (505.97) | 2,536.00 | 2,536.00 | 3,804.00 | 3,804.00 | 5,471.14 |
| Transfer from Muni | 2,198.89 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| | <u>350,673.33</u> | <u>351,516.41</u> | <u>351,516.41</u> | <u>352,784.41</u> | <u>352,784.41</u> | <u>348,980.41</u> |
| 309 Community Facilities - Vasse | | | | | | |
| Accumulated Reserves at Start of Year | 489,904.76 | 489,904.76 | 489,904.76 | 489,904.76 | 489,904.76 | 615,585.54 |
| Interest transfer to Reserves | (821.04) | 3,560.00 | 3,560.00 | 5,340.00 | 5,340.00 | 9,471.24 |
| Transfer from Muni | 3,086.26 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Transfer to Muni | 0.00 | 0.00 | 0.00 | (284,270.00) | (284,270.00) | (135,152.02) |
| | <u>492,169.98</u> | <u>493,464.76</u> | <u>493,464.76</u> | <u>210,974.76</u> | <u>210,974.76</u> | <u>489,904.76</u> |
| 308 Community Facilities - Airport North | | | | | | |
| Accumulated Reserves at Start of Year | 3,017,487.28 | 3,017,487.28 | 3,017,487.28 | 3,017,487.28 | 3,017,487.28 | 2,970,179.38 |
| Interest transfer to Reserves | (4,374.94) | 21,928.00 | 21,928.00 | 32,892.00 | 32,892.00 | 47,307.90 |
| Transfer from Muni | 19,012.88 | 66,664.00 | 66,664.00 | 100,000.00 | 100,000.00 | 0.00 |
| Transfer to Muni | 0.00 | 0.00 | 0.00 | (150,000.00) | (150,000.00) | 0.00 |
| | <u>3,032,125.22</u> | <u>3,106,079.28</u> | <u>3,106,079.28</u> | <u>3,000,379.28</u> | <u>3,000,379.28</u> | <u>3,017,487.28</u> |
| 130 Locks Estate Reserve | | | | | | |
| Accumulated Reserves at Start of Year | 6,269.61 | 6,269.61 | 6,269.61 | 6,269.61 | 6,269.61 | 1,012.99 |
| Interest transfer to Reserves | 89.77 | 48.00 | 48.00 | 72.00 | 72.00 | 420.15 |
| Transfer from Muni | 40,000.00 | 40,000.00 | 40,000.00 | 60,000.00 | 60,000.00 | 60,000.00 |
| Transfer to Muni | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | (55,163.53) |
| | <u>46,359.38</u> | <u>46,317.61</u> | <u>46,317.61</u> | <u>66,341.61</u> | <u>66,341.61</u> | <u>6,269.61</u> |
| 122 Port Geographe Development Reserve (Council) | | | | | | |
| Accumulated Reserves at Start of Year | 224,952.38 | 224,952.38 | 224,952.38 | 224,952.38 | 224,952.38 | 682,470.41 |
| Interest transfer to Reserves | 990.23 | 1,632.00 | 1,632.00 | 2,448.00 | 2,448.00 | 8,839.73 |
| Transfer from Muni | 34,648.00 | 34,648.00 | 34,648.00 | 51,975.00 | 51,975.00 | 51,975.00 |
| Transfer to Muni | 0.00 | 0.00 | 0.00 | (219,167.00) | (219,167.00) | (518,332.76) |
| | <u>260,590.61</u> | <u>261,232.38</u> | <u>261,232.38</u> | <u>60,208.38</u> | <u>60,208.38</u> | <u>224,952.38</u> |
| 123 Port Geographe Waterways Management (SAR) Reserve | | | | | | |
| Accumulated Reserves at Start of Year | 3,275,191.63 | 3,275,191.63 | 3,275,191.63 | 3,275,191.63 | 3,275,191.63 | 3,349,716.94 |
| Interest transfer to Reserves | 15,916.22 | 23,800.00 | 23,800.00 | 35,700.00 | 35,700.00 | 54,429.05 |
| Transfer from Muni | 146,808.00 | 146,808.00 | 146,808.00 | 220,210.00 | 220,210.00 | 218,328.64 |
| Transfer to Muni | 0.00 | 0.00 | 0.00 | (375,000.00) | (375,000.00) | (347,283.00) |
| | <u>3,437,915.85</u> | <u>3,445,799.63</u> | <u>3,445,799.63</u> | <u>3,156,101.63</u> | <u>3,156,101.63</u> | <u>3,275,191.63</u> |

City of Busseton
Reserves Movement Report
For The Period Ending 28 February 2021

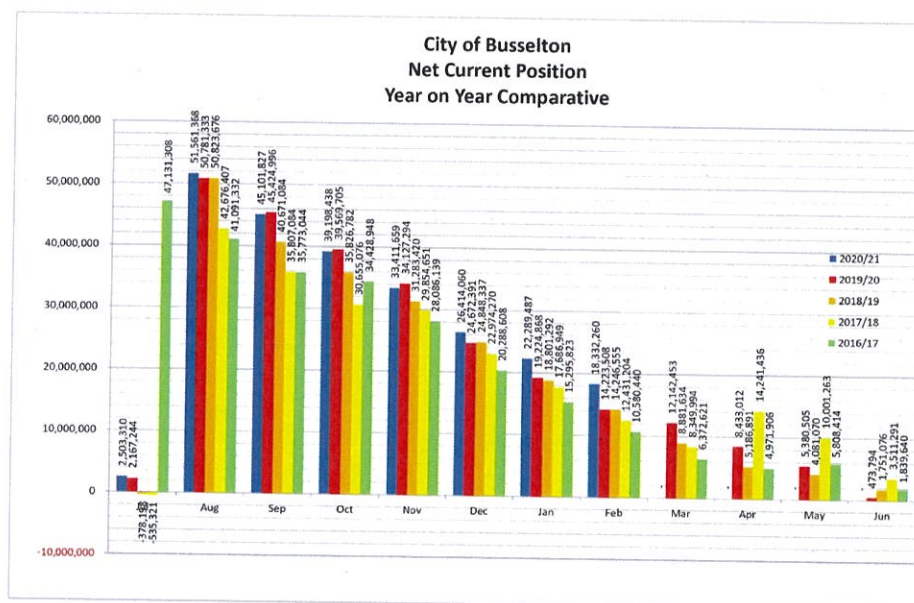
| | 2020/2021 Actual YTD | 2020/2021 Amended Budget YTD | 2020/2021 Original Budget YTD | 2020/2021 Amended Budget | 2020/2021 Original Budget | 2019/2020 Actual |
|---|-------------------------|------------------------------------|-------------------------------------|--------------------------------|---------------------------------|---------------------|
| | \$ | \$ | \$ | \$ | \$ | \$ |
| 126 Province Landscape Maintenance (SAR) Reserve | | | | | | |
| Accumulated Reserves at Start of Year | 1,308,476.49 | 1,308,476.49 | 1,308,476.49 | 1,308,476.49 | 1,308,476.49 | 1,194,759.54 |
| Interest transfer to Reserves | 6,756.73 | 9,512.00 | 9,512.00 | 14,268.00 | 14,268.00 | 20,011.01 |
| Transfer from Muni | 121,216.00 | 121,216.00 | 121,216.00 | 181,819.00 | 181,819.00 | 179,838.99 |
| Transfer to Muni | 0.00 | 0.00 | 0.00 | (252,948.00) | (252,948.00) | (86,153.05) |
| | <u>1,436,449.22</u> | <u>1,439,204.49</u> | <u>1,439,204.49</u> | <u>1,251,615.49</u> | <u>1,251,615.49</u> | <u>1,308,476.49</u> |
| 128 Vasse Newtown Landscape Maintenance (SAR) Reserve | | | | | | |
| Accumulated Reserves at Start of Year | 636,364.43 | 636,364.43 | 636,364.43 | 636,364.43 | 636,364.43 | 575,151.53 |
| Interest transfer to Reserves | 3,482.92 | 4,624.00 | 4,624.00 | 6,936.00 | 6,936.00 | 9,845.01 |
| Transfer from Muni | 121,056.00 | 121,056.00 | 121,056.00 | 181,583.00 | 181,583.00 | 181,289.97 |
| Transfer to Muni | 0.00 | 0.00 | 0.00 | (190,539.00) | (190,539.00) | (129,922.08) |
| | <u>760,903.35</u> | <u>762,044.43</u> | <u>762,044.43</u> | <u>634,344.43</u> | <u>634,344.43</u> | <u>636,364.43</u> |
| 138 Commonage Precinct Bushfire Facilities Reserve | | | | | | |
| Accumulated Reserves at Start of Year | 58,172.53 | 58,172.53 | 58,172.53 | 58,172.53 | 58,172.53 | 57,260.53 |
| Interest transfer to Reserves | (84.34) | 424.00 | 424.00 | 636.00 | 636.00 | 912.00 |
| Transfer from Muni | 366.54 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| | <u>58,454.73</u> | <u>58,596.53</u> | <u>58,596.53</u> | <u>58,808.53</u> | <u>58,808.53</u> | <u>58,172.53</u> |
| 139 Commonage Community Facilities Dunsborough Lakes South Res | | | | | | |
| Accumulated Reserves at Start of Year | 73,779.08 | 73,779.08 | 73,779.08 | 73,779.08 | 73,779.08 | 72,622.42 |
| Interest transfer to Reserves | (106.97) | 536.00 | 536.00 | 804.00 | 804.00 | 1,156.66 |
| Transfer from Muni | 464.87 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| | <u>74,136.98</u> | <u>74,315.08</u> | <u>74,315.08</u> | <u>74,583.08</u> | <u>74,583.08</u> | <u>73,779.08</u> |
| 140 Commonage Community Facilities South Biddle Precinct Reserve | | | | | | |
| Accumulated Reserves at Start of Year | 899,694.77 | 899,694.77 | 899,694.77 | 899,694.77 | 899,694.77 | 886,172.58 |
| Interest transfer to Reserves | (1,304.43) | 6,536.00 | 6,536.00 | 9,804.00 | 9,804.00 | 13,522.19 |
| Transfer from Muni | 5,668.89 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| | <u>904,059.23</u> | <u>906,230.77</u> | <u>906,230.77</u> | <u>909,498.77</u> | <u>909,498.77</u> | <u>899,694.77</u> |
| 321 Busseton Area Drainage and Waterways Improvement Reserve | | | | | | |
| Accumulated Reserves at Start of Year | 475,582.52 | 475,582.52 | 475,582.52 | 475,582.52 | 475,582.52 | 546,471.37 |
| Interest transfer to Reserves | (754.01) | 3,456.00 | 3,456.00 | 5,184.00 | 5,184.00 | 8,450.99 |
| Transfer from Muni | 2,996.26 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Transfer to Muni | 0.00 | 0.00 | 0.00 | (188,000.00) | (188,000.00) | (79,339.84) |
| | <u>477,824.77</u> | <u>479,038.52</u> | <u>479,038.52</u> | <u>292,766.52</u> | <u>292,766.52</u> | <u>475,582.52</u> |
| 102 Coastal and Climate Adaptation Reserve | | | | | | |
| Accumulated Reserves at Start of Year | 2,157,591.81 | 2,157,591.81 | 2,157,591.81 | 2,157,591.81 | 2,157,591.81 | 2,845,578.60 |
| Interest transfer to Reserves | 10,624.44 | 15,680.00 | 15,680.00 | 23,520.00 | 23,520.00 | 46,381.06 |
| Transfer from Muni | 316,032.00 | 316,032.00 | 316,032.00 | 474,044.00 | 474,044.00 | 529,207.53 |
| Transfer to Muni | 0.00 | 0.00 | 0.00 | (2,130,000.00) | (2,130,000.00) | (1,263,575.38) |
| | <u>2,484,248.25</u> | <u>2,489,303.81</u> | <u>2,489,303.81</u> | <u>525,155.81</u> | <u>525,155.81</u> | <u>2,157,591.81</u> |
| 144 Emergency Disaster Recovery Reserve | | | | | | |
| Accumulated Reserves at Start of Year | 94,137.10 | 94,137.10 | 94,137.10 | 94,137.10 | 94,137.10 | 72,781.94 |
| Interest transfer to Reserves | 504.87 | 688.00 | 688.00 | 1,032.00 | 1,032.00 | 1,355.16 |
| Transfer from Muni | 13,336.00 | 13,336.00 | 13,336.00 | 20,000.00 | 20,000.00 | 20,000.00 |
| | <u>107,977.97</u> | <u>108,161.10</u> | <u>108,161.10</u> | <u>115,169.10</u> | <u>115,169.10</u> | <u>94,137.10</u> |

City of Busseton
Reserves Movement Report
For The Period Ending 28 February 2021

| | 2020/2021 Actual YTD | 2020/2021 Amended Budget YTD | 2020/2021 Original Budget YTD | 2020/2021 Amended Budget | 2020/2021 Original Budget | 2019/2020 Actual |
|---|-------------------------|------------------------------------|-------------------------------------|--------------------------------|---------------------------------|---------------------|
| | \$ | \$ | \$ | \$ | \$ | \$ |
| 145 Energy Sustainability Reserve | | | | | | |
| Accumulated Reserves at Start of Year | 137,955.03 | 137,955.03 | 137,955.03 | 137,955.03 | 137,955.03 | 181,852.87 |
| Interest transfer to Reserves | 958.92 | 1,000.00 | 1,000.00 | 1,500.00 | 1,500.00 | 2,798.84 |
| Transfer from Muni | 68,504.00 | 68,504.00 | 68,504.00 | 102,750.00 | 102,750.00 | 130,000.00 |
| Transfer to Muni | 0.00 | 0.00 | 0.00 | (103,000.00) | (103,000.00) | (176,696.68) |
| | <u>207,417.95</u> | <u>207,459.03</u> | <u>207,459.03</u> | <u>139,205.03</u> | <u>139,205.03</u> | <u>137,955.03</u> |
| 146 Cemetery Reserve | | | | | | |
| Accumulated Reserves at Start of Year | 35,871.90 | 35,871.90 | 35,871.90 | 35,871.90 | 35,871.90 | 157,626.57 |
| Interest transfer to Reserves | 408.37 | 264.00 | 264.00 | 396.00 | 396.00 | 2,730.72 |
| Transfer from Muni | 97,312.00 | 97,312.00 | 97,312.00 | 145,950.00 | 145,950.00 | 104,314.16 |
| Transfer to Muni | 0.00 | (20,000.00) | (20,000.00) | (120,000.00) | (120,000.00) | (228,799.55) |
| | <u>133,592.27</u> | <u>113,447.90</u> | <u>113,447.90</u> | <u>62,217.90</u> | <u>62,217.90</u> | <u>35,871.90</u> |
| 341 Public Art Reserve | | | | | | |
| Accumulated Reserves at Start of Year | 87,051.39 | 87,051.39 | 87,051.39 | 87,051.39 | 87,051.39 | 86,198.07 |
| Interest transfer to Reserves | (126.21) | 632.00 | 632.00 | 948.00 | 948.00 | 853.32 |
| Transfer from Muni | 548.50 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Transfer to Muni | 0.00 | 0.00 | 0.00 | (49,060.00) | (49,060.00) | 0.00 |
| | <u>87,473.68</u> | <u>87,683.39</u> | <u>87,683.39</u> | <u>38,939.39</u> | <u>38,939.39</u> | <u>87,051.39</u> |
| 121 Waste Management Facility and Plant Reserve | | | | | | |
| Accumulated Reserves at Start of Year | 7,629,358.39 | 7,629,358.39 | 7,629,358.39 | 7,629,358.39 | 7,629,358.39 | 7,867,210.16 |
| Interest transfer to Reserves | 32,604.49 | 55,440.00 | 55,440.00 | 83,161.00 | 83,161.00 | 124,135.01 |
| Transfer from Muni | 680,752.00 | 680,752.00 | 680,752.00 | 1,056,131.00 | 1,056,131.00 | 881,561.42 |
| Transfer to Muni | 0.00 | (908,000.00) | (908,000.00) | (2,540,500.00) | (2,540,500.00) | (1,243,548.20) |
| | <u>8,342,714.88</u> | <u>7,457,550.39</u> | <u>7,457,550.39</u> | <u>6,228,150.39</u> | <u>6,228,150.39</u> | <u>7,629,358.39</u> |
| 120 Strategic Projects Reserve | | | | | | |
| Accumulated Reserves at Start of Year | 295,560.51 | 295,560.51 | 295,560.51 | 295,560.51 | 295,560.51 | 257,162.94 |
| Interest transfer to Reserves | 1,569.41 | 12,256.00 | 12,256.00 | 18,386.00 | 18,386.00 | 4,340.77 |
| Transfer from Muni | 35,800.00 | 35,800.00 | 35,800.00 | 53,700.00 | 53,700.00 | 47,852.48 |
| Transfer to Muni | 0.00 | 0.00 | 0.00 | (96,000.00) | (96,000.00) | (13,795.68) |
| | <u>332,929.92</u> | <u>343,616.51</u> | <u>343,616.51</u> | <u>271,646.51</u> | <u>271,646.51</u> | <u>295,560.51</u> |
| 129 Prepaid Grants and Deferred Works & Services Reserve | | | | | | |
| Accumulated Reserves at Start of Year | 1,391,422.00 | 1,391,422.00 | 1,391,422.00 | 1,391,422.00 | 1,391,422.00 | 1,232,906.00 |
| Interest transfer to Reserves | 817.24 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Transfer from Muni | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 1,391,422.00 |
| Transfer to Muni | (1,234,878.00) | (1,234,878.00) | (1,234,878.00) | (1,391,422.00) | (1,391,422.00) | (1,232,906.00) |
| | <u>157,361.24</u> | <u>156,544.00</u> | <u>156,544.00</u> | <u>0.00</u> | <u>0.00</u> | <u>1,391,422.00</u> |
| 153 Busseton Foreshore Reserve | | | | | | |
| Accumulated Reserves at Start of Year | 100.00 | 100.00 | 100.00 | 100.00 | 100.00 | 0.00 |
| Interest transfer to Reserves | 0.63 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Transfer from Muni | 0.00 | 0.00 | 0.00 | 10.00 | 10.00 | 100.00 |
| | <u>100.63</u> | <u>100.00</u> | <u>100.00</u> | <u>110.00</u> | <u>110.00</u> | <u>100.00</u> |
| 155 LED Street Light Replacement Program Reserve | | | | | | |
| Interest transfer to Reserves | 108.29 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Transfer from Muni | 33,328.00 | 33,328.00 | 33,328.00 | 50,000.00 | 50,000.00 | 0.00 |
| Transfer to Muni | 0.00 | 0.00 | 0.00 | (50,000.00) | (50,000.00) | 0.00 |
| | <u>33,436.29</u> | <u>33,328.00</u> | <u>33,328.00</u> | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> |

City of Busselton
Reserves Movement Report
For The Period Ending 28 February 2021

| | 2020/2021 Actual YTD | 2020/2021 Amended Budget YTD | 2020/2021 Original Budget YTD | 2020/2021 Amended Budget | 2020/2021 Original Budget | 2019/2020 Actual |
|---------------------------------------|-------------------------|------------------------------------|-------------------------------------|--------------------------------|---------------------------------|----------------------|
| | \$ | \$ | \$ | \$ | \$ | \$ |
| Total Cash Back Reserves | 67,504,974.34 | 67,654,784.76 | 67,837,784.76 | 45,154,921.76 | 45,818,421.76 | 59,897,884.76 |
| Summary Reserves | | | | | | |
| Accumulated Reserves at Start of Year | 59,897,884.76 | 59,897,884.76 | 59,897,884.76 | 59,897,884.76 | 59,897,884.76 | 55,590,217.66 |
| Interest transfer to Reserves | 246,007.16 | 435,264.00 | 435,264.00 | 652,900.00 | 652,900.00 | 965,722.02 |
| Transfer from Muni | 12,373,034.06 | 12,264,540.71 | 12,264,540.71 | 19,372,933.71 | 19,372,933.71 | 22,230,759.20 |
| Transfer to Muni | (5,011,951.64) | (4,942,904.71) | (4,759,904.71) | (34,768,796.71) | (34,105,296.71) | (18,888,814.12) |
| Closing Balance | 67,504,974.34 | 67,654,784.76 | 67,837,784.76 | 45,154,921.76 | 45,818,421.76 | 59,897,884.76 |





CITY OF BUSSETON - INVESTMENT PERFORMANCE REPORT For the month of February 2021



11am Bank Account As at 28 February 2021

| INSTITUTION | RATE | AMOUNT |
|--------------------------|-------|--------------|
| ANZ 11am At Call Deposit | 0.00% | \$ 6,000,000 |

Term Deposits - Miscellaneous Funds As at 28 February 2021

| INSTITUTION | RATING | DAYS | MATURITY | RATE | AMOUNT |
|-------------|--------|------|-----------|-------|--------------|
| NAB | AA | 120 | 08-Jun-21 | 0.34% | \$ 3,000,000 |
| ANZ | AA | 153 | 10-Jul-21 | 0.32% | \$ 2,000,000 |
| Westpac | AA | 120 | 24-Jun-21 | 0.21% | \$ 3,000,000 |
| ANZ | AA | 120 | 24-Jun-21 | 0.32% | \$ 3,000,000 |
| Westpac | AA | 90 | 06-Mar-21 | 0.32% | \$ 5,000,000 |
| NAB | AA | 180 | 09-Mar-21 | 0.70% | \$ 3,000,000 |
| ANZ | AA | 181 | 10-Mar-21 | 0.80% | \$ 2,000,000 |
| NAB | AA | 270 | 21-Mar-21 | 0.92% | \$ 4,000,000 |
| Westpac | AA | 212 | 24-Mar-21 | 0.70% | \$ 2,000,000 |
| NAB | AA | 271 | 29-Mar-21 | 0.90% | \$ 4,000,000 |
| NAB | AA | 210 | 08-Apr-21 | 0.70% | \$ 4,000,000 |
| ANZ | AA | 212 | 10-Apr-21 | 0.81% | \$ 2,000,000 |
| ANZ | AA | 242 | 14-Apr-21 | 0.86% | \$ 3,500,000 |
| Westpac | AA | 90 | 17-Apr-21 | 0.31% | \$ 1,500,000 |
| ANZ | AA | 275 | 26-Apr-21 | 0.89% | \$ 4,000,000 |
| Westpac | AA | 212 | 29-Apr-21 | 0.60% | \$ 4,000,000 |
| NAB | AA | 181 | 06-May-21 | 0.45% | \$ 2,000,000 |
| NAB | AA | 120 | 06-May-21 | 0.38% | \$ 2,000,000 |
| ANZ | AA | 242 | 10-May-21 | 0.82% | \$ 3,000,000 |
| Westpac | AA | 212 | 22-May-21 | 0.50% | \$ 1,500,000 |
| ANZ | AA | 181 | 25-May-21 | 0.20% | \$ 2,000,000 |
| ANZ | AA | 273 | 10-Jun-21 | 0.82% | \$ 3,000,000 |
| Westpac | AA | 151 | 12-Jun-21 | 0.32% | \$ 2,000,000 |
| Westpac | AA | 365 | 10-Sep-21 | 0.70% | \$ 4,000,000 |
| Bendigo | BBB | 274 | 23-Sep-21 | 0.40% | \$ 3,000,000 |

