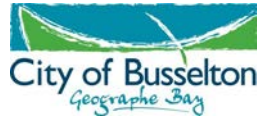


City of Busselton

Annual Budget

2017/2018





2017/18 ANNUAL BUDGET

EXECUTIVE SUMMARY

It is with pleasure that the 2017/18 draft annual budget is presented for formal consideration by the Council.

In its development, valuable guidance and direction has been provided by Elected Members to ensure that the draft budget is achievable and economical, whilst also being considerate of the community's key goals and objectives; as reflected in the Council's overarching strategic planning documents.

The draft budget has also been informed by a number of underpinning strategic documents, including the Long Term Financial Plan, the Workforce Plan and the Asset Management Plan. The decision to fund the associated financial implications associated with these plans affirms the Council's intent that the annual budget should not only consider short term financial obligations, but is developed in a manner that recognises and makes provision for long term financial commitments.

Consequently, it is considered that the draft budget as presented encapsulates the anticipated priorities and desires for the City and its residents over the next twelve months, whilst also continuing to provide a solid platform by which the City's future financial sustainability can be further built upon.

The following provides an overview of several draft budget highlights:

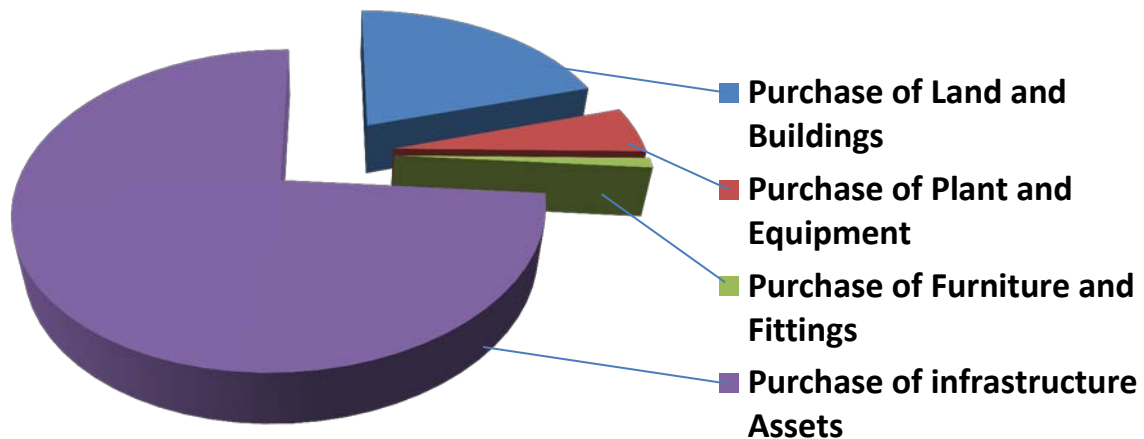
Capital Acquisitions and Construction

In addition to budgeted operating expenditure of \$69.9M, a further \$81.3M has been earmarked for capital activities in 2017/18. This is summarised by asset class as follows:

• Infrastructure	\$59.9M
• Land and Buildings	\$16.5M
• Plant and Equipment	\$4M
• Furniture and Office Equipment	\$0.8M
TOTAL	\$81.3M

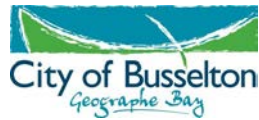
2017/18 ANNUAL BUDGET

**2017/2018 Annual Budget Capital
Acquisitions/Construction**



The draft capital acquisitions and construction budgets incorporate a number of significant projects, including the following:

• Airport Development	\$	40,616,890
• Busselton Foreshore Jetty Precinct	\$	4,000,000
• Busselton Foreshore - Stage 3	\$	3,440,383
• Busselton Tennis Club - Infrastructure	\$	2,750,000
• Waste Management Infrastructure	\$	2,056,500
• Dunsborough Lakes Oval	\$	1,600,000
• Foreshore East-Youth Precinct Community Youth Building/SLSC	\$	1,351,078
• Dunsborough Town Centre Car Parking	\$	1,350,000
• Parks & Gardens - Infrastructure Works	\$	1,261,000
• GLC - Pool Relining	\$	570,000
• Barnard Park Pavilion	\$	350,969
• Vasse Newtown - AFL Oval Stage 2	\$	332,275
• Meelup Coastal Nodes - Carpark upgrade & Fire Access Trails	\$	257,764
• Busselton Bypass - Country Road Footpath	\$	222,000



2017/18 ANNUAL BUDGET

Major Road Infrastructure Projects

• Busselton Dunsborough Traffic Implementation Works	\$ 2,325,000
• Yelverton Road (Reconstruction/ Widening)	\$ 1,670,000
• Peel Terrace (Relocation of services/ intersection upgrade)	\$ 1,102,549
• Footpath Construction	\$ 778,215
• Layman Road (Completion of construction Ford Road/ Navigation Way)	\$ 672,701
• Layman Road – Wonnerup Town Site (pavement/ drainage)	\$ 600,000
• Bridges	\$ 600,000
• Dunsborough Road Access Improvements Stage 1	\$ 591,155
• Strelly Street (Upgrade intersection Strelly St/ Barlee St)	\$ 549,859
• Marine Terrace (Upgrading Queen St/ Brown St)	\$ 500,000
• Coastal Infrastructure	\$ 493,194
• Drainage	\$ 493,000
• Patton Terrace - Asphalt Overlay	\$ 269,000
• Queen Street	\$ 254,412
• Koorabin Drive - Reseal	\$ 250,000

Borrowings

The 2017/18 draft annual budget includes \$11.11M in proposed new borrowings, for the following purposes:

⇒ **Busselton Foreshore Jetty Precinct (\$3.5M)**

\$3.5M in additional loan funding to continue works in relation to the Busselton Foreshore.

⇒ **Busselton Tennis Club – Infrastructure (\$2.75m)**

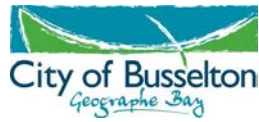
Part cost of relocating the Busselton Tennis Club to new location (balance to be funded by 2018/19 financial year).

⇒ **Busselton/Dunsborough Traffic Implementation Works (\$2.5m)**

Part cost of major road construction program relating to the strategic direction for the progressive upgrade of the local road network to reduce congestion, increase traffic flow and ease of access.

⇒ **Dunsborough Lakes Oval (\$1.6m)**

Relating to land purchase for the provision of future recreation oval precinct amounting to \$1.6M.



2017/18 ANNUAL BUDGET

⇒ Car Parking (\$500K)

Relating to land purchase for the provision of future town site car parking amounting to \$1.35M, with the remainder being funded from the Car Parking Reserve.

⇒ Community Groups Self Supporting Loan (\$260K)

A Self Supporting Loan of \$110k to the Dunsborough and Districts Country Club has been included in the budget for this purpose and a provision of \$150k made for loan funding to other community groups, enabling them to borrow funds at lower interest rates through support of the City. Liability for the repayment of the loans remains with the community group.

Notwithstanding the above draft budget allocations, the City's overall debt exposure continues to reflect a favourable position, with the Department of Local Government's recommended debt ratios being met.

Rating

The Council has recently adopted its Long Term Financial Plan 2017/18 to 2026/27. The Long Term Financial Plan (LTFP) details the City's financial position over the next ten years, and incorporates the financial implications of the City's Asset Management Plans, Corporate Business plan and other plans as they impact the LTFP.

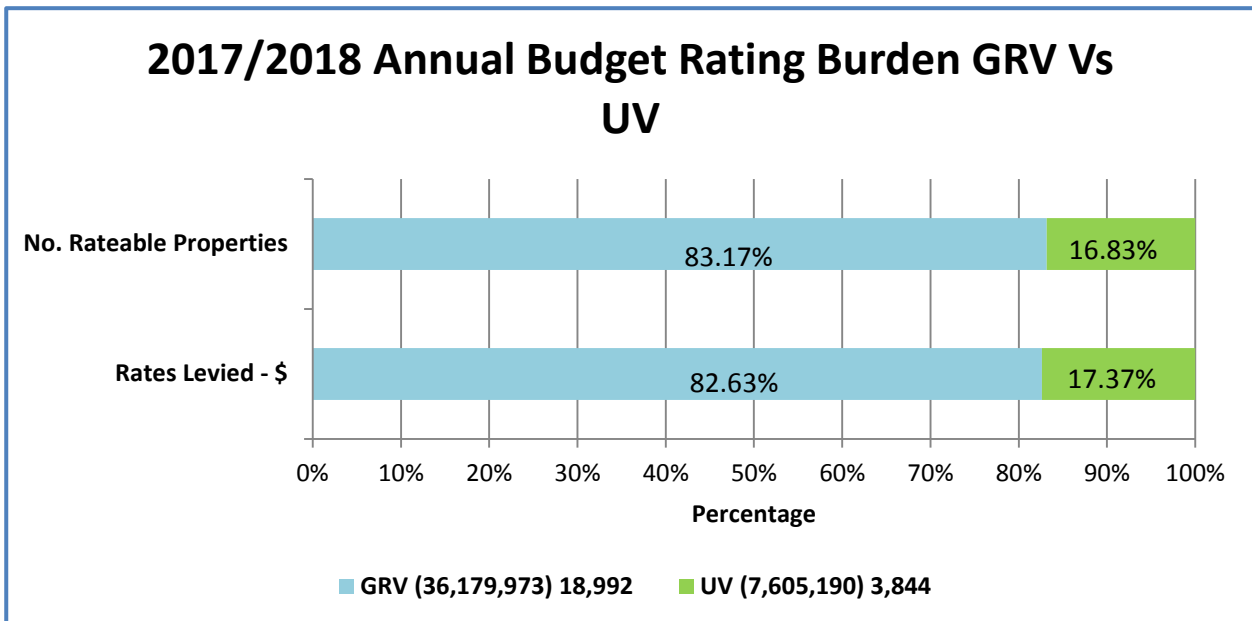
At which time the Council endorsed its Long Term Financial Plan, it was determined that in 2017/18, a general rate increase of 4.75% was to be levied. Subsequent work and a focus on reducing costs via the budget process has enabled the general rate increase to be reduced to 3.90% with no increase to waste charges for 2017/18 indeed these remain at 2015/2016 levels.

There has also been a reduction of the in the WARR Act charge from \$88 to \$66 with the amount of reduction in this charge now being raised via the differential Rate charge; this change has enabled the City to commence funding of the Busselton/Dunsborough Major Traffic study which will focus on progressive upgrade of the local road network to reduce congestion, increase traffic flow and ease of access. This was recently identified as one of the community's main priority for Council to focus upon.

2017/18 ANNUAL BUDGET

The average Residential Rates notice will increase on average by 3.0%, however some Ratepayers will have a below average and others above average increase in overall charges.

The draft budget has also maintained the prevailing methodology in respect of the equity in the rating burden between the gross rental value (GRV) and unimproved valuation (UV) rating categories. The following graphical representation illustrates the comparative between the value of rates levied in each category (excluding specified area rates) and the number of rateable properties in each.



Whilst the above provides only a snapshot of the Council’s 2017/18 draft annual budget, it is considered that the budget represents excellent value for the ratepayers of the district, and as such, is recommended for approval.



Mike Archer
Chief Executive Officer



ANNUAL BUDGET

FINANCIAL STATEMENTS

2017 - 2018



City of Busselton

Geographie Bay

BUDGET

FOR THE YEAR ENDED

30 JUNE 2018

City of Busselton

Budget

For the Year Ended 30th June 2018

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City of Busselton

Budget

For the Year Ended 30th June 2018

Statement of Comprehensive Income by Nature or Type

	Note	2017/18 Budget \$	2016/17 Actual \$	2016/17 Budget \$
Revenue				
Rates	8	44,860,841	41,988,600	41,899,310
Operating Grants, Subsidies and Contributions		3,454,904	6,364,207	4,861,121
Fees and Charges	11	15,175,277	15,562,634	15,598,955
Interest Earnings	2(a)	2,262,996	3,330,887	2,542,850
Other Revenue		403,838	404,612	356,410
		66,157,856	67,650,940	65,258,646
Expenses				
Employee Costs		(29,186,308)	(27,458,800)	(27,838,725)
Materials and Contracts		(16,639,971)	(14,621,223)	(15,575,365)
Utility Charges		(2,580,822)	(2,252,433)	(2,358,980)
Depreciation on Non-Current Assets	2(a)	(18,003,380)	(16,767,081)	(15,715,050)
Interest Expenses	2(a)	(1,410,971)	(1,278,501)	(1,318,330)
Insurance Expenses		(655,677)	(650,427)	(716,772)
Other Expenditure		(1,468,265)	(613,788)	(1,153,754)
		(69,945,394)	(63,642,253)	(64,676,976)
		(3,787,538)	4,008,687	581,670
Non-Operating Grants, Subsidies and Contributions		42,079,630	17,605,379	35,349,212
Fair value adjustments to assets through profit or loss		0	0	0
Profit on Asset Disposals	4	22,400	47,614	23,227
Loss on Asset Disposals	4	(6,252)	(460,824)	(94,761)
		42,095,778	17,192,169	35,277,678
NET RESULT		38,308,240	21,200,856	35,859,348
Other Comprehensive Income				
Changes on revaluation of non-current assets		0	12,701,372	0
		0	12,701,372	0
TOTAL COMPREHENSIVE INCOME		38,308,240	33,902,228	35,859,348

Notes:

All fair value adjustments relating to re-measurement of financial assets at fair value through profit or loss (if any) and changes on revaluation of non-current assets are impacted upon by external forces and not able to be reliably estimated at the time of budget adoption.

Fair value adjustments relating to the re-measurement of financial assets at fair value through profit or loss will be assessed at the time they occur, with compensating budget amendments made as necessary.

It is anticipated, in all instances, any changes in revaluation of non-current assets will relate to non-cash transactions and as such, have no impact on this budget document.

This statement is to be read in conjunction with the accompanying notes.

City of Busselton

Budget

For the Year Ended 30th June 2018

Statement of Comprehensive Income by Program

Note	2017/18 Budget \$	2016/17 Actual \$	2016/17 Budget \$
Revenue (refer Notes 1,2,8 to 13)			
General Purpose Funding	48,368,383	49,097,898	47,100,160
Governance	316,881	235,396	101,290
Law, Order & Public Safety	653,855	725,861	657,303
Health	547,215	426,456	346,310
Education and Welfare	5,737	6,235	5,861
Housing	463,160	470,928	475,230
Community Amenities	8,469,339	8,980,203	8,696,288
Recreation and Culture	3,429,885	3,664,189	3,547,067
Transport	1,295,050	1,612,936	1,587,304
Economic Services	2,122,574	1,972,674	2,390,134
Other Property and Services	485,777	458,163	351,699
	66,157,856	67,650,939	65,258,646
Expenses (Refer Notes 1,2, & 14)			
General Purpose Funding	(1,337,076)	(978,115)	(1,017,768)
Governance	(6,410,290)	(5,104,472)	(5,365,621)
Law, Order & Public Safety	(2,826,987)	(2,765,615)	(2,740,928)
Health	(1,400,564)	(1,235,187)	(1,307,038)
Education and Welfare	(142,867)	(94,993)	(140,820)
Housing	(1,085,049)	(1,010,202)	(1,064,270)
Community Amenities	(11,885,020)	(10,875,331)	(10,327,133)
Recreation and Culture	(20,064,316)	(18,017,670)	(17,963,952)
Transport	(18,915,095)	(19,112,756)	(18,619,375)
Economic Services	(3,536,980)	(2,067,478)	(3,762,932)
Other Property and Services	(930,179)	(1,101,933)	(1,048,809)
	(68,534,423)	(62,363,752)	(63,358,646)
Finance Costs (Refer Notes 2 & 5)			
Governance	(717,249)	(747,630)	(745,651)
Recreation and Culture	(561,975)	(456,621)	(486,239)
Transport	(98,961)	(40,892)	(53,171)
Economic Services	(2,101)	(2,590)	(2,584)
Other Property and Services	(30,685)	(30,768)	(30,685)
	(1,410,971)	(1,278,501)	(1,318,330)
Non-Operating Grants, Subsidies & Contributions			
Governance	0	0	80,000
Law, Order & Public Safety	162,019	790,260	186,827
Health	14,000	11,862	10,000
Community Amenities	55,000	77,500	77,500
Recreation and Culture	3,719,787	4,198,666	9,236,327
Transport	38,128,824	12,527,092	25,757,358
Economic Services	0	0	0
Other Property and Services	0	0	1,200
	42,079,630	17,605,380	35,349,212
Profit / (Loss) on Disposal of Assets (Refer Note 4)			
General Purpose Funding	0	0	0
Governance	0	(14,851)	(1,300)
Law, Order & Public Safety	1,500	(5,479)	3,289
Health	750	(840)	100
Housing	0	(673)	0
Community Amenities	(1,850)	(8,557)	(24,335)
Recreation and Culture	4,498	(58,134)	(13,900)
Transport	2,400	(302,023)	(36,788)
Economic Services	2,000	(7,330)	1,300
Other Property and Services	6,850	(15,323)	100
	16,148	(413,210)	(71,534)
NET RESULT	38,308,240	21,200,856	35,859,348
Changes on revaluation of non-current assets	0	12,701,372	0
TOTAL COMPREHENSIVE INCOME	38,308,240	33,902,228	35,859,348

Note: as per page 3. This statement is to be read in conjunction with the accompanying notes.

City of Busselton

Budget

For the Year Ended 30th June 2018

Statement of Financial Position

	2017/18 Budget \$	2016/17 Actual \$	2016/17 Budget \$
Current Assets			
Cash and Cash Equivalents	55,288,561	86,589,475	60,424,643
Trade and Other Receivables	2,790,908	4,163,787	3,462,268
Inventories	24,457	24,457	20,000
TOTAL CURRENT ASSETS	58,103,926	90,777,719	63,906,911
Non-Current Assets			
Other Receivables	767,580	581,047	440,698
Property, Plant and Equipment	152,420,174	137,089,861	126,748,685
Infrastructure	545,495,198	482,150,766	523,216,661
TOTAL NON-CURRENT ASSETS	698,682,952	619,821,674	650,406,044
TOTAL ASSETS	756,786,878	710,599,393	714,312,955
Current Liabilities			
Trade and Other Payables	5,714,180	6,163,953	7,592,368
Current Portion of Long Term Borrowings	2,605,987	2,355,987	2,000,000
Provisions	4,204,045	4,204,045	4,268,963
TOTAL CURRENT LIABILITIES	12,524,212	12,723,985	13,861,331
Non-Current Liabilities			
Long Term Borrowings	35,850,085	27,771,067	28,584,541
Provisions	642,979	642,979	448,600
TOTAL NON-CURRENT LIABILITIES	36,493,064	28,414,046	29,033,141
TOTAL LIABILITIES	49,017,276	41,138,031	42,894,472
NET ASSETS	707,769,602	669,461,362	671,418,483
Equity			
Retained Surplus	464,216,653	422,707,021	444,630,159
Reserves – Cash Backed	40,337,664	43,539,056	36,274,411
Revaluation Surplus	203,215,285	203,215,285	190,513,913
TOTAL EQUITY	707,769,602	669,461,362	671,418,483

This statement is to be read in conjunction with the accompanying notes.

City of Busselton

Budget

For the Year Ended 30th June 2018

Statement of Changes in Equity

	Retained Surplus \$	Reserves Cash Backed \$	Revaluation Surplus \$	Total Equity \$
Note				
Balance as at 1 July 2017	399,021,159	46,024,063	190,513,913	635,559,135
Changes in Accounting Policy	0	0	0	0
Correction of Errors	0	0	0	0
Restated Balance	399,021,159	46,024,063	190,513,913	635,559,135
<u>Comprehensive Income</u>				
Net Result	21,200,855	0	0	21,200,855
Changes on Revaluation of Non-Current Assets	0	0	12,701,372	12,701,372
Total Other Comprehensive Income	21,200,855	0	12,701,372	33,902,227
Reserve Transfers	2,485,007	(2,485,007)	0	0
Balance as at 30 June 2017	422,707,021	43,539,056	203,215,285	669,461,362
<u>Comprehensive Income</u>				
Net Result	38,308,240	0	0	38,308,240
Changes on Revaluation of Non-Current Assets	0	0	0	0
Total Other Comprehensive Income	38,308,240	0	0	38,308,240
Reserve Transfers	3,201,392	(3,201,392)	0	0
Balance as at 30 June 2018	464,216,653	40,337,664	203,215,285	707,769,602

This statement is to be read in conjunction with the accompanying notes.

City of Busselton

Budget

For the Year Ended 30th June 2018

Statement of Cash Flows

	Note	2017/18 Budget \$	2016/17 Actual \$	2016/17 Budget \$
Cash Flows from Operating Activities				
Receipts				
Rates		45,158,093	41,739,664	41,970,658
Operating Grants, Subsidies and Contributions		3,453,942	6,527,785	4,763,767
Fees & Charges		15,171,934	15,621,793	15,529,535
Interest Earnings		2,262,998	3,330,887	2,542,850
Goods and Services Tax		5,089,341	8,211,638	4,000,000
Other Revenue		403,035	1,051,072	348,689
		71,539,343	76,482,839	69,155,499
Payments				
Employee Costs		(29,183,170)	(27,361,342)	(27,865,590)
Materials and Contracts		(17,098,749)	(15,819,209)	(15,496,002)
Utility Charges		(2,580,822)	(2,252,433)	(2,358,980)
Insurance Expenses		(1,410,971)	(1,278,501)	(1,318,330)
Interest Expenses		(655,677)	(650,427)	(716,772)
Goods and Services Tax		(4,000,000)	(8,878,327)	(4,000,000)
Other Expenditure		(1,457,494)	(1,546,481)	(1,173,582)
		(56,386,883)	(57,786,720)	(52,929,256)
Net Cash Provided by (used in) Operating Activities	15(b)	15,152,460	18,696,119	16,226,243
Cash Flows from Investing Activities				
Payment for Purchase of Property, Plant and Equipment	3	(21,396,210)	(26,206,460)	(28,709,343)
Payment for Construction of Infrastructure	3	(59,905,821)	(33,049,989)	(66,504,042)
Advances to Community Groups				
Non-Operating Grants, Subsidies and Contributions used for the Development of Assets		26,071,023	9,864,359	21,450,891
Proceeds from Sale of Assets	4	635,150	466,912	609,000
Advance of Self Supporting Loan		(260,000)	(214,000)	(150,000)
Net Cash Provided By (Used In) Investing Activities		(54,855,858)	(49,139,178)	(73,303,494)
Cash Flows from Financing Activities				
Repayment of Debentures	5	(2,780,982)	(2,110,790)	(2,089,302)
Proceeds from Self Supporting Loans		73,466	79,168	91,040
Proceeds from New Debentures	5	11,110,000	3,214,000	3,650,000
Net Cash Provided By (Used In) Financing Activities		8,402,484	1,182,378	1,651,738
Net Increase (Decrease) in Cash Held		(31,300,914)	(29,260,681)	(55,425,513)
Cash at Beginning of Year		86,589,475	115,850,156	115,850,156
Cash and Cash Equivalents at the End of the Year	15(a)	55,288,561	86,589,475	60,424,643

This statement is to be read in conjunction with the accompanying notes.

City of Busselton

Budget

For the Year Ended 30th June 2018

Rate Setting Statement

		2017/18 Budget \$	2016/17 Actual \$	2016/17 Budget \$
Revenue from Operating Activities (excluding rates and non-operating grants, subsidies & contributions)	1,2			
General Purpose Funding		4,011,324	7,593,296	5,677,376
Governance		316,881	247,398	182,390
Law, Order & Public Safety		817,374	1,516,618	847,419
Health		562,065	438,318	356,410
Education and Welfare		5,737	6,235	5,861
Housing		463,160	470,928	475,230
Community Amenities		8,527,639	9,057,703	8,774,453
Recreation and Culture		7,155,172	7,889,696	12,792,294
Transport		39,426,274	14,146,213	27,350,535
Economic Services		2,124,574	1,972,674	2,391,434
Other Property and Services		492,627	460,252	354,899
		63,902,827	43,799,331	59,208,301
Expenditure from Operating Activities	1,2			
General Purpose Funding		(1,337,076)	(978,115)	(1,017,768)
Governance		(7,127,539)	(5,878,956)	(6,113,672)
Law, Order & Public Safety		(2,826,987)	(2,771,590)	(2,740,928)
Health		(1,400,664)	(1,236,027)	(1,307,038)
Education and Welfare		(142,867)	(94,993)	(140,820)
Housing		(1,085,049)	(1,010,875)	(1,064,270)
Community Amenities		(11,890,170)	(10,883,888)	(10,352,133)
Recreation and Culture		(20,627,293)	(18,559,266)	(18,472,991)
Transport		(19,014,056)	(19,461,856)	(18,715,207)
Economic Services		(3,539,081)	(2,077,398)	(3,765,516)
Other Property and Services		(960,864)	(1,150,113)	(1,081,394)
		(69,951,646)	(64,103,077)	(64,771,737)
Net Operating Result Excluding Rates		(6,048,819)	(20,303,746)	(5,563,436)
Operating Activities Excluded from Budget				
Profit / (Loss) on Asset Disposal	4	(16,148)	413,209	71,534
Movement in Deferred Pensioner Rates		0	(46,639)	0
Movement in Deposits and Bonds		0	(211,568)	0
Movement in Employee Benefit Provisions		0	103,105	(26,356)
Movement in Non-Cash Contributions		(16,000,000)	(7,777,560)	(13,800,000)
Depreciation on Assets	2(a)	18,003,380	16,767,081	15,715,050
Allocations and Other Adjustments		0	(3,380)	0
Capital Expenditure and Revenue				
Purchase of Land and Buildings	3	(16,531,693)	(22,124,632)	(24,081,120)
Purchase of Plant and Equipment	3	(4,029,400)	(2,242,911)	(2,783,200)
Purchase of Furniture and Fittings	3	(830,212)	(1,709,395)	(1,910,597)
Purchase of infrastructure Assets	3	(59,905,821)	(33,049,989)	(66,504,042)
Proceeds from Disposal of Assets	4	635,150	466,912	609,000
Financing Activities				
Repayment of Debentures	5	(2,780,982)	(2,110,790)	(2,089,302)
Proceeds from New Debentures	5	11,110,000	3,214,000	3,650,000
Advances to Community Groups		(260,000)	(214,000)	(150,000)
Self-Supporting Loan Principal Income		73,466	79,168	91,040
Transfers to Reserves / Restricted Assets	15(a)	(16,911,323)	(34,281,862)	(36,603,589)
Transfers from Reserves / Restricted Assets	15,(a)	47,295,703	62,189,946	90,774,145
ADD : Estimated Surplus / (Deficit) July 1 B/Fwd	7	1,839,640	1,178,089	1,178,089
LESS : Estimated Surplus / (Deficit) June 30 C/Fwd	7	0	1,839,640	0
Amount Required to be Raised from General Rates	8	(44,357,059)	(41,504,602)	(41,422,784)

This statement is to be read in conjunction with the accompanying notes.

City of Busselton

Budget

For the Year Ended 30th June 2018

Notes to and Forming Part of the Financial Report

1. SIGNIFICANT ACCOUNTING POLICIES

(a) Basis of Preparation

The budget has been prepared in accordance with applicable Australian Accounting Standards (as they apply to local government and not-for-profit entities), Australian Accounting Interpretations, other authoritative pronouncements of the Australian Accounting Standards Board, the Local Government Act 1995 and accompanying regulations. Material accounting policies which have been adopted in the preparation of this budget are presented below and have been consistently applied unless stated otherwise.

Except for cash flow and rate setting information, the budget has also been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

The Local Government Reporting Entity

All Funds through which the Council controls resources to carry on its functions have been included in the financial statements forming part of this budget.

In the process of reporting on the local government as a single unit, all transactions and balances between those Funds (for example, loans and transfers between Funds) have been eliminated.

All monies held in the Trust Fund are excluded from the financial statements. A separate statement of those monies appears at Note 16 to this budget document.

(b) 2016/17 Actual Balances

Balances shown in this budget as 2016/17 Actual are as forecast at the time of budget preparation and are subject to final adjustments.

(c) Rounding Off Figures

All figures shown in this budget, other than a rate in the dollar, are rounded to the nearest dollar.

(d) Rates, Grants, Donations and Other Contributions

Rates, grants, donations and other contributions are recognised as revenues when the local government obtains control over the assets comprising the contributions. Control over assets acquired from rates is obtained at the commencement of the rating period or, where earlier, upon receipt of the rates.

(e) Goods and Services Tax (GST)

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO). Receivables and payables are stated inclusive of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with receivables or payables in the statement of financial position. Cash flows are presented on a Gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows.

(f) Superannuation

The Council contributes to a number of Superannuation Funds on behalf of employees. All funds to which the Council contributes are defined contribution plans.

(g) Cash and Cash Equivalents

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks, and other short term highly liquid investments that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value and bank overdrafts.

Bank overdrafts are shown as short term borrowings in current liabilities in the statement of financial position.

(h) Trade and Other Receivables

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business. Receivables expected to be collected within 12 months of the end of the reporting period are classified as current assets. All other receivables are classified as non-current assets. Collectability of trade and other receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for doubtful debts is raised when there is objective evidence that they will not be collectible.

City of Busselton

Budget

For the Year Ended 30th June 2018

Notes to and Forming Part of the Financial Report

1. SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

(i) Inventories

General

Inventories are measured at the lower of cost and net realisable value. Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

Land Held for Sale

Land held for development and sale is valued at the lower of cost and net realisable value. Cost includes the cost of acquisition, development, borrowing costs and holding costs until completion of development. Finance costs and holding charges incurred after development is completed are expensed.

Gains and losses are recognised in profit or loss at the time of signing an unconditional contract of sale if significant risks and rewards, and effective control over the land, are passed on to the buyer at this point.

Land held for sale is classified as current except where it is held as non-current based on Council's intentions to release for sale.

(j) Fixed Assets

Each class of fixed assets within either, property, plant and equipment or infrastructure, is carried at cost or fair value as indicated less, where applicable, any accumulated depreciation and impairment losses.

Initial Recognition and Measurement between Mandatory Revaluation Dates

All assets are initially recognised at cost and subsequently revalued in accordance with the mandatory measurement framework detailed above.

In relation to this initial measurement, cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the Council includes the cost of all materials used in construction, direct labour on the project and an appropriate proportion of variable and fixed overheads.

Individual assets acquired between initial recognition and the next revaluation of the asset class in accordance with the mandatory measurement framework detailed above, are carried at cost less accumulated depreciation as management believes this approximates fair value. They will be subject to subsequent revaluation at the next anniversary date in accordance with the mandatory measurement framework detailed above.

Revaluation

Increases in the carrying amount arising on revaluation of assets are credited to a revaluation surplus in equity. Decreases that offset previous increases of the same asset are recognised against revaluation surplus directly in equity. All other decreases are recognised in profit or loss.

Land Under Roads

In Western Australia, all land under roads is Crown land, the responsibility for managing which, is vested in the local government.

Effective as at 1 July 2008, Council elected not to recognise any value for land under roads acquired on or before 30 June 2008. This accords with the treatment available in Australian Accounting Standard AASB 1051 Land Under Roads and the fact Local Government (Financial Management) Regulation 16(a) (i) prohibits local governments from recognising such land as an asset.