Total of Term Deposits \$ 72,500,000

Weighted Average Annual Rate of Return 0.60%

Airport Redevelopment Funds As at 28 February 2021

| | | |
|---|-------------|--------------|
| WA Treasury Corp. - Overnight Cash Deposit Facility | 0.05% | \$ 1,638,712 |
| WA Treasury Corp. - State Bonds | 0.02-Sep-19 | Matured |

Total of Airport Redevelopment Funds - WATC \$ 1,638,712

Total of Airport Redevelopment Funds - Bank Term Deposits

| | | | | | |
|------------------|----|----|----|-------|--------------|
| ANZ Cash Account | AA | NA | NA | 0.00% | \$ 1,158,221 |
|------------------|----|----|----|-------|--------------|

Total of Airport Redevelopment Funds - Other \$ 1,158,221

Total of Airport Redevelopment Funds \$ 2,796,933

Interest Received 2015/16 \$ 609,066

Interest Received 2016/17 \$ 1,158,623

Interest Received 2017/18 \$ 631,835

Interest Received 2018/19 \$ 121,836

Interest Received 2019/20 \$ 43,093

Interest Received 2020/21 \$ 1,930

Interest Accrued but not yet Received \$ 63

Total Interest Airport Funds (Non-Reserve) at month's end \$ 2,567,046

Interest Transferred out and held in City Reserve Account 136 \$ 1,457,118

Interest Transferred out to Municipal Funds \$ 24,235

Interest Earned (incl. Accrued) on Funds Held in City Reserve A/c 136 \$ 77,262

(Note: Funds held with the WATC are in accordance with the Airport Redevelopment Funding Contract and the Foreshore Development Contract and are not held within the requirements of the City's Investment Policy 218)

SUMMARY OF ALL INVESTMENTS HELD

| | As at 1 year ago | As at 30 June 2020 | As at 28 February 2021 |
|---|------------------|--------------------|------------------------|
| 11am Bank Account | \$ 2,000,000 | \$ 13,500,000 | \$ 6,000,000 |
| Term Deposits - Misc. Funds | \$ 70,500,000 | \$ 54,500,000 | \$ 72,500,000 |
| Foreshore Development Funds - WATC | \$ - | \$ - | \$ - |
| Airport Redevelopment - WATC Deposits | \$ 3,482,978 | \$ 1,637,382 | \$ 1,638,712 |
| Airport Redevelopment - Bank Term Deposit | \$ - | \$ - | \$ - |
| Airport Redevelopment - ANZ Cash A/c | \$ 1,502,785 | \$ 1,158,221 | \$ 1,158,221 |
| Total of all Investments Held | \$ 84,478,527 | \$ 70,795,602 | \$ 81,296,933 |

TOTAL INTEREST RECEIVED AND ACCRUED \$ 832,708 \$ 1,123,760 \$ 314,281

INTEREST BUDGET \$ 989,945 \$ 1,480,000 \$ 430,856

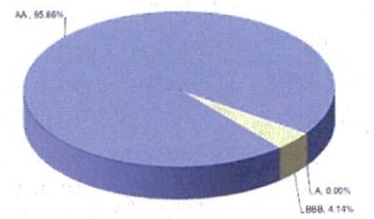
(Note: Interest figures relate to City general funds only and does not include interest allocated to specific areas such as the Airport Redevelopment)

Statement of Compliance with Council's Investment Policy 218

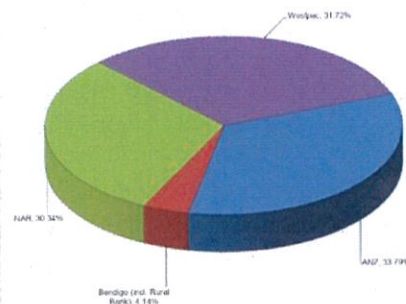
| | |
|---|-----------------|
| 1. All funds are to be invested within legislative limits. | Fully Compliant |
| 2. All individual funds held within the portfolio are not to exceed a set percentage of the total portfolio value. | Fully Compliant |
| 3. The amount invested based upon the Funds Rating is not to exceed the set percentages of the total portfolio. | Fully Compliant |
| 4. The amount invested based upon the Investment Horizon is not to exceed the set percentages of the total portfolio. | Fully Compliant |

Investment Graphs

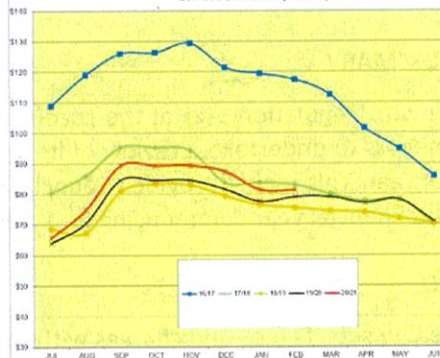
Summary of Term Deposits by S & P Rating (Excludes WATC and 11am Cash Account Funds)



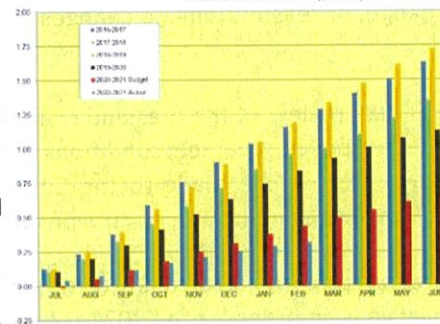
Summary of Term Deposits by Institution (Excludes WATC and 11am Cash Account Funds)




Balance of Investments (\$millions)



Interest Earned on Investments (\$millions)



6.3 ADOPTION OF THE 2021/22 LIST OF FEES AND CHARGES

| | |
|----------------------------|--|
| STRATEGIC GOAL | 6. LEADERSHIP Visionary, collaborative, accountable |
| STRATEGIC OBJECTIVE | 6.1 Governance systems, process and practices are responsible, ethical and transparent. |
| SUBJECT INDEX | Fees and Charges |
| BUSINESS UNIT | Finance and Corporate Services |
| REPORTING OFFICER | Finance Coordinator - Jeffrey Corker |
| AUTHORISING OFFICER | Director Finance and Corporate Services - Tony Nottle |
| NATURE OF DECISION | Executive: Substantial direction setting, including adopting budgets, strategies, plans and policies (excluding local planning policies); funding, donations and sponsorships; reviewing committee recommendations |
| VOTING REQUIREMENT | Absolute Majority |
| ATTACHMENTS | Attachment A Draft List of Fees and Charges for the 2021-22 Financial Year  |

COMMITTEE RECOMMENDATION AND OFFICER RECOMMENDATION

F2104/017 Moved Councillor P Cronin, seconded Councillor R Paine

That the Council endorses the Fees and Charges as detailed in the "Schedule of Fees and Charges - 2021/22" as per Attachment A – Draft Schedule of Fees and Charges, effective from and including 1 July 2021.

CARRIED 5/0

BY ABSOLUTE MAJORITY

EXECUTIVE SUMMARY

In accordance with Regulation 5(2) of the *Local Government (Financial Management) Regulations*, a local government is to undertake a review of its fees and charges regularly, and not less than once in every financial year. This report provides Council with a recommended Schedule of Fees and Charges to apply for the financial year commencing on 1 July 2021.

BACKGROUND

Each year, the City sets its fees and charges with the view of implementing any changes as of 1 July in any given year. City officers have reviewed each section of the fees and charges and have highlighted any areas of change, or reasons why no changes have occurred in comparison to the existing adopted listing.

As part of the annual review of the fees and charges, officers take into account matters including the cost to provide a service, market conditions and needs of the community. These inform the recommendations that will be made to the Council. These fees and charges recommended are in accordance with recent planning and discussions relating to the City's Long Term Financial Plan.

When Council adopts an annual budget, it may also set its fees and charges that will be imposed during a financial year. In order for the 2021/22 schedule of fees and charges to be effective from the commencement of the new financial year, the Council is required to adopt its schedule in advance of 30 June 2021, such that any statutory public notice periods (including gazettals where required) can be complied with.

OFFICER COMMENT

The 2021/22 Draft Schedule of Fees and Charges has been guided by a 2% general escalation over currently adopted fees and charges. Notwithstanding this, in some limited instances, this principle is not appropriate, with other factors also requiring consideration. The following provides an overview, by Directorate, of noteworthy instances where an increase has not been applied, whilst also discussing, where relevant, newly proposed fees and charges.

Planning and Development Services***Health Related Fees***

- **Noise Monitoring Fees**
These fees have not been increased due to the maximum statutory fee for the Regulation 18 process being \$1,000. In order to retain the graduated approach to the fee structure, it is recommended that all fees within this section remain the same.

Town Planning Related Fees

- **Provision of Written Advice**
This fee has not been increased as it is statutory fee listed under the Planning and Development Regulations at \$73 and cannot have an increment increase applied.

Engineering & Works Services***Waste Disposal and Sanitation Fees***

- **General**
A number of fees have been increased above the 2% rate, primarily at the Busselton Facility, to make the charges consistent with those of the Dunsborough Waste Facility. This ensures fairness and equity across the sites.
- **Disposal of Tyres**
The charges for the disposal of tyres have increased, some very significantly. This has been necessitated by the charges levied by the sole remaining contractor able to appropriately recycle the material.
- **Unsorted Mixed Waste including Recyclables (not containing Asbestos)**
A new category has been made to provide clarity, with the wording altered accordingly.
- **Other Commercial Waste – Dunsborough Only**
The charges for the disposal of Liquid Waste / Sewerage has been increased by more than 2% as a disincentive to discourage the use of the Liquid Waste Ponds, therefore prolonging the life of the existing facility.

Finance & Corporate Services***Administration / Miscellaneous Fees***

- **City of Busselton License Plates**
No change to price required; customers expect a historical \$450 price.

Rates & Finance Charges

- Rates / Property Related Matters
Some wording amended so that it better matches the nature of the fee.
- Financial Transactions
Fee on Rejected Payments – the wording has been clarified and the amount reduced to \$15. The value being charged by the City's bank on the EasyRate payments is less than expected and the previously adopted fee is now considered unreasonable, therefore officers have recommended a reduction.

Cemetery Fees

- General
All cemetery fees have been kept at 2020/21 levels. City of Busselton charges are above the average for similar councils and cover all costs associated with the works. Additionally, given the current global climate and pandemic, it is considered improper to increase fees relating to burials etc.

Community & Commercial Services***Events & Casual Ground Hire***

- Community Use of Sports Grounds
Change of description to "Community Usage – per full day (excluding schools within the City of Busselton)". The City only offer free use for local schools, not schools outside of the City of Busselton. This was not previously reflected clearly in the list of fees and charges.

Events – Equipment Hire & Signage

- Hire of Electronic Events Billboard (per 2 week period)
Current large and event signage fees will be replaced with a new electronic events billboard fee when the billboard is installed and operating. The cost is higher than current charges as hirers will no longer have the additional costs to display using skins. Two week blocks of hire would be the most efficient way of administering the fee.
- Foreshore Kiosk Permit – Busselton Foreshore
A new fee "Application for Kiosk Permit renewal" has been introduced for existing permit holders to renew their permit and not have to pay the full fee associated with an application for a new permit.

ArtGeo Cultural Complex

- Complex and Exhibition Hire General
A number of fees are proposed not to be increased. All ArtGeo Complex fees were thoroughly reviewed and adjusted for the current financial year. The impact of COVID-19 on the creative industry has affected hire demand and ability. The forthcoming Busselton Performing Arts and Convention Centre build could also have an effect on generating engagement and use throughout the precinct.

The "Railway Hall per week" fee has been renamed to "Ballarat Room" to reflect the change in name.

- Commission Rate on Art Sales

The Resident artist commission fee of 10% is to be removed as it is insufficient to cover costs to administer it. Resident artists will be subject to the commission fees of rostered artists.

- Commission Rates on Exhibition and Art Sales

The wording is to be changed to be inclusive of GST (not exclusive). This seems to be an historical error, as both these commissions have always been processed on the sale which is inclusive of GST.

- Ballaarat Room Exhibition Hire

The previous separate category of fees associated with the Ballaraat Room has been removed as they are now included within the ArtGeo Cultural Complex Hire fees.

Library Charges

- General

The colour printing charge will be reduced to \$1 from \$2. High numbers of complaints from customers are indicating this price is now considered too high. Print costs have reduced since this fee was first introduced as new printers are much more economical. Benchmarking with other libraries and the limited number of local retailers showed \$1 per colour print is now the most common rate. As this service is highly used by low income earners or those receiving benefits, a reduction in price makes this service more affordable for those in need.

- Sale of Discarded Local Stock

All previous sub-categories of Discarded Local Stock, along with their individual pricing, have been amalgamated into a single line with the price at the point of sale to be determined depending upon prevailing market conditions. Book sales are held throughout the year and each sale is different depending on the level of stock for sale at the time. Greater flexibility to vary pricing subject to stock availability and condition is required. A market rate would also be more equitable with markets and book stores selling second hand books, videos and CDs.

Busselton-Margaret River Regional Airport

- General

- Passenger Facilitation Fee for Open & Closed Charter Flights utilising the terminal building (per departing passenger) increased from \$20 excluding GST to \$22 excluding GST (+10%) due to not being increased for 5 years.
- All Aircraft landing fees have not been increased by 2%. This is to encourage BMRA usage for categories of aircraft. Comparison against WA regional airport landing fees shows that BMRA fees are in line with other WA regional airports.
- The "General Aviation hardstand parking only" fee has been increased by 10% due to market value charged at other regional airports in WA.
- Car Parking Fees for both the Public Car Park and FIFO charges have not been increased, as these fees were reviewed and new charges implemented in February 2020.
- The "Lost parking validation ticket" fee has been increased by 17.65% due to an increased number of patrons using the car park for longer periods of time finding it cheaper to claim a lost ticket than to pay the correct fee for the parking period.
- The "Car park frequent user swipe card refundable fee" (fully refundable) was introduced for FIFO patrons to use a swipe card system and receive a lower fixed daily parking rate due to being frequent users of the car park.

- The “Airport reporting officer after hours call out” fee has been increased by 10.39% due to increased staffing costs and market rate charged at other regional airports in WA.
- The “Airport reporting officer airside assistance /escort” fee has been increased by 16.28% due to the market value charged at other regional airports in WA.

Busseton Jetty Tourist Park

- General
 - The “Extra Child per night” and “Extra Adult per night” fees have been increased by \$1 each (rather than the 2% CPI incremental amount) representing a 4.76% and 7.14% increase respectively.
 - The overnight and weekly rates for the Basic Cabins have not been increased by the full 2% CPI rate due to the ageing condition of the cabins.
 - The overnight and weekly rates for Non-basic cabins have been increased by in excess of the 2% CPI rate due to market comparisons. A GST listing error contained solely within the spreadsheet for these two categories has been corrected.
 - Linen hire charges have been increased by greater than the 2% CPI rate to reflect increases in charges from contractors.
 - The “Additional charge for electricity use for caravan air conditioners” has increased from \$12 to \$14 per day to reflect increases in electricity prices.

Hire Facilities – All

- Facility Hire Bonds

Bond amounts to remain unchanged as considered reasonable.
- Undalup Room

A new fee of \$80.00 to hire the new 3-panel stage is proposed. Current local event hirers charge \$150 to hire a stage.
- Miscellaneous Facility Fees

A new fee is included for the Marking out of Services. Bookings who request to erect bouncy castles, tents or marquees on a public open space / reserve require a staff member from the City Irrigation Team to mark out underground reticulation & power/water services in the location of the structure to ensure pegs do not damage pipes. The City has not charged for the service in the past and suggest to charge \$50.00 per booking.
- Churchill Park Hall

The Community Group, Commercial/Private and Registered Charity hourly hire fees have been amended to align with existing fees at High Street Hall. The fees at Churchill Park Hall were slightly higher for no reason, so these will now be the same hourly rate as High Street Hall.
- Ground / Court Hire

The fee for “Extraordinary Cleaning as required or by arrangement” has been listed to ensure clarity that it can be charged to users of these particular Hire Facilities.

- Variety of Hire facilities

The fees for a variety of Hire facilities including High Street Hall, Yallingup Hall, Yoongarillup Hall, the Undalup Function Room, Busselton Community Resource Centre, Busselton Youth and Community Activity Building, Ground Hire, Court hire and the Outdoor Exercise Sites have not been increased. COVID-19 has impacted hire rates and the usage of these facilities. With a large part of venue hire being through community groups, any increase would be detrimental to all parties. Venue bookings have just started to increase again and fees will be reviewed in next year's budget.

Geographe Leisure Centre

- Swimming Pool – Local regular not for profit user groups

No increase to \$5 fee is recommended. Restricted lane space availability and rebuilding relationships with user groups, who have communicated issues with current fees for lane hire. An increase to this fee would create further financial issues for clubs at this time.

- Personal/Group Training

Some changes to wording has been made and three new charges included as follows:

- PT School program entry per student (minimum 8 students session) \$8.00
- Boot camp – cost per session/term based (minimum 6 people) \$11.00
- Personal Training – 1 hour session with Trainer (1 on1) \$65.00

- Sports Stadium – Casual Basketball

No increase to fees are recommended as the majority of users are youths and we want to encourage them to participate.

- Crèche/Activity Room – Vacation Care Program

The increase approved for the Vacation Care Program fee to \$77 was not applied in 20/21 due to COVID-19. It would not be appropriate to increase this fee further again this financial year, but instead it is recommended that it remain at \$77. This fee has been benchmarked against other programs and is comparable.

- Full Membership – Membership Cancellation Administration fee

No increase is recommended so as to remain as stated on terms and conditions on membership application and forms.

Naturaliste Community Centre

- Group Fitness - Membership Cancellation Administration fee

No increase is recommended so as to remain as stated on terms and conditions on membership application and forms.

- Stadium – Casual Basketball

No increase to fees are recommended as the majority users are youth and we want to encourage them to participate.

- Multi-Purpose Activity Room (Half)

Listed fees for the "Hire of the Ceiling Projector" have been amended to one flat rate only.

- Vacation Care Program
The increase approved for the Vacation Care Program fee to \$77 was not applied in 20/21 due to COVID-19. It would not be appropriate to increase this fee further again this financial year, but instead it is recommended that it remain at \$77. This fee has been benchmarked against other programs and is comparable.
- Stage Hire
No fee increase is recommended as it is generally hired for fundraising events and there are no overheads associated with the hire.
- NCC Grounds Hire
Removal of fees associated with Community and Commercial class and casual use per hour as they provided unnecessary complexity to the fee structure.

Statutory Environment

Sections 6.16 to 6.19 of the *Local Government Act 1995* (the Act) refer to the imposition, setting the level of, and associated administrative matters pertaining to fees and charges. The requirement to review fees and charges on an annual basis is detailed within Regulation 5 of the *Local Government (Financial Management) Regulations*.

Section 6.16 of the Act states that a local government may impose and recover a fee or charge for any goods or services it provides or proposes to provide, other than a service for which a service charge is imposed.

Section 6.17 of the Act further states that in determining the amount of a fee or charge for goods and services, a local government is to take in to consideration the following factors:

- a) The cost to the local government of providing the service or goods;
- b) The importance of the service or goods to the community; and
- c) The price at which the service or goods could be provided by an alternative provider.

Section 6.18 of the Act clarifies that, if the amount of any fee or charge is determined under another written law, then a local government may not charge a fee that is inconsistent with that law.

Relevant Plans and Policies

There are no relevant plans or policies to consider in relation to this matter, other than the Long Term Financial Plan which is discussed in the subsequent Financial Implications section.

Financial Implications

Whilst revenue from fees and charges includes items that the Council has no authority to amend (statutory charges set by external bodies), it is important that, where possible, controllable fees and charges are appropriately indexed on an annual basis, to assist in offsetting the increasing costs of providing associated services. This may include increases beyond normal indexation in particular cases, in line with section 6.17 of the Act.

The Council's current Long Term Financial Plan reflected an annual increase in Fees and Charges revenue of 2.0%. This will be reflected in the 2021/22 budget and included in future revisions and development of the Long Term Financial Plan.

Stakeholder Consultation

Business Unit Managers are responsible for reviewing fees and charges associated with activities under their control. As part of the review process, consultation may occur with other local government authorities, in addition to a review of prices offered by alternate service providers (pursuant to section 6.17 of the Act).

Risk Assessment

An assessment of the potential implications of implementing the officer recommendation has been undertaken using the City's risk management framework, with risks assessed taking into account any controls already in place. No risks of a medium or greater level have been identified.

Options

Council may recommend amendments to the Draft Schedule of Fees and Charges as it deems appropriate.

CONCLUSION

As part of the annual review of fees and charges, the currently adopted fees and charges have been reviewed in line with the requirements of the *Local Government Act 1995* and other relevant legislation as applicable. Consequently, it is recommended that Council endorses the Draft Schedule of Fees and Charges for 2021/22 as proposed.

TIMELINE FOR IMPLEMENTATION OF OFFICER RECOMMENDATION

Consequent to adoption by the Council, the Schedule of Fees and Charges for 2020/21 will become effective from and including 1 July 2021.