In respect of land under roads acquired on or after 1 July 2008, as detailed above, Local Government (Financial Management) Regulation 16(a) (i) prohibits local governments from recognising such land as an asset.

Whilst such treatment is inconsistent with the requirements of AASB 1051, Local Government (Financial Management) Regulation 4(2) provides, in the event of such an inconsistency, the Local Government (Financial Management) Regulations prevail.

Consequently, any land under roads acquired on or after 1 July 2008 is not included as an asset of the Council.

City of Busselton

Budget

For the Year Ended 30th June 2018

Notes to and Forming Part of the Financial Report

1. SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

(j) Fixed Assets (Continued)

Depreciation

The depreciable amount of all fixed assets including buildings but excluding freehold land, are depreciated on a straight-line basis over the individual asset's useful life from the time the asset is held ready for use. Leasehold improvements are depreciated over the shorter of either the unexpired period of the lease or the estimated useful life of the improvements.

Major depreciation periods used for each class of depreciable asset are:

Fixed Assets:

Land	0	Years
Buildings - General	40	Years
Buildings – Geographe Leisure Centre	10 - 20	Years
Furniture and Equipment – Basic Items	10	Years
Furniture and Equipment – EDP Network	3	Years
Heavy Plant and Equipment	3 – 10	Years
Light to Medium Vehicles	3 - 5	Years
Light Mobile Plant	2	Years
Tools	10	Years

Infrastructure:

Roads	15 - 50	Years
Bridges	60 - 90	Years
Car Parks	20 - 40	Years
Footpaths & Cycle ways	20 - 40	Years
Parks, Gardens & Reserves & Community Facilities	5 - 50	Years
Storm water Drainage	25 - 90	Years
Regional Airport & Industrial Park	12 - 40	Years

The assets residual values and useful lives are reviewed, and adjusted if appropriate, at the end of each reporting period.

An asset's carrying amount is written down immediately to its recoverable amount if the asset's carrying amount is greater than its estimated recoverable amount.

Gains and losses on disposals are determined by comparing proceeds with the carrying amount. These gains and losses are included in profit or loss in the period which they arise.

When revalued assets are sold, amounts included in the revaluation surplus relating to that asset are transferred to retained surplus.

Capitalisation Threshold

Expenditure on items of equipment under \$1,000 is not capitalised. Rather, it is recorded on an asset inventory listing.

City of Busselton

Budget

For the Year Ended 30th June 2018

Notes to and Forming Part of the Financial Report

1. SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

(k) Fair Value of Assets and Liabilities

When performing a revaluation, the Council uses a mix of both independent and management valuations using the following as a guide:

Fair Value is the price that Council would receive to sell the asset or would have to pay to transfer a liability, in an orderly (i.e. unforced) transaction between independent, knowledgeable and willing market participants at the measurement date.

As fair value is a market-based measure, the closest equivalent observable market pricing information is used to determine fair value. Adjustments to market values may be made having regard to the characteristics of the specific asset. The fair values of assets that are not traded in an active market are determined using one or more valuation techniques. These valuation techniques maximise, to the extent possible, the use of observable market data.

To the extent possible, market information is extracted from either the principal market for the asset (i.e. the market with the greatest volume and level of activity for the asset) or, in the absence of such a market, the most advantageous market available to the entity at the end of the reporting period (i.e. the market that maximises the receipts from the sale of the asset after taking into account transaction costs and transport costs).

For non-financial assets, the fair value measurement also takes into account a market participant's ability to use the asset in its highest and best use or to sell it to another market participant that would use the asset in its highest and best use.

Fair Value Hierarchy

AASB 13 requires the disclosure of fair value information by level of the fair value hierarchy, which categorises fair value measurement into one of three possible levels based on the lowest level that an input that is significant to the measurement can be categorised into as follows:

Level 1 - Measurements based on quoted prices (unadjusted) in active markets for identical assets or liabilities that the entity can access at the measurement date.

Level 2 - Measurements based on inputs other than quoted prices included in Level 1 that are observable for the asset or liability, either directly or indirectly.

Level 3 - Measurements based on unobservable inputs for the asset or liability.

The fair values of assets and liabilities that are not traded in an active market are determined using one or more valuation techniques. These valuation techniques maximise, to the extent possible, the use of observable market data. If all significant inputs required to measure fair value are observable, the asset or liability is included in Level 2. If one or more significant inputs are not based on observable market data, the asset or liability is included in Level 3.

Valuation techniques

The Council selects a valuation technique that is appropriate in the circumstances and for which sufficient data is available to measure fair value. The availability of sufficient and relevant data primarily depends on the specific characteristics of the asset or liability being measured. The valuation techniques selected by the Council are consistent with one or more of the following valuation approaches:

Market approach

Valuation techniques that use prices and other relevant information generated by market transactions for identical or similar assets or liabilities.

Income approach

Valuation techniques that convert estimated future cash flows or income and expenses into a single discounted present value.

Cost approach

Valuation techniques that reflect the current replacement cost of an asset at its current service capacity.

City of Busselton

Budget

For the Year Ended 30th June 2018

Notes to and Forming Part of the Financial Report

1. SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

(k) Fair Value of Assets and Liabilities (Continued)

Valuation techniques (Continued)

Each valuation technique requires inputs that reflect the assumptions that buyers and sellers would use when pricing the asset or liability, including assumptions about risks. When selecting a valuation technique, the Council gives priority to those techniques that maximise the use of observable inputs and minimise the use of unobservable inputs. Inputs that are developed using market data (such as publicly available information on actual transactions) and reflect the assumptions that buyers and sellers would generally use when pricing the asset or liability and considered observable, whereas inputs for which market data is not available and therefore are developed using the best information available about such assumptions are considered unobservable.

The mandatory measurement framework imposed by the Local Government (*Financial Management*) Regulations requires, as a minimum, all assets carried at a revalued amount to be revalued at least every 3 years. Relevant disclosures, in accordance with the requirements of Australian Accounting Standards have been made in the budget as necessary.

(l) Financial Instruments

Initial Recognition and Measurement

Financial assets and financial liabilities are recognised when the Council becomes a party to the contractual provisions to the instrument. For financial assets, this is equivalent to the date that the Council commits itself to either the purchase or sale of the asset (i.e. trade date accounting is adopted).

Financial instruments are initially measured at fair value plus transaction costs, except where the instrument is classified 'at fair value through profit or loss', in which case transaction costs are expensed to profit or loss immediately.

Classification and Subsequent Measurement

Financial instruments are subsequently measured at fair value, amortised cost using the effective interest rate method, or cost.

Amortised cost is calculated as:

- (a) the amount in which the financial asset or financial liability is measured at initial recognition;
- (b) less principal repayments and any reduction for impairment; and
- (c) plus or minus the cumulative amortisation of the difference, if any, between the amount initially recognised and the maturity amount calculated using the effective interest rate method.

The effective interest method is used to allocate interest income or interest expense over the relevant period and is equivalent to the rate that discounts estimated future cash payments or receipts (including fees, transaction costs and other premiums or discounts) through the expected life (or when this cannot be reliably predicted, the contractual term) of the financial instrument to the net carrying amount of the financial asset or financial liability. Revisions to expected future net cash flows will necessitate an adjustment to the carrying value with a consequential recognition of an income or expense in profit or loss.

(i) Financial assets at fair value through profit and loss

Financial assets are classified at "fair value through profit or loss" when they are held for trading for the purpose of short term profit taking. Assets in this category are classified as current assets. Such assets are subsequently measured at fair value with changes in carrying amount being included in profit or loss.

(ii) Loans and receivables

Loans and receivables are non-derivative financial assets with fixed or determinable payments that are not quoted in an active market and are subsequently measured at amortised cost. Gains or losses are recognised in profit or loss. Loans and receivables are included in current assets where they are expected to mature within 12 months after the end of the reporting period.

City of Busselton

Budget

For the Year Ended 30th June 2018

Notes to and Forming Part of the Financial Report

1. SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

(l) Financial Instruments (continued)

Classification and Subsequent Measurement (continued)

(iii) Held-to-maturity investments

Held-to-maturity investments are non-derivative financial assets with fixed maturities and fixed or determinable payments that the Council's management has the positive intention and ability to hold to maturity. They are subsequently measured at amortised cost. Gains or losses are recognised in profit or loss.

Held-to-maturity investments are included in current assets where they are expected to mature within 12 months after the end of the reporting period. All other investments are classified as non-current.

(iv) Available-for-sale financial assets

Available-for-sale financial assets are non-derivative financial assets that are either not suitable to be classified into other categories of financial assets due to their nature, or they are designated as such by management. They comprise investments in the equity of other entities where there is neither a fixed maturity nor fixed or determinable payments.

They are subsequently measured at fair value with changes in such fair value (i.e. gains or losses) recognised in other comprehensive income (except for impairment losses). When the financial asset is derecognised, the cumulative gain or loss pertaining to that asset previously recognised in other comprehensive income is reclassified into profit or loss.

Available-for-sale financial assets are included in current assets, where they are expected to be sold within 12 months after the end of the reporting period. All other available for sale financial assets are classified as non-current.

(v) Financial liabilities

Non-derivative financial liabilities (excluding financial guarantees) are subsequently measured at amortised cost. Gains or losses are recognised in the profit or loss.

Impairment

A financial asset is deemed to be impaired if, and only if, there is objective evidence of impairment as a result of one or more events (a "loss event") having occurred, which has an impact on the estimated future cash flows of the financial asset(s).

In the case of available-for-sale financial assets, a significant or prolonged decline in the market value of the instrument is considered a loss event. Impairment losses are recognised in profit or loss immediately. Also, any cumulative decline in fair value previously recognised in other comprehensive income is reclassified to profit or loss at this point.

In the case of financial assets carried at amortised cost, loss events may include: indications that the debtors or a group of debtors are experiencing significant financial difficulty, default or delinquency in interest or principal payments; indications that they will enter bankruptcy or other financial reorganisation; and changes in arrears or economic conditions that correlate with defaults.

For financial assets carried at amortised cost (including loans and receivables), a separate allowance account is used to reduce the carrying amount of financial assets impaired by credit losses. After having taken all possible measures of recovery, if management establishes that the carrying amount cannot be recovered by any means, at that point the written-off amounts are charged to the allowance account or the carrying amount of impaired financial assets is reduced directly if no impairment amount was previously recognised in the allowance account.

De-recognition

Financial assets are derecognised where the contractual rights for receipt of cash flows expire or the asset is transferred to another party, whereby the Council no longer has any significant continual involvement in the risks and benefits associated with the asset.

Financial liabilities are derecognised where the related obligations are discharged, cancelled or expired. The difference between the carrying amount of the financial liability extinguished or transferred to another party and the fair value of the consideration paid, including the transfer of non-cash assets or liabilities assumed, is recognised in profit or loss.

(m) Impairment of Assets

In accordance with Australian Accounting Standards the Council's assets, other than inventories, are assessed at each reporting date to determine whether there is any indication they may be impaired.

Where such an indication exists, an impairment test is carried out on the asset by comparing the recoverable amount of the asset, being the higher of the asset's fair value less costs to sell and value in use, to the asset's carrying amount.

City of Busselton

Budget

For the Year Ended 30th June 2018

Notes to and Forming Part of the Financial Report

1. SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

(m) Impairment of Assets (continued)

Any excess of the asset's carrying amount over its recoverable amount is recognised immediately in profit or loss, unless the asset is carried at a revalued amount in accordance with another standard (e.g. AASB 116) whereby any impairment loss of a revalued asset is treated as a revaluation decrease in accordance with that other standard.

For non-cash generating assets such as roads, drains, public buildings and the like, value in use is represented by the depreciated replacement cost of the asset.

At the time of adopting this budget, it is not possible to estimate the amount of impairment losses (if any) as at 30 June 2018.

In any event, an impairment loss is a non-cash transaction and consequently, has no impact on this budget document.

(n) Trade and Other Payables

Trade and other payables represent liabilities for goods and services provided to the Council prior to the end of the financial year that are unpaid and arise when the Council becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition.

(o) Employee Benefits

Short-Term Employee Benefits

Provision is made for the Council's obligations for short-term employee benefits. Short-term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and sick leave. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled.

The Council's obligations for short-term employee benefits such as wages, salaries and sick leave are recognised as a part of current trade and other payables in the statement of financial position. The Council's obligations for employees' annual leave, long service leave, and sick leave entitlements are recognised as provisions in the statement of financial position.

Other Long-Term Employee Benefits

Provision is made for employees' long service leave, annual leave and sick leave entitlements not expected to be settled wholly within 12 months after the end of the annual reporting period in which the employees render the related service. Other long-term employee benefits are measured at the present value of the expected future payments to be made to employees. Expected future payments incorporate anticipated future wage and salary levels, durations or service and employee departures and are discounted at rates determined by reference to market yields at the end of the reporting period on government bonds that have maturity dates that approximate the terms of the obligations. Any re-measurements for changes in assumptions of obligations for other long-term employee benefits are recognised in profit or loss in the periods in which the changes occur.

The Council's obligations for long-term employee benefits are presented as non-current provisions in its statement of financial position, except where the Council does not have an unconditional right to defer settlement for at least 12 months after the end of the reporting period, in which case the obligations are presented as current provisions.

Sick Leave Scheme

The provision for employee's entitlements under the sick leave scheme represents the estimated cash flows to be made by the employer resulting from the employee's service to balance date in accordance with the relevant clause of the City of Busselton's Enterprise Agreement 2014.

Clause 34 of the City of Busselton's Enterprise Agreement 2014 states that; "Those employees who commenced employment with the City prior to 22 August 2003 will continue to be entitled to 15% of the monetary value of their accrued sick leave on resignation, retirement or redundancy, as negotiated in the City of Busselton Certified Enterprise Bargaining Agreement 1997 (sub-clause 17.18(2))".

(p) Borrowing Costs

Borrowing costs are recognised as an expense when incurred.

(q) Provisions

Provisions are recognised when the Council has a legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured.

Provisions are measured using the best estimate of the amounts required to settle the obligation at the end of the reporting period.

City of Busselton

Budget

For the Year Ended 30th June 2018

Notes to and Forming Part of the Financial Report

1. SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

(r) Leases

Leases of fixed assets where substantially all the risks and benefits incidental to the ownership of the asset, but not legal ownership, are transferred to the City and classified as finance leases.

Finance leases are capitalised recording an asset and a liability at the lower amounts equal to the fair value of the leased property or the present value of the minimum lease payments, including any guaranteed residual values. Lease payments are allocated between the reduction of the lease liability and the lease interest expense for the period.

Leased assets are depreciated on a straight line basis over the shorter of their estimated useful lives or the lease term.

Lease payments for operating leases, where substantially all the risks and benefits remain with the lessor, are charged as expenses in the periods in which they are incurred.

Lease incentives under operating leases are recognised as a liability and amortised on a straight line basis over the life of the lease term.

(s) Interests in Joint Arrangements

Joint arrangements represent the contractual sharing of control between parties in a business venture where unanimous decisions about relevant activities are required.

Separate joint venture entities providing joint venturers with an interest to net assets are classified as a joint venture and accounted for using the equity method.

Joint venture operations represent arrangements whereby joint operators maintain direct interests in each asset and exposure to each liability of the arrangement. The City's interests in the assets, liabilities, revenue and expenses of joint operations are included in the respective line items of the financial statements.

(t) Current and Non-Current Classification

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. The asset or liability is classified as current if it is expected to be settled within the next 12 months, being the Council's operational cycle. In the case of liabilities where the Council does not have the unconditional right to defer settlement beyond 12 months, such as vested long service leave, the liability is classified as current even if not expected to be settled within the next 12 months. Inventories held for trading are classified as current even if not expected to be realised in the next 12 months except for land held for sale where it is held as non-current based on the Council's intentions to release for sale.

(u) Comparative Figures

Where required, comparative figures have been adjusted to conform to changes in presentation for the current budget year.

(v) Budget Comparative Figures

Unless otherwise stated, the budget comparative figures shown in this budget document relate to the original budget estimate for the relevant item of disclosure.

(w) Bonds and Deposits

Deposits and bonds received by the City of Busselton, and duly refunded where appropriate; are processed via the Municipal fund.

The City's audit committee has considered the requirements of the Accounting Standards and has determined that the concept of control has been met. Council Resolution C1004/115 states that the City continues the accounting treatment for deposits and bonds as part of the Municipal fund. Additionally, the deposits and bonds shall be brought to account as part of the restricted cash in the Municipal fund.

City of Busselton

Budget

For the Year Ended 30th June 2018

Notes to and Forming Part of the Financial Report

	2017/18 Budget \$	2016/17 Actual \$	2016/17 Budget \$
2. Revenue and Expenses			
(a) Net Result Includes:			
(i) Charging as an Expense:			
Auditors Remuneration			
Audit	27,000	22,430	26,900
Other Services	2,700	1,300	0
Depreciation			
<u>By Program</u>			
General Purpose Funding	0	0	0
Governance	1,513,830	580,980	672,316
Law, Order, Public Safety	375,770	403,023	335,800
Health	21,350	28,746	28,910
Education and Welfare	14,120	27,092	14,120
Housing	777,810	777,625	768,590
Community Amenities	678,670	653,732	484,380
Recreation and Culture	5,427,790	5,416,111	4,738,072
Transport	9,003,460	8,682,994	8,540,732
Economic Services	83,250	86,479	59,050
Other Property and Services	107,330	110,299	73,080
	18,003,380	16,767,081	15,715,050
<u>By Class</u>			
Buildings	2,754,740	2,053,943	1,962,716
Furniture and Equipment	461,450	534,900	470,270
Plant and Equipment	2,225,800	2,235,815	1,673,760
Roads	5,080,070	4,802,937	4,860,517
Bridges	573,073	569,346	568,373
Car Parks	313,917	303,561	299,723
Footpaths & Cycle ways	1,507,980	1,466,435	1,428,072
Parks, Gardens, Reserves & Community Fac.	4,264,600	4,008,448	3,659,282
Stormwater Drainage	699,260	669,355	669,847
Regional Airport & Industrial Park	122,490	122,341	122,490
	18,003,380	16,767,081	15,715,050
Interest Expenses (Finance Costs)			
Overdraft Interest	0	0	0
Debentures (refer Note 5(a))	1,410,971	1,278,501	1,318,330
	1,410,971	1,278,501	1,318,330
Rental Charges			
Operating Leases	723,739	483,690	598,432

City of Busselton

Budget

For the Year Ended 30th June 2018

Notes to and Forming Part of the Financial Report

	2017/18 Budget \$	2016/17 Actual \$	2016/17 Budget \$
2. Revenue and Expenses (Continued)			
(a) Net Result Includes (Continued):			
(ii) Crediting as Revenue:			
Interest Earnings			
Investments			
- Reserve Funds	1,000,000	1,334,027	1,094,850
- Restricted Funds	500,000	1,297,471	780,000
- Other Funds	369,000	291,908	360,000
Other Interest Revenue (refer note 13)	393,996	407,481	308,000
	2,262,996	3,330,887	2,542,850

(b) Statement of Objective

In order to discharge its responsibilities to the community, Council has developed a set of operational and financial objectives. These objectives have been established both on an overall basis, reflected by the City's Community Vision, and for each of its broad activities/programs.

Community Vision

The City of Busselton's vision is "A vibrant and cohesive community that protects its natural environment, meets the needs of its population and ensures that future development maintains the City's unique character, lifestyle and community values - The best place to be". In order to support its vision the City is committed to the values of honesty and integrity, a 'can do' attitude, openness, transparency and accountability, mutual respect in everything we do, and striving for excellence.

Council operations as disclosed in this budget encompass the following service orientated activities /programs:

General Purpose Funding

Objective: To collect revenue to allow for the provision of services.

Activities: Rates, interest revenue and other general purpose Government grants together with any expenses incurred in realising these incomes.

Governance

Objective: To provide decision making process for the efficient allocation of scarce resources.

Activities: Administration and operation of facilities and services to members of Council; other costs that relate to strategic planning, policy making and assisting elected members and ratepayers on matters which do not concern other specific services of Council.

Law, Order and Public Safety

Objective: To provide services to help ensure a safer and environmentally conscious community.

Activities: Supervision and enforcement of various by-laws, fire prevention, animal control and emergency services. Council also provides assistance to surf lifesaving efforts.

City of Busselton

Budget

For the Year Ended 30th June 2018

Notes to and Forming Part of the Financial Report

2. Revenue and Expenses (Continued)

(b) Statement of Objective (Continued)

Health

Objective: To provide an operational framework for environmental and community health.

Activities: Inspections of food outlets and their control, noise control, waste disposal compliance, mosquitoes and stingers control.

Education and Welfare

Objective: To provide services for the elderly, children and youth

Activities: Annual donation relative to the operation of a Senior Citizen's Centre.

Housing

Objective: To provide and maintain elderly residents housing.

Activities: The operation of three sets of aged persons homes.

Community Amenities

Objective: To provide services required by the community

Activities: Includes rubbish collection and disposal services, recycling initiatives, septic tank inspection services, urban stormwater drainage networks, environmental protection initiatives, operation of three cemeteries, town scaping facilities, as well as the administration of Council's Town Planning Scheme and associated policies and obligations.

Recreation and Culture

Objective: To establish and effectively manage infrastructure and resources which will help the social well-being of the community

Activities: Maintenance of halls, swimming areas and beaches, various reserves, recreation programs, the Busselton Jetty, the operation of the two Libraries, the maintenance and operation of the two Leisure Centres, and the employment of a Cultural Development Officer.

Transport

Objective: To provide safe, effective and efficient transport services to the community.

Activities: Construction and maintenance of roads, bridges, drainage, footpaths, cycle ways, parking facilities, traffic signs and depot. Also includes cleaning of streets, maintenance of street trees, street lighting etc. Control and maintenance of a regional airport.

Economic Services

Objective: To help promote the City and its economic wellbeing.

Activities: The regulation and provision of tourism initiatives, the maintenance and operation of a Caravan park and the implementation of building controls. Provision of rural services including weed control, vermin control and standpipes.

Other Property and Services

Objective: To monitor and control Council's overheads operating accounts.

Activities: Private works operation, plant repair and operation costs and engineering operation costs.

City of Busselton

Budget

For the Year Ended 30th June 2018

Notes to and Forming Part of the Financial Report

	2017/18 Budget \$	2016/17 Actual \$	2016/17 Budget \$
3. Acquisition of Assets			
The following assets are budgeted to be acquired during the year:			
<u>By Program</u>			
Governance			
Land & Buildings	1,140,537	14,387,525	14,498,715
Plant & Equipment	0	267,785	165,000
Furniture & Fittings	482,676	1,507,849	1,559,000
<i>Sub-total</i>	1,623,213	16,163,159	16,222,715
Law, Order & Public Safety			
Land & Buildings	123,307	103,998	186,827
Plant & Equipment	79,600	91,043	100,000
Furniture & Fittings	51,616	0	0
<i>Sub-total</i>	254,523	195,041	286,827
Health			
Land & Buildings	0	0	0
Plant & Equipment	76,500	1,727	5,300
Furniture & Fittings	10,000	0	1,400
<i>Sub-total</i>	86,500	1,727	6,700
Housing			
Land & Buildings	95,000	38,830	90,000
Plant & Equipment	0	0	0
Furniture & Fittings	9,500	4,900	9,500
Infrastructure	13,000	19,978	20,000
<i>Sub-total</i>	117,500	63,708	119,500
Community Amenities			
Land & Buildings	100,000	23,458	130,000
Plant & Equipment	2,015,300	150,680	474,000
Furniture & Fittings	0	3,149	0
Infrastructure	3,060,030	3,779,198	4,955,223
<i>Sub-total</i>	5,175,330	3,956,485	5,559,223

City of Busselton

Budget

For the Year Ended 30th June 2018

Notes to and Forming Part of the Financial Report

	2017/18 Budget \$	2016/17 Actual \$	2016/17 Budget \$
3. Acquisition of Assets (Continued)			
<u>By Program</u>			
Recreation & Culture			
Land & Buildings	4,252,047	4,483,782	6,319,556
Plant & Equipment	328,000	643,345	729,900
Furniture & Fittings	276,420	186,869	340,697
Infrastructure	12,906,787	5,903,595	8,448,988
<i>Sub-total</i>	17,763,254	11,217,591	15,839,141
Transport			
Land & Buildings	10,625,000	2,816,810	2,460,000
Plant & Equipment	1,402,000	917,356	1,167,000
Furniture & Fittings	0	0	0
Infrastructure	43,926,004	23,347,218	53,079,831
<i>Sub-total</i>	55,953,004	27,081,384	56,706,831
Economic Services			
Land & Buildings	195,802	270,228	396,022
Plant & Equipment	40,000	45,005	63,000
Furniture & Fittings	0	0	0
Infrastructure	0	0	0
<i>Sub-total</i>	235,802	315,233	459,022
Other Property & Services			
Land & Buildings	0	0	0
Plant & Equipment	88,000	125,970	79,000
Furniture & Fittings	0	6,629	0
Infrastructure	0	0	0
<i>Sub-total</i>	88,000	132,599	79,000
Grand Total	81,297,126	59,126,927	95,278,959
<u>By Class</u>			
Land & Buildings	16,531,693	22,124,632	24,081,120
Plant & Equipment	4,029,400	2,242,911	2,783,200
Furniture & Fittings	830,212	1,709,395	1,910,597
Infrastructure	59,905,821	33,049,989	66,504,042
	81,297,126	59,126,927	95,278,959

City of Busselton

Budget

For the Year Ended 30th June 2018

Notes to and Forming Part of the Financial Report

4. Disposal of Assets

The following assets are budgeted to be disposed of during the year

	Net Book Value	Sale Proceeds	Profit / (Loss)
	2017/18 Budget	2017/18 Budget	2017/18 Budget
	\$	\$	\$
By Program			
General Purpose Funding	0	0	0
Governance	0	0	0
Law, Order, Public Safety	22,000	23,500	1,500
Health	37,100	37,850	750
Education and Welfare	0	0	0
Housing	0	0	0
Community Amenities	166,200	164,350	(1,850)
Recreation and Culture	50,402	54,900	4,498
Transport	290,000	292,400	2,400
Economic Services	17,300	19,300	2,000
Other Property and Services	36,000	42,850	6,850
	619,002	635,150	16,148

	Net Book Value	Sale Proceeds	Profit / (Loss)
	2017/18 Budget	2017/18 Budget	2017/18 Budget
	\$	\$	\$
By Class			
Land & Buildings	0	0	0
Plant & Equipment	619,002	635,150	16,148
Furniture & Fittings	0	0	0
Infrastructure	0	0	0
	619,002	635,150	16,148

Summary

Profit on Asset Disposals
Loss on Assets Disposals

2017/18 Budget
\$
22,400
(6,252)
16,148

City of Busselton

Budget

For the Year Ended 30th June 2018

Notes to and Forming Part of the Financial Report

5. Information on Borrowings

(a) Debenture Repayments

Particulars	Borrowing Institution	Interest Rate %	Maturity Date	Principal	New Loans	Principal Repayment		Principal		Interest Repayment	
				1 July 2017	2017/18 Budget	2017/18 Budget	2016/17 Actual	2017/18 Budget	2016/17 Actual	2017/18 Budget	2016/17 Actual
Administration											
C Loan #207 Civic and Administration Centre	WATC	4.51	06/34	16,144,111	0	647,615	619,213	15,496,496	16,144,111	717,249	747,630
Recreation and Culture											
S Loan #192 Busselton Tennis Club	WATC	5.74	12/19	17,373	0	6,654	6,285	10,719	17,373	856	1,227
S Loan #195 Dunsborough District Country Club	WATC	6.79	06/17	0	0	0	39,535	0	0	0	1,692
S Loan #196 Dunsborough Bay Yacht Club	WATC	6.16	12/19	7,727	0	2,950	2,775	4,777	7,727	409	585
C Loan #197 Dunsborough Oval	WATC	6.05	03/20	534,002	0	184,062	173,335	349,940	534,002	28,183	38,998
C Loan #198 Jetty Construction	WATC	6.05	03/20	700,878	0	241,581	227,502	459,297	700,878	36,991	51,185
S Loan #199 Busselton Bowling Club	WATC	5.98	12/20	64,845	0	17,174	16,184	47,671	64,845	3,497	4,498
S Loan #200 Dunsborough Bay Yacht Club	WATC	6.00	12/19	4,968	0	1,899	1,789	3,069	4,968	256	366
C Loan #202 Geothermal Heating GLC	WATC	3.98	06/23	345,442	0	52,028	50,007	293,414	345,442	12,979	15,036
C Loan #204 Busselton Foreshore	WATC	4.36	06/29	936,996	0	60,831	58,249	876,165	936,996	39,867	42,560
C Loan #205 GLC Extensions	WATC	3.92	06/24	890,967	0	112,880	108,562	778,087	890,967	33,280	37,694
S Loan #208 Busselton Football and Sportsman's Club	WATC	2.93	06/25	24,105	0	2,714	2,636	21,391	24,105	677	757
C Loan #209 Busselton Foreshore	WATC	3.56	06/27	5,625,266	0	477,121	460,507	5,148,145	5,625,266	193,937	211,095
C Loan #211 Busselton Foreshore	WATC	2.55	10/24	2,829,840	0	348,344	170,160	2,481,496	2,829,840	67,395	49,867
S Loan #212 Dunsborough and Districts Country Club	WATC	3.04	05/27	114,000	0	9,964	0	104,036	114,000	3,341	565
S Loan #213 Geographe Bay Yacht Club	WATC	3.04	05/27	100,000	0	8,741	0	91,259	100,000	2,930	496
C Loan #new Lot 10 Commonage Road	Unknown	3.75		0	1,600,000	33,153	0	1,566,847	0	15,000	0
C Loan # new Tennis Club Facility	Unknown	3.75		0	2,750,000	114,497	0	2,635,503	0	51,028	0
C Loan # new Busselton Foreshore Jetty Precinct	Unknown	3.75		0	3,500,000	143,358	0	3,356,642	0	64,945	0
S Loan # new Community Group	Unknown	3.75		0	150,000	6,021	0	143,979	0	3,375	0
S Loan # new Dunsborough and Districts Country Club	Unknown	3.75		0	110,000	6,902	0	103,098	0	3,029	0
Transport											
C Loan #203 Land Acquisition for Parking	WATC	4.19	09/21	628,648	0	138,059	132,423	490,589	628,648	24,190	29,898
C Loan #206 Airport Jet A1 Installation	WATC	3.92	06/24	259,865	0	32,923	31,664	226,942	259,865	9,707	10,994
C Loan #new Dunsborough Car Parking	Unknown	3.75		0	500,000	20,836	0	479,164	0	9,375	0
C Loan #new Bsn/Dunsb Major Road Traffic	Unknown	4.50		0	2,500,000	100,228	0	2,399,772	0	55,689	0
Economic Services											
S Loan #201 Geographe Bay Tourism Association	WATC	4.76	09/21	48,021	0	10,446	9,963	37,575	48,021	2,101	2,590
Other Property and Services											
C Loan #210 Lot 40 Vasse Highway	WATC	3.61	12/25	850,000	0	0	0	850,000	850,000	30,685	30,768
Total - Council and Self-supporting Loans				30,127,054	11,110,000	2,780,981	2,110,789	38,456,073	30,127,054	1,410,971	1,278,501

City of Busselton

Budget

For the Year Ended 30th June 2018

Notes to and Forming Part of the Financial Report

5. Information on Borrowings (continued)

(a) Debenture Repayments (Continued)

Particulars	Principal	New Loans	Principal Repayment		Principal		Interest Repayment	
	1 July 2017	2017/18 Budget	2017/18 Budget	2016/17 Actual	2017/18 Budget	2016/17 Actual	2017/18 Budget	2016/17 Actual
C Council Loans are financed by general purpose revenue.	29,746,014	10,850,000	2,707,515	2,031,622	37,888,499	29,746,014	1,390,501	1,265,725
S Self-Supporting Loans are financed by payments from third parties.	381,040	260,000	73,466	79,167	567,574	381,040	20,471	12,776
	30,127,054	11,110,000	2,780,981	2,110,789	38,456,073	30,127,054	1,410,972	1,278,501

(b) New Debentures

Particulars / Purpose	Amount Borrowed \$	Institution	Loan Type	Term (Years)	Total Interest & Charges	Interest Rate %	Amount Used \$	Balance Unspent
Loan #new Lot 10 Commonage Road	1,600,000	Unknown	Debenture	10	1,926,108	3.75%	1,600,000	0
Loan # new Tennis Club Facility	2,750,000	Unknown	Debenture	10	3,310,498	3.75%	2,750,000	0
Loan # new Busselton Foreshore Jetty Precinct	3,500,000	Unknown	Debenture	10	4,213,361	3.75%	3,500,000	0
Loan # new Community Group	150,000	Unknown	Debenture	10	187,926	3.75%	150,000	0
Loan # new Dunsb. & Districts Country Club	110,000	Unknown	Debenture	10	132,420	3.75%	110,000	0
Loan #new Dunsborough Car Parking	500,000	Unknown	Debenture	10	604,215	3.75%	500,000	0
Loan #new Bsn./ Dunsb. Major Road Traffic	2,500,000	Unknown	Debenture	10	3,118,349	4.50%	2,325,000	175,000
	11,110,000				13,492,877		10,935,000	175,000

(c) Unspent Debentures

Particulars / Purpose	Date Borrowed	Balance 1-July-17 \$	Expended During Year \$	Balance 30-June-18 \$
Loan # 209 Busselton Foreshore	13 th May 2015	186,289	186,289	0
Loan # 211 Busselton Foreshore	31 st Oct 2016	1,038,979	1,038,979	0
Loan #206 Airport Jet A1 Installation	27 th May 2014	350,000	350,000	0
		1,575,268	1,575,268	0

(d) Overdraft

Council has not utilised an overdraft facility during the financial year 2016/17.