CITY OF BUSSELTON**Schedule of Fees & Charges****2021/22 Financial Year**

| DESCRIPTION | ADOPTED FEE 2020/21 (Exc GST) | DRAFT FEE 2021/22 (Exc GST) | DRAFT FEE 2021/22 (Inc GST) |
|---|---|---|---|
| A concession of 50% of the adopted fee or charge may apply (upon application) in relation to those fees and charges shaded and marked with an asterisk (*). The concession is only available to incorporated not for profit organisations and groups where profits raised from the associated activity are to be donated to a local cause or charity. | | | |
| PLANNING & DEVELOPMENT SERVICES | | | |
| BUILDING RELATED FEES | | | |
| Fees for building services listed in Schedule 2, Building Regulations 2012 | As per the maximum fee listed in Schedule 2, Building Regulations 2012 | As per the maximum fee listed in Schedule 2, Building Regulations 2012 | As per the maximum fee listed in Schedule 2, Building Regulations 2012 |
| Building Plan Searches and Research Fee | | | |
| Building under construction | 81.00 | 82.00 | 82.00 |
| Old Archive (Stored at Depot) - under 15 years | 121.00 | 123.00 | 123.00 |
| Old Archive (Stored at Depot) - over 15 years | 159.00 | 162.00 | 162.00 |
| Provide copy of Housing Indemnity Insurance Policy | 81.00 | 82.00 | 82.00 |
| Site Plans | 64.00 | 65.00 | 65.00 |
| <i>The above fees include the cost of copying up to ten A4 or A3 sheets or equivalent. Any further copies which be charged in accord with the adopted photocopy charges as detailed in this Schedule.</i> | | | |
| Building Inspection and Reports | | | |
| Strata inspection fee - First inspection free. Fee applies to subsequent inspections. | 160.91 | 163.64 | 180.00 |
| Property Inspection and Report Preparation | 513.64 | 523.64 | 576.00 |
| Building Call Out Fee. Fee applies where work for which an inspection is requested, was not ready for inspection. | 160.91 | 163.64 | 180.00 |
| Pool inspection fee on sale of property (if more than 1 year from scheduled inspection) | 160.91 | 163.64 | 180.00 |
| Building and Pool re-inspection fee for non compliance. First compliance inspection free, fee required thereafter. | 160.91 | 163.64 | 180.00 |
| Building certificates and written advice (Building Act 2011) | | | |
| Certificate of design compliance for class 2-9 buildings construction value up to \$2M | 0.09% of the GST inclusive estimated value of works, with a minimum of \$350 exc GST. | 0.09% of the GST inclusive estimated value of works, with a minimum of \$350 exc GST. | 0.09% of the GST inclusive estimated value of works, with a minimum of \$385 inc GST. |
| Certificate of design compliance for class 2-9 buildings construction value more than \$2M | \$1,800 exc GST, plus 0.07% of the GST inclusive estimated value of works for every \$ over \$2M. | \$1,800 exc GST, plus 0.07% of the GST inclusive estimated value of works for every \$ over \$2M. | \$1,980 inc GST, plus 0.07% of the GST inclusive estimated value of works for every \$ over \$2M. |

| DESCRIPTION | ADOPTED FEE 2020/21 (Exc GST) | DRAFT FEE 2021/22 (Exc GST) | DRAFT FEE 2021/22 (Inc GST) |
|---|---|---|--|
| Certificate of Construction/ Building Compliance | Hourly fee of \$165, minimum of \$350 exc GST | Hourly fee of \$165, minimum of \$350 exc GST | Hourly fee of \$181.50, minimum of \$385 inc GST |
| HEALTH RELATED FEES | | | |
| * Food Premises Fees | | | |
| Notification Fee | 68.00 | 69.00 | 69.00 |
| Application for Registration Food Business - Low Risk | 128.00 | 130.00 | 130.00 |
| Application for Registration Food Business - Medium / High Risk | 235.00 | 239.00 | 239.00 |
| Service fee - Low Risk - Pro rata applies | 100.00 | 102.00 | 102.00 |
| Service fee - Medium Risk - Pro rata applies | 215.00 | 219.00 | 219.00 |
| Service fee - High Risk - Pro rata applies | 430.00 | 438.00 | 438.00 |
| Inspection of premises (Additional or on request) | 188.00 | 191.00 | 191.00 |
| Overdue service fee - correspondence | 35.00 | 36.00 | 36.00 |
| Stallholders | | | |
| Application for Stallholders Permit Fee/Renewal of Stallholder's Permit Fee/ Transfer of Stallholders Permit | | | |
| per occasion | 40.00 | 41.00 | 41.00 |
| Up to 3 months | 60.00 | 61.00 | 61.00 |
| 6 months | 90.00 | 91.00 | 91.00 |
| 12 months | 150.00 | 153.00 | 153.00 |
| Application for Transfer of Stallholder's Permit | 35.00 | 36.00 | 36.00 |
| Traders | | | |
| Application for Trader's Permit | 154.00 | 157.00 | 157.00 |
| Application for Transfer of Trader's Permit | 154.00 | 157.00 | 157.00 |
| Itinerant Trader Permit Fee | 1,540.00 | 1,570.00 | 1,570.00 |
| Trader's Permit – Bond Fees | 1,155.00 | 1,178.00 | 1,178.00 |
| Trader's Permit Fee – Zone 1 | | | |
| Prime sites (e.g. established coastal and foreshore nodes) | | | |
| 12 months - Pro rata applies | 3,090.00 | 3,151.00 | 3,151.00 |
| Trader's Permit Fee – Zone 2 | | | |
| Other sites as depicted within Commercial Use of City Land and Facilities Policy | | | |
| 12 months - Pro rata applies | 2,060.00 | 2,101.00 | 2,101.00 |
| Outdoor Eating Facility | | | |
| Application for Outdoor Eating Facility Permit | 150.00 | 153.00 | 153.00 |
| Outdoor Eating Facility Permit Fee/Renewal of Outdoor Eating Facility Permit Fee | 0.00 | 0.00 | 0.00 |
| Application for Transfer of Outdoor Eating Facility Permit | 65.00 | 66.00 | 66.00 |
| * Public Building Fees | | | |
| The maximum "Statutory" fee for consideration of an application for approval is \$871 (inc GST) | | | |
| < 500 persons | 165.00 | 168.00 | 168.00 |
| 500 - 999 persons | 222.00 | 226.00 | 226.00 |
| 1,000 - 2,999 persons | 445.00 | 453.00 | 453.00 |
| 3,000 - 4,999 persons | 738.00 | 752.00 | 752.00 |
| > 5,000 persons | 850.00 | 867.00 | 867.00 |
| Public Building Inspection Fee (including events) | 115.00 | 117.00 | 117.00 |

| DESCRIPTION | ADOPTED FEE 2020/21 (Exc GST) | DRAFT FEE 2021/22 (Exc GST) | DRAFT FEE 2021/22 (Inc GST) |
|---|-------------------------------------|-----------------------------------|-----------------------------------|
| Water Sampling Fee | | | |
| Chemical Swimming Pool sample | 16.00 | 16.00 | 16.00 |
| Micro/ Amoeba Swimming Pool Sample | 37.00 | 38.00 | 38.00 |
| Private Water Supply Sampling Fee | 77.00 | 78.00 | 78.00 |
| Overdue service fee - correspondence | 36.00 | 37.00 | 37.00 |
| Park Home, Annexe & Miscellaneous Caravan Park Fees | | | |
| Application for Approval of Park Home | 245.00 | 250.00 | 250.00 |
| Application for Approval of Annexe | 245.00 | 250.00 | 250.00 |
| Application for approval of other Buildings, Carports, Pergolas and Storage Sheds | 245.00 | 250.00 | 250.00 |
| Animal Registration Fees | | | |
| Application for Registration of Stable | 90.00 | 91.00 | 91.00 |
| Application to Renew Registration of Stable | 53.00 | 54.00 | 54.00 |
| Application to Transfer Registration of Stable | 26.00 | 27.00 | 27.00 |
| Application for Registration of premises to keep pigeons | 90.00 | 91.00 | 91.00 |
| Application for renewal of Registration to Keep Pigeons | 53.00 | 54.00 | 54.00 |
| Lodging House Registration Fees | | | |
| Application for Registration of Lodging House - less than 15 lodgers | 385.00 | 392.00 | 392.00 |
| Renewal of Registration of Lodging House - less than 15 lodgers | 255.00 | 260.00 | 260.00 |
| Application for Registration of Lodging House - 15 or more lodgers | 550.00 | 561.00 | 561.00 |
| Renewal of Registration of Lodging House - 15 or more lodgers | 368.00 | 375.00 | 375.00 |
| Overdue registration - correspondence fee | 35.00 | 36.00 | 36.00 |
| Temporary Accommodation Approval Fees | | | |
| Application for Approval to camp (Regulation 11 Caravan Parks & Camping Grounds Regulations 1997) | 245.00 | 250.00 | 250.00 |
| Holiday Homes | | | |
| Application for Registration of Holiday Homes | 150.00 | 153.00 | 153.00 |
| Registration Fee - Pro rata applies | 235.00 | 240.00 | 240.00 |
| Renewal of Holiday Homes Registration | 257.00 | 262.00 | 262.00 |
| Application to replace Manager | 35.00 | 36.00 | 36.00 |
| Overdue Holiday Home Correspondence Fee | 35.00 | 36.00 | 36.00 |
| Effluent Disposal Fee | | | |
| Request for re-inspection | 134.00 | 136.00 | 136.00 |
| Local Government Report | 125.00 | 127.00 | 127.00 |
| Copy of Approval - Apparatus for Treatment of Sewage | 50.00 | 50.00 | 50.00 |
| * Noise Monitoring Fees | | | |
| The maximum "Statutory" fee for consideration of a Regulation 18 application for approval is \$1000 (inc GST) | | | |
| <500 persons | 220.00 | 220.00 | 220.00 |
| 500 - 1,000 persons and 1 performing area only | 545.00 | 545.00 | 545.00 |
| 500 - 1,000 persons and 2 or more performing areas | 875.00 | 875.00 | 875.00 |
| >1,000 persons and 1 performing area only | 875.00 | 875.00 | 875.00 |
| >1,000 persons and 2 or more performing areas | 1,025.00 | 1,000.00 | 1,000.00 |
| Noise monitoring fee - per hour | 135.00 | 137.00 | 137.00 |
| Noise Monitoring Report | 285.00 | 290.00 | 290.00 |
| Regulation 14 Fees | 500.00 | 510.00 | 510.00 |
| Regulation 16 Fees | 500.00 | 510.00 | 510.00 |
| General Fees | | | |
| Request for a Section 39 Liquor Licence Certificate | 205.00 | 209.00 | 209.00 |
| Premises Plan Assessment Fee - miscellaneous | 165.00 | 168.00 | 168.00 |
| Request for Inspection of Premises - miscellaneous | 188.00 | 191.00 | 191.00 |

| DESCRIPTION | ADOPTED FEE 2020/21 (Exc GST) | DRAFT FEE 2021/22 (Exc GST) | DRAFT FEE 2021/22 (Inc GST) |
|---|--|--|--|
| Request for Premises Inspection Report | 165.00 | 168.00 | 168.00 |
| Reports to Settlement agents | 165.00 | 168.00 | 168.00 |
| Copy of Certificate of analysis | 30.00 | 31.00 | 31.00 |
| TOWN PLANNING RELATED FEES | | | |
| Fees for planning services listed in the Planning and Development Regulations 2009 | As per the maximum fee listed in Schedule 2, Planning and Development Regulations 2009 | As per the maximum fee listed in Schedule 2, Planning and Development Regulations 2009 | As per the maximum fee listed in Schedule 2, Planning and Development Regulations 2009 |
| Miscellaneous Planning Consent Applications | | | |
| Provision of written advice confirming compliance with town planning and/or environmental health matters, and/or advising of town planning and environmental health requirements, prior to submissions of an application (per hour charge). | 73.00 | 73.00 | 73.00 |
| Research Fee for Planning Information (per hour charge) | 110.00 | 112.00 | 112.00 |
| Certificate of Local Planning Authority (or Local Government Authority where appropriate) | 154.00 | 157.00 | 157.00 |
| Extension of term of approval, approval of modified plans or reconsideration of conditions of approval where application is received more than 28 days from the date of the original decision (no fees are payable where application received within 28 days) | As per the maximum fee listed in Schedule 2, Planning and Development Regulations 2009 | As per the maximum fee listed in Schedule 2, Planning and Development Regulations 2009 | As per the maximum fee listed in Schedule 2, Planning and Development Regulations 2009 |
| Reconsideration of decision to refuse application for planning consent where application is received more than 28 days from the date of the original decision (no fees are payable where application received within 28 days) | 40% of the planning application fee that would apply to a new application, with the minimum fee being the fee payable for an application for planning consent. | 40% of the planning application fee that would apply to a new application, with the minimum fee being the fee payable for an application for planning consent. | 40% of the planning application fee that would apply to a new application, with the minimum fee being the fee payable for an application for planning consent. |
| Assessment of plans or detailed documents required pursuant to a DGP, DAP or site-specific zoning provisions prior to development or subdivision. | Planning application fee as per Schedule 2 Planning and Development Regulations 2009. | Planning application fee as per Schedule 2 Planning and Development Regulations 2009. | Planning application fee as per Schedule 2 Planning and Development Regulations 2009, plus GST. |
| Landgate Search | Cost plus 30% | Cost plus 30% | Cost plus 30% |
| Agency referral fee (in addition to application fee) | 124.00 | 126.00 | 126.00 |
| Planning application consultation - neighbour and agency only (in addition to application fee) | 124.00 | 126.00 | 126.00 |

| DESCRIPTION | ADOPTED FEE 2020/21 (Exc GST) | DRAFT FEE 2021/22 (Exc GST) | DRAFT FEE 2021/22 (Inc GST) |
|--|-------------------------------------|-----------------------------------|-----------------------------------|
| Development Application Consultation - requiring newspaper advertising | 393.00 | 400.00 | 400.00 |
| Applications for planning approval when required ONLY due to inclusion of property on adopted Heritage List | Full Fee Waiver (\$0) | Full Fee Waiver (\$0) | Full Fee Waiver (\$0) |
| Portable Sign Licence Fee - Introductory | Nil | Nil | Nil |
| Portable Sign Licence Fee - Non Introductory | 219.00 | 223.00 | 223.00 |
| Legal Agreements | | | |
| Planning & Building Agreement Preparation Fees | At cost | At cost | At cost plus GST |
| Planning & Building Agreement Preparation Fees - External | At cost | At cost | At cost plus GST |
| RANGER & FIRE SERVICE RELATED FEES | | | |
| ANIMAL CONTROL | | | |
| Registration tag re-issue | Nil | Nil | Nil |
| Other LGA Registration transfer - Dogs & Cats | Nil | Nil | Nil |
| Cat Traps | | | |
| Cat Trap refundable deposit when requesting trap | 100.00 | 102.00 | 102.00 |
| Application Fees | | | |
| Application for permission to keep more than two cats | 79.00 | 80.00 | 80.00 |
| Application for permission to keep more than two dogs | 79.00 | 80.00 | 80.00 |
| Application for licence/renewal of licence to keep an approved cattery establishment | 217.00 | 221.00 | 221.00 |
| Application for licence/renewal of licence to keep an approved kennel establishment | 217.00 | 221.00 | 221.00 |
| Dangerous Dogs | | | |
| Dangerous Dog (Declared) compliance and annual inspection fee | 100.00 | 102.00 | 102.00 |
| IMPOUNDING FEES - ANIMALS | | | |
| Impounding Fees - Dogs | | | |
| Dog - Animal Facility Administration Fee | 185.00 | 188.00 | 188.00 |
| Sustenance Fees for first 72 hours | 0.00 | 0.00 | 0.00 |
| Sustenance Fees per day after 72 hours | 31.00 | 32.00 | 32.00 |
| Impounding Fees - Cats | | | |
| Cat Impoundment Fee | 185.00 | 188.00 | 188.00 |
| Sustenance Fees for first 72 hours | 0.00 | 0.00 | 0.00 |
| Sustenance Fees per day after 72 hours | 31.00 | 32.00 | 32.00 |
| Ranger Fees to impound stock | | | |
| Stock (1) to include entire horses, mules, asses, camels, bulls or boars, per head | | | |
| - if impounded after 6am & before 6pm | 118.00 | 120.00 | 120.00 |
| - if impounded after 6pm and before 6am | 143.50 | 146.00 | 146.00 |
| Stock (2) to include mares, gelding, colts, fillies, foals, oxen, cows, steers, heifers, calves, rams or pigs - per head | | | |
| - if impounded after 6am & before 6pm | 118.00 | 120.00 | 120.00 |
| - if impounded after 6pm and before 6am | 143.50 | 146.00 | 146.00 |
| Stock (3) to include wethers, ewes, lambs, goats - per head | | | |

| DESCRIPTION | ADOPTED FEE 2020/21 (Exc GST) | DRAFT FEE 2021/22 (Exc GST) | DRAFT FEE 2021/22 (Inc GST) |
|--|-------------------------------------|-----------------------------------|-----------------------------------|
| - if impounded after 6am & before 6pm | 86.00 | 87.00 | 87.00 |
| - if impounded after 6pm and before 6am | 111.00 | 113.00 | 113.00 |
| Stock Poundage Fee | | | |
| Stock (1) to include entire horses, mules, asses, camels, bulls or boars above or apparently above the age of 2 years - per head | | | |
| - First 24 hours or part | 29.00 | 30.00 | 30.00 |
| - Subsequently each 24 hours or part | 17.00 | 17.50 | 17.50 |
| Stock (2) to include entire horses, mules, asses, camels, bulls or boars under age of 2 years - per head | | | |
| - First 24 hours or part | 29.00 | 30.00 | 30.00 |
| - Subsequently each 24 hours or part | 17.00 | 17.50 | 17.50 |
| Stock (3) to include mares, gelding, colts, fillies, foals, oxen, cows, steers, heifers, calves, rams or pigs - per head | | | |
| - First 24 hours or part | 29.00 | 30.00 | 30.00 |
| - Subsequently each 24 hours or part | 17.00 | 17.50 | 17.50 |
| Stock (4) to include wethers, ewes, lambs, goats - per head | | | |
| - First 24 hours or part | 29.00 | 30.00 | 30.00 |
| - Subsequently each 24 hours or part | 17.00 | 17.50 | 17.50 |
| <i>No charge is payable in respect of a suckling animal under the age of 6 months running with its mother</i> | | | |
| Sustenance of Impounded Stock | | | |
| Stock (1) to include entire horses, mules, asses, camels, bulls or boars above or apparently above the age of 2 years - per head | | | |
| - For each 24 hours or part | 15.00 | 15.50 | 15.50 |
| Stock (2) pigs of any description - per head | | | |
| - For each 24 hours or part | 15.00 | 15.50 | 15.50 |
| Stock (3) rams, wethers, ewes, lambs or goats per head | | | |
| - For each 24 hours or part | 15.00 | 15.50 | 15.50 |
| <i>No charge is payable in respect of a suckling animal under the age of 6 months running with its mother</i> | | | |
| IMPOUNDING FEES - OTHER | | | |
| Signs | | | |
| Portable Signs | 78.00 | 79.00 | 79.00 |
| Fixed Sign | 148.00 | 150.00 | 150.00 |
| Beach Shelters and Other Impounded Goods | | | |
| Impounded Beach Shelter or Other Structure | 126.00 | 128.00 | 128.00 |
| Other impounded goods (e.g. camping equipment, pushbikes, or other personal effects) | 126.00 | 128.00 | 128.00 |
| Motor Vehicles | | | |
| Impounded Motor Vehicle - per vehicle | 135.00 | 137.00 | 137.00 |
| Daily Impoundment Fee | 29.00 | 30.00 | 30.00 |
| Impounded Motor Vehicle Towing Fee - at cost | At Cost | At Cost | At Cost |
| Shopping Trolleys | | | |
| Impounded Shopping Trolley - per trolley | 74.00 | 75.00 | 75.00 |
| RANGER & FIRE SERVICES - ADMIN COSTS | | | |
| Ranger time per hour | 132.73 | 134.55 | 148.00 |

| DESCRIPTION | ADOPTED FEE 2020/21 (Exc GST) | DRAFT FEE 2021/22 (Exc GST) | DRAFT FEE 2021/22 (Inc GST) |
|--|-------------------------------------|-----------------------------------|-----------------------------------|
| Ranger travelling costs (mileage): per kilometre | 1.82 | 1.86 | 2.05 |
| RANGER & FIRE SERVICES - MISCELLANEOUS | | | |
| Application for permit pursuant to Thoroughfares Local Law where no fee otherwise identified | 150.00 | 153.00 | 153.00 |
| Application for Temporary Parking Permit - (one day) | 36.00 | 37.00 | 37.00 |
| Daily Charge Temporary Parking Permit - (per day or part thereof following first day) | 12.00 | 12.50 | 12.50 |
| Application for beach/reserve vehicle access permit - per day | 13.00 | 13.50 | 13.50 |
| Application for beach/reserve/commercial fisher vehicle access permit - 3 year permit | 166.00 | 169.00 | 169.00 |
| Application for beach/reserve/commercial fisher vehicle access permit - renewal of permit | 113.00 | 115.00 | 115.00 |
| Dog/cat disposal / rehousing fee: voluntary surrender by owner: fee per dog/cat | 140.00 | 142.00 | 142.00 |
| Fire Hazard Clearing | | | |
| - Administration Fee | 138.00 | 140.00 | 140.00 |
| - Contractors Fee: actual cost | At cost | At cost | At Cost Plus GST |
| MEELUP REGIONAL PARK | | | |
| Competitor Charges | | | |
| Trail events - per competitor | | | |
| For events and activities including mountain biking, off road running, off road triathlon, adventure race. | 3.09 | 3.18 | 3.50 |
| Site based events - per patron/competitor | | | |
| Charge or fee is imposed on patrons/competitors attending the event and or activity but excluding leavers activities | 4.09 | 4.18 | 4.60 |
| Event Bonds | | | |
| Category 1 (< 500 patrons) | 2,640.00 | 2,692.00 | 2,692.00 |
| Category 2 (500 - 2,500 patrons) | 5,270.00 | 5,375.00 | 5,375.00 |
| Category 3 (> 2,500 patrons) | 10,550.00 | 10,761.00 | 10,761.00 |
| Brochure | | | |
| Wildflowers Brochure | 2.73 | 2.73 | 3.00 |

| DESCRIPTION | ADOPTED FEE 2020/21 (Exc GST) | DRAFT FEE 2021/22 (Exc GST) | DRAFT FEE 2021/22 (Inc GST) |
|---|-------------------------------------|-----------------------------------|-----------------------------------|
| ENGINEERING & WORKS SERVICES | | | |
| Major Projects | | | |
| Consultancy charge out rates subject to Contract negotiation where applicable | | | |
| Project Manager Advisor | 158.18 | 160.91 | 177.00 |
| Chief Executive Officer | 232.73 | 237.27 | 261.00 |
| Cultural Planner | 79.09 | 80.00 | 88.00 |
| Strategic Planner | 79.09 | 80.00 | 88.00 |
| Finance Officer | 69.09 | 70.00 | 77.00 |
| Administration Officer | 69.09 | 70.00 | 77.00 |
| Charge-out rates: City staff undertaking consultancy/ contract work for other local government authorities | | | |
| - Manager Level | 162.73 | 165.45 | 182.00 |
| - Co-ordinator Level | 125.45 | 127.27 | 140.00 |
| - Technical Officer Level | 111.82 | 113.64 | 125.00 |
| MISCELLANEOUS | | | |
| Reinstatements/ Private Works | | | |
| Road reserves charge for reinstatement of road reserves is the full cost plus profit margin as per Policy | Cost plus 30% | Cost plus 30% | Cost plus 30% plus GST |
| Private works charge for works requested to be undertaken by City resources is the full cost plus profit margin as per Policy | Cost plus 30% | Cost plus 30% | Cost plus 30% plus GST |
| Other crossing place related services | | | |
| Saw cutting & removal of kerbing/ m (minimum charge \$100) | Cost plus 30% | Cost plus 30% | Cost plus 30% plus GST |
| Concrete apron for brick paved crossovers/ m | Cost plus 30% | Cost plus 30% | Cost plus 30% plus GST |
| Spray seal pothole repairs/m2 (minimum charge \$100) | Cost plus 30% | Cost plus 30% | Cost plus 30% plus GST |
| Asphalt pothole repairs/m2 (minimum charge \$100) | Cost plus 30% | Cost plus 30% | Cost plus 30% plus GST |
| ROAD / TRAFFIC RELATED FEES | | | |
| Closure of Roads / Rights of Way / Public Access Ways | | | |
| Road closure Fees (includes administration and advertising) | 810.00 | 826.00 | 826.00 |
| *Road Closure Application Approval - one off events | 81.00 | 82.00 | 82.00 |
| Advertising Fee for road issue or works | 483.00 | 492.00 | 492.00 |
| Road dedication (including advertising and administration) | 735.00 | 749.00 | 749.00 |
| Legal Fees for road indemnification (document preparation & execution) | 800.00 | 816.00 | 816.00 |
| Road openings - Works by Contractors | | | |
| Application Fee - Trenching and/ or boring on roads and reserves | 345.00 | 351.00 | 351.00 |
| Administration/Inspection Fee - Road Opening or Underground Boring | 83.00 | 84.00 | 84.00 |
| Refundable Security Deposit | | | |
| Road opening/ m2 (minimum \$250) | 118.00 | 120.00 | 120.00 |
| - Under road boring | 322.00 | 328.00 | 328.00 |
| Performance Bond relating to Road Opening & reinstatement by Contractor / m2 (minimum fee \$250) | 148.00 | 150.00 | 150.00 |
| Exploration Drilling Licence - District Roads/ Reserves | | | |
| 1-5 holes | 314.00 | 320.00 | 320.00 |
| 6-10 holes | 470.00 | 479.00 | 479.00 |