It is anticipated that an overdraft facility will not be required to be utilised during 2017/18.

City of Busselton

Budget

For the Year Ended 30th June 2018

Notes to and Forming Part of the Financial Report

	2017/18 Budget \$	2016/17 Actual \$	2016/17 Budget \$
6. Reserves – Cash Backed			
Airport Infrastructure Renewal and Replacement Reserve			
Opening Balance	1,428,768	940,036	940,036
Amount Set Aside / Transfer to Reserve	429,661	531,362	452,864
Amount Used / Transfer from Reserve	(42,630)	(42,630)	(42,630)
	1,815,799	1,428,768	1,350,270
Asset Depreciation Reserve			
Opening Balance	0	2,573,604	2,573,604
Amount Set Aside / Transfer to Reserve		0	0
Amount Used / Transfer from Reserve		(2,573,604)	(2,573,604)
	0	0	0
Climate Adaptation Reserve			
Opening Balance	1,900,993	1,768,390	1,768,390
Amount Set Aside / Transfer to Reserve	694,815	508,641	502,944
Amount Used / Transfer from Reserve	(195,000)	(376,038)	(447,500)
	2,400,808	1,900,993	1,823,834
Building Asset Renewal Reserve			
Opening Balance	1,335,119	1,493,038	1,493,038
Amount Set Aside / Transfer to Reserve	73,927	210,103	165,736
Amount Used / Transfer from Reserve	(40,000)	(368,022)	(408,022)
	1,369,046	1,335,119	1,250,752
Corporate IT Systems Programme Reserve			
Opening Balance	125,981	132,062	132,062
Amount Set Aside / Transfer to Reserve	2,928	3,543	3,912
Amount Used / Transfer from Reserve	(53,276)	(9,624)	0
	75,633	125,981	135,974
Jetty Maintenance Reserve			
Opening Balance	3,158,775	2,306,653	2,306,653
Amount Set Aside / Transfer to Reserve	1,268,301	1,244,203	1,240,738
Amount Used / Transfer from Reserve	(989,438)	(392,081)	(622,870)
	3,437,638	3,158,775	2,924,521
Legal Expenses Reserve			
Opening Balance	544,832	530,593	530,593
Amount Set Aside / Transfer to Reserve	12,648	14,239	15,672
Amount Used / Transfer from Reserve	0	0	0
	557,480	544,832	546,265

City of Busselton

Budget

For the Year Ended 30th June 2018

Notes to and Forming Part of the Financial Report

	2017/18 Budget \$	2016/17 Actual \$	2016/17 Budget \$
6. Reserves – Cash Backed (Continued)			
Long Service Leave Reserve			
Opening Balance	0	2,604,471	2,604,471
Amount Set Aside / Transfer to Reserve	0	0	0
Amount Used / Transfer from Reserve	0	(2,604,471)	(2,604,471)
	0	0	0
City Car Parking and Access Reserve			
Opening Balance	623,502	427,857	427,857
Amount Set Aside / Transfer to Reserve	454,522	426,362	420,668
Amount Used / Transfer from Reserve	(887,057)	(230,717)	(804,170)
	190,967	623,502	44,355
Plant Replacement Reserve			
Opening Balance	2,325,778	2,810,579	2,810,579
Amount Set Aside / Transfer to Reserve	826,245	634,998	632,764
Amount Used / Transfer from Reserve	(1,658,950)	(1,119,799)	(1,134,000)
	1,493,073	2,325,778	2,309,343
Professional Development Reserve			
Opening Balance	0	77,905	77,905
Amount Set Aside / Transfer to Reserve	0	0	0
Amount Used / Transfer from Reserve	0	(77,905)	(77,905)
	0	0	0
Road Asset Renewal Reserve			
Opening Balance	0	328,823	328,823
Amount Set Aside / Transfer to Reserve	0	0	0
Amount Used / Transfer from Reserve	0	(328,823)	(328,823)
	0	0	0
Sick Pay Incentive Reserve			
Opening Balance	0	144,553	144,553
Amount Set Aside / Transfer to Reserve	0	0	0
Amount Used / Transfer from Reserve	0	(144,553)	(144,553)
	0	0	0
Strategic Projects Reserve			
Opening Balance	230,337	216,612	216,612
Amount Set Aside / Transfer to Reserve	30,340	31,272	31,408
Amount Used / Transfer from Reserve	(25,000)	(17,547)	(60,000)
	235,677	230,337	188,020

City of Busselton

Budget

For the Year Ended 30th June 2018

Notes to and Forming Part of the Financial Report

	2017/18 Budget \$	2016/17 Actual \$	2016/17 Budget \$
6. Reserves – Cash Backed (Continued)			
Waste Management Facility and Plant Reserve			
Opening Balance	7,578,592	7,613,254	7,613,254
Amount Set Aside / Transfer to Reserve	2,082,280	2,703,199	3,225,494
Amount Used / Transfer from Reserve	(4,002,300)	(2,737,861)	(4,439,723)
	5,658,572	7,578,592	6,399,025
Port Geographe Development Reserve (Council)			
Opening Balance	1,534,671	1,654,121	1,654,121
Amount Set Aside / Transfer to Reserve	35,616	44,375	48,756
Amount Used / Transfer from Reserve	(989,718)	(163,825)	(245,510)
	580,569	1,534,671	1,457,367
Port Geographe Waterways Management Reserve			
Opening Balance	3,422,821	3,454,443	3,454,443
Amount Set Aside / Transfer to Reserve	259,548	268,378	273,087
Amount Used / Transfer from Reserve	(310,000)	(300,000)	(305,000)
	3,372,369	3,422,821	3,422,530
Workers Compensation and Extended Sick Leave Contingency			
Opening Balance	322,008	273,142	273,142
Amount Set Aside / Transfer to Reserve	58,226	48,866	48,888
Amount Used / Transfer from Reserve	(25,000)	0	(20,000)
	355,234	322,008	302,030
Provence Landscape Maintenance Reserve			
Opening Balance	1,001,808	835,856	835,856
Amount Set Aside / Transfer to Reserve	179,359	174,505	169,682
Amount Used / Transfer from Reserve	(162,369)	(8,553)	(117,120)
	1,018,798	1,001,808	888,418
New Infrastructure Development Reserve			
Opening Balance	2,033,639	2,007,645	2,007,645
Amount Set Aside / Transfer to Reserve	700,301	606,875	612,007
Amount Used / Transfer from Reserve	(1,195,674)	(580,881)	(804,945)
	1,538,266	2,033,639	1,814,707
Vasse Newtown Landscape Maintenance Reserve			
Opening Balance	485,466	470,760	470,760
Amount Set Aside / Transfer to Reserve	178,815	177,055	174,217
Amount Used / Transfer from Reserve	(207,566)	(162,349)	(273,785)
	456,715	485,466	371,192

City of Busselton

Budget

For the Year Ended 30th June 2018

Notes to and Forming Part of the Financial Report

	2017/18 Budget \$	2016/17 Actual \$	2016/17 Budget \$
6. Reserves – Cash Backed (Continued)			
Untied Grants Reserve			
Opening Balance	1,146,659	0	0
Amount Set Aside / Transfer to Reserve	0	1,146,659	0
Amount Used / Transfer from Reserve	(1,146,659)	0	0
	0	1,146,659	0
Locke Estate Reserve			
Opening Balance	129,971	64,000	64,000
Amount Set Aside / Transfer to Reserve	67,012	65,971	61,776
Amount Used / Transfer from Reserve	(196,983)	0	0
	0	129,971	125,776
Busselton Community Resource Centre Reserve			
Opening Balance	123,722	92,178	92,178
Amount Set Aside / Transfer to Reserve	30,448	31,544	29,720
Amount Used / Transfer from Reserve	0	0	0
	154,170	123,722	121,898
CBD Enhancement Reserve			
Opening Balance	84,898	50,404	50,404
Amount Set Aside / Transfer to Reserve	36,968	34,494	36,288
Amount Used / Transfer from Reserve	(120,000)	0	0
	1,866	84,898	86,692
Election, Valuation and Corporate Expenses Reserve			
Opening Balance	331,553	174,169	174,169
Amount Set Aside / Transfer to Reserve	185,596	182,317	179,568
Amount Used / Transfer from Reserve	(395,300)	(24,933)	(72,000)
	121,849	331,553	281,737
Civic and Administration Centre Building Reserve			
Opening Balance	444,863	12,782,915	12,782,915
Amount Set Aside / Transfer to Reserve	0	161,948	194,850
Amount Used / Transfer from Reserve	(444,863)	(12,500,000)	(12,977,765)
	0	444,863	0
Performing Arts Centre Reserve			
Opening Balance	0	0	0
Amount Set Aside / Transfer to Reserve	0	0	0
Amount Used / Transfer from Reserve	0	0	0
	0	0	0

City of Busselton

Budget

For the Year Ended 30th June 2018

Notes to and Forming Part of the Financial Report

	2017/18 Budget \$	2016/17 Actual \$	2016/17 Budget \$
6. Reserves – Cash Backed (Continued)			
Airport Marketing and Incentive Reserve			
Opening Balance	912,986	196,000	196,000
Amount Set Aside / Transfer to Reserve	321,181	716,986	4,476
Amount Used / Transfer from Reserve	0	0	0
Total Reserves	1,234,167	912,986	200,476
Employee Entitlements Reserve			
Opening Balance	3,005,077	0	0
Amount Set Aside / Transfer to Reserve	276,212	3,555,252	3,070,369
Amount Used / Transfer from Reserve	(404,840)	(550,175)	(616,104)
Total Reserves	2,876,449	3,005,077	2,454,265
Infrastructure Asset Renewal Reserve			
Opening Balance	1,076,330	0	0
Amount Set Aside / Transfer to Reserve	2,225,242	4,500,726	4,527,101
Amount Used / Transfer from Reserve	(2,142,278)	(3,424,396)	(3,793,467)
Total Reserves	1,159,294	1,076,330	733,634
Community Development Contribution Reserve			
Opening Balance	6,650,295	0	0
Amount Set Aside / Transfer to Reserve	1,253,100	8,563,467	7,964,544
Amount Used / Transfer from Reserve	(844,145)	(1,913,172)	(2,053,075)
Total Reserves	7,059,250	6,650,295	5,911,469
Busselton Area Drainage and Waterways Improvement Reserve			
Opening Balance	609,789	0	0
Amount Set Aside / Transfer to Reserve	14,148	609,789	383,804
Amount Used / Transfer from Reserve	(120,000)	0	(85,000)
Total Reserves	503,937	609,789	298,804
Joint Venture Aged Housing Reserve			
Opening Balance	874,987	0	0
Amount Set Aside / Transfer to Reserve	140,304	874,987	831,057
Amount Used / Transfer from Reserve	0	0	0
Total Reserves	1,015,291	874,987	831,057

City of Busselton

Budget

For the Year Ended 30th June 2018

Notes to and Forming Part of the Financial Report

	2017/18 Budget \$	2016/17 Actual \$	2016/17 Budget \$
6. Reserves – Cash Backed (Continued)			
Public Art Reserve			
Opening Balance	94,836	0	0
Amount Set Aside / Transfer to Reserve	54,196	94,836	0
Amount Used / Transfer from Reserve	(52,000)	0	0
Total Reserves	97,032	94,836	0
Busselton Traffic Study Implementation Reserve			
Opening Balance	0	0	0
Amount Set Aside / Transfer to Reserve	3,028,578	0	0
Amount Used / Transfer from Reserve	(2,660,917)	0	0
Total Reserves	367,661	0	0
CPA Bushfire Facilities Reserve			
Opening Balance	0	0	0
Amount Set Aside / Transfer to Reserve	54,672	0	0
Amount Used / Transfer from Reserve	0	0	0
Total Reserves	54,672	0	0
CPA Community Facilities Dunsborough Lakes South Reserve			
Opening Balance	0	0	0
Amount Set Aside / Transfer to Reserve	69,339	0	0
Amount Used / Transfer from Reserve	0	0	0
Total Reserves	69,339	0	0
CPA Community Facilities South Biddle Precinct Reserve			
Opening Balance	0	0	0
Amount Set Aside / Transfer to Reserve	1,020,273	0	0
Amount Used / Transfer from Reserve	(175,000)	0	0
Total Reserves	845,273	0	0
CPA Infrastructure Road Upgrades Reserve			
Opening Balance	0	0	0
Amount Set Aside / Transfer to Reserve	220,770	0	0
Amount Used / Transfer from Reserve	0	0	0
Total Reserves	220,770	0	0

City of Busselton

Budget

For the Year Ended 30th June 2018

Notes to and Forming Part of the Financial Report

	2017/18 Budget \$	2016/17 Actual \$	2016/17 Budget \$
6. Reserves – Cash Backed (Continued)			
Railway House Asset Renewal Reserve			
Opening Balance	0	0	0
Amount Set Aside / Transfer to Reserve	0	0	0
Amount Used / Transfer from Reserve	0	0	0
Total Reserves	0	0	0
Airport Noise Mitigation Reserve			
Opening Balance	0	0	0
Amount Set Aside / Transfer to Reserve	0	0	0
Amount Used / Transfer from Reserve	0	0	0
Total Reserves	0	0	0
Summary of Cash Backed Reserves			
Opening Balance	43,539,056	46,024,063	46,024,063
Amount Set Aside / Transfer to Reserve	16,285,571	28,166,951	25,302,390
Amount Used / Transfer from Reserve	(19,486,963)	(30,651,958)	(35,052,042)
Total Reserves	40,337,664	43,539,056	36,274,411

All of the cash backed reserve accounts are supported by money held in financial institutions and match the amounts shown as restricted cash in Notes 15 (a) to this budget report (with the exception of an adjustment made for accrued interest).

In accordance with council resolutions in relation to each reserve account, the purpose for which the reserves are set aside are as follows:

Airport Infrastructure Renewal and Replacement Reserve

To provide funding for the renewal, replacement, upgrading and installation of Airport Infrastructure; and to facilitate the implementation of the Noise Management Plan and related activities.

Asset Depreciation Reserve

To assist the City in funding capital expenditure on renewal, replacement and improvements of infrastructure assets as determined by Council, and as specifically identified in relevant Asset Management Plans.

Climate Adaptation Reserve

To cover repairs or preventative measures necessary to protect the beach or land based assets, as well as specific capital projects designed to protect the shoreline, e.g. construction of a sea wall.

Building Asset Renewal Reserve

To provide funding for future building requirements for assets that do not have their own reserve account or loan funding.

City of Busselton

Budget

For the Year Ended 30th June 2018

Notes to and Forming Part of the Financial Report

6. Reserves – Cash Backed (Continued)

Corporate IT Systems Programme Reserve

To assist the City in funding expenditure required in relation to the ongoing development and enhancement of the City's corporate systems.

Jetty Maintenance Reserve

As a contingency fund to rectify damage caused by the demise of the Busselton jetty or part of the jetty or for large unbudgeted extraordinary jetty repairs.

Legal Expenses Reserve

To provide for any legal expenses or contingency involving the City of Busselton.

Long Service Leave Reserve

To provide funding to meet Council's future long service leave obligations.

City Car Parking and Access Reserve

To provide adequate public car parking in the City for the future, and can be used for the purchase of land and/or development of public car parking and access thereto, the development of infrastructure to provide for the management of public car parking and providing improved public transport to and within the City.

Plant Replacement Reserve

For funding and the purchase of new plant and equipment as may be required to mitigate growth needs or improvements to service levels as agreed by the Council; or plant and equipment as identified in the 10 year plant replacement program by using the basis of plant depreciation earnings and subsidisation by annual budgets as required.

Professional Development Reserve

To provide funding to meet the City's ongoing contractual professional development obligations.

Road Asset Renewal Reserve

To meet the needs of the Long Term Financial Plan road asset management plan requirements.

Sick Pay Incentive Reserve

To provide funding to meet Council's obligations under the City of Busselton's Enterprise Bargaining Agreement.

Strategic Projects Reserve

To finance activities which will create a revenue stream for the City and reduce reliance on rate revenue.

Waste Management Facility and Plant Reserve

To fund the acquisition of additional waste plant, waste facility infrastructure, waste related expenditure and post closure management.

Port Geographe Development Reserve

To provide for costs associated with the Port Geographe development.

City of Busselton

Budget

For the Year Ended 30th June 2018

Notes to and Forming Part of the Financial Report

6. Reserves – Cash Backed (Continued)

Port Geographe Waterways Management Reserve

To provide funds for Council to fulfil its obligations under a Waterways Management Deed with Pindan Constructions for the future maintenance of waterways and associated facilities within the Port Geographe subdivision area.

Workers Compensation and Extended Sick Leave Contingency

A contingency fund to assist Council in meeting its Workers Compensation Contribution obligations when claim costs exceed the "Deposit" amount allocated to claims, to fund any shortfall with respect to insurance premiums and to enable periods of extended Sick Leave to be funded where a replacement officer is required for any period of absence.

Provence Landscape Maintenance Reserve

For the purpose of holding funds for the maintenance of the approved higher standard of landscaping within the Provence subdivision in accordance with Policy 185/3 including future capital replacement of landscaping structures as may be required.

New Infrastructure Development Reserve

For the purpose of setting aside funds to facilitate the identification, design and development of new infrastructure and other capital projects.

Vasse Newtown Landscape Maintenance Reserve

For the purpose of holding funds for the maintenance of the approved higher standard of landscaping.

Untied Grants Reserve

To hold untied grants monies received in advance.

Locke Estate Reserve

To provide funding for the protection of the Locke Estate (Reserve 22674) coastline.

Busselton Community Resource Centre Reserve

To hold funds for costs associated with asset management (as well as a contingency for annual depreciation) of the building located on Reserve 41445, and known as the Busselton Community Resource Centre.

CBD Enhancement Reserve

Financing works and improvements within the Busselton Central Business District, including both capital and maintenance works which enhance the old fire station and / or the CBD generally.

Election, Valuation and Corporate Expenses Reserve

To provide funding for Council elections, rating valuations, fair value valuations and other legislative and corporate governance requirements.

Civic and Administration Centre Building Reserve

To provide funding for the construction and fit-out of a Civic and Administration Centre, plus associated costs.

Performing Arts Centre Reserve

To provide for the planning and construction of a future Performing Arts Centre for the District.

City of Busselton

Budget

For the Year Ended 30th June 2018

Notes to and Forming Part of the Financial Report

6. Reserves – Cash Backed (Continued)

Airport Marketing and Incentive Reserve

The purpose of promoting the Busselton Regional Airport.

Employee Entitlements Reserve

To provide funding to meet Council's future long service leave obligations. To provide funding to meet Council's obligations under the City of Busselton's Enterprise Bargaining Agreement (Sick Pay Incentive). To provide funding to meet the City's ongoing contractual professional development obligations.

Infrastructure Asset Renewal Reserve

To assist the City in funding capital expenditure on renewal, replacement and improvements of infrastructure assets as determined by Council, and as specifically identified in relevant asset management plans.

To meet the need of the Long Term Financial Plan Road Asset Management plan requirements.

Community Development Contribution Reserve

To hold development contributions received by the City for the provision of new or upgraded community infrastructure.

Busselton Area Drainage and Waterways Improvement Reserve

To hold development contributions received by the City for the provision of drainage works and the management and improvement of waterways within the Busselton area including the lower Vasse River.

Joint Venture Aged Housing Reserve

To hold funds to meet future expenses, including capital, maintenance, operational and administrative costs associated with the provision of community aged housing at Winderlup Villas and Harris Road pursuant to the relevant joint venture agreements with the Department of Housing.

Public Art Reserve

To hold restricted development contributions received by the City for the commissioning, purchase and enhancement of public art works.

Busselton Traffic Study Implementation Reserve

To be utilised for the provision of the progressive upgrade of the local road network to reduce congestion, increase traffic flow and ease of access.

CPA Bushfire Facilities Reserve

For the purpose of the provision of fire protection facilities in accordance with the Commonage Contributions Area policy provisions.

CPA Community Facilities Dunsborough Lakes South Reserve

For the purpose of the provision of future recreational facilities at Dunsborough Lakes South (Lot 10 Commonage Road) in accordance with the Commonage Contributions Area policy provisions.

CPA Community Facilities South Biddle Precinct Reserve

To be utilised for the provision of community facilities within the South Biddle Precinct.

City of Busselton

Budget

For the Year Ended 30th June 2018

Notes to and Forming Part of the Financial Report

6. Reserves – Cash Backed (Continued)

CPA Infrastructure Road Upgrades Reserve

To be utilised For the purpose of road upgrades towards road safety upgrades within the Commonage contribution area in accordance with the Commonage Contributions Area policy provisions.

Railway House Asset Renewal Reserve

To be utilised For the purpose of major maintenance and renewal of the Railway House facility.

Airport Noise Mitigation Reserve

To be utilised For the purpose of noise mitigation at the Airport precinct.

7. Net Current Assets

Composition of Estimated Net Current Asset Position

Current Assets

	2017/18 Budget \$	2016/17 Actual \$
Cash – Unrestricted	1,025,543	1,942,077
Cash – Restricted	54,263,018	84,647,398
Receivables	2,450,000	3,822,880
Inventory	24,457	24,457
	57,763,018	90,436,812

Less : Current Liabilities

Payables	(3,500,000)	(3,949,774)
Deposits and Bonds	(2,214,179)	(2,214,179)
	(5,714,179)	(6,163,953)

Net Current Asset Position	52,048,839	84,272,859
Add : Current Liabilities Cash Backed	2,214,179	2,214,179
Less : Cash - Restricted	(54,263,018)	(84,647,398)
Estimated Surplus / (Deficit) C/Fwd.	0	1,839,640

The estimated surplus/ (deficiency) C/Fwd. in the 2016/17 actual column represents the forecast surplus (deficit) brought forward as at 1 July 2017.

The estimated surplus/ (deficiency) C/Fwd. in the 2017/18 budget column represents the surplus (deficit) carried forward as at 30 June 2018.

City of Busselton

Budget

For the Year Ended 30th June 2018

Notes to and Forming Part of the Financial Report

8. Rating Information – 2017/18 Financial Year

Rate Type	Rate in \$	Number of Properties	Rateable Value \$	2017/18 Budgeted Rate Revenue \$	2017/18 Budgeted Interim Rates \$	2017/18 Budgeted Total Revenue \$	2016/17 Actual Total Revenue \$
Differential General Rate							
GRV–Residential	8.8250	13,444	254,197,524	22,432,900	0	22,432,900	20,510,597
GRV–Industrial	10.5680	405	18,385,422	1,942,970	0	1,942,970	1,815,567
GRV–Commercial	10.5680	1,353	60,797,987	6,425,125	0	6,425,125	6,118,435
GRV–Residential Vacant Land	8.8250	293	8,423,140	743,341	0	743,341	793,095
GRV–Industrial Vacant Land	11.6339	71	1,596,600	185,747	0	185,747	187,099
GRV–Commercial Vacant Land	11.6339	57	2,717,300	316,128	0	316,128	283,788
UV-Primary Production	0.4047	830	626,726,000	2,536,356	0	2,536,356	2,469,403
UV-Rural	0.3701	1,533	742,418,000	2,747,682	0	2,747,682	2,508,992
UV-Commercial	0.7401	148	92,631,000	685,561	0	685,561	648,436
Estimated Interim Rates		0	0	0	455,000	455,000	513,349
Sub-Totals		18,134	1,807,892,973	38,015,810	455,000	38,470,810	35,848,761
	Minimum \$						
Minimum Differential General Rate							
GRV–Residential	1,227	1,511	19,543,938	1,853,997	0	1,853,997	1,762,040
GRV–Industrial	1,227	23	221,563	28,221	0	28,221	27,840
GRV–Commercial	1,227	537	3,616,444	658,899	0	658,899	625,240
GRV–Residential Vacant Land	1,227	1,241	8,526,528	1,522,707	0	1,522,707	1,479,000
GRV–Industrial Vacant Land	1,227	1	10,500	1,227	0	1,227	0
GRV–Commercial Vacant Land	1,227	56	312,360	68,712	0	68,712	87,000
UV-Primary Production	1,227	230	51,766,500	282,210	0	282,210	249,400
UV-Rural	1,227	1,029	229,977,500	1,262,583	0	1,262,583	1,209,880
UV-Commercial	1,227	74	2,646,700	90,798	0	90,798	104,400
Sub-Totals		4,702	316,622,033	5,769,354	0	5,769,354	5,544,800
Back Rates / Prior Period Adjustments						116,895	111,041
Total Amount Raised from General Rates						44,357,059	41,504,602
Specified Area Rate						503,782	483,998
Total Rates						44,860,841	41,988,600

The general rates detailed above for the 2017/18 financial year have been determined by Council on the basis of raising the revenue required to meet the deficiency between the total estimated expenditure proposed in the budget and the estimated revenue to be received from all sources other than rates and also considering the extent of any increase in rating over the level adopted in the previous year. The minimum rates have been determined by Council on the basis that all ratepayers must make a reasonable contribution to the cost of the Local Government services / facilities.

City of Busselton

Budget

For the Year Ended 30th June 2018

Notes to and Forming Part of the Financial Report

8. Rating Information – 2017/18 Financial Year (Continued)

Rating Objects and Reasons for Differential Rates:

Objects and Reasons for Differential Rates

The overall object of the City's differential rating is to balance the shortfall of the 2017/18 annual budget in a manner that is simple, efficient and equitable to all ratepayers within the district.

The reasons supporting each differential rate group are provided as follows:

Differential Rates – Gross Rental Valuations (GRV)

❖ Residential (Vacant/Improved)

The rate in the dollar for "Residential" is 8.8250 cents and is the Council's general rate and therefore sets this year's basis for rates raised within the (GRV) area.

❖ Commercial/Industrial (Improved)

The rate in the dollar for "Commercial/Industrial" is 1.743 cents higher than the Council General rate. This additional amount is to fund Tourism and Marketing and related projects throughout the district.

❖ Commercial/Industrial (Vacant Land)

The rate in the dollar for "Commercial/Industrial - Vacant Land" is 2.8089 cents higher than the Council General Rate and is also higher than the Commercial/Industrial improved rate. The purpose of this rate is to encourage development of commercial/industrial land within the City.

Differential Rates – Unimproved Valuations (UV)

❖ Primary Production

The rate in the dollar for "Primary Production" is 0.4047 cents in the dollar and is the Council's general rate. This rate sets this year's basis for rates raised with the (UV) area. Typically applied to bona-fide farming pursuits.

❖ UV Rural

The rate in the dollar for "UV Rural" is 0.0346 cents less than the Council's UV general rate and has been set to comply with the Council's determination to increase rates by 3.90%, with the rate in dollar achieving this level of increase (in dollar terms) within this Group. Additionally properties within this group are typically of a lower 'commercially intensive' nature than those included within the following UV Commercial land use group.

❖ UV Commercial

The rate in the dollar for "UV Commercial" is 0.3354 cents higher than the general rate. Properties classified under this group are of a non-agricultural commercial nature within an agricultural setting. These properties are used for commercial activities that are not defined within the Councils Primary Production or UV Rural categories. The setting of this rate is to achieve a fair and equitable level of rating between such "like" properties and/or such activities within both the UV and GRV rate groups.

City of Busselton

Budget

For the Year Ended 30th June 2018

Notes to and Forming Part of the Financial Report

In accordance with Local Government (Financial Management) Regulation 23(b), the following table identifies and provides reasons for all instances where differential general rate or minimum payments differs from the proposed rate or payment set forth in the local public notice given under section 6.36 of the Local Government Act.

Differential Rates	Advertised		Adopted		Reason for difference
	Rate in \$	Minimum	Rate in \$	Minimum	
Nil					

City of Busselton

Budget

For the Year Ended 30th June 2018

Notes to and Forming Part of the Financial Report

9. Specified Area Rates

	Rate in \$	Basis of Rate	Rateable Value	2017/18 Budgeted Revenue \$	Budget Applied to Cost \$	2016/17 Actual \$
Port Geographe	1.3871	GRV	12,985,590	180,120	180,120	172,550
Provence	1.2805	GRV	12,086,270	154,765	154,765	148,235
Provence	0.0137	UV	9,852,000	1,350	1,350	1,350
Vasse	1.6353	GRV	10,245,630	167,547	167,547	161,863
				503,782	503,782	483,998

10. Service Charges

	Amount of Charge \$	2017/18 Budgeted Revenue \$	Budget Applied to Cost \$	2016/17 Actual \$
	0	0	0	0
		0	0	0

11. Fees & Charges Revenue

	2017/18 Budget \$	2016/17 Actual \$	2016/17 Budget \$
General Purpose Funding	107,000	87,754	107,000
Governance	81,979	1,350	33,490
Law, Order & Public Safety	213,925	209,007	209,000
Health	397,805	417,892	343,550
Education and Welfare	160	158	156
Housing	459,860	467,268	471,500
Community Amenities	8,214,818	8,616,904	8,429,160
Recreation and Culture	2,428,787	2,559,229	2,541,249
Transport	1,110,796	1,102,045	1,187,230
Economic Services	1,964,007	1,908,715	2,075,610
Other Property and Services	196,140	192,312	201,010
	15,175,277	15,562,634	15,598,955

City of Busselton

Budget

For the Year Ended 30th June 2018

Notes to and Forming Part of the Financial Report

12. Discounts, Incentives, Concessions, & Write-offs

	Discount %	Type	2017/18 Budget \$	2016/17 Actual \$
Rates :-				
Back Rates Levied/Prior Period Adjustments	0	Adjustment	116,895	111,041
Write-Off's	0	Write-off	0	0
			116,895	111,041

13. Interest Charges and Instalments

An interest rate of 11% will be charged on all rate payments which are late. It is estimated this will generate income of \$164,996.