| DESCRIPTION | ADOPTED FEE 2020/21 (Exc GST) | DRAFT FEE 2021/22 (Exc GST) | DRAFT FEE 2021/22 (Inc GST) |
|---|-------------------------------------|-----------------------------------|-----------------------------------|
| 11-30 holes | 953.00 | 972.00 | 972.00 |
| 31-100 holes | 1,690.00 | 1,723.00 | 1,723.00 |
| more than 100 holes | 2,410.00 | 2,458.00 | 2,458.00 |
| <i>Bond payable is determined to be equal to the Licence Fee payable</i> | | | |
| Traffic Management | | | |
| Traffic Count Data - fee per site recording (existing data) | 72.00 | 73.00 | 73.00 |
| *Traffic Management Plan - Applications | 160.00 | 163.00 | 163.00 |
| Heavy Haulage Condition Requests | | | |
| Undertake detailed assessment of roadway for inclusion on Restricted Access Vehicle Network. Fee per roadway. | 525.00 | 535.00 | 535.00 |
| Directional Signs for Tourist Attractions and Services | | | |
| Application Fee - per application | 117.00 | 119.00 | 119.00 |
| Annual Licence Fee - per blade | 36.00 | 37.00 | 37.00 |
| CAT1 and CAT1A - installation per blade | 230.91 | 235.45 | 259.00 |
| CAT2 and CAT 3 signs - installation per blade | 638.18 | 650.91 | 716.00 |
| Entrance sign per blade | 674.55 | 687.27 | 756.00 |
| SUBDIVISION RELATED FEES | | | |
| Subdivision Supervision Fees | | | |
| <i>Supervision Fee - % of total value of all road & drainage works, other than future lots.</i> | | | |
| Consulting Engineer and Clerk of Works fully supervises | 1.50% | 1.50% | 1.50% |
| Consulting Engineer with no Clerk of Works | 3.00% | 3.00% | 3.00% |
| Outstanding Works Supervision fees | 1,239.00 | 1,263.00 | 1,263.00 |
| Early Subdivision Clearance | | | |
| Application Fee | 690.00 | 703.00 | 703.00 |
| Early Subdivision Clearance Fee - % of total value of all outstanding works or minimum plus GST | 2.5% or min \$5,016 | 2.5% or min \$5,016 | 2.5% or min \$5,016 |
| MISCELLANEOUS FEES | | | |
| Gate Permits (per 5 years) | 160.00 | 163.00 | 163.00 |
| LGA Gate Permits - Application Fee | 63.50 | 65.00 | 65.00 |
| Road Traffic Warning Signs | | | |
| Set of 2 signs, posts and installation | 587.27 | 598.18 | 658.00 |
| Application Approval Fee | 134.50 | 137.00 | 137.00 |
| General Sign Works (repair and/or replacement) | Cost plus 30% | Cost plus 30% | Cost plus 30% plus GST |
| Fireworks Application Approval Fee (per application) | 136.00 | 138.00 | 138.00 |
| WASTE DISPOSAL AND SANITATION FEES | | | |
| DOMESTIC WASTE (BUSSELTON AND DUNSBOROUGH) | | | |
| General Domestic Waste (Sorted and Separated) | | | |
| Loads up to 100kg or each Wheelie Bin (Up to 240L) | 1.82 | 1.82 | 2.00 |
| Cars (Sedans) - without tray or trailer | 3.64 | 3.64 | 4.00 |
| Light Vehicles or 6 x 4 Trailers (loaded to approx. 1m in height) up to 200kg | 7.27 | 7.27 | 8.00 |

| DESCRIPTION | ADOPTED FEE 2020/21 (Exc GST) | DRAFT FEE 2021/22 (Exc GST) | DRAFT FEE 2021/22 (Inc GST) |
|--|-------------------------------------|-----------------------------------|-----------------------------------|
| Weights up to 300kg from 6 x 4 (with a cage) and loaded a height >1m or Other Trailers. | 13.64 | 13.64 | 15.00 |
| Cost per m3 (additional) or Up to 200kg increments of material | 3.64 | 3.64 | 4.00 |
| <i>Loads containing unseparated waste for all categories will be charged accordingly</i> | | | |
| Domestic Bricks and Concrete | | | |
| Loads up to 100kg or each Wheelie Bin (Up to 240L) | 2.73 | 2.73 | 3.00 |
| Light Vehicles or 6 x 4 Trailers (loaded to approx. 1m in height) up to 200kg | 5.45 | 5.45 | 6.00 |
| Weights up to 300kg from 6 x 4 (with a cage) and loaded a height >1m or Other Trailers. | 10.91 | 13.64 | 15.00 |
| Cost per m3 (additional) or Up to 200kg increments of material | 3.64 | 3.64 | 4.00 |
| Clean Domestic Greenwaste | | | |
| Domestic grass clippings and sawdust | 1.82 | 1.82 | 2.00 |
| Loads up to 100kg or each Wheelie Bin (Up to 240L) | 1.82 | 1.82 | 2.00 |
| Weights up to 300kg from 6 x 4 (with a cage) and loaded a height less than 1m or Other Trailers. | 6.36 | 7.27 | 8.00 |
| Other Trailers or 6 x 4 (with a cage) and loaded a height greater than 1m | 11.82 | 13.64 | 15.00 |
| Unsorted Mixed Waste including Recyclables (not containing Asbestos) | | | |
| Light Vehicles or 6 x 4 Trailers (loaded to approx. 1m in height) up to 200kg | 18.18 | 27.27 | 30.00 |
| Weights up to 300kg from 6 x 4 (with a cage) and loaded a height >1m or Other Trailers. | 36.36 | 47.27 | 52.00 |
| Other Miscellaneous Charges | | | |
| Electronic Waste (Only domestic loads up to 20kg accepted) | Nil | Nil | Nil |
| Cardboard and Paper (Only domestic loads up to 20kg accepted) | Nil | Nil | Nil |
| Glass bottles and jars (Only domestic loads up to 20kg accepted) | Nil | Nil | Nil |
| Kerbside Recyclables (Only domestic loads up to 20kg accepted) | Nil | Nil | Nil |
| Scrap Metal (e.g. Vehicle bodies, Trailers, Boats - must have their wheels taken off) | Nil | Nil | Nil |
| Gas bottle (Only domestic loads up to 20kg accepted) | Nil | Nil | Nil |
| Used Oil including Oily Water (Only domestic loads up to 20L accepted) | Nil | Nil | Nil |
| Oily water (per litre) - must be marked on drum | Nil | Nil | Nil |
| White Goods (e.g. Fridges and Freezers) | Nil | Nil | Nil |
| Bicycle/Motorcycle Tyre - each | 1.82 | 2.73 | 3.00 |
| Car/ 4WD / Light Truck tyres - each (without rim) | 7.27 | 7.27 | 8.00 |
| Car/ 4WD / Light Truck tyres - each (with rim) | 13.64 | 23.18 | 25.50 |
| Truck tyres - each (without rim) | 14.55 | 18.18 | 20.00 |
| Truck tyres - each (with rim) | 27.27 | 57.73 | 63.50 |
| Super Singles - each (without rim) | 22.73 | 30.91 | 34.00 |
| Tractor (Lrg - 1 to 2m Tall) - each (without rim) | 31.82 | 181.82 | 200.00 |
| Tractor (small - Up to 1m Tall) - each (without rim) | 22.73 | 82.73 | 91.00 |
| Hot Rod (without rim) | 22.73 | 23.18 | 25.50 |
| Disposal of other tyre sizes available - Priced on Application | POA | POA | POA |
| Native Animals <50kg (Eg. Kangaroo / Possums) | Nil | Nil | Nil |
| Small Animals (less than 50kg) | 18.18 | 18.18 | 20.00 |
| Medium Animals (Up - 100kg) | 40.91 | 40.91 | 45.00 |
| Large Animals (100 - 300kg) | 90.91 | 90.91 | 100.00 |
| Animals in excess of 300kg - Price per tonne (is in addition to the \$100 Large Animal Charge) | 54.55 | 54.55 | 60.00 |
| Sale of grass clippings (per m3) | 0.91 | 0.91 | 1.00 |
| Rental space for skip bins at waste facilities (per bin per week) | 5.45 | 5.45 | 6.00 |
| Mattresses (each) | 4.55 | 4.55 | 5.00 |

| DESCRIPTION | ADOPTED FEE 2020/21 (Exc GST) | DRAFT FEE 2021/22 (Exc GST) | DRAFT FEE 2021/22 (Inc GST) |
|--|-------------------------------------|-----------------------------------|-----------------------------------|
| BUSSELTON non-residential or Weighbridge unavailable | | | |
| <i>Items brought in that are not listed in the Fees are Priced on Application (POA)</i> | | | |
| Clean Greenwaste | | | |
| Loads up to 100kg or each Wheelie Bin (Up to 240L) | 1.82 | 1.82 | 2.00 |
| Cars, Utes, vans, station wagons, 4WD, crew cab or 6 x 4 Trailers (loaded to approx. 1m in height) weighing up to 300kg | 6.36 | 7.27 | 8.00 |
| Other Trailers or 6 x 4 (with a cage) and loaded a height >1m | 11.82 | 13.64 | 15.00 |
| Each truck up to 2 tonnes / Each Bulk Bin under 3m3 - per entry | 32.73 | 32.73 | 36.00 |
| Each Truck up to 4 tonnes / Each Bulk Bins from 3m3 to under 6m3 - per entry | 47.27 | 48.18 | 53.00 |
| Each Truck up to 8 tonnes / Each Bulk Bin from 6m3 to under 10m3 - per entry | 70.00 | 70.45 | 77.50 |
| Each Truck over 8 tonnes and below 15 tonnes / Each Bulk Bin from 10m3 to under 20m3 - per entry | 93.64 | 95.45 | 105.00 |
| Miscellaneous Commercial Charges | | | |
| Sale of Mulch - per m3 (self load) | 10.00 | 10.00 | 11.00 |
| Commercial electronic waste (per item) | 8.18 | 8.18 | 9.00 |
| Commercial fridges | 5.45 | 5.45 | 6.00 |
| Commercial cardboard and paper (Utes, vans, station wagons, 4WD, crew cab, trailer) | 8.18 | 9.09 | 10.00 |
| Commercial cardboard (truck) | 16.36 | 16.36 | 18.00 |
| Native Animals <50kg (Eg. Birds/Possums) | Nil | Nil | Nil |
| Native Animals 50 - 300kg (Eg. Kangaroo/Seals) | 90.91 | 90.91 | 100.00 |
| Small Animals (less than 50kg) | 50.00 | 50.00 | 55.00 |
| Medium Animals (Up - 100kg) | 109.09 | 109.09 | 120.00 |
| Large Animals (100 - 300kg) | 227.27 | 227.27 | 250.00 |
| Animals in excess of 300kg - Price per tonne (is in addition to the \$250 Large Animal Charge) | 54.55 | 54.55 | 60.00 |
| DUNSBOROUGH - Weighbridge Charges | | | |
| General waste (Amount exceeding 100 kg)- Price per 100kg | 5.45 | 5.64 | 6.20 |
| Construction and Demolition Waste (Amount exceeding 100 kg)- Price per 100kg | 5.45 | 5.64 | 6.20 |
| *Clean Fill Material - per 100kg | Nil | Nil | Nil |
| *Clean Green waste (Amount exceeding 100 kg)- Price per 100kg | 3.18 | 3.27 | 3.60 |
| Liquid Waste - Price per 100kg | 5.09 | 5.45 | 6.00 |
| *Bricks, Concrete and Rubble (Rocks <1m diameter) (Amount exceeding 100 kg)- Price per 100kg | 2.82 | 2.91 | 3.20 |
| Special Burial (e.g. Asbestos, Large Animal Carcasses) - (Amount exceeding 100 kg) - Price per 100kg | 12.27 | 12.45 | 13.70 |
| *Material that does not exceed the Class I guidelines, suitable for Daily Cover and Road Building. | Nil | Nil | Nil |
| ** Minimum weighbridge charge for all material - Up to 100kg | 24.55 | 25.00 | 27.50 |
| *Material that does not exceed the Class I guidelines, suitable for Daily Cover and Road Building. | | | |
| Same rates as Busselton apply if Weighbridge is unavailable | | | |
| <i>Items brought in that are not listed in the Fees are Priced on Application (POA)</i> | | | |
| <i>Note: Commercial waste is only accepted at Dunsborough. The below fees are only required should, for any reason, the weighbridge be inoperable.</i> | | | |
| General Waste | | | |
| Commercial General Waste (Sorted and Separated, 6x4 trailer) | 7.27 | 7.27 | 8.00 |
| Commercial General Waste (Sorted and Separated, Over 6x4 trailer) | 13.64 | 13.64 | 15.00 |
| Each truck up to 2 tonnes/ each Bulk Bin under 3m3 - per entry | 58.18 | 59.09 | 65.00 |
| Each Truck up to 4 tonnes/ Each Bulk Bins from 3m3 to under 6m3 - per entry | 77.27 | 79.09 | 87.00 |

| DESCRIPTION | ADOPTED FEE 2020/21 (Exc GST) | DRAFT FEE 2021/22 (Exc GST) | DRAFT FEE 2021/22 (Inc GST) |
|---|-------------------------------------|-----------------------------------|-----------------------------------|
| Each Truck up to 8 tonnes/ Each Bulk Bin from 6m3 to under 10m3 - per entry | 106.36 | 108.18 | 119.00 |
| Each Truck over 8 tonnes and below 15 tonnes / Each Bulk Bin from 10m3 to under 20m3 - per entry | 144.55 | 147.27 | 162.00 |
| Each Articulated Vehicle/ Each Bulk Bin 20m3 and over - per entry | 261.82 | 267.27 | 294.00 |
| Compactor vehicles - load capacity not exceeding 3m3 | 115.45 | 118.18 | 130.00 |
| Compactor vehicles - load capacity over 3m3 | 135.45 | 138.18 | 152.00 |
| Each additional m3 over 3m3 | 7.27 | 7.27 | 8.00 |
| Unsorted Mixed Waste including Recyclables (not containing Asbestos) | | | |
| Light Vehicles or 6 x 4 Trailers (loaded to approx. 1m in height) up to 200kg | 23.64 | 27.27 | 30.00 |
| Weights up to 300kg from 6 x 4 (with a cage) and loaded a height >1m or Other Trailers. | 47.27 | 47.27 | 52.00 |
| Green Waste (clean) | | | |
| Loads up to 100kg or each Wheelie Bin (Up to 240L) | 1.82 | 1.82 | 2.00 |
| Cars, Utes, vans, station wagons, 4WD, crew cab or 6 x 4 Trailers (loaded to approx. 1m in height) weighing up to 300kg | 6.36 | 7.27 | 8.00 |
| Other Trailers or 6 x 4 (with a cage) and loaded a height >1m | 11.82 | 13.64 | 15.00 |
| Each truck up to 2 tonnes/ each Bulk Bin under 3m3 - per entry | 31.82 | 32.73 | 36.00 |
| Each Truck up to 4 tonnes/ Each Bulk Bins from 3m3 to under 6m3 - per entry | 47.27 | 48.18 | 53.00 |
| Each Truck up to 8 tonnes/ Each Bulk Bin from 6m3 to under 10m3 - per entry | 69.09 | 70.45 | 77.50 |
| Each Truck over 8 tonnes and below 15 tonnes / Each Bulk Bin from 10m3 to under 20m3 - per entry | 93.64 | 95.45 | 105.00 |
| Each Articulated Vehicle/ Each Bulk Bin 20m3 and over - per entry | 157.27 | 160.00 | 176.00 |
| Bricks and Concrete (uncontaminated) - Dunsborough only | | | |
| Commercial waste transported by car, utility, van or trailer (6 x 4) | 5.45 | 5.45 | 6.00 |
| All commercial trailers exceeding 6 x 4 | 11.82 | 13.64 | 15.00 |
| Trucks up to 2 tonnes/ Bulk Bins under 3m3 | 42.73 | 43.64 | 48.00 |
| Trucks up to 4 tonnes/ Bulk bins 3m3 to under 6m3 | 57.27 | 58.18 | 64.00 |
| Trucks up to 8 tonnes/ Bulk bins 6m3 to under 10m3 | 78.18 | 80.00 | 88.00 |
| Trucks over 8 tonnes/ Bulk bins 10m3 to under 20m3 | 125.45 | 128.18 | 141.00 |
| Articulated vehicles/ Bulk bins 20m3 and over | 205.45 | 209.09 | 230.00 |
| Other Commercial Waste - Dunsborough Only | | | |
| Liquid Waste/ Sewage - per kl | 50.45 | 54.55 | 60.00 |
| Asbestos (per m3) | 106.36 | 108.18 | 119.00 |
| Special burials (per m3) - prescribed items/ per cubic metre: Asbestos waste, fibreglass insulation and any other waste listed from time to time by the Principal Environmental Health Officer (Medical Waste not accepted) | 106.36 | 108.18 | 119.00 |
| Timber (demolition or new). Must be milled, uncontaminated and untreated. Acceptance is at the discretion of disposal site attendants and the City may refuse to accept timber. | Nil | Nil | Nil |
| Bin Hire Charges | | | |
| Charge per 240L bin on the condition that bins are collected, emptied, cleaned and returned by the hirer | 10.00 | 10.00 | 11.00 |
| Charge per 240L lost or damaged bin | 121.82 | 121.82 | 134.00 |

| DESCRIPTION | ADOPTED FEE 2020/21 (Exc GST) | DRAFT FEE 2021/22 (Exc GST) | DRAFT FEE 2021/22 (Inc GST) |
|---|---|---|---|
| FINANCE & CORPORATE SERVICES | | | |
| ADMINISTRATION / MISCELLANEOUS FEES | | | |
| SALE OF DOCUMENTS | | | |
| Council Minutes | | | |
| Subscription on a per annum basis | 470.00 | 479.00 | 479.00 |
| Single Copy - Agenda | 35.00 | 36.00 | 36.00 |
| Single Copy - Minutes | 22.00 | 22.50 | 22.50 |
| Purchase of an Audio Recording of a Council meeting | 15.00 | 15.50 | 15.50 |
| Electoral Rolls | | | |
| Per copy | 72.00 | 73.00 | 73.00 |
| Publications | | | |
| Cape of Contrasts Book - Retail | 20.00 | 20.45 | 22.50 |
| Cape of Contrasts Book - Wholesale | 13.64 | 14.09 | 15.50 |
| Busselton: a Place to Remember - Retail | 16.36 | 16.82 | 18.50 |
| Busselton: a Place to Remember - Wholesale | 13.64 | 14.09 | 15.50 |
| Photocopying Charges | | | |
| A4 Sheet | 0.27 | 0.27 | 0.30 |
| A3 Sheet | 2.23 | 2.27 | 2.50 |
| CITY OF BUSSELTON LICENCE PLATES | | | |
| (Not applicable to plates sold at Auction) | | | |
| City of Busselton plates (aluminium) | 409.09 | 409.09 | 450.00 |
| Dunsborough plates (polycarbonate) | 409.09 | 409.09 | 450.00 |
| Yallingup plates (polycarbonate) | 409.09 | 409.09 | 450.00 |
| RATES & FINANCE CHARGES | | | |
| Rates/ Property Related Matters | | | |
| Ownership Listings - per search | 13.00 | 13.50 | 13.50 |
| Ownership Listings - per locality | 21.00 | 21.50 | 21.50 |
| General Enquiry requiring archival research including written rating transaction history (Minimum 1 Hour) | \$45.00 per hour | \$46.00 per hour | \$46.00 per hour |
| Provision of 2nd Copy of Current Years Annual or Other Rating Notices And/Or Provision of Copies of Each Prior Financial Years Annual or Other Rating Notices | 12.00 | 12.50 | 12.50 |
| Written Rates and Ownership statement – Settlement Agent/Public | 30.00 | 30.50 | 30.50 |
| Bi-Monthly Instalment Option Administration Fee | 18.00 | 18.30 | 18.30 |
| Weekly EasyRates Option Administration Fee | 30.00 | 30.50 | 30.50 |
| Fortnightly EasyRates Option Administration Fee | 25.00 | 25.50 | 25.50 |
| Monthly EasyRates Option Administration Fee | 20.00 | 20.50 | 20.50 |
| Payment Arrangement Administration Fee | 30.00 | 30.50 | 30.50 |
| Recovery of External Legal Costs (NOTE: All costs, including Solicitors, incurred in recovery of rating debts.) | Actual Cost | Actual Cost | Actual Cost |
| Application to Court to Set Aside Judgement Orders (NOTE Non-refundable if Magistrate Court declines application.) | 65.00 | 66.00 | 66.00 |
| Financial Transactions | | | |
| Fee on Rejected Payments (NOTE: Dishonoured cheques, reversed credit card and other electronic payments, etc) | 25.00 | 15.00 | 15.00 |
| Fee to reissue a Payment - 1st reissue where it can be shown that the customer is at fault | \$10 plus Any / All Financial Institution Fees Incurred | \$10 plus Any / All Financial Institution Fees Incurred | \$10 plus Any / All Financial Institution Fees Incurred |