Two separate payment option plans will be made available to all ratepayers for the payment of their rates.

Option 1 (Full Payment)

Full amount of rates and charges including arrears to be paid on or before 8th September 2017 or 35 days after the date of service appearing on the rate notice whichever is the later.

Option 2 (4 Instalments)

First instalment to be received on or before 8th September 2017 or 35 days after the date of service appearing on the rate notice whichever is the later and including all arrears and service charges and one quarter of the current rates. The second, third and fourth instalments of the current rates are to be made on or before dates shown below:

- 1st Instalment 8th September 2017
- 2nd Instalment 8th November 2017
- 3rd Instalment 8th January 2018
- 4th Instalment 8th March 2018

The cost of the instalment Plan will comprise of simple interest of 5.5% pa calculated from the date the first instalment is due, together with an administration fee of \$4.50 for each instalment notice issued (i.e. \$13.50 for option 2).

The total revenue from the imposition of the interest and administration charge referred to above is estimated at:-

	2017/18 Budget \$	2016/17 Actual \$	2016/17 Budget \$
Administration Fee	112,000	109,182	107,600
Late Payment Interest (note 2(a)(ii))	164,996	184,883	105,000
Instalment Plan Interest (note 2(a)(ii))	229,000	222,597	203,000
	505,996	516,662	415,600

City of Busselton

Budget

For the Year Ended 30th June 2018

Notes to and Forming Part of the Financial Report

	2017/18 Budget \$	2016/17 Actual \$	2016/17 Budget \$
14. Elected Members Remuneration			
The following fees, expenses and allowances were budgeted/ paid to council members and/or the mayor.			
Mayor & Deputy Allowances	80,000	78,408	78,450
Sitting Fees	240,000	235,620	235,620
Travelling Allowance - Councillors Meetings	18,000	13,705	17,300
Communication Allowance	35,000	31,500	32,130
Other Allowance	7,500	4,389	9,000
	380,500	363,622	372,500

15. Notes to the Statement of Cash Flows

(a) Reconciliation of Cash

For the purposes of the statement of cash flows, cash includes cash and cash equivalents, net of outstanding bank overdrafts. Estimated cash at the end of the reporting period is as follows:

	2017/18 Budget \$	2016/17 Actual \$	2016/17 Budget \$
Cash – Unrestricted	1,025,543	1,942,077	1,996,620
Cash - Restricted	54,263,018	84,647,398	58,428,023
	55,288,561	86,589,475	60,424,643

The following restrictions have been imposed by regulation or other externally imposed requirements:

	2017/18 Budget \$	2016/17 Actual \$	2016/17 Budget \$
Reserves			
Airport Infrastructure Renewal & Replacement Reserve	1,815,799	1,428,768	1,350,270
Asset Depreciation Reserve	0	0	0
Beach Protection Reserve	2,400,808	1,900,993	1,823,834
Building Reserve	1,369,046	1,335,119	1,250,752
Corporate IT System Programme Reserve	75,633	125,981	135,974
Jetty Maintenance Reserve	3,437,638	3,158,775	2,924,521
Legal Expenses Reserves	557,480	544,832	546,265
Long Service Leave Reserve	0	0	0
City Car Parking and Access Reserve	190,967	623,502	44,355
Plant Replacement Reserve	1,493,073	2,325,778	2,309,343

City of Busselton

Budget

For the Year Ended 30th June 2018

Notes to and Forming Part of the Financial Report

	2017/18 Budget \$	2016/17 Actual \$	2016/17 Budget \$
(a) Reconciliation of Cash (Continued)			
<u>Reserves (Continued)</u>			
Professional Development (Contractual Obligation) Reserve	0	0	0
Road Assets Renewal Reserve	0	0	0
Sick Pay Incentive Reserve	0	0	0
Strategic Projects Reserve	235,677	230,337	188,020
Waste Management Facility and Plant Reserve	5,658,572	7,578,592	6,399,025
Port Geographe Development Reserve	580,569	1,534,671	1,457,367
Port Geographe Waterways Management Res.	3,372,369	3,422,821	3,422,530
Workers Compensation Contingency Reserve	355,234	322,008	302,030
Provence Landscape Maintenance Reserve	1,018,798	1,001,808	888,418
Infrastructure Development Reserve	1,538,266	2,033,639	1,814,707
Vasse Newtown Landscape Maintenance Reserve	456,715	485,466	371,192
Untied Grants Reserve	0	1,146,659	0
Locke Estate Reserve	0	129,971	125,776
Busselton Community Resource Centre Reserve	154,170	123,722	121,898
CBD Enhancement Reserve	1,866	84,898	86,692
Election, Valuation and Corporate Expenses Reserve	121,849	331,553	281,737
Civic and Admin Centre Construction Reserve	0	444,863	0
Performing Arts Centre Reserve	0	0	0
Airport Marketing Reserve	1,234,167	912,986	200,476
Employee Entitlements Reserve	2,876,449	3,005,077	2,454,265
Infrastructure Asset Renewal Reserves	1,159,294	1,076,330	733,634
Community Development Contribution Reserve	7,059,250	6,650,295	5,911,469
Busselton Area Drainage and Waterways Improvement Reserve	503,937	609,789	298,804
Joint Venture Aged Housing Reserve	1,015,291	874,987	831,057
Public Art Reserve	97,032	94,836	0
Busselton Traffic Study Implementation Reserve	367,661	0	0
CPA Bushfire Facilities Reserve	54,672	0	0
CPA Community Facilities Dunsborough Lakes South Reserve	69,339	0	0
CPA Community Facilities South Biddle Precinct Reserve	845,273	0	0
CPA Infrastructure Road Upgrades Reserve	220,770	0	0
Accrued Interest	(280,366)	(280,365)	(237,268)
Reserves Sub-Total	40,057,298	43,258,691	36,037,143
<u>Restricted Assets</u>			
Cash set aside for parking facilities and given by land developers in Lieu of Parking not provided on site	23,102	273,102	48,635
Cash set aside for Roadwork's within specific areas, being funds given as a condition of subdivision /development	1,977,867	1,960,140	2,262,046

City of Busselton

Budget

For the Year Ended 30th June 2018

Notes to and Forming Part of the Financial Report

	2017/18 Budget \$	2016/17 Actual \$	2016/17 Budget \$
(a) Reconciliation of Cash (Continued)			
<u>Restricted Assets (Continued)</u>			
Cash set aside, being unspent specific purpose Government Grants	9,624,390	33,641,557	15,940,926
Cash set aside, being Unspent Loan Funds	0	1,575,268	53,980
Cash set aside for Commonage Precinct Infrastructure, Roads, Community Facilities and Bush Fire.	0	1,351,054	1,324,662
Sundry Restricted	366,182	373,407	334,883
Vasse Diversion Drain	0	0	0
Cash in Lieu for Public Arts	0	0	0
Community and Recreation Facilities	0	0	0
Cash set aside for Deposits & Bonds	2,214,179	2,214,179	2,425,748
Restricted Sub -Total	14,205,720	41,388,707	22,390,880
Grand Total	54,263,018	84,647,398	58,428,023
(b) Reconciliation of Net Cash Provided By Operating Activities to Net Result			
	2017/18 Budget \$	2016/17 Actual \$	2016/17 Budget \$
Change in Net Assets Resulting from Operations	38,308,240	21,200,855	35,859,348
Depreciation	18,003,380	16,767,081	15,715,050
(Profit)/Loss on Sale of Asset	(16,148)	413,210	71,534
Write-down in Fair Value of Investments	0	0	0
(Increase)/Decrease in Receivables	1,372,879	(555,932)	139,170
(Increase)/Decrease in Stock on Hand	0	(4,037)	420
Increase/(Decrease) in Creditors & Accruals	(444,867)	(1,586,247)	(282,032)
Increase/(Decrease) in Employee Provisions	0	103,105	(26,356)
Non-Cash Contributions	(16,000,000)	(7,777,560)	(13,800,000)
Non-Cash Assets Adjustment due to Regulations	0	0	0
Government Grants - non operating	(26,071,024)	(9,864,356)	(21,450,891)
Net Cash from Operating Activities	15,152,460	18,696,119	16,226,243

(c) Credit Standby Arrangements

It is anticipated that an overdraft facility will not be required to be utilised during 2017/18

An on-line direct debit facility, to a maximum of \$1,000,000 will be provided.

City of Busselton

Budget

For the Year Ended 30th June 2018

Notes to and Forming Part of the Financial Report

(c) **Credit Standby Arrangements (Continued)**

Corporate credit cards to a maximum of \$50,000 will be provided. Store cards to a maximum of \$2,500 will be provided (e.g. Coles Card)

16. Trust Funds

Estimated movement in funds held over which the Council has no control and which are not included in the financial statements are as follows:

	Balance 1/07/2017 \$	Amounts Received \$	Amounts Paid \$	Balance 30/06/2018 \$
Building Training Levy	23,562	450,000	450,562	23,000
Nomination Deposits	0	1,000	1,000	0
Community Appeals	1,000	0	0	1,000
Cash in Lieu of Public Open Space	1,874,626	100,000	60,626	1,914,000
CLAG	0	0	0	0
Sundry Trust Items	24,241	2,000	2,241	24,000
	<u>1,923,429</u>	<u>553,000</u>	<u>514,429</u>	<u>1,962,000</u>

17. Major Land Transactions

Council will not participate in any major land transactions during the 2017/18 financial year pursuant to S3.59 of the Local Government Act and Part 3 of the Local Government Functions and General Regulations.

18. Trading Undertakings

Council will not participate in any trading undertakings during the 2017/18 financial year.



ANNUAL BUDGET

MEMORANDUM OF IMPOSING RATES

& CHARGES

2017 - 2018



LOCAL GOVERNMENT ACT 1995

CITY OF BUSSELTON

*Memorandum of Imposing Rates and Charges
2017/18*

SCHEDULE OF RATES CHARGES LEVIED

**RATEABLE PROPERTY AS DESIGNATED AND DESCRIBED IN THE SCHEDULES TO THE
CITY OF BUSSELTON (VALUATION AND RATING) ORDER 1985 (AS AMENDED)**

Rating By Zone - Gross Rental Valuations

Zone Groups

- ❖ **Residential** **Rate in the Dollar -8.8250 c**
Rateable land in land zoning areas categorised within Council's Town Planning Scheme No. 20 (or an equivalent zoning in any replacement scheme) for rating purposes as:-

Conservation, Public Purpose, Recreation, Residential, Rural Residential, Special Purpose (Residential).
- ❖ **Residential - Vacant Land** **Rate in the Dollar -8.8250 c**
Rateable land in land zoning areas categorised within Council's Town Planning Scheme No. 20 (or an equivalent zoning in any replacement scheme) for rating purposes as:-

Conservation, Public Purpose, Recreation, Residential, Rural Residential, Special Purpose (Residential).

Land Use : Vacant (no habitable structural improvements to the land)
- ❖ **Industrial** **Rate in the Dollar -10.5680 c**
Rateable land in land zoning areas categorised within Council's Town Planning Scheme No. 20 (or an equivalent zoning in any replacement scheme) for rating purposes as:-

Industrial, Special Purpose (Industrial)
- ❖ **Industrial - Vacant Land** **Rate in the Dollar -11.6339 c**
Rateable land in land zoning areas categorised within Council's Town Planning Scheme No. 20 (or an equivalent zoning in any replacement scheme) for rating purposes as:-

Industrial, Special Purpose (Industrial)

Land Use : Vacant (no structural improvements to the land)
- ❖ **Commercial** **Rate in the Dollar -10.5680 c**
Rateable land in land zoning areas categorised within Council's Town Planning Scheme No. 20 (or an equivalent zoning in any replacement scheme) for rating purposes as:-

Additional Use, Agriculture, Business, Restricted Business, Tourist, Viticulture/Tourism, Special Purpose (Commercial).

**Memorandum of Imposing Rates and Charges
2017/18**

SCHEDULE OF RATES CHARGES LEVIED

**RATEABLE PROPERTY AS DESIGNATED AND DESCRIBED IN THE SCHEDULES TO THE
CITY OF BUSSELTON (VALUATION AND RATING) ORDER 1985 (AS AMENDED)**

Rating By Zone - Gross Rental Valuations

Zone Groups - cont'd

- ❖ **Commercial - Vacant Land** **Rate in the Dollar –11.6339 c**
Rateable land in land zoning areas categorised within Council's Town Planning Scheme No. 20 (or an equivalent zoning in any replacement scheme) for rating purposes as:-

Additional Use, Agriculture, Business, Restricted Business, Tourist, Viticulture/Tourism, Special Purpose (Commercial).

Land Use : Vacant (no structural improvements to the land)

Specified Area Rates - Gross Rental Valuations

- ❖ **Port Geographe** **Rate in the Dollar – 1.3871 c**
Rateable land in the area known as Port Geographe, payable in respect of every lot, location or other piece of rateable land within the portion of the district defined by Council's former Town Planning Scheme No. 19 and additional to any rates otherwise applicable. The purpose of this rate is to meet obligations Council has under a "Waterways Management" Deed.

- ❖ **Provence GRV** **Rate in the Dollar – 1.2805 c**
Rateable land within Council's GRV assessed area, known as the Provence Subdivision (Busselton Airport North). The purpose of this rate is to hold funds for the maintenance of the approved higher standard of landscaping within the Provence subdivision in accordance with Council Policy 185/3 including future capital replacement of landscaping structures as may be required.

- ❖ **Vasse GRV** **Rate in the Dollar – 1.6353c**
Rateable land within Council's GRV assessed area, known as the Vasse (Birchfields) subdivision. The purpose of this rate is to hold funds for the maintenance of the approved higher standard of landscaping within the Vasse (Birchfields) subdivision in accordance with Council Policy 185/3 including future capital replacement of landscaping structures as may be required.

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SCHEDULE OF RATES CHARGES LEVIED

**RATEABLE PROPERTY AS DESIGNATED AND DESCRIBED IN THE SCHEDULES TO THE
CITY OF BUSSELTON (VALUATION AND RATING) ORDER 1985 (AS AMENDED)**

Rating By Land Use - Unimproved Valuations

Land Use Groups

- ❖ **Primary Production** **Rate in the Dollar – 0.4047 c**
Rateable land rated in accordance with the purpose for which land is held or used as defined by Council, categorised for rating purposes as:-

Agistment, Cattle Farm, Dairy Cattle, Dairy Farm, Deer Farm, Donkey Stud, Farming Land, Farming Residence, Goat Farm, Horse Stud, Horticultural Farm, Olive Orchard, Orchard, Pastoral Farm, Pine Plantation, Poultry Farm, Protea Farm, Sheep Farm, Strawberry Farm, Tree Farm, Turf Farm, Vineyard.

- ❖ **UV Rural** **Rate in the Dollar – 0.3701 c**
Rateable land rated in accordance with the purpose for which land is held or used as defined by Council. Non income earning with the exception of properties with incidental uses as Cottage Industries (as approved by Council) Guest Houses and Bed & Breakfast establishments, categorised for rating purposes as:-

Bed & Breakfast, Cellar Door Sales, Cottage Industry, Garage, Guest House, Residence, Sales Office UV, Shed, Vacant Land UV, Workshop UV.

- ❖ **UV Commercial** **Rate in the Dollar – 0.7401 c**
Rateable land rated in accordance with the purpose for which land is held or used as defined by Council. Commercial businesses conducted from anywhere within the property irrespective of physical size in relation to the whole of the property, categorised for rating purposes as:-

Animal Establishment, Art/Gallery Studio, Arts & Crafts, Black Smith, Boarding Kennels, Caravan Park Cellar Door Sales, Cereal Manufacture, Chalet Developments, Communication Site, Earthmoving Depot, Extractive Industry, Factory UV, Fun Park, Golf Course, Holiday Accommodation, Ice Cream Manufacture, Ice Works, , Mining Tenements, Nursery, Olive, Production & Sales, Private Recreation, Restaurant, Rural Holiday Resort, Rural Manufacture, Saw Mill, Telephone Exchange, Veterinary Clinic, Wine Production, Wine Sales & Office, Winery, Winery with Additions.

**Memorandum of Imposing Rates and Charges
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SCHEDULE OF RATES CHARGES LEVIED

**RATEABLE PROPERTY AS DESIGNATED AND DESCRIBED IN THE SCHEDULES TO THE
CITY OF BUSSELTON (VALUATION AND RATING) ORDER 1985 (AS AMENDED)**

Specified Area Rates - Unimproved Valuations

- ❖ **Provence UV** **Rate in the Dollar – 0.0137 c**
Rateable land within Council's UV assessed area, known as the Provence Subdivision (Busselton Airport North). The purpose of this rate is to hold funds for the maintenance of the approved higher standard of landscaping within the Provence subdivision in accordance with Council Policy 185/3 including future capital replacement of landscaping structures as may be required.

Minimum Payments – Differential & General Rates

- ❖ **General Minimum Payment – Differential & General Rates** **\$1,227.00**
A minimum payment per annum in respect of every lot, location or other piece of rateable land for all zones and land use groups. This is set as the least amount of rates any ratepayer will be bound to pay, ensuring a fair and equitable commitment towards the overall rate levy.

Rates and Charges - Payment Dates

- ❖ **Payment Option One**
By single payment within 35 days from date of issue of the rate notice:-
Payment Date: 8th September 2017
- ❖ **Payment Option Two**
By four equal or near equal instalments:-

1st Instalment Payment Date:	8th September 2017
2nd Instalment Payment Date:	8th November 2017
3rd Instalment Payment Date:	8th January 2018
4th Instalment Payment Date:	8th March 2018

**Memorandum of Imposing Rates and Charges
2017/18**

SCHEDULE OF RATES CHARGES LEVIED

**RATEABLE PROPERTY AS DESIGNATED AND DESCRIBED IN THE SCHEDULES TO THE
CITY OF BUSSELTON (VALUATION AND RATING) ORDER 1985 (AS AMENDED)**

Waste Collection Charges

- ❖ **Domestic Rubbish Collection Service** **Fee: \$159.00**
Charged per annum for a once weekly collection of one 240 litre mobile bin (or 2 @ 120 litre mobile bin) placed in a position on the road verge, accessible to Council's refuse collection vehicle.
Expected total annual yield: \$2,917,900

- ❖ **Recycling Collection Service** **Fee: \$75.00**
Charged per annum for a fortnightly collection from a Council supplied 240 litre mobile recycling bin, placed in a position on the road verge, accessible to Council's collection contractors.
Expected total annual yield: \$1,372,590

- ❖ **Commercial/Industrial Collection Service** **Fee: \$159.00**
Charged per annum for one standard service collected on a weekly basis.
Expected total annual yield: \$235,990

- ❖ **Waste Infrastructure Rate – Gross Rental Valuations** **Rate: 0.001c**
Charged per annum for all rateable gross rental valuation based properties to fund significant waste infrastructure due to increasing environmental licensing requirements. Will also be used to increase recycling activities to reduce waste to landfill.
Expected total annual yield: Nil

- ❖ **Waste Infrastructure Rate – Unimproved Valuations** **Rate: 0.0005c**
Charged per annum for all rateable unimproved valuation based properties to fund significant waste infrastructure due to increasing environmental licensing requirements. Will also be used to increase recycling activities to reduce waste to landfill.
Expected total annual yield: Nil

Minimum Payments – Waste Infrastructure

- ❖ **General Minimum Payment – Waste Infrastructure** **\$66.00**
A minimum payment of \$66.00 will apply to all rateable properties within the District.
Expected total annual yield: \$1,505,860

**Memorandum of Imposing Rates and Charges
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SCHEDULE OF RATES CHARGES LEVIED

**RATEABLE PROPERTY AS DESIGNATED AND DESCRIBED IN THE SCHEDULES TO THE
CITY OF BUSSELTON (VALUATION AND RATING) ORDER 1985 (AS AMENDED)**

Rates and Charges - Associated Charges

Payments

- ❖ **Instalment Payment Interest** **Rate: 5.50%**
Charged per annum (calculated for the relative added time allowed to pay) on all instalment payments with the exception of the first instalment and those owed by eligible pensioners/seniors registered with Council.
Expected total annual yield: \$229,000

- ❖ **Administration Costs** **Fee: \$4.50**
Charged on all instalment payments with the exception of the first instalment and those owed by eligible pensioners/seniors registered with Council.
Expected total annual yield: \$112,000

- ❖ **Late Payment Penalty Interest** **Rate: 11.00%**
Charged per annum (calculated daily by reference to a simple interest calculation) to apply to all outstanding rates with the exception of those owed by eligible pensioners/seniors registered with Council.
Expected total annual yield: \$164,996

Rate Concessions

In accordance with Section 6.47 of the Local Government Act 1995, the following concessions are to be provided:

- ❖ **Bio-diversity Incentive** **\$13,500**
Landowners with vegetation on their property that meets the Biodiversity Value Criteria set out in the Biodiversity Incentives Strategy may be eligible for the rebate in return for the protection and management of the bushland.

- ❖ **Local Government Boundary Adjustment**
Persons whose properties are divided by local government boundaries will be provided concessional treatment to counteract the effects of any minimum payment being potentially applied twice, or rated on the minimum where the value would raise more than the minimum.
Estimated cost: \$200.00

- ❖ **Total Cost of Concessions** **\$13,700**
Estimated cost not included in the "Rates Estimated Statistical Information".

Inspection Charge

- ❖ **Swimming Pool Fee** **Fee: \$57.45**
Charged per annum for properties that have on them a swimming pool, for an approved Council officer to inspect the safety requirements.
Expected total annual yield: \$77,000

**Memorandum of Imposing Rates and Charges
2017/18**

SCHEDULE OF RATES CHARGES LEVIED

**RATEABLE PROPERTY AS DESIGNATED AND DESCRIBED IN THE SCHEDULES TO THE
CITY OF BUSSELTON (VALUATION AND RATING) ORDER 1985 (AS AMENDED)**

Objects and Reasons for Differential Rates

The overall object of the City's differential rating is to balance the shortfall of the 2017/18 annual budget in a manner that is simple, efficient and equitable to all ratepayers within the district.

The reasons supporting each differential rate group are provided as follows:

Differential Rates – Gross Rental Valuations (GRV)

❖ **Residential (Vacant/Improved)**

The rate in the dollar for "Residential" is 8.8250 cents and is the Council's general rate and therefore sets this year's basis for rates raised within the (GRV) area.

❖ **Commercial/Industrial (Improved)**

The rate in the dollar for "Commercial/Industrial" is 1.743 cents higher than the Council General rate. This additional amount is to fund Tourism and Marketing and related projects throughout the district.

❖ **Commercial/Industrial (Vacant Land)**

The rate in the dollar for "Commercial/Industrial - Vacant Land" is 2.8089 cents higher than the Council General Rate and is also higher than the Commercial/Industrial improved rate. The purpose of this rate is to encourage development of commercial/industrial land within the City.

**Memorandum of Imposing Rates and Charges
2017/18**

SCHEDULE OF RATES CHARGES LEVIED

**RATEABLE PROPERTY AS DESIGNATED AND DESCRIBED IN THE SCHEDULES TO THE
CITY OF BUSSELTON (VALUATION AND RATING) ORDER 1985 (AS AMENDED)**

Objects and Reasons for Differential Rates – cont'd

Differential Rates – Unimproved Valuations (UV)

❖ **Primary Production**

The rate in the dollar for “Primary Production” is 0.4047 cents in the dollar and is the Council's general rate. This rate sets this year's basis for rates raised with the (UV) area. Typically applied to bona-fide farming pursuits.

❖ **UV Rural**

The rate in the dollar for “UV Rural” is 0.0346 cents less than the Council's UV general rate and has been set to comply with the Council's determination to increase rates by 3.90%, with the rate in dollar achieving this level of increase (in dollar terms) within this Group. Additionally properties within this group are typically of a lower 'commercially intensive' nature than those included within the following UV Commercial land use group.

❖ **UV Commercial**

The rate in the dollar for “UV Commercial” is 0.3354 cents higher than the general rate. Properties classified under this group are of a non-agricultural commercial nature within an agricultural setting. These properties are used for commercial activities that are not defined within the Councils Primary Production or UV Rural categories. The setting of this rate is to achieve a fair and equitable level of rating between such “like” properties and/or such activities within both the UV and GRV rate groups.

**Memorandum of Imposing Rates and Charges
2017/18**

Rates Estimated Statistical Information

❖ **Non-Minimum Payments**

Rate Groups	UV/GRV	Rate In The \$	No of Properties	Valuations \$	Levied Amount \$
Residential	GRV	8.8250	13,444	254,197,524	22,432,900
Residential - Vacant Land	GRV	8.8250	293	8,423,140	743,341
Industrial	GRV	10.5680	405	18,385,422	1,942,970
Industrial - Vacant Land	GRV	11.6339	71	1,596,600	185,747
Commercial	GRV	10.5680	1,353	60,797,987	6,425,125
Commercial - Vacant Land	GRV	11.6339	57	2,717,300	316,128
Primary Production	UV	0.4047	830	626,726,000	2,536,356
UV Rural	UV	0.3701	1,533	742,418,000	2,747,682
UV Commercial	UV	0.7401	148	92,631,000	685,561
Totals			18,134		38,015,810

❖ **Minimum Payments**

Rate Groups	UV/GRV	Min Rate \$	No of Properties	Valuations \$	Levied Amount \$
Residential	GRV	1,227	1,511	19,543,938	1,853,997
Residential - Vacant Land	GRV	1,227	1,241	8,526,528	1,522,707
Industrial	GRV	1,227	23	221,563	28,221
Industrial - Vacant Land	GRV	1,227	1	10,500	1,227
Commercial	GRV	1,227	537	3,616,444	658,899
Commercial - Vacant Land	GRV	1,227	56	312,360	68,712
Primary Production	UV	1,227	230	51,766,500	282,210
UV Rural	UV	1,227	1,029	229,977,500	1,262,583
UV Commercial	UV	1,227	74	2,646,700	90,798
Totals			4,702		5,769,354

❖ **Specified Area Rates**

Groups	UV/GRV	Rate In The \$	No of Properties	Valuations \$	Levied Amount \$
Port Geographe	GRV	1.3871	673	12,985,590	180,120
Provence GRV	GRV	1.2805	674	12,086,270	154,765
Provence UV	UV	0.0137	39	9,852,000	1,350
Vasse GRV	GRV	1.6353	561	10,245,630	167,547
Totals					503,782

❖ **Totals Levied**

Groups	UV/GRV	No of Properties	Valuations \$	Total Levied Amount \$
Zone Groups	GRV	18,992	378,349,306	36,179,974
Specified Area Groups	UV/GRV			503,782
Land Use Groups	UV	3,844	1,746,165,700	7,605,190
Totals		22,836		44,288,946



CAPITAL ACQUISITION AND
CONSTRUCTION BUDGET

(INCLUSIVE OF FUNDING SOURCES)

2017 - 2018

City of Busselton - Budget for Year Ended 30 June 2018
Capital Acquisition / Construction Report

Cost Code	Description	2017/18 Annual Budget \$	2016/17 Carry Over Budget \$	2017/18 Budget Inc C/Overs \$	Funding Sources						Description of Funding Source & Other Comments
					Reserves	Government Grants and Subsidies	Restricted Asset and Contributions	Sales of Assets	Loan	Municipal Funds	
Major Projects - Busselton Foreshore Buildings											
B9583	Railway House	20,000	0	20,000	0	0	0	0	0	20,000	Funds to provide for unfinished works and omissions
		20,000	0	20,000	0	0	0	0	0	20,000	
Major Project - Busselton Foreshore Infrastructure											
C0016	Milne Street Carpark	40,000	0	40,000	0	0	0	0	0	40,000	
C3094	Busselton Foreshore - Stage 3	3,440,383	0	3,440,383	125,667	0	3,125,850	0	0	188,866	Roads allocation adjustment
C3150	Busselton Foreshore Stage 3: Toddler's Playground	191,000	0	191,000	0	171,000	20,000	0	0	0	
C3168	Busselton Foreshore Jetty Precinct	4,000,000	0	4,000,000	0	0	0	0	3,500,000	500,000	P&G general allocation reduction
		7,671,383	0	7,671,383	125,667	171,000	3,145,850	0	3,500,000	728,866	
Major Projects - Administration Building											
B9010	Civic and Administration Centre Construction	1,140,537	0	1,140,537	1,040,537	0	0	0	0	100,000	Balance of final payments to builder in accordance with contract and contingency/ committed funds for works unfinished
C0043	Administration Building Carpark	250,000	0	250,000	100,000	0	0	0	0	150,000	Funds associated with the continuation and completion of car parking associated with the new administration building.
C3154	Administration Building Landscaping Works	250,000	0	250,000	50,000	0	0	0	0	200,000	Funds associated with the continuation and completion of the landscaping associated with the new administration building.
		1,640,537	0	1,640,537	1,190,537	0	0	0	0	450,000	
Airport Development - Land and Buildings											
11156	Land Purchases	100,000	0	100,000	0	0	100,000	0	0	0	
B9716	Airport Terminal Stage 2	9,000,000	0	9,000,000	0	0	9,000,000	0	0	0	
		9,100,000	0	9,100,000	0	0	9,100,000	0	0	0	
Old Busselton Lighthouse											
B9600	Old Busselton Lighthouse	80,000	0	80,000	0	0	80,000	0	0	0	Funding for project , part contribution in Association with Rotary club
		80,000	0	80,000	0	0	80,000	0	0	0	
Airport Development - Infrastructure											
C6090	Parks & Gardens Airport Stage 2	600,000	0	600,000	0	600,000	0	0	0	0	
C6091	Airport Construction Stage 2, Noise Management Plan	500,000	0	500,000	0	500,000	0	0	0	0	
C6092	Airport Construction Stage 2, Airfield	17,500,000	0	17,500,000	0	6,579,770	10,920,230	0	0	0	
C6093	Airport Construction Stage 2, Car Park & Access Roads	6,000,000	0	6,000,000	0	6,000,000	0	0	0	0	
C6095	Airport Construction Stage 2, External Services	4,600,000	0	4,600,000	0	4,600,000	0	0	0	0	
C6097	Airport Construction Stage 1B, Jet Fuel	615,000	0	615,000	0	265,000	350,000	0	0	0	

City of Busselton - Budget for Year Ended 30 June 2018
Capital Acquisition / Construction Report

Cost Code	Description	2017/18 Annual Budget \$	2016/17 Carry Over Budget \$	2017/18 Budget Inc C/Overs \$	Funding Sources						Description of Funding Source & Other Comments
					Reserves	Government Grants and Subsidies	Restricted Asset and Contributions	Sales of Assets	Loan	Municipal Funds	
C6099	Airport Development - Project Expenses	1,701,890	0	1,701,890	0	0	1,149,590	0	0	552,300	
		31,516,890	0	31,516,890	0	18,544,770	12,419,820	0	0	552,300	
Community Services Performing Arts Centre											
B9591	Performing Arts Convention Centre	100,000	0	100,000	100,000	0	0	0	0	0	Community Facilities - City Developer contributions
		100,000	0	100,000	100,000	0	0	0	0	0	
Land											
10610	Property Services Administration	100,000	0	100,000	100,000	0	0	0	0	0	Acquisition of land considered strategically important - Funded by the Infrastructure Development Reserve
10970	Dunsborough Town Centre Car Parking	1,350,000	0	1,350,000	600,000	0	250,000	0	500,000	0	Funded from Parking Reserve \$600k, Cash in Lieu \$250k & New loan \$500k
10970	Dunsborough Strategic Land Acquisition	175,000	0	175,000	175,000	0	0	0	0	0	Purchase of Commonage Land for future Community & Fire facility
		1,625,000	0	1,625,000	875,000	0	250,000	0	500,000	0	
Engineering Services Coastal Infrastructure											
C1513	Port Geographe Boat Trailer Parking Layout Redevelop.	0	224,819	224,819	53,069	171,750					0 Carry Over from 2016-2017
C2504	Groyne Reconstruction	0	40,040	40,040			20,020				20,020 Carry Over from 2016-2017
C2512	Sand Re-Nourishment	110,000	0	110,000	55,000	55,000	0	0	0	0	Awaiting outcome of Department of Transport CAP Grant applications. If unsuccessful, it will be recommended that the entire budget amount be drawn down from the Coastal Reserve.
C2520	Coastal Protection Works	25,000	20,000	45,000	45,000	0	0	0	0	0	Project funded from Coastal Reserve, this funding is used on unforeseen coastal protection works.
C2524	Wonnerup Coastal Defence (Groyne)	0	73,335	73,335	0	0	73,335	0	0	0	0 Carry Over from 2016-2017
		135,000	358,194	493,194	153,069	226,750	93,355	0	0	20,020	
Furniture & Equipment											
10250	Information & Communication Technology Services	50,000	53,276	103,276	53,276	0	0	0	0	50,000	Project funds Transferred from 10251-7743
10251	Business Systems	222,400	46,000	268,400	0	0	0	0	0	268,400	Transfer items to 10250-3381 & 10250-7743
10380	Busselton Library	5,000	0	5,000	0	0	0	0	0	5,000	New small mobile "Help" desk pod to replace large desk and free up library space. \$7,685 transferred to Dunsborough (remaining CAPEX and \$840 non capital + CPI)
10381	Dunsborough Library	24,130	0	24,130	0	0	0	0	0	24,130	Cabinetry , cabling & self check station to increase self service and free up staff time
10590	Naturaliste Community Centre	15,720	0	15,720	0	0	0	0	0	15,720	\$2,500 for signage & storage
10591	Geographe Leisure Centre	13,409	29,131	42,540	0	0	0	0	0	42,540	As per asset management plan stadium and pool equipment e.g. winches \$13k , benches \$14k, pool cleaner all subject to pool liner replacement
10616	Winderlup Villas Aged Housing	6,000	0	6,000	6,000	0	0	0	0	0	Required for any new oven/HWS replacements. 16/17 funds currently being expended
10617	Harris Road Aged Housing	3,500	0	3,500	3,500	0	0	0	0	0	For replacement ovens/HWS as units are vacated
10625	Art Geo Administration	7,180	4,820	12,000	0	0	0	0	0	12,000	City of Busselton Art Award

City of Busselton - Budget for Year Ended 30 June 2018
Capital Acquisition / Construction Report

Cost Code	Description	2017/18 Annual Budget \$	2016/17 Carry Over Budget \$	2017/18 Budget Inc C/Overs \$	Funding Sources						Description of Funding Source & Other Comments
					Reserves	Government Grants and Subsidies	Restricted Asset and Contributions	Sales of Assets	Loan	Municipal Funds	
10920	Environmental Health Services Administration	10,000	0	10,000	0	0	0	0	0	10,000	Miscellaneous Equipment and Purchase of 3 odologgers \$9k - existing odologgers redundant as on 2G and unable to be upgraded.
B1000	Administration Building- 2-16 Southern Drive	111,000	0	111,000	100,000	0	0	0	0	11,000	New Admin Building Relist - Majority of Furniture has been invoiced.
B1010	Ambergate Bushfire Brigade	2,464	0	2,464	0	0	2,464	0	0	0	DFES Capital Equipment - Laptop & Printer
B1013	Dunsborough Bushfire Brigade	4,833	0	4,833	0	0	4,833	0	0	0	DFES Capital Equipment - Laptop, Printer & Security System
B1014	Eagle Bay Bushfire Brigade	4,833	0	4,833	0	0	4,833	0	0	0	DFES Capital Equipment - Laptop, Printer & Security System
B1015	Hithergreen District Bushfire Brigade	4,833	0	4,833	0	0	4,833	0	0	0	DFES Capital Equipment - Laptop, Printer & Security System
B1018	Kaloorup Bushfire Brigade	2,464	0	2,464	0	0	2,464	0	0	0	DFES Capital Equipment - Laptop & Printer
B1019	Metricup Bushfire Brigade	2,464	0	2,464	0	0	2,464	0	0	0	DFES Capital Equipment - Laptop & Printer
B1022	Sussex Bushfire Brigade	2,464	0	2,464	0	0	2,464	0	0	0	DFES Capital Equipment - Laptop & Printer
B1023	Vasse Bushfire Brigade	2,464	0	2,464	0	0	2,464	0	0	0	DFES Capital Equipment - Laptop & Printer
B1024	Wilyabrup Bushfire Brigade	2,464	0	2,464	0	0	2,464	0	0	0	DFES Capital Equipment - Laptop & Printer
B1025	Yallingup Coastal Bushfire Brigade	4,833	0	4,833	0	0	4,833	0	0	0	DFES Capital Equipment - Laptop, Printer & Security System
B1026	Yallingup Rural Bushfire Brigade	2,464	0	2,464	0	0	2,464	0	0	0	DFES Capital Equipment - Laptop & Printer
B1028	Yoongarillup Bushfire Brigade	2,464	0	2,464	0	0	2,464	0	0	0	DFES Capital Equipment - Laptop & Printer
B1029	Busselton Branch SES	12,572	0	12,572	0	0	12,572	0	0	0	DFES Capital Equipment - Laptop, Printer & Rescue equipment
B1361	YCAB (Youth Precinct Foreshore)	100,000	0	100,000	100,000	0	0	0	0	0	Fitout of new Building
		619,955	133,227	753,182	262,776	0	51,616	0	0	438,790	
	Plant & Equipment (excluding waste)										
10502	Community & Commercial Services Support	50,000	0	50,000	24,500	0	0	25,500	0	0	Replacement vehicle
10610	Property Services Administration	35,000	0	35,000	18,000	0	0	17,000	0	0	Replacement vehicle
10630	Property and Business Development	40,000	0	40,000	20,700	0	0	19,300	0	0	Replacement vehicle
10810	Statutory Planning	70,000	0	70,000	38,150	0	0	31,850	0	0	Two Replacement vehicles
10920	Environmental Health Services Administration	37,000	0	37,000	19,150	0	0	17,850	0	0	Replacement vehicle & new City bicycles
10922	Preventative Services - Mosquitoes	39,500	0	39,500	19,500	0	0	20,000	0	0	Replacement vehicle for Senior Environmental Health Officer
10950	Animal Control	79,600	0	79,600	56,100	0	0	23,500	0	0	Replacement vehicle for Rangers and New Directional Trailer
11107	Engineering Services Design	35,000	0	35,000	17,150	0	0	17,850	0	0	Replacement vehicle
11401	Transport - Workshop	53,000	0	53,000	28,000	0	0	25,000	0	0	Replacement vehicle Workshop & replacement tool
11403	Plant Purchases (P11)	293,000	35,000	328,000	273,100	0	0	54,900	0	0	Replacement of 2 x mowers, new Foreshore Maintenance Team crew cab truck & associated equipment.
11404	Plant Purchases (P12)	1,352,000	50,000	1,402,000	1,109,600	0	0	292,400	0	0	Replacement of 2 x crew cab trucks, 3 x tipper trucks, the prime mover & small plant.
		2,084,100	85,000	2,169,100	1,623,950	0	0	545,150	0	0	
	Sanitation Capital Expenditure										
11402	Plant Purchases (P10)	1,845,300	0	1,845,300	1,755,300	0	0	90,000	0	0	Replacement waste truck & fire fighting unit. New cardboard baler, green waste processor (subject to council approval and trial) & putrescible waste compactor. Also Carryover of Iveco Acco side loading waste truck.

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C3479	New Cell Development	875,000	0	875,000	875,000	0	0	0	0	0	0	To develop Leachate management plan for the new leachate pond and management system (pumps, pipes, power and control system) alternative daily cover system (300k)
C3481	Transfer Station Development	106,500	0	106,500	106,500	0	0	0	0	0	0	Design and construction of tip shop and household hazardous waste sheds and cabinets at Busselton Transfer Station
C3485	Site Rehabilitation - Busselton	1,075,000	0	1,075,000	1,075,000	0	0	0	0	0	0	Designs & DER approvals, Remediation & rehabilitation works (capping, hardstands, re-vegetation, sampling & analytical works, pot-holing to determine contamination source, site remediation)
G0030	Busselton Transfer Station	5,000	0	5,000	5,000	0	0	0	0	0	0	
G0031	Dunsborough Waste Facility	10,000	0	10,000	10,000	0	0	0	0	0	0	
		3,916,800	0	3,916,800	3,826,800	0	0	90,000	0	0	0	
Settlement Arts Project												
10900	Cultural Planning	75,030	2,000	77,030	52,000	0	0	0	0	0	25,030	
		75,030	2,000	77,030	52,000	0	0	0	0	0	25,030	
Churchill Park Upgrades												
W0205	Churchill Park New Entry Road to Croquet Club	74,000	0	74,000	0	0	0	0	0	0	74,000	New entry statement to Churchill park and the Croquet Club as part of the Churchill Park Master plan
W0206	Churchill Park Fire Hydrant Relocation	9,000	0	9,000	0	0	0	0	0	0	9,000	Relocation of Fire Hydrant for the entry to be completed
		83,000	0	83,000	0	0	0	0	0	0	83,000	
Tennis Clubhouse and Courts Relocation												
C3113	Busselton Tennis Club - Infrastructure	2,750,000	0	2,750,000	0	0	0	0	2,750,000	0	0	
		2,750,000	0	2,750,000	0	0	0	0	2,750,000	0	0	
Barnard Park Sports Pavilion												
B9593	Barnard Park Pavilion	350,969	0	350,969	215,393	135,576	0	0	0	0	0	Completion of new building
		350,969	0	350,969	215,393	135,576	0	0	0	0	0	
Major Project - Youth & Community Activities Building												
B9570	Foreshore East-Youth Precinct Community Youth Building/SLSC	1,351,078	0	1,351,078	0	1,351,078	0	0	0	0	0	Completion of new building - Lotterywest Funding
		1,351,078	0	1,351,078	0	1,351,078	0	0	0	0	0	
Meelup												
C0044	Meelup Coastal Nodes - Carpark upgrade	133,750	104,014	237,764	0	0	0	0	0	0	237,764	Point Picquet Carpark
C3014	Meelup Park - Fire Access Trail	20,000	0	20,000	0	0	0	0	0	0	20,000	Re-sheet fire trails for dieback control & improved access
		153,750	104,014	257,764	0	0	0	0	0	0	257,764	

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Vasse Oval - Changerooms											
B9594	Vasse Community Recreation Precinct	50,000	0	50,000	50,000	0	0	0	0	0	Installation of temporary "Donga Style" Club Room
		50,000	0	50,000	50,000	0	0	0	0	0	
Community Recreation Facilities - Vasse											
C3134	Vasse Community Recreation Precinct - AFL Oval Stage 1	0	50,000	50,000	50,000	0	0	0	0	0	Completion of oval works for Stage 1
C3172	Vasse Newtown - AFL Oval Stage 2	0	332,275	332,275	297,682	34,593	0	0	0	0	Completion of oval works for Stage 2
		0	382,275	382,275	347,682	34,593	0	0	0	0	
Dunsborough Lakes Oval											
R0780	Dunsborough Lakes Oval	1,600,000	0	1,600,000	0	0	0	0	1,600,000	0	Purchase of land for New oval on Commomage Road
		1,600,000	0	1,600,000	0	0	0	0	1,600,000	0	
Vasse River Beautification Project (Bridge to Bridge)											
C3166	Vasse River Foreshore - Bridge to Bridge project Stage 1	75,000	0	75,000	75,000	0	0	0	0	0	Commencement of construction of the bridge to bridge project connecting Peel Terrace to Strelly St along the river bank.
		75,000	0	75,000	75,000	0	0	0	0	0	
Rails to Trails											
C3122	Rails to Trails	100,000	65,310	165,310	50,000	0	32,655	0	0	82,655	Construction of the next stage of Rails to Trails from Cockerill Place to Carbanup River (not crossing).
		100,000	65,310	165,310	50,000	0	32,655	0	0	82,655	
Drainage & Underground Power Construction - Streets											
D0009	Busselton LIA - Geocatch Drain Partnership	30,000	0	30,000	30,000	0	0	0	0	0	
D0010	Dunsborough / Busselton Drainage Upgrades	69,000	0	69,000	0	0	0	0	0	69,000	Continue with the upgrade and improvement of Drainage along Johnson Rd. Pending funds continue with works on Vincent St.
D0015	Valley Road Drainage Upgrade	258,010	0	258,010	0	0	0	0	0	258,010	Inadequate drainage to the area creating damage to the dunes and reserve. Note that Valley Road resealing was put on hold until these works are completed. The works will consist of new pipes to redirect the low point on Hammond to the Low point on valley Rd then to dissipate through the creek.
D0016	Vasse Highway Drainage Works	22,523	0	22,523	0	22,523	0	0	0	0	De Proclamation of Busselton Highway MRWA
D0017	Chain Avenue - Drainage Works	60,000	0	60,000	0	40,000	0	0	0	20,000	MRWA - Project grant funds
		439,533	0	439,533	30,000	62,523	0	0	0	347,010	
Engineering Capital Works - Bridges											
A0010	Queen Street Bridge 0240A	0	288,000	288,000	0	0	288,000	0	0	0	Carry over works fully funded by Roads to Recovery

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A0021	Ambergate Bridge - 3393	90,000	0	90,000	0	90,000	0	0	0	0	0	Substructure repairs, scour protection, replace guard rail end terminations and half cap bearing strengthening
A0022	Yallingup Beach Road Bridge - 3347	222,000	0	222,000	0	222,000	0	0	0	0	0	Design and pre construction activities for the complete reconstruction in 2019/20
		312,000	288,000	600,000	0	312,000	288,000	0	0	0	0	
Footpaths & Cycleways Construction (Capital Works)												
F1019	Busselton Bypass - Country Road Footpath	222,000	0	222,000	0	95,000	0	0	0	0	127,000	This is to complement existing footpath infrastructure and connects the existing DUP from Strelly Street (East of Bridge), crossing the Busselton Bypass and connecting into existing pathways in Country Road leading to Bovell sporting facility.
F0035	Dunsborough Lakes Drive to N.C.C.	152,000	0	152,000	0	0	5,159	0	0	0	146,841	Footpath from Dunsborough Lakes Drive to the NCC providing access from existing footpath network and the subdivision. This will provide a footpath link all the way from the town centre to the NNC and from the existing Dunsborough Lakes network.
F0063	Yallingup Footpath	0	31,395	31,395								Carry over to complete footpath works
F0066	Bussell Highway Footpath Sections	200,000	189,820	389,820	0	0	0	0	0	0	389,820	This is a continuation of the existing 16/17 budget. Works are planned from the Queen Elizabeth drain heading east
F0073	Bussell Highway Footpath – Opposite the Corner Store to Ward	25,000	0	25,000	0	0	4,286	0	0	0	20,714	Missing link providing safe access along the Bussell highway from the existing path way (near Fairway Drive) from the warden Crossing heading west to Bower Rd
F0074	Milward Street – Ford Road to Cookworthy Street	55,000	0	55,000	0	0	4,138	0	0	0	50,862	Missing pedestrian link connecting Hester St / Cookworthy to Ford Road. This missing link provides a shared path connection to the existing network
F0075	Armitage Drive Footpath - Navigation Way to Avocet Boulevard	60,000	0	60,000	0	0	2,146	0	0	0	57,854	Missing link that will connect southern section of Armitage through to the school and shopping centre
F0076	Vasse Bypass Road Footpath	65,000	0	65,000	0	65,000	0	0	0	0	0	De Proclamation of Busselton Highway MRWA
		779,000	221,215	1,000,215	0	160,000	15,729	0	0	0	793,091	
Port Geographe Development												
C3157	Port Geographe - Landscaping Layman Road	25,000	10,000	35,000	35,000	0	0	0	0	0	0	Planting along the Eastern Road reserve, adjacent to the Wetlands (Ripping and tube stock Planting).
C3158	Port Geographe - Casurina Replacements on Layman Road	25,000	15,000	40,000	40,000	0	0	0	0	0	0	These funds are to plant 85 new red flowing gums to replace the casuarinas that were removed due to the damage they were causing
C3159	Port Geographe - Native planting to foot bridge	95,000	0	95,000	95,000	0	0	0	0	0	0	Upgrade to match existing POS. Works will consist of reticulation, tree planting, bollards & grass seeding /development.
C3160	Port Geographe - Reticulated POS at Layman Rd R/About	250,000	0	250,000	250,000	0	0	0	0	0	0	This if for the entry statement not completed by the developer. Landscaping to be similar to the park adjacent to Keel Retreat. This will include retic, grass develop. jetty pile structures, footpath & bollards & tree planting/shrubs.

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C3161	Port Geographe-Layman Road to Lanyard Boulevard (Planting)	20,000	0	20,000	20,000	0	0	0	0	0	The nibs of the median islands be planted with low lying hardy natives (such as pig face). Where possible this type of planting will be used in the body of the median and road reserve
C3163	Port Geographe - Outstanding Minor Repairs	30,000	0	30,000	30,000	0	0	0	0	0	Minor drainage works and civil construction not completed by the developer
C3164	Port Geographe - Reticulation Upgrade Scheme to Bore Water	335,000	0	335,000	335,000	0	0	0	0	0	Replace & upgrade scheme water system to bore Water - Stage 1 of 2.
		780,000	25,000	805,000	805,000	0	0	0	0	0	
CBD Townscape Construction Projects (Capital Works)											
C1024	Dunsborough Road Access Improvements Stage 1	591,155	0	591,155	0	0	762	0	0	590,393	Stage 4 of the access improvements. Total made up of the following 10YP allocation. 1. \$507,000 being the Townscape Budget. 2. \$10,000 from the car park budget. 3. \$67,000 from the footpath & cycleway budget. This completes the upgrade along Dunbay road including the roundabout adjacent to Dunsborough place.
		591,155	0	591,155	0	0	762	0	0	590,393	
Parks and Gardens/Reserves (Capital Works)											
C3006	Playgrounds General - Replacement of playground equipment	20,000	0	20,000	0	0	0	0	0	20,000	This is for the replacement of aged, worn or damaged play equipment determined through the AMP or via site inspections
C3007	Parks Furniture Replacement - General Furniture Replacement	15,000	0	15,000	0	0	0	0	0	15,000	Furniture replacement as highlighted in the AMP and through visual inspections
C3131	Elijah Circle Shade Sail	40,000	0	40,000	40,000	0	0	0	0	0	Funded from Vasse Reserve
C3146	Dunsborough Town Centre	90,000	0	90,000	0	0	0	0	0	90,000	Continuation of Dunsborough Townscape Road, footpath, traffic and landscape improvements
C3165	Foreshore - Irrigation Renewal	60,000	0	60,000	0	0	0	0	0	60,000	Mainline from the Barnard Park Bore was installed in 2016/17 in preparation for decommissioning the Scout road bore. Further works required to complete link to the tennis club
C3167	Advanced Bore Monitoring Equipment	100,000	0	100,000	0	0	0	0	0	100,000	For the supply & installation of advanced bore monitoring equipment that can measure, rain levels, temperature, moisture content and automatically control the reticulation - A \$100k Grant has been applied for, which requires matching funds - If unsuccessful these funds will be re-allocated to other projects or returned to the reserve.
C3169	Relocatable Bike Racks	11,000	0	11,000	0	0	0	0	0	11,000	These to be used mostly for events but housed at the Depot. They are being funded from the Footpath & Cycleway 10YP capital allocation.
C3170	Yallingup Beach Showers	40,000	0	40,000	0	0	0	0	0	40,000	Replace and renew the low level beach showers at Yallingup beach (from AMP)
C3171	Dunsborough Foreshore Beach Showers	5,000	0	5,000	0	0	0	0	0	5,000	Relocate shower to prevent water tracking along footpath creating slippery conditions

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		381,000	0	381,000	40,000	0	0	0	0	341,000	
	Cemetery Capital Works										
C1609	Pioneer Cemetery - Implement Conservation Plan	20,000	0	20,000	0	0	0	0	0	20,000	Continuation of the upkeep and renovation of the Cemetery in accordance with the management plan
		20,000	0	20,000	0	0	0	0	0	20,000	
	Asset Management Plans - Buildings (Capital Works)										
B9517	GLC - Pool Relining	570,000	0	570,000	0	32,000	64,000	0	0	474,000	Replace pool liner in the indoor pool which is failing and beyond repair
B9528	GLC - Plant Room	130,000	0	130,000	0	0	0	0	0	130,000	Maintenance to the key infrastructure of Pool filtration systems as noted in the AMP
B9112	Ambergate Bushfire Brigade Shed	123,307	0	123,307	0	123,307	0	0	0	0	Carry Over - DFES Capital grant
B9804	Kook Park Home	100,000	95,802	195,802	0	0	0	0	0	195,802	Replace ageing park homes
		923,307	95,802	1,019,109	0	155,307	64,000	0	0	799,802	
	Aged Housing - Infrastructure Works										
B9300	Aged Housing Capital Improvements - Winderlup	33,000	0	33,000	33,000	0	0	0	0	0	
B9301	Aged Housing Capital Improvements - Harris Road	22,000	0	22,000	22,000	0	0	0	0	0	
B9302	Aged Housing Capital Improvements - Winderlup Court (City)	40,000	0	40,000	40,000	0	0	0	0	0	
C3451	Aged Housing Infrastructure (Upgrade)	13,000	0	13,000	13,000	0	0	0	0	0	
		108,000	0	108,000	108,000	0	0	0	0	0	
	Asset Management Plan - Roads Construction (Muni and Reserve)										
C1001	Queen Street Upgrade - Duchess to Kent Street	124,000	0	124,000	120,000	0	0	0	0	4,000	
W0019	Marine Terrace	500,000	0	500,000	498,965	0	1,035	0	0	0	As part of the foreshore upgrade this section of Marine Terrace from Queen to Brown will be upgraded to include median islands lighting and exposed agg concrete. This comes at a point where funding had been allocated in the AMP for the reseal of this section of road.
W0066	Court Street	22,500	0	22,500	0	0	0	0	0	22,500	Pedestrian Refuge island
W0108	Yelverton Road	1,080,376	0	1,080,376	1,075,473	0	4,903	0	0	0	Upgrade and Reconstruction of two section of yelverton road which are currently a narrow seal. These will be widened to the new design 6m wide seal. High traffic poor condition road (also see T0084)
W0136	DAIP Issues District ACROD Bays, ramps, signs etc.	30,000	6,792	36,792	0	0	0	0	0	36,792	Improvements to universal access requirements as identified via the DAIP committee and community requests
W0137	Edwards Road	152,000	0	152,000	0	0	0	0	0	152,000	Gravel re sheet from SLK 0.8 to 4.3 for Edwards Rd as pavement depth is minimal.
W0150	Roe Terrace Busselton	20,000	0	20,000	20,000	0	0	0	0	0	Continued construction of Roe terrace to form a gravel road
W0176	Signage Alternate CBD Entry	0	60,000	60,000	0	0	0	0	0	60,000	
W0177	Strelly Street	0	60,000	60,000	50,000	0	0	0	0	10,000	
W0192	Valley Road	0	46,840	46,840	46,840	0	0	0	0	0	Asphalt Overlay

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W0198	Senior Citizens Access Road	0	46,500	46,500	46,500	0	0	0	0	0	0	Completion of road works	
W0200	Farquhar Rd Gravel Resheet Slk 0.60 - 2.10	53,000	0	53,000	0	0	4,039	0	0	0	48,961	Gravel re sheet from SLK 0.6 to 2.1 for Farquhar Rd as pavement depth is minimal.	
W0201	McDonald Rd Gravel Resheet Slk 1.40 - 2.49	50,010	0	50,010	0	0	0	0	0	0	50,010	Gravel re sheet from SLK 1.4 to 2.5 for McDonald Rd as pavement depth is minimal.	
W0202	Costello Road - Asphalt Overlay	71,000	0	71,000	71,000	0	0	0	0	0	0	Asphalt Overlay and kerbing from SLK 0.03 to 0.247 due to extensive cracking and edge break currently condition 8. To be done in conjunction with Coates Rd	
W0203	Coates Street - Asphalt Overlay	55,000	0	55,000	55,000	0	0	0	0	0	0	Asphalt Overlay minor widening and kerbing from SLK 0.02 to 0.13 due to extensive cracking and edge break currently condition 8, to be done in conjunction with Costello Rd	
W0204	Greenfields Road (Loop) - One way layout	56,000	0	56,000	56,000	0	0	0	0	0	0	Re design and improvement to intersection and develop into one way traffic to reduce rat run and increase in traffic	
W0207	Busselton Highway Pavement Deformation	10,000	0	10,000	0	10,000	0	0	0	0	0	De Proclamation of Busselton Highway MRWA	
W0208	Plover Court	32,500	0	32,500	0	0	0	0	0	0	32,500	Asphalt overlay	
		2,256,386	220,132	2,476,518	2,039,778	10,000	9,977	0	0	0	416,763		
Busselton Dunsborough Traffic Implementation Works													
V0002	Busselton Dunsborough Traffic Implementation Works	2,325,000		2,325,000	2,325,000	0	0	0	0	0	0	0	Progressive upgrade of the local road network to reduce congestion, increase traffic flow and ease of access.
		2,325,000	0	2,325,000	2,325,000	0	0	0	0	0	0	0	
Main Roads - Direct Grants Fully Funded													
S0314	Koorabin Drive - Reseal	250,000	0	250,000	0	250,000	0	0	0	0	0	0	Complete Re seal the whole length from Gunyulgup Valley Drive to Marrinup Drive approx. 1.1km to prevent reflective cracking
S0315	Guerin Street - Asphalt Overlay	85,907	0	85,907	0	85,907	0	0	0	0	0	0	Asphalt Overlay from SLK 35 to 474 (Marine Terrace to Harwood Rd. The road is in very poor condition 8 to 9.
		335,907	0	335,907	0	335,907	0	0	0	0	0	0	
Main Roads - Regional Road Group and Blackspot Grants (2/3 Funded)													
S0035	Strelly Street	420,000	129,859	549,859	0	326,000	80,398	0	0	0	143,461	143,461	Relocation of services, land purchases, construction of intersection upgrade
S0049	Layman Road	0	672,701	672,701	0	100,000	391,134					181,567	Final Stage
S0051	Causeway Road	60,000	79,032	139,032	0	60,000	32,688	0	0	0	46,344	46,344	Continued ongoing design development of Causeway Rd in conjunction with the Busselton Traffic Study. Minor works and service relocations
S0064	Peel Terrace	750,000	352,549	1,102,549	180,000	644,000	83,657	0	0	0	194,892	194,892	Design works, service relocation and construction of round about and intersection treatments associated with the eastern link on Peel terrace
S0066	Queen Street	225,000	29,412	254,412	0	160,000	9,608	0	0	0	84,804	84,804	Design Services, relocation of services for intersection treatments and road widenings associated with the Busselton traffic Study.