| DESCRIPTION | ADOPTED FEE 2020/21 (Exc GST) | DRAFT FEE 2021/22 (Exc GST) | DRAFT FEE 2021/22 (Inc GST) |
|---|---|---|---|
| Fee to reissue a Payment - 2nd reissue and thereafter (Where it can be shown that the City is not at fault) | \$25 plus Any / All Financial Institution Fees Incurred | \$25 plus Any / All Financial Institution Fees Incurred | \$25 plus Any / All Financial Institution Fees Incurred |
| Loan Raising Fees | | | |
| Loan Establishment Fee | 636.36 | 649.09 | 714.00 |
| MAPPING & PROPERTY INFORMATION | | | |
| GIS Mapping and Property Information | | | |
| Computer Plotting (Full Colour) - City of Busselton Data Only | | | |
| A4 Sheet | 31.00 | 32.00 | 32.00 |
| A3 Sheet | 36.00 | 37.00 | 37.00 |
| A2 Sheet | 45.00 | 46.00 | 46.00 |
| A1 Sheet | 74.00 | 75.00 | 75.00 |
| A0 Sheet | 86.00 | 87.00 | 87.00 |
| Special Mapping - City of Busselton Data Only | | | |
| Provision of printed maps | | | |
| Per hour charge | 85.00 | 85.00 | 85.00 |
| *Printing costs (as per Computer Plotting fees above) | | | |
| *Minimum charge of \$70 (inc GST) | | | |
| Provision of maps in PDF/ Image form - City of Busselton Data Only | | | |
| Per hour charge | 85.50 | 85.00 | 85.00 |
| Per PDF or image | 27.50 | 28.00 | 28.00 |
| *Minimum charge of \$70 (inc GST) | | | |
| Local Planning Scheme - Digital Format | 425.00 | 433.00 | 433.00 |
| Electronic Extraction Fee | 98.50 | 100.00 | 100.00 |
| Local Planning Scheme No.21 | | | |
| Scheme Text | 115.00 | 117.00 | 117.00 |
| A1 Size - | | | |
| Per Sheet | 73.50 | 74.00 | 74.00 |
| Per Full Set (includes full set maps & text) | 1,380.00 | 1,407.00 | 1,407.00 |
| Scheme Package (includes full set maps, text & quarterly amendment updates) | 1,875.00 | 1,912.00 | 1,912.00 |
| Annual Renewal charge for Scheme Package | 1,380.00 | 1,407.00 | 1,407.00 |
| A2 Size - | | | |
| Per Sheet | 44.00 | 45.00 | 45.00 |
| Per Full Set (includes full set maps & text) | 880.00 | 897.00 | 897.00 |
| Scheme Package (includes full set maps, text & quarterly amendment updates) | 1,190.00 | 1,213.00 | 1,213.00 |
| Annual Renewal charge for Scheme Package | 895.00 | 912.00 | 912.00 |
| A3 Size - | | | |
| Per Sheet | 36.00 | 37.00 | 37.00 |
| Per Full Set (includes full set maps & text) | 725.00 | 739.00 | 739.00 |
| Scheme Package (includes full set maps, text & quarterly amendment updates) | 980.00 | 999.00 | 999.00 |
| Annual Renewal charge for Scheme Package | 725.00 | 739.00 | 739.00 |
| CEMETERY FEES | | | |
| Land Grant for Right of Burial | | | |

| DESCRIPTION | ADOPTED FEE 2020/21 (Exc GST) | DRAFT FEE 2021/22 (Exc GST) | DRAFT FEE 2021/22 (Inc GST) |
|---|-------------------------------------|-----------------------------------|-----------------------------------|
| Grant of Right of Burial: Ordinary land for grave 2m x 1.2m where directed (25 years) | 2,110.00 | 2,110.00 | 2,110.00 |
| Renewal of Grant of Right of Burial : Ordinary land for grave (additional 25 years). Requires proof of Grant Holder's rights | 2,110.00 | 2,110.00 | 2,110.00 |
| Pre-purchased Grant of Right of Burial: Ordinary land for grave 2m x 1.2m where directed (25 years) | 2,330.00 | 2,330.00 | 2,330.00 |
| Reservation of specific site: ordinary land (excludes lawn cemetery) in addition to Pre-purchase Grant of Right Of Burial | 410.00 | 410.00 | 451.00 |
| Burial Charge | | | |
| Burial in standard grave to any depth to 2.1m (includes registration and number plate) | 1,118.18 | 1,118.18 | 1,230.00 |
| Burial in non-standard (oversize) denominational or non-denominational grave - Additional cost per 30cm deeper or wider | 106.82 | 106.82 | 117.50 |
| Re-open and second burial in standard (2m x 1.2m) denominational or non-denominational grave - Requires proof of Grant Holder's rights | 1,118.18 | 1,118.18 | 1,230.00 |
| Re-open and second burial in non-standard (oversize) denominational or non-denominational grave - Additional cost per 30cm deeper or wider | 106.82 | 106.82 | 117.50 |
| Construction of Vault (Does not include building application fees) | At cost | At cost | At cost plus GST |
| Vault Grant of Right of Burial | 1,280.00 | 1,280.00 | 1,280.00 |
| Vault Interment Fee (each) | 1,071.36 | 1,071.36 | 1,178.50 |
| Vault maintenance fee (annual) | 144.09 | 144.09 | 158.50 |
| Burial per crypt in mausoleum | 978.18 | 978.18 | 1,076.00 |
| Interment of a stillborn child (not to be re-opened for joint burial) | 281.82 | 281.82 | 310.00 |
| Interment of a child up to 12 years old (not to be reopened for joint burial) | 536.36 | 536.36 | 590.00 |
| Removal of Headstone (Restrictions apply) | 433.18 | 433.18 | 476.50 |
| Exhumation | | | |
| Re-opening grave for exhumation | 2,189.55 | 2,189.55 | 2,408.50 |
| Re-interment in new or same grave after exhumation (including registration and number plate) - Other fees may apply | 1,118.18 | 1,118.18 | 1,230.00 |
| Interment of Ashes | | | |
| Grant of Right of Burial: Interment of ashes in designate place (perpetual) | 260.00 | 260.00 | 260.00 |
| Interment of ashes in NICHE WALL - SINGLE placement | 437.73 | 437.73 | 481.50 |
| interment of ashes in NICHE WALL - DOUBLE (includes first placement) | 559.09 | 559.09 | 615.00 |
| Interment of ashes in NICHE WALL - SIDE BY SIDE (includes first placement) | 559.09 | 559.09 | 615.00 |
| Interment of ashes in EXISTING GRAVE - Placement fee only (Assumes current Grant of Right of Burial. If not current, other fees will apply) | 363.18 | 363.64 | 400.00 |
| Interment of ashes in ROSE GARDEN (includes first placement) - Space for 2 placements | 624.09 | 624.09 | 686.50 |
| Interment of ashes in NATIVE GARDEN (includes first placement) - Space for 2 placements | 624.09 | 624.09 | 686.50 |
| Interment of ashes in MEMORIAL DRIVE (includes first placement) Space for 4 Placements | 680.00 | 680.00 | 748.00 |
| Interment of ashes in 2-PLOT CONTEMPLATION GARDEN (includes first placement) | 624.09 | 624.09 | 686.50 |
| Interment of ashes in 4-PLOT CONTEMPLATION GARDEN (includes first placement) | 824.55 | 824.55 | 907.00 |
| Interment of ashes in CONTEMPLATION GARDEN over 4-plot (cost for each additional plot) | 93.18 | 93.18 | 102.50 |
| Pre-need purchase of Grant of Right of Burial for Ashes | 290.00 | 290.00 | 290.00 |

| DESCRIPTION | ADOPTED FEE 2020/21 (Exc GST) | DRAFT FEE 2021/22 (Exc GST) | DRAFT FEE 2021/22 (Inc GST) |
|---|-------------------------------------|-----------------------------------|-----------------------------------|
| Reservation of a designated place for ashes interment (includes first placement) | Plot(s) cost plus 10% | Plot(s) cost plus 10% | Plot(s) cost plus 10% plus GST |
| Interment of ashes - additional placement after first interment (Requires proof of Grant Holder's rights) | 344.55 | 344.55 | 379.00 |
| Interment of ashes for Stillborn CHILDREN'S GARDEN - Placement fee (no Grant of Right of Burial required) | 281.82 | 281.82 | 310.00 |
| Memorial Placement only CHILDREN'S GARDEN Placement fee (no Grant of Right of Burial required) | At cost | At cost | At cost plus GST |
| Memorial Placement BENCH SEATING (includes cost of bench, concrete footings, freight) | At cost | At cost | At cost plus GST |
| Memorial Placement BENCH SEATING INSTALLATION costs - Hourly rate | 48.18 | 48.18 | 53.00 |
| Interment of Ashes BENCH SEATING (includes first placement) | 344.55 | 344.55 | 379.00 |
| Memorial placement only elsewhere within the cemetery (location to be determined upon application) - SINGLE PLACEMENT | 624.09 | 624.09 | 686.50 |
| Plaques, vases and other monumental works. | At cost | At cost | At cost plus GST |
| Plinth (Small - concrete) | 48.18 | 48.18 | 53.00 |
| Plinth (Large - concrete) | 66.82 | 66.82 | 73.50 |
| Administration fee for purchase of plaques, plinths, vases and other monumental works (on product only) | 10% of cost | 10% of cost | 10% of cost plus GST |
| Removal of ashes for return to Grant Holder (requires proof of Grant Holder rights) | 298.18 | 298.18 | 328.00 |
| Storage of cremated remains per month for remains held longer than 6 months | 27.27 | 27.27 | 30.00 |
| Positioning & affixing brass vase (if not a part of original placement) | 74.55 | 74.55 | 82.00 |
| Miscellaneous Charges | | | |
| Interment in open ground without due notice, not within usual hours and prescribed or on a Saturday, Sunday or Public Holiday (in addition to Interment costs) Restrictions Apply | 969.09 | 969.09 | 1,066.00 |
| Funeral Directors licence fee per annum | 430.50 | 430.50 | 430.50 |
| Single funeral permit (funeral directors only) | 199.50 | 199.50 | 199.50 |
| Single funeral permit (other than funeral directors) | 502.00 | 502.00 | 502.00 |
| Monumental Masons licence fee per annum | 358.50 | 358.50 | 358.50 |
| Single permit to erect a headstone or kerbing | 153.50 | 153.50 | 153.50 |
| Single permit to erect a monument | 174.00 | 174.00 | 174.00 |
| Copy of grant of burial | 80.00 | 80.00 | 80.00 |
| Refund Administration Fee | 15% of original purchase price | 15% of original purchase price | 15% of original purchase price |

| DESCRIPTION | ADOPTED FEE 2020/21 (Exc GST) | DRAFT FEE 2021/22 (Exc GST) | DRAFT FEE 2021/22 (Inc GST) |
|---|-------------------------------------|-----------------------------------|-----------------------------------|
| COMMUNITY & COMMERCIAL SERVICES | | | |
| STAGING OF CONCERTS | | | |
| Concert Application Fee | 154.00 | 157.00 | 157.00 |
| Concert Licence Fee/Service Charge | | | |
| Category 1 (< 500 patrons) | 0.00 | 0.00 | 0.00 |
| Category 2 (500 - 2500 patrons) | 1,510.00 | 1,540.00 | 1,540.00 |
| Category 3 (2500 - 5000 patrons) | 2,995.00 | 3,054.00 | 3,054.00 |
| Category 4 (5000 - 8000 patrons) | 4,270.00 | 4,355.00 | 4,355.00 |
| Category 5 (8000 - 12000 patrons) | 7,155.00 | 7,298.00 | 7,298.00 |
| Category 6 (12000 - 17000 patrons) | 11,445.00 | 11,673.00 | 11,673.00 |
| Category 7 (17000 - 23000 patrons) | 17,210.00 | 17,554.00 | 17,554.00 |
| Category 8 (23000 - 30000 patrons) | 24,380.00 | 24,867.00 | 24,867.00 |
| Concert Ground Hire Fee | | | |
| Category 1 (< 500 patrons) | 722.73 | 736.36 | 810.00 |
| Category 2 (500 - 2500 patrons) | 3,650.00 | 3,722.73 | 4,095.00 |
| Category 3 (2500 - 5000 patrons) | 7,163.64 | 7,306.36 | 8,037.00 |
| Category 4 (5000 - 8000 patrons) | 10,804.55 | 11,020.00 | 12,122.00 |
| Category 5 (8000 - 12000 patrons) | 14,331.82 | 14,618.18 | 16,080.00 |
| Category 6 (12000 - 17000 patrons) | 17,968.18 | 18,327.27 | 20,160.00 |
| Category 7 (17000 - 23000 patrons) | 21,490.91 | 21,920.00 | 24,112.00 |
| Category 8 (23000 - 30000 patrons) | 24,881.82 | 25,379.09 | 27,917.00 |
| Concert Community Amenity Bond | | | |
| Category 1 (< 500 patrons) | 670.00 | 683.00 | 683.00 |
| Category 2 (500 - 2500 patrons) | 1,325.00 | 1,351.00 | 1,351.00 |
| Category 3 (2500 - 5000 patrons) | 2,785.00 | 2,840.00 | 2,840.00 |
| Category 4 (5000 - 8000 patrons) | 8,240.00 | 8,404.00 | 8,404.00 |
| Category 5 (8000 - 12000 patrons) | 13,815.00 | 14,091.00 | 14,091.00 |
| Category 6 (12000 - 17000 patrons) | 20,575.00 | 20,986.00 | 20,986.00 |
| Category 7 (17000 - 23000 patrons) | 27,470.00 | 28,019.00 | 28,019.00 |
| Category 8 (23000 - 30000 patrons) | 41,170.00 | 41,993.00 | 41,993.00 |
| Concert Ground Hire Bond | | | |
| Category 1 (< 500 patrons) | 2,665.00 | 2,718.00 | 2,718.00 |
| Category 2 (500 - 2500 patrons) | 8,255.00 | 8,420.00 | 8,420.00 |
| Category 3 (2500 - 5000 patrons) | 16,505.00 | 16,835.00 | 16,835.00 |
| Category 4 (5000 - 8000 patrons) | 24,705.00 | 25,199.00 | 25,199.00 |
| Category 5 (8000 - 12000 patrons) | 27,495.00 | 28,044.00 | 28,044.00 |
| Category 6 (12000 - 17000 patrons) | 32,935.00 | 33,593.00 | 33,593.00 |
| Category 7 (17000 - 23000 patrons) | 43,950.00 | 44,829.00 | 44,829.00 |
| Category 8 (23000 - 30000 patrons) | 49,525.00 | 50,515.00 | 50,515.00 |
| Loadings & Allowances | | | |
| commercial - 5% | | | |
| community - 0% | | | |
| charitable - 50% (discount) | | | |
| liquor - 5% | | | |
| night (per hour after 10pm) - 10% | | | |
| EVENTS & CASUAL GROUND HIRE | | | |
| *Event Application Fee | 82.00 | 83.00 | 83.00 |
| *Event Application Fee - Requiring Multiple Approvals | 154.00 | 157.00 | 157.00 |
| Commercial Event - City Infrastructure Bond | | | |

| DESCRIPTION | ADOPTED FEE 2020/21 (Exc GST) | DRAFT FEE 2021/22 (Exc GST) | DRAFT FEE 2021/22 (Inc GST) |
|---|-------------------------------------|-----------------------------------|-----------------------------------|
| Category 1 (< 500 patrons) | 2,665.00 | 2,718.00 | 2,718.00 |
| Category 2 (500 - 2500 patrons) | 8,255.00 | 8,420.00 | 8,420.00 |
| Category 3 (2500 - 5000 patrons) | 16,505.00 | 16,835.00 | 16,835.00 |
| Category 4 (5000 - 8000 patrons) | 24,705.00 | 25,199.00 | 25,199.00 |
| Category 5 (8000 -12000 patrons) | 27,495.00 | 28,044.00 | 28,044.00 |
| Category 6 (12000 -17000 patrons) | 32,935.00 | 33,593.00 | 33,593.00 |
| Category 7 (17000 - 23000 patrons) | 43,950.00 | 44,829.00 | 44,829.00 |
| Category 8 (23000 -30000 patrons) | 49,525.00 | 50,515.00 | 50,515.00 |
| Event Works Fees | | | |
| Street Banners - install and remove (per pole) - Fee to be waived for not for profit Community Groups (C1002/061) | 149.09 | 151.82 | 167.00 |
| Beach Volleyball - set up and dismantle | 1,222.73 | 1,246.36 | 1,371.00 |
| *Litter Clean-up - per hour | 745.45 | 760.00 | 836.00 |
| *Marking of reticulation and electricity - per hour | 281.82 | 287.27 | 316.00 |
| Community Use of Sports Grounds (Community fees are limited to maintained sports grounds e.g. Bovell Park. Fees are not charged for Public Reserves e.g. Mitchell Park etc.) | | | |
| Community Usage - per full day (excluding schools within the City of Busselton Municipal area) | 268.18 | 272.73 | 300.00 |
| Community Usage - per half day (excluding schools within the City of Busselton Municipal area) | 134.55 | 136.36 | 150.00 |
| Commercial Use of Reserves (Sports Grounds) | | | |
| Per day - plus power for use of site | 424.55 | 432.73 | 476.00 |
| Per half day - plus power for use of site | 215.00 | 219.09 | 241.00 |
| Commercial Use of Reserves (Other Reserves) | | | |
| Per day - plus power | 220.00 | 223.64 | 246.00 |
| Per half day - plus power | 113.18 | 114.55 | 126.00 |
| Use of Busselton Foreshore Stage | | | |
| Community use of Busselton Foreshore Stage | Nil | Nil | Nil |
| Commercial use of Busselton Foreshore Stage (per Day) | 227.27 | 231.82 | 255.00 |
| Stage Curtain Bond | 205.00 | 209.00 | 209.00 |
| Ground Hire Bonds (to be applied to Community Events) | | | |
| Mandatory Bond against rent default, damage etc.: | | | |
| Ground Hire Bond (Other Reserves) | 545.00 | 555.00 | 555.00 |
| Premium Ground Hire Bond (Sporting Grounds, Foreshore) | 1,090.00 | 1,111.00 | 1,111.00 |
| Busselton Foreshore Stage Bond for community and commercial events | 545.00 | 555.00 | 555.00 |
| Jetty Closure Fee | | | |
| Fee to close the Jetty for fireworks, events, functions (>6 hrs) | 277.27 | 282.73 | 311.00 |
| Fee to close the Jetty for fireworks, events, functions - per hour rate for < 6 hrs | 36.36 | 37.27 | 41.00 |
| Use of Public Grounds for Markets | | | |
| * Per market (plus Power) | 125.91 | 128.18 | 141.00 |
| Power usage for markets/events on public grounds (excluding sporting grounds) per half day | 24.55 | 25.45 | 28.00 |
| EVENTS - EQUIPMENT HIRE & SIGNAGE | | | |
| Hire of Stage/ Track Mat | | | |
| * Stage - per module (3m2) per day | 107.27 | 109.09 | 120.00 |

| DESCRIPTION | ADOPTED FEE 2020/21 (Exc GST) | DRAFT FEE 2021/22 (Exc GST) | DRAFT FEE 2021/22 (Inc GST) |
|---|-------------------------------------|-----------------------------------|-----------------------------------|
| Stage hire bond | 446.00 | 454.00 | 454.00 |
| * Track mat - per unit (2.4m x 1.2m) per day | 11.18 | 11.36 | 12.50 |
| Track Mat Bond per unit | 5.15 | 5.50 | 5.50 |
| Hire of Grandstands | | | |
| Hire per grandstand with roof (inc. delivery & installation) | 300.00 | 305.45 | 336.00 |
| Hire per grandstand without roof (inc. delivery & installation) | 120.00 | 121.82 | 134.00 |
| Event Signage | | | |
| Large Event Sign | 116.82 | 119.09 | 131.00 |
| Small Event Sign | 111.82 | 113.64 | 125.00 |
| (includes sign approval and booking fee for minimum 2 weeks) | | | |
| Event Sign Extension | 60.91 | 61.82 | 68.00 |
| (continued use for an additional minimum of 2 weeks) | | | |
| Hire of electronic events billboard (per 2 week period) | New | 227.27 | 250.00 |
| Commercial Hire Site Traders (Non Food) | | | |
| Application for Commercial Hire Site | 155.00 | 158.00 | 158.00 |
| Application for Transfer of Commercial Hire Site Permit | 155.00 | 158.00 | 158.00 |
| Commercial Hire Site Permit Fee – Zone 1 | | | |
| Prime sites (e.g. established coastal and foreshore nodes) as depicted within Commercial Use of City Land and Facilities Policy | | | |
| 12 months | 3,165.00 | 3,228.00 | 3,228.00 |
| Commercial Hire Site Permit Fee – Zone 2 | | | |
| Other sites as depicted within Commercial Use of City Land and Facilities Policy | | | |
| 12 months | 2,060.00 | 2,101.00 | 2,101.00 |
| Commercial Activity Permit (Non Food) | | | |
| Application for Commercial Activity Permit | 155.00 | 158.00 | 158.00 |
| Application for Transfer of Commercial Activity Trader's Permit | 155.00 | 158.00 | 158.00 |
| Commercial Activity Permit – Class 1* | 1,500.00 | 1,530.00 | 1,530.00 |
| Commercial Activity Permit – Class 2* | 1,350.00 | 1,377.00 | 1,377.00 |
| Commercial Activity Permit – Class 3* | 1,200.00 | 1,224.00 | 1,224.00 |
| * fees can be charged on a pro rata basis (minimum 1 month period) | | | |
| Foreshore Kiosk Permit - Busselton Foreshore | | | |
| Application for Foreshore Kiosk Permit | 155.00 | 158.00 | 158.00 |
| Application for Transfer of Foreshore Kiosk Permit | 155.00 | 158.00 | 158.00 |
| Foreshore Kiosk Permit - Busselton Foreshore 12 months* | 3,000.00 | 3,060.00 | 3,060.00 |
| Application for Kiosk Permit renewal | New | 81.00 | 81.00 |
| * fees can be charged on a pro rata basis | | | |
| Kiosk Bond | 1,125.00 | 1,147.00 | 1,147.00 |
| Commercial Use of Marine Berthing Platforms - Whale Watching / Tour Vessels - Per Vessel | | | |
| Daily Fees (Maximum duration of use permitted) - | | | |
| Registered Length of Vessel: 0m to less than 10m | 65.00 | 66.00 | 66.00 |
| Registered Length of Vessel: 10m to less than 15m | 72.00 | 73.00 | 73.00 |
| Registered Length of Vessel: 15m to less than 25m | 78.00 | 79.00 | 79.00 |
| Registered Length of Vessel: over 25m | 91.00 | 92.00 | 92.00 |
| Monthly Fees (Maximum duration of use permitted) - | | | |
| Registered Length of Vessel: 0m to less than 10m | 515.00 | 525.00 | 525.00 |
| Registered Length of Vessel: 10m to less than 15m | 570.00 | 581.00 | 581.00 |
| Registered Length of Vessel: 15m to less than 25m | 620.00 | 632.00 | 632.00 |
| Registered Length of Vessel: over 25m | 720.00 | 734.00 | 734.00 |

| DESCRIPTION | ADOPTED FEE 2020/21 (Exc GST) | DRAFT FEE 2021/22 (Exc GST) | DRAFT FEE 2021/22 (Inc GST) |
|---|-------------------------------------|-----------------------------------|-----------------------------------|
| Three Monthly Fees (Maximum duration of use permitted) - | | | |
| Registered Length of Vessel: 0m to less than 10m | 1,235.00 | 1,259.00 | 1,259.00 |
| Registered Length of Vessel: 10m to less than 15m | 1,390.00 | 1,417.00 | 1,417.00 |
| Registered Length of Vessel: 15m to less than 25m | 1,545.00 | 1,575.00 | 1,575.00 |
| Registered Length of Vessel: over 25m | 1,855.00 | 1,892.00 | 1,892.00 |
| Annual Fees (Maximum duration of use permitted) - | | | |
| Registered Length of Vessel: 0m to less than 10m | 3,600.00 | 3,672.00 | 3,672.00 |
| Registered Length of Vessel: 10m to less than 15m | 4,120.00 | 4,202.00 | 4,202.00 |
| Registered Length of Vessel: 15m to less than 25m | 4,630.00 | 4,722.00 | 4,722.00 |
| Registered Length of Vessel: over 25m | 5,145.00 | 5,247.00 | 5,247.00 |
| Refundable Bonds - | | | |
| Registered Length of Vessel: 0m to less than 10m | 2,500.00 | 2,550.00 | 2,550.00 |
| Registered Length of Vessel: 10m to less than 15m | 3,500.00 | 3,570.00 | 3,570.00 |
| Registered Length of Vessel: 15m to less than 25m | 4,500.00 | 4,590.00 | 4,590.00 |
| Registered Length of Vessel: over 25m | 6,000.00 | 6,120.00 | 6,120.00 |
| Application for new Marine Berthing Permit | 150.00 | 153.00 | 153.00 |
| Application for Marine Berthing Permit renewal | 80.00 | 81.00 | 81.00 |
| * Bond charge per vessel payable in advance (in addition to insurance requirements) | | | |
| * Permit fee payable in advance at issue of notice approval | | | |
| Commercial Use of Marine Berthing Platforms - Cruise Ship Vessels | | | |
| Tender berthing permit fee at Busselton Jetty (per ship visit) | | | |
| Less than 1,000 pax (registered ship capacity) | 2,115.00 | 2,157.00 | 2,157.00 |
| Between 1,000 and 2,000 pax (registered ship capacity) | 4,230.00 | 4,314.00 | 4,314.00 |
| Greater than 2,000 pax (registered ship capacity) | 5,280.00 | 5,385.00 | 5,385.00 |
| ARTGEO CULTURAL COMPLEX | | | |
| Courthouse Complex hire | | | |
| Studio, Fodder Room and Bond store hire per hour each (Minimum 2 hours) | 13.64 | 14.09 | 15.50 |
| New Courtroom per one-off event (excluding exhibitions) | 200.00 | 200.00 | 220.00 |
| Bond Store including Terrace Garden per one-off event (excluding exhibitions) | 145.45 | 145.45 | 160.00 |
| Courtyard and Marine Terrace Garden per hour each (Minimum 2 hours) | 45.45 | 45.45 | 50.00 |
| Storage Fee per week | 51.82 | 52.73 | 58.00 |
| City of Busselton Art Award Entry Fee | 31.82 | 31.82 | 35.00 |
| Market Stall Fee | 22.73 | 22.73 | 25.00 |
| Heritage Tour Fee Adult | 9.09 | 9.09 | 10.00 |
| Heritage Tour Fee Child | 4.55 | 4.55 | 5.00 |
| Heritage Tour Family Pass (2 x Adults , 2 x Children) | 18.18 | 18.18 | 20.00 |
| Exhibition hire | | | |
| ArtGeo gallery per one-off event -includes kitchen access (excluding exhibitions) | 350.00 | 354.55 | 390.00 |
| ArtGeo Gallery per week | 218.18 | 218.18 | 240.00 |
| New Courtroom per week | 200.00 | 200.00 | 220.00 |
| Dayroom per week | 90.91 | 90.91 | 100.00 |
| Bond Store per week | 109.09 | 109.09 | 120.00 |
| Ballaarat House per week | 145.45 | 145.45 | 160.00 |
| Additional Installation and dismantle fee (per hour) | 47.27 | 47.27 | 52.00 |

| DESCRIPTION | ADOPTED FEE 2020/21 (Exc GST) | DRAFT FEE 2021/22 (Exc GST) | DRAFT FEE 2021/22 (Inc GST) |
|---|-------------------------------------|-----------------------------------|---|
| Artists required to apply & sign booking form. Additional exhibition charges based on cost-recovery are assessed on a case-by-case basis | | | |
| Commission Rates on exhibition sales | | | |
| Community Groups | 20% of retail sale | 20% of retail sale | 20% of retail sale (incl. GST) plus GST |
| ArtGeo Gallery | 34% of retail sale | 34% of retail sale | 34% of retail sale (incl. GST) plus GST |
| ArtGeo Gallery - Please Note - Protocol requires that established artists with an established representing gallery share sales commission between the temporary gallery and the permanent. | | | |
| Commission Rates on art sales | | | |
| Rostered Artists | 20% of retail sale | 20% of retail sale | 20% of retail sale (incl. GST) plus GST |
| Non-rostered Artists | 30% of retail sale | 30% of retail sale | 30% of retail sale (incl. GST) plus GST |
| Courthouse Gallery - Please Note - Protocol requires that established artists with an established representing gallery share sales commission between the temporary gallery and the permanent. | | | |
| LIBRARY CHARGES | | | |
| Replacement Library Membership Cards | 5.00 | 5.00 | 5.00 |
| Library Bags - Red | 1.36 | 1.36 | 1.50 |
| Photocopy Charges (per copy) - black & white | 0.18 | 0.18 | 0.20 |
| Photocopy Charges (per copy) - colour | 1.82 | 0.91 | 1.00 |
| Image Reproduction - Personal Use - First Image | 6.36 | 6.36 | 7.00 |
| Image Reproduction - Personal Use - All Subsequent Images | 1.36 | 1.36 | 1.50 |
| Image Reproduction - Commercial Use - First Image | 27.27 | 27.27 | 30.00 |
| Image Reproduction - Commercial Use - All Subsequent Images | 6.36 | 6.36 | 7.00 |
| Printing from the Internet - per A4 copy | 0.18 | 0.18 | 0.20 |
| USB Sticks | 10.91 | 10.91 | 12.00 |
| Public Internet - Guest Pass | 1.82 | 1.82 | 2.00 |
| External Loan Fee | 15.00 | 15.45 | 17.00 |
| External Loan - Administration Fee | 43.27 | 43.64 | 48.00 |
| Sale of discarded local stock | Market Rate | Market Rate | Market Rate |
| BUSSELTON-MARGARET RIVER REGIONAL AIRPORT | | | |
| The City of Busselton reserves the right to establish Pricing Arrangements, incorporating elements of the standard fees and charges listed below with partners (including RPT and Open & Closed Charters) based on commercial arrangements. | | | |
| Passenger Fees | | | |
| Passenger facilitation fee for RPT flights (arriving & departing passengers) | POA * | POA * | POA * |
| Passenger Screening charge (departing passengers only) for RPT and passengers requiring screening during the RPT operational period applies. | POA * | POA * | POA * |
| Passenger Facilitation Fee for Open & Closed Charter Flights (per departing passenger) utilising the terminal building | 20.00 | 22.00 | 24.20 |

| DESCRIPTION | ADOPTED FEE 2020/21 (Exc GST) | DRAFT FEE 2021/22 (Exc GST) | DRAFT FEE 2021/22 (Inc GST) |
|--|-------------------------------------|-----------------------------------|-----------------------------------|
| POA* - Price on Application. Contact City of Busselton for further information. | | | |
| Landing Fees & General Aviation Charges | | | |
| Fixed and Rotary wing Aircraft 0 -999 kg MTOW (Flat fee per landing) | 4.55 | 4.55 | 5.00 |
| Fixed and Rotary wing Aircraft 1,000 -1,999 kg MTOW (Flat fee per landing) | 8.18 | 8.18 | 9.00 |
| Fixed and Rotary wing Aircraft 2000 - 5699 kg MTOW per part 1000kg | 15.45 | 15.45 | 17.00 |
| Fixed and Rotary wing Aircraft 5700 - 19,999 kg MTOW per part 1000kg | 17.27 | 17.27 | 19.00 |
| Fixed and Rotary wing Aircraft greater than 20,000 kg MTOW per part 1000kg | 19.09 | 19.09 | 21.00 |
| An annual landing fee (optional to per landing fee) for private operators who are City of Busselton Residents or have permanently hangared aircraft including helicopters with a MTOW less than 3000kg MTOW | 200.00 | 204.55 | 225.00 |
| An annual landing fee (optional to per landing fee) for commercial operators who are City of Busselton Residents or have permanently hangared aircraft including helicopters with a MTOW less than 3000kg MTOW | 840.91 | 859.09 | 945.00 |
| Apron parking bays 1-11 only, per day - First 3 hrs free | 29.09 | 30.00 | 33.00 |
| General Aviation hardstand parking only, per day - First 24 hours free | 9.09 | 10.00 | 11.00 |
| Emergency Services consisting of Royal Flying Doctor Service, SLSWA Rescue Helicopter, DFES and DBCA Fire fighting aircraft, Police Air Wing, Surveillance Australia Rescue, RAC Rescue | Nil | Nil | Nil |
| Car Park | | | |
| FIFO Pre paid per day fee (based on annual use) | 5.45 | 5.45 | 6.00 |
| Lost parking validation ticket | 77.27 | 90.91 | 100.00 |
| Car Park frequent user swipe card refundable fee | 18.18 | 18.18 | 20.00 |
| Public Car Park | | | |
| First Hour | 0.00 | 0.00 | 0.00 |
| Hours 1 to 4 | 4.55 | 4.55 | 5.00 |
| Hours 4 to 6 | 5.45 | 5.45 | 6.00 |
| Hours 6 to 8 | 6.36 | 6.36 | 7.00 |
| Hours 8 to 10 | 7.27 | 7.27 | 8.00 |
| Hours 10 to 12 | 8.18 | 8.18 | 9.00 |
| Hours 12 to 24 | 9.09 | 9.09 | 10.00 |
| Days 1 to 7 (per day) | 9.09 | 9.09 | 10.00 |
| Days 8 to 13 (per day) | 7.27 | 7.27 | 8.00 |
| Days 14 to 30 (per day) | 6.36 | 6.36 | 7.00 |
| Days 31+ (per day) | 5.45 | 5.45 | 6.00 |
| Other Fees | | | |
| Airport Reporting Officer afterhours Call out including- Fuel, CEO Non-conforming activity, carpark, airside escorts - Rate per hour (Minimum 3 hours). No charge for Local Stand-By, Full emergency, crash on airport | 70.00 | 77.27 | 85.00 |
| Flight Training Permits (as defined in the City of Busselton Noise Management Plan on approval by the City only) | 205.00 | 210.00 | 210.00 |
| Fee for any commercial or private activity that requires a City approved permit or licence | 186.36 | 190.91 | 210.00 |

| DESCRIPTION | ADOPTED FEE 2020/21 (Exc GST) | DRAFT FEE 2021/22 (Exc GST) | DRAFT FEE 2021/22 (Inc GST) |
|---|-------------------------------------|-----------------------------------|-----------------------------------|
| Airport Reporting Officer airside assistance / escort, rate per hour for ARO time > 30 minutes (not including Local Standby, Full Emergency, Crash on Airport with ARO in attendance) | 39.09 | 45.45 | 50.00 |
| Hanger Hire Fee (min 200sqm) per sqm per week | 1.10 | 1.10 | 1.10 |
| Aircraft Ground Servicing Equipment hire per hour | By Agreement | By Agreement | By Agreement |
| Airside Environmental Clean up charges + materials and disposal of waste | Cost Recovery | Cost Recovery | Cost Recovery |
| BUSSELTON JETTY | | | |
| Busselton Jetty Entry Fees | | | |
| Single Day Jetty Pass - Single Child (0-16 years) | 0.00 | 0.00 | 0.00 |
| Single Day Jetty Pass - Single Adult (17 years +) | 3.64 | 3.64 | 4.00 |
| Annual Jetty Pass - Resident & Ratepayers - Single Adult (17 years +) | 3.64 | 3.64 | 4.00 |
| Annual Jetty Pass - Non Resident & Ratepayers - Single Adult (17 years +) | 45.45 | 45.45 | 50.00 |
| Annual Jetty Pass - Non Resident & Ratepayers - Pensioners | 22.73 | 22.73 | 25.00 |
| * Jetty entrance fee for passengers pre-booked on commercial tours operated by vessels issued with a permit to berth at the Busselton Jetty lower platforms is to be waived; | | | |
| Busselton Jetty Misc Fees | | | |
| Placement of Memorial Plaque | 120.00 | 122.00 | 122.00 |
| Installation of Stinger Net | 700.00 | 713.64 | 785.00 |
| Removal of Stinger Net | 700.00 | 713.64 | 785.00 |
| Installation of Beach Matting | 1,400.00 | 1,427.27 | 1,570.00 |
| Removal of Beach Matting | 1,400.00 | 1,427.27 | 1,570.00 |
| BUSSELTON JETTY TOURIST PARK | | | |
| Promotions and calendar dates for high, mid and low seasons are subject to change and at the discretion of the Chief Executive Officer. | | | |
| POWERED SITES | | | |
| Overnight Rates | | | |
| Low Season - (2 Adults per night) | 36.36 | 37.27 | 41.00 |
| Mid Season - (2 Adults per night) | 40.91 | 41.82 | 46.00 |
| High Season - (2 Adults per night) | 47.27 | 48.18 | 53.00 |
| Low Season Pensioner Rate - (2 Adults per night) | 31.82 | 32.73 | 36.00 |
| Mid Season Pensioner Rate - (2 Adults per night) | 36.36 | 37.27 | 41.00 |
| Low Season - Single Person Rate (per night) | 29.09 | 30.00 | 33.00 |
| Mid Season - Single Person Rate (per night) | 30.91 | 31.82 | 35.00 |
| High Season - Single Person Rate (per night) | 38.18 | 39.09 | 43.00 |
| Extra Child per night | 9.55 | 10.00 | 11.00 |
| Extra Adults per night | 12.73 | 13.64 | 15.00 |
| Low Season Clubs - per site (2 persons) (Rate only applies in low season and 15 vans or more) | 30.00 | 30.91 | 34.00 |
| Mid Season Clubs - per site (2 persons) (Rate only applies in mid season and 15 vans or more) | 34.55 | 35.45 | 39.00 |
| Weekly Rates | | | |
| Up to 27 Days: | | | |
| Low Season - (2 Adults per week) | 236.36 | 240.91 | 265.00 |
| Mid Season - (2 Adults per week) | 265.45 | 270.91 | 298.00 |
| High Season - (2 Adults per week) | 330.91 | 337.27 | 371.00 |
| Low Season Pensioner Rate - (2 Adults per week) | 204.55 | 208.18 | 229.00 |
| Mid Season Pensioner Rate - (2 Adults per week) | 236.36 | 240.91 | 265.00 |

| DESCRIPTION | ADOPTED FEE 2020/21 (Exc GST) | DRAFT FEE 2021/22 (Exc GST) | DRAFT FEE 2021/22 (Inc GST) |
|---|-------------------------------------|-----------------------------------|-----------------------------------|
| Low Season - Single Person (per week) | 186.36 | 190.00 | 209.00 |
| Mid Season - Single Person (per week) | 216.36 | 220.91 | 243.00 |
| High Season - Single Person (per week) | 267.27 | 272.73 | 300.00 |
| Extra Child per week | 61.82 | 61.82 | 68.00 |
| Extra Adults per week | 81.82 | 82.73 | 91.00 |
| Low Season Clubs - per site (2 persons) (Rate only applies in low season and 15 vans or more) | 190.91 | 190.91 | 210.00 |
| Mid Season Clubs - per site (2 persons) (Rate only applies in mid season and 15 vans or more) | 207.27 | 207.27 | 228.00 |
| After 27 Days: (less than 90 days) | | | |
| Low Season - (2 Adults per week) | 238.86 | 243.60 | 257.00 |
| Mid Season - (2 Adults per week) | 238.86 | 243.60 | 257.00 |
| High Season - (2 Adults per week) | 322.27 | 327.96 | 346.00 |
| Low Season Pensioner Rate - (2 Adults per week) | 199.05 | 202.84 | 214.00 |
| Mid Season Pensioner Rate - (2 Adults per week) | 199.05 | 202.84 | 214.00 |
| Low Season - Single Person (per week) | 184.83 | 188.63 | 199.00 |
| Mid Season - Single Person (per week) | 184.83 | 188.63 | 199.00 |
| High Season - Single Person (per week) | 255.92 | 260.66 | 275.00 |
| ONSITE PARK HOMES | | | |
| Overnight Rates | | | |
| Overnight Rates (based on 2 people) | | | |
| Low Season Basic Cabin - up to maximum 4 (without ensuite) (no linen) | 83.41 | 81.82 | 90.00 |
| Mid Season Basic Cabin - up to maximum 4 (without ensuite) (no linen) | 92.89 | 90.91 | 100.00 |
| High Season Basic Cabin - up to maximum 4 (without ensuite) | 125.12 | 121.82 | 134.00 |
| Low Season Cockle Shell Cabins - up to maximum 4 people (ensuite) (linen to main bed) | 108.06 | 110.00 | 121.00 |
| Mid Season Cockle Shell Cabins - up to maximum 4 people (ensuite) (linen to main bed) | 118.48 | 120.91 | 133.00 |
| High Season Cockle Shell Cabins - up to maximum 4 people (ensuite) (linen to main bed) | 140.28 | 142.73 | 157.00 |
| Low Season Cowrie Shell Cabins - up to maximum 4 people (ensuite; linen to main bed) | 125.12 | 127.27 | 140.00 |
| Mid Season Cowrie Shell Cabins - up to maximum 4 people (ensuite; linen to main bed) | 134.60 | 137.27 | 151.00 |
| High Season Cowrie Shell Cabins - up to maximum of 4 people (ensuite; linen to main bed) | 156.40 | 159.09 | 175.00 |
| Low Season Nautilus Shell Cabin - up to maximum 5 people (ensuite; linen to main bed) | 134.60 | 137.27 | 151.00 |
| Mid Season Nautilus Shell Cabin - up to maximum 5 people (ensuite; linen to main bed) | 146.92 | 150.00 | 165.00 |
| High Season Nautilus Shell Cabin - up to maximum 5 people (ensuite; linen to main bed) | 164.93 | 168.18 | 185.00 |
| Low Season Olive Shell Cabin - up to maximum 5 people (ensuite; linen to main bed) | 146.92 | 150.00 | 165.00 |
| Mid Season Olive Shell Cabin - up to maximum 5 people (ensuite; linen to main bed) | 159.24 | 161.82 | 178.00 |
| High Season Olive Shell Cabin - up to maximum 5 people (ensuite; linen to main bed) | 180.09 | 183.64 | 202.00 |
| Low Season Fig Shell Cabin - up to maximum 5 people (ensuite; linen to main bed) | 146.92 | 150.00 | 165.00 |
| Mid Season Fig Shell Cabin - up to maximum 5 people (ensuite; linen to main bed) | 159.24 | 162.73 | 179.00 |
| High Season Fig Shell Cabin - up to maximum 5 people (ensuite; linen to main bed) | 180.09 | 183.64 | 202.00 |
| Extra (Age 4 and over) | 11.37 | 10.91 | 12.00 |

| DESCRIPTION | ADOPTED FEE 2020/21 (Exc GST) | DRAFT FEE 2021/22 (Exc GST) | DRAFT FEE 2021/22 (Inc GST) |
|---|-------------------------------------|-----------------------------------|-----------------------------------|
| Weekly Rates | | | |
| Low Season Basic Cabin - up to maximum 4 people (without ensuite) (no linen) | 538.39 | 527.27 | 580.00 |
| Mid Season Basic Cabin - up to maximum 4 people (without ensuite) (no linen) | 603.79 | 590.91 | 650.00 |
| High Season Basic Cabin - up to maximum 4 people (without ensuite) (no linen) | 875.83 | 872.73 | 960.00 |
| Low Season Cockle Shell Cabins - up to maximum 4 people (ensuite) (linen to main bed) | 702.37 | 716.36 | 788.00 |
| Mid Season Cockle Shell Cabins - up to maximum 4 people (ensuite) (linen to main bed) | 769.67 | 785.45 | 864.00 |
| High Season Cockle Shell Cabins - up to maximum 4 people (ensuite) (linen to main bed) | 981.99 | 1,000.00 | 1,100.00 |
| Low Season Cowrie Shell Cabins - up to maximum 4 people (ensuite; linen to main bed) | 813.27 | 829.09 | 912.00 |
| Mid Season Cowrie Shell Cabins - up to maximum 4 people (ensuite; linen to main bed) | 874.88 | 891.82 | 981.00 |
| High Season Cowrie Shell Cabins - up to maximum 4 people (ensuite; linen to main bed) | 1,094.79 | 1,116.36 | 1,228.00 |
| Low Season Nautilus Shell Cabin - up to maximum 5 people (ensuite; linen to main bed) | 874.88 | 890.91 | 980.00 |
| Mid Season Nautilus Shell Cabin - up to maximum 5 people (ensuite; linen to main bed) | 954.50 | 972.73 | 1,070.00 |
| High Season Nautilus Shell Cabin - up to maximum 5 people (ensuite; linen to main bed) | 1,154.50 | 1,177.27 | 1,295.00 |
| Low Season Olive Shell Cabin - up to maximum 5 people (ensuite; linen to main bed) | 955.45 | 974.55 | 1,072.00 |
| Mid Season Olive Shell Cabin - up to maximum 5 people (ensuite; linen to main bed) | 1,035.07 | 1,055.45 | 1,161.00 |
| High Season Olive Shell Cabin - up to maximum 5 people (ensuite; linen to main bed) | 1,260.66 | 1,285.45 | 1,414.00 |
| Low Season Fig Shell Cabin - up to maximum 5 people (ensuite; linen to main bed) | 955.45 | 974.55 | 1,072.00 |
| Mid Season Fig Shell Cabin - up to maximum 5 people (ensuite; linen to main bed) | 1,035.07 | 1,055.45 | 1,161.00 |
| High Season Fig Shell Cabin - up to maximum 5 people (ensuite; linen to main bed) | 1,260.66 | 1,285.45 | 1,414.00 |
| SEMI PERMANENTS | | | |
| <i>Resident Leaves Van Onsite</i> | | | |
| Annual charge entitles 90 days use for 2 people (includes one parking space only) | 5,118.48 | 5,213.27 | 5,500.00 |
| Annual charge entitles 90 days use for 2 people - discounted for early payment prior to 31/07 (includes one parking space only) | 4928.91 | 5,023.70 | 5,300.00 |
| Parking fee - One parking space is provided with stay up to 90 days - per week fee for vehicles (including boats) after 90 days | 18.96 | 19.91 | 21.00 |
| <i>**Patrons selling their caravans or park homes must remove them from the Busseton Jetty Tourist Park</i> | | | |
| MISCELLANEOUS | | | |
| Booking Cancellation Fee | 34.55 | 36.36 | 40.00 |
| Washing Machines/ Dryers | 3.64 | 3.64 | 4.00 |
| Refill of 9kg gas bottle | 38.18 | 38.18 | 42.00 |
| Shower charge | 7.27 | 7.27 | 8.00 |
| Linen hire per single bed | 7.27 | 7.73 | 8.50 |
| Linen hire per queen / double bed | 10.91 | 11.36 | 12.50 |
| Additional charge for electricity use for caravan air conditioners - per day | 10.91 | 12.73 | 14.00 |