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S0067	Layman Road - Reconstruction Between 3250 and 6190	600,000	0	600,000	0	400,000	17,548	0	0	182,452	This section of layman road is in a poor condition. The road will be reconstructed with the level being raised due to high water table.
S0068	Georgiana Molloy Bus Bay Facilities	200,000	0	200,000	0	120,000	80,000	0	0	0	MRWA Fully grant funded
		2,255,000	1,263,553	3,518,553	180,000	1,810,000	695,033	0	0	833,520	
Roads to Recovery - Federal Funded											
T0004	Chapman Hill Road	92,000	0	92,000	0	92,000	0	0	0	0	Chapman Hill Road from SLK 18.78 to 20.20 reconstruction of gravel shoulders
T0016	Puzey Road	155,000	0	155,000	0	155,000	0	0	0	0	Second coat seal to the section of works that have been reconstructed in the 16/17 financial year. Final treatment of 16/17 reconstruction works.
T0026	Kaloorup Road	43,000	0	43,000	0	43,000	0	0	0	0	Asphalt Overlay from SLK 1.16 to 1.3 due to extensive cracking and edge break currently condition 8
T0061	Jindong Treeton Road	25,000	0	25,000	0	25,000	0	0	0	0	Second coat seal to the section of works that have been reconstructed approximately 5 years ago (approx. 600m section). Final treatment of reconstruction works.
T0077	Florence Rd Gravel Resheet Slk 0.30 - 1.00	35,000	0	35,000	0	35,000	0	0	0	0	Gravel re sheet from SLK 0.3 to 1.0 of Florence Rd as pavement depth is minimal and road is subject to heavy traffic
T0078	Taylor Rd Gravel Resheet Slk 0.00 - 1.14	48,000	0	48,000	0	48,000	0	0	0	0	Gravel re sheet from SLK 0 to 1.14 for Taylor Rd as pavement depth is minimal.
T0079	Patton Terrace - Asphalt Overlay	269,000	0	269,000	0	269,000	0	0	0	0	This complete section of road is severely deformed requires complete reconstruction and asphalt seal
T0080	Craig Street - Asphalt Overlay	152,000	0	152,000	0	152,000	0	0	0	0	Reconstruction of Craig St from SLK 0.113 to 0.33. This is due to sunken pavement, pavement failure and is 30 years old. Currently condition 9.
T0083	Pinnock Place- Asphalt Overlay	40,000	0	40,000	0	40,000	0	0	0	0	Asphalt overlay Pinnock Place from SLK 0 to 0.058 (whole section) due to poor condition and edge failure (currently condition 9)
T0084	Yelverton Road	589,624	0	589,624	0	589,624	0	0	0	0	See also W0108 for balance of road works
		1,448,624	0	1,448,624	0	1,448,624	0	0	0	0	
	Capital Works Total	78,053,404	3,243,722	81,297,126	14,475,652	24,758,128	26,246,797	635,150	8,350,000	6,800,004	



ANNUAL BUDGET

SCHEDULE OF FEES & CHARGES

2017 - 2018

CITY OF BUSSELTON

Adopted Schedule of Fees & Charges

2017/18 Financial Year

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<p><i>A concession of 50% of the adopted fee or charge may apply (upon application) in relation to those fees and charges shaded and marked with an asterisk (*). The concession is only available to incorporated not for profit organisations and groups where profits raised from the associated activity are to be donated to a local cause or charity.</i></p>			
<u>EXECUTIVE SERVICES</u>			
<u>SALE OF DOCUMENTS</u>			
<u>Council Minutes</u>			
Subscription on a per annum basis	470.00	470.00	470.00
Single Copy - Agenda	30.00	30.00	30.00
Single Copy - Minutes	20.00	20.00	20.00
<u>Electoral Rolls</u>			
Per copy	65.00	65.00	65.00
<u>Publications</u>			
Cape of Contrasts Book	20.00	20.00	22.00
<u>CITY OF BUSSELTON LICENCE PLATES</u>			
(Not applicable to plates sold at Auction)			
City of Busselton plates (aluminium)	509.09	509.09	560.00
Dunsborough plates (polycarbonate)	509.09	509.09	560.00
Yallingup plates (polycarbonate)	509.09	509.09	560.00

DESCRIPTION	ADOPTED FEE 2016/17 (Exc GST)	ADOPTED FEE 2017/18 (Exc GST)	ADOPTED FEE 2017/18 (Inc GST)
<u>PLANNING & DEVELOPMENT SERVICES</u>			
<u>BUILDING RELATED FEES</u>			
Fees for building services listed in Schedule 2, Building Regulations 2012	As per the maximum fee listed in Schedule 2, Building Regulations 2012	As per the maximum fee listed in Schedule 2, Building Regulations 2012	As per the maximum fee listed in Schedule 2, Building Regulations 2012
<u>Demolition Licence</u>			
Performance Bond - site clean-up and verge bond	420.00	432.00	432.00
<u>Building Plan Searches and Research Fee</u>			
Building under construction	75.00	77.00	77.00
Old Archive (Stored at Depot) - under 15 years	112.00	115.00	115.00
Old Archive (Stored at Depot) - over 15 years	147.00	151.00	151.00
Provide copy of Housing Indemnity Insurance Policy	75.00	77.00	77.00
Site Plans	58.00	60.00	60.00
<i>The above fees include the cost of copying up to ten A4 or A3 sheets or equivalent. Any further copies which be charged in accord with the adopted photocopy charges as detailed in this Schedule.</i>			
<u>Provision of Hard Copy of Approved Plans</u>			
A4 Photocopy	14.00	15.00	15.00
A3 Photocopy	17.00	18.00	18.00
<u>Computer Plotting (full colour) per sheet</u>			
A4 Sheet	30.00	31.00	31.00
A3 Sheet	35.00	36.00	36.00
A2 Sheet	45.00	46.00	46.00
A1 Sheet	68.00	70.00	70.00
<u>Building Inspection and Reports</u>			
Building inspection and report preparation (relocated dwelling or similar)	472.73	486.36	535.00
Strata inspection fee - First inspection free. Fee applies to subsequent inspections.	147.27	151.82	167.00
Property Inspection and Report Preparation	441.82	454.55	500.00
Building Call Out Fee. Fee applies where work for which an inspection is requested, was not ready for inspection.	147.27	151.82	167.00
Weekend Call Out Fee - per hour (calculated as a minimum of one hour)	122.73	126.36	139.00
Pool inspection fee on sale of property (if more than 1 year from scheduled inspection)	147.27	151.82	167.00
Building and Pool re-inspection fee for non compliance.	147.27	151.82	167.00
<u>Subscription for Building Lists</u>			
Annual (supplied monthly) - per annum fee	272.00	280.00	280.00
One Monthly Subscription only - per month fee	46.00	47.00	47.00
<u>Building certificates and written advice (Building Act 2011)</u>			

DESCRIPTION	ADOPTED FEE 2016/17 (Exc GST)	ADOPTED FEE 2017/18 (Exc GST)	ADOPTED FEE 2017/18 (Inc GST)
Certificate of design compliance for class 2-9 buildings construction value up to \$2M	0.09% of the GST inclusive estimated value of works, with a minimum of \$262; plus GST.	0.09% of the GST inclusive estimated value of works, with a minimum of \$262; plus GST.	0.09% of the GST inclusive estimated value of works, with a minimum of \$262; plus GST.
Certificate of design compliance for class 2-9 buildings construction value more than \$2M	\$1,800, plus 0.07% of the GST inclusive estimated value of works for every \$ over \$2M; plus GST.	\$1,800, plus 0.07% of the GST inclusive estimated value of works for every \$ over \$2M; plus GST.	\$1,800, plus 0.07% of the GST inclusive estimated value of works for every \$ over \$2M; plus GST.
Certificate of Construction/ Building Compliance	Hourly fee of \$125, minimum of \$262 plus GST	Hourly fee of \$125, minimum of \$262 plus GST	Hourly fee of \$125, minimum of \$262 plus GST
Provision of written advice confirming compliance with town planning and/or environmental health matters, and/or advising of town planning and environmental health requirements, prior to submissions of an application for issue of a building permit	68.18	73.00	73.00
HEALTH RELATED FEES			
Food Premises Fees			
Application for Registration/ Notification of Food Premises	62.00	64.00	64.00
Review of Registration/Notification of Food Premises	60.00	61.50	61.50
Transfer of Registration Fee	62.00	64.00	64.00
Inspection fee - Low Risk	92.00	94.50	94.50
Inspection fee - Medium Risk	196.50	202.00	202.00
Inspection fee - High Risk	196.50	202.00	202.00
Inspection fee - School Canteens	0.00	0.00	0.00
Plans Assessment fee - small - residential	78.00	80.00	80.00
Plans Assessment fee	155.00	159.50	159.50
Plans Assessment fee - supermarkets or premises > 2 separate food outlets	240.00	247.00	247.00
Inspection of premises on request	173.00	178.00	178.00
Request for copy of condemnation certificate	80.00	82.00	82.00
Copy of Food Sampling Results Certificate	27.00	27.50	27.50
Temporary Food Business assessment fee (per occasion)	40.00	41.50	41.50
Temporary Food Business assessment fee (annual)	180.00	185.00	185.00
Stallholders			
Application for Stallholders Permit Fee/Renewal of Stallholder's Permit Fee/ Transfer of Stallholders Permit			
per occasion	31.00	32.00	32.00
Up to 3 months	41.50	42.50	42.50
6 months	62.00	64.00	64.00
12 months	125.00	128.50	128.50
Application for Transfer of Stallholder's Permit	31.00	32.00	32.00
Traders			
Application for Trader's Permit	150.00	150.00	150.00
Application for Transfer of Trader's Permit	150.00	150.00	150.00

DESCRIPTION	ADOPTED FEE 2016/17 (Exc GST)	ADOPTED FEE 2017/18 (Exc GST)	ADOPTED FEE 2017/18 (Inc GST)
Itinerant Trader Permit Fee	2,500.00	2,500.00	2,500.00
Trader's Permit – Bond Fees	1,125.00	1,125.00	1,125.00
Trader's Permit Fee – Zone 1			
Prime sites (e.g. established coastal and foreshore nodes) as depicted within Trading in Public Places Policy			
12 months	3,000.00	3,000.00	3,000.00
Trader's Permit Fee – Zone 2			
Other sites as depicted within Trading in Public Places Policy			
12 months	2,000.00	2,000.00	2,000.00
Outdoor Eating Facility			
Application for Outdoor Eating Facility Permit	105.00	150.00	150.00
Outdoor Eating Facility Permit Fee/Renewal of Outdoor Eating Facility Permit Fee	105.00	0.00	0.00
Application for Transfer of Outdoor Eating Facility Permit	105.00	150.00	150.00
Public Building Fees			
The maximum "Statutory" fee for consideration of an application for approval is \$832 (inc GST)			
< 500 persons	155.00	160.00	160.00
500 - 999 persons	210.00	216.00	216.00
1,000 - 2,999 persons	420.00	432.00	432.00
3,000 - 4,999 persons	700.00	720.00	720.00
> 5,000 persons	820.00	844.00	844.00
Public Building Inspection Fee (including events)	105.00	108.00	108.00
Water Sampling Fee			
Chemical Swimming Pool sample	14.00	14.50	14.50
Micro/ Amoeba Swimming Pool Sample	34.00	35.00	35.00
Private Water Supply Sampling Fee	72.00	74.00	74.00
Park Home, Annexe & Miscellaneous Caravan Park Fees			
Application for Approval of Park Home	233.00	240.00	240.00
Application for Approval of Annexe	233.00	240.00	240.00
Application for approval of other Buildings, Carports, Pergolas and Storage Sheds	233.00	240.00	240.00
Animal Registration Fees			
Application for Registration of Stable	84.00	86.50	86.50
Application to Renew Registration of Stable	50.00	51.50	51.50
Application to Transfer Registration of Stable	25.00	25.50	25.50
Application for Registration of premises to keep pigeons	84.00	86.50	86.50
Application for renewal of Registration to Keep Pigeons	50.00	51.50	51.50
Lodging House Registration Fees			
Application for Registration of Lodging House - less than 15 lodgers	354.00	364.00	364.00
Renewal of Registration of Lodging House - less than 15 lodgers	236.00	242.50	242.50
Application for Registration of Lodging House - 15 or more lodgers	506.00	520.00	520.00
Renewal of Registration of Lodging House - 15 or more lodgers	338.00	348.00	348.00
Temporary Accommodation Approval Fees			
Application for Approval to camp (Regulation 11 Caravan Parks & Camping Grounds Regulations 1997)	235.00	235.00	235.00
Holiday Homes			
Registration of Holiday Homes	354.00	364.00	364.00
Renewal of Holiday Homes Registration	236.00	242.50	242.50

DESCRIPTION	ADOPTED FEE 2016/17 (Exc GST)	ADOPTED FEE 2017/18 (Exc GST)	ADOPTED FEE 2017/18 (Inc GST)
Application to replace manager	32.00	33.00	33.00
Effluent Disposal Fee			
Request for re-inspection	123.00	126.50	126.50
Local Government Report	255.00	262.50	262.50
Copy of Approval - Apparatus for Treatment of Sewage	113.00	116.00	116.00
Noise Monitoring Fees			
The maximum "Statutory" fee for consideration of a Regulation 18 application for approval is \$1000 (inc GST)			
<500 persons	207.00	213.00	213.00
500 - 1,000 persons and 1 performing area only	518.00	533.00	533.00
500 - 1,000 persons and 2 or more performing areas	828.00	852.00	852.00
>1,000 persons and 1 performing area only	828.00	852.00	852.00
>1,000 persons and 2 or more performing areas	1,000.00	1,000.00	1,000.00
Noise monitoring fee - per hour	125.00	128.50	128.50
Noise Monitoring Report	260.00	267.50	267.50
General Fees			
Request for a Section 39 Liquor Licence Certificate	190.00	195.50	195.50
Premises Plan Assessment Fee - miscellaneous	155.00	159.50	159.50
Request for Inspection of Premises - miscellaneous	173.00	178.00	178.00
Request for Premises Inspection Report	153.00	157.50	157.50
Reports to Settlement agents	103.00	157.50	157.50
Copy of Certificate of analysis	27.00	27.50	27.50
TOWN PLANNING RELATED FEES			
Fees for planning services listed in the Planning and Development Regulations 2009	As per the maximum fee listed in Schedule 2, Planning and Development Regulations 2009	As per the maximum fee listed in Schedule 2, Planning and Development Regulations 2009	As per the maximum fee listed in Schedule 2, Planning and Development Regulations 2009
Miscellaneous Planning Consent Applications			
Provision of written advice confirming compliance with town planning and/or environmental health matters, and/or advising of town planning and environmental health requirements, prior to submissions of an application (per hour charge).	75.00	73.00	73.00
Research Fee for Planning Information (per hour charge)	101.00	104.00	104.00
Certificate of Local Planning Authority (or Local Government Authority where appropriate)	142.00	146.00	146.00

DESCRIPTION	ADOPTED FEE 2016/17 (Exc GST)	ADOPTED FEE 2017/18 (Exc GST)	ADOPTED FEE 2017/18 (Inc GST)
Extension of term of approval, approval of modified plans or reconsideration of conditions of approval where application is received more than 28 days from the date of the original decision (no fees are payable where application received within 28 days)	20% of the planning application fee that would apply to a new application, with the minimum fee being the fee payable for an application for planning consent.	20% of the planning application fee that would apply to a new application, with the minimum fee being the fee payable for an application for planning consent.	20% of the planning application fee that would apply to a new application, with the minimum fee being the fee payable for an application for planning consent.
Reconsideration of decision to refuse application for planning consent where application is received more than 28 days from the date of the original decision (no fees are payable where application received within 28 days)	40% of the planning application fee that would apply to a new application, with the minimum fee being the fee payable for an application for planning consent.	40% of the planning application fee that would apply to a new application, with the minimum fee being the fee payable for an application for planning consent.	40% of the planning application fee that would apply to a new application, with the minimum fee being the fee payable for an application for planning consent.
Assessment of plans or detailed documents required pursuant to a DGP, DAP or site-specific zoning provisions prior to development or subdivision.	Planning application fee as per Schedule 2 Planning and Development Regulations 2009, plus GST.	Planning application fee as per Schedule 2 Planning and Development Regulations 2009, plus GST.	Planning application fee as per Schedule 2 Planning and Development Regulations 2009, plus GST.
Permit to use (waived on the first callout or inspection)	158.00	162.00	162.00
Permit to commence (waived on the first callout or inspection)	158.00	162.00	162.00
Landgate Search	Cost plus 30%	Cost plus 30%	Cost plus 30%
Rcodes variation applications	Planning application fee as per Schedule 2 Planning and Development Regulations 2009	Planning application fee as per Schedule 2 Planning and Development Regulations 2009	Planning application fee as per Schedule 2 Planning and Development Regulations 2009
Agency referral fee (in addition to application fee)	118.00	121.00	121.00

DESCRIPTION	ADOPTED FEE 2016/17 (Exc GST)	ADOPTED FEE 2017/18 (Exc GST)	ADOPTED FEE 2017/18 (Inc GST)
Planning application consultation - neighbour and agency only (in addition to application fee)	114.00	121.00	121.00
Planning application consultation - requiring public advertising (in addition to application fee)	372.00	382.00	382.00
Applications for planning approval when required ONLY due to inclusion of property on adopted Heritage List	Full Fee Waiver (\$0)	Full Fee Waiver (\$0)	Full Fee Waiver (\$0)
<u>Provision of Hard Copy of Approved Plans</u>			
A4 Photocopy	14.00	15.00	15.00
A3 Photocopy	17.00	18.00	18.00
<u>Computer Plotting (full colour) per sheet</u>			
A4 Sheet	30.00	31.00	31.00
A3 Sheet	35.00	36.00	36.00
A2 Sheet	45.00	46.00	46.00
A1 Sheet	68.00	70.00	70.00
<u>Legal Agreements</u>			
Planning & Building Agreement Preparation Fees	At cost plus GST	At cost plus GST	At cost plus GST
Planning & Building Agreement Preparation Fees - External	At cost plus GST	At cost plus GST	At cost plus GST
<u>RANGER & FIRE SERVICE RELATED FEES</u>			
<u>ANIMAL CONTROL</u>			
Registration tag re-issue	Nil	Nil	Nil
Other LGA Registration transfer - Dogs & Cats	Nil	Nil	Nil
<u>Cat/ Dog Traps</u>			
Cat/Dog Trap refundable deposit when requesting trap	100.00	100.00	100.00
<u>Application Fees</u>			
Application for permission to keep more than two cats	0.00	75.00	75.00
Application for permission to keep more than two dogs	0.00	75.00	75.00
Application for licence/renewal of licence to keep an approved cattery establishment	0.00	206.00	206.00
Application for licence/renewal of licence to keep an approved kennel establishment	0.00	206.00	206.00
<u>Dangerous Dogs</u>			
Dangerous Dog (Declared) compliance and annual inspection fee	0.00	100.00	100.00
<u>IMPOUNDING FEES - ANIMALS</u>			
<u>Impounding Fees - Dogs</u>			
Dog - Animal Facility Administration Fee	170.00	175.00	175.00
Sustenance Fees for first 72 hours	0.00	0.00	0.00
Sustenance Fees per day after 72 hours	28.00	29.00	29.00
<u>Impounding Fees - Cats</u>			
Cat Impoundment Fee	170.00	175.00	175.00
Sustenance Fees for first 72 hours	0.00	0.00	0.00
Sustenance Fees per day after 72 hours	28.00	29.00	29.00
<u>Ranger Fees to impound stock</u>			
Stock (1) to include entire horses, mules, asses, camels, bulls or boars, per head			

DESCRIPTION	ADOPTED FEE 2016/17 (Exc GST)	ADOPTED FEE 2017/18 (Exc GST)	ADOPTED FEE 2017/18 (Inc GST)
- if impounded after 6am & before 6pm	109.00	112.00	112.00
- if impounded after 6pm and before 6am	132.50	136.50	136.50
Stock (2) to include mares, gelding, colts, fillies, foals, oxen, cows, steers, heifers, calves, rams or pigs - per head			
- if impounded after 6am & before 6pm	109.00	112.00	112.00
- if impounded after 6pm and before 6am	132.50	136.50	136.50
Stock (3) to include wethers, ewes, lambs, goats - per head			
- if impounded after 6am & before 6pm	80.00	82.00	82.00
- if impounded after 6pm and before 6am	102.50	105.50	105.50
Stock Poundage Fee			
Stock (1) to include entire horses, mules, asses, camels, bulls or boars above or apparently above the age of 2 years - per head			
- First 24 hours or part	26.00	27.00	27.00
- Subsequently each 24 hours or part	15.50	16.00	16.00
Stock (2) to include entire horses, mules, asses, camels, bulls or boars under age of 2 years - per head			
- First 24 hours or part	26.00	27.00	27.00
- Subsequently each 24 hours or part	15.50	16.00	16.00
Stock (3) to include mares, gelding, colts, fillies, foals, oxen, cows, steers, heifers, calves, rams or pigs - per head			
- First 24 hours or part	26.00	27.00	27.00
- Subsequently each 24 hours or part	15.50	16.00	16.00
Stock (4) to include wethers, ewes, lambs, goats - per head			
- First 24 hours or part	26.00	27.00	27.00
- Subsequently each 24 hours or part	15.50	16.00	16.00
<i>No charge is payable in respect of a suckling animal under the age of 6 months running with its mother</i>			
Sustenance of Impounded Stock			
Stock (1) to include entire horses, mules, asses, camels, bulls or boars above or apparently above the age of 2 years - per head			
- For each 24 hours or part	13.50	14.00	14.00
Stock (2) pigs of any description - per head			
- For each 24 hours or part	13.50	14.00	14.00
Stock (3) rams, wethers, ewes, lambs or goats per head			
- For each 24 hours or part	13.50	14.00	14.00
<i>No charge is payable in respect of a suckling animal under the age of 6 months running with its mother</i>			
IMPOUNDING FEES - OTHER			
Signs			
Portable Signs	71.50	74.00	74.00
Fixed Sign	135.00	140.00	140.00
Beach Shelters and Other Structures			
Impounded Beach Shelter or Other Structure	0.00	120.00	120.00
Motor Vehicles			
Impounded Motor Vehicle - per vehicle	124.50	128.00	128.00
Daily Impoundment Fee	26.00	27.00	27.00
Impounded Motor Vehicle Towing Fee - at cost	At Cost	At Cost	At Cost

DESCRIPTION	ADOPTED FEE 2016/17 (Exc GST)	ADOPTED FEE 2017/18 (Exc GST)	ADOPTED FEE 2017/18 (Inc GST)
Shopping Trolleys			
Impounded Shopping Trolley - per trolley	68.50	70.50	70.50
RANGER & FIRE SERVICES - ADMIN COSTS			
Ranger time per hour	122.45	125.91	138.50
Ranger travelling costs (mileage): per kilometre	1.22	1.27	1.40
RANGER & FIRE SERVICES - MISCELLANEOUS			
Application for permit for portable sign	207.00	213.00	213.00
Application for permit pursuant to Thoroughfares Local Law where no fee otherwise identified	310.00	319.00	319.00
Application for Temporary Parking Permit - (per day or part thereof)	33.00	34.00	34.00
Application for beach/reserve vehicle access permit - per day	11.50	12.00	12.00
Application for beach/reserve vehicle access permit - annual permit	153.00	157.50	157.50
Application for beach/reserve vehicle access permit - renewal of annual permit	104.00	107.00	107.00
Application for beach/reserve vehicle access permit - transfer of annual permit	83	85.50	85.50
Dog disposal / rehousing fee: voluntary surrender by owner: fee per dog	129.00	133.00	133.00
Fire Hazard Clearing			
- Administration Fee	127.00	131.00	131.00
- Contractors Fee: actual cost	At Cost Plus GST	At Cost Plus GST	At Cost Plus GST
MEELUP REGIONAL PARK			
Competitor Charges			
Trail events - per competitor For events and activities including mountain biking, off road running, off road triathlon, adventure race.	2.82	2.91	3.20
Site based events - per patron/competitor Charge or fee is imposed on patrons/competitors attending the event and or activity but excluding leavers activities	3.77	3.86	4.25
Event Bonds			
Category 1 (< 500 patrons)	2,500.00	2,500.00	2,500.00
Category 2 (500 - 2,500 patrons)	5,000.00	5,000.00	5,000.00
Category 3 (> 2,500 patrons)	10,000.00	10,000.00	10,000.00
Brochure			
Wildflowers Brochure	2.27	2.73	3.00

DESCRIPTION	ADOPTED FEE 2016/17 (Exc GST)	ADOPTED FEE 2017/18 (Exc GST)	ADOPTED FEE 2017/18 (Inc GST)
<u>ENGINEERING & WORKS SERVICES</u>			
<u>Major Projects</u>			
Consultancy charge out rates subject to Contract negotiation where applicable			
Project Manager Advisor	154.55	154.55	170.00
Chief Executive Officer	227.27	227.27	250.00
Cultural Planner	77.27	77.27	85.00
Strategic Planner	77.27	77.27	85.00
Finance Officer	67.27	67.27	74.00
Administration Officer	67.27	67.27	74.00
Charge-out rates: City staff undertaking consultancy/ contract work for other local government authorities			
- Manager Level	159.09	159.09	175.00
- Co-ordinator Level	122.73	122.73	135.00
- Technical Officer Level	109.09	109.09	120.00
<u>MISCELLANEOUS</u>			
<u>Reinstatements/ Private Works</u>			
Road reserves charge for reinstatement of road reserves is the full cost plus profit margin as per Policy	Cost plus 30% plus GST	Cost plus 30% plus GST	Cost plus 30% plus GST
Private works charge for works requested to be undertaken by City resources is the full cost plus profit margin as per Policy	Cost plus 30% plus GST	Cost plus 30% plus GST	Cost plus 30% plus GST
<u>Other crossing place related services</u>			
Saw cutting & removal of kerbing/ m (minimum charge \$100)	Cost plus 30% plus GST	Cost plus 30% plus GST	Cost plus 30% plus GST
Concrete apron for brick paved crossovers/ m	Cost plus 30% plus GST	Cost plus 30% plus GST	Cost plus 30% plus GST
Spray seal pothole repairs/m2 (minimum charge \$100)	Cost plus 30% plus GST	Cost plus 30% plus GST	Cost plus 30% plus GST
Asphalt pothole repairs/m2 (minimum charge \$100)	Cost plus 30% plus GST	Cost plus 30% plus GST	Cost plus 30% plus GST
<u>Outstanding Works Bond determined by the Chief Executive Officer</u>			
If the number of work items outstanding < 5	Value + 50%	Value + 50%	Value + 50%
If the number of work items outstanding =/> 5	Value + 100%	Value + 100%	Value + 100%
<u>Subdivision Works - Maintenance Bonds</u>			
% of Total value of all Works: held for 12 months from practical completion and until all items are satisfactorily completed			
0 -100,000	5%	5%	5%
100,000 - 200,000	4%	4%	4%
200,000 - 400,000	3.5%	3.5%	3.5%
400,000 - 600,000	3%	3%	3%
over 600,000	2.5%	2.5%	2.5%
<u>ROAD/ TRAFFIC RELATED FEES</u>			
<u>Closure of Roads/ Rights of way/ Public Access Ways</u>			
Road closure Fees (includes administration and advertising)	745.00	767.00	767.00
*Road Closure Application Approval - one off events	75.00	77.00	77.00
Advertising Fee for road issue or works	445.00	458.00	458.00
Road dedication (including advertising and administration)	677.00	697.00	697.00
Legal Fees for road indemnification (document preparation & execution)	735.00	756.00	756.00
<u>Road openings - Works by Contractors</u>			

DESCRIPTION	ADOPTED FEE 2016/17 (Exc GST)	ADOPTED FEE 2017/18 (Exc GST)	ADOPTED FEE 2017/18 (Inc GST)
Application Fee - Trenching and/ or boring on roads and reserves	318.00	327.00	327.00
Administration/Inspection Fee - Road Opening or Underground Boring	77.00	79.00	79.00
Refundable Security Deposit			
Road opening/ m2 (minimum \$250)	109.00	112.00	112.00
- Under road boring	293.00	305.00	305.00
Performance Bond relating to Road Opening & reinstatement by Contractor / m2 (minimum fee \$250)	140.00	144.00	144.00
<u>Exploration Drilling Licence - District Roads/ Reserves</u>			
1-5 holes	289.00	297.00	297.00
6-10 holes	432.00	445.00	445.00
11-30 holes	878.00	903.00	903.00
31-100 holes	1,556.00	1,601.00	1,601.00
more than 100 holes	2,222.00	2,286.00	2,286.00
<i>Bond payable is determined to be equal to the Licence Fee payable</i>			
<u>Traffic Management</u>			
Traffic Count Data - fee per site recording (existing data)	66.00	68.00	68.00
*Traffic Management Plan - Applications	148.00	152.00	152.00
<u>Heavy Haulage Condition Requests</u>			
1-100 Trips per year	148.00	152.00	152.00
>100 Trips per year (extra cost due to Assessment that includes/ requires Council Approval)	735.00	756.00	756.00
<u>Directional Signs for Tourist Attractions and Services</u>			
Application Fee - per application	108.00	111.00	111.00
Annual Licence Fee - per blade	33.00	34.00	34.00
CAT1 and CAT1A - installation per blade	211.82	218.18	240.00
CAT2 and CAT 3 signs - installation per blade	588.18	605.45	666.00
Entrance sign per blade	621.82	640.00	704.00
<u>SUBDIVISION RELATED FEES</u>			
<u>Subdivision Supervision Fees</u>			
<i>Supervision Fee - % of total value of all road & drainage works, other than future lots.</i>			
Consulting Engineer and Clerk of Works fully supervises	1.50%	1.50%	1.50%
Consulting Engineer with no Clerk of Works	3.00%	3.00%	3.00%
Outstanding Works Supervision fees	1,170.00	1,204.00	1,204.00
<u>Early Subdivision Clearance</u>			
Application Fee	637.00	655.00	655.00
Early Subdivision Clearance Fee - % of total value of all outstanding works or minimum plus GST	2.5% or min \$5,016	2.5% or min \$5,016	2.5% or min \$5,016
<u>MISCELLANEOUS FEES</u>			
Gate Permits (per 5 years)	148.00	152.00	152.00
LGA Gate Permits - Application Fee	58.00	60.00	60.00
<u>Road Traffic Warning Signs</u>			
Set of 2 signs, posts and installation	540.91	556.36	612.00
Application Approval Fee	123.00	127.00	127.00
General Sign Works (repair and/or replacement)	Cost plus 30% plus GST	Cost plus 30% plus GST	Cost plus 30% plus GST

DESCRIPTION	ADOPTED FEE 2016/17 (Exc GST)	ADOPTED FEE 2017/18 (Exc GST)	ADOPTED FEE 2017/18 (Inc GST)
Fireworks Application Approval Fee (per application)	128.00	132.00	132.00
WASTE DISPOSAL AND SANITATION FEES			
DOMESTIC WASTE (BUSSELTON AND DUNSBOROUGH)			
General Domestic Waste (Sorted and Separated)			
Wheelie Bins (per bin)	1.82	1.82	2.00
Cars (Sedans) - without tray or trailer	3.64	3.64	4.00
Utes, vans, station wagons, 4WD, crew cab or trailers (6 x 4)	7.27	7.27	8.00
Trailers (over 6 x 4)	13.64	13.64	15.00
Car Trailers with Sides (Cost plus Trailer)	3.64	3.64	4.00
<i>Vehicles containing both general and green waste will be charged for both items if the waste is not separated</i>			
Domestic Bricks and Concrete			
Loads smaller than trailer	2.73	2.73	3.00
Utes, vans, station wagons, 4WD, crew cabs or trailers (6x4)	5.45	5.45	6.00
Car Trailers (over 6 x 4)	10.91	10.91	12.00
Clean Green Domestic Waste			
Domestic grass clippings and sawdust	1.82	1.82	2.00
Wheelie Bins (per bin)	1.82	1.82	2.00
Cars (Sedans) - without tray or trailer (including domestic grass clippings and sawdust)	3.64	3.64	4.00
Utes, vans, station wagons, 4WD, crewcab or trailers (6x4)	5.45	5.45	6.00
Trailers (over 6 x 4)	10.91	10.91	12.00
<i>* Larger vehicles attract commercial rates</i>			
Unsorted Domestic Waste (Mixed Waste Containing Recyclable Material)			
Utes, vans or trailers (not exceeding 6 x 4)	18.18	18.18	20.00
Trailers exceeding 6 x 4	36.36	36.36	40.00
Miscellaneous Domestic Charges			
Electronic Waste	Nil	Nil	Nil
Clean cardboard and paper	Nil	Nil	Nil
Glass bottles and jars	Nil	Nil	Nil
Kerbside Recyclables	Nil	Nil	Nil
Car bodies, trailers, small boats etc.	Nil	Nil	Nil
Truck bodies, large equipment	Nil	Nil	Nil
Gas bottles (per bottle)	Nil	Nil	Nil
Oil	Nil	Nil	Nil
Oily water (per litre) - must be marked on drum	Nil	Nil	Nil
Sale of Mulch - per m3 (self load)	Nil	Nil	Nil
Fridges and Freezers	Nil	Nil	Nil
Car/ light truck tyres - per tyre	6.36	7.27	8.00
Truck/ tractor tyres - per tyre	13.64	14.55	16.00
Bicycle/Motorcycle tyres - per tyre	1.82	1.82	2.00
Native Animals (Eg. Kangaroo's / Possums)	Nil	Nil	Nil
Small Animals (less than 50kg)	37.73	38.64	42.50
Medium Animals (50kg - 100kg)	118.18	121.82	134.00
Large Animals (+100kg)	245.45	252.73	278.00
Sale of grass clippings (per m3)	0.91	0.91	1.00
Rental space for skip bins at waste facilities (per bin per week)	6.36	6.36	7.00
Mattresses (each)	3.64	4.09	4.50
BUSSELTON COMMERCIAL			