| DESCRIPTION | ADOPTED FEE 2020/21 (Exc GST) | DRAFT FEE 2021/22 (Exc GST) | DRAFT FEE 2021/22 (Inc GST) |
|---|--|--|--|
| HIRE FACILITIES - ALL | | | |
| Note: Charge for Full Day bookings capped at 8 Hours | | | |
| Facility Hire Bonds | | | |
| Undalup Function Room Hire Bond - Low Risk Function | 500.00 | 500.00 | 500.00 |
| Undalup Function Room Hire Bond - Medium Risk Function | 1000.00 | 1000.00 | 1,000.00 |
| Undalup Function Room Hire Bond - High Risk Function | 2000.00 | 2000.00 | 2,000.00 |
| General Facility Hire Bond - Low Risk Function (Community Grp/Commercial/Private no Alcohol) | 200.00 | 200.00 | 200.00 |
| General Facility Hire Bond - Medium Risk Function (Community Grp/Commercial with Alcohol) | 500.00 | 500.00 | 500.00 |
| General Facility Hire Bond - High Risk Function (Private with Alcohol) | 1000.00 | 1000.00 | 1,000.00 |
| Key / Access Card Deposit Bond (as required) | 100.00 | 100.00 | 100.00 |
| Additional and/or Replacement Key / Access Card (May be deducted from Bond repayment where applicable) | 54.55 | 54.55 | 60.00 |
| Miscellaneous Facility Fees | | | |
| Weddings / Private Functions - Beaches and Reserves - Applied to a Council venue not attracting a facility hire fee. | 76.36 | 77.27 | 85.00 |
| Note - Prorata Hire may be authorised at the discretion of the CEO | | | |
| Booking Deposit - Applicable for applications values exceeding \$100.00 | 10% of hire value | 10% of hire value | 10% of hire value |
| Facility Hire Cancellation Fee (less than 1 weeks notice given) | 30% of hire value | 30% of hire value | 30% of hire value |
| Extraordinary Clean as required or by arrangement | At cost plus 10% administration fee | At cost plus 10% administration fee | At cost plus 10% administration fee |
| Video Conferencing Facility (Administration Building) - Hourly | 22.73 | 22.73 | 25.00 |
| Erection of temporary structure on a reserve or public open space marking out fee where applicable | New | 45.45 | 50.00 |
| Churchill Park Hall | | | |
| Community Groups - Hourly | 27.27 | 18.18 | 20.00 |
| Commercial / Private - Hourly | 36.36 | 27.27 | 30.00 |
| Registered Charities - Hourly | 9.09 | 9.09 | 10.00 |
| High Street Hall | | | |
| Main Hall Only | | | |
| Community Group - Hourly | 18.18 | 18.18 | 20.00 |
| Commercial / Private - Hourly | 27.27 | 27.27 | 30.00 |
| Registered Charity | 9.09 | 9.09 | 10.00 |
| Blue Room Only | | | |
| Community Group - Hourly | 13.64 | 13.64 | 15.00 |
| Commercial / Private - Hourly | 18.18 | 18.18 | 20.00 |
| Registered Charity - Hourly | 7.27 | 7.27 | 8.00 |
| Rural Halls (Yallingup, Yoongarillup) | | | |
| Community Group - Hourly | 13.64 | 13.64 | 15.00 |
| Commercial / Private - Hourly | 18.18 | 18.18 | 20.00 |
| Registered Charity - Hourly | 9.09 | 9.09 | 10.00 |
| Undalup Function Room | | | |
| Minimum booking 4 hours | | | |
| Function Centre Weekdays | | | |
| Community Group - Hourly - Business Hours | 54.55 | 54.55 | 60.00 |

| DESCRIPTION | ADOPTED FEE 2020/21 (Exc GST) | DRAFT FEE 2021/22 (Exc GST) | DRAFT FEE 2021/22 (Inc GST) |
|---|-------------------------------------|-----------------------------------|-----------------------------------|
| Commercial/Private - Hourly Business Hours | 81.82 | 81.82 | 90.00 |
| Registered Charity - Hourly - Business Hours | 27.27 | 27.27 | 30.00 |
| Function Centre After Hours / Weekends | | | |
| Community Group - Hourly - After Hours / Weekends | 113.64 | 113.64 | 125.00 |
| Commercial/Private - Hourly - After Hours / Weekends | 168.18 | 168.18 | 185.00 |
| Registered Charity - Hourly - After Hours / Weekends | 54.55 | 54.55 | 60.00 |
| Additional Charges | | | |
| Dance Floor Rental (Each Event) | 59.09 | 59.09 | 65.00 |
| Undalup Room - Stage Hire | New | 72.73 | 80.00 |
| BUSSELTON COMMUNITY RESOURCE CENTRE | | | |
| Minimum booking 2 hours | | | |
| Ground Floor Meeting Room (including courtyard) | | | |
| Community Group - Hourly | 22.73 | 22.73 | 25.00 |
| Commercial / Private - Hourly | 40.91 | 40.91 | 45.00 |
| Registered Charity - Hourly | 11.82 | 11.82 | 13.00 |
| First Floor Meeting Room 2 or 3 | | | |
| Community Group - Hourly | 11.82 | 11.82 | 13.00 |
| Commercial / Private - Hourly | 20.91 | 20.91 | 23.00 |
| Registered Charity - Hourly | 5.45 | 5.45 | 6.00 |
| BUSSELTON YOUTH AND COMMUNITY ACTIVITY BUILDING | | | |
| Minimum booking 2 hours | | | |
| Events Multi-Function Room | | | |
| Community Group - Hourly | 40.91 | 40.91 | 45.00 |
| Commercial / Private - Hourly | 63.64 | 63.64 | 70.00 |
| Registered Charity - Hourly | 20.00 | 20.00 | 22.00 |
| Meeting Room | | | |
| Community Group - Hourly | 23.18 | 23.18 | 25.50 |
| Commercial / Private - Hourly | 39.09 | 39.09 | 43.00 |
| Registered Charity - Hourly | 11.82 | 11.82 | 13.00 |
| Office Space | | | |
| Community Group - per hour | 9.09 | 9.09 | 10.00 |
| Commercial / Private - Hourly | 16.81 | 16.82 | 18.50 |
| Registered Charity - Hourly | 4.55 | 4.55 | 5.00 |
| GROUND HIRE LEVIES: | | | |
| SUMMER/ WINTER SPORTS | | | |
| (A) Association of Senior Players | | | |
| Charged per team per season plus power etc. where applicable. | 254.55 | 254.55 | 280.00 |
| A per week surcharge to apply where special ground preparation/maintenance is required, i.e. Cricket. | 61.82 | 61.82 | 68.00 |
| (B) Association of Junior Players | | | |
| 50% of Senior rates plus full power costs where applicable. | 127.27 | 127.27 | 140.00 |
| Exceptions to Categories (A) & (B) above | | | |
| 1. Busselton Trotting Club | | | |
| Per meeting plus power | 330.00 | 330.00 | 363.00 |
| Track maintenance charged at Private Works rates | | | |

| DESCRIPTION | ADOPTED FEE 2020/21 (Exc GST) | DRAFT FEE 2021/22 (Exc GST) | DRAFT FEE 2021/22 (Inc GST) |
|---|--|--|--|
| 2. Southern Districts Agricultural Society | | | |
| Per day plus power costs for actual show days. | 340.91 | 340.91 | 375.00 |
| Per day during the set up of the show. | 105.45 | 105.45 | 116.00 |
| 3. South West National Football League | | | |
| Per home game plus power costs | 218.18 | 218.18 | 240.00 |
| 4. School Groups | | | |
| Sports Carnivals etc. - no charge. | Nil | Nil | Nil |
| COURT HIRE LEVIES | | | |
| For training and competition purposes | | | |
| SUMMER/ WINTER SPORTS | | | |
| (A) Association of Senior Players | | | |
| Charged per team per season plus power etc. where applicable. | 20.91 | 20.91 | 23.00 |
| SUMMER/ WINTER SPORTS | | | |
| (A) Association of Junior Players | | | |
| Charged per team per season plus power etc. where applicable. | 10.91 | 10.91 | 12.00 |
| Additional Charges - Ground / Court hire | | | |
| Extraordinary Clean as required or by arrangement | At cost plus 10% administration fee | At cost plus 10% administration fee | At cost plus 10% administration fee |
| OUTDOOR EXERCISE SITES | | | |
| Zone 1 - Twelve (12) month fee | 763.64 | 763.64 | 840.00 |
| Zone 1 - Six (6) month fee | 381.82 | 381.82 | 420.00 |
| Zone 2 - Twelve (12) month fee | 577.27 | 577.27 | 635.00 |
| Zone 2 - Six (6) month fee | 289.09 | 289.09 | 318.00 |
| GEOGRAPHE LEISURE CENTRE | | | |
| Promotions at the discretion of the Chief Executive Officer | | | |
| Swimming Pool | | | |
| Adult Swim | 6.27 | 6.36 | 7.00 |
| Concession Swim (Health Care card, or child 5-16 years) | 4.73 | 4.82 | 5.30 |
| Child under 5 y/o (must be accompanied by an adult) | Nil | Nil | Nil |
| Spectator | Nil | Nil | Nil |
| In term Swimming - Education Department | 3.45 | 3.55 | 3.90 |
| Vacation Swimming - Education Department | 3.64 | 3.73 | 4.10 |
| Sauna/spa/swim (16 years & over only) | 10.91 | 11.18 | 12.30 |
| Swimming Pool lane hire - Community (per lane per hour) Individual participants must pay normal pool entry | 10.27 | 10.45 | 11.50 |
| Swimming Pool lane hire - Commercial (per lane per hour) Individual participants must pay normal pool entry | 22.73 | 23.18 | 25.50 |
| Local regular not for profit aquatic user groups | 4.55 | 4.55 | 5.00 |
| Swimming Pool Hire (Outdoor - Exclusive use) per hour (min 3 hours) | 106.36 | 109.09 | 120.00 |
| Group Pass (2 Adults and 2 children) | 17.27 | 17.64 | 19.40 |
| Swim aid / equipment hire | 1.82 | 1.82 | 2.00 |
| Discount tickets - book of 10 | 10% Discount | 10% Discount | 10% Discount |
| Discount tickets - book of 20 | 15% Discount | 15% Discount | 15% Discount |
| Discount tickets - book of 50 | 20% Discount | 20% Discount | 20% Discount |
| Learn To Swim - per lesson | 15.50 | 15.80 | 15.80 |
| Private one on one lesson per 30 mins | 41.00 | 42.00 | 42.00 |
| Private one on one lesson per 15 mins | 20.50 | 21.00 | 21.00 |
| Large Inflatable Hire - per hour | 154.55 | 159.09 | 175.00 |
| Small Inflatable Hire - per hour | 105.45 | 109.09 | 120.00 |

| DESCRIPTION | ADOPTED FEE 2020/21 (Exc GST) | DRAFT FEE 2021/22 (Exc GST) | DRAFT FEE 2021/22 (Inc GST) |
|--|-------------------------------------|-----------------------------------|-----------------------------------|
| Dry side inflatable Hire (unsupervised)- maximum 3hrs hire | 122.73 | 127.27 | 140.00 |
| Group Fitness | | | |
| Fitness Centre - Casual | 17.27 | 17.73 | 19.50 |
| Per person per class (f/t student, health care card, senior's card concession) | 11.82 | 12.09 | 13.30 |
| Appraisal and programme | 68.18 | 69.55 | 76.50 |
| Lifestyle Seniors programme | 6.82 | 7.00 | 7.70 |
| Personal/ Group Training | | | |
| Assessment Fee | 68.18 | 69.55 | 76.50 |
| Small Group One off Training Session (min 2, max 4 persons) cost is per session shared between participants. | 60.91 | 63.64 | 70.00 |
| Small Group Personal Training - 6 week program, twice per week - cost per person (min 6 participants/6 week program) | 116.36 | 116.36 | 128.00 |
| PT School programme entry per student (minimum 8 students session) | New | 7.27 | 8.00 |
| Bootcamp - cost per session/term based (minimum 6 people) | New | 10.00 | 11.00 |
| Personal Training - 1 hour session with Trainer (1 on 1) | New | 59.09 | 65.00 |
| Aerobics/aquarobics | | | |
| Per person per class | 17.27 | 17.73 | 19.50 |
| Per person per class (f/t student, health care card, senior's card concession) | 11.82 | 12.09 | 13.30 |
| Discount tickets - book of 10 | 10% Discount | 10% Discount | 10% Discount |
| Discount tickets - book of 20 | 15% Discount | 15% Discount | 15% Discount |
| Discount tickets - book of 50 | 20% Discount | 20% Discount | 20% Discount |
| Sports Stadium | | | |
| Sports courts (each per hour) - Community peak | 50.45 | 51.36 | 56.50 |
| Sports courts (each per hour) - Community Off-peak (9am-3pm, Mon-Fri) | 38.18 | 39.09 | 43.00 |
| # Volleyball Courts 5 & 6 (i.e. smaller courts) | 27.27 | 28.18 | 31.00 |
| Sports courts (each per hour) commercial | 70.45 | 71.82 | 79.00 |
| Community half court - per hour | 25.45 | 25.91 | 28.50 |
| Badminton Court - per hour | 17.27 | 17.73 | 19.50 |
| Casual Basketball (Individual fee*) conditions apply | 6.36 | 6.36 | 7.00 |
| Casual Basketball (Individual fee*) school student rate conditions apply | 2.73 | 2.73 | 3.00 |
| Whole of stadium hire per day | 590.91 | 602.73 | 663.00 |
| Whole of stadium hire bond | 500.00 | 500.00 | 500.00 |
| Crèche/Activity Room | | | |
| Crèche / activity room per hour (Commercial) | 40.45 | 41.36 | 45.50 |
| Crèche / activity room per hour (Community) | 30.91 | 31.82 | 35.00 |
| Crèche / per child per session | 5.64 | 5.73 | 6.30 |
| Per Child per session (Book of 5) | 23.64 | 24.09 | 26.50 |
| Per Child per session (Book of 10) | 36.36 | 37.27 | 41.00 |
| Vacation Care Program | 77.00 | 77.00 | 77.00 |
| MEMBERSHIP PACKAGES | | | |
| Casual Day Pass (Gym/Aerobics/Pool/Spa/Sauna) | 22.73 | 23.18 | 25.50 |
| Swim membership: [per person per annum] | | | |
| Individual (Adult) | 542.73 | 553.64 | 609.00 |
| 6 months membership | 350.91 | 358.18 | 394.00 |
| 3 months membership | 251.82 | 257.27 | 283.00 |
| 1 months membership | 88.18 | 90.00 | 99.00 |





| DESCRIPTION | ADOPTED FEE 2020/21 (Exc GST) | DRAFT FEE 2021/22 (Exc GST) | DRAFT FEE 2021/22 (Inc GST) |
|--|-------------------------------------|-----------------------------------|-----------------------------------|
| Concession (Child, Health care card, seniors card, f/t student) | 436.36 | 445.45 | 490.00 |
| 6 months membership | 309.09 | 315.45 | 347.00 |
| 3 months membership | 224.55 | 229.09 | 252.00 |
| 1 months membership | 78.18 | 80.00 | 88.00 |
| Double (each) | 488.18 | 498.18 | 548.00 |
| Off Peak (11.00 a.m. to 3.00 p.m. - Monday to Friday) | 389.09 | 397.27 | 437.00 |
| Direct Debit - fortnightly deduction | 21.82 | 22.27 | 24.50 |
| Direct Debit - fortnightly concession | 18.18 | 18.64 | 20.50 |
| Direct Debit - fortnightly double | 20.00 | 20.45 | 22.50 |
| Gym: [per person per annum] | | | |
| Individual | 666.36 | 680.00 | 748.00 |
| 6 months membership | 431.82 | 440.91 | 485.00 |
| 3 months membership | 307.27 | 313.64 | 345.00 |
| 1 months membership | 109.09 | 111.36 | 122.50 |
| Concession (Child, Health care card, seniors card, f/t student) | 562.73 | 573.64 | 631.00 |
| 6 months membership | 376.36 | 384.09 | 422.50 |
| 3 months membership | 270.00 | 275.45 | 303.00 |
| 1 months membership | 92.73 | 94.55 | 104.00 |
| Double (each) | 613.64 | 625.91 | 688.50 |
| Off Peak (11.00 a.m. to 3.00 p.m. - Monday to Friday) | 460.00 | 469.09 | 516.00 |
| Direct Debit - fortnightly deduction | 24.55 | 25.00 | 27.50 |
| Direct Debit - fortnightly concession | 20.45 | 20.91 | 23.00 |
| Direct Debit - fortnightly double | 22.73 | 22.73 | 25.00 |
| Group Fitness Classes only: [per person per annum] | | | |
| Individual | 666.36 | 680.00 | 748.00 |
| 6 months membership | 428.18 | 436.36 | 480.00 |
| 3 months membership | 307.27 | 313.64 | 345.00 |
| 1 months membership | 109.09 | 111.36 | 122.50 |
| Concession (Child, Health care card, seniors card, f/t student) | 562.73 | 573.64 | 631.00 |
| 6 months membership | 376.36 | 384.09 | 422.50 |
| 3 months membership | 270.00 | 275.45 | 303.00 |
| 1 months membership | 92.73 | 94.55 | 104.00 |
| Double (each) | 613.64 | 625.91 | 688.50 |
| Direct Debit - fortnightly deduction | 24.55 | 25.00 | 27.50 |
| Direct Debit - fortnightly concession | 20.45 | 20.91 | 23.00 |
| Direct Debit - fortnightly double | 22.27 | 22.73 | 25.00 |
| Full membership (includes Gym,Swim and Group Fitness) per annum | | | |
| Individual | 861.82 | 879.09 | 967.00 |
| 6 months membership | 565.45 | 576.82 | 634.50 |
| 3 months membership | 404.55 | 412.73 | 454.00 |
| 1 months membership | 145.45 | 148.18 | 163.00 |
| Concession (Child, Health care card, seniors card, f/t student) | 767.27 | 782.73 | 861.00 |
| 6 months membership | 493.64 | 503.64 | 554.00 |
| 3 months membership | 354.55 | 361.82 | 398.00 |
| 1 months membership | 125.45 | 128.18 | 141.00 |
| Double (each) | 817.27 | 833.64 | 917.00 |
| Off Peak (11.00 a.m. to 3.00 p.m. - Monday to Friday) | 664.55 | 678.18 | 746.00 |
| Direct Debit - fortnightly deduction | 31.82 | 32.73 | 36.00 |
| Direct Debit - fortnightly concession | 28.18 | 29.09 | 32.00 |
| Direct Debit - fortnightly double | 30.91 | 31.82 | 35.00 |
| Remote shift worker membership | 454.55 | 463.64 | 510.00 |
| Membership cancellation Administration Fee | 22.73 | 22.73 | 25.00 |
| Pay as you go cancellation fee | 47.27 | 47.27 | 53.00 |
| Replacement Membership Card | 11.82 | 12.09 | 13.30 |

| DESCRIPTION | ADOPTED FEE 2020/21 (Exc GST) | DRAFT FEE 2021/22 (Exc GST) | DRAFT FEE 2021/22 (Inc GST) |
|---|---|---|--|
| Corporate Packages | | | |
| Swim Club - (Club Access Only) per person per annum. A 25% discount applies on renewal. | 25% Discount | 25% Discount | 25% Discount |
| # Corporate member Gym/Swim/Spa/Sauna [per person per annum] 10 plus members (each). A 20% discount applies on renewal. | 20% Discount | 20% Discount | 20% Discount |
| # City of Busselton staff full membership. A 30% discount applies on renewal. | 30% Discount | 30% Discount | 30% Discount |
| Rehabilitation membership (insurance) 3 month Full only | 472.73 | 481.82 | 530.00 |
| Health Suites | | | |
| Hire - Per day | 54.55 | 55.91 | 61.50 |
| Storage - per month | 78.18 | 80.00 | 88.00 |
| Meeting Room Hire | | | |
| Community - per hour | 20.45 | 20.91 | 23.00 |
| Commercial - per hour | 34.55 | 35.45 | 39.00 |
| Fitness Room Hires | | | |
| Community - per hour | 35.45 | 36.36 | 40.00 |
| Commercial - per hour | 67.27 | 68.64 | 75.50 |
| NATURALISTE COMMUNITY CENTRE | | | |
| Promotions at the discretion of the Chief Executive Officer | | | |
| Key / Hire Bond | | | |
| Loss of key, unauthorised key transfer to another person, unauthorised key copying, or use of NCC without prior approval - rate per occurrence. | 200.00 | 200.00 | 200.00 |
| Additional cleaning fee | Cost + 20%. Extra cleaning min. \$26 per occurrence | Cost + 20%. Extra cleaning min. \$26 per occurrence | Cost + 20%. Extra cleaning min. \$28.60 per occurrence |
| Stadium | | | |
| Association - per hour | 50.45 | 51.36 | 56.50 |
| Casual indoor tennis : Adults - per person per hour. | 7.27 | 7.45 | 8.20 |
| Casual indoor tennis : Students - per person per hour. | 4.55 | 4.64 | 5.10 |
| Sports Court (per hour) Community peak | 50.45 | 51.36 | 56.50 |
| Sports Court (per hour) Community-Off Peak(9am-3pm Mon-Fri; 2pm-5pm Sat) | 38.18 | 39.09 | 43.00 |
| Sports Court (per hour) commercial | 70.45 | 71.82 | 79.00 |
| Community half court - per hour | 25.45 | 25.91 | 28.50 |
| Badminton Court - per hour (includes net, racquets and shuttle) | 17.27 | 17.73 | 19.50 |
| Casual Shots per hour per person student rate* conditions apply | 2.73 | 2.73 | 3.00 |
| Casual Shots per hour per person* conditions apply | 6.36 | 6.36 | 7.00 |
| Multi-Purpose Activity Room (Full) | | | |
| Community - per hour | 35.45 | 36.36 | 40.00 |
| Commercial - per hour | 67.27 | 68.64 | 75.50 |
| Multi-Purpose Activity Room (Half) | | | |
| Community - per hour | 21.36 | 21.82 | 24.00 |
| Commercial - per hour | 34.55 | 35.45 | 39.00 |
| Storage Community - per shelf per month or 1m2 floor area | 22.27 | 22.73 | 25.00 |
| Storage Commercial - per shelf per month or 1m2 floor area | 32.73 | 33.64 | 37.00 |
| Hire of Ceiling projector and screen per day | 0.00 | 36.36 | 40.00 |
| Casual Usage per hour per person student rate* conditions apply | 2.73 | 2.82 | 3.10 |

| DESCRIPTION | ADOPTED FEE 2020/21 (Exc GST) | DRAFT FEE 2021/22 (Exc GST) | DRAFT FEE 2021/22 (Inc GST) |
|--|-------------------------------------|-----------------------------------|-----------------------------------|
| Casual Usage per hour per person* conditions apply | 6.36 | 6.55 | 7.20 |
| Family Activity Area | | | |
| Community - per hour | 18.18 | 18.64 | 20.50 |
| Commercial - per hour | 25.45 | 26.36 | 29.00 |
| Community Office Space | | | |
| Community - per hour | 9.09 | 9.55 | 10.50 |
| Commercial - per hour | 11.36 | 11.82 | 13.00 |
| Kitchen/Servery Area (in addition to other bookings) | | | |
| Community - per hour | 12.73 | 13.18 | 14.50 |
| Commercial - per hour | 15.45 | 15.91 | 17.50 |
| Community - per day | 25.00 | 25.45 | 28.00 |
| Commercial - per day | 45.45 | 46.36 | 51.00 |
| Group Fitness | | | |
| Per person per class | 17.27 | 17.73 | 19.50 |
| Concession per person per class (Health care card, seniors card, f/t student) | 11.82 | 12.09 | 13.30 |
| Discount tickets - book of 10 | 10% Discount | 10% Discount | 10% Discount |
| Discount tickets - book of 20 | 15% Discount | 15% Discount | 15% Discount |
| Discount tickets - book of 50 | 20% Discount | 20% Discount | 20% Discount |
| 12 month Membership (Individual) | 666.36 | 680.00 | 748.00 |
| 12 Month membership Concession (Health care card, seniors card, f/t student) | 562.73 | 573.64 | 631.00 |
| 6 months membership | 428.18 | 436.36 | 480.00 |
| 6 months membership(concession) (Health care card, seniors card, f/t student) | 376.36 | 384.09 | 422.50 |
| 3 months membership | 307.27 | 313.64 | 345.00 |
| 3 months membership(concession) (Health care card, seniors card, f/t student) | 270.00 | 275.45 | 303.00 |
| 1 month Membership | 109.09 | 111.36 | 122.50 |
| Pay as you go fortnightly direct debit | 24.55 | 25.00 | 27.50 |
| Pay as you go fortnightly direct debit concession | 20.45 | 20.91 | 23.00 |
| Pay as you go cancellation fee | 47.27 | 48.18 | 53.00 |
| Membership cancellation Administration Fee | 22.73 | 22.73 | 25.00 |
| Double membership - each | 613.64 | 625.91 | 688.50 |
| City of Busselton staff Group Fitness membership. A 30% discount applies on renewal. | 466.36 | 476.36 | 524.00 |
| Remote shift worker membership | 454.55 | 463.64 | 510.00 |
| Seniors Programs | | | |
| <i>Strong Active Seniors; Stretch and Revitalise</i> | | | |
| Per person per class | 7.27 | 7.45 | 8.20 |
| Discount tickets - book of 10 - 10% discount | 10% Discount | 10% Discount | 10% Discount |
| Crèche/ Activity Room | | | |
| Casual use. Per Child per session (paid on day) | 5.64 | 5.73 | 6.30 |
| Crèche Pass (Book of 5) | 23.64 | 24.09 | 26.50 |
| Crèche Pass (Book of 10) | 36.36 | 37.27 | 41.00 |
| Vacation care program, per child per day | 77.00 | 77.00 | 77.00 |
| Shower | | | |
| Per person not participating in centre activities, per use of shower facilities | 4.55 | 4.64 | 5.10 |
| Stage Hire | | | |
| Commercial hire per day, or part of. | 100.00 | 100.00 | 110.00 |
| Community hire per day, or part of. | 50.00 | 50.00 | 55.00 |

| DESCRIPTION | ADOPTED FEE 2020/21 (Exc GST) | DRAFT FEE 2021/22 (Exc GST) | DRAFT FEE 2021/22 (Inc GST) |
|--------------------------|-------------------------------------|-----------------------------------|-----------------------------------|
| Stage hire bond, per use | 430.00 | 430.00 | 430.00 |
| NCC Grounds Hire | | | |
| Community half day | 63.64 | 65.00 | 71.50 |
| Commercial half day | 109.09 | 111.36 | 122.50 |

6.4 APPLICATION FOR RATE EXEMPTION - RELATIONSHIPS AUSTRALIA WA INC

| | |
|----------------------------|--|
| STRATEGIC GOAL | 6. LEADERSHIP Visionary, collaborative, accountable |
| STRATEGIC OBJECTIVE | 6.1 Governance systems, process and practices are responsible, ethical and transparent. |
| SUBJECT INDEX | Exemptions & Appeals (Rates) |
| BUSINESS UNIT | Finance and Corporate Services |
| REPORTING OFFICER | Rates Coordinator - David Nicholson |
| AUTHORISING OFFICER | Director Finance and Corporate Services - Tony Nottle |
| NATURE OF DECISION | Executive: Substantial direction setting, including adopting budgets, strategies, plans and policies (excluding local planning policies); funding, donations and sponsorships; reviewing committee recommendations |
| VOTING REQUIREMENT | Absolute Majority |
| ATTACHMENTS | Attachment A Rate Exemption Application With Letter   Attachment B Rate Exemption Application Statutory Declaration   |

| DISCLOSURE OF INTEREST | |
|------------------------|--|
| Date | 14 April 2021 |
| Meeting | Finance Committee |
| Name/Position | Cr Ross Paine, Councillor |
| Item No./Subject | Item 6.4 'Application for Rate Exemption – Relationships Australia WA Inc.' |
| Type of Interest | Financial Interest (Indirect) |
| Nature of Interest | Relationships Australia WA Inc. are currently advertising a job which my wife is in the process of applying for. |

11.07am: At this time, Cr Paine left the meeting.

COMMITTEE RECOMMENDATION AND OFFICER RECOMMENDATION

F2104/018 Moved Councillor G Henley, seconded Councillor P Cronin

That the Council:

1. Grant rate exemption to Relationships Australia WA Inc. on 93 Duchess Street, Busselton, effective 9 November 2020 under section 6.26(2)(g) of the *Local Government Act 1995*; and
2. Agree that this rate exemption is to continue where Relationships Australia WA Inc. confirm in writing by 30 April annually that they continue to lease and use the property for the purposes stated in the application.

CARRIED 4/0

BY ABSOLUTE MAJORITY

EXECUTIVE SUMMARY

An application has been received from Relationships Australia WA Inc. (RAWA) for rate exemption on a leased property at 93 Duchess Street, Busselton. This property is being used by RAWA to deliver 4Families Support Service, a mental health and family support service and Bunbury Family Relationships Centre outreach programs. On the basis of the application, this report recommends that the application for exemption be granted effective from 9 November 2020, when RAWA occupied the property in accordance with section 6.26(2)(g) of the *Local Government Act 1995*.

BACKGROUND

RAWA is a not-for-profit benevolent institution with deductible gift receipt status. The vast majority of RAWA income is from Commonwealth and State government grants so as to provide community services. The 4Families Support (4Families) and Bunbury Family Relationships Centre outreach programs were provided from 3/71 Kent Street Busselton until 6 November 2020 when RAWA vacated the property. Council has previously granted a rate exemption for RAWA at 3/71 Kent Street, Busselton, due to the free programs being provided from the property and the organisation's charitable status.

At its meeting held on 8 May 2019, Council resolved to:

1. *Approve Relationships Australia (WA) Inc. application for rate exemption under section 6.26(2)(g) of the Local Government Act 1995, "land used exclusively for charitable purposes", for 3/71 Kent Street Busselton effective from the 1st July 2018;*
2. *Agree that this rate exemption is to continue where Relationships Australia (WA) Inc. confirm in writing by the 30th April of each year that it remains the lessee of the property and that the properties use is the same as stated in the rate exemption application;*
3. *Request that the South West Zone representative put a motion to the South West Zone of WALGA for lobbying of the State Government to consider the removal of rate exemptions for charitable organisations under the Local Government Act or that an alternative position to implement a rebate scheme similar to the Pensioners and Seniors Rebate Scheme be considered.*

These programs are now being conducted from 93 Duchess Street, Busselton, effective from 9 November 2020, being the date that RAWA occupied the property.

4Families

4Families is a free service that provides a range of services to families and carers, which aim to reduce family stress and enable children and young people to reach their full potential.

The services provided by 4Families are:

- counselling and emotional support
- information and referrals
- home-based family support
- workshops, seminars and groups
- community development activities
- support for grandparents and carers

The focus is on prevention and early intervention by addressing issues that affect the mental and emotional wellbeing of children and young people.

Where families and carers require more assistance, RAWA will actively work with other services including schools, community organisations, Centrelink and mental health services.

Bunbury Family Relationships Centre

- The Busselton service is the outreach service for the Bunbury Family Relationships Centre.
- It provides information about family relationships at all stages - forming new relationships, overcoming relationship difficulties or dealing with separation and also referring other services that can help.
- For parents experiencing separation, the centre helps the parents to focus on the children's needs and help decide what to do next.
- RAWA can also provide joint sessions with the other parent or family members to help with parenting arrangements.

RAWA provides information, referrals and individual sessions free of charge. RAWA also provides one hour of family dispute resolution sessions free of charge (up to four hours where interpreters are used) and may charge fees after this depending on circumstances. Members of the public are able to drop in or phone the centre for information about programs and services available in the local area that can help strengthen family relationships.

Engagement with Western Australian Local Government Association (WALGA)

Following a Council resolution made in May 2019, the Mayor raised this issue with the South West Zone of WALGA (SWZ) at its meeting in May 2019. The SWZ supported the City of Busselton's view unanimously and resolved as follows:

That the SWZ:

1. *Request that WALGA continue to lobby the State Government to consider the removal of rate exemptions for charitable organisations under the Local Government Act 1994 and that an alternative position may be implementing a rebate similar to the Pensioners and Seniors Rebate Scheme.*

In response to the SWZ's resolution, WALGA advised that the SWZ's position is consistent with the following long-held sector position that:

1. *There is a need to amend the Local Government Act to clarify that Independent Living Units should only be exempt from rates where they qualify under the Commonwealth Aged Care Act 1997; and*
2. *Either:*
 - a. *amend the charitable organisations section of the Local Government Act 1995 to eliminate exemptions for commercial (non-charitable) business activities of charitable organisations; or*
 - b. *establish a compensatory fund for Local Governments, similar to the pensioner discount provisions, if the State Government believes charitable organisations remain exempt from payment of Local Government rates.*

WALGA also added to its submission to the State Government following the consultation on phase 2 of the review of the *Local Government Act*:

Request that a broad review be conducted into the justification and fairness of all rating exemption categories currently prescribed under Section 6.26 of the Local Government Act.

WALGA are continuing to advocate for this position.

OFFICER COMMENT

Section 6.26 of the Act states that all land is rateable except in certain circumstances. Section 6.26(2)(g) states that “land used exclusively for charitable purposes” is not rateable.

It is considered that the free 4Families and Bunbury Family Relationships Centre programs provided by RAWA are charitable in nature and therefore the property at 93 Duchess Street, Busselton, is eligible for rate exemption under section 6.26(2)(g) of the Act.

No physical inspection of the property has been carried out, as the statutory declaration provided on the property’s use (at Attachment B) is considered sufficient.

WALGA’s advocacy position has not changed in relation to this issue and continues to push for meaningful legislative change in this area. Until then, however, the current approach to rate exemptions due to charitable status is still applicable.

Statutory Environment

Section 6.26(2)(g) of the Act specifically states that land used exclusively for charitable purposes is not rateable.

Relevant Plans and Policies

There are no relevant plans or policies to consider in relation to this matter.

Financial Implications

Granting rate exemption effective 9 November 2020 would see an estimated \$3,035 reduction to Council’s 2020/2021 rating income.

This would be offset with an estimated \$3,265 in rating income from 3/71 Kent Street, Busselton, due to RAWA vacating this property and its rate exemption entitlements being removed.

Rating income from 93 Duchess Street, Busselton, would reduce by approximately \$4,850 for future financial years where it continues to be leased by RAWA and used for providing the free programs as per the rate exemption application, subject to Council’s resolution.

Stakeholder Consultation

No external stakeholder consultation was required or undertaken in relation to this matter.

Risk Assessment

An assessment of the potential implications of implementing the officer recommendation has been undertaken using the City’s risk management framework, with risks assessed taking into account any controls already in place. No risks of a medium or greater level have been identified.

However, if Council chooses to decline the rate exemption application, then staffing and/or legal costs may be incurred should RAWA request the State Administrative Tribunal review the decision.

Options

As an alternative to the proposed recommendation, the Council could decline the rate exemption application on the basis that it considers the property to be rateable under the Act. As stated above, this is not recommended based on the risks associated with declining the application.

CONCLUSION

It is considered that the property at 93 Duchess Street, Busselton, whilst leased by RAWA and used to provide free 4Families and Bunbury Family Relationships Centre programs to the community, is eligible for rate exemption under section 6.26(2)(g) of the Act.

TIMELINE FOR IMPLEMENTATION OF OFFICER RECOMMENDATION

If granted, the rate exemption on 93 Duchess Street, Busselton, would be effective as of 9 November 2020, being the date when RAWA first occupied the property, and this will be implemented within 1 to 2 weeks of Council's decision.

APPLICATION FOR RATES EXEMPTION

Local Government Act 1995 – Section 6.26

Privacy

The personal information collected on this form will only be used by the City of Busselton for the sole purpose of providing requested and related services. Information will be stored securely by the City and will not be disclosed to any third parties without your express written consent.

Copyright

I authorise the City of Busselton to reproduce any attachments provided with this form for internal purposes only.

City of Busselton
2 Southern Drive
Busselton WA 6280
Locked bag 1
Busselton WA 6280
ABN 87 285 608 991

Phone: (08) 9781 0444
Facsimile: (08) 9432 4634
Email: city@busselton.wa.gov.au
Web: www.busselton.wa.gov.au

This application form is to be used by organisations seeking exemption from rates, pursuant to the provisions of Section 6.26 of the Local Government Act 1995. The application for exemption will be checked based on the information you have provided, and you will be advised of the outcome in due course. Please attach all additional documents requested, as failure to do so may result in the application being refused.

Please note that this exemption application will only be considered where the properties rating assessment is up to date. Any approved exemption will be on rates only with Emergency Services Levy and other service charges such as waste services remaining payable. Any overpayment as a result of rate exemption being approved will be refunded. Properties which are granted rate exemption are subject to periodic reviews to ensure continued approval.

Instructions: Please print clearly in the spaces provided.

1. PROPERTY ADDRESS DETAILS

| | |
|----------------|-------------------|
| Street address | 93 Duchess Street |
| Suburb | Busselton |
| Post code | 6280 |

| | |
|--------------------------------------|--|
| Property Reference Number (if known) | |
|--------------------------------------|--|

2. WHAT IS THE CURRENT USE OF THE PROPERTY? Please provide full details:

Refer to attachment

3. PROPERTY OWNER DETAILS

| | |
|---|---|
| Organisation | HEFRA PTY LTD |
| Property owner <i>(if different to above)</i> | |
| Postal address <i>(including post code)</i> | c/- Trevor Frusher, Professionals South West, 104 Queen St, Busselton |
| Telephone | 08 9754 1522 |
| Facsimile | |
| Mobile | 0417 177 211 |
| E-mail | |

4. APPLICANT DETAILS

| | |
|---|------------------------------------|
| Contact Person | Susanna Wee |
| Position Title | Chief Financial Officer |
| Postal address <i>(including post code)</i> | PO Box 1206, West Leederville |
| Telephone | 08 6164 0112 |
| Facsimile | 08 62704491 |
| Mobile | |
| E-mail | Susanna.We@relationships.wa.org.au |

5. ORGANISATION INFORMATION

Is/does the organisation:

An incorporated body as per the Associations Incorporated Act 1987?
(If yes, provide a Certificate of Incorporation)

☒ Yes ☐ No

Considered "not for profit"?

☒ Yes ☐ No

Have a tax exemption from the Australian Tax Office (ATO)?
(If yes, provide a certificate of tax exemption from the ATO)

☒ Yes ☐ No

Leasing the property?
(If yes, provide a copy of the lease and confirm if the lessee is responsible for payment of the rates)

☒ Yes ☐ No

Have planning approval for the land use of the property?
(A site inspection may be required before the application is processed)

☒ Yes ☐ No

2. WHAT IS THE CURRENT USE OF THE PROPERTY? Please provide full details.

The property is used to run government funded programs, The 4Families and Bunbury Family Relationships Centre.

4Families Support Services

4families is a free service that provides whatever support families and carers need, linking them to a variety of services to reduce family stress and enable children and young people to reach their full potential.

We provide:

- counselling and emotional support
- information and referrals
- home-based family support
- workshops, seminars and groups
- community development activities
- support for grandparents and carers

We focus on prevention and early intervention by addressing issues that affect the mental and emotional well-being of children and young people.

Where families and carers need more assistance, we will actively work with other services including schools, community organisations, Centrelink and mental health services.

Bunbury Family Relationships Centre

- The Busselton service is the outreach service for the Bunbury Family Relationships Centre.
- It provides information about family relationships at all stages - forming new relationships, overcoming relationship difficulties or dealing with separation and also referring other services that can help.
- For parents experiencing separation, the centre helps the parents to focus on the children's needs and help decide what to do next. RAWA can also provide Family Dispute Resolution sessions with the other parent or family members to help with parenting arrangements.
- RAWA can also provide joint sessions with the other parent or family members to help on parenting arrangements.

Information, referral and individual sessions are free of charge. RAWA provides one hour of family dispute resolution sessions free of charge (up to four hours where interpreters are used) and may charge fees after this depending on circumstances. Everyone is welcome to drop in or phone the Centre for information about programs and services available in the local area that can help strengthen family relationships.

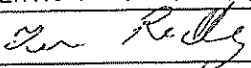
6. DOCUMENTATION REQUIREMENTS

Please provide the following documentation with this application:

- ☒ Formal request for rate exemption on the organisation's letter head that includes a written statement outlining the nature of the Organisation's operations, including the following details:
 - Use and occupancy of the property
 - Type of service provided (e.g. food, accommodation etc)
 - Frequency of service provision (e.g. full-time, daily, weekly etc)
 - Whether any payment is received for the services provided by the organisation;
- ☒ Copy of the organisation's constitution;
- ☒ Copy of the organisation's current certificate of incorporation;
- ☒ A statutory declaration from the organisation confirming the exact purpose for which the whole of the property is being used for;
- ☐ A plan of the property, showing all buildings and outbuildings OR
- ☐ Floor plan of the leased property area if only part of the property is the subject of this application.
- ☒ A copy of the organisations current years audited financial statements and details of its financial and funding support;
- ☐ Copies of any other relevant documentation that the organisation considers will support this application;

7. AUTHORISATION

By signing this application, I hereby certify that the information provided is true and correct to the best of my knowledge.

| | |
|-----------------------|---|
| Name | TERRI REILLY |
| Position Title | CEO |
| Organisation | RELATIONSHIPS AUSTRALIA WA INC. |
| CEO/Trustee Signature |  |

OFFICE USE ONLY**1. CONSIDERATIONS**Approval with the City's Town Planning Scheme? YES ☐ NO ☐Has the property been inspected? YES ☐ NO ☐Recommend for non-rateable status? YES ☐ NO ☐

| | |
|--|--|
| Section 6.26 (2) of the Local Government Act 1995 classification | |
| Person/s or Classes of Persons Affected by this decision | |

Reason for non-rateable status:

New Application ☐Review of Exemption ☐

Amount of rates to be exempted and date to be commenced from (if applicable):

| | |
|------------|--|
| Amount: \$ | Data (from): Click here to enter a date. |
|------------|--|

Rubbish bin changes to be levied and dates to be applicable from:

| | |
|------------|--|
| Amount: \$ | Data (from): Click here to enter a date. |
|------------|--|

Note: The approval will be for a period of 3 years, unless circumstances change.

2. DECISION – DELEGATED AUTHORITY (3.40)

Approving officer sub-delegated by the CEO to approve the granting of rate exemption status in accordance with the Local Government Act 1995.

| | |
|-----------|--|
| Name | |
| Position | |
| Signature | |

Determination by delegated officer:

☐ DENIED for non-rateable status☐ APPROVED for partial non-rateable status☐ APPROVED for non-rateable status



24 November 2020

Mr David Nicholson
Rates Coordinator
City of Busselton
2 Southern Drive
Busselton 6280

RE: APPLICATION FOR RATES EXEMPTION – 93 Duchess Street, Busselton

We would like to apply for rates exemption for the above mentioned property.

Relationships Australia WA Inc ("RAWA") is not-for-profit Public Benevolent institution and has Deductible Gift Recipient (DGR) status. RAWA receives funding from the Federal and State government to provide services to the community. RAWA has currently leased the property at 93 Duchess Street, Busselton. The property will be used to run the 4Families and the outreach Bunbury Family Relationships Centre programs.

As RAWA is a not-for-profit charitable organization, an exemption from rates would be helpful for our cause and the delivery of services to the community.

We look forward to your favorable reply. Thank you.

Yours sincerely,

A handwritten signature in black ink, appearing to read "Susanna Wee".

Susanna Wee
Chief Financial Officer

CORPORATE

p. 08 6164 0100
f. 08 6270 4491

a. 156 Railway Pde West Leederville WA 6007
m. PO Box 1206 West Leederville WA 6901

1300 364 277 www.relationshipswa.org.au
Relationships Australia (WA) Inc ABN: 32 105 234 326

WESTERN AUSTRALIA

OATHS, AFFIDAVITS AND STATUTORY DECLARATIONS ACT 2005

STATUTORY DECLARATION

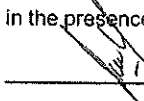
I, Terri Reilly, of 156, Railway Parade, West Leederville, CEO, Relationships Australia WA Inc. sincerely declare as follows:-

Relationships Australia WA Inc ("RAWA") is a not-for-profit Public Benevolent institution and has Deductible Gift Recipient (DGR) status. RAWA receives funding from the Federal and State government to provide services to the community. RAWA has leased the property at 93, Duchess Street, Busselton WA 6280. As from the 9 November 2020, the property has been used to deliver the 4Families Support Services and is the outreach service for the Bunbury Family Relationships Centre. This declaration is true and I know that it is an offence to make a declaration knowing that it is false in a material particular.

This declaration is made under the Oaths, Affidavits and Statutory Declarations Act 2005 at 156, Railway Parade, West Leederville

on 15 DECEMBER 2020 by Terri Reilly

in the presence of-



SUSANNA WEE, CPA

11.14am: At this time, Cr Paine re-entered the meeting.

7. **GENERAL DISCUSSION ITEMS**

Nil

8. **NEXT MEETING DATE**

Wednesday, 12 May 2021

9. **CLOSURE**

The meeting closed at 11.16am.

THESE MINUTES CONSISTING OF PAGES 1 TO 109 WERE CONFIRMED AS A TRUE AND
CORRECT RECORD ON WEDNESDAY, 12 MAY 2021.

DATE: 12/5/2021 PRESIDING MEMBER: 