DESCRIPTION	ADOPTED FEE 2016/17 (Exc GST)	ADOPTED FEE 2017/18 (Exc GST)	ADOPTED FEE 2017/18 (Inc GST)
<i>Note: Busselton does not accept any commercial waste other than clean green waste and miscellaneous recyclable items as listed below.</i>			
Green Waste (clean)			
Lawn clippings - commercial only	1.82	1.82	2.00
Commercial waste transported by car, utility, van or trailer (6 x 4)	5.45	5.45	6.00
All commercial trailers exceeding 6 x 4	10.91	10.91	12.00
Trucks up to 2 tonnes/ Bulk Bins under 3m3	31.82	32.73	36.00
Trucks up to 4 tonnes/ Bulk bins 3m3 to under 6m3	45.45	46.82	51.50
Trucks up to 8 tonnes/ Bulk bins 6m3 to under 10m3	68.18	70.00	77.00
Trucks over 8 tonnes/ Bulk bins 10m3 to under 20m3	90.91	93.64	103.00
Articulated vehicles/ Bulk bins 20m3 and over	152.73	157.27	173.00
Miscellaneous Commercial Charges			
Sale of Mulch -per m3 (self load)	9.09	10.00	11.00
Commercial electronic waste (per item)	7.27	8.18	9.00
Commercial fridges	4.55	5.00	5.50
Commercial cardboard (Utes, vans, station wagons, 4WD, crew cab, trailer)	7.27	8.18	9.00
Commercial cardboard (truck)	16.36	16.36	18.00
DUNSBOROUGH COMMERCIAL			
COMMERCIAL WASTE WITH WEIGHBRIDGE			
General waste including contaminated green waste - per 100kg	5.27	5.45	6.00
Construction and Demolition Waste - per 100kg	5.27	5.45	6.00
Building and construction (unseparated) waste - per 100kg	5.27	5.45	6.00
*Green waste (clean) - per 100kg	2.91	3.18	3.50
Liquid Waste - per 100kg	4.91	5.09	5.60
*Bricks and concrete - per 100kg	2.82	2.82	3.10
Asbestos - per 100kg	11.82	12.27	13.50
*Clean fill	Nil	Nil	Nil
** Minimum weighbridge charge	23.64	24.09	26.50
<i>*Site staff have the authority to make any decision regarding bricks and concrete, clean fill or green waste contamination. If this waste is considered contaminated the higher general waste disposal fee will be charged.</i>			
<i>** The minimum weighbridge charge applies to all loads of asbestos, whether domestic or commercial, and all commercial waste larger than a ute, van, 6 x 4 trailer.</i>			
COMMERCIAL WASTE (WEIGHBRIDGE UNAVAILABLE)			
<i>Note: Commercial waste is only accepted at Dunsborough. The below fees are only required should, for any reason, the weighbridge be inoperable.</i>			
General Waste, Building and Construction unseparated Waste			
Commercial General Waste (Sorted and Separated, 6x4 trailer)	11.27	11.36	12.50
Commercial General Waste (Sorted and Separated, Over 6x4 trailer)	23.64	23.64	26.00
Commercial General Waste (Unsorted, Containing Recyclables, 6x4 trailer)	23.64	23.64	26.00
Commercial General Waste (Unsorted, Containing Recyclables, Over 6x4 trailer)	47.27	47.27	52.00
Trucks up to 2 tonnes/ Bulk Bins under 3m3	56.36	58.18	64.00
Trucks up to 4 tonnes/ Bulk bins 3m3 to under 6m3	75.45	77.27	85.00
Trucks up to 8 tonnes/ Bulk bins 6m3 to under 10m3	103.64	106.36	117.00
Trucks over 8 tonnes/ Bulk bins 10m3 to under 20m3	140.91	144.55	159.00
Articulated vehicles/ Bulk bins 20m3 and over	254.55	261.82	288.00
Compactor vehicles - load capacity not exceeding 3m3	112.73	115.45	127.00
Compactor vehicles - load capacity over 3m3	131.82	135.45	149.00
Each additional m3 over 3m3	7.27	7.27	8.00

DESCRIPTION	ADOPTED FEE 2016/17 (Exc GST)	ADOPTED FEE 2017/18 (Exc GST)	ADOPTED FEE 2017/18 (Inc GST)
Green Waste (clean)			
Lawn clippings/ sawdust (all vehicles/ trailers)	1.82	1.82	2.00
Commercial waste transported by car, utility, van or trailer (6 x 4)	5.45	5.45	6.00
All commercial trailers exceeding 6 x 4	10.91	10.91	12.00
Trucks up to 2 tonnes/ Bulk Bins under 3m3	30.91	31.82	35.00
Trucks up to 4 tonnes/ Bulk bins 3m3 to under 6m3	46.36	47.27	52.00
Trucks up to 8 tonnes/ Bulk bins 6m3 to under 10m3	67.27	69.09	76.00
Trucks over 8 tonnes/ Bulk bins 10m3 to under 20m3	90.91	93.64	103.00
Articulated vehicles/ Bulk bins 20m3 and over	152.73	157.27	173.00
Bricks and Concrete (uncontaminated) - Dunsborough only			
Commercial waste transported by car, utility, van or trailer (6 x 4)	5.45	5.45	6.00
All commercial trailers exceeding 6 x 4	10.91	11.36	12.50
Trucks up to 2 tonnes/ Bulk Bins under 3m3	41.82	42.73	47.00
Trucks up to 4 tonnes/ Bulk bins 3m3 to under 6m3	55.45	57.27	63.00
Trucks up to 8 tonnes/ Bulk bins 6m3 to under 10m3	76.36	78.18	86.00
Trucks over 8 tonnes/ Bulk bins 10m3 to under 20m3	121.82	125.45	138.00
Articulated vehicles/ Bulk bins 20m3 and over	200.00	205.45	226.00
Other Commercial Waste - Dunsborough Only			
Liquid Waste/ Sewage - per kl	49.09	50.45	55.50
Asbestos (per m3)	103.64	106.36	117.00
Special burials (per m3) - prescribed items/ per cubic metre: Asbestos waste, fibreglass insulation and any other waste listed from time to time by the Principal Environmental Health Officer (Medical Waste not accepted)	103.64	106.36	117.00
Timber (demolition or new). Must be milled, uncontaminated and untreated. Acceptance is at the discretion of disposal site attendants and the City may refuse to accept timber.	Nil	Nil	Nil
Bin Hire Charges			
Charge per 240L bin on the condition that bins are collected, emptied, cleaned and returned by the hirer	9.09	10.00	11.00
Charge per 240L lost or damaged bin	118.18	121.82	134.00

DESCRIPTION	ADOPTED FEE 2016/17 (Exc GST)	ADOPTED FEE 2017/18 (Exc GST)	ADOPTED FEE 2017/18 (Inc GST)
FINANCE & CORPORATE SERVICES			
ADMINISTRATION/ MISCELLANEOUS FEES			
Photocopying Charges			
A4 Sheet	0.23	0.27	0.30
A3 Sheet	2.09	2.18	2.40
RATES & FINANCE CHARGES			
Rates/ Property Related Matters			
Ownership Listings - per search	10.00	11.00	11.00
Ownership listings - per locality	18.00	19.00	19.00
Archive Rate Searches - stored at depot	72.00	75.00	75.00
Additional copy of rates notice upon request	17.00	18.00	18.00
Statement of Rates (rates, orders and requisitions)	23.00	24.00	24.00
Payment Arrangement Administration Fee	26.00	27.00	27.00
Loan Raising Fees			
Loan Establishment Fee	583.64	600.00	660.00
MAPPING & PROPERTY INFORMATION			
GIS Mapping and Property Information			
Computer Plotting (Full Colour) - City of Busselton Data Only			
A4 Sheet	28.00	29.00	29.00
A3 Sheet	33.00	34.00	34.00
A2 Sheet	42.00	43.00	43.00
A1 Sheet	68.00	70.00	70.00
A0 Sheet	79.00	81.50	81.50
Special Mapping - City of Busselton Data Only			
Provision of printed maps			
Per hour charge	79.00	81.50	81.50
*Printing costs (as per Computer Plotting fees above)			
*Minimum charge of \$70 (inc GST)			
Provision of maps in PDF/ Image form - City of Busselton Data Only			
Per hour charge	79.00	81.50	81.50
Per PDF or image	25.00	26.00	26.00
*Minimum charge of \$70 (inc GST)			
Local Planning Scheme - Digital Format	393.00	404.50	404.50
Electronic Extraction Fee	91.00	94.00	94.00
Local Planning Scheme No.21			
Scheme Text	107.00	110.00	110.00
A1 Size -			
Per Sheet	68.00	70.00	70.00
Per Full Set (includes full set maps & text)	1,277.00	1,314.00	1,314.00
Scheme Package (includes full set maps, text & quarterly amendment updates)	1,740.00	1,790.00	1,790.00
Annual Renewal charge for Scheme Package	1,277.00	1,314.00	1,314.00
A2 Size -			
Per Sheet	41.00	42.00	42.00
Per Full Set (includes full set maps & text)	814.00	838.00	838.00

DESCRIPTION	ADOPTED FEE 2016/17 (Exc GST)	ADOPTED FEE 2017/18 (Exc GST)	ADOPTED FEE 2017/18 (Inc GST)
Scheme Package (includes full set maps, text & quarterly amendment updates)	1,102.00	1,134.00	1,134.00
Annual Renewal charge for Scheme Package	826.00	850.00	850.00
A3 Size -			
Per Sheet	33.00	34.00	34.00
Per Full Set (includes full set maps & text)	671.00	691.00	691.00
Scheme Package (includes full set maps, text & quarterly amendment updates)	906.00	932.00	932.00
Annual Renewal charge for Scheme Package	671.00	690.00	690.00
<u>CEMETERY FEES</u>			
<u>Land Grant for Right of Burial</u>			
Grant of Right of Burial: Ordinary land for grave 2m x 1.2m where directed (25 years)	2,050.00	2,110.00	2,110.00
Renewal of Grant of Right of Burial : Ordinary land for grave (additional 25 years). Requires proof of Grant Holder's rights	2,050.00	2,110.00	2,110.00
Pre-purchased Grant of Right of Burial: Ordinary land for grave 2m x 1.2m where directed (25 years)	2,260.00	2,330.00	2,330.00
Reservation of specific site: ordinary land (excludes lawn cemetery) in addition to Pre-purchase Grant of Right Of Burial	386.36	400.00	440.00
<u>Burial Charge</u>			
Burial in standard grave to any depth to 2.1m (includes registration and number plate)	1,036.36	1,063.64	1,170.00
Burial in non-standard (oversize) denominational or non-denominational grave - Additional cost per 30cm deeper or wider	95.45	100.00	110.00
Re-open and second burial in standard (2m x 1.2m) denominational or non-denominational grave - Requires proof of Grant Holder's rights	1,036.36	1,063.64	1,170.00
Re-open and second burial in non-standard (oversize) denominational or non-denominational grave - Additional cost per 30cm deeper or wider	95.45	100.00	110.00
Construction of Vault (Does not include building application fees)	At cost plus GST	At cost plus GST	At cost plus GST
Vault Grant of Right of Burial	1,245.00	1,280.00	1,280.00
Vault Interment Fee (each)	981.82	1,009.09	1,110.00
Vault maintenance fee (annual)	131.82	136.36	150.00
Burial per crypt in mausoleum	904.55	927.27	1,020.00
Interment of a stillborn child (not to be re-opened for joint burial)	277.27	281.82	310.00
Interment of a child up to 12 years old (not to be reopened for joint burial)	518.18	536.36	590.00
Removal of Headstone (Restrictions apply)	395.45	409.09	450.00
<u>Exhumation</u>			
Re-opening grave for exhumation	2,013.64	2,072.73	2,280.00
Re-interment in new or same grave after exhumation (including registration and number plate) - Other fees may apply	1,036.36	1,063.64	1,170.00
<u>Interment of Ashes</u>			

DESCRIPTION	ADOPTED FEE 2016/17 (Exc GST)	ADOPTED FEE 2017/18 (Exc GST)	ADOPTED FEE 2017/18 (Inc GST)
Grant of Right of Burial: Interment of ashes in designate place (perpetual)	250.00	260.00	260.00
Interment of ashes in NICHE WALL - SINGLE placement	418.18	427.27	470.00
interment of ashes in NICHE WALL - DOUBLE (includes first placement)	527.27	545.45	600.00
Interment of ashes in NICHE WALL - SIDE BY SIDE (includes first placement)	527.27	545.45	600.00
Interment of ashes in EXISTING GRAVE - Placement fee only (Assumes current Grant of Right of Burial. If not current, other fees will apply)	331.82	345.45	380.00
Interment of ashes in ROSE GARDEN (includes first placement) - Space for 2 placements	577.27	590.91	650.00
Interment of ashes in NATIVE GARDEN (includes first placement) - Space for 2 placements	577.27	590.91	650.00
Interment of ashes in MEMORIAL DRIVE (includes first placement) Space for 4 Placements	631.82	654.55	720.00
Interment of ashes in 2-PLOT CONTEMPLATION GARDEN (includes first placement)	577.27	590.91	650.00
Interment of ashes in 4-PLOT CONTEMPLATION GARDEN (includes first placement)	763.64	781.82	860.00
Interment of ashes in CONTEMPLATION GARDEN over 4-plot (cost for each additional plot)	77.27	81.82	90.00
Pre-need purchase of Grant of Right of Burial for Ashes	280.00	290.00	290.00
Reservation of a designated place for ashes interment (includes first placement)	Plot(s) cost plus 10% plus GST	Plot(s) cost plus 10% plus GST	Plot(s) cost plus 10% plus GST
Interment of ashes - additional placement after first interment (Requires proof of Grant Holder's rights)	313.64	327.27	360.00
Interment of ashes for Stillborn CHILDREN'S GARDEN - Placement fee (no Grant of Right of Burial required)	277.27	281.82	310.00
Memorial Placement only CHILDREN'S GARDEN Placement fee (no Grant of Right of Burial required)	At cost plus GST	At cost plus GST	At cost plus GST
Memorial Placement BENCH SEATING (includes cost of bench, concrete footings, freight)	At cost plus GST	At cost plus GST	At cost plus GST
Memorial Placement BENCH SEATING INSTALLATION costs - Hourly rate	40.91	45.45	50.00
Interment of Ashes BENCH SEATING (includes first placement)	313.64	327.27	360.00
Memorial placement only elsewhere within the cemetery (location to be determined upon application) - SINGLE PLACEMENT	577.27	590.91	650.00
Plaques, vases and other monumental works.	At cost plus GST	At cost plus GST	At cost plus GST
Plinth (Small - concrete)	40.91	45.45	50.00
Plinth (Large - concrete)	59.09	63.64	70.00
Administration fee for purchase of plaques, plinths, vases and other monumental works (on product only)	10% of cost plus GST	10% of cost plus GST	
Removal of ashes for return to Grant Holder (requires proof of Grant Holder rights)	277.27	281.82	310.00
Storage of cremated remains per month for remains held longer than 6 months	22.73	27.27	30.00

DESCRIPTION	ADOPTED FEE 2016/17 (Exc GST)	ADOPTED FEE 2017/18 (Exc GST)	ADOPTED FEE 2017/18 (Inc GST)
Positioning & affixing brass vase (if not a part of original placement)	68.18	72.73	80.00
Miscellaneous Charges			
Interment in open ground without due notice, not within usual hours and prescribed or on a Saturday, Sunday or Public Holiday (in addition to Interment costs) Restrictions Apply	895.45	918.18	1,010.00
Funeral Directors licence fee per annum	355.00	370.00	370.00
Single funeral permit (funeral directors only)	170.00	170.00	170.00
Single funeral permit (other than funeral directors)	415.00	430.00	430.00
Monumental Masons licence fee per annum	305.00	310.00	310.00
Single permit to erect a headstone or kerbing	125.00	130.00	130.00
Single permit to erect a monument	145.00	150.00	150.00
Copy of grant of burial	75.00	80.00	80.00
Refund Administration Fee	15% of original purchase price	15% of original purchase price	15% of original purchase price
Undalup Function Room			
Function Centre (Entire)			
Community - per half day - Business Hours	New	454.55	500.00
Commercial - per half day - Business Hours	New	636.36	700.00
Private - per half day - Business Hours	New	727.27	800.00
Community - per half day - After Hours / Weekends Hours	New	1,000.00	1,100.00
Commercial - per half day - After Hours / Weekends Hours	New	1,363.64	1,500.00
Private - per half day - After Hours / Weekends Hours	New	1545.45	1,700.00
Community - per full day - Business Hours	New	818.18	900.00
Commercial - per full day - Business Hours	New	909.09	1,000.00
Private - per full day - Business Hours	New	1,090.91	1,200.00
Community - per full day - After Hours / Weekends Hours	New	1,636.36	1,800.00
Commercial - per full day - After Hours / Weekends Hours	New	1,818.18	2,000.00
Private - per full day - After Hours / Weekends Hours	New	2181.82	2,400.00
Kitchen Only			
Community - per half day - Business Hours	New	409.09	450.00
Commercial - per half day - Business Hours	New	545.45	600.00
Private - per half day - Business Hours	New	636.36	700.00
Community - per half day - After Hours / Weekends Hours	New	818.18	900.00
Commercial - per half day - After Hours / Weekends Hours	New	1,090.91	1,200.00
Private - per half day - After Hours / Weekends Hours	New	1272.73	1,400.00
Community - per full day - Business Hours	New	727.27	800.00
Commercial - per full day - Business Hours	New	1,000.00	1,100.00
Private - per full day - Business Hours	New	1,090.91	1,200.00
Community - per full day - After Hours / Weekends Hours	New	1,454.55	1,600.00
Commercial - per full day - After Hours / Weekends Hours	New	1,636.36	1,800.00
Private - per full day - After Hours / Weekends Hours	New	1909.09	2,100.00
Note - Prorata Hire may be authorised at the discretion of the CEO			
Facility Hire Bond	New	500.00	500.00

DESCRIPTION	ADOPTED FEE 2016/17 (Exc GST)	ADOPTED FEE 2017/18 (Exc GST)	ADOPTED FEE 2017/18 (Inc GST)
Additional Charges			
Dance Floor Rental (Each Event)	New	40.91	45.00
Extraordinary Cleaning (Each Event)	New	245.45	270.00
Lights / PA (Each Event)	New	13.64	15.00
BUSSELTON COMMUNITY RESOURCE CENTRE			
Ground Floor Meeting Room (including courtyard)			
Community - per half day/ evening	94.55	95.45	105.00
Community - per full day	177.27	177.27	195.00
Commercial -per half day/ evening	168.18	174.55	192.00
Commercial - per full day	309.09	321.82	354.00
First Floor Meeting Room (half)			
Community - per half day/ evening	70.91	70.91	78.00
Community - per full day	131.82	131.82	145.00
Commercial -per half day/ evening	122.73	127.27	140.00
Commercial - per full day	227.27	236.36	260.00
First Floor Meeting Room (full)			
Community - per half day/ evening	94.55	95.45	105.00
Community - per full day	177.27	177.27	195.00
Commercial -per half day/ evening	168.18	174.55	192.00
Commercial - per full day	309.09	321.82	354.00
Other Charges			
Facility Hire Bond	200.00	200.00	200.00
Security (swipe) card bond	100.00	100.00	100.00
Facility cancellation fee (< 1 weeks notice given)	20%	20%	20%
BUSSELTON YOUTH AND COMMUNITY ACTIVITY BUILDING			
Events Multi-Function Room			
Community - per half day/ evening	0.00	150.00	165.00
Community - per full day	0.00	272.73	300.00
Commercial -per half day/ evening	0.00	272.73	300.00
Commercial - per full day	0.00	500.00	550.00
Meeting Room (minimum 2 hours)			
Community - per hour	0.00	12.73	14.00
Commercial - per hour	0.00	22.73	25.00
Office Space (minimum 2 hours)			
Community - per hour	0.00	9.09	10.00
Commercial - per hour	0.00	16.36	18.00
Events Multi-Function, Meeting and Office Room			
Community - per half day/ evening	0.00	177.27	195.00
Community - per full day	0.00	335.45	369.00
Commercial -per half day/ evening	0.00	321.82	354.00
Commercial - per full day	0.00	609.09	670.00
Other Charges			
Facility Hire Bond	0.00	200.00	200.00
Security (swipe) card bond	0.00	100.00	100.00
Facility cancellation fee (< 1 weeks notice given)	20%	20%	20%

DESCRIPTION	ADOPTED FEE 2016/17 (Exc GST)	ADOPTED FEE 2017/18 (Exc GST)	ADOPTED FEE 2017/18 (Inc GST)
<u>COMMUNITY & COMMERCIAL SERVICES</u>			
<u>PROPERTY USAGE FEES & CHARGES:</u>			
<u>ONE-OFF EVENTS</u>			
<u>INDOOR COMMUNITY FACILITIES</u>			
<i>Bookings in excess of more than two (2) full days may receive a discount of 50% for the third (3rd) and subsequent days. A full day is charged at a minimum of 8 hours. Set-up and pack-up times will also be charged at a 50% reduced rate but only if required outside of the event date</i>			
<u>Bonds & Cancellations - All indoor facilities</u>			
Facility Hire Bond	185.00	185.00	185.00
Facility Cancellation Fee (< 1 weeks notice given)	20%	20%	20%
Key Bond (relates only to regular users)	100.00	100.00	100.00
<u>Churchill Park Hall</u>			
*Community - per hour	25.45	26.36	29.00
*Community with Food/Drink - per hour	29.09	30.00	33.00
Commercial - per hour	45.45	46.82	51.50
<u>Busselton Youth & Community Centre</u>			
*Community Entire Centre - per hour	48.18	49.55	54.50
*Community with Food/Drink Entire Centre - per hour	57.27	59.09	65.00
Commercial Entire Centre - per hour	83.18	85.45	94.00
*Community Main Hall - per hour	25.45	26.36	29.00
*Community Main Hall with Food/Drinks - per hour	29.09	30.00	33.00
Commercial Main Hall - per hour	45.45	46.82	51.50
*Community Blue Room - per hour	22.73	23.18	25.50
*Community with Food/Drink Blue Room - per hour	26.36	27.27	30.00
Commercial Blue Room - per hour	37.73	38.64	42.50
<u>Other Halls</u>			
*Community - per hour	18.64	19.09	21.00
*Community with food/ drink - per hour	22.73	23.18	25.50
Commercial - per hour	36.36	37.27	41.00
<u>Other Hall Related Charges</u>			
Additional Cleaning Charges (as required)	318.64	327.73	360.50
<u>STAGING OF CONCERTS</u>			
<u>Concert Application Fee</u>	140.00	144.50	144.50
<u>Concert Licence Fee/Service Charge</u>			
Category 1 (< 500 patrons)	0.00	0.00	0.00
Category 2 (500 - 2500 patrons)	1,387.00	1,428.00	1,428.00
Category 3 (2500 - 5000 patrons)	2,660.00	2,738.00	2,738.00
Category 4 (5000 - 8000 patrons)	3,933.00	4,047.00	4,047.00
Category 5 (8000 -12000 patrons)	6,593.00	6,784.00	6,784.00
Category 6 (12000 -17000 patrons)	10,541.00	10,847.00	10,847.00
Category 7 (17000 - 23000 patrons)	15,856.00	16,316.00	16,316.00
Category 8 (23000 -30000 patrons)	22,460.00	23,111.00	23,111.00
<u>Concert Ground Hire Fee</u>			
Category 1 (< 500 patrons)	663.64	683.64	752.00
Category 2 (500 - 2500 patrons)	3,359.09	3,456.36	3,802.00
Category 3 (2500 - 5000 patrons)	6,595.45	6,787.27	7,466.00

DESCRIPTION	ADOPTED FEE 2016/17 (Exc GST)	ADOPTED FEE 2017/18 (Exc GST)	ADOPTED FEE 2017/18 (Inc GST)
Category 4 (5000 - 8000 patrons)	9,954.55	10,243.64	11,268.00
Category 5 (8000 -12000 patrons)	13,200.91	13,583.64	14,942.00
Category 6 (12000 -17000 patrons)	16,550.00	17,030.00	18,733.00
Category 7 (17000 - 23000 patrons)	19,796.36	20,370.91	22,408.00
Category 8 (23000 -30000 patrons)	23,174.55	23,846.36	26,231.00
<u>Concert Community Amenity Bond</u>			
Category 1 (< 500 patrons)	610.00	628.00	628.00
Category 2 (500 - 2500 patrons)	1,216.00	1,252.00	1,252.00
Category 3 (2500 - 5000 patrons)	2,561.00	2,636.00	2,636.00
Category 4 (5000 - 8000 patrons)	7,586.00	7,806.00	7,806.00
Category 5 (8000 -12000 patrons)	12,725.00	13,094.00	13,094.00
Category 6 (12000 -17000 patrons)	18,956.00	19,505.00	19,505.00
Category 7 (17000 - 23000 patrons)	25,300.00	26,034.00	26,034.00
Category 8 (23000 -30000 patrons)	37,933.00	39,033.00	39,033.00
<u>Concert Ground Hire Bond</u>			
Category 1 (< 500 patrons)	2,447.00	2,518.00	2,518.00
Category 2 (500 - 2500 patrons)	7,586.00	7,806.00	7,806.00
Category 3 (2500 - 5000 patrons)	15,163.00	15,603.00	15,603.00
Category 4 (5000 - 8000 patrons)	22,750.00	23,410.00	23,410.00
Category 5 (8000 -12000 patrons)	25,326.00	26,060.00	26,060.00
Category 6 (12000 -17000 patrons)	30,335.00	31,215.00	31,215.00
Category 7 (17000 - 23000 patrons)	40,490.00	41,664.00	41,664.00
Category 8 (23000 -30000 patrons)	45,628.00	46,951.00	46,951.00
<u>Loadings & Allowances</u>			
commercial - 5%			
community - 0%			
charitable - 50% (discount)			
liquor - 5%			
night (per hour after 10pm) - 10%			
<u>GROUND HIRE LEVIES:</u>			
<u>SUMMER/ WINTER SPORTS</u>			
<u>(A) Association of Senior Players</u>			
Charged per team per season plus power etc. where applicable.	233.64	240.45	264.50
A per week surcharge to apply where special ground preparation/maintenance is required, i.e. Cricket.	56.36	58.18	64.00
<u>(B) Association of Junior Players</u>			
50% of Senior rates plus full power costs where applicable.	116.82	120.00	132.00
<u>Exceptions to Categories (A) & (B) above</u>			
<u>1. Busselton Trotting Club</u>			
Per meeting plus power	303.64	312.27	343.50
Track maintenance charged at Private Works rates			
<u>2. Southern Districts Agricultural Society</u>			
Per day plus power costs for actual show days.	313.64	322.73	355.00
Per day during the set up of the show.	96.36	99.55	109.50
<u>3. South West National Football League</u>			
Per home game plus power costs	201.82	207.73	228.50
<u>4. School Groups</u>			
Sports Carnivals etc. - no charge.	Nil	Nil	Nil
<u>COURT HIRE LEVIES</u>			
For training and competition purposes			
<u>SUMMER/ WINTER SPORTS</u>			

DESCRIPTION	ADOPTED FEE 2016/17 (Exc GST)	ADOPTED FEE 2017/18 (Exc GST)	ADOPTED FEE 2017/18 (Inc GST)
(A) Association of Senior Players			
Charged per team per season plus power etc. where applicable.	18.64	19.09	21.00
SUMMER/ WINTER SPORTS			
(A) Association of Junior Players			
Charged per team per season plus power etc. where applicable.	9.55	10.00	11.00
EVENTS & CASUAL GROUND HIRE			
*Event Application Fee	73.00	75.50	75.50
*Event Application Fee - Requiring Multiple Approvals	140.00	144.50	144.50
Commercial Event - City Infrastructure Bond			
Category 1 (< 500 patrons)	2,443.00	2,514.00	2,514.00
Category 2 (500 - 2500 patrons)	7,576.00	7,796.00	7,796.00
Category 3 (2500 - 5000 patrons)	15,158.00	15,598.00	15,598.00
Category 4 (5000 - 8000 patrons)	22,750.00	23,410.00	23,410.00
Category 5 (8000 -12000 patrons)	25,321.00	26,055.00	26,055.00
Category 6 (12000 -17000 patrons)	30,336.00	31,216.00	31,216.00
Category 7 (17000 - 23000 patrons)	40,490.00	41,664.00	41,664.00
Category 8 (23000 -30000 patrons)	45,628.00	46,951.00	46,951.00
Event Works Fees			
Street Banners - install and remove (per pole) - Fee to be waived for not for profit Community Groups (C1002/061)	137.27	141.36	155.50
Beach Volleyball - set up and dismantle	1,120.00	1,152.27	1,267.50
*Litter Clean-up - per hour	681.82	701.82	772.00
*Marking of reticulation and electricity - per hour	254.55	262.73	289.00
Community Use of Sports Grounds (Community fees are limited to maintained sports grounds e.g. Bovell Park. Fees are not charged for Public Reserves e.g. Mitchell Park etc.)			
Community Usage - per full day (excluding schools)	242.73	250.00	275.00
Community Usage - per half day (excluding schools)	123.18	126.82	139.50
Commercial Use of Reserves (Sports Grounds)			
Per day - plus power for use of site	390.45	401.82	442.00
Per half day - plus power for use of site	197.73	203.64	224.00
Commercial Use of Reserves (Other Reserves)			
Per day - plus power	202.27	208.18	229.00
Per half day - plus power	103.64	106.82	117.50
Ground Hire Bonds (to be applied to Community Events)			
Mandatory Bond against rent default, damage etc.:			
Ground Hire Bond (Other Reserves)	500.00	515.00	515.00
Premium Ground Hire Bond (Sporting Grounds, Foreshore)	1,000.00	1,029.00	1,029.00
Wedding Ceremonies			
Application Administration Fee - Applied to a Council Venue not attracting a facility hire fee e.g. Public Reserves	72.27	74.55	82.00
Traders (Non Food)			
Application for Trader's Permit	150.00	150.00	150.00
Application for Transfer of Trader's Permit	150.00	150.00	150.00
Itinerant Trader Permit Fee	2,500.00	2,500.00	2,500.00
Trader's Permit – Bond Fees	1,125.00	1,125.00	1,125.00
Trader's Permit Fee – Zone 1			

DESCRIPTION	ADOPTED FEE 2016/17 (Exc GST)	ADOPTED FEE 2017/18 (Exc GST)	ADOPTED FEE 2017/18 (Inc GST)
Prime sites (e.g. established coastal and foreshore nodes) as depicted within Trading in Public Places Policy			
12 months	3,000.00	3,000.00	3,000.00
Trader's Permit Fee – Zone 2			
Other sites as depicted within Trading in Public Places Policy			
12 months	2,000.00	2,000.00	2,000.00
Jetty Closure Fee			
Fee to close the Jetty for fireworks, events, functions (>6 hrs)	254.55	262.27	288.50
Fee to close the Jetty for fireworks, events, functions - per hour rate for < 6 hrs	32.73	34.09	37.50
Use of Public Grounds for Markets			
* Per market (plus Power)	112.73	116.36	128.00
Power usage for markets/events on public grounds (excluding sporting grounds) per half day	New	22.73	25.00
EVENTS - EQUIPMENT HIRE & SIGNAGE			
Hire of Stage/ Track Mat			
* Stage - per module (3m2) per day	94.55	97.73	107.50
Stage hire bond	409.00	421.00	421.00
* Track mat - per unit (2.4m x 1.2m) per day	10.00	10.45	11.50
Track Mat Bond per unit	3.50	4.00	4.00
Event Signage			
Large Event Sign	114.00	117.50	117.50
Small Event Sign	109.00	112.50	112.50
<i>(includes sign approval and booking fee for minimum 2 weeks)</i>			
Event Sign Extension	57.00	59.00	59.00
<i>(continued use for an additional minimum of 2 weeks)</i>			
MISCELLANEOUS			
Busselton Jetty			
Placement of Memorial Plaque	113.85	117.00	117.00
Installation of Stinger Net	662.73	681.82	750.00
Removal of Stinger Net	662.73	681.82	750.00
Installation of Beach Matting	1,325.45	1,363.64	1,500.00
Removal of Beach Matting	1,325.45	1,363.64	1,500.00
Busselton Jetty Entry Fees			
Jetty Day Pass			
Single Child (0-16 years)	0.00	0.00	0.00
Single Adult (17 years +)	2.73	3.64	4.00
* Jetty entrance fee for passengers pre-booked on commercial tours operated by vessels issued with a permit to berth at the Busselton Jetty lower platforms is to be waived;			
Jetty Annual Walk Pass			
Single Adult (17 years +)	45.45	45.45	50.00
Pensioners:	22.73	22.73	25.00
Commercial Use of Marine Berthing Platforms - Whale Watching / Tour Vessels			
Monthly Fees (Maximum duration of use permitted) -			
Registered Length of Vessel: 0m to less than 10m	500.00	500.00	500.00
Registered Length of Vessel: 10m to less than 15m	550.00	550.00	550.00
Registered Length of Vessel: 15m to less than 25m	600.00	600.00	600.00

DESCRIPTION	ADOPTED FEE 2016/17 (Exc GST)	ADOPTED FEE 2017/18 (Exc GST)	ADOPTED FEE 2017/18 (Inc GST)
Registered Length of Vessel: over 25m	700.00	700.00	700.00
Three Monthly Fees (Maximum duration of use permitted) -			
Registered Length of Vessel: 0m to less than 10m	New	1,200.00	1,200.00
Registered Length of Vessel: 10m to less than 15m	New	1,350.00	1,350.00
Registered Length of Vessel: 15m to less than 25m	New	1,500.00	1,500.00
Registered Length of Vessel: over 25m	New	1,800.00	1,800.00
Annual Fees (Maximum duration of use permitted) -			
Registered Length of Vessel: 0m to less than 10m	3,500.00	3,500.00	3,500.00
Registered Length of Vessel: 10m to less than 15m	4,000.00	4,000.00	4,000.00
Registered Length of Vessel: 15m to less than 25m	4,500.00	4,500.00	4,500.00
Registered Length of Vessel: over 25m	5,000.00	5,000.00	5,000.00
Refundable Bonds -			
Registered Length of Vessel: 0m to less than 10m	2,500.00	2,500.00	2,500.00
Registered Length of Vessel: 10m to less than 15m	3,500.00	3,500.00	3,500.00
Registered Length of Vessel: 15m to less than 25m	4,500.00	4,500.00	4,500.00
Registered Length of Vessel: over 25m	6,000.00	6,000.00	6,000.00
<i>* Bond charge per vessel payable in advance (in addition to insurance requirements)</i>			
<i>* Permit fee payable in advance at issue of notice approval</i>			
Commercial Use of Marine Berthing Platforms - Cruise Ship Vessels			
(Commencing 1 December 2017)			
Tender berthing permit fee at Busselton Jetty (per ship visit)			
Less than 1,000 pax (registered ship capacity)	New	2,000.00	2,000.00
Between 1,000 and 2,000 pax (registered ship capacity)	New	4,000.00	4,000.00
Greater than 2,000 pax (registered ship capacity)	New	5,000.00	5,000.00
<u>NATURALISTE COMMUNITY CENTRE</u>			
Key / Hire Bond			
Loss of key, unauthorised key transfer to another person, unauthorised key copying, or use of NCC without prior approval - rate per occurrence.	190	190.00	190.00
As a result of hiring, damage repair to building, equipment or fittings, extra cleaning or moving equipment..	Cost + 20%. Extra cleaning min. \$25 per occurrence	Cost + 20%. Extra cleaning min. \$25 per occurrence	Cost + 20%. Extra cleaning min. \$25 per occurrence
<u>Stadium</u>			
Association - per hour	45.45	46.82	51.50
Casual indoor tennis : Adults - per person per hour.	New	7.27	8.00
Casual indoor tennis : Students - per person per hour.	New	4.55	5.00
Sports Court (per hour) Community peak	46.36	47.73	52.50
Sports Court (per hour) Community-Off Peak(9am-3pm Mon-Fri; 2pm-5pm Sat)	36.36	37.27	41.00
Sports Court (per hour) commercial	66.82	68.64	75.50
Community half court - per hour	23.64	24.55	27.00
Badminton Court - per hour (includes net, racquets and shuttle)	16.36	16.82	18.50
Casual Sports per hour per person student rate* conditions apply	New	2.73	3.00
Casual Sports per hour per person* conditions apply	New	6.36	7.00
* Conditions: 1 x hoop, half court for skate or soccer, 1x badminton crt, 1xTable tennis.			
Storage Community - per shelf	New	21.36	23.50
<u>Multi-Purpose Activity Room (Full)</u>			
Community - per hour	32.73	33.64	37.00
Commercial - per hour	61.82	63.64	70.00

DESCRIPTION	ADOPTED FEE 2016/17 (Exc GST)	ADOPTED FEE 2017/18 (Exc GST)	ADOPTED FEE 2017/18 (Inc GST)
Multi-Purpose Activity Room (Half)			
Community - per hour	20.00	20.45	22.50
Commercial - per hour	31.82	32.73	36.00
Storage Community - per shelf	20.91	21.36	23.50
Storage Commercial - per shelf	30.00	30.91	34.00
Family Activity Area			
Community - per hour	13.18	13.64	15.00
Commercial - per hour	22.73	23.64	26.00
Community Office Space			
Community - per hour	10.45	10.91	12.00
Commercial - per hour	14.09	14.55	16.00
Kitchen/Servery Area (in addition to other bookings)			
Community - per hour	11.36	11.82	13.00
Commercial - per hour	14.09	14.55	16.00
Community - per day	New	23.64	26.00
Commercial - per hour	New	29.09	32.00
Kitchen/Servery Area (as single booking)			
Community - per hour	18.18	18.64	20.50
Commercial - per hour	23.64	24.55	27.00
Community - per day	New	49.09	54.00
Commercial - per hour	New	36.36	40.00
Group Fitness			
Per person per class	15.45	15.91	17.50
Concession per person per class [Health care card, seniors card, f/t student)	10.91	11.36	12.50
Book of 10 group fitness passes (valid 3 months, not transferable, not valid at GLC)	127.27	130.91	144.00
Book of 10 concession group fitness passes(valid 3 months, not transferable, not valid at GLC). Must have Snrs card or F/Tstudent card.	New	118.18	130.00
12 month Membership (Individual)	613.64	631.82	695.00
12 Month membership Concession [Health care card, seniors card, f/t student)	518.18	533.18	586.50
6 months membership	395.45	363.64	400.00
6 months membership(concession) [Health care card, seniors card, f/t student)	348.18	309.09	340.00
3 months membership	284.55	181.82	200.00
3 months membership(concession) [Health care card, seniors card, f/t student)	275.00	180.00	180.00
1 month Membership	60.91	62.73	69.00
Pay as you go fortnightly direct debit	21.82	22.45	24.70
Pay as you go fortnightly direct debit concession	18.18	19.09	21.00
Pay as you go cancellation fee	45.45	45.45	50.00
Double membership - each	564.55	580.91	639.00
City of Busselton staff Group Fitness membership. A 10% discount applies on renewal.	381.82	392.73	432.00
Seniors Programs			
<i>Living Longer, Living Stronger; Stretch and Relax</i>			
Per person per class	7.09	7.27	8.00
Discount tickets - book of 10	62.27	64.09	70.50
Crèche/ Activity Room			
Casual use. Per Child per session (paid on day)	5.45	5.64	6.20
Creche Pass (Book of 5)	22.73	23.64	26.00

DESCRIPTION	ADOPTED FEE 2016/17 (Exc GST)	ADOPTED FEE 2017/18 (Exc GST)	ADOPTED FEE 2017/18 (Inc GST)
Creche Pass (Book of 10)	32.73	33.64	37.00
<u>Vacation care program, per child per day</u>	55.00	56.50	56.50
<u>Shower</u>			
Per person not participating in centre activities, per use of shower facilities	3.82	3.82	4.20
<u>Stage Hire</u>			
Commercial hire per day, or part of.	90.91	97.27	107.00
Community hire per day, or part of.	45.45	48.64	53.50
Stage hire bond, per use	400.00	420.00	420.00
<u>NCC Grounds Hire</u>			
Community class (20people or less) per hour	18.18	18.18	20.00
Commercial class (20people or less) per hour	31.82	31.82	35.00
Community casual use per hour	27.27	27.27	30.00
Commercial casual use per hour	45.45	45.45	50.00
Community half day	63.64	63.64	70.00
Commercial half day	109.09	109.09	120.00
<u>GEOGRAPHE LEISURE CENTRE</u>			
<u>Swimming Pool</u>			
Adult Swim	5.91	6.09	6.70
Concession Swim (Health Care card, or child 5-16 years)	4.55	4.55	5.00
Child under 5 y/o (must be accompanied by an adult)	Nil	Nil	Nil
Spectator	0.91	Nil	Nil
In term Swimming - Education Department	3.27	3.36	3.70
Vacation Swimming - Education Department	3.64	3.64	4.00
Sauna/spa (16 years & over only)	9.55	10.00	11.00
Swim/sauna/spa (16 years & over only)	14.09	14.55	16.00
Swimming Pool lane hire - Community (per lane per hour) Individual participants must pay normal pool entry	9.55	10.00	11.00
Swimming Pool lane hire - Commercial (per lane per hour) Individual participants must pay normal pool entry	20.00	20.91	23.00
Local Swimming clubs and local user groups	1.82	2.73	3.00
Swimming Pool Hire (Outdoor - Exclusive use) per hour (min 3 hours)	98.18	100.00	110.00
Group Pass (2 Adults and 2 children)	16.36	16.82	18.50
Swim aid / equipment hire	1.50	1.82	2.00
Discount tickets - book of 10	10% Discount	10% Discount	10% Discount
Discount tickets - book of 20	15% Discount	15% Discount	15% Discount
Discount tickets - book of 50	20% Discount	20% Discount	20% Discount
Learn To Swim - per lesson	13.50	14.00	14.00
Private one on one lesson per 30 mins	35.00	36.00	36.00
Private one on one lesson per 15 mins	18.00	18.50	18.50
Large Inflatable Hire - per hour	140.91	145.45	160.00
Small Inflatable Hire - per hour	95.45	100.00	110.00
Bouncy Castle Hire - maximum 3hrs hire	109.09	113.64	125.00
<u>Fitness Centre</u>			
Fitness Centre - Casual	15.91	16.36	18.00
Appraisal and programme	60.91	62.73	69.00
Lifestyle Seniors programme	6.82	6.82	7.50
<u>Personal/ Group Training</u>			
Assessment Fee	60.91	62.73	69.00
30 minute standard Personal Training session	47.27	0.00	0.00

DESCRIPTION	ADOPTED FEE 2016/17 (Exc GST)	ADOPTED FEE 2017/18 (Exc GST)	ADOPTED FEE 2017/18 (Inc GST)
60 minute standard Personal Training session	65.91	0.00	0.00
Small group Personal training once per week for 6 weeks. Cost is per 6 week block	54.55	56.36	62.00
Small group Personal training twice per week for 6 weeks cost is per 6 week	109.09	112.73	124.00
<u>Aerobics/aquarobics</u>			
Per person per class	15.45	16.36	18.00
Per person per class (f/t student, health care card, senior's card concession)	10.91	10.91	12.00
Discount tickets - book of 10	10% Discount	10% Discount	10% Discount
Discount tickets - book of 20	15% Discount	15% Discount	15% Discount
Discount tickets - book of 50	20% Discount	20% Discount	20% Discount
<u>Sports Stadium</u>			
Sports courts (each per hour) - Community peak	45.45	46.82	51.50
Sports courts (each per hour) - Community Off-peak (9am-3pm, Mon-Fri)	36.36	37.27	41.00
# Volleyball Courts 5 & 6 (i.e. smaller courts)	24.55	25.45	28.00
Sports courts (each per hour) commercial	66.36	68.18	75.00
Community half court - per hour	24.55	25.45	28.00
Badminton Court - per hour	16.36	16.82	18.50
Casual Basketball (Individual fee*) conditions apply	5.45	5.45	6.00
Casual Basketball (Individual fee*) school student rate conditions apply	2.73	2.73	3.00
Whole of stadium hire per day	545.45	561.82	618.00
Whole of stadium hire bond	500.00	500.00	500.00
<u>Crèche/Activity Room</u>			
Crèche / activity room per hour (Commercial)	37.27	38.18	42.00
Crèche / activity room per hour (Community)	28.18	29.09	32.00
Crèche / per child per session	5.45	5.45	6.00
Per Child per session (Book of 5)	22.73	22.73	25.00
Per Child per session (Book of 10)	32.73	32.73	36.00
Vacation Care Program	55.00	59.00	59.00
<u>MEMBERSHIP PACKAGES</u>			
Casual Day Pass (Gym/Aerobics/Pool/Spa/Sauna)	20.00	20.45	22.50
<u>Swim membership: [per person per annum]</u>			
Individual (Adult)	514.55	527.27	580.00
Concession (Child, Health care card, seniors card, f/t student)	411.82	423.64	466.00
Double (each)	460.91	474.55	522.00
Off Peak (11.00 a.m. to 3.00 p.m. - Monday to Friday)	367.27	378.18	416.00
Direct Debit - fortnightly deduction	20.00	20.55	22.60
<u>Gym: [per person per annum]</u>			
Individual	612.73	630.91	694.00
Concession [Child, Health care card, seniors card, f/t student)	518.18	533.64	587.00
Double (each)	564.55	581.82	640.00
Off Peak (11.00 a.m. to 3.00 p.m. - Monday to Friday)	423.64	436.36	480.00
Direct Debit - fortnightly deduction	21.82	22.45	24.70
Pay as you go cancellation fee	45.45	45.45	50.00
<u>Group Fitness Classes only: [per person per annum]</u>			
Individual	613.64	631.82	695.00
Concession [Child, Health care card, seniors card, f/t student)	518.18	533.64	587.00
Double (each)	564.55	581.82	640.00
Direct Debit - fortnightly deduction	21.82	22.45	24.70

DESCRIPTION	ADOPTED FEE 2016/17 (Exc GST)	ADOPTED FEE 2017/18 (Exc GST)	ADOPTED FEE 2017/18 (Inc GST)
<u>Gym/Swim/Spa/Sauna: [per person per annum]</u>			
Individual	800.00	817.27	899.00
Concession [Child, Health care card, seniors card, f/t student]	705.45	727.27	800.00
Double (each)	752.73	774.55	852.00
Off Peak (11.00 a.m. to 3.00 p.m. - Monday to Friday)	611.82	630.00	693.00
6 months membership	518.18	536.36	590.00
3 months membership	371.82	383.64	422.00
1 months membership	112.73	136.36	150.00
Direct Debit - fortnightly deduction	29.09	29.91	32.90
Replacement Membership Card	10.91	10.91	12.00
<u>Corporate Packages</u>			
Swim Club - (Club Access Only) per person per annum	281.82	290.91	320.00
Adult Swim - 10 plus members (each)	343.64	354.55	390.00
Child Swim - 10 plus members (each)	281.82	290.91	320.00
# Corporate member Gym/Swim/Spa/Sauna [per person per annum] 10 plus members (each). A 10% discount applies on renewal.	705.45	726.36	799.00
# City of Busselton staff full membership. A 10% discount applies on renewal.	518.18	533.64	587.00
<u>Health Suites</u>			
Community - per day	56.36	56.36	62.00
Commercial - per day	84.55	84.55	93.00
Storage - per month	75.45	75.45	83.00
<u>Meeting Room Hire</u>			
Community - per hour	19.09	19.09	21.00
Commercial - per hour	32.73	32.73	36.00
<u>Fitness Room Hires</u>			
Community - per hour	32.73	32.73	36.00
Commercial - per hour	60.91	60.91	67.00
<u>KOOKABURRA CARAVAN PARK</u>			
<u>POWERED SITES</u>			
<u>Overnight Rates</u>			
Low Season - (2 Adults per night)	35.00	35.45	39.00
Mid Season - (2 Adults per night)	35.00	37.73	41.50
High Season - (2 Adults per night)	43.64	45.45	50.00
Low Season Pensioner Rate - (2 Adults per night)	30.00	30.45	33.50
Mid Season Pensioner Rate - (2 Adults per night)	30.00	32.73	36.00
High Season Pensioner Rate - (2 Adults per night)	43.63	45.45	50.00
Low Season - Single Person Rate (per night)	27.27	27.73	30.50
Mid Season - Single Person Rate (per night)	27.27	30.00	33.00
High Season - Single Person Rate (per night)	35.00	36.82	40.50
Extra Child per night	9.09	9.09	10.00
Extra Adults per night	11.82	11.82	13.00
Low Season Clubs - per site (2 persons) (Rate only applies in low season and 15 vans or more)	28.18	28.64	31.50
Mid Season Clubs - per site (2 persons) (Rate only applies in mid season and 15 vans or more)	28.18	30.91	34.00
<u>Weekly Rates - Off Season</u>			
Up to 27 Days:			
Low Season - (2 Adults per week)	225.91	230.45	253.50
Mid Season - (2 Adults per week)	225.91	245.23	269.75
High Season - (2 Adults per week)	281.82	295.45	325.00

DESCRIPTION	ADOPTED FEE 2016/17 (Exc GST)	ADOPTED FEE 2017/18 (Exc GST)	ADOPTED FEE 2017/18 (Inc GST)
Low Season Pensioner Rate - (2 Adults per week)	195.91	197.95	217.75
Mid Season Pensioner Rate - (2 Adults per week)	195.91	212.73	234.00
High Season Pensioner Rate - (2 Adults per week)	New	295.45	325.00
Low Season - Single Person (per week)	176.82	180.23	198.25
Mid Season - Single Person (per week)	176.82	195.00	214.50
High Season - Single Person (per week)	225.91	239.32	263.25
Extra Child per week	59.09	59.09	65.00
Extra Adults per week	77.27	77.27	85.00
Low Season Clubs - per site (2 persons) (Rate only applies in low season and 15 vans or more)	183.64	186.14	204.75
Mid Season Clubs - per site (2 persons) (Rate only applies in mid season and 15 vans or more)	183.64	200.91	221.00
After 27 Days: (less than 90 days)			
Low Season - (2 Adults per week)	225.59	232.13	244.90
Mid Season - (2 Adults per week)	225.59	232.13	244.90
High Season - (2 Adults per week)	279.15	287.24	303.04
Low Season Pensioner Rate - (2 Adults per week)	186.73	192.15	202.71
Mid Season Pensioner Rate - (2 Adults per week)	186.73	192.15	202.71
Low Season - Single Person (per week)	173.46	178.49	188.31
Mid Season - Single Person (per week)	173.46	178.49	188.31
High Season - Single Person (per week)	220.85	227.26	239.76
ONSITE PARK HOMES			
Overnight Rates			
Overnight Rates (based on 2 people)			
Low Season Basic Cabin - up to maximum 4 (without ensuite) (no linen)	75.45	80.57	85.00
Mid Season Basic Cabin - up to maximum 4 (without ensuite) (no linen)	75.45	85.31	90.00
High Season Basic Cabin - up to maximum 4 (without ensuite)	113.64	121.33	128.00
Low Season Cockle Shell Cabins - up to maximum 4 people (ensuite) (linen to main bed)	93.18	104.27	110.00
Mid Season Cockle Shell Cabins - up to maximum 4 people (ensuite) (linen to main bed)	93.18	109.00	115.00
High Season Cockle Shell Cabins - up to maximum 4 people (ensuite) (linen to main bed)	122.27	135.55	143.00
Low Season Cowrie Shell Cabins - up to maximum 4 people (ensuite; linen to main bed)	108.18	120.38	127.00
Mid Season Cowrie Shell Cabins - up to maximum 4 people(ensuite;linen to main bed)	108.18	125.12	132.00
High Season Cowrie Shell Cabins - up to maximum of 4 people (ensuite;linen to main bed)	137.27	151.66	160.00
Low Season Nautilus Shell Cabin - up to maximum 6 people (ensuite;linen to main bed)	118.18	130.81	138.00
Mid Season Nautilus Shell Cabin - up to maximum 6 people (ensuite;linen to main bed)	118.18	135.55	143.00
High Season Nautilus Shell Cabin - up to maximum 6 people (ensuite;linen to main bed)	145.45	160.19	169.00
Extra (Age 4 and over)	9.09	11.37	12.00
Weekly Rates			
Peak Season			
Up to 27 Days:			
Low Season Basic Cabin - up to maximum 4 people (without ensuite) (no linen)	New	523.70	552.50
Mid Season Basic Cabin - up to maximum 4 people (without ensuite) (no linen)	New	554.50	585.00
High Season Basic Cabin - up to maximum 4 people (without ensuite) (no linen)	772.73	849.29	896.00

DESCRIPTION	ADOPTED FEE 2016/17 (Exc GST)	ADOPTED FEE 2017/18 (Exc GST)	ADOPTED FEE 2017/18 (Inc GST)
Low Season Cockle Shell Cabins - up to maximum 4 people (ensuite) (linen to main bed)	New	677.73	715.00
Mid Season Cockle Shell Cabins - up to maximum 4 people (ensuite) (linen to main bed)	New	708.53	747.50
High Season Cockle Shell Cabins - up to maximum 4 people (ensuite) (linen to main bed)	835.45	948.82	1,001.00
Low Season Cowrie Shell Cabins - up to maximum 4 people (ensuite;linen to main bed)	New	782.46	825.50
Mid Season Cowrie Shell Cabins - up to maximum 4 people (ensuite;linen to main bed)	New	813.27	858.00
High Season Cowrie Shell Cabins - up to maximum 4 people (ensuite;linen to main bed)	938.18	1,061.61	1,120.00
Low Season Nautilus Shell Cabin - up to maximum 6 people (ensuite;linen to main bed)	New	850.24	897.00
Mid Season Nautilus Shell Cabin - up to maximum 6 people(ensuite;linen to main bed)	New	881.04	929.50
High Season Nautilus Shell Cabin - up to maximum 6 people (ensuite;linen to main bed)	1,014.55	1,121.33	1,183.00
<u>SEMI PERMANENTS</u>			
<i>Resident Leaves Van Onsite</i>			
Annual charge entitles 90 days use for 2 people (includes one parking space only)	4,123.22	4,739.34	5,000.00
Annual charge entitles 90 days use for 2 people - discounted for early payment prior to 31/07 (includes one parking space only)	New	4,644.55	4,900.00
Parking fee - One parking space is provided with stay up to 90 days - per week fee for vehicles (including boats) after 90 days	18.18	18.96	20.00
<i>**Patrons selling their caravans or park homes must remove them from the Kookaburra Caravan Park</i>			
<u>MISCELLANEOUS</u>			
Booking Cancellation Fee	31.82	31.82	35.00
Washing Machines/ Dryers	3.64	3.64	4.00
Refill of 9kg gas bottle	36.36	36.36	40.00
Shower charge	6.36	6.36	7.00
Linen hire per site	13.64	13.64	15.00
Additional charge for electricity use for caravan air conditioners - per day	10.00	10.00	11.00
<u>ARTGEO CULTURAL COMPLEX</u>			
<u>Bonds & Cancellations</u>			
Facility Hire Bond	180.00	185.00	185.00
Facility Cancellation Fee (less than 1 weeks notice given)	20% of Total Booking Fee	20% of Total Booking Fee	20% of Total Booking Fee
Key Bond (relates only to regular users)	60.00	60.00	60.00
<u>ArtGeo Gallery (7 Queen St)</u>			
<i>**Bond applicable for one-off events</i>			
Per one-off event -includes kitchen access (excluding exhibitions)	310.91	320.00	352.00
Rental for ArtGeo Gallery Exhibition space per week	198.18	204.55	225.00
<i>Additional exhibition costs are based on cost recovery - based on the individual artists requirements</i>			
<u>Commission Rates on Art Sales</u>			
Community Groups	20% of retail sale plus GST	20% of retail sale plus GST	20% of retail sale plus GST
ArtGeo Gallery	34% of retail sale plus GST	34% of retail sale plus GST	34% of retail sale plus GST

DESCRIPTION	ADOPTED FEE 2016/17 (Exc GST)	ADOPTED FEE 2017/18 (Exc GST)	ADOPTED FEE 2017/18 (Inc GST)
Studio Hire (4 Queen St)			
**Bond Applicable			
Stable 1			
Per week	56.36	58.18	64.00
Stable 2			
Per week	94.55	97.27	107.00
<i>Artists required to apply and sign lease with a 6 month minimum term</i>			
Storage Fee			
Storage Fee per week	45.45	47.27	52.00
Fodder Room (4 Queen St)			
**Bond Applicable			
Per half day (1 to 3 hours)	30.00	30.91	34.00
Per day (4 hours or more)	45.45	47.27	52.00
Per day (on permanent weekly booking)	40.00	40.91	45.00
Courthouse Complex Hire Spaces (4 Queen St)			
**Bond Applicable			
Old Courtroom (per week)	131.82	135.45	149.00
New Courtroom (per week)	181.82	187.27	206.00
Dayroom (per week)	81.82	84.55	93.00
Installation and dismantle fee (per hour)	43.64	44.55	49.00
<i>Artists required to apply & sign booking form. Additional exhibition charges based on cost-recovery are assessed on a case-by-case basis</i>			
Commission Rates on Art Sales			
Rostered Artists	20% of retail sale plus GST	20% of retail sale plus GST	20% of retail sale plus GST
Non-rostered Artists	30% of retail sale plus GST	30% of retail sale plus GST	30% of retail sale plus GST
Resident Artists	10% of retail sale plus GST	10% of retail sale plus GST	10% of retail sale plus GST
Courtyard Hire (4 Queen St)			
**Bond Applicable			
Per hour plus power costs if required	43.64	44.55	49.00
Per half day (1 to 3 hours) plus power costs if required	45.45	45.45	50.00
Per day (4 hours or more) plus power costs if required	90.91	90.91	100.00
Weekly hire	454.55	454.55	500.00
<i>50% discount for Stakeholder events (Cultural Precinct tenants)</i>			
Terrace Garden (4 Queen St)			
**Bond Applicable			
Per hour plus power costs if required	43.64	44.55	49.00
Per half day (1 to 3 hours) plus power costs if required	45.45	45.45	50.00
Per day (4 hours or more) plus power costs if required	90.91	90.91	100.00
<i>50% discount for Stakeholder events (Cultural Precinct tenants)</i>			
BUSSELTON-MARGARET RIVER REGIONAL AIRPORT			
Passenger Fees			
Passenger charge (head tax) for RPT flights (arriving & departing passengers) - Commercial Airlines by Negotiation	20.00	0.00	0.00
Passenger Screening charge (departing passengers only). Applies to RPT and passenger requiring screening during the RPT operational period. - Commercial Airlines by Negotiation	0.00	0.00	0.00

DESCRIPTION	ADOPTED FEE 2016/17 (Exc GST)	ADOPTED FEE 2017/18 (Exc GST)	ADOPTED FEE 2017/18 (Inc GST)
Passenger Facilitation Fee for Open & Closed Charter Flights (using Ground & BHS services) - Departing Passengers only	20.00	20.00	22.00
Landing Fees & General Aviation Charges			
Aircraft 0 -999 kg MTOW (Flat fee per landing)	4.24	4.24	4.66
Aircraft 1,000 -1,999 kg MTOW (Flat fee per landing)	8.00	8.00	8.80
Aircraft 2000 - 5699 kg MTOW per part 1000kg	14.68	14.68	16.15
Aircraft greater then 5700 kg MTOW per part 1000kg	18.82	18.82	20.70
An annual landing fee per aircraft (optional to per landing fee), for private aircraft (not including flight training aircraft) for City of Busselton residents and hangar lessees only with aircraft less than 2,000kg MTOW.	189.09	189.09	208.00
An annual landing fee (optional to per landing fee) for commercial operators (including flight training and touch and go's) for City of Busselton residents and/or hangar lessees only, for aircraft 0 - 1,500kg MTOW.	752.73	752.73	828.00
An annual landing fee (optional to per landing fee) for commercial operators for City of Busselton residents and/or hangar lessees only, for aircraft 1,500 - 2,000kg MTOW.	1,505.45	1,505.45	1,656.00
Apron parking only per day (0000-2359) - First 6 hrs free	28.18	14.09	15.50
Apron parking only - daily rate for aircraft based at Busselton Regional Airport for 10 plus nights per month	14.09	0.00	
Emergency Services consisting of Royal Flying Doctor Service, Aerorescue, SLSWA Rescue Helicopter, DFES including Water Bombers, Fire Spotters and Helicopters and Police Air Wing	Nil	Nil	Nil
Secure Car Park			
Per motor vehicle / motor bike per day	4.55	4.55	5.00
Lost parking validation ticket	77.27	77.27	85.00
Other Fees			
CEO Nonconforming Activity per hour fee (Cost recovery of ARO staff time for landing/departure). Minimum of 1.5hr charge.	60.00	61.82	68.00
Flight Training Permits (as defined in the City of Busselton Noise Management Plan on approval by the City only)	186.00	191.00	191.00
Hire Car license fee for operating at the Busselton Regional Airport (in addition to lease)	169.09	169.09	186.00
Fee for any commercial or private activity that requires a City approved permit or licence	169.09	173.64	191.00
Hangar Access Key	24.55	25.45	28.00
Loss of City Issued Visitor Identification Card (VIC-ATSR)	22.73	23.64	26.00
Airport Reporting Officer airside escort, rate per hour for ARO time > 30 minutes (not including Local Standby, Full Emergency, Crash on Airport with ARO in attendance)	36.36	37.27	41.00
Fuel Levy			
To cover bowser maintenance	0.03 per litre	0.03 per litre	0.03 per litre
LIBRARY CHARGES			
Replacement Library Membership Cards	5.00	5.00	5.00
Library Bags - Red	1.36	1.36	1.50
Photocopy Charges (per copy) - black & white	0.18	0.18	0.20
Photocopy Charges (per copy) - colour	1.82	1.82	2.00
Scanning to email / thumb drive / SD card	0.18	0.18	0.20

DESCRIPTION	ADOPTED FEE 2016/17 (Exc GST)	ADOPTED FEE 2017/18 (Exc GST)	ADOPTED FEE 2017/18 (Inc GST)
Image Reproduction - Personal Use - First Image	6.36	6.36	7.00
Image Reproduction - Personal Use - All Subsequent Images	1.36	1.36	1.50
Image Reproduction - Commercial Use - First Image	27.27	27.27	30.00
Image Reproduction - Commercial Use - All Subsequent Images	6.36	6.36	7.00
Printing from the Internet - per A4 copy	0.18	0.18	0.20
USB Sticks	10.91	10.91	12.00
Public Internet - Guest Pass	1.82	1.82	2.00
Sale of discarded local stock - Adult Non fiction	2.73	2.73	3.00
Sale of discarded local stock - Adult fiction	1.82	1.82	2.00
Sale of discarded local stock - Junior	0.91	0.91	1.00
Sale of discarded local stock - Special Items	Market Rate	Market Rate	Market Rate